

Legislation Text

File #: ID-4812, **Version:** 1

Narrative of Resolution:

**RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO
AUTHORIZE SUBSCRIPTION TO, AND IMPLEMENTATION
OF, GRANTS MANAGEMENT SOFTWARE**

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: See below.

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: Solutions demo'ed with proposals received and team-reviewed from 4 solution vendors.

- **Amount to be authorized by Resolution:** \$120,000 total; \$88,500 (\$29,500/year for 3-years) for the software-as-a-service subscription ("SaaS") AND \$31,500 for hourly SaaS product implementation/customization fees.
- **Are funds already budgeted:** Yes
- **Specify Compliance with Procurement Procedures:** Solutions demo'ed with proposals received and team-reviewed from 4 solution vendors.

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TO AUTHORIZE SUBSCRIPTION TO, AND IMPLEMENTATION
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WHEREAS, the County of Sullivan ("County") wishes to continue to aggressively pursue various discretionary, external funding sources that support the policies and priorities of the Sullivan County Legislature; and

WHEREAS, the Sullivan County Department of Grants Administration ("SCDGA") is charged with facilitating access to funding for units of the Sullivan County government, centralizing

grants management, and managing a centralized grant database to provide timely and accurate information to various departments and officials; and

WHEREAS, SCDGA staff have worked with staff from Sullivan County's Division of Information Technology Services, the Budget Office, and the Division of Planning to identify an appropriate solution to streamline and standardize the grants management process; and

WHEREAS, County staff have identified AmpliFund hosted software-as-a-service (SaaS) grants management solution as the most appropriate and cost-effective solution to provide a centralized location to manage grants across all County departments, improve intra- and inter departmental communication, maintain accountability for award management, and streamline performance measurement of secured grant awards; and

WHEREAS, acquisition of the AmpliFund grants management software will improve the County's capacity to pursue and administer an increasing number of funding opportunities in light of limited administrative resources; and

WHEREAS, funding is available within the FY2022 Operating Budget for the Division of Planning to cover the cost of software subscription and implementation.

NOW, THEREFORE, BE IT RESOLVED that the Sullivan County Legislature hereby authorizes the County Manager to enter into a 3-year agreement with AmpliFund for annual subscription fees of \$29,500 totaling \$88,500 subject to annual budget appropriation and hourly solution implementation fees in an amount not to exceed \$31,500; and

BE IT FURTHER RESOLVED, that said agreement to be in such form as the County Attorney shall approve.