

Legislation Text

File #: ID-4745, **Version:** 1

Narrative of Resolution:

Increase the County Clerk Petty Cash Drawer

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$200.00

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

**RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET CAPITAL PLANNING AND
BUDGETING COMMITTEE TO INCREASE THE PETTY CASH DRAWER IN THE COUNTY
CLERK'S OFFICE FROM \$850 TO \$1050**

WHEREAS, the Sullivan County Clerk's office has had a petty cash drawer in the amount of \$700 since April 2004 authorized by Resolution No. 181-04, and

WHEREAS, the Sullivan County Clerk's office increased the petty cash drawer in the amount of \$150 in July 2018 authorized by Resolution No. 325-18, and

WHEREAS, it would be more efficient to have some staff have \$50 starting bags as opposed to \$25 bags to start the day, and

WHEREAS, per the Deputy County Clerk, there is a need to increase the petty cash drawer to the sum of \$1,050.

NOW, THEREFORE, BE IT RESOLVED, that the petty cash drawer for the County Clerk's Office be increased to the sum of \$1,050 and the Sullivan County Treasurer's Office is hereby authorized to pay to the County Clerk the additional sum of \$200 to affect this resolution.