

Legislation Text

File #: ID-4613, **Version:** 1

Narrative of Resolution:

Reclassify a position in the Department of Grants Administration

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$11,800

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO RECLASSIFY A POSITION IN THE DEPARTMENT OF GRANTS ADMINISTRATION

WHEREAS, a position in the Department of Grants Administration (DGA), Number 2119, currently designated as Grants Administration Supervisory Assistant, Civil Service Grade 7, will be vacated effective May 30, 2022; and

WHEREAS, after discussion with the Personnel Officer, and in consideration of such factors as the reorganization of the DGA within the Division of Planning, Community Development & Environmental Management and anticipated new Federal and State discretionary funding opportunities, the Grants Administration Supervisor believes it is in the best interest of the County to reclassify Position Number 2119 from Grants Administration Supervisory Assistant to Grant Writer, Civil Service Grade 13; and

WHEREAS, Sullivan County (“the County”) has a goal of pursuing relevant discretionary funding opportunities in order to bring more resources to the County to support County needs and objectives, and improve service to constituents; and

WHEREAS, the reclassification will increase the County’s capacity to identify, evaluate and pursue discretionary funding opportunities, and to improve the administration of secured discretionary grants;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the reclassification of position number 2119 in the Department of Grants Administration from Grants Administration Supervisory Assistant to Grant Writer; and

BE IT FURTHER, RESOLVED, that the appointment be in accordance with the Civil Service Law and local rules and the salary be set in accordance with the Teamsters Collective Bargaining Agreement; and

BE IT FURTHER RESOLVED, that the position be filled immediately.

