



100 North Street
Monticello, NY 12701

Sullivan County County Legislature Meeting Agenda - Final

Chairman Robert Doherty
Vice Chairman Michael Brooks
Legislator Nadia Rajsz
Legislator Nicholas Salomone Jr.
Legislator George Conklin
Legislator Luis Alvarez
Legislator Joseph Perrello
Legislator Ira Steingart
Legislator Alan J. Sorensen

Monday, August 8, 2022

8:00 AM

Government Center

Emergency Meeting

Call to Order and Pledge of Allegiance

Roll Call of Legislators

Reading of Emergency Meeting Notice

Resolutions

1. To create the full time Human Resources Benefits Specialist position in the Human Resources Department. [ID-4797](#)

Adjournment or Close



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-4797

Agenda Date: 8/8/2022

Agenda #: 1.

Narrative of Resolution:

To create the full time Human Resources Benefits Specialist position in the Human Resources Department.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$45,000

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY ROBERT A. DOHERTY, CHAIRMAN OF THE LEGISLATURE TO CREATE A FULL TIME HUMAN RESOURCES BENEFITS SPECIALIST POSITION IN THE HUMAN RESOURCES DEPARTMENT

WHEREAS, there is currently an Assistant Director of Risk Management who has provided notice of resignation effective August 17, 2022, in addition to a pending retirement in the same department, and

WHEREAS, for succession planning purposes and to ensure successful training of a new incumbent, and in an effort to ensure continued success of the processing of employee and retiree benefits programs, and

WHEREAS, the Commissioner of Human Resources/Personnel Officer and the Director of Risk Management agree that a full time position is in the best interest of County service and, therefore, request that one full time Human Resources Benefits Specialist position be created, and

NOW, THEREFORE, BE IT RESOLVED, that the Commissioner of Human Resources/Personnel Officer is hereby authorized to create and fill one full time Human Resources Benefits Specialist position effective immediately, who shall be compensated at a starting rate of \$45,000 in line with Grade 2 of the Management Confidential salary schedule.