



Sullivan County

County Legislature

Meeting Agenda - Final

100 North Street
Monticello, NY 12701

Chairman Robert Doherty
Vice Chairman Michael Brooks
Legislator Nadia Rajs
Legislator Nicholas Salomone Jr.
Legislator George Conklin
Legislator Luis Alvarez
Legislator Joseph Perrello
Legislator Ira Steingart
Legislator Alan J. Sorensen

Thursday, August 4, 2022

10:45 AM

Government Center

Special Meeting of the Legislature

Call to Order and Pledge of Allegiance

Roll Call of Legislators

Reading of Special Meeting Notice

1. Special Meeting Notice for August 4, 2022

[ID-4803](#)

Attachments: [MartinA_220802-111653-2c0](#)

Resolutions

1. To Authorize two New Pre-K Contracts

[ID-4674](#)

Attachments: [2021-2022 Authorized NYS Education Department Service Providers - 2 July](#)

2. To authorize the County Manager to enter into an agreement for Behavioral Health Services which provided qualified services with the option to lease County owned space in Liberty, NY.

[ID-4710](#)

3. To create the full time Human Resources Benefits Specialist position in the Human Resources Department.

[ID-4797](#)

4. Increase hourly rates for staff at Lake Superior

[ID-4809](#)

Adjournment or Close



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-4803

Agenda Date: 8/4/2022

Agenda #: 1.



OFFICE OF THE COUNTY LEGISLATURE
SULLIVAN COUNTY GOVERNMENT CENTER
 100 NORTH STREET
 PO BOX 5012
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 845-807-0435
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SPECIAL MEETING NOTICE

TO: County Legislature
 Rajs, Brooks, Salomone, Conklin, Alvarez, Perrello, Steingart, and Sorensen

FROM: Robert A. Doherty, Chairman

DATE: August 1, 2022

RE: Special Meeting of the Legislature:
 Thursday, August 4, 2022 at 10:45AM

Please take notice that there will be a Special Meeting of the Sullivan County Legislature on **Thursday, August 4, 2022 at 10:45AM**. The purpose of this Special meeting is to Authorize two new Pre-K Contracts, to enter into an agreement for Behavioral Health Services which provided qualified services with an option to lease and another other business that may come before the Legislature.

Joshua Potosek, County Manager
 Michael F. McGuire, County Attorney
 News Media/Bulletin Boards
 Security/Buildings



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-4674

Agenda Date: 8/4/2022

Agenda #: 1.

Narrative of Resolution:

To Authorize two New Pre-K Contracts

Does Resolution require expenditure of funds? Y/N: Yes

Amount to be authorized by Resolution: \$80,000 for 8/1/22-6/30/25

Are funds already budgeted? Y/N: Yes (the portion for 2022)

Specify Compliance with Procurement Procedures: Once the contract is signed, PHS will comply with the county procurement policy and procedures regarding the purposes & needs of this contract.

RESOLUTION INTRODUCED BY NICHOLAS SALOMONE, CHAIR OF THE HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO APPROVE TWO NEW PRE K CONTRACTS

WHEREAS, Sullivan County provides *mandated* Early Intervention and Developmental Preschool Educational Services to eligible children from Sullivan County and is *mandated* to pay for such services as State-approved rates, and

WHEREAS, Sullivan County needs to authorize contracts with authorized New York State Education Department Pre-School Service Providers for the period beginning July 1, 2022 to June 30, 2025 at State-approved rates, and

WHEREAS, the names and addresses of the authorized New York State Education Department Service Providers are on the attached list,

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and is hereby authorized to execute contracts with the authorized New York State Education Department Service Providers on the attached list for the period beginning July 1, 2022 to June 30, 2025 at NYS approved rates, and

BE IT FURTHER RESOLVED, that the form of such contracts be approved by the Sullivan County Department of Law

Authorized NYS Education Department service providers:

****Includes Pre-School Program Contracts**

Rosie Oakes Franklin, OT,
PC
d/b/a/ Protherapy
22 Willow Avenue
Hicksville, NY 11801
Phone : 845-542-6368
Fax: 845-913-9063
Email: rosieotr@gmail.com

Kids Play Therapy
Owner: Xeriss Joanah Ruffy,
OTR/L
209 Murray Avenue
Goshen, NY 10924
Phone (917) 822-6461
email: xjruffy@gmail.com

Sullivan County

Legislative Memorandum

File #: ID-4710

Agenda Date: 8/4/2022

Agenda #: 2.

Narrative of Resolution:

To authorize the County Manager to enter into an agreement for Behavioral Health Services which provided qualified services with the option to lease County owned space in Liberty, NY.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: No

Are funds already budgeted? Not applicable.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY NICHOLAS SALOMONE, CHAIRMAN OF THE HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN AGREEMENT FOR BEHAVIORAL HEALTH SERVICES WHICH PROVIDED QUALIFIED SERVICES WITH THE OPTION TO LEASE COUNTY OWNED SPACE IN LIBERTY NY.

WHEREAS, A Request for Proposal (#R21-20) was issued for Behavioral Health Services which provided qualified service providers with option to lease of County owned space, Liberty NY, and Proposal was received from Astor Services for Children and Families; and

WHEREAS, The Division of Health and Human Services recommends a contract be executed with Astor Services for Children and Families to lease County owned space at 20 Community Lane, Liberty, NY 12754, while providing services for the period of September 1, 2022 through December 31, 2022 (pending NYS Office of Addiction Services and Support (OASAS) approval), with an option to extend for an additional 4 years, on a yearly basis, upon mutual agreement of both parties; and

WHEREAS, Astor Services for Children and Families will lease such a space at the monthly rate \$964.00.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to enter into agreement with Astor Services for Children and Families to lease County owned space for the period of September 1, 2022 through December 31, 2022 (pending NYS Office of Addiction Services and Support (OASAS) approval), with an option to extend for an additional 4 years, on a yearly basis, upon mutual agreement of both parties; and

BE IT FURTHER RESOLVED, that the form of said agreement will be approved by the Sullivan County Department of Law.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-4797

Agenda Date: 8/4/2022

Agenda #: 3.

Narrative of Resolution:

To create the full time Human Resources Benefits Specialist position in the Human Resources Department.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$45,000

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY ROBERT A. DOHERTY, CHAIRMAN OF THE LEGISLATURE TO CREATE A FULL TIME HUMAN RESOURCES BENEFITS SPECIALIST POSITION IN THE HUMAN RESOURCES DEPARTMENT

WHEREAS, there is currently an Assistant Director of Risk Management who has provided notice of resignation effective August 17, 2022, in addition to a pending retirement in the same department, and

WHEREAS, for succession planning purposes and to ensure successful training of a new incumbent, and in an effort to ensure continued success of the processing of employee and retiree benefits programs, and

WHEREAS, the Commissioner of Human Resources/Personnel Officer and the Director of Risk Management agree that a full time position is in the best interest of County service and, therefore, request that one full time Human Resources Benefits Specialist position be created, and

NOW, THEREFORE, BE IT RESOLVED, that the Commissioner of Human Resources/Personnel Officer is hereby authorized to create and fill one full time Human Resources Benefits Specialist position effective immediately, who shall be compensated at a starting rate of \$45,000 in line with Grade 2 of the Management Confidential salary schedule.

Sullivan County

Legislative Memorandum

File #: ID-4809

Agenda Date: 8/4/2022

Agenda #: 4.

Narrative of Resolution:

Increase hourly rates for staff at Lake Superior

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Approximately \$900 for Lake Superior & \$15.50 for Per Diem position at Museum

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: The purpose of this resolution is to increase seasonal hourly rates for staff at Lake Superior State Park in order to retain staff through the end of the summer 2022 season and to create a per diem position for the Sullivan County Museum to cover when full time staff are unavailable.

N/A

RESOLUTION INTRODUCED BY ROBERT A. DOHERTY, CHAIRMAN OF THE LEGISLATURE TO INCREASE SEASONAL HOURLY RATES FOR STAFF AT LAKE SUPERIOR

WHEREAS, the Sullivan County Department of Parks, Recreation and Beautification (DPRB) operates several facilities to benefit the residents and visitors of Sullivan County (the “County”); and

WHEREAS, Lake Superior State Park and the Sullivan County Museum are two facilities that require adequate staffing to remain open; and

WHEREAS, in order to maintain its commitment to the community, the County wishes to increase compensation to certain positions at Lake Superior State Park in order to retain staff through the end of the Summer 2022 season; and

WHEREAS, a per diem Museum Attendant position is needed in order to keep the Sullivan County Museum open on days when full time staff are unavailable.

NOW, THEREFORE, BE IT RESOLVED that the Sullivan County Legislature authorizes an increase of \$5.00/hour for Lifeguard, Assistant Park and Recreation Director/Lifeguard, and Park Manager positions, \$3.15/hour for Park Entry Attendant positions, and \$3.15/hour for Laborer positions effective August 24, 2022; and

BE IT FURTHER RESOLVED that the Sullivan County Legislature authorizes the creation of a Museum Attendant Per Diem position at a rate of \$15.50/hour.