



Sullivan County
Public Safety & Law Enforcement
Committee

100 North Street
Monticello, NY 12701

Meeting Agenda - Final

Chairman Nicholas Salomone Jr.
Vice Chairman George Conklin
Committee Member Ira Steingart
Committee Member Nadia Rajs
Committee Member Michael Brooks

Thursday, September 1, 2022

9:00 AM

Government Center

Call To Order

Roll Call

Comments:

Reports:

1. **Division of Public Safety - Commissioner Farney**
2. **Opioid Task Force - Wendy Brown, Deputy Commissioner of HHS**
3. **District Attorney - Meagan Galligan**
4. **Sullivan County Sheriff - Sheriff Schiff**
5. **Sullivan County Coroners- Albee Bockman**
6. **NYSP Update**

Discussion:

Public Comment

Resolutions:

1. To Authorize the County Manager to apply and accept a Domestic Terrorism Prevention Grant Program (DTP) FY2022 grant award from the New York State Division of Homeland Security and Emergency Services (DHSES) [ID-4900](#)
2. TO APPROVE THE 2023 STOP DWI PLAN AND AUTHORIZE THE COUNTY MANAGER TO SIGN ANY AND ALL AGREEMENTS NECESSARY FOR THE PLAN [ID-4896](#)

Attachments: [STOP DWI 2023 Plan.pdf](#)

3. APPROVING THE DISTRICT ATTORNEY'S APPLICATION FOR GRANT FUNDING AND TO ACCEPT A GRANT AWARDED FROM THE NEW YORK STATE OFFICE OF VICTIM SERVICES.

[ID-4877](#)

Adjourn

Sullivan County

Legislative Memorandum

File #: ID-4900

Agenda Date: 9/1/2022

Agenda #: 1.

Narrative of Resolution:

To Authorize the County Manager to apply and accept a Domestic Terrorism Prevention Grant Program (DTP) FY2022 grant award from the New York State Division of Homeland Security and Emergency Services (DHSES)

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? No

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY THE PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO APPLY AND ACCEPT A DOMESTIC TERRORISM PREVENTION GRANT PROGRAM (DTP) FY2022 GRANT AWARD FROM THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES (DHSES)

WHEREAS, the New York State Division of Homeland Security and Emergency Services provides funds to support efforts of emergency management/homeland security; and

WHEREAS, the New York State Division of Homeland Security and Emergency Services provides funding to support terrorism prevention and preparedness efforts; and

WHEREAS, the New York State Division of Homeland Security and Emergency Services is administering the FY2022 Domestic Terrorism Prevention Grant Program (DTP), a reimbursable grant program, wherein guidelines require the award to be utilized to support the County's capability to prevent targeted violence and domestic terrorism through the utilization of Threat Assessment and Management (TAM) teams and the development of comprehensive Domestic Terrorism Plans; and

WHEREAS, Sullivan County has been deemed eligible for the funding in the amount of \$172,413.00; and

WHEREAS, the Sullivan County Division of Public Safety/Office of Emergency Management must submit an application in order to receive said funding and wishes to file an application with the New York State Division of Homeland Security; and

WHEREAS, Sullivan County is not required to provide any local cash match.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and/or their authorized representative (*as required by the funding source*) to execute any and all necessary documents to submit the FY2022 DTP application for funding; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager and/or Chairman of the County Legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that should the FY2022 DTP funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

Moved by _____,

Seconded by _____



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-4896

Agenda Date: 9/1/2022

Agenda #: 2.

Narrative of Resolution:

Every year the Sullivan County Sheriff's Office prepares the STOP DWI budget to be approved by the Legislature before submitting it to the New York State Department of Motor Vehicles, Governor's Traffic Safety Committee for their approval on October 1, 2022.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 87,900 this amount could vary depending on the revenue the County brings in from fine monies.

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

WHEREAS, the 2023 STOP DWI Plan has been prepared and requires the signature of the County Manager prior to being approved by the New York State Department of Motor Vehicles, Governor's Traffic Safety Committee, and

WHEREAS, the 2023 STOP DWI budget is \$225,900, and

WHEREAS, a copy of the 2023 STOP DWI Plan is on file in the County Manager's Office.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to sign any and all agreements with the State of New York and all appropriate agencies to effect the 2023 STOP DWI Plan, said agreements to be in such form as the County Attorney shall approve.



COUNTY: SULLIVAN

Name: Michael A. Schiff

Title: Coordination

Phone number: 845-807-0757

Email address: michael.schiff@sullivanny.us

Additional comments:

Next

COMPONENT	TOTALS
I. Enforcement*	\$ 48,000.00
II. Prosecution	\$ 51,000.00
III. Court Related	\$ 0.00
IV. Probation	\$ 41,000.00
V. Rehabilitation	\$ 58,000.00
VI. Public Information/Education	\$ 5,000.00
VII. Administration	\$ 22,900.00
TOTAL STOP-DWI BUDGET	\$ 225,900.00

****Do NOT include HVEC Grant Funding when reporting your budget expenses nor estimated income and other sources of revenue.***

Subtotal Estimated Fine Revenues for year 2023:	\$ 125,000.00
Subtotal Other Source(s) of Revenue**:	\$ 100,900.00
Total Estimated Revenues:	\$ 225,900.00
Enter Amount of Rollover/Fund Balance:	\$ 0.00

Are you planning to use any of your Rollover?

YES ☐ NO ☒

** List other sources of revenue.

Victim Impact Panel \$13,000
County Share \$87,900

Previous

Next

BUDGET SUMMARY of LAW ENFORCEMENT

(i) PERSONAL SERVICES

Funded Position(s):

List Job Title, Agency, Full or Part Time Status

Monticello PD, Fallsburg PD, Liberty PD

each \$10,000

Sullivan County Sheriff's Office

Woodridge PD

Percent Full Time

Equivalent

0 %

0 %

0 %

0 %

Total

\$ 30,000.00

\$ 10,000.00

\$ 5,000.00

\$ 0.00

\$ 0.00

\$ 45,000.00

Overtime Funding*

Fringes

Total Personal Services (Subtotal (A) on next page)

(ii) OTHER THAN PERSONAL SERVICES

Equipment (Subtotal (B) on next page)

\$ 3,000.00

Vehicle

\$ 0.00

Vehicle Maintenance

\$ 0.00

Supplies

\$ 0.00

Training/Travel

\$ 0.00

Overhead: Office Rent, Telephone, and Utilities

\$ 0.00

Indirect Cost Charge(s)

\$ 0.00

Contractual Services

\$ 0.00

Must describe in detail below the contractor and services to be provided

Total Other Than Personal Services

\$ 3,000.00

TOTAL LAW ENFORCEMENT BUDGET (i) + (ii)

\$ 48,000.00

Previous

Next

****Do NOT include HVEC Grant Funding when reporting your budget.***

HVEC Grant Funding should NOT be included in either 'Overtime Funding' nor 'Contractual Services'

ENFORCEMENT ACTIVITY (PERSONAL SERVICES/EQUIPMENT) BUDGET

[illegible]

*Subtotal (A) is the overtime funding for each agency

****Subtotal (B) is the equipment amount for each agency**

Do NOT include HVEC Grant Funding when reporting your budget.

Previous

Next

Page 4 of 24

ENFORCEMENT ACTIVITY BUDGET (Description)

Describe in detail / explain vehicle purchase, including the name of the agency that will be obtaining the vehicle:

N/A

Describe in detail / list the equipment to be purchased:

Alco Sensor FST breathalyzer units, as needed by departments.

Describe in detail / explain Contractual Services:

Contract with law enforcement agencies in the county to perform STOP DWI Patrols.

Previous

Next

ENFORCEMENT ACTIVITY BUDGET (Description), Cont'd

Describe in detail / explain "other" items listed:

N/A

Please provide specific detail of the activities that will be funded in this area.

N/A

Previous

Next

Page 6 of 24

BUDGET SUMMARY of PROSECUTION

(i) PERSONAL SERVICES

Funded Position(s):	Percent Full Time	Total
List Job Title, Agency, Full or Part Time Status	Equivalent	
Assistant District Attorney	0 %	\$ 51,000.00
	0 %	\$ 0.00
	0 %	\$ 0.00
	0 %	\$ 0.00
Overtime Funding		\$ 0.00
Fringes		\$ 0.00
Total Personal Services		\$ 51,000.00

(ii) OTHER THAN PERSONAL SERVICES

Equipment	\$ 0.00
Supplies and Materials	\$ 0.00
Training/Travel	\$ 0.00
Contractual Services	\$ 0.00
Other (describe in detail below)	\$ 0.00
Total Other Than Personal Services	\$ 0.00
TOTAL PROSECUTION BUDGET (i) + (ii)	\$ 51,000.00

Previous

Next

PROSECUTION ACTIVITY BUDGET (Description)

Describe in detail / list the equipment to be purchased:

N/A

Describe in detail / explain Contractual Services:

Contract with Sullivan County District Attorney to provide a portion of an assistant district attorney's salary to prosecute DWI/DWAI defendants.

Previous

Next

Page 8 of 24

PROSECUTION ACTIVITY BUDGET (Description), Cont'd

Describe in detail / explain "other" items listed:

N/A

Please provide specific detail of the activities that will be funded in this area.

Time spent in local courts to prosecute DWI cases, as well as time spent to build their cases.

Previous

Next

Page 9 of 24

BUDGET SUMMARY of COURT RELATED

(i) PERSONAL SERVICES

Funded Position(s):	Percent Full Time	
List Job Title, Agency, Full or Part Time Status	Equivalent	Total
	0 %	\$ 0.00
	0 %	\$ 0.00
	0 %	\$ 0.00
	0 %	\$ 0.00
Overtime Funding		\$ 0.00
Fringes		\$ 0.00
Total Personal Services		\$ 0.00

(ii) OTHER THAN PERSONAL SERVICES

Equipment	\$ 0.00
Supplies and Materials	\$ 0.00
Training/Travel	\$ 0.00
Contractual Services	\$ 0.00
Other (describe in detail below)	\$ 0.00
Total Other Than Personal Services	\$ 0.00
TOTAL COURT BUDGET (i) + (ii)	\$ 0.00

Previous

Next

COURT RELATED ACTIVITY BUDGET (Description)

Describe in detail / list the equipment to be purchased:

Describe in detail / explain Contractual Services:

Previous

Next

Page 11 of 24

COURT RELATED ACTIVITY BUDGET (Description), Cont'd

Describe in detail / explain "other" items listed:

Please provide specific detail of the activities that will be funded in this area.

Previous

Next

Page 12 of 24

BUDGET SUMMARY of PROBATION

(i) PERSONAL SERVICES

Funded Position(s):

List Job Title, Agency, Full or Part Time Status

	Percent Full Time Equivalent	Total
Probation Officer	0 %	\$ 41,000.00
	0 %	\$ 0.00
	0 %	\$ 0.00
	0 %	\$ 0.00
Overtime Funding		\$ 0.00
Fringes		\$ 0.00
Total Personal Services		\$ 41,000.00

(ii) OTHER THAN PERSONAL SERVICES

Equipment	\$ 0.00
Supplies and Materials	\$ 0.00
Training/Travel	\$ 0.00
Contractual Services	\$ 0.00
Other (describe in detail below)	\$ 0.00
Total Other Than Personal Services	\$ 0.00
TOTAL PROBATION BUDGET (i) + (ii)	\$ 41,000.00

Previous

Next

PROBATION ACTIVITY BUDGET (Description)

Describe in detail / list the equipment to be purchased:

N/A

Describe in detail / explain Contractual Services:

Contract with Sullivan County Probation Department to reimburse a portion of a probation officer's salary and benefits for supervision of DWI/DWAI defendants who are sentenced to probation.

Previous

Next

Page 14 of 24

PROBATION ACTIVITY BUDGET (Description), Cont'd

Describe in detail / explain "other" items listed:

N/A

Please provide specific detail of the activities that will be funded in this area.

Supervision of DWI defendants sentenced by courts to probation.

Previous

Next

BUDGET SUMMARY of REHABILITATION

(i) PERSONAL SERVICES

Funded Position(s):	Percent Full Time	Total
List Job Title, Agency, Full or Part Time Status	Equivalent	
Community Services	0 %	\$ 40,000.00
Catholic Charities	0 %	\$ 18,000.00
	0 %	\$ 0.00
	0 %	\$ 0.00
Overtime Funding		\$ 0.00
Fringes		\$ 0.00
Total Personal Services		\$ 58,000.00

(ii) OTHER THAN PERSONAL SERVICES

Equipment	\$ 0.00
Supplies and Materials	\$ 0.00
Training/Travel	\$ 0.00
Contractual Services	\$ 0.00
Other (describe in detail below)	\$ 0.00
Total Other Than Personal Services	\$ 0.00
TOTAL REHABILITATION BUDGET (i) + (ii)	\$ 58,000.00

Previous

Next

REHABILITATION ACTIVITY BUDGET (Description)

Describe in detail / list the equipment to be purchased:

N/A

Describe in detail / explain Contractual Services:

Contract with Sullivan County Community Services and Catholic Charities for reimbursement of a portion of salary and benefits for social workers, counselors, and alcohol counselors.

Previous

Next

Page 17 of 24

REHABILITATION ACTIVITY BUDGET (Description), Cont'd

Describe in detail / explain "other" items listed:

N/A

Please provide specific detail of the activities that will be funded in this area.

To assist people in overcoming their dependence on alcohol and drugs. Services will be utilized on a regular basis by DWI, DWAI and Drug defendants.

Previous

Next

Page 18 of 24

BUDGET SUMMARY of PUBLIC INFORMATION/EDUCATION

(i) PERSONAL SERVICES

Funded Position(s):

List Job Title, Agency, Full or Part Time Status

Percent Full Time
Equivalent

Total

	0 %	\$ 0.00
	0 %	\$ 0.00
	0 %	\$ 0.00
	0 %	\$ 0.00
Overtime Funding		\$ 0.00
Fringes		\$ 0.00
Total Personal Services		\$ 0.00

(ii) OTHER THAN PERSONAL SERVICES

Equipment	\$ 0.00
Supplies and Materials	\$ 0.00
Training/Travel	\$ 0.00
Contractual Services	\$ 0.00
Other (describe in detail below)	\$ 5,000.00
Total Other Than Personal Services	\$ 5,000.00
TOTAL PUBLIC INFORMATION/EDUCATION BUDGET (i) + (ii)	\$ 5,000.00

Previous

Next

PUBLIC INFORMATION/EDUCATION ACTIVITY BUDGET (Description)

Describe in detail / list the equipment to be purchased:

N/A

Describe in detail / explain Contractual Services:

N/A

Previous

Next

Page 20 of 24

PUBLIC INFORMATION/EDUCATION ACTIVITY BUDGET (Description), Cont'd

Describe in detail / explain "other" items listed:

Creating and promoting newspaper and radio ads to further the message of the STOP-DWI program in an effort to make people think of the consequences of their actions. To change peoples attitudes towards dangerous driving by focusing on the devastating consequences.

Please provide specific detail of the activities that will be funded in this area.

Advertising in local newspapers and on radio stations.

Previous

Next

Page 21 of 24

BUDGET SUMMARY of ADMINISTRATION

(i) PERSONAL SERVICES

Funded Position(s):	Percent Full Time	Total
List Job Title, Agency, Full or Part Time Status	Equivalent	
Coordinator	0 %	\$ 10,000.00
Assistants	0 %	\$ 10,000.00
	0 %	\$ 0.00
	0 %	\$ 0.00
Overtime Funding		\$ 0.00
Fringes		\$ 0.00
Total Personal Services		\$ 20,000.00

(ii) OTHER THAN PERSONAL SERVICES

Equipment	\$ 0.00
Supplies and Materials	\$ 29,000.00
Training/Travel	\$ 0.00
Contractual Services	\$ 0.00
Other (describe in detail below)	\$ 0.00
Total Other Than Personal Services	\$ 29,000.00
TOTAL ADMINISTRATION BUDGET (i) + (ii)	\$ 49,000.00

Previous

Next

ADMINISTRATION ACTIVITY BUDGET (Description)

Describe in detail / list the equipment to be purchased:

Supplies needed for administration of the program such as Victim Impact Panel order forms; attendance at annual TOP COP Training conference; dues.

Describe in detail / explain Contractual Services:

Administration of the STOP DWI Plan, including preparation of quarterly reports, annual plan and processing of contracts and invoices with agencies providing services. Attendance and administration of Victim Impact Panels.

Previous

Next

Page 23 of 24

ADMINISTRATION ACTIVITY BUDGET (Description), Cont'd

Describe in detail / explain "other" items listed:

N/A

Please provide specific detail of the activities that will be funded in this area.

Contract with Sullivan County Sheriff's Office for reimbursement of a portion of coordinator's and assistants salaries and benefits to administer the STOP DWI program.

Previous

Clear Form

Submit

Page 24 of 24

Sullivan County

Legislative Memorandum

File #: ID-4877

Agenda Date: 9/1/2022

Agenda #: 3.

Narrative of Resolution:

APPROVING THE DISTRICT ATTORNEY'S APPLICATION FOR GRANT FUNDING AND TO ACCEPT A GRANT AWARDED FROM THE NEW YORK STATE OFFICE OF VICTIM SERVICES.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 2019-2020: \$91,272.52; 2020-2021: \$91,272.52; 2021-2022: \$91,272.52; and 20% County match.

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

APPROVING THE DISTRICT ATTORNEY'S APPLICATION FOR GRANT FUNDING AND TO ACCEPT A GRANT AWARDED FROM THE NEW YORK STATE OFFICE OF VICTIM SERVICES.

WHEREAS, the County of Sullivan believes itself continuing to be qualified, willing and able to carry out all activities described in the District Attorney's application for grant funding for the purpose of continuing Sullivan County's Crime Victim Services Advocacy program, which was successfully established in 2019 following successful application and acceptance of VOCA grant funding; and

WHEREAS, the District Attorney prepared and submitted for consideration an application for grant funding for such purpose; and

WHEREAS, on or about August 1, 2022, the New York State Office of Victim Services awarded Sullivan County Victim Assistance Program funding for the period of October 1, 2022, through September 30, 2025, under the Victim of Crime Act Victim and Witness Assistance Grant Program in the following amounts:

2019-2020: \$91,272.52;

2020-2021: \$91,272.52; and

2021-2022: \$91,272.52; and

WHEREAS, such award amounts are considered tentative pending completed contract negotiations; and

WHEREAS, the County of Sullivan is aware of its obligation to establish a 20% match, in kind or in monetary funding;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Manager and/or Sullivan County District Attorney are hereby authorized to enter into the aforesaid grant contract negotiations, execute any and all necessary documents to accept the grant award in consultation with the County Attorney, and comply with the obligations of the County pursuant thereto.

Moved by**seconded by****declared duly adopted on motion**