



Sullivan County

Human Resources Committee

Meeting Agenda - Final

100 North Street
Monticello, NY 12701

Chairman Alan J. Sorensen
Vice Chairman Michael Brooks
Committee Member Ira Steingart
Committee Member Joseph Perrello
Committee Member George Conklin

Thursday, April 14, 2022

9:30 AM

Government Center

Call To Order

Roll Call

Comments:

Reports:

Discussion:

Public Comment

Resolutions:

Abolish Supervising Public Health Nurse and create Supervising Community Health Nurse in the Public Health Department [ID-4442](#)

To Set salaries for the position of SYEP participants [ID-4480](#)

To authorize an increase in the hourly pay rate for the Summer Youth Employment Program Crew Leaders and Senior Crew Leaders [ID-4487](#)

Adjourn



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-4442

Agenda Date: 4/14/2022

Agenda #:

Narrative of Resolution:

Abolish Supervising Public Health Nurse and create Supervising Community Health Nurse in the Public Health Department

Does Resolution require expenditure of funds? Yes

If "Yes", provide the following information: projected salary, stipends, differentials & fringe: \$87,548 (calculated for the period 5/2/22 - 12/31/22)

Are funds already budgeted? Yes

If "Yes" specify appropriation code(s): A-4010-33-10-1011, A-4010-33-10-1002 and A-4010-33-80-8001 - A-4010-33-80-8007

If "No", specify proposed source of funds:

Estimated Cost Breakdown by Source

County:

Grant(s):

State:

Other: \$87,548

RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO ABOLISH SUPERVISING PUBLIC HEALTH NURSE AND CREATE THE POSITION OF SUPERVISING COMMUNITY HEALTH NURSE IN THE PUBLIC HEALTH DEPARTMENT

WHEREAS, the Director of the Department of Public Health has expressed a need to create a full time Supervising Community Health Nurse (SCHN) position for the Certified Home Health Agency to support Public Health's succession plan and offer opportunities to promote from within Public Health to qualified staff; and

WHEREAS, this new position will replace position # 762, Supervising Public Health Nurse, which will be abolished upon the incumbent's retirement; and

WHEREAS, both positions are the same pay grade, and no additional cost to the County will be involved; and

WHEREAS, the Director of Public Health believes that the needs of the Department would be best served if said position was created; and

NOW, THEREFORE, BE IT RESOLVED that the Sullivan County Legislature authorizes the creation of a Supervising Community Health Nurse (SCHN) for Sullivan County Public Health Services, to post said position, and give permission to the Public Health Director to appoint a qualified applicant to that position and to abolish position #762 upon that individual's retirement; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby sets the annual salary for this new position at the current NYSNA contract rate for SCHN; and

BE IT FURTHER RESOLVED, that the Director of Public Health is authorized to fill this new position immediately.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-4480

Agenda Date: 4/14/2022

Agenda #:

Narrative of Resolution:

To Set salaries for the position of SYEP participants

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures: Click or tap here to enter text.

RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO SET SALARIES FOR THE POSITIONS OF SYEP PARTICIPANTS

WHEREAS, the Office of Temporary and Disability Assistance (OTDA) provides State funds to the Department of Family Services who in turn has a MOA with the Sullivan County Center for Workforce Development to administer the New York State Summer Youth Employment Program (SYEP); and

WHEREAS, SYEP is an important platform to introduce eligible youth into the workforce, help them acquire skills that can be used to improve school performance and become responsible adults; and

WHEREAS, the current New York State minimum wage is \$13.20 per hour. In order to stay competitive with other seasonal jobs and encourage the youth to apply with the Center for Workforce Development, we are requesting to pay each youth participant \$15.00 per hour; and

WHEREAS, these funds, salaries and benefits are paid for through the OTDA under the MOA with the Department of Family Services which are made available and in effect from May 1, 2022 through September 30, 2022; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby sets the salaries for the positions of SYEP participants at \$15.00 per hour respectively.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-4487

Agenda Date: 4/14/2022

Agenda #:

Narrative of Resolution:

To authorize an increase in the hourly pay rate for the Summer Youth Employment Program Crew Leaders and Senior Crew Leaders

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: Click or tap here to enter text.

A6293-1-1011 \$15,225.00 State Funding

RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO AUTHORIZE AN INCREASE IN THE HOURLY PAY RATE FOR THE SUMMER YOUTH EMPLOYMENT PROGRAM CREW LEADERS AND SENIOR CREW LEADERS

WHEREAS, the Office of Temporary and Disability Assistance (OTDA) provides State funds to the Department of Family Services who in turn has a MOA with the Sullivan County Center for Workforce Development to administer the New York State Summer Youth Employment Program (SYEP); and

WHEREAS, SYEP is an important platform to introduce eligible youth into the workforce, help them acquire skills that can be used to improve school performance and become responsible adults. These youth participants are supervised and taught by Crew Leaders and Senior Crew Leaders; and

WHEREAS, to remain competitive the Sullivan County Center for Workforce Development sets the hourly rate of the Senior Crew Leader position at \$28 per hour and the hourly rates of the Crew Leader position at \$25 per hour, and

WHEREAS, these funds, salaries and benefits are paid for through the Office of Temporary and Disability Assistance under the MOA with the Department of Family Services which are made available and in effect from May 1, 2022 through September 30, 2022; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby sets the salaries for the position of Crew Leader at \$25 per hour and Senior Crew Leader position at \$28 per hour.