



# Sullivan County

## Government Services Committee

### Meeting Agenda - Final

100 North Street  
Monticello, NY 12701

Chairman Nicholas Salomone Jr.  
Vice Chairman Catherine Scott  
Committee Member Joseph Perrello  
Committee Member Brian McPhillips  
Committee Member Matt McPhillips

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**Friday, February 7, 2025**

**9:00 AM**

**Government Center**

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**Call To Order and Pledge of Allegiance**

**Roll Call**

**Comments:**

**Reports:**

**Purchasing and Central Services**

1. PURCHASING & CENTRAL SERVICES

[ID-7141](#)

**Attachments:** [Feb 2025](#)

**Board of Elections**

2. Board of Elections Report

[ID-7145](#)

3. Sullivan County Community College

4. County Clerk/DMV

**Discussion:**

**Public Comment**

**Resolutions:**

1. MODIFICATION TO RESOLUTION NUMBER 129-24 WITH GIGI JAVA

[ID-7134](#)

**Attachments:** [Amendment Resolution-Correcting Funds](#)

**Adjourn**



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-7141

**Agenda Date:** 2/6/2025

**Agenda #:** 1.

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**1. BIDS COMPLETED:**

- **Auto & Light Duty Truck Replacement Parts & Supplies (B-25-01)**  
 Advance Company Stores, Inc. Monticello, NY  
 Dover Dodge Chrysler Jeep, Inc. Rockaway, NJ  
 Fleetpride New Windsor, NY  
 Healey Ford Lincoln, LLC Goshen, NY  
 Napa Monticello, NY  
 WS Healey Chevy New Hampton, NY
- **Medium & Heavy-Duty Truck Replacement Parts & Supplies (B-25-02)**  
 Advance Company Stores, Inc. Monticello, NY  
 Allegiance Trucks Binghamton, NY  
 Cooks Brother Truck Parts Binghamton, NY  
 Fleetpride New Windsor, NY  
 Gabrielli Truck Sales Monticello, NY & Montgomery, NY  
 Healey Ford Lincoln, LLC Goshen, NY  
 Napa Monticello, NY  
 WS Healey Chevy New Hampton, NY
- **Rinse Rack and Wash Bay System-Emptying, Cleaning and Water Waste/Sediment Disposal (B-24-46)**  
 TAM Enterprises, Inc. Goshen, NY

**2. BIDS EXTENDED**

- **Board of Election Printing (B-22-68)**  
 Phoenix Graphic, Inc. Rochester, NY
- **Tires for Public Works (B-24-05)**  
 Barnwell House of Tires, Inc. Central Islip, NY

**3. RFP'S ISSUED:**

- Mobile Crisis Services for Community Services, #R-24-19- Under Review
- Financial and Compliance Audit Services for Sullivan County, NY, #R-24-28- Under Review
- Preparation of a Bicycle and Pedestrian Master Plan for Sullivan County, New York, #R-24-34- Contract Phase
- Foster Care Home Finding Services for the Sullivan County Department of Family Services, #R-24-36- Under Review
- Request for Expression of Interest for Waste to Energy Plant for Sullivan County, New York, #R-24-37- Under Review
- OASAS Authorized OPIOID Settlement Funded Services in Support of the Sullivan County Drug Task Force, #R-24-38- Contract Phase
- Cultural Resource Survey for the Callicoon Riverside Park Development- #R-24-41- Contract Phase
- Advocacy and Support Services for Sullivan County Department of Family Services, #R-24-42- Under Review
- Repair and Maintenance of Kitchen Equipment for the Care Center at Sunset Lake, #R-24-40- Under Review
- Crime Victim Advocate for the Sullivan County District Attorney's Office, #R-24-46- Under Review
- Office 365 Tenancy Provisioning, Configuration and Migration Services, #R-24-47- Under Review

- Electronic Medical Record (EMR) solution for Sullivan County Public Health, #R-25-01- Under Review
- Medical Director and/or Medical Consulting Services for Sullivan County Public Health Services, #R-25-02- Under Review
- Local Support and Business Retention Services for Sullivan County, NY, #R-25-03- Issued

#### 4. BIDS ISSUED:

- Grinding of Concrete for the County of Sullivan, #B-24-41- Contract Phase
- Redundant Potable Water Storage Tank for Sullivan County Human Service Complex, #B-24-43- Under Review
- 2025 Lawn Mowing Services for Sullivan County, #B-24-51- Under Review
- Oakland Valley Road over Neversink River (County Bridge 82) Bridge Replacement, PIN 9755.24, D040439, BIN 3355520, Town of Forestburgh, #B-24-52- Under Review
- Item 563.03X, Type S48 X 21 Pre-Stressed Concrete Units for CB 270, Flugertown Rd., over the Willowemoc River, Town of Neversink, #R-25-03- Under Review
- 2025 Chip Sealing & Crack Sealing of Various County Roads, #B-25-05- Under Review
- Cleaning of Leachate Lines, Toe Drains Force Mains and Sumps at the S.C. Landfill, #B-25-06- Under Review
- Ice Cream for Sullivan County, #B-25-07- Issued
- Stock Medication, #B-25-08- Issued
- Surgical and Sundry, #B-25-09- Issued

#### 5. EXECUTED CONTRACTS:

- Staffing Services for S.C. Care Center, #R-21-42- AA Southeast, LLC dba All Shifts (Mod #3)
- Water Sampling and Laboratory Analysis at Various County Facilities, #B-22-70- Pace Analytical Services, LLC (Mod#2)
- Tele-Medicine Services for Psychiatric Care & Medication Assisted Treatment, #R-23-31- e-Psychiatry, LLC (Mod #1)
- Early Intervention Transportation-Fall & Summer Program, #B-21-69- Rolling V. Bus Corporation (Mod #4)
- Operation of County Solid Waste Management Resource Recovery Facility, #R-09-18- Seneca Meadows, Inc. (Mod #7)
- Rinse Rack and Wash Bay System-Emptying, Cleaning and Water Waste/Sediment Disposal, #B-24-46- TAM Enterprises, Inc.
- Medical Staffing Services for S.C. Care Center, #R-23-37- Bilkins, Inc. (Mod# 1)
- Design, Engineering, and Permitting Services for the O & W Rail Trail, #R-22-05- Alta Planning & Design, Inc. (Mod #5)
- Engineering Services for a Communication Tower, #R-24-48- Tectonic Engineering Consultants, Geologists & Land Surveyors, D.P.C

#### 6. 2024 OVERVIEW

- Bid Total=52
- RFP Total= 48
- Quote Total= 14
- Contracts/Modifications=158
- Purchase Orders= 3245

#### 7. Processed 336 Purchase Orders

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**File #:** ID-7145

**Agenda Date:** 2/6/2025

**Agenda #:** 2.

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**Board of Elections Report**

**Government Services**

**January 9, 2025 (canceled due to National Day of Mourning)**

**February 6, 2025**

The Board of Elections was extremely busy over the last year, having conducted three (3) countywide elections (Presidential Primary, State/Local Primary and the General Election). We would like to thank our office staff and Election Inspectors for their hard work and dedication. We would also like to thank John Liddle and Public Health for their hospitality during Early Voting, Chris Knapp, Dan Hust, DPW, the Sheriff's Department, the IT Department, Purchasing, Laura Quigley, Lise-Anne Deoul and Scott Schulte for the support they provided to our office last year (in some cases daily) to help us conduct three elections, but especially the Presidential in November. A huge thank you to Tom Cawley for his legal support to the BOE over the years!

We were elated to receive a \$50,000 grant last year from the Center for Tech and Civic Life (CTCL). We were finally able to purchase additional equipment we have been requesting funding for since 2019. We would like to thank Jennifer and Art in Grants for helping us navigate through the process.

We are currently working on our end-of-the-year housekeeping as well as preparing for the next election cycle to begin. Petitioning will begin in February with the first round of petitions due by April!

**Important Dates, Deadlines & Information:**

- ❖ The "Even Year Law" is on direct appeal to the Court of Appeals
- ❖ February 14<sup>th</sup> - the last day for the BOE to **RECEIVE** a change of enrollment for the June Primary (any change of enrollment made between February 15<sup>th</sup>-July 1<sup>st</sup>, shall be effective on July 1<sup>st</sup>)
- ❖ **Reminder:** An Early Vote by Mail Ballot is available to any registered voter (no reason is required), and you will receive a postage paid envelope to return your ballot to the BOE
  - Requests can be made by mail, in person or online via the Statewide Ballot Portal at:  
<<https://ballotapplication.elections.ny.gov/home/earlymail>>
- ❖ **Reminder:** Due to a recent change in election law, New York State voters are no longer permitted to cast a ballot on a voting machine if they have already been **issued** an Early Mail, Accessible, or Absentee Ballot for that election
- ❖ Voters can track their Absentee Ballot via the Board of Elections' Poll Site Search, Voter Registration, and Mail Ballot Tracker available at: <<https://voterlookup.elections.ny.gov/>>

**General Election Statistics (November 5, 2024):**

- Total Number of Election Day Voters = 19,415
- Number of Early Voters = 9,281
- Number of Absentee Voters = 3,476
- Number of Early Mail Voters = 2,780





Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7134

**Agenda Date:** 2/6/2025

**Agenda #:** 1.

**Narrative of Resolution:**

**MODIFICATION TO RESOLUTION NUMBER 129-24 WITH GIGI JAVA**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$1.00 PER MONTH

**Are funds already budgeted?**

**Specify Compliance with Procurement Procedures:** R-23-38

**RESOLUTION INTRODUCED BY THE GOVERNMENT SERVICES COMMITTEE TO MODIFY RESOLUTION NUMBER 129-24 WITH GIGI JAVA FOR CAFÉ SERVICES AT THE GOVERNMENT CENTER**

**WHEREAS**, Resolution #129-24 was approved by the Sullivan County Legislature on 2/15/2024, authorizing the County Manager to execute an agreement with Gigi Java, LLC, with an address of 120 Sullivan Street, Wurtsboro, NY 12790; in accordance with #R-23-38; Operation of the Café at the Sullivan County Government Center, located at 100 North Street, Monticello, NY 12701, for the period April 1, 2024 through March 31, 2026, with the option to extend on a yearly basis for three (3) additional years, and;

**WHEREAS**, the resolution and contract shall be modified to reflect an agreed upon price of \$1.00 per month, to be paid to the county effective April 1, 2024 through March 31, 2026; and

**NOW, THEREFORE, BE IT RESOLVED** that the County Manager be and hereby is authorized to execute a modification agreement with Gigi Java, at a contract price of \$1.00 per month for the contract period April 1, 2024 through March 31, 2026, for services provided in accordance with #R-23-38, said contract modification to be in such form as the County attorney shall approve.

**MODIFICATION RESOLUTION INTRODUCED BY THE GOVERNMENT COMMITTEE TO MODIFY RESOLUTION NUMBER 129-24 WITH GIGI JAVA FOR CAFÉ SERVICES AT THE GOVERNMENT CENTER**

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