



# Sullivan County

100 North Street  
Monticello, NY 12701

## Management & Budget Committee

### Meeting Agenda - Final

Chairman Brian McPhillips  
Vice Chairman Matt McPhillips  
Committee Member Joseph Perrello  
Committee Member Luis Alvarez  
Committee Member Nicholas Salomone Jr.

**Thursday, December 12, 2024**

**9:00 AM**

**Government Center**

#### Call To Order and Pledge of Allegiance

#### Roll Call

#### Comments:

#### Reports:

1. **Division of Management & Budget**
2. **County Treasurer**
3. **County Audit & Control**
4. **ITS**

#### Discussion:

#### Public Comment

#### Resolutions:

1. TO AUTHORIZE AN AGREEMENT WITH SECURE NETWORK TECHNOLOGIES, INC. [ID-6964](#)
2. To amend Resolution No. 528-23 to reflect the correct term of contract with the New York State Office of Indigent Legal Services and modification agreements with Sullivan Legal Aid Panel, Inc., and Sullivan Conflict Legal Aid, Inc. [ID-6989](#)
3. TO CORRECT THE 2022 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #29.-2-18 [ID-6996](#)
4. TO CORRECT THE 2023 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #29.-2-18 [ID-6997](#)

5. TO CORRECT THE 2024 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #29.-2-18 [ID-6998](#)

6. To Modify the 2024 Budget [ID-7005](#)

**Attachments:** [November 30 2024 Resolution Needed](#)

**Adjourn**



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-6964

**Agenda Date:** 12/12/2024

**Agenda #:** 1.

**Narrative of Resolution:**

**RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET, CAPITAL PLANNING & BUDGETING COMMITTEE TO AUTHORIZE AN AGREEMENT WITH SECURE NETWORK TECHNOLOGIES, INC.**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$21,150.00

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** Proposal received from vendor.

**RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET, CAPITAL PLANNING & BUDGETING COMMITTEE TO AUTHORIZE AN AGREEMENT WITH SECURE NETWORK TECHNOLOGIES, INC.**

**WHEREAS**, the Sullivan County Division of Information Technology Services ('ITS') wishes to engage in a technical security assessment of our network infrastructure; and

**WHEREAS**, the purpose of said assessment is to focus on and expose any potential vulnerabilities and to determine our organization's risk in order for ITS to perform any necessary remediation; and

**WHEREAS**, after review and consultation by ITS with multiple vendors, Secure Network Technologies, Inc. ('SNT'), 247 West Fayette Street Syracuse, NY 13202 will best serve this need; and

**WHEREAS**, Resolution #467-24, adopted by the Sullivan County Legislature on September 19, 2024, authorized entering into a non-disclosure agreement with SNT for purposes of developing this assessment and engagement.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized to enter into an agreement with SNT for a total cost not to exceed \$21,150.00; and

**BE IT FURTHER RESOLVED**, that said agreement to be in such form as the County Attorney shall approve.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-6989

**Agenda Date:** 12/12/2024

**Agenda #:** 2.

**Narrative of Resolution:**

To amend Resolution No. 528-23 to reflect the correct term of contract with the New York State Office of Indigent Legal Services and modification agreements with Sullivan Legal Aid Panel, Inc., and Sullivan Conflict Legal Aid, Inc.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** 0

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION NO. INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AMEND RESOLUTION NO. 528-23 TO REFLECT THE CORRECT TERM OF CONTRACT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES AND MODIFICATION AGREEMENTS WITH THE SULLIVAN LEGAL AID PANEL, INC. AND SULLIVAN COUNTY CONFLICT LEGAL AID, INC FOR THE THIRD FAMILY DEFENSE (CHILD WELFARE) QUALITY IMPROVEMENT AND CASELOAD REDUCTION GRANT**

**WHEREAS**, Resolution No. 528-23 authorized the County to enter into agreements with the State of New York Office of Indigent Legal Services (“NYSOILS”) and the institutional provider of mandated indigent legal services, the Sullivan Legal Aid Panel, and the Sullivan County Conflict Legal Aid, Inc. in order to accept available funding for New York State Counties to develop new, innovative programs or practices to improve the quality of representation provided to parents accused of child maltreatment who cannot afford to retain counsel, under the Third Family Defense (Child Welfare) Quality Improvement and Caseload Reduction (Contract No. C3RDFD48) ; and

**WHEREAS**, Resolution No. 528-23 indicated that the term of the agreements would be March 1, 2024 through February 28, 2027; however, after discussion with the State of New York, it was determined that the term of the agreement would commence on January 1, 2024 and terminate on December 31, 2026.

**NOW, THEREFORE BE IT RESOLVED**, that the Sullivan County Legislature hereby amends Resolution No. 528-23 to reflect the correct term of the agreement with NYSOILS to be effective January 1, 2024 through December 31, 2026; and

**BE IT FURTHERED RESOLVED**, that all other terms of Resolution No. 528-23 remain unchanged; and

**BE IT FURTHER RESOLVED**, that should the NYSOILS funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

**BE IT FURTHER RESOLVED**, that the County Manager is hereby authorized to execute a modification agreement in accordance with the above revised dates as approved to form by the Sullivan County Attorney’s

Office.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-6996

**Agenda Date:** 12/12/2024

**Agenda #:** 3.

**Narrative of Resolution:**

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO CORRECT THE 2022 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #29.-2-18

**WHEREAS**, an application dated November 12, 2024 having been filed by The Philip and Annabelle Kavecki Irrevocable Trust with respect to property assessed to said applicant on the 2022 tax roll of the Town of Thompson Tax Map #29.-2-18 pursuant to Section 556 of the Real Property Tax Law, to correct a clerical error on the taxable portion of the tax roll due to an entry on an assessment roll or on a tax roll which is incorrect by reason of a mistake in the determination of a special assessment or other charge based on units of service provided by a special district; and

**WHEREAS**, the Director of Real Property Tax Services has duly investigated the application and filed his report dated November 22, 2024 recommending this Board approve said application; and

**WHEREAS**, this Board has duly examined the application and report and does find as follows:

- (a) That the application be approved because of a clerical error.

**NOW, THEREFORE, BE IT RESOLVED**, that the application be approved upon the grounds herein set forth; and

**BE IT FURTHER RESOLVED**, that the Chairperson of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

**BE IT FURTHER RESOLVED**, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$297.09

**Are funds already budgeted?** No

**Specify Compliance with Procurement Procedures:**

RPTL §556



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

File #: ID-6997

Agenda Date: 12/12/2024

Agenda #: 4.

**Narrative of Resolution:**

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO CORRECT THE 2023 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #29.-2-18

**WHEREAS**, an application dated November 12, 2024 having been filed by The Philip and Annabelle Kavecki Irrevocable Trust with respect to property assessed to said applicant on the 2023 tax roll of the Town of Thompson Tax Map #29.-2-18 pursuant to Section 556 of the Real Property Tax Law, to correct a clerical error on the taxable portion of the tax roll due to an entry on an assessment roll or on a tax roll which is incorrect by reason of a mistake in the determination of a special assessment or other charge based on units of service provided by a special district; and

**WHEREAS**, the Director of Real Property Tax Services has duly investigated the application and filed his report dated November 22, 2024 recommending this Board approve said application; and

**WHEREAS**, this Board has duly examined the application and report and does find as follows:

- (a) That the application be approved because of a clerical error.

**NOW, THEREFORE, BE IT RESOLVED**, that the application be approved upon the grounds herein set forth; and

**BE IT FURTHER RESOLVED**, that the Chairperson of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

**BE IT FURTHER RESOLVED**, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$316.47

**Are funds already budgeted?** No

**Specify Compliance with Procurement Procedures:**

RPTL §556



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-6998

**Agenda Date:** 12/12/2024

**Agenda #:** 5.

**Narrative of Resolution:**

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO CORRECT THE 2024 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #29.-2-18

**WHEREAS**, an application dated November 12, 2024 having been filed by The Philip and Annabelle Kavecki Irrevocable Trust with respect to property assessed to said applicant on the 2024 tax roll of the Town of Thompson Tax Map #29.-2-18 pursuant to Section 556 of the Real Property Tax Law, to correct a clerical error on the taxable portion of the tax roll due to an entry on an assessment roll or on a tax roll which is incorrect by reason of a mistake in the determination of a special assessment or other charge based on units of service provided by a special district; and

**WHEREAS**, the Director of Real Property Tax Services has duly investigated the application and filed his report dated November 22, 2024 recommending this Board approve said application; and

**WHEREAS**, this Board has duly examined the application and report and does find as follows:

- (a) That the application be approved because of a clerical error.

**NOW, THEREFORE, BE IT RESOLVED**, that the application be approved upon the grounds herein set forth; and

**BE IT FURTHER RESOLVED**, that the Chairperson of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

**BE IT FURTHER RESOLVED**, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$332.34

**Are funds already budgeted?** No

**Specify Compliance with Procurement Procedures:**

RPTL §556





Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-7005

**Agenda Date:** 12/12/2024

**Agenda #:** 6.

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**Narrative of Resolution:**  
To Modify the 2024 Budget

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Please see attached Budget Mods.

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY THE 2024 BUDGET**

**WHEREAS**, the County of Sullivan Budget requires modification,

**NOW, THEREFORE, BE IT RESOLVED**, that the attached budgetary transfers for 2024 be authorized.

**October 31, 2024 Resolution Needed  
Sullivan County Budget Modifications 2024**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1165-40-4001 - CONTRACT AGENCIES			21,779	
A-1165-40-4001 - CONTRACT AGENCIES			19,337	
A-1165-R4089-R167 - FED AID OTHR DEPARTMENTAL AID	19,337			
A-1165-R4089-R167 - FED AID OTHR DEPARTMENTAL AID	21,779			
A-1430-40-4001 - CONTRACT AGENCIES			22,000	
A-1490-47-4701 - DEPT RENTALS				3,000
A-1620-213-44-4407 - UTILITY UTILITY OTHER				42,000
A-1620-23-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			3,000	
A-1680-43-4301 - COMPUTER SUPPLIES			210	
A-1680-43-4302 - COMPUTER HARDWARE PURCHASES/LEASES			9,485	
A-1680-43-4302 - COMPUTER HARDWARE PURCHASES/LEASES			1,385	
A-1920-47-4703 - DEPT DUES			2,250	
A-1989-99-47-4736 - DEPT CONTINGENT				2,250
A-1989-99-47-4736 - DEPT CONTINGENT				22,000
A-3140-16-43-4308 - COMPUTER MIS CHARGEBACKS				1,385
A-5610-44-4409 - UTILITY JET A KEROSENE			20,989	
A-5610-44-4410 - UTILITY AV GAS			4,640	
A-5610-R2655-R428 - SALES FUEL SALES	25,629			
A-6010-38-40-4001 - CONTRACT AGENCIES(*)			8,244	
A-6010-38-40-4002 - CONTRACT ACCOUNT/AUDIT/ACTUARIAL SERVICES(**)			16,667	
A-6010-38-40-4013 - CONTRACT CONTRACT OTHER(*)			6,842	
A-6010-38-42-4201 - OFFICE ADVERTISING(*)			5,000	
A-6010-38-42-4201 - OFFICE ADVERTISING(*)			2,454	
A-6010-38-45-4541 - SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT				9,695
A-7110-230-21-2101 - FIXED LAND/LAND IMPROVEMENTS				125,000
A-7110-230-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV			2,196	
A-7110-230-R3089-R167 - ST AID GEN GOV DEPARTMENTAL AID		125,000		
A-7110-39-40-4049 - CONTRACT CONSULTING(***)			12,900	
A-7110-39-47-4766 - DEPT CLEAN UP/BEAUTIFICATION				30
A-7450-202-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			30	
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV(****)			23,744	

A-8020-90-47-4796 - DEPT PLANS AND PROGRESS(***)				5,056	
A-8020-90-R4089-R167 - FED AID OTHR DEPARTMENTAL AID	2,196				
A-9901-90-9002 - TRANSFERS TRANSFERS ROAD MACHINERY				42,000	
A-9950-90-9005 - TRANSFERS TRANSFERS CAPITAL PROJECT(*****)				666,264	
<b>A Fund Total</b>	<b>68,941</b>	<b>125,000</b>		<b>896,472</b>	<b>205,360</b>
D-5020-44-4406 - UTILITY WIRELESS COMMUNICATIONS				528	
D-5110-45-45-4501 - SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER					528
D-5110-47-40-4038 - CONTRACT CONSTRUCTION				264,828	
D-9998-R3501-R120 - ST AID CONSOLIDTD HGHWY CAPITAL	264,828				
<b>D Fund Total</b>	<b>264,828</b>	<b>-</b>		<b>265,356</b>	<b>528</b>
DM-5130-48-21-2105 - FIXED AUTOMOTIVE EQUIP				42,000	
DM-5130-48-45-4540 - SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS				25,000	
DM-9997-R2665-R338 - SALE OF EQUIPMNT OTHER	25,000				
DM-9997-R5031-R209 - INTERFUND TRANSFR GENERAL FUND	42,000				
<b>DM Fund Total</b>	<b>67,000</b>	<b>-</b>		<b>67,000</b>	<b>-</b>
H56-2497-40-4001 - CONTRACT AGENCIES				1,332,528	
H56-2497-R3285-R365 - ST AID COMM COLL CNSTRCTN DORMITORY AUTHORITY	666,264				
H56-2497-R5031-R209 - INTERFUND TRANSFR GENERAL FUND	666,264				
<b>H Fund Total</b>	<b>1,332,528</b>	<b>-</b>		<b>1,332,528</b>	<b>-</b>

(\*) To be funded from the Opioid Assigned Fund Balance

(\*\*) To be funded from the General Fund

(\*\*\*) To be funded from the Planning Programs Assigned Fund Balance

(\*\*\*\*) To be funded from the O&W Assigned Fund Balance

(\*\*\*\*\*) General Fund will loan 1/2 to be reimbursed upon receipt of funding