



Sullivan County County Legislature

100 North Street
Monticello, NY 12701

Meeting Agenda - Final - Revised

Chairman Nadia Rajsz
Vice Chairman Joseph Perrello
Legislator Matt McPhillips
Legislator Brian McPhillips
Legislator Nicholas Salomone Jr.
Legislator Catherine Scott
Legislator Luis Alvarez
Legislator Amanda Ward
Legislator Terry Blosser-Bernardo

Thursday, July 25, 2024

10:30 AM

Government Center

Call to Order and Pledge of Allegiance

Roll Call of Legislators

Presentations - Beauty Pageant Winners

Communications

Public Comment

Resolutions

1. To Create an additional Physical Therapist Per Diem position at the Department of Public Health [ID-6466](#)
2. RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE MODIFICATIONS TO RESOLUTION NUMBER 197-24 ADOPTED ON APRIL 18, 2024. [ID-6540](#)
Sponsors: Office for the Aging and Deoul
3. Authorize the application for renewal of NY Connects [ID-6541](#)
Sponsors: Office for the Aging and Deoul
4. Set public hearing on the SCCC 2024-2025 Budget [ID-6546](#)
5. RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO ABOLISH ONE (1) AUTOMOTIVE EQUIPMENT ATTENDANT POSITION AND CREATE ONE (1) AUTOMOTIVE MECHANIC POSITION IN THE DIVISION OF PUBLIC WORKS [ID-6550](#)

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| 6. | To authorize a modification to extend the contract with Authentic Communication Matters for Leadership Development Training. | <u>ID-6551</u> |
| 7. | Resolution introduced by the Planning and Community Resources Committee to authorize the execution of a Federal Section 5311 Master Mass Transit Capital Project agreement with the New York State Department of Transportation (NYSDOT). | <u>ID-6552</u> |
| 8. | RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER 452-23 ADOPTED ON NOVEMBER 22, 2023.

<u>Sponsors:</u> Office for the Aging and Deoul | <u>ID-6553</u> |
| 9. | RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO REALLOCATE YOUTH BUREAU FUNDING

<u>Sponsors:</u> Office for the Aging and Deoul | <u>ID-6559</u> |
| 10. | This resolution increases the rate of pay from \$300 a day to \$400 a day for Election Inspectors and increases the half day pay from \$150 to \$200 for the Presidential Election in 2024 only. | <u>ID-6560</u> |
| 11. | To adopt a Professional Boundaries Policy for the County of Sullivan.

<u>Attachments:</u> <u>Professional Boundaries FINAL.docx</u> | <u>ID-6566</u> |
| 12. | Abolish one part time Laundry Worker position and create one full-time Laundry Worker position | <u>ID-6588</u> |

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- 13. RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO ASSIGN A STIPEND TO THE YOUTH INTERNSHIP COORDINATOR TO TAKE ON THE ADDITIONAL DUTIES OF THE YOUTH SERVICES MANAGER** [ID-6604](#)
- WHEREAS, the Office for the Aging oversees the Youth Services department that is staffed by a Youth Services Manager and a Youth Internship Coordinator, and
- WHEREAS, currently the Youth Services Manager is on an extended leave, and
- WHEREAS, the Youth Internship Coordinator has been covering the essential functions of the Youth Services Manager, a higher-level position, since April 8, 2024, and
- WHEREAS, due to these additional duties taken on by the Youth Internship Coordinator, a stipend of \$2,811 is requested, and
- WHEREAS, this stipend will bring compensation to the rate of the Youth Services Manager, and
- WHEREAS, the stipend will cease when the Youth Services Manager returns to duty.
- NOW THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby assigns a stipend to the Youth Internship Coordinator in the amount of \$2,811 annually, paid bi-weekly, retroactive back to April 8, 2024 until the Youth Services Manager returns to duty.
- 14. TO AUTHORIZE A NEW 1-YEAR AGREEMENT WITH ENHANCED VOTING, LLC FOR THEIR ELECTION RESULTS AND REPORTING SOLUTION** [ID-6565](#)
- 15. Authorize contract with Bond Counsel** [ID-6577](#)
- 16. Authorize contract with Fiscal Advisors and Marketing Inc.** [ID-6578](#)
- 17. TO CORRECT THE 2024 TAX ROLL OF THE TOWN OF MAMAKATING FOR TAX MAP #6.-1-1** [ID-6591](#)
- 18. TO CORRECT THE 2022 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP #37.A-1-16** [ID-6592](#)
- 19. TO CORRECT THE 2023 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP #37.A-1-16** [ID-6594](#)
- 20. TO CORRECT THE 2024 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP #37.A-1-16** [ID-6595](#)
- 21. TO AUTHORIZE A NEW SOFTWARE AGREEMENT WITH CERIFI, LLC FOR CONTINUING LEGAL EDUCATION (CLE) AND ACCREDITATION** [ID-6598](#)
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| 22. TO AMEND THE MASTER AGREEMENT (#MA1010924) WITH NETSMART TECHNOLOGIES, INC. | <u>ID-6599</u> |
| 23. To Modify the 2024 Budget | <u>ID-6603</u> |
| Attachments: <u>June 30 2024 Resolution Needed.pdf</u> | |
| 24. TO PROVIDE ONE SCHOOL RESOURCE OFFICER TO SCHOOLS FOR SUMMER SESSION | <u>ID-6580</u> |
| 25. Oppose OSHA's Emergency Response Standard as currently proposed | <u>ID-6624</u> |
| 26. Resolution to authorize the County Manager to execute an Inter-Municipal Agreement with Orange County to equally share the cost for the removal of County Bridge 233. | <u>ID-6562</u> |
| 27. Resolution to authorize the County Manager to execute a one-year agreement with Fred A. Cook Jr. Inc., for Rinse Rack and Wash Bay System Emptying, Cleaning and Waste Water/Sediment Disposal | <u>ID-6567</u> |
| 28. Resolution to authorize the County Manager to execute an agreement for construction inspection and construction support engineering services with Fisher Associates for the Sullivan County Bridge Maintenance Project - County Bridge 5 Joint Replacement | <u>ID-6568</u> |
| 29. Resolution to authorize the County Manager to execute a Modification Agreement with Chianis Anderson Architects, PLLC | <u>ID-6569</u> |
| 30. Resolution introduced by the Public Works Committee to authorize the County Manager to execute an agreement with Quality Forestry Management for the Grinding of Wood/Storm Debris for Sullivan County on an as needed basis | <u>ID-6572</u> |
| 31. The Sullivan County Airport Development Commission (SCADC) was established by Resolution No. 62-00, to stimulate economic development efforts, improve the usage, and to attract business to the Sullivan County International Airport. Resolution No. 96-17 set the number of members to eleven (11), three (3) of whom are pilots to be appointed by the Legislature. Mr. Gary Gottlieb is an experienced and respected aviator in our aviation community, a tenant of the Sullivan County International Airport, and is interested in serving on the Sullivan County Airport Development Commission. This resolution would appoint this individual as a member of the Sullivan County Airport Development Commission. | <u>ID-6573</u> |
| 32. Resolution to authorize the County to act as Lead Agency, as it relates to SEQRA, for funding application for construction of Housing Gateway Center in Monticello, NY | <u>ID-6579</u> |
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| 33. Replacement of the Fuel Farm at the Sullivan County International Airport is necessary as the current Fuel Farm is in a state of disrepair. The County of Sullivan has received a grant from the New York State Department of Transportation for the replacement of the Fuel Farm. Due to American Petroleum Equipment and Construction violating their bid proposal, their construction agreement with the County of Sullivan was canceled. Additional engineering design services are required to rebid the project. This resolution would allow for a Modification Agreement to complete Engineering Design Services with Passero Associates, at a cost not to exceed \$40,000.00. | <u>ID-6581</u> |
| 34. Resolution to authorize the County Manager to execute an agreement with Barton & Loguidice for services to update the Toasperm Dam Engineering Assessment, Emergency Action Plan and Inspection & Maintenance Plan for compliance with the NYSDEC dam safety permit for the Toasperm Dam | <u>ID-6584</u> |
| 35. Resolution to authorize the County Manager to execute an agreement for construction services with Sullivan County Paving and Construction, Inc. for the Sullivan County Bridge 5 Maintenance Project | <u>ID-6585</u> |
| 36. Resolution to authorize the County Manager to execute an agreement with Core Down Drilling LLC for geotechnical services to obtain subsurface information required for the design of the foundations of multiple County bridges. | <u>ID-6586</u> |
| 37. Resolution to authorize the County Manager to execute an agreement with EMCOR Services Betlem to replace Roof Top Unit 4 HVAC Equipment at the Sullivan County Adult Care Center | <u>ID-6587</u> |
| 38. The Department of Solid Waste would like authorization to send out a Request for Expressions of Interest for a Waste to Energy facility and needs to work with Cornerstone Engineering and Geology, PLCC under RFP #R-21-18 task 2 for related Engineering/Operations support. | <u>ID-6593</u> |
| 39. Authorize the sale of Real Property on Bushnell Avenue, Monticello, New York | <u>ID-6612</u> |
| 40. RESOLUTION INTRODUCED BY THE HEALTH AND HUMAN SERVICES COMMITTEE TO AMEND RESOLUTION NO. 445-21 | <u>ID-6533</u> |
| 41. RESOLUTION INTRODUCED BY THE HEALTH AND HUMAN SERVICES COMMITTEE TO RENEW THE EXISTING CONTRACTS FOR PERSONAL CARE AND HOME HEALTH AIDES | <u>ID-6548</u> |
| 42. To appoint one (1) and to reappoint one (1) to the Community Services Board. | <u>ID-6561</u> |
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43. Appoint Barbara McKenny to the Sunset Lake Local Development Corporation [ID-6622](#)
44. Amend the Rules of the Legislature [ID-6121](#)
Attachments: [legrules2024 red lined](#)
45. The Legislative Discretionary Funding program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development [ID-6542](#)
46. To continue with a more restrictive Bonus Payment for the Adult Care Center employees through December 31, 2024 who volunteer to pick up additional shifts during specific days/times and to amend Resolution No. 416-23 to change the period of time ending August 1, 2024. [ID-6543](#)
47. Adopt the Strategic Plan for Sullivan County, specifically targeting 2025 and 2026 [ID-6557](#)
Attachments: [2024 Strategic PlanB&W](#)
48. Set Public Hearing for August 15, 2024 at 10:10AM to Amend the Ethics Law [ID-6564](#)

49. RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO **[ID-6602](#)**
AUTHORIZE FORMER OWNERS TO REPURCHASE PARCELS

WHEREAS, the County of Sullivan filed a judgment of foreclosure on various parcels by virtue of tax foreclosure proceedings dated the 2nd day of May, 2024 and recorded in the Sullivan County Clerk's Office on the 6th day of May, 2024 as Instrument #2024-118; and

WHEREAS, in accordance with Resolution of the Sullivan County Legislature passed on March 21, 2024 as Resolution #179-24, the County has received applications requesting certain parcels on Schedule "A" attached hereto, be reacquired by the former owner(s) in consideration for the amount of delinquent taxes, interest and penalties; and

WHEREAS, once a court order is executed, the County's judgment on the parcels indicated on Schedule "A" will be removed and any and all liens upon the parcels on Schedule "A" shall be reinstated, nunc pro tunc.

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature hereby approves the repurchases of the properties listed on Schedule "A" for the total sum of the delinquent taxes, interest, and penalties.

Attachments: [2024 Repurchase 1](#)

- 50. To accept LGRMIF grant and expend funds** **[ID-6606](#)**
- 51. Set Public Hearing 8/15/24 at 9:50AM for a Local Law amending the County's Installment Agreement Law** **[ID-6610](#)**
- 52. Set Public Hearing for 8/15/24 at 10:00AM for a Local Law amending the County's sale of real property law** **[ID-6611](#)**
- 53. Authorizes execution of an agreement with Sullivan-Warwarsing REAP Zone Board to provide funding to offset the Sullivan-Warwarsing REAP Zone Board expenses.** **[ID-6613](#)**
- 54. To apply for and accept the New York State Department of Local Government Services NY SWIMS Lifeguard Grant program and to enter into contract with local municipalities within Sullivan County that provide public swimming areas.** **[ID-6614](#)**

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55. The Neversink Crossing project is located in the Town of Fallsburg and was identified as a priority project in the 2019 feasibility study conducted for the O&W Rail Trail. With \$2.66 million in Federal, State and private funds secured to support the project and an estimated construction cost of \$3.2 million, a funding gap of approximately \$550,000 must be addressed before the project can move forward. This resolution commits Sullivan County to provide the funds needed to cover the gap. [ID-6615](#)
56. RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE AN AGREEMENT WITH PUBLIC EMPLOYER RISK MANAGEMENT ASSOCIATION (PERMA) AS A THIRD-PARTY ADMINISTRATOR FOR WORKERS' COMPENSATION ADMINISTRATION [ID-6616](#)
57. RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AMEND RESOLUTION 458-23 RATIFYING A MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF SULLIVAN, SULLIVAN COUNTY SHERIFF, AND THE SULLIVAN COUNTY PATROLMEN'S BENEVOLENT ASSOCIATION [ID-6617](#)
- Attachments:** [Attachment A - MOA - Promotional Pay - 7.15.24](#)
58. Resolution to authorize the County Manager to execute a Modification Agreement with Chianis + Anderson Architects, PLLC for additional scope of work for Housing Gateway Center funding application [ID-6619](#)
59. To authorize award to recipient through the Legislative Discretionary Funding Program. [ID-6623](#)
60. To temporarily amend Resolution No. 129-11 regarding the transfer of accrued time from one employee to another to whole days. [ID-6625](#)
61. Amend Resolution No. 288-24 [ID-6633](#)
62. Authorize contract with SCVA for providing tourism events and transportation services for the County of Sullivan for the Fall 2024 NYSAC Conference as the host county. **ID-6641**

Recognition of Legislators**Announcements from Chair****Adjournment or Close**

Sullivan County

Legislative Memorandum

File #: ID-6466

Agenda Date: 7/25/2024

Agenda #: 1.

Narrative of Resolution:

To Create an additional Physical Therapist Per Diem position at the Department of Public Health

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: hourly

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

INTRODUCED BY THE HEALTH AND HUMAN RESOURCES COMMITTEE TO CREATE IN THE DEPARTMENT OF PUBLIC HEALTH AN ADDITIONAL POSITION OF PHYSICAL THERAPIST PER DIEM.

WHEREAS, due to CMS Regulations, contractual staff are unable to open new cases which in turns requires skilled nursing to open therapy only cases and incurring waste of both time and salary, the Director of the Department of Public Health has expressed a need to create an additional position of Physical Therapist Per Diem; and

WHEREAS, the Director of Public Health believes that the needs of the Department would be best served if said position was created; and

WHEREAS, while this position is not mandated, they are revenue producing positions and will reduce contractual costs; and

NOW, THEREFORE, BE IT RESOLVED that the Sullivan County Legislature authorizes the creation of an additional per diem Public Health Physical Therapist position for the Department of Public Health, to advertise for said position, and give permission to the Public Health Director to appoint a qualified applicant to this position; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby sets the hourly salary for the per diem Public Health Physical Therapist position at an amount of \$50.2458 per hour; and

BE IT FURTHER RESOLVED, that the Director of Public Health is authorized to fill this new position immediately.

Sullivan County

Legislative Memorandum

File #: ID-6540

Agenda Date: 7/18/2024

Agenda #: 2.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE MODIFICATIONS TO RESOLUTION NUMBER 197-24 ADOPTED ON APRIL 18, 2024.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE MODIFICATIONS TO RESOLUTION NUMBER 197-24 ADOPTED ON APRIL 18, 2024.

WHEREAS, Resolution #197-24 was approved by the Sullivan County Legislature on April 18, 2024, for the County of Sullivan to allocate County funds to eligible community entities for youth programming; and

WHEREAS, a modification to this resolution is required to reallocate funding in the amount of \$2,000.00 from the Town of Fallsburg - Flag Football Program to the Town of Fallsburg - Soccer Program, and

WHEREAS, a modification to this resolution is required to reallocate funding in the amount of \$10,000.00 from the BOCES - REAL VR Y Series System to the Delaware Company-Cushetunk Kids, and

WHEREAS, this transfer will increase the Town of Fallsburg - Soccer Program to \$2,000.00 and the Delaware Company-Cushetunk Kids Program to \$12,500.00.

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature authorizes the modification of said contracts to reflect reallocation of funds to Town of Fallsburg - Soccer; and the Delaware Company-Cushetunk Kids

BE IT FURTHER RESOLVED, that the form of said agreement will be approved by the Sullivan County Attorney's Office.

Sullivan County

Legislative Memorandum

File #: ID-6541

Agenda Date: 7/18/2024

Agenda #: 3.

Narrative of Resolution:

INTRODUCED BY PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE THE APPLICATION FOR RENEWAL OF NY CONNECTS EXPANSION AND ENHANCEMENT APPLICATION FOR 2024-2025

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$307,611.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

Is this a renewal of a prior contract? Yes

Date of prior contract: 4/1/2023-3/31/2024

Amount authorized by prior contract: \$ 307,611.00

If “Yes”, provide the following information

Amount to be authorized by Resolution: \$307,611.00

Are funds already budgeted? Y

If “Yes” specify appropriation code(s): 7610-87-R4772-R392

If “No”, specify proposed source of funds:

Estimated Cost Breakdown by Source

County: 0

Grant(s): 0

State: \$307,611.00

Other: 0

Federal Government: 0

(Specify):0

WHEREAS, the New York State Office for the Aging has notified Sullivan County that funding for the 2024-2025 NY Connects program is available in the amount of \$307,611.00; and

WHEREAS, the goal of the NY Connects Program is to promote information outreach and assistance to the elderly and disabled persons throughout the county especially in rural areas, and to the underserved populations that reside in Sullivan County; and

WHEREAS, the term for the NY Connects program is April 1, 2024 through March 31, 2025; and

WHEREAS, if the County’s application is approved, the funds will be used to reimburse the County for NY Connects expenditures incurred by the Sullivan County Office for the Aging including: salaries, benefits, operational costs, and

marketing costs; and

WHEREAS, reimbursement for County expenditures will be available after submission by the County and approval by the New York State Office for the Aging of an application, standard assurances, program narratives and program budget; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager or their designee is hereby authorized to execute the NY Connects renewal application with required assurances, and any amendments thereto, with the New York State Office for the Aging for the NY Connects Program, for the term beginning April 1, 2024 through March 31, 2025, to accept the award should one be granted, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that all commitments and agreements are contingent upon receiving the necessary State allocations.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6546

Agenda Date: 7/18/2024

Agenda #: 4.

Narrative of Resolution:

Set public hearing on the SCCC 2024-2025 Budget

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE TO SET PUBLIC HEARING ON THE SCCC 2023-2024 BUDGET

WHEREAS, there has been introduced and presented at a meeting of the Sullivan County Legislature held on July 25, 2023, a tentative 2024-2025 budget for the Sullivan County Community College.

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held on said tentative 2024-2025 budget for the Sullivan County Community College by the Sullivan County Legislature on August 15, 2024 at 10:20 AM, in the Legislative Hearing Room, County Government Center, Monticello, New York, and at least six (6) days' notice of the public hearing shall be given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspapers of the County.

**COUNTY OF SULLIVAN
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that there has been duly presented and introduced at a meeting of the Legislature of the County of Sullivan, New York, held on July 25, 2024, a tentative 2024-2025 budget for the Sullivan County Community College.

NOTICE IS FURTHER GIVEN that the Legislature of the County of Sullivan will conduct a public hearing on the aforesaid tentative 2024-2025 budget for the Sullivan County Community College at the Legislature's Hearing Room, County Government Center, Monticello, New York, 12701, on August 15, 2024 at 10:20 AM at which time all persons interested will be heard.

DATED: July 25, 2024

ANNMARIE MARTIN
Clerk of the Legislature
County of Sullivan, New York

Sullivan County

Legislative Memorandum

File #: ID-6550

Agenda Date: 7/25/2024

Agenda #: 5.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO ABOLISH ONE (1) AUTOMOTIVE EQUIPMENT ATTENDANT POSITION AND CREATE ONE (1) AUTOMOTIVE MECHANIC POSITION IN THE DIVISION OF PUBLIC WORKS

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO ABOLISH ONE (1) AUTOMOTIVE EQUIPMENT ATTENDANT POSITION AND CREATE ONE (1) AUTOMOTIVE MECHANIC POSITION IN THE DIVISION OF PUBLIC WORKS

WHEREAS, the Sullivan County Commissioner of the Division of Public Works has reviewed the current and future staffing needs, and

WHEREAS, the Division of Public Works requests the creation of one (1) Automotive Mechanic full-time position (\$30.1977/hour), and

WHEREAS, upon retirement of the current Automotive Equipment Attendant (Position Number 1526) effective July 31, 2024, the Automotive Equipment Attendant position will be abolished.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby creates the position of Automotive Mechanic in the Division of Public Works and abolishes the Automotive Equipment Attendant position.

BE IT FURTHER RESOLVED, that the Commissioner of the Division of Public Works has the authority to fill the Automotive Mechanic position effective immediately.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6551

Agenda Date: 7/25/2024

Agenda #: 6.

Narrative of Resolution:

To authorize a modification to extend the contract with Authentic Communication Matters for Leadership Development Training.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$150,000

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: R-23-08

RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO EXTEND THE CONTRACT WITH AUTHENTIC COMMUNICATION MATTERS FOR LEADERSHIP DEVELOPMENT TRAINING

WHEREAS, the Sullivan County Legislature authorized a contract with Authentic Communication Matters for Leadership Development Training pursuant to R-23-08, Resolution No. 351-23 adopted on August 17, 2023; and

WHEREAS, Authentic Communication Matters, 1769 Elk Creek Rd, Delhi, New York 13753, will continue to provide said services from September 1, 2024 through September 1, 2025, with an option to extend on a yearly basis for two (2) additional years, under the same terms and conditions; and

WHEREAS, the Sullivan County Manager's Office and the Division of Human Resources recommends that an agreement be executed as the previous rollout was highly successful.

WHEREAS, there is a requirement for the Sullivan County Legislature and a cohort will be created for all nine Sullivan County Legislators.

NOW, THEREFORE, BE IT RESOLVED, the County Manager be and hereby is authorized to execute an modification agreement with Authentic Communication Matters, at a total cost not to exceed \$240,000, for Leadership Development Training, said contract to be in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-6552

Agenda Date: 7/18/2024

Agenda #: 7.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE THE EXECUTION OF A FEDERAL SECTION 5311 MASTER MASS TRANSIT CAPITAL PROJECT AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION (NYSDOT)

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$84,330 (fed/state share) County share is 10% of cost so a maximum amount of \$8,433

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A

WHEREAS, the Sullivan County Department of Transportation submitted a request for funds offered through NYSDOT, pursuant to Section 5311, Title 49, United States Code, to support capital projects and has committed the local share, and

WHEREAS, the County of Sullivan wishes to enter into this agreement for the purchase of signage for the Move Sullivan public transit routes, and

WHEREAS, the County of Sullivan and the State of New York wish to enter into an agreement which authorizes the undertaking of the project(s) and reimbursement of the Federal and applicable State shares, and

WHEREAS, The Sullivan County Department of Transportation is eligible for funding through such grant, and

WHEREAS, the County is eligible for an amount not to exceed \$84,330 for the 2023 - 2029 contract period.

NOW, THEREFORE BE IT RESOLVED, that the Sullivan County hereby authorizes the County Manager, and/or Chairperson of the County Legislature (as required by funding source) to accept the award, and enter into an agreement to administer the funding secured, in such form as the County Attorney shall approve, and

BE IT FURTHER RESOLVED, that should the Federal Section 5311 Capital funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6553

Agenda Date: 7/18/2024

Agenda #: 8.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER 452-23 ADOPTED ON NOVEMBER 22, 2023.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution:

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER 452-23 ADOPTED ON NOVEMBER 22, 2023.

WHEREAS, Resolution #452-23 was approved by the Sullivan County Legislature on 11/22/2023, for the County of Sullivan to allocate County funds to eligible community entities for youth programing; and

NOW, THEREFORE, BE IT RESOLVED, that Town of Wallkill Boys and Girls Club Project Triple Club Liberty should be named Town of Wallkill Boys and Girls Club Project Triple Club Monticello,

BE IT FURTHER RESOLVED, that the form of said agreement will be approved by the Sullivan County Attorney's Office.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6559

Agenda Date: 7/18/2024

Agenda #: 9.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER 452-23 ADOPTED ON November 22, 2023 TO REALLOCATE YOUTH BUREAU FUNDING

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER 452-23 ADOPTED ON November 22, 2023 TO REALLOCATE YOUTH BUREAU FUNDING

WHEREAS, Resolution #452-23 was approved by the Sullivan County Legislature on 11/22/2023, for the County of Sullivan to allocate County funds to eligible community entities for youth programing; and

NOW, THEREFORE, BE IT RESOLVED, that Town of Rockland Rotary funding for \$7,500.00 should be reallocated to Cornell Cooperative Extension-4H Program for \$3,750.00 and Nesin Cultural Arts, Inc. -El Sistema for \$3,750.00.

BE IT FURTHER RESOLVED, that the form of said agreement will be approved by the Sullivan County Attorney's Office.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6560

Agenda Date: 7/18/2024

Agenda #: 10.

Narrative of Resolution:

This resolution increases the rate of pay from \$300 a day to \$400 a day for Election Inspectors and increases the half day pay from \$150 to \$200 for the Presidential Election in 2024 only.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$10,000

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

N/A

TO MODIFY THE BUDGET TO ALLOW FOR THE BOARD OF ELECTIONS TO AMEND THE PAY SCHEDULE FOR ELECTION INSPECTORS FOR THE UPCOMING PRESIDENTIAL ELECTION ONLY

WHEREAS, the County Board of Elections is charged with conducting fair and accurate elections that meet the New York State Election law, and

WHEREAS, part of that responsibility requires having trained and qualified residents of Sullivan County work on Primary Day and Election Day as an Election Inspectors, and

WHEREAS, in an effort to help mitigate the difficulty in retaining and attracting an adequate amount of Election Inspectors to staff all of the required polling locations, there is a desire to increase the pay schedule for the upcoming Presidential Election in 2024; and

WHEREAS, the Election Commissioners want to increase the rate from \$300 to per day to \$400 per day, and from \$150 per half day to \$200 per half day.

NOW, THEREFORE, BE IT RESOLVED, Sullivan County Legislature recognizes the need to increase Election Inspectors per day rate and makes the following budgetary transfer:

Increase A1450-10.1015	\$10,000
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Decrease A1989-99-47.4736	\$10,000
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BE IT FURTHER RESOLVED, that as per Resolution No. 95-23 adopted on March 16, 2023, any County employee that works on Election Day as an Election Inspector shall continue to receive the following paid time off accrual:

Half Day = One (1) Personal Day Accrual

Full Day = Two (2) Personal Day Accruals



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6566

Agenda Date: 7/25/2024

Agenda #: 11.

Narrative of Resolution:

To adopt a Professional Boundaries Policy for the County of Sullivan.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 0

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

**RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO ADOPT A
PROFESSIONAL BOUNDARIES POLICY FOR THE COUNTY OF SULLIVAN**

WHEREAS, the County of Sullivan “County” strongly believes that a work environment where employees maintain clear boundaries between employee, personal, and business interactions is necessary for effective operations; and

WHEREAS, the attached Professional Boundaries Policy has been recommended for adoption by the Justice Center and

WHEREAS, the County feels there is a need to adopt a Professional Boundaries Policy for the County of Sullivan.

NOW THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby adopts the attached Professional Boundaries Policy.

PROFESSIONAL BOUNDARIES

The County of Sullivan (the County) strongly believes that a work environment where employees maintain clear boundaries between employee, personal, and business interactions is necessary for effective operations. This policy does not prohibit the development of friendships or romantic relationships between co-workers, but it does establish boundaries regarding relationships within the work environment, during working hours.

Individuals in supervisory or managerial roles, and those with authority over others' terms and conditions of employment, are subject to more stringent requirements under this policy due to their status as role models, their access to sensitive information, and their ability to affect the employment of individuals in subordinate positions.

Individuals providing services to clients are responsible to maintain appropriate boundaries in their professional relationship. It is the employee's responsibility to demonstrate that a client has not been exploited, or coerced, intentionally or unintentionally. Although employees in certain positions may need to exercise professional judgment in what this entails, it is expected that any action taken by an employee of the County will be consistent with industry or professional norms. Further, employees in a given profession are to adhere to any ethical obligations they may possess.

Employees are expected not to engage in dual relationships with clients of the County in which there may be a perception or possibility that the employee's professional judgment or actions could be questioned as potentially improper. Dual relationships include, but are not limited to:

- a. Accepting as a client anyone with whom you have had any prior personal relationship when the circumstances would make it difficult to separate the role of County employee with the relationship;
- b. Forming a sexual relationship with a current client or someone who has been your client;
- c. Treating clients to whom you are related by blood or legal ties;
- d. Taking action for one client but not providing the same relevant service to another client;
- e. Bartering with clients for the provision of services; and
- f. Entering into financial relationships with clients other than their paying for County services.

Obligations and Expectations Under This Policy

1. During working time and in working areas, employees are expected to conduct themselves in an appropriate, professional manner that does not interfere with others' work or with overall productivity.
2. At all times within or around the workplace, employees engaging in personal exchanges should observe an appropriate workplace manner to avoid offending other workers or putting others in an uncomfortable position.
3. Employees are strictly prohibited from engaging in physical contact that would in any way be deemed inappropriate in the workplace pursuant to County policy, whether during working hours or not.
4. Employees are expected to always put their professional responsibilities over personal relationships with co-workers.
5. Employee off-duty conduct is generally regarded as private, as long as such conduct does not have a nexus to the workplace. An exception to this principle, however, is romantic or sexual relationships between supervisors and subordinates or professional licensing requirements.
6. Any supervisor, manager, executive or other official in a sensitive or influential position with the County must disclose the existence of a romantic or sexual relationship with another co-worker. Disclosure may be made to the individual's immediate supervisor or the Commissioner of HR. The County will review the circumstances to determine whether any conflict of interest exists.
7. When a conflict-of-interest or potential risk is identified due to a County official's relationship with a co-worker, the County will work with the parties involved to consider options for resolving the problem. The initial solution may be to make sure the parties no longer work together on matters where one is able to influence the other or take-action for the other. Matters such as hiring, firing, promotions, performance management, compensation decisions and financial transactions are examples of situations that may require reallocation of duties to avoid any actual or perceived reward or disadvantage. In some cases, other measures may be necessary, such as transfer of one or both parties to other positions, shifts or departments. Employees are expected to cooperate in this process.
8. The provisions of this policy apply to all employees.

May 25, 2024

9. Where doubts exist as to the specific meaning of the terms used above, employees should refer any questions regarding the meaning of the terms to the Commissioner of HR.
10. Any concerns about the overall administration of this policy should be addressed to the Commissioner of HR.

Sullivan County

Legislative Memorandum

File #: ID-6588

Agenda Date: 7/25/2024

Agenda #: 12.

Narrative of Resolution:

Abolish one part time Laundry Worker position and create one full-time Laundry Worker position

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$20,000

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO ABOLISH ONE TEMPORARY PART TIME LAUNDRY WORKER POSITION AND CREATE ONE FULL TIME PERMANENT POSITION

WHEREAS, Resolution 130-24 authorized the creation of two temporary Laundry Workers at the Sullivan County Adult Care Center to cover a few leaves of absence.

WHEREAS, there are currently three full time permanent Laundry Worker positions and one part time Laundry Worker position, which is vacant.

WHEREAS, it is the desire of the facility to convert one temporary Laundry Worker position (pos#3577) to a full-time permanent position and abolish pos 3505 Laundry Worker PT. The remaining temporary laundry position will expire in August 2024.

NOW, THEREFORE, BE IT RESOLVED, that position #3577 Laundry Worker at the Sullivan County Adult Care Center be converted to a full-time permanent position and position #3505 Laundry Worker PT be abolished.

Sullivan County

Legislative Memorandum

File #: ID-6604

Agenda Date: 7/25/2024

Agenda #: 13.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO ASSIGN A STIPEND TO THE YOUTH INTERNSHIP COORDINATOR TO TAKE ON THE ADDITIONAL DUTIES OF THE YOUTH SERVICES MANAGER

WHEREAS, the Office for the Aging oversees the Youth Services department that is staffed by a Youth Services Manager and a Youth Internship Coordinator, and

WHEREAS, currently the Youth Services Manager is on an extended leave, and

WHEREAS, the Youth Internship Coordinator has been covering the essential functions of the Youth Services Manager, a higher-level position, since April 8, 2024, and

WHEREAS, due to these additional duties taken on by the Youth Internship Coordinator, a stipend of \$2,811 is requested, and

WHEREAS, this stipend will bring compensation to the rate of the Youth Services Manager, and

WHEREAS, the stipend will cease when the Youth Services Manager returns to duty.

NOW THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby assigns a stipend to the Youth Internship Coordinator in the amount of \$2,811 annually, paid bi-weekly, retroactive back to

April 8, 2024 until the Youth Services Manager returns to duty.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$2,811.99

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

n/a

Sullivan County

Legislative Memorandum

File #: ID-6565

Agenda Date: 7/25/2024

Agenda #: 14.

Narrative of Resolution:

TO AUTHORIZE A NEW 1-YEAR AGREEMENT WITH ENHANCED VOTING, LLC FOR THEIR ELECTION RESULTS AND REPORTING SOLUTION

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$12,300.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: Agreement and quote received from BOE selected vendor.

RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE AGREEMENT WITH ENHANCED VOTING, LLC FOR THEIR ELECTION RESULTS AND REPORTING SOLUTION

WHEREAS, the Sullivan County Board of Elections (SCBOE), wishes to use an election results software reporting solution for results aggregation, custom report generation and public results reporting during the election periods; and

WHEREAS, SCBOE received a presentation, quote, and agreement from Enhanced Voting, LLC of Jacksonville, FL to provide such a solution; and

WHEREAS, SCBOE successfully utilized this solution as a trial during the June 25, 2024 Primary Election in Sullivan County and wishes to enter into an agreement for continued use of their software solution.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to enter into a 1-year 'Service Agreement and Software License' with Enhanced Voting, LLC in an amount not to exceed \$12,300.00 with an option to renew on an annual basis, for three (3) additional years, under the same terms and conditions; and

BE IT FURTHER RESOLVED, that said agreement to be in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-6577

Agenda Date: 7/25/2024

Agenda #: 15.

Narrative of Resolution:

Authorize contract with Bond Counsel

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE CONTRACT WITH BOND COUNSEL

WHEREAS, proposals were received by the Sullivan County Department of Purchasing for Bond Counsel for the County pursuant to RFP #: R-24-25; and

WHEREAS, the Sullivan County Treasurer has carefully reviewed said proposals; and

WHEREAS, pursuant to said RFP, the County of Sullivan reserves the right to select the proposal that best meets the needs of the County; and

WHEREAS, the Sullivan County Treasurer has determined that Orrick, Herrington & Sutcliffe, LLP, has the qualifications and expertise to best meet the needs for this service.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and he hereby is authorized to execute a contract with Orrick, Herrington & Sutcliffe, LLP. The contract period shall be for a three-year period upon execution of a formal contract and may be extended, upon mutual agreement, for an additional two (2) years, on a yearly basis. The County may terminate the contract at any time in its sole discretion, all in accordance with RFP #R-24-25.

BE IT FURTHER RESOLVED, that said contract shall be in such form as approved by the County Attorney's Office.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6578

Agenda Date: 7/25/2024

Agenda #: 16.

Narrative of Resolution:

RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE CONTRACT WITH FISCAL ADVISORS AND MARKETING, INC.

WHEREAS, proposals were received by the Sullivan County Department of Purchasing for Municipal Financial Advisory Services for the County pursuant to RFP #: R-24-24; and

WHEREAS, the Sullivan County Treasurer has carefully reviewed said proposals; and

WHEREAS, pursuant to said RFP, the County of Sullivan reserves the right to select the proposal that best meets the needs of the County; and

WHEREAS, the Sullivan County Treasurer has determined that Fiscal Advisors & Marketing, Inc., has the qualifications and expertise to best meet the needs for this service.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a contract with Fiscal Advisors & Marketing, Inc. The contract period shall be for a three-year period upon execution of a formal contract and may be extended, upon mutual agreement, for an additional two (2) years, on a yearly basis. The County may terminate the contract at any time in its sole discretion, all in accordance with RFP #R-24-24.

BE IT FURTHER RESOLVED, that said contract shall be in such form as approved by the County Attorney's Office.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

Click or tap here to enter text.

Sullivan County

Legislative Memorandum

File #: ID-6591

Agenda Date: 7/25/2024

Agenda #: 17.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO CORRECT THE 2024 TAX ROLL OF THE TOWN OF MAMAKATING FOR TAX MAP #6.-1-1

WHEREAS, an application dated June 14, 2024 having been filed by Sharryn Kasmir & Benjamin Dulchin pursuant to Section 556 of the Real Property Tax Law with respect to property assessed to said applicant on the 2024 tax roll of the Town of Mamakating bearing Tax Map #6.-1-1 to correct a clerical error, due to an entry which is a mathematical error present in the computation of a partial exemption; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated June 24, 2024 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

(a) That the application be approved because of a clerical error

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chair of the County Legislature be and she hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$864.43

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

RPTL §556

Sullivan County

Legislative Memorandum

File #: ID-6592

Agenda Date: 7/25/2024

Agenda #: 18.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE
TO CORRECT THE 2022 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP
#37.A-1-16

WHEREAS, an application dated June 19, 2024 having been filed by Veronica Bassil pursuant to Section 556 of the Real Property Tax Law with respect to property assessed to said applicant on the 2022 tax roll of the Town of Fallsburg bearing Tax Map #37.A-1-16 to correct a clerical error, due to an entry on a tax roll which is incorrect by reason of a mistake in the determination or transcription of a special assessment or other charge based on units of service provided by a special district; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated June 24, 2024 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

(a) That the application be approved because of a clerical error

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chair of the County Legislature be and she hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$200.82

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

RPTL §556



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6594

Agenda Date: 7/25/2024

Agenda #: 19.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO CORRECT THE 2023 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP #37.A-1-16

WHEREAS, an application dated June 19, 2024 having been filed by Veronica Bassil pursuant to Section 556 of the Real Property Tax Law with respect to property assessed to said applicant on the 2023 tax roll of the Town of Fallsburg bearing Tax Map #37.A-1-16 to correct a clerical error, due to an entry on a tax roll which is incorrect by reason of a mistake in the determination or transcription of a special assessment or other charge based on units of service provided by a special district; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated June 24, 2024 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

(a) That the application be approved because of a clerical error

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chair of the County Legislature be and she hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$204.69

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

RPTL §556

Sullivan County

Legislative Memorandum

File #: ID-6595

Agenda Date: 7/25/2024

Agenda #: 20.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE
TO CORRECT THE 2024 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP
#37.A-1-16

WHEREAS, an application dated June 19, 2024 having been filed by Veronica Bassil pursuant to Section 556 of the Real Property Tax Law with respect to property assessed to said applicant on the 2024 tax roll of the Town of Fallsburg bearing Tax Map #37.A-1-16 to correct a clerical error, due to an entry on a tax roll which is incorrect by reason of a mistake in the determination or transcription of a special assessment or other charge based on units of service provided by a special district; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated June 24, 2024 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

(a) That the application be approved because of a clerical error

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chair of the County Legislature be and she hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$209.03

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

RPTL §556

Sullivan County

Legislative Memorandum

File #: ID-6598

Agenda Date: 7/25/2024

Agenda #: 21.

Narrative of Resolution:

TO AUTHORIZE A NEW SOFTWARE AGREEMENT WITH CERIFI, LLC FOR CONTINUING LEGAL EDUCATION (CLE) AND ACCREDITATION

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$900.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: Agreement and quote received from vendor.

RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE A NEW SOFTWARE AGREEMENT WITH CERFI, LLC FOR CONTINUING LEGAL EDUCATION AND ACCREDITATION

WHEREAS, resolution #337-22, adopted by the Sullivan County Legislature on August 18, 2022, authorized a 3-year agreement, currently in place, with Thomson Reuters for certain Westlaw Legal Research offerings utilized by the County Attorney's Office, including, "*West LegalEdcenter for Government (Westlaw PRO™)*" for CLE accreditation; and

WHEREAS, Thomson Reuters, has sold off the *West LegalEdcenter for Government (Westlaw PRO™)* offering to Cerfi, LLC., of Alpharetta, GA to service and manage this accreditation product.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to enter into an agreement with Cerifi, LLC. (co-terming with our Thomson Reuters agreement) for the CLE offering for the period of April 30, 2024 - August 31, 2025 in an amount not to exceed \$900.00 with an option to renew on an annual basis, for three (3) additional years, under the same terms and conditions; and

BE IT FURTHER RESOLVED, that said agreement to be in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-6599

Agenda Date: 7/25/2024

Agenda #: 22.

Narrative of Resolution:

TO AMEND THE MASTER AGREEMENT (#MA1010924) WITH NETSMART TECHNOLOGIES, INC.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$191,170.51

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: Agreement and quote received from current vendor.

RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AMEND THE MASTER AGREEMENT WITH NETSMART TECHNOLOGIES, INC.

WHEREAS, Resolution 88-09, adopted by the Sullivan County Legislature on March 19, 2009, authorized a master agreement with Netsmart Technologies, Inc. successor-in-interest to Change Healthcare Technologies, LLC f/k/a McKesson Technologies LLC (“Netsmart”) for various software modules comprising Public Health Services (PHS) ‘Electronic Medical Record’ (EMR) application of record for its patient clientele; and

WHEREAS, to simplify annual and monthly billing of these software products, Sullivan County Information Technology Services (ITS) wishes to consolidate and co-term all current Netsmart software products into one, new, all-encompassing agreement; and

WHEREAS, three (3) of the non-co-terming Netsmart offering agreements lapsed and remained unrenewed while services were still being provided by Netsmart, utilized by PHS, that ITS needs to make whole by paying any outstanding balance to Netsmart.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes a payment in the amount of \$4,519.90 to Netsmart to cover the (3) outstanding modules invoicing; and

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to enter into a new amended agreement (‘Amendment #2’) to the Netsmart Master Agreement to co-term products/services on an August to July billing cycle and to consolidate recurring billings into annual and monthly invoices as of August 1, 2024 covering August 1, 2024 thru July 31, 2027 in a combination of annual and monthly payments not to

exceed \$186, 651.61 annually; and

BE IT FURTHER RESOLVED, that said agreement to be in such form as the County Attorney shall approve.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6603

Agenda Date: 7/25/2024

Agenda #: 23.

Narrative of Resolution:

To Modify the 2024 Budget

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Please see attached Budget Mods.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

**RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY THE
2024 BUDGET**

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2024 be authorized.

**June 30, 2024 Resolution Needed
Sullivan County Budget Modifications 2024**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1165-40-4001 - CONTRACT AGENCIES			19,345	
A-1165-40-4001 - CONTRACT AGENCIES			38,690	
A-1165-R4089-R167 - FED AID OTHR DEPARTMENTAL AID	19,345			
A-1165-R4089-R167 - FED AID OTHR DEPARTMENTAL AID	38,690			
A-1340-41-4104 - AUTO/TRAVEL MILEAGE/TOLLS			5,000	
A-1450-42-4207 - OFFICE FURNITURE				12,300
A-1620-21-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				3,000
A-1680-43-4303 - COMPUTER SOFTWARE PURCHASE/LEASE			12,300	
A-1989-99-47-4736 - DEPT CONTINGENT				5,000
A-4320-41-43-4304 - COMPUTER MAINTENANCE/SERVICE FEES(*)			161,200	
A-5610-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			3,000	
A-6010-38-40-4001 - CONTRACT AGENCIES(**)			9,048	
A-6010-38-40-4002 - CONTRACT ACCOUNT/AUDIT/ACTUARIAL SERVICES(***)			16,667	
A-6010-38-40-4013 - CONTRACT CONTRACT OTHER(**)			15,825	
A-6010-38-40-4013 - CONTRACT CONTRACT OTHER(**)			1,308	
A-6010-38-42-4201 - OFFICE ADVERTISING(**)			5,224	
A-6010-38-42-4201 - OFFICE ADVERTISING(**)			8,500	
A-7110-230-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV			5,000	
A-7110-39-40-4049 - CONTRACT CONSULTING(****)			4,420	
A-7110-39-40-4049 - CONTRACT CONSULTING(****)			2,670	
A-7110-82-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV(****)			4,412	
A-7610-87-40-4008 - CONTRACT LEGAL SERVICES			10,000	
A-7610-87-R4772-R216 - FED AID AGING PROGRM IIIB	10,000			
A-8020-90-40-4001 - CONTRACT AGENCIES(****)			1,250	
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV(*****)			14,790	
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV(*****)			31,510	
A-8020-90-R4089-R167 - FED AID OTHR DEPARTMENTAL AID	5,000			
A Fund Total	73,035	-	370,159	20,300

(*) To be funded from the Mental Health Emergency Response Assigned Fund Balance

(**) To be funded from the Opioid Assigned Fund Balance

(***) To be funded from the General Fund

(****) To be funded from the Planning Programs Assigned Fund Balance

(*****) To be funded from the O&W Assigned Fund Balance

Sullivan County

Legislative Memorandum

File #: ID-6580

Agenda Date: 7/25/2024

Agenda #: 24.

Narrative of Resolution:

TO PROVIDE ONE SCHOOL RESOURCE OFFICER TO SCHOOLS FOR SUMMER SESSION

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: Resolution introduced by Public Safety Committee to provide one school resource officer to schools for summer session.

**RESOLUTION INTRODUCED BY PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE
TO PROVIDE ONE SCHOOL RESOURCE OFFICER TO SCHOOLS FOR SUMMER SESSION**

WHEREAS, the Sullivan County Sheriff's Office has in the past provided one or more Deputy Sheriffs as School Resource Officers to the local school districts; and

WHEREAS, due to the success of the program and the need for law enforcement in the school districts, the Sullivan West, Eldred and Tri-Valley School Districts desire to continue to have one School Resource Officer on their campuses for the 2024 Summer Session; and

WHEREAS, the Sullivan County Sheriff's Office recommends that the County provides Sullivan West, Eldred, and Tri-Valley School District with one School Resource Officer; and

WHEREAS, the School Districts will reimburse the County 70 percent of the School Resource Officer's cost.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute School Resource Officer agreements with Sullivan West, Tri-Valley and Eldred School Districts to extend and provide a School Resource Officer through the school year ending August 20, 2024; and

BE IT FURTHER RESOLVED that said agreements shall be in such form as approved by the County Attorney.

Sullivan County

Legislative Memorandum

File #: ID-6624

Agenda Date: 7/25/2024

Agenda #: 25.

Narrative of Resolution:

Oppose OSHA's Emergency Response Standard as currently proposed

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

**RESOLUTION INTRODUCED BY THE PUBLIC SAFETY AND LAW ENFORCEMENT
COMMITTEE OPPOSING OSHA'S EMERGENCY RESPONSE STANDARD AS CURRENTLY
PROPOSED**

WHEREAS, the Federal Occupational Safety and Health Administration (OSHA) recently released its proposed Emergency Response Standard, outlining new standards for emergency response personnel and agencies, both volunteer and paid; and

WHEREAS, Sullivan County's public safety and emergency response leaders have shared grave concerns with one another and this Legislature about this proposal, should it be enacted; and

WHEREAS, all but one of Sullivan County's 40 fire districts are completely volunteer and operate on small, taxpayer-supported budgets; and

WHEREAS, the proposal's "one size fits all" approach makes it virtually impossible for rural fire districts to implement without significant tax hikes and costly procedural changes, including the hiring of clerical staff and as much as a 40% increase in annual budgets in order to maintain compliance; and

WHEREAS, the time given to review the proposal has not been sufficient, with comments due by July 22, 2024; and

WHEREAS, the NYS Association of Counties, Conference of Mayors, Association of Towns and other large organizations have agreed this proposal threatens to deeply harm, even shut down, struggling fire departments across New York State and beyond;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature joins firefighters and advocacy organizations in demanding OSHA make changes to this proposed rule that would not be unduly burdensome on our volunteer first-responders serving rural areas such as ours; and

BE IT FURTHER RESOLVED, that the Legislature requests the comment and review period be extended at least to September 21, 2024, as requested by the NYS Association of Counties, to permit a thorough understanding of the impacts of this proposal; and

BE IT FURTHER RESOLVED, that the Legislature asks our Federal representatives to join it in advocating

for an OSHA proposal that is technically and economically feasible for small-sized emergency response agencies such as those that serve Sullivan County.

Sullivan County

Legislative Memorandum

File #: ID-6562

Agenda Date: 7/25/2024

Agenda #: 26.

Narrative of Resolution:

Resolution to authorize the County Manager to execute an Inter-Municipal Agreement with Orange County to equally share the cost for the removal of County Bridge 233.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$150,000.00

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

N/A

INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE EXECUTION OF AN AGREEMENT BETWEEN THE MUNICIPALITIES OF SULLIVAN COUNTY AND ORANGE COUNTY FOR THE REMOVAL OF JOINTLY OWNED BRIDGE BIN 3345090

WHEREAS, the Shawangunk Kill serves as the boundary between Orange County and Sullivan County at the location where such waterway is spanned by Bridge BIN 3345090 resulting in the bridge being in both Orange County and Sullivan County; and

WHEREAS, Section 237 of the New York State Highway Law, mandates joint liability between adjacent Counties for the construction and maintenance of border bridges; and

WHEREAS, the New York State Department of Transportation (“NYSDOT”) regularly inspects bridges in the New York State, and any bridge given an overall condition rating less than 5.0 is considered deficient; and

WHEREAS, the NYSDOT inspected Bridge BIN 3345090 in 2002 and gave the bridge a general condition rating of 3.0, and the bridge was yellow flagged by NYSDOT at that time; and

WHEREAS, based on the above, it was jointly determined by Orange County and Sullivan County that rehabilitation of Bridge BIN 3345090 was not warranted and the bridge was closed to all traffic in 2002; and

WHEREAS, Bridge BIN 3345090 has continued to deteriorate and must be removed to protect the public and the environment; and

WHEREAS, Orange County has agreed to prepare bid documents, prepare permit applications, and to oversee the demolition of Bridge BIN 3345090 and restoration of the site; and

WHEREAS, Orange County and Sullivan County have determined that participating financially in the demolition of Bridge BIN 3345090 and restoration of the site is in their best interests; and

WHEREAS, the total project is estimated to cost \$300,000 and Orange County and Sullivan County shall agree to each pay one-half the costs, fees and expenses relating to the demolition of Bridge BIN 3345090 and restoration of the site; and

WHEREAS, an Intermunicipal Agreement is required to better define responsibilities for funding and for expediting construction and administration work for the rehabilitation of the bridge; and

WHEREAS, the Division of Public Works recommends that an Intermunicipal Agreement be implemented;

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute an Intermunicipal Agreement with Orange County in an amount not to exceed \$150,000 for the Sullivan County share of the rehabilitation of border bridge BIN 3345090 and said agreement shall be in a form approved by the County Attorney.

Sullivan County

Legislative Memorandum

File #: ID-6567

Agenda Date: 7/25/2024

Agenda #: 27.

Narrative of Resolution:

Resolution to authorize the County Manager to execute a one-year agreement with Fred A. Cook Jr. Inc., for Rinse Rack and Wash Bay System Emptying, Cleaning and Waste Water/Sediment Disposal

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$21,725.00 in 2023/2024

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

B-23-28

**MODIFICATION RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO MODIFY
RESOLUTION NO. 327-23**

WHEREAS, Resolution No. 327-23 authorized the County Manager to execute an agreement with Fred A. Cook, Jr., Incorporated, with an address of P.O. Box 70, Montrose, New York 10548.in accordance with #B-23-48, Rinse Rack and Wash Bay System Emptying, Cleaning, and Waste Water/Sediment Disposal, and

WHEREAS, the contract period language in the Resolution is incorrect, and needs to be revised, and

WHEREAS, the correct contract period language in the NOW, THEREFORE, BE IT RESOLVED should read for a one (1) year period Commencing September 1, 2023 through August 31, 2024 with the option to extend on a yearly basis for four (4) additional years under the same terms and conditions, and

WHEREAS, the total amount not to exceed of \$21,725.00 shall be the contract amount for each additional year, and;

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a modification agreement with Fred A. Cook, Jr., Incorporated., to include the correct contract period extensions and yearly total, in an amount not to exceed \$21,725.00 per yearly extension. Resolution No. 327-23 is hereby modified as per the above and all other provisions of Resolution No. 327-23 shall remain unchanged, said contract to be in such form as the County Attorney shall approve.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6568

Agenda Date: 7/25/2024

Agenda #: 28.

Narrative of Resolution:

Resolution to authorize the County Manager to execute an agreement for construction inspection and construction support engineering services with Fisher Associates for the Sullivan County Bridge Maintenance Project - County Bridge 5 Joint Replacement

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$60,000.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION 50-22 APPROVAL OF CONSULTANTS FOR ENGINEERING SERVICES NEEDED FOR LOCALLY ADMINISTERED FEDERAL AID PROJECTS AND OTHER BRIDGE AND HIGHWAY PROJECTS

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT WITH FISHER ASSOCIATES FOR THE SULLIVAN COUNTY BRIDGE MAINTENANCE PROJECT - COUNTY BRIDGE 5 JOINT REPLACEMENT FOR ENGINEERING SERVICES DURING CONSTRUCTION.

WHEREAS, the Sullivan County Bridge Membrane Maintenance Project, P.I.N. 9754.74 (the Project) located in the Town of Lumberland is to be implemented by contract and must meet the requirements of the NYSDOT Local Projects Manual; and

WHEREAS, Resolution No. 207-24 previously authorized the implementation and first instance funding for the Project; and

WHEREAS, the project is eligible for 80% Federal and 15% State funding through the NYSDOT Bridge Maintenance and Marchiselli funding programs; and

WHEREAS, Resolution No. 50-22 authorized Fisher Associates for engineering services needed for locally administered Federal aid projects and other bridge and highway projects; and

WHEREAS, the Division of Public Works recommends the award of an agreement for construction inspection and construction support services to the firm of Fisher Associates at a cost not to exceed \$60,000.00;

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute an Agreement for construction inspection and construction support services with Fisher Associates at a cost not to exceed \$60,000.00, said contract to be in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-6569

Agenda Date: 7/25/2024

Agenda #: 29.

Narrative of Resolution:

Resolution to authorize the County Manager to execute a Modification Agreement with Chianis Anderson Architects, PLLC

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$500,000.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A MODIFICATION AGREEMENT WITH CHIANIS + ANDERSON ARCHITECTS, PLLC FOR ARCHITECTURAL / ENGINEERING DESIGN SERVICES FOR TERMINAL REVITALIZATION AT SULLIVAN COUNTY INTERNATIONAL AIRPORT

WHEREAS, Resolution No. 37-23, adopted January 19, 2023, authorized an agreement with Chianis + Anderson Architects, PLLC ("C+A") to provide architectural / engineering design services for the terminal revitalization project at Sullivan County International Airport; and

WHEREAS, Resolution No. 328-23, adopted August 17, 2023 authorized Modification Agreement No. 1 to increase fee based upon County requested design changes; and

WHEREAS, the increased size of the building from the original scope has created additional work for all parties of the professional design team throughout the construction administration (submittal review/approval, RFI review/answering, testing/inspection review, etc.) phase, and the presence of rock has also required structural design changes, including to the screen wall/grease trap area and the photo voltaic parking canopy structure. Additionally, the County requested the implementation of a time lapse camera system overseeing the construction for progress and safety purposes; and

WHEREAS, the Division of Public Works has reviewed the need for additional fee to the Architect to

accomplish these needs and recommends the approval of a Modification Agreement for the additional work.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute a Modification Agreement for additional architectural / engineering design services with, Chianis + Anderson Architects, PLLC at a cost not to exceed \$500,000.00, said Modification Agreement to be in such form as the County Attorney shall approve.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6572

Agenda Date: 7/25/2024

Agenda #: 30.

Narrative of Resolution:

Resolution introduced by the Public Works Committee to authorize the County Manager to execute an agreement with Quality Forestry Management for the Grinding of Wood/Storm Debris for Sullivan County on an as needed basis

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$100,000.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

B-24-27

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT WITH QUALITY FORESTRY MANagements FOR GRINDING OF WOOD/STORM DEBRIS FOR SULLIVAN COUNTY

WHEREAS, bids were received for #B-24-27; Grinding of Wood/ Storm Debris for the County of Sullivan, and

WHEREAS, Quality Forestry Managements, 183 Ackerman Acres Road, Roscoe, NY 12776, is the lowest responsible bidder for such work, and

WHEREAS, the Sullivan County Division of Public Works has reviewed said bid and recommends that an agreement be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute any and all required documents to enter into a contract with Quality Forestry Management at a total cost not to exceed \$100,000.00 per year, in accordance with bid submission B-24-27, for a one (1) year period, with option to extend for an additional four (4) years on an annual basis with provisions allowing all mutually agreed upon extensions to adjust in cost to accommodate for the increased Prevailing Wage Rate Schedule, said contracts to be in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-6573

Agenda Date: 7/25/2024

Agenda #: 31.

Narrative of Resolution:

The Sullivan County Airport Development Commission (SCADC) was established by Resolution No. 62-00, to stimulate economic development efforts, improve the usage, and to attract business to the Sullivan County International Airport. Resolution No. 96-17 set the number of members to eleven (11), three (3) of whom are pilots to be appointed by the Legislature. Mr. Gary Gottlieb is an experienced and respected aviator in our aviation community, a tenant of the Sullivan County International Airport, and is interested in serving on the Sullivan County Airport Development Commission. This resolution would appoint this individual as a member of the Sullivan County Airport Development Commission.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? N/A

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE APPOINTMENT OF GARY GOTTLIEB TO THE SULLIVAN COUNTY INTERNATIONAL AIRPORT DEVELOPMENT COMMISSION (SCADC) TO SERVE AT THE PLEASURE OF THE LEGISLATURE

WHEREAS, Resolution No. 62-00 created the Sullivan County Airport Development Commission (SCADC) and established the membership of the committee; and

WHEREAS, Resolution No. 96-17 of 2017 established the number of members at eleven (11), three (3) of whom are pilots to be appointed by the Legislature; and

WHEREAS, Mr. Gary Gottlieb is an experienced and respected aviator in our aviation community, a tenant of the Sullivan County International Airport, and interested in serving on the Sullivan County Airport Development Commission.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature appoint Mr. Gary Gottlieb as a member of the Sullivan County Airport Development Commission; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Sullivan County

Legislative Memorandum

File #: ID-6579

Agenda Date: 7/25/2024

Agenda #: 32.

Narrative of Resolution:

Resolution to authorize the County to act as Lead Agency, as it relates to SEQRA, for funding application for construction of Housing Gateway Center in Monticello, NY

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? N/A

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY OF SULLIVAN TO PURSUE LEAD AGENCY STATUS FOR THE SEQRA PROCESS FOR THE PROPOSED HOUSING GATEWAY CENTER, IN MONTICELLO, NEW YORK

WHEREAS, the County of Sullivan in recent years, recognizing it has a significant problem with homelessness, has entered into a partnership with HONOR EHG, Inc. to design, construct, and operate a Housing Gateway Center; and

WHEREAS, New York State Office of Temporary and Disability Assistance, Capital Program Unit provides funding opportunities for facility construction through its Homeless Housing and Assistance Program (HHAP), with a rolling deadline and applications being reviewed quarterly; and

WHEREAS, previous resolution 334-22 authorized a contract with Chianis Anderson Architects, PLLC to produce a preliminary design of said Housing Gateway Center on County owned property in Liberty NY; and

WHEREAS, now, a different County owned parcel of land, depicted on the Real Property Tax Map in the Town of Thompson, shown as Section 12, Block 1, Lot 26, located on Pittaluga Road, Monticello, NY has been deemed a better suited location for this facility, due to its proximity to other HONOR operated housing, shopping and services, as well as employment opportunities; and

WHEREAS, this project is subject to the requirements of the State Environmental Quality Review Act (SEQRA) as defined in Title 5 NYCRR Section 617, and the funding source requires all environmental and historical review processes be complete prior to application submittal; and

WHEREAS, in accordance with the SEQRA requirements the County of Sullivan is eligible to act as Lead Agency for this project.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County of Sullivan to pursue designation of and act as Lead Agency for the SEQRA process for this project.

Sullivan County

Legislative Memorandum

File #: ID-6581

Agenda Date: 7/25/2024

Agenda #: 33.

Narrative of Resolution:

Replacement of the Fuel Farm at the Sullivan County International Airport is necessary as the current Fuel Farm is in a state of disrepair. The County of Sullivan has received a grant from the New York State Department of Transportation for the replacement of the Fuel Farm. Due to American Petroleum Equipment and Construction violating their bid proposal, their construction agreement with the County of Sullivan was canceled. Additional engineering design services are required to rebid the project. This resolution would allow for a Modification Agreement to complete Engineering Design Services with Passero Associates, at a cost not to exceed \$40,000.00.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$40,000.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE AUTHORIZE THE COUNTY MANAGER TO EXECUTE A MODIFICATION AGREEMENT BETWEEN THE COUNTY OF SULLIVAN AND PASSERO ASSOCIATES FOR ENGINEERING DESIGN SERVICES AUTHORIZED BY RESOLUTION NO. 430-19 FOR THE FUEL FARM REPLACEMENT PROJECT AT THE SULLIVAN COUNTY INTERNATIONAL AIRPORT

WHEREAS, a grant between the County of Sullivan and the State Department of Transportation for engineering and construction services to replace the Fuel Farm at Sullivan County International Airport in the amount of \$539,000.00 which covers the 90% state share, \$485,100.00 of the total project cost and the 10% County of Sullivan share is \$53,000.00 has been executed and extended; and

WHEREAS, Resolution No. 430-19 dated November 21, 2019 authorized an agreement with Passero Associates for Engineering Design Services for the Fuel Farm Replacement Project; and

WHEREAS, Resolution No. 430-21 dated November 18, 2021 authorized an agreement with American Petroleum Equipment and Construction for construction of the Fuel Farm Replacement; and

WHEREAS, The County of Sullivan canceled American Petroleum Equipment and Construction's construction agreement with the County of Sullivan due to American Petroleum Equipment and Construction violating their bid proposal; and

WHEREAS, additional engineering design services are required to rebid the construction of the Fuel Farm Replacement Project at the Sullivan County International Airport.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to execute a Modification Agreement, to complete Engineering Design Services with Passero Associates, at a cost not to exceed \$40,000.00, with said Modification Agreement in such form as the County Attorney shall approve;

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Sullivan County

Legislative Memorandum

File #: ID-6584

Agenda Date: 7/25/2024

Agenda #: 34.

Narrative of Resolution:

Resolution to authorize the County Manager to execute an agreement with Barton & Loguidice for services to update the Toaspern Dam Engineering Assessment, Emergency Action Plan and Inspection & Maintenance Plan for compliance with the NYSDEC dam safety permit for the Toaspern Dam

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$12,000.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT WITH BARTON & LOGUIDICE D.P.C. FOR THE UPDATING OF THE TOASPERN DAM: ENGINEERING ASSESSMENT, EMERGENCY ACTION PLAN AND INSPECTION & MAINTENANCE PLAN.

WHEREAS, Resolution No. 50-22 authorized Barton & Loguidice D.P.C. for engineering services needed for locally administered Federal aid projects and other bridge and highway projects; and

WHEREAS, Resolution 207-22 authorized an agreement with Barton & Loguidice D.P.C. for the preliminary engineering/design services to replace County Bridge 77 along with the spillway which controls the stream flow through the Toaspern Dam; and

WHEREAS, the replacement of the Toaspern Dam Spillway requires that the Engineering Assessment, Emergency Action Plan and Inspection & Maintenance Plan be updated to comply with the requirements of NYSDEC Dam Permit ID No. 148-4498; and

WHEREAS, the Division of Public Works recommends that Barton & Loguidice D.P.C. be retained to provide services to update the Engineering Assessment, Emergency Action Plan and Inspection & Maintenance Plan, as their completed preliminary engineering/design services enables them to provide the updates economically for a cost not to exceed \$12,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute an Agreement with Barton & Loguidice D.P.C. at a cost not to exceed \$12,000.00, for services to update the Engineering Assessment, Emergency Action Plan and Inspection & Maintenance Plan; said contract to be in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-6585

Agenda Date: 7/25/2024

Agenda #: 35.

Narrative of Resolution:

Resolution to authorize the County Manager to execute an agreement for construction services with Sullivan County Paving and Construction, Inc. for the Sullivan County Bridge 5 Maintenance Project

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$178,390.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

B-24-32

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT WITH SULLIVAN COUNTY PAVING AND CONSTRUCTION, INC. FOR THE SULLIVAN COUNTY BRIDGE 5 MAINTENANCE PROJECT FOR CONSTRUCTION SERVICES.

WHEREAS, the Sullivan County Bridge Membrane Maintenance Project, P.I.N. 9754.74 (the Project) located in the Town of Lumberland is to be implemented by contract and bid proposals were received; and

WHEREAS, Resolution No. 207-24 previously authorized the implementation and first instance funding for the Project; and

WHEREAS, the project is eligible for 80% Federal and 15% State funding through the NYSDOT Bridge Maintenance and Marchiselli funding programs; and

WHEREAS, Sullivan Paving and Construction, Inc., 1936 State Route 17B, White Lake, NY 12786 is the lowest responsible bidder; and

WHEREAS, the Division of Public Works has reviewed the bids and recommends award;

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute an

agreement with Sullivan County Paving and Construction, Inc. at a cost not to exceed \$178,390.00, in accordance with Bid No. B-24-32 and shall be in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-6586

Agenda Date: 7/25/2024

Agenda #: 36.

Narrative of Resolution:

Resolution to authorize the County Manager to execute an agreement with Core Down Drilling LLC for geotechnical services to obtain subsurface information required for the design of the foundations of multiple County bridges.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$125,300.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

B-24-33

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT FOR SULLIVAN COUNTY GEOTECHNICAL SERVICES WITH CORE DOWN DRILLING, LLC.

WHEREAS, subsurface information is required for the design work associated with the replacement of multiple County Bridges; and

WHEREAS, bid proposals were received for Sullivan County Geotechnical Services; and

WHEREAS, Core Down Drilling, LLC, P.O. Box 763, Brewster NY 10509 is the lowest responsible bidder; and

WHEREAS, the Division of Public Works has reviewed the bids and recommends award to Core Down Drilling, LLC.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute an agreement with Core Down Drilling, LLC in an amount not to exceed \$125,300.00, in accord with Bid No. B-24-33, and said contract to be in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-6587

Agenda Date: 7/25/2024

Agenda #: 37.

Narrative of Resolution:

Resolution to authorize the County Manager to execute an agreement with EMCOR Services Betlem to replace Roof Top Unit 4 HVAC Equipment at the Sullivan County Adult Care Center

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$80,000.00

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT WITH EMCOR SERVICES BETLEM TO REPLACE ROOF TOP UNIT 4 HVAC EQUIPMENT AT THE SULLIVAN COUNTY ADULT CARE CENTER

WHEREAS, the County participated in an energy efficiency project through the New York Power Authority for HVAC, controls, and lighting upgrades in various buildings in 2020; and

WHEREAS, due to the COVID 19 pandemic limiting access to the Sullivan County Adult Care Center during the time of the project, the roof top units and their associated curbs and equipment were purchased but not installed; and

WHEREAS, roof top unit 4, serving Units 2 and Units 4 of the Adult Care Center, has now failed and needs to be replaced; and

WHEREAS, the County requested a proposal from EMCOR Services Betlem, which was the original mechanical contractor on the project, for the removal of old and installation of this new HVAC equipment; and

WHEREAS, after review of the proposal the Division of Public Works recommends award of contract with EMCOR Services Betlem for the replacement of the roof top unit 4 and its associated components.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute any and all agreements to retain the services of EMCOR Services Betlem, 704 Clinton Ave. South, Rochester, NY 14620-1402, in an amount not to exceed \$80,000.00, in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-6593

Agenda Date: 7/25/2024

Agenda #: 38.

Narrative of Resolution:

The Department of Solid Waste would like authorization to send out a Request for Expressions of Interest for a Waste to Energy facility and needs to work with Cornerstone Engineering and Geology, PLLC under RFP #R-21-18 task 2 for related Engineering/Operations support.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: NTE \$20,800.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE DEPARTMENT OF SOLID WASTE TO SEND OUT AN EXPRESSION OF INTEREST TO WASTE TO ENERGY COMPANIES SO THAT THE COUNTY CAN EXPLORE IT OPTIONS IN ORDER TO DETERMINE IF A WASTE TO ENERGY FACILITY IS VIABLE

WHEREAS, Sullivan County currently exports its garbage to IESI in Seneca Falls, NY which is approximately a 400-mile round trip; and

WHEREAS, the current contract with IESI is going to expire on 12/31/24 and the County can extend the contract for another 5-year term; and

WHEREAS, the operating permit that IESI has with the DEC will expire in December of 2025 with a chance that it may not be extended which would provide no outlet for the County to dispose of its trash; and

WHEREAS, it is necessary for the County to explore other options for trash disposal and the draft Local Solid Waste Management plan has identified Waste to Energy as a feasible option for the proper disposal of the Counties trash; and

WHEREAS, Cornerstone Engineering and Geology, PLCC has assisted the County with its draft Local Solid Waste Management Plan that has been presented to and reviewed by the DEC and is pending a public review and final DEC approval; and

WHEREAS, the County has contract RFP #R-21-18 with Cornerstone Engineering and Geology, PLCC that under task 2 allows for Engineering/Operations support for transfer station related issues and their technical experience with Waste to Energy will be required

NOW, THEREFORE, BE IT RESOLVED, that the Commissioner of DPW in conjunction with Cornerstone Engineering Geology, PLCC under RFP #R-21-18 task 2, develop and issue an Expression of Interest to Waste to Energy Companies and explore various options for the County to consider if a Waste to Energy alternative is a viable option both environmentally and economically.

Sullivan County

Legislative Memorandum

File #: ID-6612

Agenda Date: 7/25/2024

Agenda #: 39.

Narrative of Resolution:

Authorize the sale of Real Property on Bushnell Avenue, Monticello, New York

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE AUTHORIZING THE SALE OF REAL PROPERTY ON BUSHNELL AVENUE, MONTICELLO, NEW YORK.

WHEREAS, Sullivan County Owns the site of the old Sullivan County jail and Sheriff's complex on Bushnell Ave, in the Village of Monticello, County of Sullivan, described as a portion of Section 112 Block 7 and Lot 17; and

WHEREAS: The County of Sullivan has determined that the County has no official use for said parcels of Real Property and declares the portion of 112.-7-17 known as the Old Sullivan County Jail Surplus and unnecessary for public use; and

WHEREAS, The County of Sullivan has elected to make the property available for economic development purposes as it legally permissible basis upon which to overcome the requirement that the parcels be subject to auction or bid and be sold to the highest bidder; and

WHEREAS: Mendel Stern or such entity formed prior to closing has expressed an interest in purchasing the property to be used to develop housing; and

WHEREAS, The County of Sullivan recognizes that the property would address a growing need for workforce housing within the County of Sullivan and the Village of Monticello, and

WHEREAS, after lengthy discussion and consultation with counsel this Legislature views a transfer of

said parcels of Real Property as consistent with the best interests of the County of Sullivan's economic development interest.

NOW THEREFORE IT IS: RESOLVED: That the County Manager or the Chairman of the Sullivan County Legislature is hereby authorized to enter into a contract to transfer the parcel of Real Property situated and located in the Town of Thompson, County of Sullivan and the former location of the Sullivan County Jail and Office of the Sullivan County Sheriff on Bushnell Ave in the Village of Monticello; and

BE IT FURTHER RESOLVED, that the Chair of the County Legislature is hereby authorized to execute any and all documents necessary for the transfer of the real property to the purchaser, and

BE IT FURTHER RESOLVED: That the purchase price for said parcels of real property in the amalgam shall be One Hundred Thousand Dollars (\$100,000.00).

Sullivan County

Legislative Memorandum

File #: ID-6533

Agenda Date: 7/25/2024

Agenda #: 40.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE HEALTH AND HUMAN SERVICES COMMITTEE TO AMEND RESOLUTION NO. 445-21

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution:

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE HEALTH AND HUMAN SERVICES COMMITTEE TO AMEND RESOLUTION NO. 445-21

WHEREAS, the County has entered into an agreement between New York University School of Medicine to allow Sullivan County Department of Public Health to participate in the application and aid in the research using survey methods, with the project entitled "The Impact of the Food Environment and Other Environmental Exposures on the Risk of Diabetes in Rural Settings"; and

WHEREAS, Resolution No. 445-21 total grant funding was a total of \$218,524 for the term beginning on 4/1/2020 through 3/31/2025, this resolution is to amend the amount of the total grant funding to \$217,383.00 from 4/1/2020 through 3/31/2025 to reflect the actual amount funded; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby amends the grant funding amount in Resolution 445-21 as reflected above.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6548

Agenda Date: 7/25/2024

Agenda #: 41.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE HEALTH AND HUMAN SERVICES COMMITTEE TO RENEW THE EXISTING CONTRACTS FOR PERSONAL CARE AND HOME HEALTH AIDES

WHEREAS, Resolution # 175-21 authorized the County Manager to execute contracts with six Home Health Care Agencies for Home Health Aides and Personal Care Aide services from July 1, 2021 through June 30, 2022, with an option to extend on a yearly basis, for four (4) additional years under the same terms and conditions; and

A & T Healthcare, LLC	\$32.00/Hour Home Health Aide
339 North Main Street	\$32.00/Hour Personal Care Aide
New City, NY 10956	a minimum \$18.00/hour pay rate for all Aides
Spring Valley, New York 10956	

Any-Time Healthcare, Inc.
9 ½ Dolson Avenue
Middletown, NY 10940

Assistcare Home Health Services, LLC. d/b/a Preferred Home Care of New York
2357 60th Street
Brooklyn, NY 11204

Community Health Aide Services, Inc.
49 N. Airmont Road
Montebello, NY 10901

Wellness Home Care
252 Main Street
Goshen, NY 10924

Willcare Inc. d/b/a Willcare
726 East Main Street
Suite 501
Middletown, NY 10940

WHEREAS, the Sullivan County Department of Public Health continues to recommend said contracts; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute the renewal of the above contracts from 7/1/2024 through June 30, 2025, under the same terms and conditions, with the above agencies at the price per hour listed above. Said contracts to be in such form as the County Attorney shall approve in accordance with RFP R-

21-09.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6561

Agenda Date: 7/25/2024

Agenda #: 42.

Narrative of Resolution:

To appoint one (1) and to reappoint one (1) to the Community Services Board.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: None

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

Resolution to appoint one (1) person and to reappoint one (1) person to the Community Services Board.

RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES TO APPOINT/REAPPOINT MEMBERS TO THE COMMUNITY SERVICES BOARD

WHEREAS, there are several vacancies on the Community Services Board; and

WHEREAS, there is a need to appoint one (1) person to fill a vacancy on the Community Services Board, which shall commence on August 1, 2024; and

APPOINTMENT TO THE CSB

Sarah Accarino

TERM

08/01/2024 to 12/31/2027

(to fill vacancy which was vacated by Nora Shepard since 01/23/2023)

WHEREAS, there is a need to reappoint one (1) member to the Community Services Board; and

REAPPOINTING TO THE CSB

Susan K. Miller

TERM

01/01/2024 to 12/31/2027

NOW, THEREFORE, BE IT RESOLVED, to appoint Sarah Accarino to fill a vacancy on the Sullivan County Community Services Board to reflect the dates set opposite her name,

NOW, THEREFORE, BE IT RESOLVED, to reappoint Susan K. Miller to the Sullivan County Community Services Board to reflect the dates set opposite of her name.

Sullivan County

Legislative Memorandum

File #: ID-6622

Agenda Date: 7/25/2024

Agenda #: 43.

Narrative of Resolution:

Appoint Barbara McKenny to the Sunset Lake Local Development Corporation

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: n/a

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures: n/a

RESOLUTION INTRODUCED BY CATHERINE SCOTT, DISTRICT 5 LEGISLATOR AND MATT MCPHILLIPS, DISTRICT 1 LEGISLATOR TO APPOINT BARBARA MCKENNY TO THE SUNSET LAKE LOCAL DEVELOPMENT CORPORATION.

WHEREAS, on or about July 2, 2020, the Sullivan County Legislature authorized the establishment of a not-for-profit Local Development Corporation under Section 1411 of the Not-For-Profit Corporation Law of the State of New York (the “LDC Act”), by Resolution 252-20, to ultimately transfer the subject real property, commonly known as the Care Center at Sunset Lake for contemplated Lease or sale; and

WHEREAS, the County Legislature desires to ensure the continued operation of the Care Center at Sunset Lake as well as maintaining the 146 beds within Sullivan County, therefore the County desires to examine the possible eventual lease or sale of the Care Center at Sunset Lake to a private entity to facilitate redevelopment of the facility to provide improved services in a modern, efficient, and economical setting, and

WHEREAS, The Sunset Lake Local Development Corporation as created under the July 2, 2020, resolution provided for three (3) board members, and at the meeting of the Sullivan County Legislature on August 13, 2020, a resolution was passed increasing the number of Board Members on the LDC from 3 members to 5 members; and

WHEREAS, the terms of the members of the LDC, members according to Resolution 321-20 passed, on August 20, 2020, established at three (3) years;

WHEREAS, due to a recent resignation there is currently one vacancy on the board; and

WHEREAS, residents and families have not had any representation during this process or on this board;

NOW THEREFORE BE IT RESOLVED, that the Seat of the Board of the Sunset Lake LDC shall be deemed vacant; and

BE IT FURTHER RESOLVED that the vacancy on the board of the Sunset Lake, LDC, shall be held for a term of three years, commencing, July 25, 2024, by Barbara McKenny.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6121

Agenda Date: 7/25/2024

Agenda #: 44.

Narrative of Resolution:

Amend the Rules of the Legislature

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? N/A

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AMEND THE RULES OF THE
LEGISLATURE

**RULES
OF THE
COUNTY LEGISLATURE
COUNTY OF SULLIVAN
NEW YORK**

Rev. 10/15/98, 6/17/99, 8/27/99, 2/28/00, 1/23/03, 3/15/03, 5/17/07, 1/2/08, 8/15/13, 7/19/18, 11/21/19,
1/23/20, 1/28/21 /27/22, 5/19/22, 1/25/24, 7/25/24

RULES DRAFT JULY 2024

INTRODUCTION

RULE 1. APPLICABILITY: The Sullivan County Legislature and its committees shall conduct their meetings in accordance with these Rules. These Rules shall be interpreted by the Executive Committee. Amendments and additional rules shall be adopted in accordance with the provisions of Rule 64 after consideration by the said Committee. In absence of a rule or order not covered by these Rules, Roberts' Rules of Order shall govern. These Rules shall continue in effect until modified or amended and shall govern the procedure of the organization meeting of the Legislature.

RULE 2. DEFINITIONS: Unless the context requires a different meaning, the terms set forth herein shall have the following meaning:

- | | | |
|-----|------------------------|--|
| (a) | County: | County of Sullivan |
| (b) | Legislature: | County Legislature |
| (c) | Chair: | Chairman of the Legislature |
| (d) | Vice Chair: | Vice Chair of the Legislature |
| (e) | Clerk: | Clerk of the Legislature |
| (f) | Rules: | Rules of the Legislature |
| (g) | Legislative Oversight: | All manner of supervision properly exercised by an elected legislative body and its committees including but not limited to review, study and investigation of the operations, programs and proposals of a department or agency of the County. |

The County Legislature at its organizational meeting, shall elect from its membership a Chair and a Vice Chair pursuant to the provisions of the Sullivan County Code.

RULE 2A. MAJORITY AND MINORITY LEADERS: Annually, the enrolled members of the two political parties which shall have the greatest number of members seated in the Legislature, shall elect a leader of the respective parties, in caucus, prior to the first committee meeting of the year.

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The leader of the political party whose membership of the Legislature constitutes a majority of the Legislature shall be known as the Majority Leader. The leader of the other party shall be known as the Minority Leader. In the event that neither the members of one party nor the other constitute a majority of the members of the County Legislature, then in said event, the Chairman of the County Legislature shall designate one party leader as the Majority Leader and the other as the Minority Leader for the purpose of budgetary appropriation and other matters.

MEETINGS

RULE 3. REGULAR MEETINGS: The regular monthly meeting of the Legislature shall be set annually by the Chairman after consultation with the remaining members of the Legislature.

RULE 4. A. SPECIAL MEETINGS: Special meetings of the Legislature shall be held at the call of the Clerk upon direction of the Chair or the Vice Chair, or upon written request signed by a majority of the members of the Legislature. Notice in writing stating the time, place and purpose of the special meeting shall be served personally or by mail or telephone or various forms of electronic notice including fax, email or other upon each member of the Legislature at least forty-eight hours before the time fixed for holding the meeting or a member may waive the service of the notice for such meetings by a writing signed by him/her. Only business specified in the notice or otherwise in order may be transacted at a special meeting.

B. EMERGENCY MEETINGS: Emergency meetings are those whose subject matter mandates, in the opinion of the Chair, the Vice Chair or a majority of the members of the Legislature, that said meeting be called with less than forty-eight hours notice. The meeting shall be called at the request of the Chair, the Vice Chair or a majority of the members of the Legislature upon such notice to each member of the Legislature, the public and/or the media as is practicable under the circumstances.

RULE 5. LOCATION OF MEETINGS: All meetings of the Legislature shall be held at the Legislature's Chambers at the Sullivan County Government Center, Monticello, New York, unless provided otherwise by a motion for adjournment or by the call for a special or emergency meeting.

- RULE 6. OPEN MEETINGS: Every meeting of the Legislature, except executive sessions, shall be open to members of the public and media in compliance with the Open Meetings Law of the State of New York.
- RULE 7. QUORUM: A majority of the whole number of the membership of the Legislature shall constitute a quorum for the transaction of business, but a lesser number may adjourn any meeting of the Legislature from time to time.
- RULE 8. CONVENING OF MEETING: The Chair, or in the Chair's absence, the Vice-Chair, shall call the meeting of the Legislature to order at the time appointed therefor, and shall be the presiding officer. Upon the appearance of a quorum, the Clerk shall call the roll of Legislators inserting the names of those absent in the minutes. In the event a Legislator arrives late or departs early, the minutes shall so reflect. In the event a quorum is not present, the Legislators present shall request the Clerk to call an adjourned meeting upon appropriate notice.
- RULE 9. MINUTES; APPROVAL; MODIFICATIONS; COPIES: The Clerk shall take minutes of all meetings of the Legislature. The minutes of each meeting of the Legislature shall be deemed to be approved without formal motion unless a Legislator desires to make an objection, alteration or addition. The minutes of each meeting shall be transcribed and shall be published online via county website at least three days prior to the next regular meeting, except that the minutes of a special meeting or emergency meeting shall be transcribed and made available at the Clerk's office within twenty-five hours following said meeting.
- RULE 10. ORDER OF BUSINESS
- (a) The order of business at each regular meeting of the Legislature shall be as follows:
 - (1) Roll call of Legislators.
 - (2) Reading of the minutes of the preceding meeting in whole or in part, upon the request of a Legislator. (In the absence of any objection or corrections, the minutes shall stand approved without formal motion and without having been read aloud.) (Rule 9)
 - (3) Presentation of communications.
 - (4) Public comment in accordance with Rule 11 (b).
 - (5)

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- (5) Unfinished business.
 - (6) Presentation of pre-filed resolutions, laws, acts, ordinances, etc., by committees and members of the Legislature for discussion and vote.
 - (7) Presentation of other motions, resolutions, laws, acts, ordinances, etc., and new business.
 - (8) Good and welfare pursuant to Rule 11(c).
 - (9) Recognition of Legislators.
 - (10) Announcements from the Chair.
 - (11) Meeting adjournment or close.
- (b) The order of business at a special or emergency meeting of the Legislature shall be as follows:
- (1) Roll call of Legislators.
 - (2) Reading of Notice of Meeting.
 - (3) Presentation of Motions, Resolutions, laws or other business for which the meeting was called.
 - (4) Other business in order.
 - (5) Announcements from the Chair.
 - (6) Meeting Adjournment or close.
- (c) The order of business at a public hearing of the Legislature shall be as follows:
- (1) Roll call of Legislators.
 - (2) Reading of the Notice of Public Hearing.
 - (3) Reading of local law or other matter for which hearing is required.
 - (4) Public discussion.
 - (5) Public Hearing adjournment or close.

RULE 11. CONDUCT OF MEETINGS; PUBLIC DISCUSSION:

- (a) The business of the Legislature at a regular meeting thereof, shall be conducted by the members of the Legislature. Staff of the County of Sullivan may be requested to provide information that is relevant to any subject under discussion before the Legislature.
- (b) A member of the public shall be permitted to make a statement at any regular meeting of the Legislature on any issue for a period of not more than three (3)

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minutes each in the discretion of the presiding officer. Such period shall commence after the Clerk shall have read any communication received by the Legislature other than statements filed by a speaker. Any speaker may file with the Clerk a written statement, but such written statement shall not constitute a part of the Annual Proceedings of the Legislature, nor shall such statement be read by the Clerk.

- (c) During good and welfare, the presiding officer shall permit public comment on any matter. The length of each comment, as well as the length of this portion of the meeting shall solely be in the discretion of the presiding officer.

DEBATE AND VOTING

RULE 12. PRESIDING OFFICER: The Chair shall preside at all meetings of the Legislature at which the Chair is present, preserve order and decorum and confine discussion to the matter at issue. In the absence of the Chair, the Vice-Chair shall preside at the meeting with all of the powers and authority of the Chair. The presiding officer shall decide all questions of order, subject to appeal by a member. Except as provided in these Rules, the presiding officer may participate in debate and vote on any question before the Legislature.

RULE 12A PARLIAMENTARIAN: The Chair shall, at the organizational meeting, appoint a Parliamentarian to assist and advise the presiding officer on questions of order.

RULE 13. APPEALS: On an appeal of the presiding officer's decision on a question of order, the presiding officer may first present the reason for a decision after which any Legislator may speak once thereon before the presiding officer puts the questions, "Shall the presiding officer's ruling be sustained?" The question will be decided without debate by a majority of the Legislature, including the presiding officer's vote. The presiding officer shall have a vote on an appeal.

- RULE 14. DEBATE; RECOGNITION: Each Legislator by raising a hand shall be recognized by the presiding officer prior to speaking. When two or more Legislators desire recognition by raising their hands simultaneously, the presiding officer shall determine the order of speaking.
- RULE 15. DEBATE; RIGHT TO SPEAK: At the discretion of the presiding officer, no Legislator may speak more than once on any question until all Legislators desiring to speak shall have spoken.
- RULE 16. DEBATE; LIMITS; OUT OF ORDER: Legislators shall limit their discussion to the matter before the Legislature and shall speak for a reasonable time. If the presiding officer shall decide that a Legislator has spoken for more than a reasonable time or is otherwise not acting in conformity to the decorum required by these rules, the presiding officer may interrupt the Legislator and require the Legislator to conclude his/her discussion or call such Legislator out of order. A Legislator called out of order shall immediately cease debate unless the presiding officer shall permit an explanation.
- RULE 17. DEBATE; PRIVATE DISCUSSION: While a Legislator is addressing the presiding officer, no other Legislator shall entertain any private discourse, walk about the room, or pass between a speaker and the presiding officer.
- RULE 18. METHOD OF ACTION: Except as otherwise expressly provided by law, the power of the Legislature shall be exercised through a local law, resolution, or motion duly adopted by the Legislature.
- RULE 19. VOTING; METHOD OF VOTING: All votes of the Legislature shall be by aye or nay unless otherwise required by law. Upon the request of a Legislator or if required by law, the Clerk will take a roll call vote in numerical order on a rotating basis in chronological order by Legislative District, and record said vote in the minutes next to each Legislator's name. When a roll call vote is not required or requested, the Clerk shall record in the minutes next to each Legislator's name an aye vote unless a Legislator shall specifically vote "Nay". An abstention shall not be counted as a vote.
- RULE 20. ABSTENTIONS: Every member who shall be physically present in the Legislative Chambers when a question is stated by the Chairman must cast his or her vote on the same. The only exception to this procedure is when a member who, after stating the reason, abstains from voting because such member seeks to avoid a conflict of interest, as defined by law including

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but not limited to the 2013 Ethics Law of the County. If a member wrongfully attempts to avoid casting his or her vote, abstain, or otherwise refuses to vote, the Chairman shall direct the Clerk to record such member's vote in the affirmative on the question or matter being voted upon.

RULE 21. VOTING; ADOPTION: Except as provided by Rules 22 and 40, a question before the Legislature shall be adopted only when it receives a majority of the vote of the entire number of Legislators.

RULE 22. VOTING; ADOPTION; 2/3 VOTE: Every local law or resolution of the Legislature legalizing informal acts of a town board meeting, village election, town or village officers, authorizing the contracting of a funded debt, taking a vote pursuant to Municipal Home Rule Law §20(4) under a certificate of necessity, or as may otherwise be specified by law, shall require for its passage two-thirds of the vote of the entire number of Legislators.

RULE 23. VOTING; EQUALLY DIVIDED VOTE: An equally divided vote on any matter before the Legislature shall be deemed a defeat and the question shall be lost.

COMMITTEE OF THE WHOLE

RULE 24. COMMITTEE OF WHOLE CREATION: The Legislature may, by a majority vote or by order of the Chair, resolve itself into a Committee of the Whole for the purpose of informal discussion by the Legislators which shall be stated in the motion or order therefor.

RULE 25. COMMITTEE OF THE WHOLE; CHAIR: In the Committee of the Whole, the Chair, or in his/her absence, the Vice Chair, shall serve as the presiding officer thereof.

RULE 26. COMMITTEE OF THE WHOLE; RULES: These Rules shall govern the Committee of the Whole so far as they may be applicable, except that the limitation of the number of times of speaking shall not apply and the ayes and nays shall not be taken. A motion to rise and report progress shall always be in order and shall be decided without debate.

RESOLUTIONS

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- RULE 27. RESOLUTIONS; FILING: Unless unanimous consent of the Legislators present is given to its presentation, no resolution shall be in order unless filed, in writing, with the Clerk prior to noon of the third business day, exclusive of Saturday, Sunday and legal holidays, preceding the meeting at which it is to be offered. This rule shall not apply to the organization meeting, any special or emergency meeting, meetings held in the month of December, or in the month of January in the year in which the Legislature organizes.
- RULE 28. RESOLUTIONS; FORM, CAPTIONS, OFFERORS, NUMBERING; DISTRIBUTION: Each resolution shall state the name of the Committee or Legislator offering same and the subject matter thereof. Upon adoption, resolutions shall be consecutively numbered and shall state the names of the Legislators moving and seconding same. The Clerk shall provide certified copies upon request of all adopted resolutions to the departments or agencies having an interest therein. Nothing contained in these rules shall prevent a Legislator from offering any resolution for consideration by the Legislature at a regular meeting,, except that a resolution tabled by a committee cannot be brought to the floor of the Legislature for a vote by an individual Legislator(s) unless and until the resolution shall have been withdrawn by the committee. A resolution tabled by a committee cannot be voted upon by another committee unless specifically tabled to that committee for the purpose of a discussion and vote thereon. A resolution tabled by a committee cannot be tabled more than twice by that committee; after the second table, if it is not voted upon at the next regular meeting of that committee, then it shall be deemed withdrawn.
- RULE 29. RESOLUTIONS; EFFECTIVE DATE: Unless a different date is specified, all resolutions shall become effective upon their adoption.
- RULE 30. RESOLUTIONS; AGENDA; COPIES; DUTIES OF THE CLERK: Every resolution filed with the Clerk in accordance will Rule 27 shall be placed on the agenda of the next regular meeting. The Clerk shall prepare for each regular meeting copies of each resolution to be acted upon and have same available to the members and the public twenty-four (24) hours prior to the time of the meeting, except late-filed resolutions. All Resolutions to be placed on the agenda of a special or emergency meeting shall be prepared by the Clerk and distributed as soon as possible prior to the meeting of which action is to be taken thereon.

- RULE 31. RESOLUTIONS; SECOND REQUIRED: Except with respect to nominations, no motion shall be stated, debated or put unless it is seconded.
- RULE 32. RESOLUTIONS; WRITTEN FORM: Every motion shall be stated by the presiding officer or read by the Clerk before debate and before the question is taken. Every motion shall be reduced to writing if the Chair or any other Legislator desires. In the discretion of the presiding officer, a number of resolutions can be read and voted upon in a block.
- RULE 33. RESOLUTIONS; WITHDRAWAL; CONSENT: After a motion is stated by the Clerk or the presiding officer, it shall be in possession of the Legislature, but may be withdrawn by the introducer with consent of the seconder, at any time before a vote or amendment, if no objection is made. If objection is made, then the same may be withdrawn with the consent of a majority of the vote of the Legislature.
- RULE 34. RESOLUTIONS; DIVISION: If the matter in debate contains several distinct propositions, any Legislator may have the same divided.
- RULE 35. RESOLUTIONS; PRIORITY: All questions relating to the priority of one question or subject matter over another, under the same order of business, shall be decided by the Chair without debate.

- RULE 36. RESOLUTIONS; OTHER MOTIONS: When a motion is under debate, no other motion shall be entertained except a motion:
- (a) For an adjournment of the Meeting.
 - (b) For a roll call of the Legislature.
 - (c) For the previous question.
 - (d) To lay on the table.
 - (e) To postpone indefinitely.
 - (f) To postpone to a certain date.
 - (g) To go into a Committee of the Whole on the pending subject immediately.
 - (h) To commit to the Committee of the Whole.
 - (i) To commit to a Standing or Special Committee.
 - (j) To amend.
- RULE 37. RESOLUTIONS; MOVING QUESTIONS: A previous question shall be as follows: "Shall the resolution or question be voted on without amendment?" The previous question shall be authorized by vote of any three Legislators present. If not so authorized, there shall first be taken upon such amendments in reverse order and then upon the main question without further debate or amendment.
- RULE 38. RESOLUTIONS; TABLING: Any motion to lay a question on the table shall be decided without amendment or debate, and a motion to postpone the question indefinitely or to postpone to a certain date, until it is decided without amendment or debate, shall preclude all amendments to the main question.
- RULE 39. RESOLUTIONS; TABLING; REMOVING FROM TABLE: All reports, resolutions and other matters laid on the table may be called therefrom under "unfinished business" in the regular order of business. No report, resolution or other matter postponed indefinitely shall be called from the table except by vote of the majority of the Legislators.
- RULE 40. RESOLUTIONS; LAYING OVER QUESTIONS; ORDER OF BUSINESS: All questions laid over by rule or by request of any Legislator for one day shall be considered in order on the succeeding day, or at the next session, under the heading of "unfinished business" as decided by the presiding officer. Such decision may be overruled by a vote of two-thirds of the Legislature.

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RULE 41. RESOLUTIONS; RECONSIDERATION: A motion to reconsider any resolution or motion can only be entertained by the presiding officer when moved by a Legislator who originally voted with the majority thereon, when such motion to reconsider is to be voted upon at the same meeting. A motion to reconsider requires a vote of a majority of the committee or voting members of the Legislature at a scheduled legislative meeting.

RULE 42. RESOLUTIONS; MOTION TO ADJOURN: Unless a vote is in progress, a motion for a meeting's adjournment shall be decided without debate and shall always be in order.

COMMITTEES

RULE 43. COMMITTEES: The following shall constitute the Standing Committees of the Legislature:

- (a) Executive Committee (Rule 49)
- (b) Management and Budget Committee (Rule 50)
- (c) Government Services Committee (Rule 51)
- (d) Public Works Committee (Rule 52)
- (e) Health and Human Services Committee (Rule 53)
- (f) Economic Development Committee (Rule 55)
- (g) Public Safety/Law Enforcement Committee (Rule 56)
- (h) Veterans Committee (Rule 57)
- (i) Planning and Community Development (Rule 58)
- (j) Human Resources Committee (Rule 54)

RULE 44. COMMITTEES; APPOINTMENT: Appointment of members of the Legislature to its committees, except the Executive Committee and the Public Works Committee, is the sole responsibility and duty of the Chair. The Chair will appoint the Committee Chair, Committee Vice Chair and members within twenty days after the Chair's election, and file a list of said committees with the Clerk. The Chair shall serve ex-officio on any Legislative committee which the Chair has the power to appoint. Each committee shall, to the extent possible, have as a member at least one member of the minority party on

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the Legislature. Additional Committees, temporary or standing, may be authorized by the Legislature whose Committee Chair and membership shall be appointed by the Chair. Members may be replaced in accordance with Rule 60.

RULE 45. COMMITTEES; MEETINGS; LOCATION: All standing Committees other than the Veterans' Committee shall have regular monthly meetings, as well as special, recessed and emergency meetings as necessary. All committee meetings shall be held at the Legislative Chambers at the Sullivan County Government Center, Monticello, New York or at such other location as the Committee Chair may direct. The Committee Chairs shall file with the Clerk annually, the dates and times of the regular meetings of the committees. Notice of special meetings and emergency meetings shall follow the procedure set forth in Rule 4.

RULE 46. COMMITTEES; OPEN MEETINGS; MINUTES; QUORUM; VOTE: All committee meetings shall be public, unless an executive session is called. A quorum shall consist of a majority of the membership of the Committee. Favorable action by a Committee shall require the vote of a majority of the membership of the committee. In the absence of the Committee Chair, the Committee Vice Chair shall preside at a meeting.

RULE 47. COMMITTEES; DUTIES OF CLERK: The Clerk shall print the list of committees, their membership, dates and times of regular meetings and distribute said list to each member of the Legislature, each county division, department and agency, and each town and village clerk. The Clerk shall transcribe minutes of the committee proceedings.

DUTIES OF COMMITTEES

RULE 48. DUTIES OF COMMITTEES: Committees shall have jurisdiction over the departments and agencies under their control as defined in the Sullivan County Code and perform such other duties as may be therein or herein set forth.

RULE 49. THE EXECUTIVE COMMITTEE: There shall be an Executive Committee consisting of the membership of the Legislature. The Executive Committee shall meet on the call of the Chair or at the request of any four members.

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RULE 50. MANAGEMENT AND BUDGET, CAPITAL PLANNING AND BUDGETING COMMITTEE: The functions of the Management and Budget Committee shall, but not by way of limitation, include the following:

- (a) Legislative oversight of the Division of Management and Budget, Office of Audit and Control, County Treasurer, Real Property, Information Technology Services, Grants Administration, Payroll and Risk Management.
- (b) Review and recommend action with respect to all resolutions relating to appropriations, issuance of bonds and notes, and other matters of county finance.
- (c) Review budget estimates and formulate, with the County Manager, the tentative budget, and review and recommend action with respect to adoption of the budget.
- (d) Review of all claims which have been audited and paid.
- (e) Legislative oversight over all the financial and administrative actions and functions of county divisions, departments, and agencies.
- (f) Oversee and recommend action on all matters relating to the Sullivan County Self-Insurance Plan
Review and recommend action with respect to:
 - (1) Levy, collection, and enforcement of all real property taxes and sales taxes.
 - (2) Applications to correct assessment and tax rolls pursuant to the Real Property Tax Law.
 - (3) Determination of the amount of taxes returned as unpaid and the re-levy of same.
 - (4) Adoption of the equalization rates established by the New York State Division of Equalization and Assessment, or in the alternative, upon direction of the Legislature, investigate the ratio and percentage which assessed value of real property bears to the full value of such property and report the percentage for such tax district so determined and recommend action by the Legislature.
 - (5) Adoption of the statement of total valuation, including equalization rates of taxable real property within the County as the basis for the apportionment of the county real property tax levy.
 - (6) Apportionment of all revenue received in the County which is payable to the Villages and Towns.
 - (7) Review of special district charges and recommend adoption of such resolutions as may be necessary to levy same on the tax roll.

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- (8) Oversee all matters relating to reassessment, revaluation, and tax map.
- (9) Review and recommend action with respect to enforcement and collection of delinquent taxes, manner of bids with respect to sale of real property acquired by tax deed, rejection of bids for real property required by tax deed, retention of title of real property acquired by tax deed and such other methods of disposition of tax title real property as the Committee shall deem appropriate.
- (10) Review and recommend action with respect to condemnation, purchase, and acquisition of all real estate by the County, including options to purchase such real estate.
- (11) Review, oversight and recommendation of action and fiscal impacts of capital planning and projects.
- (12) Review and oversight of the preparation of the County's six-year Capital Plan.
- (13) Review and oversight of capital budgeting and planning analyses.

RULE 51. GOVERNMENT SERVICES COMMITTEE: The functions of the Government Services Committee shall, but not by way of limitation, include the following:

- (a) Legislative oversight of Department of Purchasing and Central Services, Office of the County Clerk, Sullivan County Community College and Cornell Cooperative Extension.
- (b) Oversee all matters relating to elections.
- (c) Except as provided by Rule 52, approve all purchases, and all bids and contracts for purchases and public work, submitted by the Department of Purchasing and Central Services

RULE 52. PUBLIC WORKS COMMITTEE: The functions of the Public Works Committee shall, but not by way of limitation, include the following:

Membership: The Public Works Committee shall have a membership consisting of the Chair of the Legislature, the Chairs of the Committees on Management and Budget; Planning, Economic Development, Real Property and Capital Planning and Budgeting Committee, and four additional members selected by the Chair. The Chair shall also select a Chair for the Committee.

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- (a) Legislative oversight of the divisions, departments, and agencies including Division of Solid Waste, Department of Public Works and Weights and Measures.
- (b) Review and recommend action with respect to the construction, reconstruction and improvement of all County roads and bridges.
- (c) Oversee cooperation with the federal, state and local agencies having jurisdiction over highways, parks, airports, and the regulation, construction and improvement thereof; review and recommend action with respect thereto.
- (d) Study and recommend action with respect to public transportation and public facilities relating to the general improvement of transportation in the County.
- (e) Oversee and recommend action with respect to maintenance, repair, improvement and purchases of equipment, furniture and fixtures for all buildings, offices, parks and grounds, and approve the acquisition, repair and disposal of all County motor vehicles.
- (f) Review all purchases of equipment by the Commissioner of the Division of Public Works with a value in excess of the amount set forth in Section 133 of the Highway Law for purchases chargeable to the county road machinery fund and in excess of the amount set forth in Section 103 of the General Municipal Law in all other cases; approve and recommend action on all rights of way options.
- (g) Oversight and recommendation of action with respect to solid waste management and related facilities.
- (h) Oversight and recommendation of action with respect to administration of local laws and other regulations related to solid waste management control.
- (i) Oversight and recommendation of action with respect to recycling programs and the funding and disposition of revenues therefrom.

RULE 53. HEALTH AND HUMAN SERVICES COMMITTEE: The functions of the Health and Human Services Committee shall, but not by way of limitation, include the following:

- (a) Legislative oversight of the Division of Health and Family Services including Department of Social Services, Community Services, Public Health Services, Adult Care Center.
- (b) Recommend policy and maintain contact with voluntary associations providing

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social services to residents of the county.

- (c) Recommend programs for the purpose of preventing and eliminating poverty in the county.
- (d) Review and recommend actions on all matters subject to the New York State Public Health Law, Mental Hygiene Law, Family Court Act, Penal Law, Criminal Procedure Law and other laws and regulations relating to the jurisdiction of the Committee.
- (e) Recommend policy and maintain contact with voluntary associations providing alcohol abuse, drug abuse, mental illness, **developmental disabilities**, and other community services to residents of the community. Study and recommend programs for the purpose of treating and caring for those who suffer from these issues.

RULE 54. HUMAN RESOURCES COMMITTEE: The functions of the Human Resources Committee shall, but not by way of limitation, include the following:

- (a) Legislative oversight of the Division of Human Resources; Department of Human Resources; Office of Civil Service Administration.
- (b) Oversee, review, and recommend, consistent with the provisions of Civil Service Law, Article 10, action relating to the compensation of County officers and employees, including the annual preparation and recommendation of a proposed schedule of salaries and compensation of officers and employees not subject to Article 10 of the Civil Service Law; the hiring, increase and reduction of employees in the County.
- (c) Review with the Commissioner of Human Resources Countywide Human Resource Management and Administration,
- (c) Review with the Personnel Officer, all matters relating to enforcement of the Civil Service Law.
- (d) Review and recommend action with respect to negotiation and ratification of all agreements with employee organizations.
- (e) Review and recommend, consistent with law, action with respect to all employment programs.

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RULE 55. ECONOMIC DEVELOPMENT COMMITTEE: The functions of the Economic Development Committee shall, but not by way of limitation, include the following:

- (a) Legislative oversight of Sullivan County Industrial Development Agency, Sullivan County Chamber of Commerce, Partnership for Economic Development, Sullivan County Visitor's Association and the Center for Workforce Development.
- (b) Oversee and approve formulation of a publicity program to encourage economic development within the County including Visitor's Association, Chamber of Commerce, Partnership for Economic Development and Center for Workforce Development
- (c) Oversee, participate in and recommend action with respect to economic and industrial development, supervise the operations of the County of Sullivan Industrial Development Agency and any local development corporation of the County of Sullivan.

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- RULE 56. PUBLIC SAFETY / LAW ENFORCEMENT COMMITTEE: The functions of the Public Safety and Law Enforcement Committee shall, but not by way of limitation, include the following:
- (a) Legislative oversight of the Public Safety, Emergency Medical Services, Fire Protection, Probation Department, E-911, Sheriff's Office, District Attorney's Office and Coroner's Office.
 - (b) Review and recommend action with respect to civil defense and disaster preparedness and cooperate with federal, state and local civil defense authorities.
- RULE 57. VETERANS COMMITTEE: The functions of the Veterans' Committee shall, but not by way of limitation, include the following:
- (a) Legislative oversight of the Veterans Service department.
 - (b) Review and recommend action with respect to veterans' affairs, including assistance; memorials, celebrations, the Sullivan County Veterans' Cemetery and burial of veterans in accordance with law, and foster cooperation with veterans' organizations.
- RULE 58. PLANNING AND COMMUNITY DEVELOPMENT COMMITTEE: The function of the Planning Committee shall, but not by way of limitation, include the following:
- (a) Legislative oversight of the Departments of Planning, Parks, Recreation and Beautification, Office of Sustainability, Office for the Aging, Youth Services and public transportation.
 - (b) Oversee and recommend action on all matters relating to County and regional planning.
-

RULE 59. COMMITTEES; REMOVAL; REASSIGNMENT: A member who fails or refuses to serve and fulfill the Rules Draft July 2024

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duties of the Committee to which such member has been appointed may be removed at the discretion of the Chair. The vacancy created by such removal shall be filled by the Chair. At the request of a member, the Chair may change the appointment of a member from one Committee to another Committee. The Clerk shall note the removal, appointment or change of assignment in the minutes.

MISCELLANEOUS

RULE 60. ASSESSMENT ROLLS: The Real Property Director shall procure the assessment roll of each town and have the town verify and correct footings, recapitulation and tabulate the results in such manner as may be required to show assessed valuations for each tax district in each town, on or before the first day of October in each and every year. .

RULE 61 ACCESS BY MEDIA FOR DELAYED OR SIMULTANEOUS TRANSMISSION OF PROCEEDINGS
(a) All representatives of newspaper, radio and television shall have equal access to county facilities to obtain information, and to attend and report the proceedings of the Legislature or of any of its committees or of any other hearing or proceeding held at the County Government Center by any public body in accordance with the Freedom of Information Law, Open Meetings Law, and these Rules. In compliance therewith, the Clerk may make and enforce reasonable regulations as may be mandated by the circumstances.

RULE 62. RULES; DELEGATION OF AUTHORITY: Nothing herein shall be deemed to authorize the delegation of any powers, duties or responsibilities of the Legislature to any other officer.

RULE 63. RULES; SUSPENSION: Unless otherwise provided by law, the Legislature may suspend its rules on unanimous vote of the Legislators present and voting at any regular, special or emergency meeting.

RULE 64. RULES; AMENDMENTS: Unless otherwise provided by law, the Legislature, by a majority vote, may amend these rules upon recommendation of the Executive Committee.

RULE 65. EFFECTIVE DATE; CAPTIONS; REPEAL: These Rules shall be effective on the date of adoption

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by the Legislature. Captions for each rule shall be used for the purpose of identification only and shall not limit the content or meaning of any rule. Any rules heretofore in effect are hereby repealed.

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Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6542

Agenda Date: 7/25/2024

Agenda #: 45.

Narrative of Resolution:

The Legislative Discretionary Funding program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$8,000.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE FUNDING THROUGH THE LEGISLATIVE DISCRETIONARY FUNDING PROGRAM

WHEREAS, the Sullivan County Legislature adopted a Legislative Discretionary Contract Funding Program pursuant to Resolution No. 327-16; and

WHEREAS, the program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development; and

WHEREAS, the program review took place during the 2024 Budget process and the Legislature had an opportunity to assess the applications submitted;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature approves the projects listed in the attached “Schedule A” and the disbursement of the associated funds, and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorizes the County Manager to enter into contracts with these award recipients for the contract period of January 1, 2024 through December 31, 2024, said contracts to be in a form approved by the County Attorney.

“Schedule A”

2024 Legislative Discretionary Contract Funding

Applicant	Award Recommendation	Award Recommendation
The Center for Discovery	For the purchase of tablets for training and development of staff, parents, and community members (Legislator District 7)	\$8,000

Sullivan County

Legislative Memorandum

File #: ID-6543

Agenda Date: 7/25/2024

Agenda #: 46.

Narrative of Resolution:

To continue with a more restrictive Bonus Payment for the Adult Care Center employees through December 31, 2024 who volunteer to pick up additional shifts during specific days/times and to amend Resolution No. 416-23 to change the period of time ending August 1, 2024.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO CONTINUE THE BONUS PAYMENTS THROUGH DECEMBER 31, 2024 FOR THE EMPLOYEES AT THE ADULT CARE CENTER WHO VOLUNTEER TO PICK UP ADDITIONAL SHIFTS AND AMEND RESOLUTION NO. 416-23 TO END ON JULY 25, 2024

WHEREAS, the Sullivan County Legislature per Resolution No. 449-21 authorized a bonus payment to employees at the Adult Care Center for working additional shifts; and

WHEREAS, the Sullivan County Legislature extended the bonus payments per Resolution No. 416-23 through August 31, 2024; and

WHEREAS, the Administrator of the Adult Care Center has requested an extension of the time period to continue certain bonuses offered to assist with critical staffing shortage during certain days and shifts; and

WHEREAS, the Sullivan County Legislature recognizes the need to continue this on a restricted basis to assist the facility to get volunteers to cover during these hard to fill days & times; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the continuation of bonuses of \$125.00 per occurrence to be paid to any staff member (part time or full time) who volunteers and actually works an additional seven and a half (7.5) or eight (8) hours additional, beyond that for which they are actually scheduled, during any weekend, defined as Saturday through Sunday; and

BE IT FURTHER RESOLVED, that, any Part Time or Full Time employees that work their regular schedule and volunteer for and works an additional 7.5 hours or 8 hours in any given week, by working no less than 3.75 or 4 additional hours for a total of 7.5 or 8 hours (as regularly scheduled) in any given day (this does not include Monday-Friday day shift), will receive \$75 in addition to their regular pay; and

BE IT FURTHER RESOLVED, Per-Diem workers, after working their two required shifts for the month,

will receive \$150 after working three volunteer shifts in a week (this does not include Monday-Friday day shift); and

BE IT FURTHER RESOLVED, that the bonus pay provided for herein will only be granted if the employee works all of their regularly scheduled shifts for the particular week in which they claim to have earned the benefit. Bonus time will not be paid merely for volunteering for an additional shift after not working all scheduled shifts for the particular week; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby adopts this shift incentive bonus program for a period of time effective July 26, 2024 and ending on December 31, 2024; and

BE IT FURTHER RESOLVED, that Resolution No. 416-23 is hereby amended to an end date of July 25, 2024.

Sullivan County

Legislative Memorandum

File #: ID-6557

Agenda Date: 7/25/2024

Agenda #: 47.

Narrative of Resolution:

Adopt the Strategic Plan for Sullivan County, specifically targeting 2025 and 2026

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE ADOPTING THE STRATEGIC PLAN FOR SULLIVAN COUNTY, SPECIFICALLY TARGETING 2025 AND 2026

WHEREAS, the Charter of the County of Sullivan, section C2.02 (M) requires that the County Legislature adopt a Strategic Plan that establishes the recommended programs and fiscal priorities of the county, biannually, and

WHEREAS, the adopted Strategic Plan shall be comprehensive and inclusive of all County divisions, offices, agencies, and contracted services, and

WHEREAS, the County Manager, in accordance with section C3.06 (L) of the County Charter, has developed comprehensive information inclusive of all County divisions, offices, agencies, and contracted services, and he has made recommendations regarding the Strategic Plan, and

WHEREAS, the County Legislature has reviewed the County Manager's recommendations, and has held Public Committee Meetings, with opportunity for public comment, regarding the Strategic Plan, and

WHEREAS, the County Legislature has amended the County Manager's recommendations, highlighting public policy goals of the Legislature, as hereto as Schedule "A".

NOW THEREFORE, BE IT RESOLVED the County Legislature hereby adopts the attached Schedule "A", to be incorporated herein, as the Sullivan County Strategic Plan, specifically targeting 2025 and 2026 for recommended programs and fiscal priorities of the County, and

BE IT FURTHER RESOLVED, that the County Manager is hereby directed to incorporate the recommended programs and fiscal priorities of the county into the tentative budget for 2025 and the tentative budget for 2026.

Transportation, Mobility & Infrastructure

KEY STRATEGY

MEASUREMENT
METHOD

TARGET

ACHIEVED

► Ensure Safe Modes of Transportation

► Paved roads	Actual miles paved/surface-treated	57
► Maintained bridges	Actual number of bridges maintained	8
► Road striping	Actual miles striped	367
► Bike-pedestrian facilities	Total miles of multi-use trails	30

2024 ACTIONS

- Procure services of a professional consultant to create a bicycle-pedestrian plan
- Establish an advisory group to help develop bicycle-pedestrian plan

► Manage Ownership Costs of Buildings via Effective Maintenance and Efficiency

► "Clean" energy sources	Percentage of clean energy in use	100%
► Cost of building stock	Total costs divided by total square footage	\$20/sq. ft.
► Workers' Compensation claims	Annual percentage of reduction in claims	10%

2024 ACTIONS

- Continue to improve facilities' energy performance
- Examine grid reliability for anticipated demand increase

Transportation, Mobility & Infrastructure (cont.)

KEY STRATEGY

MEASUREMENT
METHOD

TARGET

ACHIEVED

► Increase Public Transportation Opportunities

► Ridership	Total number of 1-way riders per week	400	
► County cost	County cost per rider	\$10	

► Focus on Expanding Move Sullivan by Expanding Routes and Working with Community Partners and Businesses

► New routes	New Localities Served	4	
--------------	-----------------------	---	--

2024 ACTIONS

- Expand ridership by applying for funds to serve more communities and create short-distance shuttles in Monticello and Liberty
- Map all transport modes and key destinations to create last-mile networks

► Continued Development of County Parks and Trails

► Parks & Recreation Master Plan	Complete Master Plan	100%	
► Rail trail mileage	Total actual miles in County	50	

2024 ACTIONS

- Complete design documents for Liberty/Parksville, Neversink Crossing, Livingston Manor
- Clean up and prepare Callicoon Riverside Park for public opening

Transportation, Mobility & Infrastructure (cont.)

KEY STRATEGY

MEASUREMENT
METHOD

TARGET

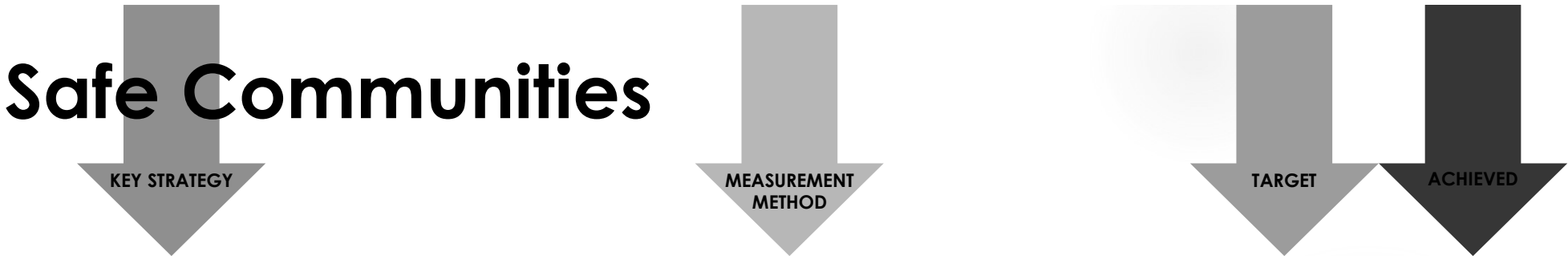
ACHIEVED

► Address Solid Waste Disposal and Recycling Needs

2024 ACTIONS

- Promote recycling and composting, along with waste reduction
- Prepare and distribute an RFP for the disposal of municipal solid waste and recycling

Safe Communities



► Improve Collaboration and Training Among EMS Agencies			
► County-hosted training for EMS providers	Total annual trainings	4	
► EMS training participant satisfaction	Percentage of satisfied trainees	75%	
► Ensure Preparedness for Emergency Situations			
► Emergency drills	Actual number of emergency drills	3	
► Planning exercises	Actual number of planning exercises	3	
2024 ACTIONS ► Identify areas prone to floods, extreme heat or winds, wildfires and disastrous storm events			
► Increase Assistance with Recruitment of Fire and EMS Volunteers			
► Recruit for EMS	Actual number of EMS recruits	5	
► Recruit for Fire Service	Actual number of firefighter recruits	10	
2024 ACTIONS ► Increase recruitment efforts and develop new strategies for recruitment			
2024 ACTIONS ► Work with volunteer fire and EMS providers to recruit and retain volunteers			
2024 ACTIONS ► Develop a Youth Explorer program			

Safe Communities (cont'd.)

KEY STRATEGY

MEASUREMENT
METHOD

TARGET

ACHIEVED

► Update Emergency Management Plan and Conduct Trainings

- | | | |
|---|---|-----|
| ► Participant satisfaction with trainings | Percentage of satisfied participants | 66% |
| ► Establish Threat Assessment group | Total recurring annual meetings (minimum) | 4 |
| ► Review and update the Hazard Mitigation Plan | | |
| ► Review the Comprehensive Emergency Management Plan | | |
| ► Review and update the County Emergency Preparedness Assessment (CEPA) | | |
| ► Review and update the Domestic Terrorism Prevention Plan | | |

2024 ACTIONS

► Review and Recommend Enhancements to Building Security

- | | | |
|--|----------------------------------|------|
| ► Review of building security | Percentage of buildings analyzed | 100% |
| ► Review building security posture and make recommendations to management concerning improved security needs | | |

2024 ACTIONS

► Improve Emergency Communications Coverage

- | | | |
|--|--|---|
| ► Install additional equipment/towers | Number of additional towers in operation | 1 |
| ► Procure and deploy new equipment to improve emergency communications | | |
| ► Analyze and recommend new tower locations/construction | | |

2024 ACTIONS

Healthy Communities

KEY STRATEGY

MEASUREMENT
METHOD

TARGET

ACHIEVED

► Improve Length of Life and Quality of Life for All Residents

► Premature death rate	Years of potential life lost before age 75	7,900/100K
► Poor or fair health	Percentage of adults reporting poor health	10%
► Poor physical health days	Average # of unhealthy days in past month	3
► Poor mental health days	Average # of unhealthy days in past month	4.4
► Low birthweight	Percentage of births with low birthweight	7%
► Families spending >30% income on housing	American Community Survey 5-yr estimates	27%
► Weekly work hours needed to afford housing	Nat'l Low Income Housing Coalition report	50

► End Sullivan County's Opioid Crisis

► Opioid deaths	NYS Dept of Health reporting of deaths	30/100K
► Opioid overdoses	NYS Dept of Health reporting of ER visits	65/100K

2024 ACTIONS

- Continue Drug Task Force operations
- Continue to improve substance use data quality
- Implement opioid settlement spending plans

Healthy Communities (cont'd.)

KEY STRATEGY

MEASUREMENT
METHOD

TARGET

ACHIEVED

► Ease Access to Physical and Behavioral Health Care

► Primary care provider ratio	# of primary care providers per capita	1/2,000
► Mental health provider ratio	# of mental health providers per capita	1/400
► Mental health patient census	Community Services and forensic patients	550
► Maternal Child Health (MCH) Program census	Monthly MCH and Healthy Families report	100

2024 ACTIONS

- Fully implement Unite Us network to increase interagency referrals and use of local resources
- Participate in development of Mid-Hudson Regional Social Care Network under Medicaid 1115 waiver
- Complete implementation of public/private partnership to expand pediatric mental health services
- Expand peer services, community outreach, and crisis mental health supports, and raise awareness of their availability

Healthy Communities (cont'd.)

KEY STRATEGY

MEASUREMENT
METHOD

TARGET

ACHIEVED

- ▶ **Expand Affordable Housing**
- ▶ **Construct/Renovate to Health and Climate Resiliency Standards**
- ▶ **Improve Neighborhood Amenities for Outdoor Activities**
 - ▶ Apply for HUD Health Homes Initiative funding
 - ▶ Develop low-cost methods for hazard assessment and intervention
 - ▶ Build local capacity
 - ▶ Develop and deliver public education programs
 - ▶ Build on 2023 Housing Study recommendations
 - ▶ Expand RUPCO partnership
 - ▶ Seek out CDBG funding for housing
 - ▶ Encourage best-practices building via Land Bank Sustainable Construction Policy
 - ▶ Create a green building toolkit for municipalities
 - ▶ Correct unhealthy housing conditions
 - ▶ Cultivate municipal collaboration in improving neighborhoods via Safe Streets technical assistance
 - ▶ Encourage outdoor walking/biking

2024 ACTIONS

Healthy Communities (cont'd.)

KEY STRATEGY

MEASUREMENT
METHOD

TARGET

ACHIEVED

► Address Lack of Air-Conditioning in Homes

2024 ACTIONS

- Incorporate cooling centers in new facilities
- Support energy-efficient retrofits
- Cross-train home health workers to refer distressed residents to agencies which can assist with cooling needs

► Address Homelessness

- Homeless population

Social Services biweekly report

100

2024 ACTIONS

- Undertake gateway shelter project
- Identify sustainable funding sources to ensure long-term solutions

Healthy Communities (cont'd.)

KEY STRATEGY

MEASUREMENT
METHOD

TARGET

ACHIEVED

► Address Food Deserts and Food Insecurity

2024 ACTIONS

- Develop an inventory of food sources, including farmers' markets, supermarkets and existing food delivery programs run by nonprofits
- Apply for funding to expand food delivery options

► Install electric vehicle charging network for County fleet, mass transit and the public

2024 ACTIONS

- Install new charging stations at County facilities
- Phase in upgrades to County fleet

Healthy Communities (cont'd.)

KEY STRATEGY

MEASUREMENT
METHOD

TARGET

ACHIEVED

► Enhance Childcare Opportunities

- Local children in congregate care
- Childcare utilization

Local foster care census

12

of children benefitting from subsidies

300

2024 ACTIONS

- Continue Housing Task Force and Continuum of Care activities
- Identify childcare deserts
- Support and formalize family-friend-neighbor childcare by providing technical assistance for small providers to access formal licensing and remove barriers to entry
- Open additional foster homes
- Fully implement Family Advocacy Response and complete Performance Improvement Plans
- Increase childcare subsidy utilization
- Seek out funding for childcare facilities and facility development programs
- Improve workforce access to childcare

Healthy Communities (cont'd.)

KEY STRATEGY

MEASUREMENT
METHOD

TARGET

ACHIEVED

► Encourage Healthy Behavior

► Adult smoking	Percentage of adults currently smoking	15%
► Adult obesity	Percentage of adults at/above 30 BMI	30%
► Mammography screenings	Centers for Medicaid/Medicare map	40%
► Flu vaccinations	Centers for Medicaid/Medicare map	52%

2024 ACTIONS

- Implement Community Health Improvement Plan (CHIP)
- Support Sullivan 180's Empowering a Healthier Generation and Encouraging Healthier Behavior challenges
- Promote and support maternal and child health programs by all interested agencies
- Promote trails and parks by engaging schools

Healthy Communities (cont'd.)

KEY STRATEGY

MEASUREMENT
METHOD

TARGET

ACHIEVED

► **Promote Understanding of Natural Resources**

2024 ACTIONS

- Create a natural resources inventory
- Implement flood controls in strategic locations
- Educate the public with a toolkit
- Develop interpretive signage and events

Economic Opportunities

KEY STRATEGY

MEASUREMENT
METHOD

TARGET

ACHIEVED

► Support the Growth and Attraction of Businesses

► Unemployment rate	U.S. Department of Labor statistics	3%
► Number of employed	Total employment in County	37,000
► Change in assessed property values	Increase in total taxable assessed value	2%
► Per-capita income	Mean income for every local individual	\$35,000
► Business development	Total employer establishments	2,000
► Business development	Total non-employer establishments	6,000

- Increase recruitment events
- Launch financial literacy program
- Increase outreach to and awareness of disabled workers
- Build partnerships across systems
- Increase monthly outreach events at libraries, businesses, schools and youth organizations

2024 ACTIONS

Economic Opportunities (cont'd.)

KEY STRATEGY

MEASUREMENT
METHOD

TARGET

ACHIEVED

► Tourism Enhancement and the Creation and Promotion of Events

► New events	Number of new events	2
► Room tax revenues	Received from lodging establishments	\$4,000,000
► Visitation to County parks and attractions	# of park passes/tickets sold annually	10,000

2024 ACTIONS

- Award a contract or contracts for the development and promotion of tourism-related events
- Increase and expand participation in events at County parks
- Complete initial improvements to open the new County park in Callicoon, including site cleanup, parking and trails
- Develop County Parks and Recreation Plan, including marketing component

Economic Opportunities (cont'd.)

KEY STRATEGY

MEASUREMENT
METHOD

TARGET

ACHIEVED

► Housing and Quality-of-Life Improvement

► Housing units	Total number of housing units	51,500
► Occupied housing units	Percentage of occupied housing units	58%
► Parks and recreation	Acres of active recreational areas	10/1K people
► Walkability	Average “walk score” for downtowns	50
► Public perception of quality of life	U.S. News Overview Score	50
► Commute time	Mean travel time to work in minutes	25

2024 ACTIONS

- Execute CDBG housing activities
- Pursue implementation of the 2022 Housing Strategy, prioritizing development and administration of a housing trust fund
- Sell Land Bank properties for new home development
- Develop transitional housing for Social Services
- Support village and hamlet center business development through assistance with grants and loans

Economic Opportunities (cont'd.)

KEY STRATEGY

MEASUREMENT
METHOD

TARGET

ACHIEVED

► Support and Increase Services for the Business Industry

- | | | |
|--|---------------------------------------|-----|
| ► Broadband Internet | Percentage of homes/businesses served | 95% |
| 2024 ACTIONS ► | | |
| ► Spend U.S. Economic Development Agency grant | | |
| ► Secure other funding | | |
| ► Support and collaborate with private partner to wire most of County with broadband | | |

► Identify and Protect Water Resources

- | | | |
|--|---|------|
| ► Studies identifying local resources | Study each watershed in the County | 100% |
| ► Ensure adequate infrastructure | Collect municipal water/wastewater data | 21 |
| 2024 ACTIONS ► | | |
| ► Complete Neversink Watershed Management Plan | | |
| ► Initiate study to assess local watersheds and 21 municipalities' water/wastewater treatment infrastructure | | |
| ► Establish program to assist communities in monitoring water usage | | |

Economic Opportunities (cont'd.)

KEY STRATEGY

MEASUREMENT
METHOD

TARGET

ACHIEVED

► Farming and Farmland

2024 ACTIONS

- Continue to support and update key climate resiliency plans, including the Hazard Mitigation Plan and the Comprehensive Emergency Management Plan
- Support Buy-Local initiatives via farmers' market promotion funding
- Encourage conservation easements
- Anticipate climate-related issues through a Farm Conservation Activity Fund
- Promote succession planning for retiring farmers via a Farm Preservation Fund
- Expand farm apprenticeships and develop mentorship programs
- Address farm housing needs by assisting in Farmworker Housing applications

Accountable Government

KEY STRATEGY

MEASUREMENT
METHOD

TARGET

ACHIEVED

► Value Employees as Our Most Important Resource

► Employee motivation and satisfaction	Percentage motivated and satisfied	75%
► Employee development	Percentage feeling support in development	75%

► Be Fiscal Stewards of Taxpayer Funds by Managing Bond Ratings, Debt and Fund Balance Levels, and County Tax Rate

► Bond rating	Reported by S&P	Aa3
► Fund balance (FB) level	Gen'l Fund Uncommitted + Committed FB	2-mo cushion
► Tax rate	Average County tax rate increase	<2% annually
► Debt outstanding	Gen'l Fund debt divided by revenues	<10%

► Improve Communication About County Information and Services to Residents and Customers

► Event participation and/or office/web visits	Website statistics/office reports	5-25/instance
► Facebook/Instagram fans/followers	Year-over-year increase total	1,000
► Legistar accounts created by local citizens	Number of accounts created annually	50-100

Accountable Government (cont'd.)

KEY STRATEGY

MEASUREMENT
METHOD

TARGET

ACHIEVED

► Talent Management

- | | | |
|-------------------------------|--|---------|
| ► Retaining employees | Percentage retained for at least 2 years | 66% |
| ► Timely filling of positions | Average # of days from posting to offering | 90 days |

2024 ACTIONS

- Review and make recommendations to the management handbook
- Implement a management and supervisory leadership training program
- Implement an enhanced education and credentialing program
- Implement flexible work schedules, where possible

► Improve Financial Stewardship

- | | | |
|---------------------------------------|---------------------------------|-----|
| ► Financial training for County staff | Percentage of trained employees | 90% |
|---------------------------------------|---------------------------------|-----|

2024 ACTIONS

- Review all financial policies and make recommendations for updates, where needed
- Develop a formal financial training curriculum
- Identify financial training programs for departments and positions

Accountable Government (cont'd.)

KEY STRATEGY

MEASUREMENT
METHOD

TARGET

ACHIEVED

► Continue to develop the County Compliance Program

► Policies/procedures to detect/prevent issues	Percent of adopted policies/procedures	90%
► Update Corporate Compliance training	Percent of trained County workers	100%
► Time to issue discovery	Gap between incident start & notification	Same day

- Finalize the 2024 Risk Assessment and Work Plan, prioritizing comprehensive evaluation and strategic action for identified risks.
- Achieve completion of the Corporate Compliance Plan, create and modify compliance policies and procedures to ensure they are robust and effective.
- Respond to Regulatory Changes through NYS Part 521, ensuring continuous alignment with evolving legal requirements.
- Execute reviews across various operational areas, ensuring full alignment with OMIG Protocols and County Compliance standards.
- Update and deliver the 2024 Corporate Compliance Training, emphasizing risk awareness tailored to specific roles.
- Foster a culture of compliance through continuous engagement and promoting effective reporting of potential violations.
- Assist with updating County-wide policies, ensuring they remain relevant, effective, and aligned with current best practices, while also mitigating associated risks.
- Optimize the Compliance Review Process by enhancing strategic focus, minimizing incident response times, and streamlining incident management procedures.

2024 ACTIONS



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6564

Agenda Date: 7/25/2024

Agenda #: 48.

Narrative of Resolution:

Set Public Hearing for August 15, 2024 at 10:10AM regarding Amend Ethic's Law

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO SET A PUBLIC HEARING TO AMEND THE COUNTY ETHICS LAW

WHEREAS, there has been introduced at a meeting of the Sullivan County Legislature held on July 25, 2024, a proposed amendment to the County Ethics Law

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held on said proposed local law by the Sullivan County Legislature on August 15, 2024 at 10:10 AM, in the Legislative Chambers, County Government Center, Monticello, New York, and at least six (6) days' notice of the public hearing be given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspapers of the County.

COUNTY OF SULLIVAN

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that there has been duly presented and introduced at a meeting of the Legislature of the County of Sullivan, New York, held on July 25, 2024, a proposed Amendment to the County Ethics Law.

NOTICE IS FURTHER GIVEN that the Legislature of the County of Sullivan will conduct a public hearing on the aforesaid proposed Amendment to the County Ethics Law at the Legislature's Meeting Room, County Government Center, Monticello, New York, 12701, on August 15, 2024, at 10:10 AM at which time all persons interested will be

heard.

DATED: Monticello, New York

July 25, 2024

ANNMARIE MARTIN

Clerk of the Legislature

County of Sullivan, New York



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6602

Agenda Date: 7/25/2024

Agenda #: 49.

Narrative of Resolution:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE FORMER OWNERS TO REPURCHASE PARCELS

WHEREAS, the County of Sullivan filed a judgment of foreclosure on various parcels by virtue of tax foreclosure proceedings dated the 2nd day of May, 2024 and recorded in the Sullivan County Clerk's Office on the 6th day of May, 2024 as Instrument #2024-118; and

WHEREAS, in accordance with Resolution of the Sullivan County Legislature passed on March 21, 2024 as Resolution #179-24, the County has received applications requesting certain parcels on Schedule "A" attached hereto, be reacquired by the former owner(s) in consideration for the amount of delinquent taxes, interest and penalties; and

WHEREAS, once a court order is executed, the County's judgment on the parcels indicated on Schedule "A" will be removed and any and all liens upon the parcels on Schedule "A" shall be reinstated, nunc pro tunc.

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature hereby approves the repurchases of the properties listed on Schedule "A" for the total sum of the delinquent taxes, interest, and penalties.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution:

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

**2024 REPURCHASE #1
THROUGH 6/30/24**

FORMER OWNER NAME

BE13.-1-6.19	Silver Investors Inc.
BE41.-7-1	George & Maryann Sacchi
BE49.-3-12.1	Frances Dapolito
BE49.-10-12	Joanne M Botsford
CA8.-1-40.22	Jonathan Eggers
CO22.-1-17.14	Enrique Torres and Anna E Torres
FA11.-1-11.2/5204	Chaim Sorkin
FA11.-1-11.2/5205	Chaim Sorkin
FA11.-1-11.2/5206	Chaim Sorkin
FA18.-3-17	18A Hasbrouck Road A LLC
FA42.-1-5.9	Yehuda Wettenstein
FA102.-1-6.1	Joanne M Botsford
FA102.-2-13	Abraham Muller - 95 Highland Ave LLC
FA109.-1-2.1/1601	Boruch Mendlowich
HI7.-1-4	Kevin Jennings, Larry & Erin Farmer, John McDonald
HI7.-1-47	Cyrell Trojan
HI7.-1-90	Kevin Jennings, Larry & Erin Farmer, John McDonald
HI 10.-1-96.1	Angel and Rebecca Rodriguez
HI 21.-1-37.8	Jennifer Ellard and Tracy Almazan
HI25.-1-42.9	David Aube
HI29.-1-8.3	Victoria Aviles
LI 29.-1-3	Congregation Yishrie Lev
LI 44.-1-66	Henry Roman and Debbie Fitzpatrick-Roman
LU15.-1-52	Karman T Blazer
LU30.-1-14	Adam Denys
MA2.-1-53.6	Joseph & Carmelina Celso
MA4.-1-22	Debra Morgan
MA15.-1-49	Edward W & Ursula Sikorski
MA39.-17-1	Ruben Moya
MA40.-11-4	John Breyfogle
MA58.-3-1	The Robert J Hartin Irrevocable Trust
NE25.-1-41	Timothy Dugan
NE29.-1-16.41	Ernest Lewis III and Regina Lewis
RO9.B-1-1.5	Nicole & Mary Ann Ciampone
RO44.-1-24.12	Ismet Muratovic
TH4.-1-53.3	York Zhang
TH9.B-1-36	Lee-Ann Pressano
TH12.-1-60.5	Roy Dorman
TH15.-1-38	Isaac Weinberg, Yoel Lebowitz & Joel Glauber
TH25.-1-49.7	Luis R Pulgarin & Carmen E Garcia
TH59.-1-26.8	Susan DiBenedetto
TH109.A-2-11./0103	Abeaseah S Dossen
TU15.-4-25.1	Mark P Wheeler
TU16.-5-3	Eileen Crumbley

Sullivan County

Legislative Memorandum

File #: ID-6606

Agenda Date: 7/25/2024

Agenda #: 50.

Narrative of Resolution:

To accept LMGRIF grant and expend funds

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$66,820.00

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

**RESOLUTION INTRODUCED BY THE GOVERNMENT SERVICES COMMITTEE TO
AUTHORIZE THE ACCEPTANCE AND EXPENDITURE OF A NEW YORK STATE ARCHIVES
GRANT FOR SULLIVAN COUNTY FOR LOCAL GOVERNMENT RECORDS MANAGEMENT
IMPROVEMENT FUNDS**

WHEREAS, the New York State Education Department / New York State Archives has granted a 2024-2025 Local Government Records Management Improvement Funding (LGRMIF) grant to the Sullivan County Clerk's office; and

WHEREAS, the object of the funding is for scanning of historical maps within the Real Property Tax Services into Sullivan County digital document management system; and

WHEREAS, the grant award is \$66,820.00 with no matching requirement; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (*as required by the funding source*) to accept the award and enter into an award agreement and to execute any and all contacts with vendors in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (*as required by the funding source*) to expend the grant award up to \$66,820.00; and

BE IT FURTHER RESOLVED, that should the funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6610

Agenda Date: 7/25/2024

Agenda #: 51.

Narrative of Resolution:

Set Public Hearing 8/15/24 at 9:50AM for a Local Law amending the County's Installment Agreement Law

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO SET A PUBLIC HEARING FOR A LOCAL LAW AMENDING THE COUNTY'S INSTALLMENT AGREEMENT LAW

WHEREAS, due to the United States Supreme Court decision in Tyler v. Hennepin the New York Legislature made numerous changes to NYS Real Property Tax Law which compels the County Legislature to amend its Installment Agreement Law (Article VIII of Chapter 182 of the Sullivan County Code); and

WHEREAS, there has been introduced at a meeting of the Sullivan County Legislature held on July 25, 2024, a proposed local law entitled "Local Law Amending the County's Installment Agreement Law".

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held on said proposed local law by the Sullivan County Legislature on August 15, 2024 at 9:50 AM, in the Legislative Chambers, County Government Center, Monticello, New York, and at least six (6) days' notice of the public hearing be given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspapers of the County.

COUNTY OF SULLIVAN

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that there has been duly presented and introduced at a meeting of the Legislature of the County of Sullivan, New York, held on July 25, 2024, a proposed local law entitled "Local Law Amending to the

County's Installment Agreement Law".

NOTICE IS FURTHER GIVEN that the Legislature of the County of Sullivan will conduct a public hearing on the aforesaid proposed local law at the Legislature's Meeting Room, County Government Center, Monticello, New York, 12701, on August 15, 2024, at 9:50 AM at which time all persons interested will be heard.

DATED: Monticello, New York

July 25, 2024

ANNMARIE MARTIN

Clerk of the Legislature

County of Sullivan, New York



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6611

Agenda Date: 7/25/2024

Agenda #: 52.

Narrative of Resolution:

Set Public Hearing for 8/15/24 at 10:00AM for a Local Law amending the County's sale of real property law

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO SET A PUBLIC HEARING FOR A LOCAL LAW AMENDING THE COUNTY'S SALE OF REAL PROPERTY LAW

WHEREAS, due to the United States Supreme Court decision in Tyler v. Hennepin the New York Legislature made numerous changes to NYS Real Property Tax Law which compels the County Legislature to amend its Sale of Real Property Law (Chapter 164 of the Sullivan County Code); and

WHEREAS, there has been introduced at a meeting of the Sullivan County Legislature held on July 25, 2024, a proposed local law entitled "Local Law Amending the County's Sale of Real Property Law".

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held on said proposed local law by the Sullivan County Legislature on August 15, 2024 at 10:00 AM, in the Legislative Chambers, County Government Center, Monticello, New York, and at least six (6) days' notice of the public hearing be given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspapers of the County.

COUNTY OF SULLIVAN

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that there has been duly presented and introduced at a meeting of the Legislature of the County of Sullivan, New York, held on July 25, 2024, a proposed local law entitled "Local Law Amending to the County's Sale of Real Property Law".

NOTICE IS FURTHER GIVEN that the Legislature of the County of Sullivan will conduct a public hearing on the aforesaid proposed local law at the Legislature's Meeting Room, County Government Center, Monticello, New York, 12701, on August 15, 2024, at 10:00 AM at which time all persons interested will be heard.

DATED: Monticello, New York

July 25, 2024

ANNMARIE MARTIN

Clerk of the Legislature

County of Sullivan, New York

Sullivan County

Legislative Memorandum

File #: ID-6613

Agenda Date: 7/25/2024

Agenda #: 53.

Narrative of Resolution:

Authorizes execution of an agreement with Sullivan-Warwarsing REAP Zone Board to provide funding to offset the Sullivan-Warwarsing REAP Zone Board expenses.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$2,500

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: A8020-90-40-4001

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE
EXECUTION OF AN AGREEMENT WITH SULLIVAN-WAWARSING RURAL ECONOMIC AREA
PARTNERSHIP (REAP) ZONE BOARD**

WHEREAS, according to Resolution 194-12, the Sullivan County Legislature affirmed its support for the continuance of the Sullivan-Wawarsing REAP Zone; and

WHEREAS, the REAP Zone Board is critical to supporting and obtaining funding for this economically depressed zone; and

WHEREAS, Resolution 40-14 authorized the County to enter into an agreement with Sullivan-Wawarsing Rural Economic Area Partnership (REAP) Zone Board to provide funding to offset the Sullivan-Wawarsing REAP Zone Board expenses; and

WHEREAS, the County funds are necessary to cover REAP expenses; and

WHEREAS, funding must be provided to the Board in order for them to pay vendors directly for expenses incurred by the REAP Board.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to execute an agreement with the REAP Board in an amount not to exceed \$2,500; and

BE IT FURTHER RESOLVED, that the authorized agreement shall be utilized to offset the Sullivan-Wawarsing REAP Zone Board expenses for FY2024 and FY2025.

Sullivan County

Legislative Memorandum

File #: ID-6614

Agenda Date: 7/25/2024

Agenda #: 54.

Narrative of Resolution:

To apply for and accept the New York State Department of Local Government Services NY SWIMS Lifeguard Grant program and to enter into contract with local municipalities within Sullivan County that provide public swimming areas.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$25,000.00

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

TO AUTHORIZE SUBMISSION OF A NEW YORK STATE DEPARTMENT OF LOCAL GOVERNMENT SERVICES (DLGS) NY SWIMS LIFEGUARD GRANT APPLICATION, AND THE EXECUTION OF CONTRACTS BETWEEN LOCAL MUNICIPALITIES WITHIN SULLIVAN COUNTY AND THE COUNTY OF SULLIVAN (“COUNTY”)

WHEREAS, the New York State Department of State’s Division of Local Government Services (DLGS) will make approximately \$5 million available in reimbursable grants to municipalities through counties and certain large cities to incentivize lifeguard recruitment and retention; and

WHEREAS, the NY Swims Lifeguard Grant program is intended to address a critical shortage of staff lifeguards (including lifeguards contracted through third parties, or contracted lifeguards), available at public locations, including pools and beaches in New York State municipalities; and

WHEREAS, Sullivan County (“County”) as a whole is eligible to receive up to \$25,000.00 in funding that would be made available to the County and local municipalities who provide public swimming areas within Sullivan County; and

WHEREAS, the County would be the designated local applicant, as required by this grant program, with respect to the administration of the required documentation; and

WHEREAS, the County will solicit input from constituent local governments to identify lifeguard assistance opportunities, including those in distressed communities; and

WHEREAS, the County will act as the local sponsor, with the respect to the funding, and seek reimbursement of eligible municipal costs.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (*as required by the funding source*) to execute any and all necessary documents to submit the 2024-2025 New York State Department of Local Government Services (DLGS) NY SWIMS Lifeguard Grant program application for

funding; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager to accept the New York NY SWIMS Lifeguard Grant award and execute the Award Agreement subject to the approval of the County Attorney; and

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to enter into an award agreement, MOU, or contract with local municipalities to administer the funding secured for the period commencing April 1, 2024 through September 30, 2025, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that should the New York State Department of Local Government Services NY SWIMS Lifeguard Grant program funding be terminated, the “County” shall not be obligated to continue any action undertaken by the use of this funding.

Sullivan County

Legislative Memorandum

File #: ID-6615

Agenda Date: 7/25/2024

Agenda #: 55.

Narrative of Resolution:

The Neversink Crossing project is located in the Town of Fallsburg and was identified as a priority project in the 2019 feasibility study conducted for the O&W Rail Trail. With \$2.66 million in Federal, State and private funds secured to support the project and an estimated construction cost of \$3.2 million, a funding gap of approximately \$550,000 must be addressed before the project can move forward. This resolution commits Sullivan County to provide the funds needed to cover the gap.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$550,000

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ALLOCATE FUNDS FOR THE CONSTRUCTION PHASE OF THE NEVERSINK CROSSING ON THE SULLIVAN O&W RAIL TRAIL

WHEREAS, completing the development of the Sullivan O&W Rail trail (the “Trail”) has been identified as a priority of Sullivan County (“County”); and

WHEREAS, a feasibility study for the completion of the Trail was funded by the New York State Office of Parks, Recreation & Historic Preservation and completed in 2019, with the participation of the Town of Fallsburg (“Town”); and

WHEREAS, the Neversink Crossing project (“Project”) was identified as a priority project as a connector of two existing trails to create a trail of regional significance; and

WHEREAS, the Town and the County have been working together to finalize the engineering for the Project; and

WHEREAS, the Town and the County have successfully secured over \$2.6 million from federal, state, local, and private funding sources to support the construction of the Project; and

WHEREAS, based on the most recently updated cost estimates for the Project a funding gap remains for the construction phase which includes construction, mobilization, and construction management; and

WHEREAS, the Sullivan County Legislature is committed to seeing the construction of this project through completion and wishes to allocate funding to the Assigned Fund Balance - O&W Rail Trails for the purpose of closing the identified funding gap.

NOW, THEREFORE, BE IT RESOLVED, that the 2024 Operating Budget is modified as follows for the purpose of funding construction of the O&W Rail Trail Neversink Crossing Project:

Increase A-8020-90-40-4001 \$550,000

Increase A-9999-R2401-R223 \$550,000

BE IT FURTHER RESOLVED; that these funds are dedicated for the purpose of funding construction of the O&W

Rail Trail Neversink Crossing Project, and the Sullivan County Legislature authorizes all funds remaining at the conclusion of FY2024, up to \$550,000, to be transferred to the Assigned Fund Balance - O&W Rail Trails for the purpose of funding the construction phase of the Neversink Crossing project, said amount to be funded from interest income revenue.

Sullivan County

Legislative Memorandum

File #: ID-6616

Agenda Date: 7/25/2024

Agenda #: 56.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE AN AGREEMENT WITH PUBLIC EMPLOYER RISK MANAGEMENT ASSOCIATION (PERMA) AS A THIRD-PARTY ADMINISTRATOR FOR WORKERS' COMPENSATION ADMINISTRATION

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$956,880.00

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

WHEREAS, the services of a third-party administrator are necessary to effectively and efficiently administer the County's Self-Funded Workers' Compensation Program; and

WHEREAS, in addition to these services the County needs a firm with the ability to also provide risk-management assessments through site visits for compliance purposes, training programs, both on line and in person, and assist with safety protocol; and

WHEREAS, the County received a proposal from Public Employer Risk Management Association, (PERMA), PO Box 12250, Albany, New York, 12212, offering these services and has the experience, qualifications, resources and professional staff to effectively and efficiently administer the program; and

WHEREAS, the contract period for these services shall be for one year, with the option to extend for an additional two (2) years on a yearly basis at a cost of \$105,000 for year one; \$90,000 for year two, \$65,000 for year three for tail claims administration, a one-time data conversion fee of \$7,500 and \$844,380 per year, in administrative costs which includes legal fees, nurse case management fees, catastrophic insurance coverage, actuarial service, apportionment calculation report, comprehensive risk management and loss control services; and

NOW, THEREFORE, BE IT RESOLVED that the County Manager is authorized to sign a contract with PERMA for Administrator of the Self-Funded Workers Compensation services in accordance with proposal received at the agreed upon terms, and such contract shall be in a form approved by the County Attorney.

Sullivan County

Legislative Memorandum

File #: ID-6617

Agenda Date: 7/25/2024

Agenda #: 57.

Narrative of Resolution:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AMEND RESOLUTION 458-23 RATIFYING A MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF SULLIVAN, SULLIVAN COUNTY SHERIFF, AND THE SULLIVAN COUNTY PATROLMEN'S BENEVOLENT ASSOCIATION

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AMEND RESOLUTION 458-23 RATIFYING A MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF SULLIVAN, SULLIVAN COUNTY SHERIFF, AND THE SULLIVAN COUNTY PATROLMEN'S BENEVOLENT ASSOCIATION

WHEREAS, on November 22, 2023, the Sullivan County Legislature adopted Resolution No. 458-23 ratifying a Memorandum of Agreement between the County of Sullivan, Sullivan County Sheriff, and the Sullivan County Patrolmen's Benevolent Association; and

WHEREAS, Attachment "A" needs to be amended to reflect the mutually agreed upon manner in which to calculate salaries for employees who were promoted or demoted;

NOW, THEREFORE, BE IT RESOLVED, Resolution No. 458-23 is hereby amended to reflect the new Attachment "A".

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to execute the aforementioned Memorandum of Understanding which shall be attached to the current CBA between the County, Sheriff, and PBA, and be in such form as the County Attorney shall approve.

MEMORANDUM OF AGREEMENT

By and Between the

County of Sullivan

And the

***County of Sullivan Sheriff's Office
(hereinafter collectively referred to as "County")***

And the

***Sullivan County Patrolmen's Benevolent Association
(hereinafter referred to as "Union")***

WHEREAS, the County, and the Union are parties to a Collective Bargaining Agreement covering the period January 1, 2021 through December 31, 2025 ("Collective Bargaining Agreement"); and

WHEREAS, the aforementioned Collective Bargaining Agreement enumerates the salary an employee covered by the collective bargaining agreement shall receive upon promotion to a higher title covered by the collective bargaining agreement; and

WHEREAS, that provision (Section 305) requires modification to assist with promoting well-qualified individuals within the Sheriff's Office; and

WHEREAS, the parties, having come to agreement on the topics discussed above, wish to reduce that agreement to writing,

NOW, THEREFORE, it is agreed as follows:

1. All terms and conditions of the existing Collective Bargaining Agreement shall continue in full force and effect unless specifically modified by this Memorandum of Agreement.
2. Section 305 of the Collective Bargaining Agreement shall be amended to read as follows:

- a. Effective [date of ratification], upon promotion, an employee's base salary will move to the same step in the promotional title salary as their existing title (i.e., a deputy sheriff at step 3 promoted to sergeant will be placed at step 3 on the sergeant pay scale), as enumerated within Attachment B of the Collective Bargaining Agreement. Should that employee be demoted, the employee shall be paid the salary in the subordinate (lower) title they would have received had they remained in that position.
 - b. Notwithstanding subsection "a" of this section, any employee who was at Year 8 or higher in the salary schedule prior to Jan. 1, 2023 that is promoted on or after February 18, 2023 shall be placed in the appropriate salary of the promotional title and a differential equal to the percentage the employee was "off-grid" (i.e., the percentage amount over the top salary provided in the pay scale upon the step compression of the salary schedule) as of January 2, 2023, will be added to their base salary. Should an employee to whom this provision applies be demoted to a lower title as enumerated in Attachment A of this Collective Bargaining Agreement, the employee shall be paid the salary in the subordinate (lower) title they would have received had they remained in that position.
 - c. Payment to these individuals shall be paid in accordance with section 5 herein, retroactive to the applicable promotional date.
3. Appendix "A" of this Agreement lists the employees referenced in Section 2b and the differential applicable to each. Appendix "A" shall be added at the end of Attachment B of the Collective Bargaining Agreement.

July 15, 2024

4. The following wage increases shall be provided to the named employees for the period referenced below. Such wage increases are the result of a clerical error made at the time of the employees' promotions during July of 2023.
 - a. Robert Cintron shall be provided a retroactive 2.04% increase to his base salary for the period of July 1, 2023 through and including December 31, 2023.
 - b. Brian Kelting shall be provided a retroactive 2.04% increase to his base salary for the period of July 8, 2023 through and including December 31, 2023.
5. Changes to the salary schedule discussed herein shall be retroactive to February 18, 2023 for active employees only. Employees who resigned or retired during the applicable time period are not entitled to retroactive payment of wages.
6. Employees who were promoted during the period of February 18, 2023 through January 5, 2024 that were subject to a clerical error in relation to their pay rate upon promotion due to the previous language of the collective bargaining agreement will be held harmless for that clerical error.
7. This Agreement is subject to ratification by the membership of the Union and by the Sullivan County Legislature.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement on the _____ day of May, 2024.

COUNTY OF SULLIVAN:

By: _____
Joshua Potosek
County Manager

By: _____
Michael Schiff
Sheriff

July 15, 2024

THE UNION:

By: _____
Jack Harb
President

By: _____
James Tuttle, Esq.
Counsel

ATTACHMENT A

LIST OF EMPLOYEES AND DIFFERENTIAL APPLICABLE AS OF JANUARY 1, 2023

Employee	% Increase
MICHAEL A BARRETT	2.04%
JASON M BEEBE	2.04%
CHARLES M BLACKBURN	4.47%
ERIC BREIHOF	3.33%
ROBERT B CINTRON	2.04%
CHERYL M CRUMLEY	5.71%
JOSEPH A FEOLA	2.04%
JOSEPH R GAGLIARDO	2.20%
SEAN M GRADY	4.87%
JACK F HARB	2.20%
ROSE C IONTA-TOCCO	3.28%
BRIAN E KELTING	2.04%
CHRISTIAN LOPEZ	5.63%
JUSTIN R MCFADDEN	1.08%
RICHARD S MORGAN	4.47%
PERCY A RAMOS	4.87%
PETER J RAMOS	5.63%
KEVIN M ROGERS	3.28%
BLAKE A STARNER	4.47%
VICTOR ZAYAS	5.55%

Sullivan County

Legislative Memorandum

File #: ID-6619

Agenda Date: 7/25/2024

Agenda #: 58.

Narrative of Resolution:

Resolution to authorize the County Manager to execute a Modification Agreement with Chianis + Anderson Architects, PLLC for additional scope of work for Housing Gateway Center funding application

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$61,000.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

R-22-09

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A MODIFICATION AGREEMENT WITH CHIANIS + ANDERSON ARCHITECTS, PLLC FOR ARCHITECTURAL / ENGINEERING DESIGN SERVICES FOR THE HOUSING GATEWAY CENTER PROJECT FUNDING APPLICATION

WHEREAS, Resolution No. 334-22, adopted August 18, 2022, authorized an agreement with Chianis + Anderson Architects, PLLC (“C+A”) to provide architectural / engineering design services for the Housing Gateway Center funding application; and

WHEREAS, schematic design was developed for an existing County owned parcel in Liberty, but the funding application process did not continue forward; and

WHEREAS, the County has now requested C+A refresh the schematic design to work on a different parcel, in Monticello, requiring design rework for the building to fit the site; and

WHEREAS, the Division of Public Works requested a revised fee proposal from C+A to cover this additional scope of work for the funding application, has reviewed the received proposal, and recommends the approval of a Modification Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute a Modification Agreement for additional architectural / engineering design services with, Chianis + Anderson Architects, PLLC, 31 Front St., Binghamton, NY 13905 at a cost not to exceed \$61,000.00, said Modification

Agreement to be in such form as the County Attorney shall approve.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6623

Agenda Date: 7/25/2024

Agenda #: 59.

Narrative of Resolution:

The Legislative Discretionary Funding program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$2,000

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE FUNDING THROUGH THE LEGISLATIVE DISCRETIONARY FUNDING PROGRAM

WHEREAS, the Sullivan County Legislature adopted a Legislative Discretionary Contract Funding Program pursuant to Resolution No. 327-16; and

WHEREAS, the program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development; and

WHEREAS, the program review took place during the 2024 Budget process and the Legislature had an opportunity to assess the applications submitted;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature approves the projects listed in the attached “Schedule A” and the disbursement of the associated funds, and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorizes the County Manager to enter into contracts with these award recipients for the contract period of January 1, 2024 through December 31, 2024, said contracts to be in a form approved by the County Attorney.

“Schedule A”

2024 Legislative Discretionary Contract Funding

Applicant	Award Recommendation	Award Recommendation
Summitville Fire Company #1	Recruitment & Retention efforts (Legislator District 4)	\$2,000

Sullivan County

Legislative Memorandum

File #: ID-6625

Agenda Date: 7/25/2024

Agenda #: 60.

Narrative of Resolution:

To temporarily amend Resolution No. 129-11 regarding the transfer of accrued time from one employee to another to whole days.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

Click or tap here to enter text.

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TEMPORARILY AMENDING
RESOLUTION NO. 129-11 REGARDING THE TRANSFER OF ACCRUED TIME FROM ONE
EMPLOYEE TO ANOTHER TO WHOLE DAYS.**

WHEREAS, Resolution No. 129-11 created a Transfer of Accrued Time from One Employee to another “Policy”; and

WHEREAS, the “Policy” allows employees to transfer vacation and compensatory time and further requires that employees exhaust those accruals prior to being able to transfer sick time; and

WHEREAS, Resolution No. 128-24 amended this Policy through December 31, 2024 to allow for the transfer of sick time without first having to exhaust vacation and compensatory time; and

WHEREAS, the Civil Service Employees’ Association, Inc., Local 853 (“CSEA”) has requested that the County Manager sign a Memorandum of Agreement that this policy be temporarily amended through December 31, 2024 for the “CSEA” to allow for the transfer of sick time amongst members of that unit without first having to exhaust vacation and compensatory time and retroactively to January 1, 2024, or the date of the first credit of donated leave, whichever is later and for the remainder of the 2024 calendar year, on a full hour-for-hour basis between employee(s).

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby temporarily amends the “Policy” through December 31, 2024 for the “CSEA” to allow for the transfer of sick time of an hour to an hour amongst members of that unit without first having to exhaust vacation and compensatory time; and

BE IT FURTHER RESOLVED, this temporary amendment has no impact on any other sick time provisions in the CBA.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6633

Agenda Date: 7/25/2024

Agenda #: 61.

Narrative of Resolution:

Amend Resolution No. 288-24

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AMEND RESOLUTION NO. 288-24

WHEREAS, Resolution No. 288-24, which authorized the extension of County Manager Joshua Potossek's contract until December 31, 2028, was adopted by the Sullivan County Legislature ("Legislature") on June 20, 2024; and

WHEREAS, Resolution No. 288-24 mistakenly stated that the effective date of the new terms and the new contract was to be July 1, 2024. The effective date should have been January 1, 2025; and

WHEREAS, in order to accurately reflect the intention of the Legislature, Resolution No. 288-24 needs to be amended, by deleting all three references to "July 1, 2024" and inserting "January 1, 2025".

NOW, THEREFORE, BE IT RESOLVED that the Legislature hereby authorizes an amendment to Resolution No. 288-24, as detailed above, and authorizes the Chairman of the Legislature to execute an employment contract with Mr. Potossek in such form as approved by the County Attorney's Office.

Sullivan County

Legislative Memorandum

File #: ID-6641

Agenda Date: 7/25/2024

Agenda #: 62.

Narrative of Resolution:

Authorize contract with SCVA for providing tourism events and transportation services for the County of Sullivan for the Fall 2024 NYSAC Conference as the host county.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$50,000 funded as outlined below

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE AUTHORIZING A CONTRACT WITH THE SULLIVAN CATSKILLS VISITORS ASSOCIATION FOR PURPOSES OF PROVIDING TOURISM AND TRANSPORTATION SERVICES FOR EVENTS IN SULLIVAN COUNTY FOR PURPOSES OF BEING THE HOST COUNTY FOR THE 2024 FALL NYSAC CONFERENCE

WHEREAS, the County of Sullivan is the host County for the Fall 2024 NYSAC conference; and

WHEREAS, these events annually draw hundreds of thousands of visitors and generate millions of dollars in revenue for local businesses and governments; and

WHEREAS, the Legislature desires to increase the number of visitors to Sullivan County by increasing the amount, availability and accessibility of tourism-related events for the purposes of the Fall 2024 NYSAC Conference; and

WHEREAS, due to the difficulty of attendees to attend such events due to the lack of convenient public transportation there is a desire to acquire this service specifically for these tourism events; and

WHEREAS, the Legislature has determined the Sullivan Catskills Visitors Association is able and willing to manage such a events and public transportation service as part of its tourism marketing and promotion efforts;

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute and contract with the Sullivan Catskills Visitors Association for the purpose of hosting events and supplying public transportation services to and from tourism events in the Fall in Sullivan County for the purposes of the 2024 NYSAC Fall Conference, in the amount not to exceed \$50,000; and

BE IT FURTHER RESOLVED, that up to \$50,000 for this program will be appropriated from the Room Tax - Tourism Restricted Fund Balance; and

BE IT FURTHER RESOLVED, the contract will run from July 25, 2024 through December 31, 2024 said agreement to be in such form as the County Attorney shall approve.