



# Sullivan County County Legislature

100 North Street  
Monticello, NY 12701

## Meeting Agenda - Final - Revised

Chairman Nadia Rajsz  
Vice Chairman Joseph Perrello  
Legislator Matt McPhillips  
Legislator Brian McPhillips  
Legislator Nicholas Salomone Jr.  
Legislator Catherine Scott  
Legislator Luis Alvarez  
Legislator Amanda Ward  
Legislator Terry Blosser-Bernardo

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Thursday, April 18, 2024

10:30 AM

Government Center

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Call to Order and Pledge of Allegiance

Roll Call of Legislators

Presentations

Communications

Public Comment

Resolutions

1. To approve allocation of 2024 Sullivan County Funds to Youth Programs. [ID-6306](#)  
**Sponsors:** Office for the Aging and Deoul
2. To enter into an Agreement and accept funding from the Governor's Traffic Safety Committee for the Child Passenger Safety Program [ID-6296](#)
3. Authorize contract for psychiatrist services at the Care Center at Sunset Lake [ID-6352](#)
4. To authorize a modification of Resolution No. 452-233 adopted on November 22, 2023 to reflect reallocation of YSEF funds to the Town of Fallsburg. [ID-6307](#)  
**Sponsors:** Office for the Aging and Deoul
5. For the Parks, Recreation and Beautification Department to conduct Lifeguard Certification courses. [ID-6309](#)  
**Attachments:** [Proposed Lifeguarding-CPR Fees](#)

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6. Authorize submission of an application to The Hazard Mitigation Grant Program for funds to update the County's Multi-Jurisdictional Hazard Mitigation Plan. [ID-6312](#)
  7. Create a Case Services Aide in the Department of Social Services [ID-6313](#)
  8. To combine and create one all Encompassing Indigent Burial Program Policy [ID-6314](#)  
**Attachments:** [2024-04 IB Policy & Procedure.docx](#)
  9. To enter in contract with Eastern Aviation Fuels/Titan Aviation Fuels at the Sullivan County International Airport for the purchase of wholesale Jet-A fuel, 100LL Aviation Gasoline, the rental of a 5,000-gallon Jet-A refueler truck, and the rental of a 3,000-gallon Jet-A refueler truck. The term of the contract shall be for three years from the signed date and subject to two one-year extensions on a yearly basis. [ID-6316](#)
  10. The Sullivan County Airport Development Commission (SCADC) was established by Resolution No. 62-00, to stimulate economic development efforts, improve the usage, and to attract business to the Sullivan County International Airport. Resolution No. 96-17 set the number of members to eleven (11), three (3) of whom are pilots to be appointed by the Legislature. Mr. Bruce Davidson, Mr. Joseph Siegal, and Mr. Robert Ratner are experienced and respected aviators in our aviation community, tenants of the Sullivan County International Airport, and interested in serving on the Sullivan County Airport Development Commission. This resolution would appoint these individuals as members of the Sullivan County Airport Development Commission. [ID-6317](#)
  11. To authorize the County Manager to execute an agreement with NYSDOT to provide funding of the Construction phase of the project to replace County Bridge 5 / BIN 3355540 joints. [ID-6318](#)
  12. To authorize the County Manager, Chairman of the County Legislature, and / or their authorized representative (as required by the funding source) to execute any and all necessary documents to submit a National Border Regional Commission Timber for Transit Program grant application to obtain 80% funding to replace County Bridge 270. [ID-6319](#)
  13. To authorize the County Manager to execute a modification agreement with Stantec Consulting Group, Inc. to finalize the Construction Inspection and Support services for the Reconstruction of East Broadway and County Road 173. [ID-6324](#)
  14. TO CORRECT THE 2022 TAX ROLL OF THE TOWN OF LIBERTY FOR TAX MAP #8.-1-11.13 [ID-6335](#)
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15. TO CORRECT THE 2023 TAX ROLL OF THE TOWN OF LIBERTY FOR TAX MAP #8.-1-11.13 [ID-6336](#)
16. TO CORRECT THE 2024 TAX ROLL OF THE TOWN OF LIBERTY FOR TAX MAP #8.-1-11.13 [ID-6337](#)
17. To enter into agreements for the provision of Professional Services for period from June 1, 2024 through May 31, 2025. [ID-6338](#)
18. To authorize the Division of Health and Human Services to submit a request for grant funding [ID-6339](#)
19. Ratifying a Memorandum of Agreement between the County of Sullivan and the Sullivan County Teamsters Local 445, International Brotherhood of Teamsters Sullivan County Probation Department. [ID-6341](#)  
**Attachments:** [DOC040124.pdf](#)
20. Increase entry salary for LPN position at the Care Center and Public Health Services [ID-6349](#)  
**Attachments:** [Licensed Practical Nurse 2024 Teamsters Pay Rate](#)
21. To Modify the 2024 Budget [ID-6350](#)  
**Attachments:** [March 31 2024 Resolution Needed.pdf](#)
22. To amend Resolution No. 126-24 to include the authorization for the funding to be appropriated from the Room Tax Fund Balance. [ID-6353](#)
23. Authorize modification of Youth Bureau Funding Program to remove and re-allocate funds. [ID-6333](#)  
**Sponsors:** Office for the Aging and Deoul
24. Authorize the creation of the DEI Resource Coordinator II position and abolish the DEI Resource Coordinator position [ID-6348](#)
25. To Modify the 2023 Budget [ID-6355](#)  
**Attachments:** [Year End #9 2023 Resolution Needed.pdf](#)
26. Oppose adoption of NY Senate Bill S.7791 and A.8386 [ID-6354](#)
27. The Legislative Discretionary Funding program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development [ID-6356](#)
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28. To authorize the creation of a Bus Driver position in the Department of Transportation. [ID-6357](#)
29. To authorize a Stipend for Nutrition Site Operators [ID-6358](#)
30. To abolish and create a position in the Office for the Aging [ID-6360](#)
31. To authorize the County Manager to execute a contract for the 2024 lawn mowing services in accordance with Bid B-23-65 & B-24-18. [ID-6361](#)
32. To Amend Resolution 142-24 [ID-6362](#)
- Sponsors:** Office for the Aging and Deoul
33. Authorize Execution of Contract with Fire Facilities, Inc. [ID-6366](#)
34. To Adopt the Updated Sullivan County Arson Control Plan [ID-6367](#)
- Attachments:** [Sullivan County Arson Control Plan Revised December 2023](#)
35. To enter into a Memorandum of Agreement with Sullivan County Community College to continue the Sullivan Promise Tuition-Free Scholarship Program for the 2023-2024 academic year at SUNY Sullivan [ID-6369](#)
36. Authorize contract with BPAS for GASB 75 [ID-6371](#)
37. Authorize Application for funding from the NYS ConnectALL Municipal Infrastructure Grant to support the Build-Out of High Speed Broadband Infrastructure in Sullivan County [ID-6372](#)
38. To Authorize an agreement between Brown and Brown and the County of Sullivan [ID-6373](#)
39. Enact a proposed local law 3 of 2024 regarding lease of lands for communication towers [ID-6376](#)
40. Enact Local Law 4 of 2024 entitled "A Local Law to Amend Local Law 4 of 2021" [ID-6377](#)
41. To Adjust the Salary of the Sullivan County District Attorney [ID-6380](#)
42. Amend Resolution 189-24 by correcting Deputy Commissioner of Public Safety to Deputy Commissioner of Public Safety-911 and EMS. [ID-6392](#)
43. Authorize contract with Carahsoft and Quantiphi [ID-6395](#)
- Waive the Rules**
44. Set Public Hearing for May 2, 2024 at 9:25AM for Round of Restore Funding [ID-6381](#)
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**Recognition of Legislators**

**Announcements from Chair**

**Adjournment or Close**



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-6306

**Agenda Date:** 4/18/2024

**Agenda #:** 1.

**Narrative of Resolution:**

**Allocate Sullivan County appropriations from 2024 Youth Services budget line "Contract Other," A7310.40.4013, to County youth programs.**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$150,000.00

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

**Yes If "Yes," provide the following information**

**Amount to be authorized by Resolution:** \$150,000.00

**Are funds already budgeted?** Yes

**If "Yes," specify appropriation code(s):** A7310.40.4013

**Estimated Cost Breakdown by Source**

<b>County:</b> \$150,000.00	<b>Grant(s):</b> \$0.00
<b>State:</b> \$0.00	<b>Other:</b> \$0.00
<b>Federal Government:</b> \$0.00	<b>(Specify):</b> \$0.00

**Specify Compliance with Procurement Procedures:** N/A

**Person(s) responsible for monitoring contract (Title):** Kristen A. Kitson,

**Manager of Youth Services**

**INTRODUCED BY PLANNING AND COMMUNITY RESOURCES COMMITTEE TO APPROVE ALLOCATION OF 2024 COUNTY FUNDS TO YOUTH PROGRAMS**

**WHEREAS,** the County of Sullivan contracts with various agencies for services to youth through the Sullivan County Youth Bureau; and

**WHEREAS,** the County of Sullivan has appropriated \$150,000 in the 2024 Sullivan County budget to provide funding to such agencies for their programs; and

**WHEREAS**, the Sullivan County Youth Bureau recommends the allocation of such funds to the following projects, in amounts not to exceed those listed:

Town of Bethel - Youth Recreation	\$10,000.00
Town of Callicoon - Youth and Recreation	\$7,500.00
Town of Fallsburg - Flag Football	\$2,000.00
Town of Fallsburg - Holiday Mountain Ski	\$4,000.00
Town of Fallsburg - Kartrite Trip	\$2,000.00
Town of Fallsburg - Youth Recreation	\$10,000.00
Town of Rockland - Town of Rockland Rotary Youth Program	\$7,500.00
Town of Thompson - Swim Program	\$7,500.00
Town of Thompson - Thursday Night Lights Ski Program	\$10,000.00
Town of Tusten - Holiday Celebrations	\$7,500.00
Town of Tusten - Museum & Historic/Cultural Experiences	\$1,500.00
Town of Tusten - Summer Art & Garden Youth Club	\$1,500.00
Town of Tusten - Tusten Recreation Program	\$10,000.00
Town of Tusten - Unplugged	\$2,000.00
Town of Tusten - Winter Fun	\$5,000.00
Village of Jeffersonville - Jeff's Youth Ambassadors	\$2,000.00
Catskill Fly Fishing Center and Museum -	
Environmental Education & Stream Science Youth	\$5,000.00
The Center for Discovery - The Discovery Innovation Green Team (DIG IT)	\$5,000.00
Cornell Cooperative Extension Sullivan County - Ag in the Classroom	\$9,000.00
The Delaware Company - Cushetunk Kids	\$2,500.00
Dispute Resolution Center, Inc. -	
YARD/Youth Achievement, Recognition, and Development	\$2,000.00
Fearless! Hudson Valley, Inc. - Prevention, Education & Training Program	\$3,000.00
Nesin Cultural Arts, Inc. - Summer Arts Academy	\$3,500.00
Roscoe Central School - Trip to a Broadway Show (Grades 9-12)	\$4,000.00
Sullivan County BOCES - The REAL VR Y Series System	\$10,000.00
Town of Wallkill Boys & Girls Club - Project Triple Club Liberty	\$10,000.00
Woodridge Housing Authority - Nurtured by Nature	\$6,000.00

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature, for the County of Sullivan, approve the allocation to the aforementioned list of projects; and

**BE IT FURTHER RESOLVED**, that the County Manager be and hereby is authorized to execute any and all necessary documentation and papers in connection herewith, in such form as approved by the Sullivan County Department of Law.

# Sullivan County

## Legislative Memorandum

**File #:** ID-6296

**Agenda Date:** 4/18/2024

**Agenda #:** 2.

### Narrative of Resolution:

To enter into an Agreement and accept funding with the Governor's Traffic Safety Committee for the Child Passenger Safety Program

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$15,000

**Are funds already budgeted?** No

**Specify Compliance with Procurement Procedures:**

### **INTRODUCED BY THE HEALTH AND HUMAN SERVICES COMMITTEE TO SUBMIT APPLICATION, ACCEPT FUNDING FROM AND ENTER INTO AGREEMENT WITH THE GOVERNOR'S TRAFFIC SAFETY COMMITTEE FOR CHILD PASSENGER SAFETY PROGRAM**

**WHEREAS**, Motor vehicle traffic crashes are the leading cause of injury related death for New York State residents from (2012-2014, NYSDOH), and motor vehicle traffic injuries are the 3rd leading cause of injury related death and hospitalizations in Sullivan County (2012-2014, NYSDOH); and

**WHEREAS**, the goal of the Program is to increase the proper use and installation of child safety seats by parents and caregivers in Sullivan County, and the grant provides for appropriate car seats and education for families whose income is at or below 200% of the federal poverty level; and

**WHEREAS**, Sullivan County Department of Public Health recommends that the County continue to participate in the Program and desires to apply for funding in the amount of \$15,000 for the period of October 1, 2024 through September 30, 2025;

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (*as required by the funding source*) to execute any and all necessary documents to submit the Governor's Traffic Safety Committee Child Passenger Safety Seat application for funding; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that should the Governor's Traffic Safety Committee Child Passenger Safety Seat funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.







# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-6352

**Agenda Date:** 4/18/2024

**Agenda #:** 3.

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**Narrative of Resolution:**

Authorize contract for psychiatrist services at the Care Center at Sunset Lake

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$31,200 per year

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE TO AUTHORIZE  
AWARD AND EXECUTION OF CONTRACT FOR PSYCHIATRIST SERVICES FOR THE CARE CENTER AT  
SUNSET LAKE**

WHEREAS, a proposal was received for Psychiatrist Services for the Sullivan County Adult Care Center, and

WHEREAS, Mid-Hudson Psychiatric Consultants, will provide services from March 1, 2024 through February 28, 2025, with an option to extend on a yearly basis, for three (3) additional years, under the same terms and conditions, and

WHEREAS, the Sullivan County Adult Care Center recommends that an award be made.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a contract with Mid-Hudson Psychiatric Consultants, not to exceed \$600 per week for up to two (2) hours onsite and on call on phone 7 days a week. In accordance with RFP-24-03, and said contract to be in such form as the County Attorney shall approve.

# Sullivan County

## Legislative Memorandum

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**File #:** ID-6307

**Agenda Date:** 4/18/2024

**Agenda #:** 4.

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**Narrative of Resolution:**

**RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER 452-23 ADOPTED ON NOVEMBER 22, 2023.**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

N/A

**RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER 452-23 ADOPTED ON NOVEMBER 22, 2023.**

**WHEREAS**, Resolution #452-23 was approved by the Sullivan County Legislature on November 22, 2023, for the County of Sullivan to allocate State funds to eligible community entities for youth programming; and

**WHEREAS**, a modification to this resolution is required to reallocate a portion of NYS Youth Sports and Education Funding (YSEF) received by the County of Sullivan, and

**WHEREAS**, the reallocation will move \$2,709.00 in YSEF funds from Youth Bureau Administrative costs to the Town of Fallsburg - Learn to Swim program, and

**WHEREAS**, an additional modification to this resolution is required to reallocate YSEF funding in the amount of \$600.00 from the Town of Fallsburg - Basketball program to the Town of Fallsburg - Learn to Swim program, and

**WHEREAS**, this transfer will increase the Town of Fallsburg - Learn to Swim program from \$4,000.00 to \$7,309.00.

**NOW, THEREFORE, BE IT RESOLVED**, the Sullivan County Legislature authorizes the modification of said contract to reflect reallocation of YSEF funds to Town of Fallsburg - Learn to Swim; and

**BE IT FURTHER RESOLVED**, that the form of said agreement will be approved by the Sullivan County Attorney's Office.





# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-6309

**Agenda Date:** 4/18/2024

**Agenda #:** 5.

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**Narrative of Resolution:**

For the Parks, Recreation and Beautification Department to conduct Lifeguard Certification courses.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:** A-7110-39-45-4503 **RESOLUTION INTRODUCED BY THE PLANNING & COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE THE PARKS, RECREATION AND BEAUTIFICATION DEPARTMENT TO CONDUCT LIFEGUARDING AND CPR COURSES**

**WHEREAS,** Sullivan County Parks, Recreation and Beautification Department has hired an Assistant Recreation Director to provide programming for the department; and

**WHEREAS,** the Assistant Recreation Director is certified by the American Red Cross to conduct Lifeguarding Courses; and

**WHEREAS,** the department would collaborate with the Town of Fallsburg to provide Lifeguarding Certification Courses at the Fallsburg Central School District; and

**WHEREAS,** the County Parks, Recreation and Beautification Department proposes to offer these courses to the public as proposed on the attached Lifeguarding/CPR Class Fee Schedule; and

**WHEREAS,** staff who are hired at Lake Superior State Park and in the Parks, Recreation and Beautification Department will not be charged for the certification and/or materials; and

**NOW, THEREFORE, BE IT RESOLVED,** that the Sullivan County Legislature hereby adopts the attached "Proposed Lifeguarding/CPR Class Fee Schedule; and

**NOW, THEREFORE, BE IT RESOLVED,** that the Sullivan County Legislature authorizes the County

Manager to execute any and all necessary documents and contracts with the American Red Cross, Town of Fallsburg and Fallsburg Central School District, said contracts to be in a form approved by the County Attorney.

**Sullivan County Parks, Recreation and Beautification**

**Proposed fees for Lifeguarding/CPR Classes**

<b>Course</b>	<b>Sullivan County Resident Rate</b>	<b>Non-Resident Rate</b>	<b>Lake Superior Staff/ Sullivan County Park and Recreation Staff</b>
Basic Lifeguard – Blended Learning Includes: Lifeguarding, CPR/AED for Professional Rescuers, First Aid, Bloodborne Pathogens	\$350.00	\$400.00	No charge
Lifeguard Recertification – Blended Learning Includes recertifying: Lifeguarding, CPR/AED for Professional Rescuers, First Aid, Bloodborne Pathogens	\$175.00	\$225.00	No charge
CPR/AED for Professional Rescuers – Recertification	\$100.00	\$125.00	No charge
Lifeguard Management In-Person Testing Session for New York State	\$50.00	\$50.00	No Charge

# Sullivan County

## Legislative Memorandum

**File #:** ID-6312

**Agenda Date:** 4/18/2024

**Agenda #:** 6.

**Narrative of Resolution:**

Authorize submission of an application to The Hazard Mitigation Grant Program for funds to update the County's Multi-Jurisdictional Hazard Mitigation Plan.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$112,500 Grant / \$37,500 County Share

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE THE DIVISION OF PLANNING, COMMUNITY DEVELOPMENT AND ENVIRONMENTAL MANAGEMENT TO APPLY FOR FEDERAL EMERGENCY MANAGEMENT AGENCY ("FEMA") / NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES ("NYS DHSES") HAZARD MITIGATION GRANT PROGRAM ("HMGP") FUNDING TO UPDATE THE COUNTY'S MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN ("HMP")**

**WHEREAS**, the County of Sullivan Multi-Jurisdictional Hazard Mitigation Plan ("HMP") is set to expire on 4/27/2026 and must be updated prior to said expiration date; and

**WHEREAS**, the County of Sullivan must update and maintain the HMP in order for itself and / or its' municipalities, to be eligible for Mitigation Funding Assistance from the Federal Emergency Management Agency ("FEMA"); and

**WHEREAS**, the New York State Division of Homeland Security and Emergency Services ("NYS DHSES") is re-announcing the availability of FEMA Hazard Mitigation Grant Program ("HMGP") fund for Presidential Disaster: DR 4694; and

**WHEREAS**, the County of Sullivan is eligible to submit for funding under the HMGP to update the County's Local Multi-Jurisdictional Hazard Mitigation Plan; and

**WHEREAS**, the County of Sullivan is eligible to apply for a total project cost of \$150,000.00 wherein the Federal share award is limited to \$112,500.00 (75% of total project cost) with the County being subject to provide a match not to exceed \$37,500.00 (25% of total project cost) which can be met in the form of cash or in-kind contribution; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager,



Chairman of the County Legislature, and / or their authorized representative (*as required by the funding source*) to execute any and all necessary documents to submit the HMGP program application for funding; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, given it is the responsibility of the County to ensure the HMP remains up to date and does not lapse, that should the HMGP funding be terminated, the County shall seek other means by which to ensure their obligation is met in continuing to ensure the HMP is kept up to date and current.

# Sullivan County

## Legislative Memorandum

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**File #:** ID-6313

**Agenda Date:** 4/18/2024

**Agenda #:** 7.

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**Narrative of Resolution:**

Create a Case Services Aide in the Department of Social Services

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$77,985.17

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** N/A

**INTRODUCED BY HUMAN RESOURCES COMMITTEE TO CREATE A CASE SERVICES AIDE IN THE DEPARTMENT OF SOCIAL SERVICES**

**WHEREAS**, the Services Unit in the Department of Social Services (DSS) is responsible for providing services to the adults and children of Sullivan County to ensure safe and stable living conditions; and

**WHEREAS**, the Department of Social Services (DSS) Children's Services Unit Case Services Aides assist Caseworkers and Senior Caseworkers in the day to day services for our clients; and

**WHEREAS**, the Commissioner of the Division of Health and Human Services has determined that there is a need to reinstate the Case Services Aide position that was abolished upon being vacated when the incumbent was promoted to the Child Advocacy Center Coordinator; and

**WHEREAS**, in the preparation of the 2024 budget, the Department of Social Services inadvertently requested abolishing both a caseworker and a case services aide position to fund the creation of the Child Advocacy Center Coordinator position when in the final analysis, due to its scope of duties, only the caseworker position needed to be abolished to fully fund the CAC Coordinator position.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the creation of a Case Services Aide position, setting the salary pursuant to the CBA; and

**BE IT FURTHER RESOLVED**, the Commissioner of Health and Human Services is hereby authorized to fill this position immediately with a qualified candidate.

# Sullivan County

## Legislative Memorandum

**File #:** ID-6314

**Agenda Date:** 4/18/2024

**Agenda #:** 8.

**Narrative of Resolution:**

To combine and create one all Encompassing Indigent Burial Program Policy

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** 0

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO  
COMBINE AND CREATE ONE ALL ENCOMPASSING INDIGENT BURIAL PROGRAM  
RESOLUTION**

**WHEREAS**, the Department of Social Services conducted a survey with funeral homes and interested parties to consider amending the Indigent Burial Program policy; and

**WHEREAS**, the Department of Social Services would like to combine Resolution 331-20:

- 331-20: set the supplementation rate for individuals and veterans up to \$1200, set the rate for crematory fees, and provided up to \$500 for cemetery fees or the purchase of a burial plot

and combine the amendments from resolutions:

- 129-21: amended to add a shipping cost when a direct cremation is approved as an allowable expense to be reimbursed at standard USPS rates for shipment of the cremains to another state or US territory, provided there is no supplementation to offset the shipping costs, effective March 18, 2021
- 163-22: amended to include an exceptional rate for direct cremation for individuals in cases where the remains exceed 450 lbs. The actual crematory fee up to \$575 may be reimbursed and loaded mileage to transport to the crematory may be billed at a rate of \$2.00 per mile, effective January 1, 2022
- 198-23: amended to increase the permitted crematory fee under the Indigent Burial Program policy from up to \$375 to up to \$500, effective April 1, 2023

to create one all-encompassing resolution; and

**WHEREAS**, the funeral homes have requested that there be a permitted crematory travel expense reimbursed at a flat rate of \$150 for crematory travel expenses outside of Sullivan County, N.Y.

**NOW THEREFORE BE IT RESOLVED**, that an Indigent Burial Program resolution be created that combines all provisions from resolutions 331-20, 129-21, 163-22, and 198-23; and

**BE IT FURTHER RESOLVED**, that upon the creation of this resolution, resolutions 331-20, 129-21, 163-22, and 198-23 are rescinded; and

**BE IT FURTHER RESOLVED**, that there will be a permitted crematory travel expense reimbursed at a flat rate of \$150 for crematory travel expenses outside of Sullivan County, N.Y.; and

**BE IT FURTHER RESOLVED**, that the attached Policy and Procedure for Indigent Burials is hereby adopted and effective on June 1, 2024.

**SULLIVAN COUNTY DEPARTMENT OF SOCIAL SERVICES**  
**POLICY AND PROCEDURES FOR INDIGENT BURIALS**

**1. Direct Burials:**

A direct (immediate) burial shall include: All local travel of the remains, staff services, securing of necessary authorizations, casket, grave, grave opening, death certificate, vault liner if required and any other service required by law. Funeral director will oversee requests for Military Honors, Honor Guard, and local Color Guard when requested by family for Veteran.

**Adult Cemetery costs: up to \$1,800**

**Stillborn – 5 years: up to \$800** (6 years and over will be an adult reimbursement)

**Burial plot – reimbursed up to \$500 with a receipt**

**2. Direct Cremation:** A direct cremation shall include: All local travel of the remains, staff services, urn, securing of necessary authorizations including the crematory fee and any other service required by law.

**Adult Direct Cremation: up to \$1,200**

**Stillborn – 5 years: up to \$800** (6 years and over will be adult reimbursement)

**Crematory fee – reimbursed up to \$500 with a receipt**

**3. Burial: Pick up out of county transportation rate:**

**Transportation - \$2.00 per loaded mile to point of destination within Sullivan County.**

**Maximum rate of \$150.00.**

**4. Cremation: Crematory travel expense outside of Sullivan County**

**One-time flat rate - \$150 with crematory receipt**

**5. Purchase of additional services by non-legally responsible relative/friend:**

Non-legally responsible relatives/friends of the deceased are able to purchase additional services directly from the funeral director. This includes visitation, funeral or memorial service. These additional costs incurred are the responsibility of the non-legally responsible relative/friend and shall not exceed \$1,200.

**Purchase from non-legally responsible relative/friend: not to exceed \$1,200.**

**6. Collection of Funds:**

The Sullivan County Department of Social Services will be responsible for the research and identification of available assets to be applied to burial/cremation costs with the assistance of the funeral home. The Funeral Director, assisted by the Sullivan County Department of Social Services, will be responsible for:

- Obtaining pending resources/ balances in available accounts. This includes but is not limited to nursing/adult homes, financial institutions (single/joint), representative payee, no-fault, crime victims, any property currently owned, monetary donations, death benefit, etc.
  - By resolving any issues presented including completing a 1310 affidavit in order to have these funds released directly to the funeral home. Sullivan County Department of Social Services will not be held liable to pay or make up for the account balances.

**In the case of available assets:**

Sullivan County Department of Social Services approval and payment will be made for the burial/cremation cost LESS any readily available balances of these assets or pending resources.

Final approval of an application is contingent on verifying need and in no case will approval be made if the indigent deceased or legally responsible relative has resources in excess of:

- Indigent BURIAL rate plus additional expenses totaling \$2,450.00
- Indigent CREMATION rate plus additional expenses totaling \$1,850.00

**General Policy:**

Indigent burials must be prior authorized by the County. **NO EXCEPTIONS WILL BE HONORED.** Failure to obtain prior approval from the County will result in denial of payment. A member of the family or a representative will be required to complete a DSS burial application and a face-to-face/phone interview with an agency representative in order to determine eligibility. In cases of an unclaimed deceased individual, the agency will act as representative.

**PLEASE NOTE: A LDSS Supplementation Acknowledgement Statement must be completed and submitted with the Itemized Funeral bill of Goods and Services on all cremation/burial requests.** If no supplementation payments are made the form must be completed and submitted that no additional payments were made and if a non-legally responsible relative/friend purchases additional services this form needs to be checked that they are not legally responsible and the cost did not exceed \$1,200.

The Funeral Director shall be responsible for providing the burial/cremation of the deceased according to current laws and regulations and, as far as practicable, in accordance with the decedent's religious convictions and affiliations. **The Funeral Directors agree to provide the Services under the terms of this policy wholly and not to bill, or seek reimbursement from family members for additional costs not included under this policy.**

# Sullivan County

## Legislative Memorandum

**File #:** ID-6316

**Agenda Date:** 4/18/2024

**Agenda #:** 9.

**Narrative of Resolution:**

To enter in contract with Eastern Aviation Fuels/Titan Aviation Fuels at the Sullivan County International Airport for the purchase of wholesale Jet-A fuel, 100LL Aviation Gasoline, the rental of a 5,000-gallon Jet-A refueler truck, and the rental of a 3,000-gallon Jet-A refueler truck. The term of the contract shall be for three years from the signed date and subject to two one-year extensions on a yearly basis.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$286,024.35 (Annually)

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

B-24-02

**RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE AWARD AND EXECUTION OF A CONTRACT WITH EASTERN AVIATION FUELS/TITAN AVIATION FUELS FOR THE PURCHASE OF JET-A FUEL AND 100LL AVIATION GASOLINE AND THE RENTAL OF JET-A REFUELER TRUCKS**

**WHEREAS,** Sullivan County is the owner of Sullivan County International Airport (MSV) operating under Federal Aviation Administration Part 139 Airport Certification; and

**WHEREAS,** The FAA in accordance with the Airport and Airport Improvement Act of 1982, 49 United States Code §47101, et seq. requires the owner or operator of any airport developed or improved with federal grant assistance to operate the airport for the use and benefit of the public and make it available for all types, kinds, and classes of aeronautical activity; and

**WHEREAS,** making the Sullivan County International Airport available for all types of aeronautical activity includes the provision of fuel both Jet-A and 100LL Aviation Gasoline; and

**WHEREAS,** Sullivan County Resolution 411-18 authorizes the Sullivan County International Airport to register as a Jet-A and 100LL Aviation Gasoline fuel retailer; and

**WHEREAS**, Bid No. B-24-02 was issued to obtain a Jet-A and 100LL Aviation Gasoline supplier and the rental of a 5,000-gallon Jet-A refueler truck and a 3,000-gallon Jet-A refueler truck; and

**WHEREAS**, the Sullivan County Division of Public Works has reviewed responses to such Bid and recommends award to Eastern Aviation Fuels/Titan Aviation Fuels.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorizes the County Manager to sign the necessary agreements, contracts and documentation, in such form as the County Attorney shall approve, to enter in contract with Eastern Aviation Fuels/Titan Aviation Fuels at the Sullivan County International Airport for the purchase of wholesale Jet-A fuel, 100LL Aviation Gasoline, the rental of a 5,000 gallon Jet-A refueler truck, and the rental of a 3,000 gallon Jet-A refueler truck at a cost not to exceed \$286,024.35, yearly. The term of the contract shall be for three years from the signed date and subject to two one-year extensions on a yearly basis; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be attached to any necessary agreements in connection with this project; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.



# Sullivan County

## Legislative Memorandum

**File #:** ID-6317

**Agenda Date:** 4/18/2024

**Agenda #:** 10.

**Narrative of Resolution:**

The Sullivan County Airport Development Commission (SCADC) was established by Resolution No. 62-00, to stimulate economic development efforts, improve the usage, and to attract business to the Sullivan County International Airport. Resolution No. 96-17 set the number of members to eleven (11), three (3) of whom are pilots to be appointed by the Legislature. Mr. Bruce Davidson, Mr. Joseph Siegal, and Mr. Robert Ratner are experienced and respected aviators in our aviation community, tenants of the Sullivan County International Airport, and interested in serving on the Sullivan County Airport Development Commission. This resolution would appoint these individuals as members of the Sullivan County Airport Development Commission.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** N/A

**Specify Compliance with Procurement Procedures:**

N/A

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE APPOINTMENT OF BRUCE DAVIDSON, JOSEPH SIEGAL, AND ROBERT RATNER TO THE SULLIVAN COUNTY INTERNATIONAL AIRPORT DEVELOPMENT COMMISSION (SCADC) TO SERVE AT THE PLEASURE OF THE LEGISLATURE**

**WHEREAS**, Resolution No. 62-00 created the Sullivan County Airport Development Commission (SCADC) and established the membership of the committee; and

**WHEREAS**, Resolution No. 96-17 of 2017 established the number of members at eleven (11), three (3) of whom are pilots to be appointed by the Legislature; and

**WHEREAS**, Mr. Bruce Davidson, Mr. Joseph Siegal, and Mr. Robert Ratner are experienced and respected aviators in our aviation community, tenants of the Sullivan County International Airport, and interested in serving on the Sullivan County Airport Development Commission.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature appoint Mr. Bruce Davidson, Mr. Joseph Siegal, and Mr. Robert Ratner as members of the Sullivan County Airport Development

Commission for a term of April 1, 2024 through March 31, 2027 with no term limits.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

# Sullivan County

## Legislative Memorandum

**File #:** ID-6318

**Agenda Date:** 4/18/2024

**Agenda #:** 11.

**Narrative of Resolution:**

Resolution to authorize the County Manager to execute an agreement with NYSDOT to provide funding of the Construction phase of the project to replace County Bridge 5 / BIN 3355540 joints.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$260,000.00

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

N/A

**INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT WITH THE NYSDOT AND TO AUTHORIZE THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, FOR A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE.**

**WHEREAS**, a Project for the Sullivan County Bridge Maintenance Project (FFY2024), P.I.N. 9754.74 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-Federal funds; and

**WHEREAS**, Resolution 253-23 authorized the Preliminary Engineering/Design work for the Project; and

**WHEREAS**, the County of Sullivan will design, let and construct the Project; and

**WHEREAS**, the County of Sullivan desires to advance the Project by making a commitment of 100% of the costs of the work for the Project or portions thereof.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature, duly convened does hereby approves the above-subject Project; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby authorizes the County of Sullivan to pay 100% of the cost of Preliminary Engineering/Design and Construction, Construction Support, and Construction Inspection work for the Project or portions thereof; and

**BE IT FURTHER RESOLVED**, that the sum of \$260,000.00 is hereby appropriated from the Division of Public Works Budget pursuant to this Project and made available to cover the cost of participation in the above phases of the Project; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby agrees that the County of Sullivan shall be responsible for all costs of the Project which exceed the amount of federal-aid or state-aid funding awarded to the County of Sullivan; and

**BE IT FURTHER RESOLVED**, that in the event the Project costs not covered by federal-aid or state-aid funding exceed the amount appropriated above, the Sullivan County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof; and

**BE IT FURTHER RESOLVED**, that the County Manager of the County of Sullivan be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Sullivan with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of Federal-aid and State-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

# Sullivan County

## Legislative Memorandum

**File #:** ID-6319

**Agenda Date:** 4/18/2024

**Agenda #:** 12.

**Narrative of Resolution:**

The resolution would authorize the County Manager, Chairman of the County Legislature, and / or their authorized representative (*as required by the funding source*) to execute any and all necessary documents to submit a National Border Regional Commission Timber for Transit Program grant application to obtain 80% funding to replace County Bridge 270.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$775,000.00

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

N/A

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER, CHAIRMAN OF THE COUNTY LEGISLATURE, AND / OR THEIR AUTHORIZED REPRESENTATIVE (AS REQUIRED BY THE FUNDING SOURCE) TO EXECUTE ANY AND ALL NECESSARY DOCUMENTS TO SUBMIT A NATIONAL BORDER REGIONAL COMMISSION TIMBER FOR TRANSIT PROGRAM GRANT APPLICATION TO OBTAIN 80% FUNDING TO REPLACE COUNTY BRIDGE 270.**

**WHEREAS**, the Northern Border Regional Commission has funding available for their Timber for Transit Program to fund timber bridge projects; and

**WHEREAS**, the Timber for Transit Program funding program can provide 80% funding of the eligible costs for engineering and construction services necessary for the replacement of bridges; and

**WHEREAS**, approximately \$775,000.00 dollars in funding is needed to expedite work needed for the replacement of Bridge 270/BIN 3357050 utilizing the engineering and construction staff of the Division of Public Works.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (*as required by the funding source*) to execute any and all necessary documents to submit the NBRC Timber for Transit Program application for funding the Bridge 270 Replacement Project; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (*as required by the funding source*) to accept the award, and enter

into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that should the NBRC Timber for Transit Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

# Sullivan County

## Legislative Memorandum

**File #:** ID-6324

**Agenda Date:** 4/18/2024

**Agenda #:** 13.

**Narrative of Resolution:**

Resolution to authorize the County Manager to execute a modification agreement with Stantec Consulting Group, Inc. to finalize the Construction Inspection and Support services for the Reconstruction of East Broadway and County Road 173.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$46,000.00

**Are funds already budgeted?** No

**Specify Compliance with Procurement Procedures:**

Pre-qualified Engineering Services List in accordance with the New York State Locally Administered Federal Aid Project

**RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A MODIFICATION TO THE AGREEMENT FOR CONSTRUCTION INSPECTION SERVICES FOR A FEDERALLY FUNDED TRANSPORTATION PROJECT, FOR PIN 9752.91 THE RECONSTRUCTION OF EAST BROADWAY IN THE VILLAGE OF MONTICELLO AND COUNTY ROAD 173 IN THE TOWN OF THOMPSON (THE “PROJECT”).**

**WHEREAS,** Resolution 358-03 provided Legislative approval for Preliminary Engineering and Right-of-Way Incidentals work; and

**WHEREAS,** Resolution No. 108-22 authorized an agreement with Stantec Consulting Group, Inc. (the Consultant) to provide Construction Inspection and Construction Support services during the construction phase of the County Road 173 / East Broadway Reconstruction Project; and

**WHEREAS,** Resolution Numbers 162-23 authorized additional Construction Inspection and Construction Support services for this Federal Aid funded project; and

**WHEREAS,** additional Construction Inspection and Construction Support Services are required as the construction inspection requirements for this Federal Aid funded projects have been revised, to reflect the actual onsite conditions, from those that were specified in the original agreement; and

**WHEREAS**, the Division of Public Works has reviewed the need for additional Construction Inspection and Construction Support services to complete the project and recommends the approval of a Modification Agreement for the additional work; and

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute a Modification Agreement for additional services with, Stantec Consulting Group, Inc. at a cost not to exceed \$46,000, said Modification Agreement to be in such form as the County Attorney shall approve.





# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-6335

**Agenda Date:** 4/18/2024

**Agenda #:** 14.

**Narrative of Resolution:**

**RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO CORRECT THE 2022 TAX ROLL OF THE TOWN OF LIBERTY FOR TAX MAP #8.-1-11.13**

**WHEREAS**, an application dated March 14, 2024 having been filed by John J. & Deborah Burke pursuant to Section 556 of the Real Property Tax Law with respect to property assessed to said applicant on the 2022 tax roll of the Town of Liberty bearing Tax Map #8.-1-11.13 to correct an error in essential fact, due to an incorrect entry of acreage on the taxable portion of the assessment roll, or the tax roll, or both, which acreage was considered by the assessor in the valuation of the parcel and which resulted in an incorrect assessed valuation, where such acreage is shown to be incorrect on a survey submitted by the applicant; and

**WHEREAS**, the Director of Real Property Tax Services has duly investigated the application and filed his report dated March 22, 2024 recommending this Board approve said application; and

**WHEREAS**, this Board has duly examined the application and report and does find as follows:

(a) That the application be approved because of an error in essential fact

**NOW, THEREFORE, BE IT RESOLVED**, that the application be approved upon the grounds herein set forth; and

**BE IT FURTHER RESOLVED**, that the Chair of the County Legislature be and she hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

**BE IT FURTHER RESOLVED**, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$56.05

**Are funds already budgeted?** No

**Specify Compliance with Procurement Procedures:**

RPTL §556

# Sullivan County

## Legislative Memorandum

**File #:** ID-6336

**Agenda Date:** 4/18/2024

**Agenda #:** 15.

**Narrative of Resolution:**

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO CORRECT THE 2023 TAX ROLL OF THE TOWN OF LIBERTY FOR TAX MAP #8.-1-11.13

**WHEREAS**, an application dated March 14, 2024 having been filed by John J. & Deborah Burke pursuant to Section 556 of the Real Property Tax Law with respect to property assessed to said applicant on the 2023 tax roll of the Town of Liberty bearing Tax Map #8.-1-11.13 to correct an error in essential fact, due to an incorrect entry of acreage on the taxable portion of the assessment roll, or the tax roll, or both, which acreage was considered by the assessor in the valuation of the parcel and which resulted in an incorrect assessed valuation, where such acreage is shown to be incorrect on a survey submitted by the applicant; and

**WHEREAS**, the Director of Real Property Tax Services has duly investigated the application and filed his report dated March 22, 2024 recommending this Board approve said application; and

**WHEREAS**, this Board has duly examined the application and report and does find as follows:

(a) That the application be approved because of an error in essential fact

**NOW, THEREFORE, BE IT RESOLVED**, that the application be approved upon the grounds herein set forth; and

**BE IT FURTHER RESOLVED**, that the Chair of the County Legislature be and she hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

**BE IT FURTHER RESOLVED**, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$149.01

**Are funds already budgeted?** No

**Specify Compliance with Procurement Procedures:**

RPTL §556

# Sullivan County

## Legislative Memorandum

**File #:** ID-6337

**Agenda Date:** 4/18/2024

**Agenda #:** 16.

**Narrative of Resolution:**

**RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO CORRECT THE 2024 TAX ROLL OF THE TOWN OF LIBERTY FOR TAX MAP #8.-1-11.13**

**WHEREAS**, an application dated March 14, 2024 having been filed by John J. & Deborah Burke pursuant to Section 556 of the Real Property Tax Law with respect to property assessed to said applicant on the 2024 tax roll of the Town of Liberty bearing Tax Map #8.-1-11.13 to correct an error in essential fact, due to an incorrect entry of acreage on the taxable portion of the assessment roll, or the tax roll, or both, which acreage was considered by the assessor in the valuation of the parcel and which resulted in an incorrect assessed valuation, where such acreage is shown to be incorrect on a survey submitted by the applicant; and

**WHEREAS**, the Director of Real Property Tax Services has duly investigated the application and filed his report dated March 22, 2024 recommending this Board approve said application; and

**WHEREAS**, this Board has duly examined the application and report and does find as follows:

(a) That the application be approved because of an error in essential fact

**NOW, THEREFORE, BE IT RESOLVED**, that the application be approved upon the grounds herein set forth; and

**BE IT FURTHER RESOLVED**, that the Chair of the County Legislature be and she hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

**BE IT FURTHER RESOLVED**, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$57.47

**Are funds already budgeted?** No

**Specify Compliance with Procurement Procedures:**

RPTL §556

# Sullivan County

## Legislative Memorandum

**File #:** ID-6338

**Agenda Date:** 4/18/2024

**Agenda #:** 17.

**Narrative of Resolution:**

**TO ENTER INTO AGREEMENTS FOR THE PROVISION OF PROFESSIONAL SERVICES FOR PERIOD FROM JUNE 1, 2024 THROUGH MAY 31, 2025**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$50,000

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** 140-3.-4.

**RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE COUNTY MANAGER TO ENTER INTO AGREEMENTS FOR THE PROVISION OF PROFESSIONAL SERVICES FOR PERIOD FROM JUNE 1, 2024 THROUGH MAY 31, 2025**

**WHEREAS**, the County of Sullivan, through the Department of Social Services requires certain professional services to accomplish the provision of Child Protective Services (CPS) related services for Sullivan County youth and families; and

**WHEREAS**, the Department of Social Services wishes to develop an entry into a viable Child Advocacy Center (CAC) while working toward developing a more local CAC; and

**WHEREAS**, the Department of Social Services wishes therefore to contract with

- JFC Consulting, LLC for the provision of child abuse and/or neglect medical consultant services at an annual cost not-to-exceed \$35,000; and
- Westchester Institute for Human Development for the provision of non-acute clinical sexual abuse services at an annual cost not-to-exceed \$15,000.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County Manager to execute agreements for the provision of the above-mentioned professional services during the period from 6/1/2024 through 5/31/2025; and

**BE IT FURTHER RESOLVED**, these contracts are at the County's discretion, subject to annual appropriation; and

**BE IT FURTHER RESOLVED**, the maximum of these professional services contracts collectively not exceed the Department of Social Services budgeted amount for these services; and

**BE IT FURTHER RESOLVED**, that the form of said contracts will be approved by the Sullivan County Department of Law.

# Sullivan County

## Legislative Memorandum

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**File #:** ID-6339

**Agenda Date:** 4/18/2024

**Agenda #:** 18.

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**Narrative of Resolution:**

**To authorize the Division of Health and Human Services to submit a request for grant funding**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** 0

**Are funds already budgeted?** No

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION INTRODUCED BY THE HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE THE DIVISION OF HEALTH AND HUMAN SERVICES TO SUBMIT A REQUEST FOR GRANT FUNDING FROM THE US DEPARTMENT OF JUSTICE, OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION (OJJDP)**

**WHEREAS**, OJJDP seeks to support the efforts of communities to develop prevention and intervention responses that identify, respond to, treat, and support children, youth, and families impacted by opioid use and other substance use disorders. OJJDP asks applicants to integrate youth and family partnership strategies into projects and partner with law enforcement, education, mental health service providers, child welfare agencies, community health agencies, and community-based organizations that address the needs of individuals and families experiencing substance use. OJJDP strongly encourages the use of data and evidence in program development for criminal justice, juvenile justice, and crime victim services; and

**WHEREAS**, the goal of OJJDP's Opioid Affected Youth Initiative is to assist communities in developing and implementing effective, data-driven, coordinated, and sustainable responses that address opioid use and other substance use disorders impacting public safety, children, youth, and their families; and

**WHEREAS**, the Division of Health and Human Services wishes to partner with Sullivan 180 in advancing the goals of the Sullivan County Substance Use Task Force by providing additional prevention education to Sullivan County youth.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (*as required by the funding source*) to execute any and all necessary documents to submit an application for funding from the OJJDP Fiscal Year 2024 Opioid Affected Youth Initiative; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager, and/or Chairman of the County Legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that should the OJJDP funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

# Sullivan County

## Legislative Memorandum

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**File #:** ID-6341

**Agenda Date:** 4/18/2024

**Agenda #:** 19.

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**Narrative of Resolution:**

**Ratifying a Memorandum of Agreement between the County of Sullivan and the Sullivan County Teamsters Local 445, International Brotherhood of Teamsters Sullivan County Probation Department.**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$3,500

**Are funds already budgeted?** No

**Specify Compliance with Procurement Procedures:**

Click or tap here to enter text.

**RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE RATIFYING A MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF SULLIVAN AND THE SULLIVAN COUNTY TEAMSTERS LOCAL 445, INTERNATIONAL BROTHERHOOD OF TEAMSTERS SULLIVAN COUNTY PROBATION DEPARTMENT**

**WHEREAS**, the County of Sullivan (“County”) has negotiated a Collective Bargaining Agreement (“CBA”) with the Teamsters Local 445, International Brotherhood of Teamsters Sullivan County Probation Department (“Teamsters Probation”) for a term ending on December 31, 2025; and

**WHEREAS**, the parties desire to amend certain sections of the “CBA” having to do with stipends for duties members are performing outside of their job descriptions; and

**WHEREAS**, negotiations conducted pursuant to the provisions of Article 14 of the New York State Civil Service Law have resulted in a mutually agreed upon manner to address compensation for additional duties outside of their job description in the Memorandum of Understanding included as Attachment “A”.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized to execute the aforementioned Memorandum of Understanding which shall be attached to the current “CBA” between the “County” and “Teamsters Probation” and be in such form as the County Attorney shall approve.

## **MEMORANDUM OF AGREEMENT**

By and Between the

**County of Sullivan**  
(hereinafter referred to as "County" or "Employer")

and the

**Teamsters Local 445,  
International Brotherhood of Teamsters  
Sullivan County Probation Department**  
(hereinafter referred to as the "Teamsters" or "Union")

**WHEREAS**, the County and the Teamsters are parties to a Collective Bargaining Agreement for a term of January 1, 2021 through December 31, 2025; and

**WHEREAS**, the parties have engaged in discussions to address additional trainings and services provided by some members of the bargaining unit and have reached a resolution regarding additional compensation for those members; and

**WHEREAS**, the County and the Teamsters are desirous of reducing that mutual understanding to a written document.

**NOW THEREFORE**, the County and the Teamsters agree as follows:

1. All terms and conditions of the existing Collective Bargaining Agreement shall continue in full force and effect unless specifically modified by this Memorandum of Agreement and/or the terms of the expired Agreement.

2. Add a new Section 311, which shall read as follows:

311. The Employer shall provide stipends in addition to regular compensation for employees who perform the following services in the following amounts:

Firearms Instructor - \$1,000 annually  
Taser Instructor - \$1,000 annually  
Chemical Agent Instructor - \$1,000 annually  
Department Armor - \$500 annually



An employee may only receive one (1) of the above stipends per year. The number of individuals who shall receive the stipends shall be determined annually by the Probation Director, subject to the approval of the County Manager. The annual stipends shall be paid only to those individuals approved to receive such stipend during the given year by the Probation Director and the County Manager. The annual stipends shall be paid only to those individuals approved to receive such stipends during the given year. In the event an employee receiving a stipend discontinues performing the duties that make them eligible for a stipend, the employee will no longer be eligible for the remainder of the stipend.

3. This Memorandum of Agreement is subject to ratification by the membership of the Teamsters and by the County Legislature of the County of Sullivan.

**IN WITNESS WHEREOF**, the parties have hereunto set their hands and seals this \_\_\_\_ day of April, 2024.

**COUNTY OF SULLIVAN**

By: \_\_\_\_\_  
Joshua Potosek, County Manager

By: \_\_\_\_\_  
Julie Diescher, Commissioner of Human Resources

By: \_\_\_\_\_  
Robert Freehill, County Attorney

**TEAMSTERS LOCAL 445, INTERNATIONAL  
BROTHERHOOD OF TEAMSTERS – SULLIVAN  
COUNTY PROBATION DEPARTMENT**

By: \_\_\_\_\_  
Tom O’Connell, Business Representative

By: \_\_\_\_\_

# Sullivan County

## Legislative Memorandum

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**File #:** ID-6349

**Agenda Date:** 4/18/2024

**Agenda #:** 20.

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**Narrative of Resolution:**

To increase the entry salary for the Licensed Practical Nurse position at the Care Center at Sunset Lake and Public Health Services to the full rate of \$47,306 on the Teamsters 445 Salary Schedule.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** 47,306

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

**WHEREAS**, the Care Center at Sunset Lake and Public Health Services continue to maintain Licensed Practical Nurse vacancies; and

**WHEREAS**, the County has made an honest effort to continuously recruit and retain staff, the Care Center at Sunset Lake and Public Health Services remain in critical need to fill these vacancies to meet the County's obligations; and

**WHEREAS**, there is a need to increase the starting salary of the Licensed Practical Nurse position from the entry rate of \$44,941 to the full rate of \$47,306, and reduce the years of experience for starting pay differential from 19 years to 10 years, to allow the County to remain competitive and maintain the services provided through the Care Center at Sunset Lake and Public Health Services.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the entry salary of the Licensed Practical Nurse position from the entry rate of \$44,941 to the full rate of \$47,306 on the Teamsters 445 Salary Schedule, and reduces the years of experience for starting pay differential from 19 years to 10 years, to be effective immediately.

**GRADE VI-LPN TITLES AND PAY RATES**

**LICENSED PRACTICAL NURSE**

ANNUAL FULL TIME RATE												
	2020		2021		2022		2023		2024		2025	
	ENTRY	FULL	ENTRY	FULL	ENTRY	FULL	ENTRY	FULL	ENTRY	FULL	ENTRY	FULL
<19 YEARS	39,548	41,629	40,339	42,462	41,952	44,160	43,421	45,706	44,941	47,306	45,839	48,252
OVER 19 YRS		43,537		44,408		46,184		47,800		49,473		50,462

REGULAR PART TIME AND PART TIME ONLY HOURLY RATE (PART TIME ONLY REMAINS AT ENTRY RATE)											
2020		2021		2022		2023		2024		2025	
ENTRY	FULL	ENTRY	FULL	ENTRY	FULL	ENTRY	FULL	ENTRY	FULL	ENTRY	FULL
20.2810	21.3482	20.6867	21.7754	21.5138	22.6462	22.2672	23.439	23.0467	24.2595	23.5072	24.7446
22.3267		22.7733			23.6841		24.5128		25.3708		25.8779

PER DIEM HOURLY RATE					
75 <19 YEARS	2020	2021	2022	2023	2024
	19.1398	19.5228	20.3034	21.0143	21.7499
	20.0170	20.4175	21.2340	21.9770	22.7462
75 OVER 19 YRS					2025
					22.1848
					23.2009

PER DIEM HOURLY RATE - CARE CENTER ONLY (110% OF FULL RATE - RESOL 268-21 AND MOA)					
75 <19 YEARS	2020	2021	2022	2023	2024
	23.3931	23.8611	24.8153	25.6841	26.5832
75 OVER 19 YRS	24.4652	24.9547	25.9527	26.8608	27.8009
					28.3567

2023	25.6841	26.8608	2024	26.5832	27.8009	2025	27.1148	28.3567
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Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-6350

**Agenda Date:** 4/18/2024

**Agenda #:** 21.

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**Narrative of Resolution:**

To Modify the 2024 Budget

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Please see attached Budget Mods.

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY THE  
2024 BUDGET**

**WHEREAS**, the County of Sullivan Budget requires modification,

**NOW, THEREFORE, BE IT RESOLVED**, that the attached budgetary transfers for 2024 be authorized.

**March 31, 2024 Resolution Needed  
Sullivan County Budget Modifications 2024**

<b>G/L Account</b>	<b>Revenue Increase</b>	<b>Revenue Decrease</b>	<b>Appropriation Increase</b>	<b>Appropriation Decrease</b>
A-1165-42-4207 - OFFICE FURNITURE(*)			80,000	
A-1165-47-4724 - DEPT DRUG FORFEITURE PROCEEDS NYS(**)			1,250	
A-1680-43-4303 - COMPUTER SOFTWARE PURCHASE/LEASE(***)			117,685	
A-1920-47-4703 - DEPT DUES			4,142	
A-1989-99-47-4736 - DEPT CONTINGENT				4,142
A-3010-21-2105 - FIXED AUTOMOTIVE EQUIP			125,754	
A-3010-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			98,555	
A-3010-R3389-R338 - ST AID PUBLIC SAFETY OTHER	98,555			
A-3010-R3389-R338 - ST AID PUBLIC SAFETY OTHER	125,754			
A-3110-29-47-4724 - DEPT DRUG FORFEITURE PROCEEDS NYS(****)			8,816	
A-4010-207-45-4501 - SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER			10,000	
A-4010-207-R3401-R167 - ST AID PUBLIC HEALTH DEPARTMENTAL AID	10,000			
A-6010-38-40-4001 - CONTRACT AGENCIES(*****)			5,919	
A-6010-38-40-4013 - CONTRACT CONTRACT OTHER(*****)			6,790	
A-6010-38-40-4013 - CONTRACT CONTRACT OTHER(*****)			5,576	
A-6010-38-42-4201 - OFFICE ADVERTISING(*****)			8,500	
A-6010-38-42-4201 - OFFICE ADVERTISING(*****)			12,875	
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV(*****)			22,732	
A-8020-90-40-4013 - CONTRACT CONTRACT OTHER			22,143	
A-8020-90-47-4796 - DEPT PLANS AND PROGRESS(*****)			4,978	
A-8020-90-R4089-R167 - FED AID OTHR DEPARTMENTAL AID	22,143			
<b>A Fund Total</b>	<b>256,452</b>	<b>-</b>	<b>535,715</b>	<b>4,142</b>

(\*) To be funded from the General Fund

(\*\*) To be funded from the DA State Drug Forfeiture Assigned Fund Balance

(\*\*\*) To be funded from the Real Property Tax Software Assigned Fund Balance

(\*\*\*\*) To be funded from the Sheriff State Drug Forfeiture Assigned Fund Balance

(\*\*\*\*\* ) To be funded from the Opioid Assigned Fund Balance

(\*\*\*\*\* ) To be funded from the O&W Rail Trail Assigned Fund Balance

(\*\*\*\*\* ) To be funded from the Planning Programs Assigned Fund Balance



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-6353

**Agenda Date:** 4/18/2024

**Agenda #:** 22.

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**Narrative of Resolution:**

There is a need to amend Resolution No. 126-24 to include the authorization for the funding to be appropriated from the Room Tax Fund Balance.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** 0

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

Click or tap here to enter text.

**RESOLUTION INTRODUCED BY THE MANAGEMENT & BUDGET COMMITTEE TO AMEND  
RESOLUTION NO. 126-24 TO INCLUDE THE AUTHORIZATION FOR THE FUNDING TO BE  
APPROPRIATED FROM THE ROOM TAX FUND BALANCE.**

**WHEREAS**, the County Legislature authorized a contract with the Sullivan County Visitor's Association, in the amount of one million dollars (\$1,000,000), via Resolution No. 126-24; and

**WHEREAS**, there is a need to amend Resolution No. 126-24 to include a "Further Resolved" clause to include the authorization for the funding to be appropriated from the Room Tax Fund Balance.

**NOW THEREFORE BE IT RESOLVED**, that the Sullivan County Legislature hereby amends Resolution No. 126-24 to include a "Further Resolved" clause to state "the authorization for the funding to be appropriated from the Room Tax Fund Balance".



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-6333

**Agenda Date:** 4/18/2024

**Agenda #:** 23.

**Narrative of Resolution:**

Authorize modification of Youth Bureau Funding Program to remove and re-allocate funds.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$3,306.74

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE A  
MODIFICATION OF RESOLUTION NUMBER 262-23 ADOPTED ON JUNE 15, 2023.**

**WHEREAS**, Resolution #262-23 was approved by the Sullivan County Legislature on June 15, 2023, for the County of Sullivan to allocate County funds to eligible community entities for youth programing; and

**WHEREAS**, there are grantees that did not utilize their full allocation, and

**WHEREAS**, the Youth Bureau wishes to reallocate those unspent funds, and

**WHEREAS**, the reallocation will decrease the following:

Town of Rockland	by \$ 1,262.97
Center for Discovery - The Discovery Innovation Green Team (DIG IT)	by \$ 1,242.90
St. Peter's Church - A Place Where Everyone Belongs	by \$ 21.63
Sullivan County Head Start - I Am Moving, I Am Learning	by \$ 779.24
<b>TOTAL</b>	<b>\$ 3,306.74</b>

**WHEREAS**, the \$3,306.74 will be reallocated to the Boys and Girls Club - Project Triple Club Monticello increasing their funding from \$10,000.00 to \$13,306.74

**NOW, THEREFORE, BE IT RESOLVED**, the Sullivan County Legislature authorizes the modification of said contract to reflect reallocation of funds to the Boys and Girls Club - Project Triple Club Monticello; and

**BE IT FURTHER RESOLVED**, that the form of said agreement will be approved by the Sullivan County Attorney's Office.





# Sullivan County

## Legislative Memorandum

**File #:** ID-6348

**Agenda Date:** 4/18/2024

**Agenda #:** 24.

**Narrative of Resolution:**

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE CREATION OF THE DEI RESOURCE COORDINATOR II POSITION AND THE ABOLISHMENT OF THE DEI RESOURCE COORDINATOR POSITION FOR THE CENTER FOR WORKFORCE DEVELOPMENT.**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$3,000.00

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** N/A

**WHEREAS**, the Center for Workforce Development established the position of DEI Resource Coordinator Position #3489 in the 2022 budget; and

**WHEREAS**, since the creation of said position, there is a need to expand the services provided through this role, which requires holding either a Certified Addiction Recovery Coach or Certified Recovery Peer Advocate certification that will assist individuals with disabilities, and mental health and substance use disorders; and

**WHEREAS**, the current position does not require these certifications, and the Center for Workforce Development Director recommends creating a DEI Resource Coordinator II position to provide these additional services; and

**WHEREAS**, the position is federally funded through the Workforce Innovations Opportunities Act (WIOA), New York Systems Change and Inclusive Opportunities Network (NYSCION), except approximately \$3,000 of the salary and benefits which is pending approval from federal funding.

**NOW, THEREFORE BE IT RESOLVED**, that the County of Sullivan legislature hereby authorizes the creation of one (1) DEI Resource Coordinator II position in the Teamster salary schedule, Grade XII effective April 10, 2024 and hereby abolished the DEI Resource Coordinator position upon vacancy.

**BE IT FURTHER RESOLVED**, should the federal funding for this position cease, the position would be abolished.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-6355

**Agenda Date:** 4/18/2024

**Agenda #:** 25.

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**Narrative of Resolution:**

To Modify the 2023 Budget

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Please see attached Budget Mods.

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY THE  
2023 BUDGET**

**WHEREAS**, the County of Sullivan Budget requires modification,

**NOW, THEREFORE, BE IT RESOLVED**, that the attached budgetary transfers for 2023 be authorized.

**2023 Year End #9 Resolution  
Sullivan County Budget Modifications 2023**

<b>G/L Account</b>	<b>Revenue Increase</b>	<b>Revenue Decrease</b>	<b>Appropriation Increase</b>	<b>Appropriation Decrease</b>
A-1340-40-4013 - CONTRACT CONTRACT OTHER			17,367	
A-1340-47-4710 - DEPT DEPT MISC/OTHER			5,892	
A-1340-R2210-R134 - GEN SERV OTHR GOV CHARGBK - INTERDEPARTMNTL	23,259			
A-4322-40-4023 - CONTRACT MENTAL HEALTH	477,978			
A-4322-R3490-R147 - ST AID MENTAL HEALTH OFFICE OF MENTAL HEALTH			477,978	
A-7310-47-4794 - DEPT YTH DEVLMT PROGRAM FUNDING			27,865	
A-7310-R3820-R337 - ST AID YOUTH PROGRM YOUTH BUREAU	27,865			
A-9950-90-9005 - TRANSFERS TRANSFERS CAPITAL PROJECT			1,102,393	
<b>A Fund Total</b>	<b>529,102</b>	<b>-</b>	<b>1,631,495</b>	<b>-</b>
H56-2497-R5031-R209 - INTERFUND TRANSFR GENERAL FUND	1,102,393			
<b>H Fund Total</b>	<b>1,102,393</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Sullivan County

## Legislative Memorandum

**File #:** ID-6354

**Agenda Date:** 4/18/2024

**Agenda #:** 26.

**Narrative of Resolution:**

Oppose adoption of NY Senate Bill S.7791 and A.8386

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE OPPOSING THE ADOPTION OF NEW YORK SENATE BILL S.7791 AND ASSEMBLY BILL A.8386 WHICH WOULD ENACT THE FAITH-BASED AFFORDABLE HOUSING ACT**

**WHEREAS**, the New York State Senate and the New York Assembly are currently discussing similar Bills which would enact the Faith-Based Affordable Housing Act; and

**WHEREAS**, Senate Bill S.7791 and Assembly Bill A.8386 if adopted and executed by the Governor would add a new Section 96-c to the General Municipal Law which is being referred to as the Faith-Based Affordable Housing Act; and

**WHEREAS**, the Faith-Based Affordable Housing Act would limit local municipal review of residential development on religious land by permitting said projects to be constructed without site plan review, without compliance with local zoning, building and planning laws and regulations and would limit the local building department's review of a building permit application to a ministerial act ; and

**WHEREAS**, the Faith-Based Affordable Housing Act would permit density of thirty (30) residential units per acre built on religious land; and

**WHEREAS**, the Faith-Based Affordable Housing Act would eliminate the necessity of the standard environmental review of residential development on religious land ; and

**WHEREAS**, the Sullivan County Legislature does not believe that the adoption and enactment of the Faith-Based Affordable Housing Act is in the best interest of the municipalities and the citizens of Sullivan County.

**NOW THEREFORE BE IT RESOLVED**, that the Sullivan County Legislature joins with numerous other Counties in New York State and strongly urges the New York State Senate and the New York State Assembly to not adopt Senate Bill S.7791 and Assembly Bill A.8386; and

**BE IT FURTHER RESOLVED**, that the Clerk of the Legislature is hereby directed to forward copies of this Resolution to Governor Kathy Hochul, Senator Peter Oberacker, Senate Majority Leader Andrea Stewart

-Cousins, Assemblywoman Aileen Gunther, Assemblyman Brian Maher, Assembly Speaker Carl Heastie and all fifteen (15) Sullivan County towns.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-6356

**Agenda Date:** 4/18/2024

**Agenda #:** 27.

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**Narrative of Resolution:**

The Legislative Discretionary Funding program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$ 32,000

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** N/A

# **RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE FUNDING THROUGH THE LEGISLATIVE DISCRETIONARY FUNDING PROGRAM**

**WHEREAS**, the Sullivan County Legislature adopted a Legislative Discretionary Contract Funding Program pursuant to Resolution No. 327-16; and

**WHEREAS**, the program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development; and

**WHEREAS**, the program review took place during the 2024 Budget process and the Legislature had an opportunity to assess the applications submitted;

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature approves the projects listed in the attached “Schedule A” and the disbursement of the associated funds, and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature authorizes the County Manager to enter into contracts with these award recipients for the contract period of January 1, 2024 through December 31, 2024, said contracts to be in a form approved by the County Attorney.

## “Schedule A”

### 2024 Legislative Discretionary Contract Funding

Applicant	Award Recommendation	Award Recommendation
Westbrookville Volunteer Fire Co. #1, Inc.	Replacement of obsolete equipment (Legislative District 9).	\$9,000
Lake Communities Alliance NY, Inc.	Offset the cost of staff to conduct mailings and paperwork needed (Legislative District 9)	\$3,800
Mosdos Monticello, Inc.	Kosher food pantry (District 9 \$2,600, District 1 \$2,000, District 4 \$1,000)	\$5,600
Ichud Mosdos Monticello, Inc.	Children’s library to offer books, art classes and workshops (\$2,600 District 9)	\$2,600
Our Lady of Assumption Food Pantry	Purchase of freezer (District 4 \$1,000)	\$1,000
Liberty Fire Department	Purchase of Equipment (District 6 \$10,000)	\$10,000
STEAM Fund at CFOS	Offer “The Real Food” Songwriting program at various Sullivan County locations (District 6 \$5,000)	\$5,000



# Sullivan County

## Legislative Memorandum

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**File #:** ID-6357

**Agenda Date:** 4/18/2024

**Agenda #:** 28.

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**Narrative of Resolution:**

Resolution introduced by the Executive Committee to authorize the creation of a Bus Driver position in the Department of Transportation.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$73,623 with estimated benefits

**Are funds already budgeted?** No

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE THE CREATION OF A FULL TIME BUS DRIVER IN THE DEPARTMENT OF TRANSPORTATION**

WHEREAS, the Department of Transportation, “the Department” provides services to the Veterans Services Department and the Office for the Aging, “OFA”, for medical appointments and the senior meal program, and

WHEREAS, there has been a significant increase in medical appointments and OFA plans to fully reopen all the congregate meal sites that were closed due to the pandemic, and

WHEREAS, the Department will need one additional driver to be able to fulfill the increased transportation needs of both departments, and

WHEREAS, the Department of Transportation wishes to create a full time Bus Driver positions to provide the needed support.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the creation of a full time Bus Driver position in the Department of Transportation. The County Legislature further authorizes this position be filled upon approval.

# Sullivan County

## Legislative Memorandum

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**File #:** ID-6358

**Agenda Date:** 4/18/2024

**Agenda #:** 29.

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**Narrative of Resolution:**

Resolution Introduced by Executive Committee to authorize a stipend for Office for the Aging Part Time Nutrition Site Operators

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$32,400

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** Not applicable

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE A STIPEND FOR NUTRITION SITE OPERATORS

WHEREAS, The Office for the Aging currently runs the Nutrition Program that operates congregate meal sites and a homebound meal delivery program for older persons in Sullivan County; and

WHEREAS, in addition to Office for the Aging staff, services are provided by Part-Time Nutrition Site Operators and Part-Time Chauffeurs; and

WHEREAS, currently there is a \$300 monthly stipend provided to Part-Time Chauffeurs for utilizing their personal vehicles for delivering homebound meals; and

WHEREAS, since the pandemic, Nutrition Site Operators have also been delivering meals using their own vehicles; and

WHEREAS, no stipend is currently provided to the Nutrition Site Operators; and

WHEREAS, the Nutrition Site Operators have also been tasked to deliver meals in addition to their duties of running congregate sites; and

WHEREAS, a stipend to incentivize and retain staff is necessary as these positions have been harder to fill when vacated; and

WHEREAS: grant funding can support these additional \$300 monthly stipends for the existing nine (9) Nutrition Site Operators; and

NOW THEREFORE IT IS RESOLVED: County of Sullivan will provide a monthly stipend of \$300 for the positions of Part-Time Nutrition Site Operators in the Office for the Aging Nutrition program



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-6360

**Agenda Date:** 4/18/2024

**Agenda #:** 30.

**Narrative of Resolution:**

Resolution introduced by Executive Committee to abolish and create a position in the Sullivan County Office for the Aging

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Click or tap here to enter text.

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** Not applicable

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ABOLISH AND CREATE A POSITION IN THE SULLIVAN COUNTY OFFICE FOR THE AGING

WHEREAS, Sustained outreach efforts have resulted in an increase in customers utilizing services provided by Office for the Aging, and

WHEREAS, the staffing needs at the Office for the Aging have been reviewed and it has been determined there is a need to upgrade one of the Aging Services Assistant positions to an Aging Services Specialist position; and

WHEREAS, this upgrade will provide the flexibility to meet the increased needs of the programs; and

WHEREAS, the Director of the Office for the Aging is requesting to abolish an Aging Services Assistant, Position No. 2350 and to create a new position of Aging Services Specialist; and

WHEREAS, the creation of the new Aging Services Specialist position in the Office for the Aging, which is a Grade VIIA within the Teamsters Salary Schedule to take effect on May 1, 2024; and

WHEREAS, the additional cost for this upgrade is covered by existing grant funding, and

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature hereby authorizes the abolishment of an Aging Services Assistant, Position No. 2350, and authorizes the creation of an Aging Services Specialist position in the Office for the Aging to take effect on May 1, 2024.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

File #: ID-6361

Agenda Date: 4/18/2024

Agenda #: 31.

**Narrative of Resolution:**

To authorize the County Manager to execute a contract for the 2024 lawn mowing services in accordance with Bid B-23-65 & B-24-18.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution: \$130,000.00**

**Are funds already budgeted? Yes**

**Specify Compliance with Procurement Procedures: B-23-65 & B-24-18**

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE AWARD AND EXECUTION OF A CONTRACT FOR THE 2024 LAWN MOWING SERVICES.**

**WHEREAS**, bids were received for 2024 Lawn Mowing Services; and

**WHEREAS**, the following vendors are the lowest responsible bidder for various sites; and

**WHEREAS**, the Sullivan County Division of Public Works has approved said bids and recommends that contracts be executed as follows:

**Mowtivation Lawn Care, LLC**

Transportation Building	\$229.00/cut
Solar Field-Liberty Complex	\$3,999.00/cut
Maplewood Facility - front weekly	a-\$178.00/cut
Maplewood Facility interior/rear hill & pond - every other week	b-\$189.00/cut
Liberty Complex	\$850.00/cut
Government Center (power edging included)	\$674.00/cut
Sullivan County Courthouse Complex	\$379.00/cut
New jail complex (w/ power edging)	\$659.00/cut
A. Outside of road area - to be done twice per month	\$569.00/cut

**KMJ Lawn Services, Monticello, New York**

Veteran's Cemetery (trimming around headstones included)	\$400.00/cut
Ferndale Transfer Station	\$120.00/cut
Mamakating Transfer Station	\$125.00/cut

**Theile Landscaping**

Highland Transfer Station	\$150.00/cut
Emergency Services Training Facility	a-\$150.00/cut

Mow & Trim rear hill every other week	b-\$75.00/cut
Barryville Shop	\$200.00/cut
Callicoon Shop	\$200.00/cut
Fort Delaware Museum	\$150.00/cut

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute contracts with the above vendors, in accordance with Bid No. B-23-65 and B-24-18, for the above costs, and shall be in such form as the County Attorney shall approve.

# Sullivan County

## Legislative Memorandum

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**File #:** ID-6362

**Agenda Date:** 4/18/2024

**Agenda #:** 32.

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**Narrative of Resolution:**

To Amend Resolution 142-24

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$50,600.00

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

Appropriation code(s): A7610.87

Estimated Cost Breakdown by Source County: \$1,608.00

Federal Grant: \$48,992.00

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AMEND RESOLUTION 142-24 TO REFLECT CORRECT AMOUNTS OF CRC FUNDING FROM COUNTY AND FEDERAL FUNDS**

**WHEREAS**, pursuant to Resolution 142-24 enacted on 3/21/24, the County Legislature approved a contract with Cornell Cooperative Extension Sullivan County to provide Caregiver Resource Center services for the Office for the Aging following an approved response to Request for Proposal R-24-10; and

**WHEREAS**, the funding breakdown in the resolution stated \$18,000 is received from State funds and \$32,600 is received from Federal funds for a total of \$50,600 annually; and

**WHEREAS**, the correct breakdown of funding is \$48,992 from Federal funds and \$1,608 from County Funds; and

**WHEREAS**, the amount total for the contract does not change nor does the remainder of the agreed upon terms; and

**NOW, THEREFORE, BE IT RESOLVED**, the Sullivan County Legislature hereby authorizes the amendment of Resolution 142-24 to reflect that the Federal funding is \$48,992, and County funding of \$1,608 for the provision of Caregiver Resource Center services for a total not to exceed \$50,600 annually, with an option to extend on a yearly basis for FOUR (4) additional years, under the same terms and conditions.

# Sullivan County

## Legislative Memorandum

**File #:** ID-6366

**Agenda Date:** 4/18/2024

**Agenda #:** 33.

**Narrative of Resolution:**

Authorize Execution of Contract with Fire Facilities, Inc.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$98,554.48

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE  
EXECUTION OF CONTRACT WITH FIRE FACILITIES, INC.**

**WHEREAS**, the Sullivan County Fire Training Tower located at the Sullivan County Emergency Services Training Center, 615 Old White Lake Turnpike Swan Lake, NY 12783 was inspected in December of 2023 and was determined to need various repairs; and

**WHEREAS**, Fire Facilities, Inc. located at 314 Wilburn Rd. Sun Prairie, WI 53590 is the manufacturer / erector of the structure and has provided a proposal for the necessary repairs, including materials and labor which includes NYS prevailing wage rates for Sullivan County; and

**WHEREAS**, it has been determined that Fire Facilities, Inc. would be responsible for the maintenance and necessary repair work to the Training Tower, due to the proprietary nature of the structure; and

**WHEREAS**, the Sullivan County Office of Emergency Management has been awarded grant funding for the purpose of completion of the necessary repairs under DASNY SAM Award #24074, and the full amount will be reimbursed; and

**WHEREAS**, the Sullivan County Office of Emergency Management recommends that an agreement with Fire Facilities, Inc. be executed.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute a contract with Fire Facilities, Inc., for various repairs to the Sullivan County Fire Training Tower in an amount not to exceed \$98,554.48.

**BE IT FURTHER RESOLVED**, this contract in such a form shall be approved by the Sullivan County Attorney's Office.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-6367

**Agenda Date:** 4/18/2024

**Agenda #:** 34.

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**Narrative of Resolution:**

To Adopt the Updated Sullivan County Arson Control Plan

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO ADOPT THE UPDATED SULLIVAN COUNTY ARSON CONTROL PLAN**

**WHEREAS**, the Sullivan County Arson Control Plan is in place to comply with New York State General Municipal Law 204-c which requires each County to develop a plan for arson investigation; and

**WHEREAS**, the Sullivan County Bureau of Fire has reviewed and revised the Sullivan County Arson Control Plan; and

**WHEREAS**, the attached revised plan has been reviewed and accepted by the Sullivan County Fire Advisory Board and the New York State Office of Fire Prevention & Control; and

**WHEREAS**, the plan must be formally adopted by the Legislature.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby formally adopts the Sullivan County Arson Control Plan as amended.



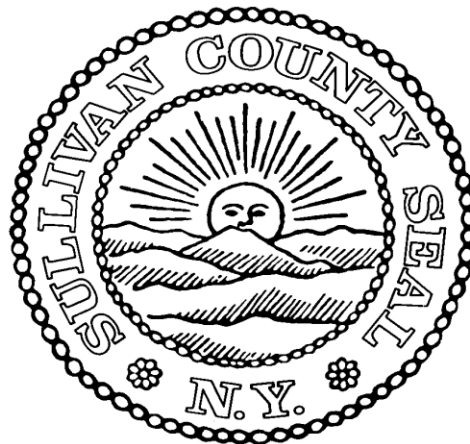


Sullivan County

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# Arson Control Plan

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# **Sullivan County Arson Control Plan**

## **Sullivan County, New York**

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## **Arson Control Plan**

### **1. Plan Overview**

#### **A. The Scope and Purpose**

The Sullivan County Arson Control Plan is in place to comply with New York State General Municipal Law 204-c requiring each county to develop a plan for arson investigation. By extension, the Arson Control Plan (ACP) will also detail how the County will investigate all fires and explosions using a multidisciplinary approach and adherence to the most current standards related to the discipline, including but not limited to NFPA 1033 Professional Standards for Fire Investigators and NFPA 921 Guide for Fire and Explosion Investigations.

#### **B. Demographics**

Sullivan County was founded in 1809, named for Revolutionary War Major General John Sullivan. It occupies 997 square miles and is bounded by Delaware County on the north, Ulster County on the east, Orange County on the south and the Commonwealth of Pennsylvania on the West along the Delaware River. Sullivan County is comprised of fifteen towns and six villages. Monticello is the County Seat. The base population (2020 U.S. Census) is 78,624 although the summer months see the population triple owing to seasonal residents, visitors, camps and seasonal recreation related businesses.

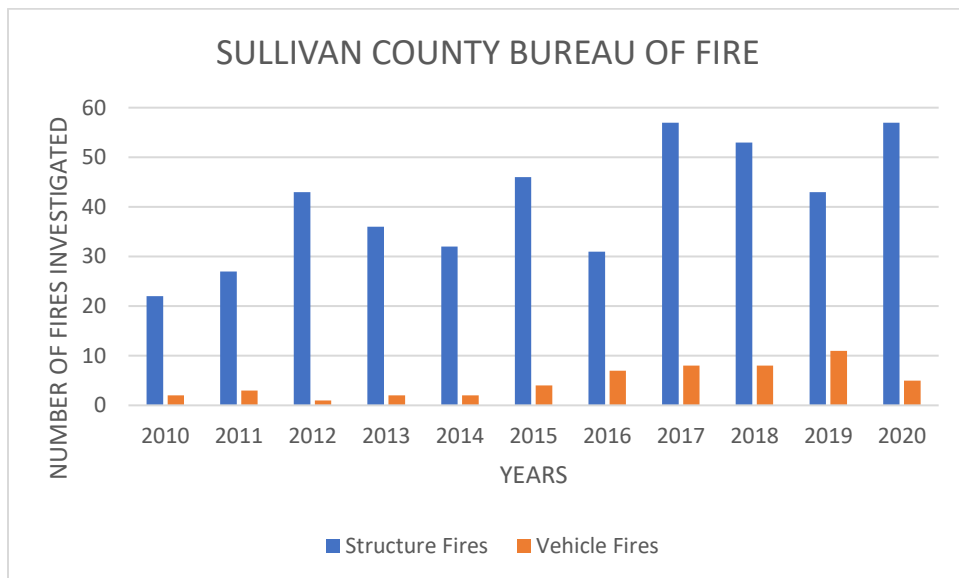
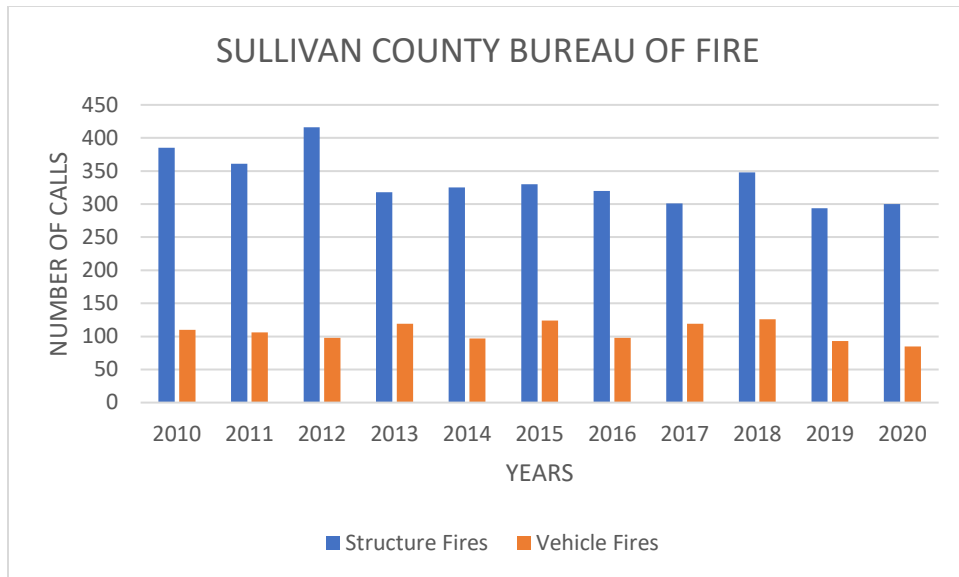
#### **C. History of Arson Task Force**

Sullivan County's Arson Task Force was initiated in 1981 consisting of thirty members. Twenty-eight members were appointed, representing the volunteer fire service, law enforcement agencies, county government, the insurance industry, the private sector and the media, the County Fire Coordinator and District Attorney as co-chairs. Working Committees under the titles of Fire, Police, Insurance and Publicity were established. Prior to development of the task force, investigations into origin and cause or of fire fatalities fell to the fire department of jurisdiction with the Fire Chief being responsible to request a police response if he/she deemed it necessary; this essentially remains the same today as an aspect of General Municipal Law (GML) 204-d. All fatalities elicited a police response although at the time few, if any, law enforcement members were trained in fire investigation.

The 1981 ACP recommended that each fire department have designated and trained members to assist the Fire Chief with origin and cause investigations. It also called for the designation of four "Fire Determiners" who would receive additional training and be designated as Deputy County Fire Coordinators. Those "Determiners" were assigned to designated districts and if called, would respond in a team of two. They were to attend training offered from the New York State Office of Fire Prevention and Control at that time. According to statistics in the 1981 ACP, 156 members took the basic course, 57 completed the intermediate course, and 29 finished all three courses. As the system has evolved through the years to the present time, roles and membership structure changed. The County Fire Coordinator assumed sole responsibility for the county's eight-member Fire Investigation Team. The Fire Coordinator and Fire Investigation Team receive support and intermittent participation from the District Attorney.

#### D. Average Annual Fire Data

On average from 2010 to 2020, Sullivan County fire departments responded to 336 structure fire calls and fire investigators were called to investigate 41 of those. In addition, fire departments responded to an average of 106 vehicle fires and fire investigators investigated 5 of the vehicle fires.



## **2. Fire Service Resources & Role/Responsibilities to Control Arson**

### **A. Sullivan County Fire Department's Role**

There are forty fire departments in Sullivan County, thirty-nine are completely volunteer and account for approximately 1,200 members. The exception is the Monticello Fire Department, a combination department, which employs eight career firefighter/EMTs to supplement its volunteers. A complete list of the Sullivan County Fire Departments can be referenced in Appendix A of this document.

The Fire Chief of each department has statutory responsibility under GML 204-d [attached as Appendix B] for determining origin and cause or opting to delegate the task. No fire department in Sullivan County has a designated team or individuals responsible for origin and cause determination. Those fire departments work in a cooperative partnership with the Sullivan County Fire Investigation Team at the Fire Chief's request. The fire departments may provide manpower, lighting, and additional tools or equipment to support the county team and remain on-scene as necessary.

### **B. Sullivan County Fire Coordinator's Role**

The Sullivan County Commissioner of Public Safety oversees the Bureau of Fire, Bureau of EMS, Office of Emergency Management and Homeland Security, as well as the 911 Center and the Probation Department. The Fire Coordinator supervises the Bureau of Fire, including six (6) Deputy Fire Coordinators and the Fire Investigation Team. The Fire Investigation Team is comprised of a Senior Investigator and seven (7) Investigators. Fire Investigators are appointed by the Fire Coordinator, in consultation with the Commissioner of Public Safety and District Attorney, and serve at the pleasure of the Fire Coordinator as county employees.

In addition to having met the minimum requirements of fire and/or law enforcement experience, Fire Investigators are required to meet the most current New York State and national standards regarding fire investigator professional qualifications and training. Additionally, those members shall adhere to any and all in-service or certification maintenance requirements. Members of the Fire Investigation Team must also have attained NYS and national certification by having passed the Pro Board examination.

Each Fire Investigator is required to submit quarterly reports which document scene responses, any court testimony and continuing education with certificates of completion attached for any courses listed. Fire Investigation Team members are considered part-time county employees who are entitled to mileage reimbursement for call responses and receive training, personal protective equipment (PPE) and investigation-related equipment from the Bureau of Fire budget. The District Attorney's Office also provides equipment from their budget. The Senior Investigator reports directly to the Fire Coordinator and serves as a liaison between that office, the District Attorney, law enforcement agencies and insurance company representatives. He/she is also responsible for compiling statistical reports to the Fire Coordinator, accountability of county issued equipment, report review and ensuring that Fire Investigators' report deadlines and training requirements are met.

All Fire Investigators respond to calls as dispatched by Sullivan County 911 or requested by law enforcement with a minimum of two fire investigators responding. In the event the Fire Investigation Team determines that a fire cause is incendiary, a fatal fire, or suspicious in nature the Fire Chief is notified and advised to contact a law enforcement agency. The Team may collect evidence at the request of law enforcement which is then turned over to the agency at the scene; it does not retain any such evidence.

### **3. Law Enforcement Agencies & Role/Responsibilities to Control Arson**

Sullivan County contains a variety of police jurisdictions:

- Federal – National Park Service
- State – New York State Police, NYS DEC Law Enforcement, NYS Forest Fire Rangers
- County – Sullivan County Sheriff's Office
- Local – Town of Fallsburg Police, Village of Monticello Police, Village of Liberty Police, Village of Woodridge Police (part-time), Town of Highland Constabulary, Town of Lumberland Constabulary, Town of Bethel, NYC DEP Police, Railroad Police
- Corrections Facilities – two New York State prisons and Sullivan County Jail

Each law enforcement agency listed, with exception of Village of Woodridge and the two constabularies, employ both patrol and investigative branches. The roles each contribute regarding arson control is limited primarily to first response for public safety and scene security. Should an incident require law enforcement action or a criminal investigation, each agency would assume that role within its geographic area of jurisdiction. The State Police can provide a large investigative presence, forensic investigation services, crime laboratory services, aviation support and other specialized personnel.

The law enforcement agencies in Sullivan County have no designated team or individuals responsible for origin and cause determination.

### **4. Prosecution/District Attorney's Office & Role/Responsibilities to Control Arson**

The Sullivan County District Attorney's Office has a long history of aggressively prosecuting arson cases to the full extent of the law. Sullivan County averages approximately six incendiary fires a year with three resulting in arrests.

The District Attorney's Office consults with members of the Fire Investigation Team and applicable law enforcement agency regarding any case being considered for prosecution and supports the Fire Investigation Team through monies from the seized assets fund. The District Attorney, or a representative of their office, shall be notified by the Fire Coordinator or Senior Investigator, in the event of any fire fatality, serious physical injury, or fire involving criminal activity.

The District Attorney may designate an Assistant District Attorney to have specific responsibility for prosecution of arson cases. Additionally, investigators from the District Attorney's Office may become involved in the criminal investigation aspect of fire incidents or participate in the origin and cause aspect of fire incidents. Should the District Attorney's assistants or investigators have responsibility for fire origin and cause determinations, those personnel must meet the most current New York State and national standards regarding fire investigator professional qualifications and training. Additionally, those members shall adhere to any and all in-service or certification maintenance requirements.

## **5. Supporting Programs/Services**

### **A. Youth Fire Setter Intervention Program**

Select members of the Fire Investigation Team have completed training to assist in non-criminal cases involving youths who set fires or engage in other fire-related activities. Those investigators are available to assist when activities are identified by parents, educators or fire department members. The Fire Investigation Team has a presentation, delivered to the county's fire departments, covering the subject, causes of youth fire setting, recognizing potential at-risk children, and how to request youth fire setter services.

The Sullivan County Division of Community Services Integrated Behavioral Health Clinic staff assist to devise courses of action to educate involved youth regarding the dangers and consequences of their actions. Health Clinic staff also assist with arranging for counselling services should it be deemed necessary.

The Sheriff's Office and local law enforcement agencies all have personnel assigned to area schools as Resource Officers; those personnel may assist with youth fire setting intervention and serve a valuable asset in the event of a youth-related fire.

The Fire Investigation Team also has members who have received Juvenile fire setter certifications.

### **B. Outside Agencies Available to Provide Fire/Arson Resources**

In addition to the agencies and organizations previously identified in this document, the Sullivan County Fire Investigation Team may use the following agencies and their resources for fire investigation support:

- New York State Office of Fire Prevention and Control – ignitable liquid detection canines, on-scene investigative support, consultation, training
- US DOJ Bureau of Alcohol Tobacco Firearms and Explosives – on-scene investigative support, laboratory analysis, records management
  - Sullivan County Fire Investigation Team has used the ATF Bomb and Arson Tracking System since 2013.

## 6. Appendixes

### A. List of Sullivan County Fire Departments

Beaverkill Valley	Kenoza Lake	Roscoe/Rockland
Bloomington	Lake Huntington	Smallwood/Mongaup Valley
Callicoon	Lava	Sullivan County Airport
Callicoon Center	Liberty	Summitville
Claryville	Livingston Manor	Swan Lake
Fallsburg	Loch Sheldrake	White Lake
Forestburgh	Long Eddy	White Sulphur Springs
Grahamsville	Lumberland	Westbrookville
Hankins-Fremont	Monticello	Woodbourne
Highland Lake	Mountaindale	Woodridge
Hortonville	Narrowsburg	Wurtsboro
Hurleyville	Neversink	Youngsville
Jeffersonville	North Branch	Yulan
Kauneonga Lake	Rock Hill	

### B. General Municipal Law 204-d

The fire chief of any fire department or company shall, in addition to any other duties assigned to him by law or contract, to the extent reasonably possible determine or cause to be determined the cause of each fire or explosion which the fire department or company has been called to suppress. He shall file with the office of fire prevention and control a report containing such determination and any additional information required by such office regarding the fire or explosion. The report shall be in the form designated by such office. He shall contact or cause to be contacted the appropriate investigatory authority if he has reason to believe the fire or explosion is of incendiary or suspicious origin. For all fires that are suspected to have been ignited by a cigarette, within fourteen days after completing the investigation into such fire, the fire chief shall forward to the office of fire prevention and control information detailing, to the extent possible: (a) the specific brand and style of the cigarette suspected of having ignited such fire; (b) whether the cigarette package was marked as required by subdivision six of section one hundred fifty-six-c of the executive law; and (c) the location and manner in which such cigarette was purchased.

### C. Sullivan County Fire Investigation Team Membership Roster

Senior Fire Investigator                      Fire Investigator

Fire Investigator                                Fire Investigator

Fire Investigator                                Fire Investigator

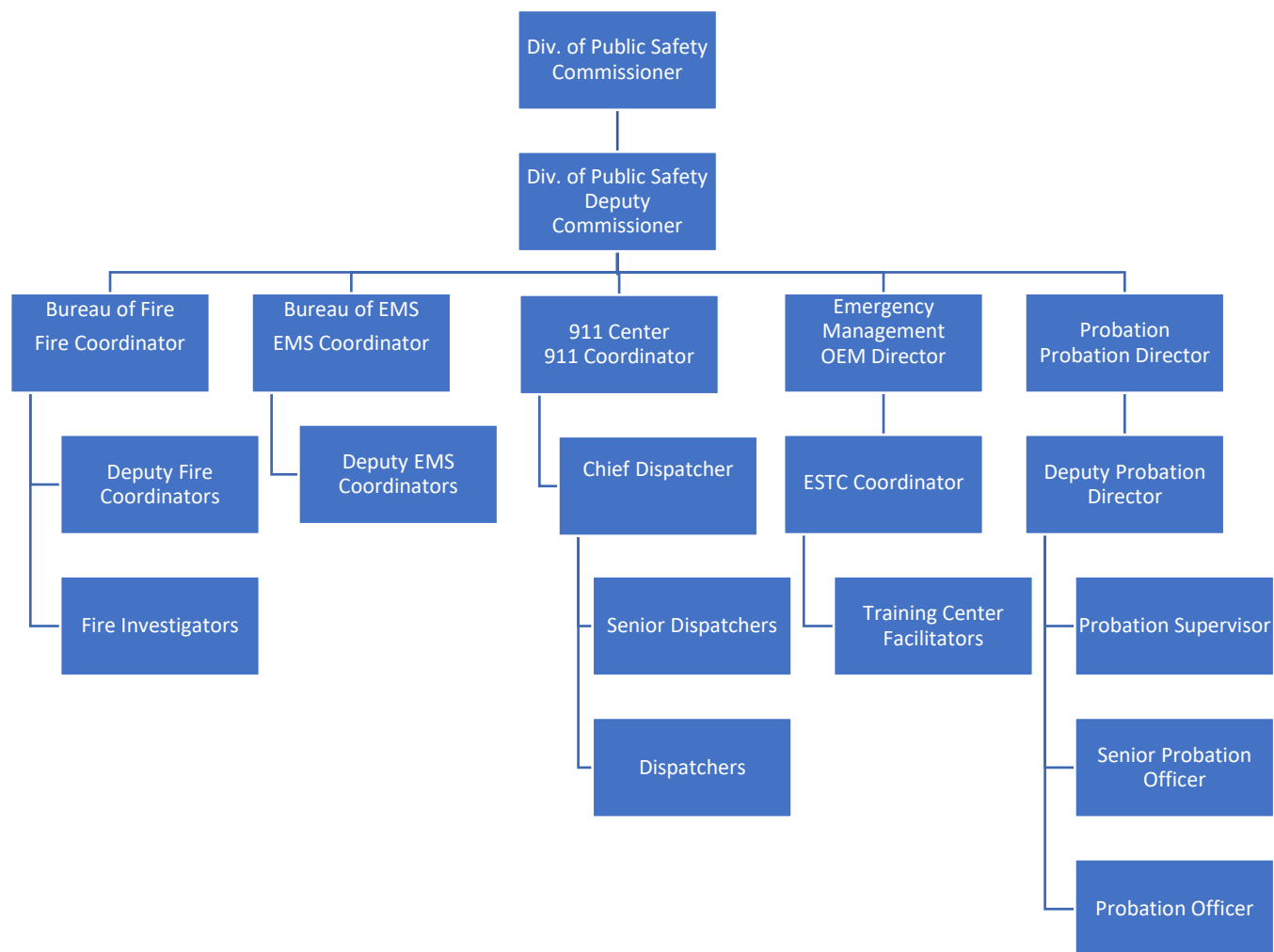
Fire Investigator                                Fire Investigator



## D. Sullivan County Map



## E. Sullivan County Division of Public Safety Organizational Chart



# Sullivan County

## Legislative Memorandum

**File #:** ID-6369

**Agenda Date:** 4/18/2024

**Agenda #:** 35.

### Narrative of Resolution:

To enter into a Memorandum of Agreement with Sullivan County Community College to continue the Sullivan Promise Tuition-Free Scholarship Program for the 2023-2024 academic year at SUNY Sullivan.

### If Resolution requires expenditure of County Funds, provide the following information:

**Amount to be authorized by Resolution:** \$400,000 (\$300,000 is budgeted for 2024)

**Are funds already budgeted?** No

**Specify Compliance with Procurement Procedures:** N/A

### RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ENTER INTO A MOA WITH SULLIVAN COUNTY COMMUNITY COLLEGE TO CONTINUE SULLIVAN PROMISE TUITION-FREE SCHOLARSHIP PROGRAM

**WHEREAS**, on April 21, 2022, via Resolution No. 185-22, the Sullivan County Legislature authorized a contract with SUNY Sullivan to establish the Sullivan Promise Tuition-free Scholarship program, and thus far the program has been extremely successful; and

**WHEREAS**, Sullivan County ranks 30<sup>th</sup> in New York State for Associate's Degree attainment; and

**WHEREAS**, college degree attainment has many positive impacts on individuals and their communities, and

**WHEREAS**, SUNY Sullivan offers more than 40 degree and certificate programs to help develop a strong workforce in Sullivan County,

**WHEREAS**, since 1965, SUNY Sullivan has awarded more than 14,500 degrees to graduates, most of whom have established meaningful careers throughout Sullivan County; and

**WHEREAS**, SUNY Sullivan was ranked number one among New York State community colleges in 2021 by Intelligent.com; and

**WHEREAS**, the college has been ranked one of the Top 10 community colleges in New York State by both BestColleges.com and EDSMart.org; and

**WHEREAS**, the cost of tuition is often a barrier that prevents students from enrolling in college; and

**WHEREAS**, more than one in ten people who have student loans, continue to owe on those loans for over ten years. This prolonged debt can often delay or prevent people from buying a home or starting a business; and

**WHEREAS**, there is a desire among the Sullivan County Legislature to continue this partnership for the

academic year of 2023-2024.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager to enter into a Memorandum of Agreement with SUNY Sullivan at an amount not to exceed \$400,000 for the 2023-2024 academic year at SUNY Sullivan for eligible students.

**BE IT FURTHER RESOLVED**, this contract in such a form shall be approved by the Sullivan County Attorney's Office.

# Sullivan County

## Legislative Memorandum

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**File #:** ID-6371

**Agenda Date:** 4/18/2024

**Agenda #:** 36.

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**Narrative of Resolution:**

Authorize contract with BPAS for GASB 75

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$16,700

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

**RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE TO  
AUTHORIZE AWARD AND EXECUTION OF CONTRACT**

**WHEREAS**, Sullivan County provides postretirement benefits which encompasses (1) the NYSHIP medical plan, seven (7) union/non-union employee groups and various contribution schedules for approximately fourteen hundred (1400) county employees, retirees and dependents of retirees, and

**WHEREAS**, Sullivan County needs to fulfill this mandated requirement and is seeking an actuarial valuation of these postretirement benefits under GASB 75, Accounting and Financial Reporting by Employers for Post Employment Benefits other than pensions, and

**WHEREAS**, BPAS, 706 N. Clinton Street, Syracuse, NY 13204, will provide said services from January 1, 2024 through December 31, 2025, providing a full valuation for year 2023 and an interim valuation for year 2024, and

**WHEREAS**, this agreement may be extended for two (2) additional two (2) year periods under the terms and conditions submitted in response to RFP R-23-46, and

**WHEREAS**, Management and Budget and Risk Management approves said proposal and recommends that a contract be extended.

**NOW, THEREFORE BE IT RESOLVED** that the County Manager be and hereby is authorized to execute a contract with BPAS to provide actuarial valuation services to fulfill requirements of GASB 75 at a cost not to exceed \$13,200 for valuation year 2023 which is a full valuation year and \$3,500 for valuation year 2024 which is an interim valuation year in accordance with RFP R-23-46 with the option to extend for services for the 2028 fiscal year.

**BE IT FURTHER RESOLVED**, that said contract be in such form as the County Attorney shall approve.

# Sullivan County

## Legislative Memorandum

**File #:** ID-6372

**Agenda Date:** 4/18/2024

**Agenda #:** 37.

### Narrative of Resolution:

Authorize Application for funding from the NYS ConnectALL Municipal Infrastructure Grant to support the Build-Out of High Speed Broadband Infrastructure in Sullivan County

### If Resolution requires expenditure of County Funds, provide the following information:

**Amount to be authorized by Resolution:** Click or tap here to enter text.

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

### Purpose:

Sullivan County seeks to establish a network of reliable and affordable high-speed internet for its residents and businesses, with focus on those that are currently unserved or underserved. The Municipal Infrastructure Program offered by the New York State ConnectALL Office provides significant funding for buildout of the infrastructure necessary to establish access to this critical service. Working with Archtop Fiber Networks, LLC as a private partner, the County will serve as lead applicant, being an entity that is eligible to apply, with Archtop serving as a subrecipient to the grant.

### Funding:

This Municipal Infrastructure Program application requires no local match. The County would seek \$30 million in federal funding, via the NYS ConnectALL Office, to support broadband development.

### RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE APPLICATION FOR FUNDING FROM THE NEW YORK STATE CONNECTALL MUNICIPAL INFRASTRUCTURE GRANT TO SUPPORT THE BUILD-OUT OF HIGH-SPEED BROADBAND INFRASTRUCTURE IN SULLIVAN COUNTY

**WHEREAS**, the U.S. Department of Treasury has awarded New York State \$228.2 million through the American Rescue Plan's Capital Fund Project to support New York's program to promote municipal broadband network deployment through the NYS ConnectALL Office ("CAO"); and

**WHEREAS**, CAO has established the Municipal Infrastructure Program ("MIP") to fund new last mile deployments to construct new fiber to the premises for thousands of properties statewide; and

**WHEREAS**, CAO is open to exploring a variety of partnership models and agreements to achieve this goal; and

**WHEREAS**, Sullivan County (the "County") is an eligible applicant to the program, and the County has identified Archtop Fiber Networks, LLC ("Archtop") as a willing and eligible private partner to serve as subrecipient; and

**WHEREAS**, the County wishes to pursue this funding opportunity to support a public-private partnership with Archtop for the purposes of installing fiber and wireless broadband infrastructure to provide low cost internet services to unserved

and underserved County residents and businesses; and

**WHEREAS**, as the lead applicant, the County will maintain control of funding & reimbursement, general oversight, lead the quarterly performance reporting, be responsible for oversight and ownership of the installation of a portion of the broadband infrastructure, specifically the appurtenances to their tower infrastructure and distribution technology; and

**WHEREAS**, as subrecipient of the grant Archtop will be responsible for all engineering and network design, project management, permitting, network construction, and installation; and

**WHEREAS**, Archtop will operate the broadband network infrastructure, as preliminary tenant for the public purpose of serving customers. As the operating partner and tenant Archtop will perform all functions leading to the service of customers including installation, customer service, billing, network operation, network maintenance, and repairs; and

**WHEREAS**, the project as described meets the criteria of the MIP which has a maximum award amount of \$30 million.

**NOW, THEREFORE, BE IT RESOLVED**, the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and/or their authorized representative (*as required by the funding source*) to execute any and all necessary documents to submit an application to the New York ConnectALL Office Municipal Infrastructure Program of up to \$30 million to fund installation of fiber and wireless broadband infrastructure to provide low cost internet services to unserved and underserved County residents and businesses; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager to execute any and all necessary documents to accept the grant award, should one be secured, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager to execute any and all necessary agreements with Archtop Fiber Networks, LLC for the purpose of formalizing the relationship between Sullivan County as Lead Applicant and Archtop Fiber Networks, LLC as Subrecipient to the Municipal Infrastructure Program and to implement the project should funding be awarded; and

**BE IT FURTHER RESOLVED**, that should the funding be terminated, the County shall not be obligated to continue any action undertaken or contemplated to be undertaken for the use of this funding.

**BE IT FURTHER RESOLVED**, this contract in such a form shall be approved by the Sullivan County Attorney's Office.

# Sullivan County

## Legislative Memorandum

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**File #:** ID-6373

**Agenda Date:** 4/18/2024

**Agenda #:** 38.

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**Narrative of Resolution:**

To authorize an agreement between Brown and Brown and the County of Sullivan.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$15,000 for plan and design for 2024

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** RFP #R-24-11

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE A CONTRACT WITH BROWN AND BROWN FOR HEALTH INSURANCE CONSULTING AND BROKER SERVICES**

**WHEREAS**, Sullivan County currently has multiple healthcare insurance plans among its full time employees; and

**WHEREAS**, one of these health insurance plans is phasing out and a portion of the employees will need new health insurance coverage; and

**WHEREAS**, there is a need for an outside firm to analyze, review and make recommendations for options on health insurance coverage; and

**WHEREAS**, a Request for Proposal (R-24-11) for Health Insurance Consulting and Broker Services was issued and a response was received from Brown and Brown; and

**WHEREAS**, Brown and Brown demonstrates expertise and proficiency in health insurance consulting and broker services; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County Manager to execute a contract with Brown and Brown ; and

**BE IT FURTHER RESOLVED**, that said contract shall not exceed \$15,000 for 2024 and

**BE IT FURTHER RESOLVED**, that said contract shall be in such form as the County Attorney shall approve.

**BE IT FURTHER RESOLVED**, that if the County of Sullivan proceeds with an alternative health insurance, the



annual broker fee will be \$93,000.

# Sullivan County

## Legislative Memorandum

**File #:** ID-6376

**Agenda Date:** 4/18/2024

**Agenda #:** 39.

**Narrative of Resolution:**

Enact a proposed local law 3 of 2024 regarding lease of lands for communication towers

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$0

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:** n/a

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO ENACT LOCAL LAW 3 OF 2024 ENTITLED “LOCAL LAW TO ENTER INTO A LEASE OF LANDS OF OTHERS FOR COUNTY OWNED COMMUNICATIONS TOWERS FOR A TERM NOT TO EXCEED FORTY (40) YEARS”**

**WHEREAS**, a proposed Local Law entitled “A Local Law to Enter into a Lease of Lands of Others for County Owned Communications Towers for a Term Not to Exceed Forty (40) Years” having been presented to the Sullivan County Legislature at a meeting held on March 21, 2023, at the County Government Center, Monticello, New York to consider said proposed local law, and notice of a public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at said public hearing deeming to be heard.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby enact and adopt this Local Law entitled “A Local Law to Enter into a Lease of Lands of Others for County Owned Communications Towers for a Term Not to Exceed Forty (40) Years”, which Local Law is annexed hereto and made a part hereof.

### Local Law 3 of the Year 2024

**A LOCAL LAW AUTHORIZING THE COUNTY OF SULLIVAN, notwithstanding Section 215 of the County Law of the State of New York, TO ENTER INTO A LEASE OF LANDS OF OTHERS FOR COUNTY OWNED COMMUNICATIONS TOWERS FOR A TERM NOT TO EXCEED FORTY (40) YEARS.**

#### SECTION 1. Purpose

The County of Sullivan seeks to enter into lease agreements with property owners for the purpose of erecting telecommunication towers sufficient for the placement of radio antennas, as well as leases of real property adjacent to communication towers sufficient for the storage of the equipment necessary for the operations of the antennas. These agreements require the lease of real property owned by others for an initial term not to exceed forty (40) years.

## SECTION 2. Legal Authority

New York State County Law Section 215 provides that a County may lease for county purposes real property for terms not to exceed five (5) years with the privilege of renewal.

New York State Comptroller Opinion 68-857 opines that a municipality may enter into leases for a term in excess of five (5) years if the municipality authorizes such leases by local law.

New York State Municipal Home Rule Law Section 24 provides that any local law that changes a provision of law relating to leasing of real property is subject to referendum on petition (permissive referendum).

## SECTION 3. Applicability.

The County of Sullivan is authorized, notwithstanding Section 215 of the County Law of the State of New York, to enter into a lease of real property for the erection of County owned communication towers for a term not to exceed forty (40) years.

This Local Law is applicable to the leases of real property of others for the purpose of erecting communications towers that are owned by the County of Sullivan and which shall be utilized for public safety purposes.

## SECTION 4. Effective Date.

This Local Law shall take effect immediately upon filing in the Office of the Secretary of State.

# Sullivan County

## Legislative Memorandum

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**File #:** ID-6377

**Agenda Date:** 4/18/2024

**Agenda #:** 40.

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**Narrative of Resolution:**

Enact Local Law 4 of 2024 entitled “A Local Law to Amend Local Law 4 of 2021”

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$0

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ENACT LOCAL LAW 4 OF 2024  
ENTITLED “A LOCAL LAW TO AMEND LOCAL LAW NO. 4 OF 2021”**

**WHEREAS**, a proposed Local Law entitled “A Local Law to Amend Local Law 4 of 2021” having been presented to the Sullivan County Legislature at a meeting held on March 21, 2023, at the County Government Center, Monticello, New York to consider said proposed local law, and notice of a public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at said public hearing deeming to be heard.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby enact and adopt this Local Law entitled “A Local Law to Amend Local Law 4 of 2021”, which Local Law is annexed hereto and made a part hereof.

**A LOCAL LAW TO AMEND LOCAL LAW NO. 4 OF 2021**

**Explanation:** This Amendment to Local Law No. 4 of 2021 shall be for the purpose of extending the sunset date of the Local Law from December 31, 2023 until December 31, 2025. The Amendment will extend the hunting opportunities afforded to twelve (12) and thirteen (13) year old individuals pursuant to Environmental Law § 11-0935 until December 31, 2025.

**Legislative Intent:** The Sullivan County Legislature, after consideration, declares that it is best interest of the citizens of Sullivan County to amend Local Law No. 4 of 2021 by extending its sunset date until December 31, 2025. Said changes to Local Law No. 4 of 2021 are detailed below.

**Amendments:**

(1) Delete the following language in line six (6) of Section 1; “2023” and insert the following language in

its place; “December 31, 2025”.

- (2) Delete the following language in line three (3) of Section 2; “2023” and insert the following language in its place; “December 31, 2025”.

All other language remains unchanged and in full force and effect.

**Effective:** This Local Law shall become effective as of the date of filing with the Secretary of State.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-6380

**Agenda Date:** 4/18/2024

**Agenda #:** 41.

### **Narrative of Resolution:**

To Adjust the Salary of the Sullivan County District Attorney

### **If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Click or tap here to enter text.

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

### **RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ADJUST THE SALARY OF THE SULLIVAN COUNTY DISTRICT ATTORNEY**

**WHEREAS**, the compensation of the District Attorney is required by Judiciary Law § 183-a to be equivalent to the County Court Judge in Sullivan County as the law provides “the district attorney of any county, the board of supervisors of which has designated such office as a full-time position pursuant to subdivision eight of section seven hundred of the county law, shall receive an annual salary equivalent to that of county judge in the county in which the district attorney is elected”, and;

**WHEREAS**, the New York State Association of Counties has notified the Sullivan County Division of Management and Budget that the salary of the County Court Judge has been increased as of April 1, 2024, and;

**WHEREAS**, as of April 1, 2024 the salary of the Sullivan County Court Judge has been increased by the Office of Court Administration (OCA) to \$221,100. This increase is based on a Cost of Living Adjustment granted to Federal Court District Judges (under law the County Court Judge salary is tied to the Federal District Judge salary as of April 1<sup>st</sup> of that year);

**WHEREAS**, the Legislature must increase the salary of the District Attorney to comply with state law and the increases of the compensation of the Sullivan County District Attorney as implemented by the Office of Court Administration and the Judicial Compensation Commission and required by Judiciary Law § 183-a.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby establishes the annual salary for the District Attorney effective April 1, 2024 at \$221,100.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-6392

**Agenda Date:** 4/18/2024

**Agenda #:** 42.

**Narrative of Resolution:**

Amend Resolution 189-24 by correcting Deputy Commissioner of Public Safety to Deputy Commissioner of Public Safety-911 and EMS.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** 0

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AMEND RESOLUTION NO. 189-24 (CERTIFICATE OF NEED FOR COUNTYWIDE EMS) BY CORRECTING A POSITION TITLE**

**WHEREAS,** Resolution No. 189-24 authorizing a CON for a Countywide EMS System, and

**WHEREAS,** the title of the Deputy Commissioner of Public Safety needs to be corrected, and

**WHEREAS,** the correct title is Deputy Commissioner of Public Safety-911 and EMS.

**NOW, THEREFORE BE IT RESOLVED** that Resolution No. 189-24 is hereby amended to reflect the correct title of Deputy Commissioner of Public Safety-911 and EMS instead of Deputy Commissioner of Public Safety.

**BE IT FURTHER RESOLVED,** that the rest of Resolution 189-24 shall remain the same.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-6395

**Agenda Date:** 4/18/2024

**Agenda #:** 43.

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**Narrative of Resolution:**

Authorize contract with Carahsoft and Quantiphi

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$0

**Are funds already budgeted?** N/A

**Specify Compliance with Procurement Procedures:** N/A

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ENTER INTO A CONTRACT WITH  
QUANTIPHI, INC. AND CARAHSOFT

WHEREAS, Sullivan County entered into an agreement with Carahsoft and Quantiphi, Inc. in 2023 to develop and initiate an artificial intelligence-powered chatbot to answer questions on the County's website; and

WHEREAS, the Quantiphi portion of that agreement has now expired, since Quantiphi's development of the chatbot is complete; and

WHEREAS, the County desires to improve upon and better understand the chatbot's operations; and

WHEREAS, Quantiphi has offered twelve (12) weeks of technical support and training to that end, at no charge to the County.

NOW, THEREFORE BE IT RESOLVED, the Sullivan County Legislature authorizes the County Manager to enter into a no-cost, three-month contract with Quantiphi and Carahsoft, subject to approval of the contract by the County Attorney's Office.





# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-6381

**Agenda Date:** 4/18/2024

**Agenda #:** 44.

**Narrative of Resolution:**

Click or tap here to enter text.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Click or tap here to enter text.

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY MATTHEW MICPHILLIPS, DISTRICT 1 LEGISLATOR, TO SET A PUBLIC HEARING FOR THE RESTORE NEW YORK ROUND 8 GRANT PROGRAM**

**WHEREAS**, Empire State Development (“ESD”) has issued a Request for Funding Proposals for Round 8 of the Restore NY Communities Initiative; and

**WHEREAS**, the Guidelines state that the applicant must hold a public hearing to discuss the Restore NY application as well as a Property Assessment List; and

**NOW THEREFORE BE IT RESOLVED**, that the Sullivan County Legislature will hold a public hearing on May 2, 2024 at 9:25AM in the Legislative Hearing Room at the Sullivan County Government Center in Monticello, New York, for the purposes outlined above and will provide appropriate public notice of such hearing in the form of display advertisements by the use of this funding.

### LEGAL NOTICE

### NOTICE OF PUBLIC HEARING

### COUNTY OF SULLIVAN

County of Sullivan will hold a public hearing **on May 2, 2024 at 9:25AM** in the Legislative Hearing Room in the Government Center at 100 North Street, Monticello, New York for the purpose of hearing public comments on the County of Sullivan Round 8 Restore NY application, as well as document a Property Assessment List of proposed properties to be applied for. The Restore NY Communities Initiative is administered by Empire State Development and Round 8 applications are due on May 22, 2024.

The hearing will provide an overview of the proposed project, as well as share a property assessment list. This list was compiled by the County and sets forth for each property a description of each building that includes the location, size and residential or commercial natures of each building, and whether the building is proposed to be demolished, deconstructed, rehabilitated or reconstructed.

Address	Size	Use	Project Type
363 East Broadway Monticello, NY 12701	8,350 square feet	Commercial	Rehabilitation

481 Broadway Monticello, NY 12701	5,000 square feet	Mixed Use	Rehabilitation
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The Legislative Hearing Room in the Government Center at 100 North Street, Monticello, New York is accessible to persons with disabilities. If special accommodations are needed for persons with disabilities, those with hearing impairments, or those in need of translation from English, those individuals should contact the Clerk of the Legislature at the Sullivan County Government Center, 100 North Street, Monticello, New York at least one week in advance of the hearing date to allow for necessary arrangements. Written comments may also be submitted to the Clerk of the Legislature at the Sullivan County Government Center, 100 North Street, Monticello, New York until **Friday, May 3, 2024 at 5:00PM.**