



Sullivan County

Public Works Committee

Meeting Agenda - Final

100 North Street
Monticello, NY 12701

Chairman Joseph Perrello
Vice Chairman Brian McPhillips
Committee Member Amanda Ward
Committee Member Luis Alvarez
Committee Member Matt McPhillips
Committee Member Nicholas Salomone Jr.
Committee Member Terry Blosser-Bernardo

Thursday, April 4, 2024

10:30 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Reports:

1. Division of Public Works

[ID-6325](#)

Attachments: [April Monthly Report](#)

Discussion:

Public Comment

Resolutions:

1. To enter in contract with Eastern Aviation Fuels/Titan Aviation Fuels at the Sullivan County International Airport for the purchase of wholesale Jet-A fuel, 100LL Aviation Gasoline, the rental of a 5,000-gallon Jet-A refueler truck, and the rental of a 3,000-gallon Jet-A refueler truck. The term of the contract shall be for three years from the signed date and subject to two one-year extensions on a yearly basis.

[ID-6316](#)

2. The Sullivan County Airport Development Commission (SCADC) was established by Resolution No. 62-00, to stimulate economic development efforts, improve the usage, and to attract business to the Sullivan County International Airport. Resolution No. 96-17 set the number of members to eleven (11), three (3) of whom are pilots to be appointed by the Legislature. Mr. Bruce Davidson, Mr. Joseph Siegal, and Mr. Robert Ratner are experienced and respected aviators in our aviation community, tenants of the Sullivan County International Airport, and interested in serving on the Sullivan County Airport Development Commission. This resolution would appoint these individuals as members of the Sullivan County Airport Development Commission. [ID-6317](#)
3. To authorize the County Manager to execute an agreement with NYSDOT to provide funding of the Construction phase of the project to replace County Bridge 5 / BIN 3355540 joints. [ID-6318](#)
4. To authorize the County Manager, Chairman of the County Legislature, and / or their authorized representative (as required by the funding source) to execute any and all necessary documents to submit a National Border Regional Commission Timber for Transit Program grant application to obtain 80% funding to replace County Bridge 270. [ID-6319](#)
5. To schedule a Public Hearing for the lease of Hangar 2 - Bay 1 at the Sullivan County International Airport (SCIA) to Brent Clarke. [ID-6321](#)
6. To authorize the County Manager to execute an agreement with Material Handling Products Corp. to supply and install overhead doors at various County facilities and an agreement with Dutchess Overhead Doors, Inc. for repairs and maintenance services for existing overheads doors at various County facilities. [ID-6322](#)
7. To authorize the County Manager to execute a modification agreement with Stantec Consulting Group, Inc. to finalize the Construction Inspection and Support services for the Reconstruction of East Broadway and County Road 173. [ID-6324](#)

Adjourn



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6325

Agenda Date: 4/4/2024

Agenda #: 1.

PUBLIC WORKS
Monthly Report April 4, 2024

SHOP STAFF

- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Make necessary repairs to DPW and outside agency equipment
- Completed estimates on damaged vehicles
- Prepared new DPW and Sheriff vehicles for service
- Working with Altec on Aerial device operating training for the new Bucket Truck.
- Servicing Mower equipment for upcoming season
- Maintaining the Snow equipment fleet during the winter months
- Working with American Petroleum to remove sandblast grit from Barryville
- Working on the Sweepers for spring cleanup
- Receive Stellar mechanic service truck body, begin install on Kenworth T380
- Receive new Kenworth T380 flatbed dump truck
- Cut and install vinyl decals, Service truck, Lowboy trailer, flat rack.
- Begin converting some snow removal equipment.
- Service Road stripping truck, pony engine and other related equipment.
- Prepare vacuum truck for spring cleanup and plugged crossover pipes

SIGN SHOP

- Completed sign inventory
- Fabricated Signs for DEP
- Fabricated signs for county and towns
- Completed with sign upgrades CR 172, 172, 173
- Decaled new Vehicles
- Started fabricating Sign upgrades for CR 32 and 41
- Completed CR 26 sign upgrades
- Continued brushing signs
- Sign Complaints
- Continued Cartegraph upgrade
- Started Bridge Inventory

BODY SHOP

- Repaired accident damages on county vehicles (H&F, CS, SH, PH & DPW)
- Prep new Sheriff's K9 for service
- Routine maintenance on DPW vehicles and equipment
- Wrote estimates on damaged county vehicles
- Started Sandblast & Painting of Chipper 307
- Prep & apply bedliner and undercoating to TRK 206
- Prep and apply bedliner and undercoating to PK 80, 66, 73
- Sandblasted & Painted table frames for Liberty Complex

AIRPORT

- Approximately 191 gallons of waste paint and stain removed from airport property and recycled.
- Numerous gallons of waste oil removed from airport property.
- Currently adding skirting to the perimeter fence for wildlife management.
- Pavement Classification Rating (ACR-PCR) data for Runway 15-33 submitted to the FAA.
- Coordinated with the Town of Bethel and Sullivan County Real Property Tax Services to update/correct tax information for multiple hangar bays.
- Coordinated with the FAA to update/correct sections of the Sullivan County International Airport – Airport Certification Manual.
- Continued clearing trees/brush around the perimeter fence.
- Continued to provide fuel services.

BRIDGES

- Addressed a NYSDOT bridge flag for Bridge 450 (CAL).
- Completed administration work for the close out of the construction and inspection contracts for the Kohlertown Flood Risk Reduction Project (KFRRP) (DEL).
- Coordinated with NYSDEC to receive final reimbursements and initiated the closeout of the grant contract for the KFRRP (DEL).
- Continuing coordination with utility companies to re-locate utility poles back to their original locations for the Kohlertown Flood Risk Reduction Project (KFRRP) (DEL).
- Completed administration work for the close out of the Bridge 198 (HIG) Repair Project's construction and inspection contracts.
- Started the preparation of documentation needed to close out the NYSDOT Bridge 198 (HIG) funding agreement.
- Continued project administration work for the Bridge 82 (FOR) replacement project.
- Continued coordination with utilities for their relocation for the Bridge 82 (FOR) replacement project.
- Started coordination for the preparation of final design documents for the Bridge 82 (FOR) replacement project.
- Continued project administration work for the Bridge 77 (HIG) replacement project.
- Completed coordination with the purchasing Department for the solicitation of bids for the Bridge 77 (HIG) replacement project inclusive of the issue of an addendum to the bid documents.
- Continued coordination for the obtaining reimbursement of the cost of damages to the Beaverkill Covered Bridge 304 (ROC).
- Continued project management for the 2024 Bridge Maintenance Project - Bridge 5 (LUM) Joint Replacement.
- Completed the review of design documents for the Bridge 5 (LUM) joint replacement project and currently in the process of coordinating the solicitation of bids for construction work.
- Continued the coordination and administration of engineering services for the re-alignment of Benton Hollow Road to eliminate Bridge 277 (LIB).
- Preparation of construction plans for the replacement of Bridge 261 (LIB) are near completion and the procurement of materials is progressing.

- Preparation of construction plans for the replacement of Bridge 296 (LIB) are near completion and the procurement of materials is progressing.
- Continued coordination with Operations for the replacement of Bridge 10 (FRE) guide rail.
- Continued project administration work for the Bridge 301 (NEV) replacement project.
- Completed a kick-off meeting with the design consultant and NYSDOT to start engineering services for the replacement of Bridge 301 (NEV).
- Completed specifications for obtain quotes for Dynamic Pile Testing Services needed for the replacement of Bridges 261 and 296 (LIB).
- Continued follow-up for permit applications and property owner coordination for Bridge 261 (LIB).
- Continued follow-up for permit applications and property owner coordination for Bridge 296 (LIB).
- Completed the preparation of Bridge 434 (LIB) construction documents for the replacement of its concrete deck.
- Prepared and submitted a pre-grant application to the Northern Border Regional Commission, for funding to replace Bridge 270 (NEV).
- Prepared a revised Multi-Year Capital Plan for the County's owned and maintained bridges.
- Closed out the 2023 bridge painting project and submitted a request for the final reimbursement of costs funded through the NYSDOT.
- Prepared plan and material procurement for Bridge 305 (FAL) guide rail repair.
- Started preparation of rehabilitation plans for Bridge 400 (THO) slip-lining.

BUILDINGS & ENVIRONMENTAL COMPLIANCE

- Participated in regular calls and meetings concerning Airport Terminal Project
- Prepared figures about SCCC NYPA Energy Efficiency Project for Audit
- Prepared RFP for Full Service Contract for HVACR at Jail complex
- Participated in Fire Pump testing at Jail
- Continued working on plans for County Clerk Office Renovations
- Continued CAD plans for ESTF new offices
- Prepared and submitted the SCIA and Human Service Complex mandated monthly water chlorination system operation reports to NYSDOH
- Continued mandatory daily water testing at the SCIA and Human Service Complex Public Water Supply systems
- Provided technical support for County facility operations and maintenance
- Prepared Monthly Report
- Completed mandatory OneGroup online classes
- Participated in NYSDOS Code Enforcement Training
- Met with Planning Commissioner about various projects
- Reviewed and approved various invoices and vouchers for payment
- Coordinated monthly rinse rack outfall sampling event with testing contractor at Maplewood
- Reviewed and reported rinse rack outfall sampling results
- Continued work with Engineering Consultant on environmental issue at SCIA

HIGHWAYS

- Provided ROW and record mapping research to the public, other County departments and SCDPW operations - (10) instances
- Continued to close out the East Broadway/County Road 173 (THO) reconstruction project with NYSDOT, consultant (Stantec) and contractor Argenio Bros. - working on final close-out documents required by DOT
- Completed the analysis of bids received on 2/16/'24 for the 2024 contract paving, repair and re-striping of approximately 33 miles of county road – recommended award to Sullivan County Paving – resolution passed - contract being executed
- Completed the analysis of bids received on 2/23/'24 for the 2024 re-striping / pavement marking of approximately 75 miles of our higher volume county roads - recommended award to K-5 Corp. – resolution passed– contract being executed
- Completed the analysis of bids received on 2/26/'24 for the 2024 crack sealing, chip sealing and re-striping of approximately 37 miles of county road – recommended award to Peckham Road Corp. – resolution passed– contract being executed
- Completed the preparation of bid documents and detailed specifications for the 2024 replacement of approximately 10,000 LF of guide rail installation on various county road paved in 2023 – prepared cadd location maps, specifications, scope of work and quantity estimates - documented all required guide rail to be replaced - packaged all to a single PDF for OGS issuance 3/15/'24 - bids due back 4/5/'24
- Continued with preparations for the milling and paving of the Sullivan County landfill scale area and residential drop-off area through our Job Order Contract (JOC) bid with Sullivan County Paving – ongoing coordination with operations
- Received CHiP's reimbursement from NYSDOT for retainage on all 2023 paving projects (\$2.7M received)
- Prepared and submitted the 2023 GASB capital improvements asset report for highway projects - documented all necessary cost backup
- Completed the location of building corners on hangars 7 and 8 at the Sullivan County airport and extended control points in the vicinity of the new terminal project
- Continued to participate in Cartegraph / ITS meetings on asset management software setup and coordination
- Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County's right-of-way (ROW), drainage, infrastructure and maintenance on County Roads (CR): CR 73 (BET) - processed speed zone reduction request (all speed zone reduction requests are forwarded to NYSDOT for study and consideration); CR 161 (FAL) – striping complaint (to be re-striped this season with epoxy) and; CR 179 (ROC) – ROW abandonment meeting with surveyor
- Provided comments to county planning for G.M.L. 239 review on the following projects on or adjacent to a County Road (CR): FAL24-03 (CR 158) Camp Belz; WOO24-02 (CR 58) Glen Wild; THO24-06 (CR 102) Hollywood Country Club; and THO24-04 (CR 102) Alan Kesten
- Issued permits on various County Roads – (4) M (Misc./Access) permits – (1) D (Dig) permit - (0) O (Overweight) permits and (2) U (Utility) permits – Field inspected (18) existing/proposed access locations for compliance and/or closeout related to permitting including (2) sight distance measurements at proposed access

points on County Road's 53 and 55

SOLID WASTE & RECYCLING

Month	2022 MSW/CD	2023 MSW/CD	2024 MSW/CD
January	4423	5592	5096
February	4256	5147	4615
March	6163	6287	6100
April	5935	6550	
May	7392	8631	
June	9323	9778	
July	12137	13395	
August	13021	14405	
September	8903	7293	
October	6106	7043	
November	5972	5985	
December	4968	5497	
TOTAL	88599	95603	

Current month total estimated

- *Education/Outreach:* The Recycling Coordinator is continuing with outreach programs and speaking with County residents daily.
- *Accounts:* continue to address any delinquent accounts so they remain current with payment and provide electronic communication for customers.
- *Annual Reports:* continue to track data for NYSDEC reporting.
- *Composting:* Pilot program in full swing. Public Education is continuing as new participants enroll. 307 residents currently signed up. Weekly trips continue to deliver compost to Ulster County Resource Recovery Agency.
- Draft Solid Waste Management Plan received back from DEC and comments being reviewed with consultant.
- Closing out CSC grant for Pilot Food Scrap Recycling Program.
- Paint Care paperwork set to Paint Care.
- All accounts configured to use new Wasteworks kiosks. All accounts actively using kiosks.
- Pest Tech providing weekly visits to tip floor to solve pest issue
- Construction has begun at scale house. Old scale foundation removed and preparation for paving is underway.
- TV installed at scale house, working with ITS to display security footage of tipping floor.
- Forte credit card contract completed with ETA of automation by May1.
- Municipal Cleanup starting by April 15.
- Roadside & Trail Litter pluck starting April 1-October 31.

Sullivan County

Legislative Memorandum

File #: ID-6316

Agenda Date: 4/4/2024

Agenda #: 1.

Narrative of Resolution:

To enter in contract with Eastern Aviation Fuels/Titan Aviation Fuels at the Sullivan County International Airport for the purchase of wholesale Jet-A fuel, 100LL Aviation Gasoline, the rental of a 5,000-gallon Jet-A refueler truck, and the rental of a 3,000-gallon Jet-A refueler truck. The term of the contract shall be for three years from the signed date and subject to two one-year extensions on a yearly basis.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$286,024.35 (Annually)

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

B-24-02

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE AWARD AND EXECUTION OF A CONTRACT WITH EASTERN AVIATION FUELS/TITAN AVIATION FUELS FOR THE PURCHASE OF JET-A FUEL AND 100LL AVIATION GASOLINE AND THE RENTAL OF JET-A REFUELER TRUCKS

WHEREAS, Sullivan County is the owner of Sullivan County International Airport (MSV) operating under Federal Aviation Administration Part 139 Airport Certification; and

WHEREAS, The FAA in accordance with the Airport and Airport Improvement Act of 1982, 49 United States Code §47101, et seq. requires the owner or operator of any airport developed or improved with federal grant assistance to operate the airport for the use and benefit of the public and make it available for all types, kinds, and classes of aeronautical activity; and

WHEREAS, making the Sullivan County International Airport available for all types of aeronautical activity includes the provision of fuel both Jet-A and 100LL Aviation Gasoline; and

WHEREAS, Sullivan County Resolution 411-18 authorizes the Sullivan County International Airport to register as a Jet-A and 100LL Aviation Gasoline fuel retailer; and

WHEREAS, Bid No. B-24-02 was issued to obtain a Jet-A and 100LL Aviation Gasoline supplier and the rental of a 5,000-gallon Jet-A refueler truck and a 3,000-gallon Jet-A refueler truck; and

WHEREAS, the Sullivan County Division of Public Works has reviewed responses to such Bid and recommends award to Eastern Aviation Fuels/Titan Aviation Fuels.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to sign the necessary agreements, contracts and documentation, in such form as the County Attorney shall approve, to enter in contract with Eastern Aviation Fuels/Titan Aviation Fuels at the Sullivan County International Airport for the purchase of wholesale Jet-A fuel, 100LL Aviation Gasoline, the rental of a 5,000 gallon Jet-A refueler truck, and the rental of a 3,000 gallon Jet-A refueler truck at a cost not to exceed \$286,024.35, yearly. The term of the contract shall be for three years from the signed date and subject to two one-year extensions on a yearly basis; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be attached to any necessary agreements in connection with this project; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Sullivan County

Legislative Memorandum

File #: ID-6317

Agenda Date: 4/4/2024

Agenda #: 2.

Narrative of Resolution:

The Sullivan County Airport Development Commission (SCADC) was established by Resolution No. 62-00, to stimulate economic development efforts, improve the usage, and to attract business to the Sullivan County International Airport. Resolution No. 96-17 set the number of members to eleven (11), three (3) of whom are pilots to be appointed by the Legislature. Mr. Bruce Davidson, Mr. Joseph Siegal, and Mr. Robert Ratner are experienced and respected aviators in our aviation community, tenants of the Sullivan County International Airport, and interested in serving on the Sullivan County Airport Development Commission. This resolution would appoint these individuals as members of the Sullivan County Airport Development Commission.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? N/A

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE APPOINTMENT OF BRUCE DAVIDSON, JOSEPH SIEGAL, AND ROBERT RATNER TO THE SULLIVAN COUNTY INTERNATIONAL AIRPORT DEVELOPMENT COMMISSION (SCADC) TO SERVE AT THE PLEASURE OF THE LEGISLATURE

WHEREAS, Resolution No. 62-00 created the Sullivan County Airport Development Commission (SCADC) and established the membership of the committee; and

WHEREAS, Resolution No. 96-17 of 2017 established the number of members at eleven (11), three (3) of whom are pilots to be appointed by the Legislature; and

WHEREAS, Mr. Bruce Davidson, Mr. Joseph Siegal, and Mr. Robert Ratner are experienced and respected aviators in our aviation community, tenants of the Sullivan County International Airport, and interested in serving on the Sullivan County Airport Development Commission.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature appoint Mr. Bruce David, Mr. Joseph Siegal, and Mr. Robert Ratner as members of the Sullivan County Airport Development

Commission for a term of April 1, 2024 through March 31, 2026 with an option to renew for another two years.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Sullivan County

Legislative Memorandum

File #: ID-6318

Agenda Date: 4/4/2024

Agenda #: 3.

Narrative of Resolution:

Resolution to authorize the County Manager to execute an agreement with NYSDOT to provide funding of the Construction phase of the project to replace County Bridge 5 / BIN 3355540 joints.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$260,000.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

N/A

INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT WITH THE NYSDOT AND TO AUTHORIZE THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, FOR A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE.

WHEREAS, a Project for the Sullivan County Bridge Maintenance Project (FFY2024), P.I.N. 9754.74 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-Federal funds; and

WHEREAS, Resolution 253-23 authorized the Preliminary Engineering/Design work for the Project; and

WHEREAS, the County of Sullivan will design, let and construct the Project; and

WHEREAS, the County of Sullivan desires to advance the Project by making a commitment of 100% of the costs of the work for the Project or portions thereof.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature, duly convened does hereby approves the above-subject Project; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County of Sullivan to pay 100% of the cost of Preliminary Engineering/Design and Construction, Construction Support, and Construction Inspection work for the Project or portions thereof; and

BE IT FURTHER RESOLVED, that the sum of \$260,000.00 is hereby appropriated from the Division of Public Works Budget pursuant to this Project and made available to cover the cost of participation in the above phases of the Project; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby agrees that the County of Sullivan shall be responsible for all costs of the Project which exceed the amount of federal-aid or state-aid funding awarded to the County of Sullivan; and

BE IT FURTHER RESOLVED, that in the event the Project costs not covered by federal-aid or state-aid funding exceed the amount appropriated above, the Sullivan County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof; and

BE IT FURTHER RESOLVED, that the County Manager of the County of Sullivan be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Sullivan with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of Federal-aid and State-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Sullivan County

Legislative Memorandum

File #: ID-6319

Agenda Date: 4/4/2024

Agenda #: 4.

Narrative of Resolution:

The resolution would authorize the County Manager, Chairman of the County Legislature, and / or their authorized representative (*as required by the funding source*) to execute any and all necessary documents to submit a National Border Regional Commission Timber for Transit Program grant application to obtain 80% funding to replace County Bridge 270.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$775,000.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER, CHAIRMAN OF THE COUNTY LEGISLATURE, AND / OR THEIR AUTHORIZED REPRESENTATIVE (AS REQUIRED BY THE FUNDING SOURCE) TO EXECUTE ANY AND ALL NECESSARY DOCUMENTS TO SUBMIT A NATIONAL BORDER REGIONAL COMMISSION TIMBER FOR TRANSIT PROGRAM GRANT APPLICATION TO OBTAIN 80% FUNDING TO REPLACE COUNTY BRIDGE 270.

WHEREAS, the Northern Border Regional Commission has funding available for their Timber for Transit Program to fund timber bridge projects; and

WHEREAS, the Timber for Transit Program funding program can provide 80% funding of the eligible costs for engineering and construction services necessary for the replacement of bridges; and

WHEREAS, approximately \$775,000.00 dollars in funding is needed to expedite work needed for the replacement of Bridge 270/BIN 3357050 utilizing the engineering and construction staff of the Division of Public Works.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (*as required by the funding source*) to execute any and all necessary documents to submit the NBRC Timber for Transit Program application for funding the Bridge 270 Replacement Project; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (*as required by the funding source*) to accept the award,

and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that should the NBRC Timber for Transit Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6321

Agenda Date: 4/4/2024

Agenda #: 5.

Narrative of Resolution:

To schedule a public hearing for the lease of Hangar 2 - Bay 1 at the Sullivan County International Airport (SCIA) to Brent Clarke.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? N/A

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO SET A PUBLIC HEARING FOR LEASE OF PROPERTY AT THE SULLIVAN COUNTY INTERNATIONAL AIRPORT (SCIA)

WHEREAS, there has been introduced and presented at a meeting of the Sullivan County Legislature held on April 18, 2024 the proposed lease of property at the Sullivan County International Airport consisting of a one hangar lease. The lease is for Hangar 2 - Bay 1: Brent Clarke.

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held on said proposed lease by the Sullivan County Legislature on May 16, 2024 @ 10:50 A.M., in the Legislative Chambers, County Government Center, Monticello, New York, and at least ten (10) days' notice of the public hearing be given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspapers of the County.

Sullivan County

Legislative Memorandum

File #: ID-6322

Agenda Date: 4/4/2024

Agenda #: 6.

Narrative of Resolution:

Resolution introduced by the Public Works Committee to authorize the County Manager to execute an agreement with Material Handling Products Corp. to supply and install overhead doors at various County facilities and an agreement with Dutchess Overhead Doors, Inc. for repairs and maintenance services for existing overheads doors at various County facilities.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$228,790.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

B-24-03

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT WITH MATERIAL HANDLING PRODUCTS CORP. TO SUPPLY AND INSTALL OVERHEAD DOORS AT VARIOUS COUNTY FACILITIES AND AN AGREEMENT WITH DUTCHESS OVERHEAD DOORS, INC. FOR REPAIRS AND MAINTENANCE SERVICES FOR EXISTING OVERHEAD DOORS AT VARIOUS COUNTY FACILITIES

WHEREAS, the County of Sullivan owns and operates more than 100 overhead doors, of a variety of makes, models, and sizes at various County facilities, with several in need of replacement and all in need of routine service and maintenance; and

WHEREAS, the Division of Public Works and the Purchasing Department issued a bid (B-24-03) seeking Part A: Supply and installation of new overhead doors, and Part B: Repairs and maintenance services of existing overhead doors, at various County facilities; and

WHEREAS, the County of Sullivan Division of Public Works received and reviewed two (2) qualified bids; and

WHEREAS, the Division of Public Works therefore recommends award of a one-time contract for Part A: Supply and Installation of New Overhead Doors with Material Handling Products Corporation, 496 Duanesburg Rd., Schenectady, NY 12306; and

WHEREAS, the Division of Public Works also recommends award of a contract, with the option to extend for an additional four (4) years, on an annual basis, for Part B: Repairs and Maintenance Services for Existing Overhead Doors with Dutchess Overhead Doors, Inc., 40 Arlington Avenue, Poughkeepsie, NY 12603.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute any and all required documents to enter into a contract with Material Handling Products Corporation at a total cost not to exceed \$228,790.00, in accordance with bid submission B-24-03, Part A; and a contract with Dutchess Overhead Doors, Inc., in accordance with bid submission B-24-03, Part B; for a one (1) year period, with option to extend for an additional four (4) years on an annual basis, said contracts to be in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-6324

Agenda Date: 4/4/2024

Agenda #: 7.

Narrative of Resolution:

Resolution to authorize the County Manager to execute a modification agreement with Stantec Consulting Group, Inc. to finalize the Construction Inspection and Support services for the Reconstruction of East Broadway and County Road 173.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$46,000.00

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

Pre-qualified Engineering Services List in accordance with the New York State Locally Administered Federal Aid Project

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A MODIFICATION TO THE AGREEMENT FOR CONSTRUCTION INSPECTION SERVICES FOR A FEDERALLY FUNDED TRANSPORTATION PROJECT, FOR PIN 9752.91 THE RECONSTRUCTION OF EAST BROADWAY IN THE VILLAGE OF MONTICELLO AND COUNTY ROAD 173 IN THE TOWN OF THOMPSON (THE “PROJECT”).

WHEREAS, Resolution 358-03 provided Legislative approval for Preliminary Engineering and Right-of-Way Incidentals work; and

WHEREAS, Resolution No. 108-22 authorized an agreement with Stantec Consulting Group, Inc. (the Consultant) to provide Construction Inspection and Construction Support services during the construction phase of the County Road 173 / East Broadway Reconstruction Project; and

WHEREAS, Resolution Numbers 162-23 authorized additional Construction Inspection and Construction Support services for this Federal Aid funded project; and

WHEREAS, additional Construction Inspection and Construction Support Services are required as the construction inspection requirements for this Federal Aid funded projects have been revised, to reflect the actual onsite conditions, from those that were specified in the original agreement; and

WHEREAS, the Division of Public Works has reviewed the need for additional Construction Inspection and Construction Support services to complete the project and recommends the approval of a Modification Agreement for the additional work; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute a Modification Agreement for additional services with, Stantec Consulting Group, Inc. at a cost not to exceed \$46,000, said Modification Agreement to be in such form as the County Attorney shall approve.