



Sullivan County
Government Services Committee
Meeting Agenda - Final

100 North Street
Monticello, NY 12701

Chairman Nicholas Salomone Jr.
Vice Chairman Catherine Scott
Committee Member Joseph Perrello
Committee Member Brian McPhillips
Committee Member Matt McPhillips

Thursday, January 11, 2024

9:30 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Reports:

1. Purchasing & Central Services

[ID-6006](#)

Attachments: [January 2024](#)

2. County Clerk's Office
3. Board of Elections
4. SCCC
5. Cornell Cooperative Extension

Discussion:

Public Comment

Resolutions:

1. To authorize the submission of a NYS Archives Grant Application for Sullivan County for Local Government Records Management Improvement funds.

[ID-6043](#)

Adjourn



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6006

Agenda Date: 1/11/2024

Agenda #: 1.

1. BIDS AWARDED:

- **Ballistic Shields for the Sullivan County Sheriff's Office (B-23-68)**
Witmer Associates, Inc Coatesville, PA
- **Glued Laminated Timber Components for Terminal Revitalization Project at Sullivan County (B-23-55)**
Unadilla Silo Company, Inc d/b/a Unalam Unadilla, NY

2. BIDS EXTENDED

- **Baked Goods (B-20-55)**
Bimbo Bakeries USA, Inc Albany, NY

3. RFP'S ISSUED:

- OPIOD Settlement Funded Services in Support of the Sullivan County Drug Task Force, #R-23-17- Contract Phase
- Tourism and Marketing Services for Sullivan County, #R-23-19- Under Review
- Tele-Medicine Services for Psychiatric Care and Medication Assisted Treatment for Community Services, R-23-31- Contract Phase
- Animal Care, Control and Shelter Services for Sullivan County, R-23-32- Contract Phase
- Emergency Spill Response and General Environmental Services, #R-23-34- Contract Phase
- Policy and Procedure for Sullivan County Department of Public Health, #R-23-35- Under Review
- Intergenerational Programming Services for Sullivan County, #R-23-36- Under Review
- Medical Staffing Services for Sullivan County, #R-23-37- Contract Phase
- Operation of Café at the Sullivan County Government Center, Monticello, NY, #R-23-38- Under Review
- Sullivan County Parks & Recreation Master Plan Professional Consulting Services, #R-23-40- Contract Phase
- Mandated Legal Services Provider for Sullivan County NY, #R-23-42- Contract Phase
- Mandated Legal Services Conflict Provider for Sullivan County NY, #R-23-43- Contract Phase
- Comprehensive Review and Recommendations for Child Protective Services Department, #R-23-45- Under Review
- Actuarial Services for Governmental Accounting Standards Board Statement No. 75, #R-23-46- Under Review
- OASAS Authorized OPIOD Settlement Funded Services in Support of the Sullivan County Drugged Task Force, #R-23-47- Under Review
- Psychologist Services for the Child Advocacy Center, #R-23-50- Under Review

4. BIDS ISSUED:

- Terminal Building Revitalization Project at SCIA; New Terminal Building Construction, #B-23-64- Contract Phase
- Exterminating Services, #B-23-59- Contract Phase
- 2024 Lawn Mowing Services, #B-23-65- Under Review
- Purchase and Installation of Wireless Broadband Equipment for the Countywide Broadband Network, #B-23-67- Under Review
- Auto and Light Duty Truck Replacement Parts, #B-23-69- Under Review
- Medium and Heavy-Duty Truck Replacement Parts, #B-23-70- Under Review

5. EXECUTED CONTRACTS:

- Lease of County Owned Space at 26 Hamilton Avenue, Monticello, NY, #R-21-22- Lexington Center for Recovery, Inc. (Mod #2)
- Behavioral Health Services, #R-21-20- Lexington Center for Recovery, Inc. (Mod #2)
- Comprehensive Medical & Dental Services for S.C. Care Center, #R-21-38-Senset Lake Consulting LLC (Mod #1)
- Histology Services for S.C. Coroners, #R-23-26- Pathline, LLC
- Glued Laminated Timber Components for Terminal Revitalization Project at Sullivan County, #B-23-55- Unadilla Silo Company, Inc d/b/a Unalam
- Countywide Auditing Services, #R-20-36- Drescher & Malecki, LLP (Mod #4)
- Construction Observation and Administration Services for Terminal Revitalization Project at Airport, #R-23-49- McFarland-Johnson, Inc
- Cost Allocation Services & Space Occupancy Cost Analysis, #R-21-39- Venesky & Company (Mod #2)
- Training Education, Tracking & Review for NYS Article 6 State Aid, #R-22-35- Venesky & Company (Mod #1)
- Opioid Settlement Fund, #R-23-17- Bold Gold Media Group

6. 2023 OVERVIEW

- Bid Total=70
- RFP Total= 50
- Quote Total= 16
- Contracts/Modifications=117
- Purchase Orders= 2787

7. Processed 212 Purchase Orders



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Narrative of Resolution:
FY 24 LGRMIF

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$75,000.00

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

**RESOLUTION INTRODUCED BY THE GOVERNMENT SERVICES COMMITTEE TO
AUTHORIZE THE SUBMISSION OF A NEW YORK STATE ARCHIVES GRANT APPLICATION
FOR SULLIVAN COUNTY FOR LOCAL GOVERNMENT RECORDS MANAGEMENT
IMPROVEMENT FUNDS.**

WHEREAS, it is anticipated that the New York State Education Department / New York State Archives will soon make available 2024-2025 Local Government Records Management Improvement Funding (LGRMIF) which can be utilized to help local governments establish records management programs or develop new program components; and

WHEREAS, an object of the funding is for a document conversion and access project specific to County tax map records; and

WHEREAS, the maximum reimbursable grant award is up to \$75,000.00 with no matching requirement; and

WHEREAS, tax map data is the parent source for the parcel fabric used to develop reference maps for taxation and assessment and for all the base layers utilized to map County GIS data, and the older maps are becoming increasingly brittle and yet must remain accessible; and

WHEREAS, the Sullivan County Clerk’s Office, with assistance from and in collaboration with the Sullivan County Division of Information Technology Services, would like to submit a LGRMIF grant application requesting funds to conduct a back-file conversion scanning of the County’s tax maps and accompanying content.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (as required by the funding source) to execute any and all necessary documents to submit the LGRMIF application for funding; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (as required by the funding source) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney

shall approve; and

BE IT FURTHER RESOLVED, that should the funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.