



Sullivan County
Health & Human Services
Meeting Agenda - Final

100 North Street
Monticello, NY 12701

Chairman Nicholas Salomone Jr.
Vice Chairman Michael Brooks
Committee Member Joseph Perrello
Committee Member Alan J. Sorensen
Committee Member Ira Steingart

Thursday, October 12, 2023

10:30 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Reports:

1. Division of Health and Human Services
October 2023 - Monthly Report

[ID-5852](#)

Attachments: [2023-10 HHS Monthly Report.pdf](#)

Discussion:

Public Comment

Resolutions:

1. TO AUTHORIZE THE DONATION OF SOIL TO BENEFIT THE RURAL
HEALTH NETWORK OF SULLIVAN COUNTY
2. TO AUTHORIZE AGREEMENTS FOR HEAP APPLICATION
ASSISTANCE.
3. Continue Bonus Payments through August 31, 2024 for Adult Care Center
employees who volunteer to pick up additional shifts

[ID-5704](#)

[ID-5849](#)

[ID-5850](#)

Adjourn



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5852

Agenda Date: 10/12/2023

Agenda #: 1.

Sullivan County Division of Health and Human Services -- Monthly Report – October 2023

Roadmap to Better Health Implementation

April 2023 Robert Wood Johnson (RWJF) Ranking: 60th (of 62)

August 2022 U.S. News and World Report Ranking: 58th

January 2023 Child & Family Well-being in NYS Ranking: 54th

- Sullivan County Community Assistance Center Hotline: 845-807-0925

- National Suicide Hotline: 988

- Hope Not Handcuffs: 833-428-HOPE

Strategy	Update on Activities Supporting the Strategy	Key Performance Indicators Positive Trend = GREEN , Negative = RED	
Ease Access to Care	<ul style="list-style-type: none"> Unite Us: The Sullivan County network is live. We continue to recruit and integrate agencies and health care providers into the network and are familiarizing staff with the platform. Mental Health and Substance Use Treatment Access: Transitioning pediatric MH services to Astor. With new staff onboard, we are beginning to plan toward resuming open access for adult MH! 	Unite Us Participating Agencies	LIVE – 18 PENDING - 3
		Cases / Resolved	3/1
End the Opioid Crisis	<ul style="list-style-type: none"> Healing Communities Study: Planning meetings ongoing, third and final campaign of the study, focused on safe prescribing, is in progress. Drug Task Force Organizational Changes: In order to take advantage of expertise across all of the pillars of the task force on specific issues, the Drug Task Force is forming two working groups. One will bring multi-disciplinary expertise to reducing the number of babies born suffering from drug withdrawals and the other will focus on analyzing and addressing the causes of fatal overdoses. Opioid Settlement Fund Distribution – Policy issues resolved regarding Year 1 funds and working closely with agencies to close out Year 1 projects. Contract drafting in progress for Year 2 RFP respondents whose programs were approved for funding. 	2022 Opioid Deaths	43 (+6)
		2022 Drug-related ED Visits	76 (-6)
		2022 Drug-related Hospitalizations	15 (-4)
Enhance Our Community	<ul style="list-style-type: none"> Homeless Census: Currently experiencing sharp increase in homeless census, believed to be caused by evictions due to increasing rents, recent increase in condemned structures, persons left homeless by closing of summer residences and exhaustion of funds provided by OTDA to help persons stay in or obtain permanent housing. 	Homeless Census	176
Encourage Healthy Behavior	<ul style="list-style-type: none"> Public Health Educator Outreach: Details included in Public Health section of this report. Cross-departmentally, there was exceptional collaboration and turnout for Sullivan 180's International Overdose Awareness Day vigil on August 31st. 	Unique Outreach Events	33



Care Center™
at Sunset Lake Rehab

Care Center at Sunset Lake Rehab

For more information: (845) 292-8640, <https://sullivanny.us/Departments/Adultcarecenter>

Care Center at Sunset Lake Key Statistics – all data as of August 31, 2023 unless otherwise indicated			
Monthly Total Expenses to Date	Monthly Cash Receipts	Avg. Daily Census	Meals Prepared for Residents
\$1,306,852.52	\$1,274,190.66	99	10,507
Admissions / Discharges	Total Day Care Visits	Total OT treatments	Total PT treatments
9/10	0	835	676

- Our most recent staffing evaluation for 5-star Medicare ratings from the first quarter of this year show our hours per resident per day at 4 hours and 15 minutes. We continue to work on the Quality Measures and identify areas for improvement.

- We have partnered with the Sullivan County BOCES LPN program and are also working with Dominican University to allow students to complete their clinical hours at our facility in hopes the students become interested in working at the Center upon graduation. This partnership continues as does the partnership with Sullivan BOCES for the CNA program, we anticipate they will be coming to us in the second half of the school year.
- We are planning events for October such as a trunk or treat, Halloween party, games and contests for staff and residents and our families.
- We are working very hard to change the culture of the home and are working to create a family atmosphere. We feel this has helped increase the recent number of new hires. We continue to work to maintain the NY State staffing minimum and this continues to be tracked daily by the facility to ensure compliance and identify issues when the minimum is not met. I am happy to report that our number of staff and the staffing hours continue to improve.
- We have been working with Nursing staff and the staffing coordinator to balance out schedules, so they are consistent for all weekends and holidays. These changes have made it so that the weekends are more balanced, at this time we are concentrating on Sundays as our day with the most staffing needs, but we have seen overall improvement with the balance of staff with the changes made to the staffing schedules.
- We did not have any reportable incidents in August for residents. The one reportable incident for August was the water main break, which has since been closed and fully repaired. The boil water notice was removed earlier than anticipated and we have had no further water issues.
- We currently have no staff or residents with a positive COVID-19 test result. We continue to monitor as we enter the colder months where the number of respiratory infections historically rises in the population.
- For the month of August, we were able to fill the Business Office Manager position, hired a FT and a PD CNA, and a phlebotomist



Department of Community Services

For more information: (845) 292-8770, <https://sullivanyny.us/Departments/CommunityServices>

National Suicide Hotline: 988

Mobile Mental Health: (800) 710-7083

Children's Mobile MH: (845)701-3777

Care Management:

- The Care Management unit continues to actively engage and work with clients for both of the Health Home agencies and the HARP Services (Health and Recovery Plan) which are Medicaid and Medicaid Managed Care Health Plans. As of the end of August 2023, there are four active Assisted Outpatient Treatment (AOT) orders and two people on enhanced AOT services.

Adult & Children's SPOA:

- On August 10, 2023, the Adult SPOA Committee met via Zoom with five new cases reviewed, six previous cases were reviewed.
- The total of 140 beds with 206 people on the waiting list and 15 openings. (The waiting list was gone over again and people removed who cannot be contacted or have found housing elsewhere.)

SULLIVAN COUNTY DEPARTMENT OF COMMUNITY SERVICES						
STATISTICAL SUMMARY FOR: Aug 1, 2023 - Aug 31, 2023						
Prepared by : Frances Cole				CLIENTS		
	ON ROLLS:			ON ROLL:	CLIENTS	UNITS OF
PROGRAM	8/1/2023	ADMISSIONS	DISCHARGES	8/31/2023	SERVED	SERVICE
SC BEHAVIORAL HEALTH CLINIC ADULT	399	17	38	378	416	612
SC BEHAVIORAL HEALTH CLINIC CHILD	55	7	4	58	62	102
SC BEHAVIORAL HEALTH CLINIC FORENSIC	51	8	12	47	59	137
SC BEHAVIORAL HEALTH CLINIC MICA	17	3	2	18	20	Included In Clinic Adult
SC BEHAVIORAL HEALTH CLINIC MAT	6	0	1	5	6	Included In Clinic Adult
TOTAL MENTAL HEALTH	528	35	57	506	563	851
SC CARE MANAGEMENT	51	0	2	49	51	885
SC HEALTH HOME- ADULT	34	0	0	34	34	246
SC HEALTH HOME - KENDRA, AOT and HH+	7	0	0	7	7	26
SC HEALTH HOME - CHILD	10	0	0	10	10	114
SC HEALTH HOME - OUTREACH	8	0	0	8	8	307
SC CM CCSI					0	0
TOTAL HEALTH HOME CASE MANAGEMENT PROGRAMS	102	0	2	100	102	1,271
SC SPOA - Adult	39			39	39	333
SC SPOA - Child	11			11	11	93
TOTAL SPOA	50	0	0	50	50	426
	# of calls	# of ph interv	Outreaches	Hosp Ref	Admits	
MOBILE MENTAL HEALTH	N/A	N/A	N/A	N/A	N/A	

- Coordination of referrals and ongoing collaboration with service providers continues. Clients were recommended for/linked to various services, including: behavioral health treatment providers, RSS housing (apartment program and community residences), Access: Supported Housing, Sullivan PROS Program, OFA, APS, Action Toward Independence, Independent Living, Inc., and Care Management services.
- Children's SPOA Committee met in-person on August 24, 2023 and went over two (2) new referral and nine (9) previous referrals were reviewed.

Local Government Unit:

- Professionalizing the staff by recruiting bachelor level persons to train and retain. We have two staff persons who are interning and going for their master's degree and have hired 3x SSW I who started in late September.
- Clinic Redesign for improved access and sustainability – Lexington has relocated to Ferndale. We continue to work on collaboration for the best interest of patients, we are currently working with DFS to streamline the referral and information sharing process. Currently working with Astor for transition onsite.
- System of Care for Youth working with community partners to identify and fill gaps.
- Mental Health Care Committee For first responders – working on gaps and needs including first responder wellness and suicide prevention.

Senior Community Services Coordinator

- Continued participation in the HEALing Communities Study as a Wave 2 Community with ongoing planning and continued collaboration with community stakeholders.
 - The Safer Prescribing and Dispensing Practices Workgroup offered the following training to local prescribers, pharmacists, and pharmacy technicians: Xylazine: What Clinicians Need to Know About 'Tranq' in Heroin and Fentanyl. The next training of our educational seminar series is titled: "Buprenorphine Prescribing for Beginners." It is scheduled for 9/27/2023.
 - The Communications Workgroup kicked off Campaign 3: Staying in Medication Treatment for Opioid Use Disorder.
 - 60 Naloxboxes were purchased for the installation at various locations throughout Sullivan County.
 - As an Opioid Overdose Prevention Provider, additional Narcan kits were obtained and will continue to be distributed in our community, including, at the Sullivan County Jail.
 - Implementation of additional strategies is ongoing (i.e.: contract for the United Sullivan Website, bid for harm reduction vending machines, planning for a Narcan Provider Summit, sustainability planning, etc.)

Social Services:

For more information: (845) 292-0100, <https://sullivanny.us/Departments/familyservices>

Temporary Assistance

- Interviews continue for Social Welfare Examiner positions with a good amount of success. The First Division Wide Open House to share information on various open positions with interested members of the community was held on August 14, 2023. We have seen a positive response to the postings and job announcements. We hosted another division wide open house on September 18, 2023 which was also a modest success.
- Emergency Rental Assistance Program (ERAP) Rental arrears payments (as of 8/26/23):
 - 820 benefits, \$6,805,997.68, Average payment of \$ 8,300.00, Prospective rent payments- 602 benefits, \$1,974,851.91, Average payment of \$ 3,280.48
- Heating Repair and Replacement (HERR) and Clean and Tune HEAP programs remain open. Regular HEAP season should commence on November 1, 2023.
- The Temporary Assistance Unit started a Rental Supplement Program for individuals that are homeless or in fear of losing their housing. The RSP will assist in paying rent for those who have income but are below 30 % of the Area Median Income (AMI), the program will allow up to 50% of the AMI if other criteria is met. Details can be obtained through the Department of Social Services.
- Year 2 totals to date:
 - Arrears: \$11,080.50, Rent: \$188,031.97, Security deposits: \$34,665.00



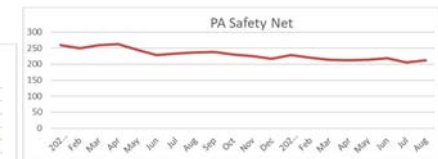
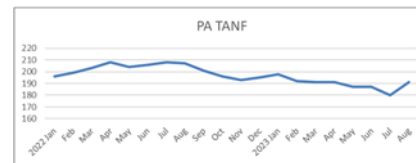
- 43 active cases are being served.
- 31 security deposits have been paid as well.

Medicaid:

- Due to the Family First Coronavirus Response Act (FFCRA) and COVID 19 Public Health Emergency of 2020, all active Medicaid recipients were given Medicaid continuous coverage. This meant that no person covered under Medicaid or it's umbrella of services would be discontinued for any reason other than by request, relocation or death for the duration of the Public Health Emergency.
- MA-SSI related recertifications with active SNAP benefits continue to be extended for a year based on their SNAP authorization if they submit a recert without income information. The state has also extended some of these cases automatically.

Public Assistance Case Trends

Public Assistance Cases (as of 8-31-2023)				
Temp. Assistance to Needy Families	Safety Net	Food Stamps	Medical Assistance	MA/Supplemental Security Income
191 (+11)	212 (+16)	5727 (-15)	3617(-51)	2479 (+22)
Homelessness Snapshot (as of 8-24-2023)				
Code Blue	Quarantined	Adults / Children	Sex Offenders	Total Homeless
0	0	100/45	17	145



Fraud Investigations (as of August 31, 2023)						
Collections	Cases Active	Cases Referred	Completed	Arrests	Pending arrests	Burials
\$14,187.03 (-592.87)	211 (0)	34 (-21)	34 (+2)	2 (0)	6 (+2)	4 approved (-4) \$7,240.00 costs (-\$7,025.00)
Child Support Enforcement Cases (as of August 31, 2023)						
Collections	Petitions Filed	Paternity Establishments		Total Cases		
\$607,464 (+14,082)	24 (+5)	11 (+5)		2,905 (-40)		

FOSTER CARE STATISTICS				CHILD PROTECTIVE STATISTICS			
	AUG 2023	Trend	Goal		2022	YTD 23	AUG 23
Kinship%	13.21%		20%	# New Reports	1480	991	104
Congregate Care%	18.87%		16%	# Indicated Reports	105	117	15
Total in Care	106		<100	Physical abuse	6	6	0
RTF	0			Emotional abuse	1	0	0
Diagnostic	2			Sexual abuse	7	9	0
RTC	9			Neglect	52	38	6
Group Home	2			Domestic violence	3	7	1
Therapeutic Foster Home	19			Educational neglect	20	34	4
Regular Foster Home	49			Substance abuse	14	23	4
Kinship	14			# Unfounded Reports	748	552	73
Other	11			# Court Ordered 1034s	46	23	1
Freed for Adoption	41			PREVENTIVE SERVICES STATISTICS			
Certified Homes	67		5x# in care	NEW REFERRALS	8		
Newly Certified Homes	1			TOTAL CASES	117		
Number of Closed Homes	0						
New Kinship Homes	3						
Pending Certification	5						

ADULT SERVICES UNIT:	2022 TOTAL	2023 YTD	2023 AUG
PERSONAL CARE AIDES			
CASES OPENED	17	10	0
CASES CLOSED	9	13	3
# CASES (AVG.)	30	30	27
PERS			
# CASES (AVG.)	0	0	0
APS REFERRALS			
16A Neglect/Abuse	79	28	5
16B Neglects Own Basic Needs			
16B Neglects Own Basic Needs	92	72	6
16B Untreated Medical Conditions	50	27	3
16B Self-endangering Behaviors	25	10	3
16B Unable to Manage Finances	34	30	3
16B Environmental Hazards	27	13	2
APS			
CASES OPENED	279	180	22
CASES CLOSED	303	183	24
# CASES (AVG.)	174	146	144
GUARDIANSHIPS			
OPEN	38	38	1

Public Health Department



Public Health
Prevent. Promote. Protect.

For more information on our report: (845) 292-5910, <https://sullivanny.us/Departments/PublicHealth>

CDC COVID INFO: www.cdc.gov/coronavirus/2019-ncov/science/community-levels.html

NYS Coronavirus Hotline: 1-888-364-3065

Sullivan County Public Health COVID Info Line: 845-513-2268

Director's Comments:

- Hired 2 LPNs from Adult Care Center @ Sunset Lake; started in September, hired Bilingual Community Health Coordinator.
- Dr. McDonald, Health Commissioner of NYS visited visit Sullivan County 8.15.2023; this luncheon was well attended and we made positive progress with our Orthodox Health Coalition outreach.
- Healthy Families staff relocated to Gladys Olmstead Building.
- Vacancies continue to challenge smooth operations of the department. We are actively working to recruit.

Health Education/Rural Health Network/Injury Prevention/Other:

- Education Department did a lot of outreach this month and got more involved in other community-based initiatives. We happily welcome our new Community Health Coordinator, Ericka, who started this month.
- This month has been filled with plenty of outreaches and meetings. RHN coordinator hosted RHN meeting for Q3, which went well but had low attendance. Preparing for future outreaches and social media week blitz's for RHN programming (Sept 1-7 Nutrition Week).

Outreach	Attended	Facilitated
August 6- Monster Run Monticello	August 28 Coffee Klatch at CCE	August 9- set RHN board meeting for August 24 @11:30
August 17- Rabies Clinic at Hanover	August 22- Epi meeting	August 10- DSI Time analysis meeting with Haley
August 18- Grahamsville LWF day 1	August 8- HF and Kid fest meeting	August 24 th RHN board meeting
August 19- Grahamsville LWF day 2	August 7-OEND Workgroup	Prepared Social Media Posts for National Nutrition Week (various)—tied to chronic disease
August 23- Liberty Back to School Carnival	August 11- UCCA meeting	August 29- Lunch with Anne-Louise (Sullivan 180) for community outreaches
	August 25- DTF Pillar Meeting	

Outreach	Facilitated	Attended
Roscoe and Livingston Manor summer school: art therapy (08/01 and 08/02)	Education Policy updates and edits	NYS Master Plan for Aging meetings
Bear Bash @ Tri-Valley (08/02)	Daily social media posts (planning and development)	Community Action networking meeting
MRC BLS Training (08/02)	Shared community partnership communications log	County transportation meeting/inquiries for MPA with Laura Quigley
Monticello Farmer's Market (08/03)	Education Department policy and procedures updates and edits	Quarterly meeting with county managers
Vet Fest (08/05)		Monthly SALT meeting
Monster 5k/10k (08/06)	Health/Kid Fest Meeting	Monthly DSI meeting
CYSHCN First Visit Folder	EMS provider presentation	Monthly Education meeting
Grahamsville Fair (08/18-8/20)	Water consumption challenge among staff	
BowWow Dog Walk (08/17)	Narcan training data entry for Healing Communities	Weekly education meetings
Condom refill at DFS	Organized/counted polio flyers with Amanda to go out to urgent cares	Commissioner McDonald Meet and Greet
Liberty Back to School (08/23)	Pre-health coalition meeting	Cares Pillar Meeting
Federation for the Homeless Outreach (08/24)		SCOEND workgroup meeting
Staff Outreach attendance		OEND Data workgroup
Outreach calendar updates		PARFACT meeting
Banana Man		

Early Care Program:

- CPSE caseload is up 7 from August of 2022
- EI referrals are up 2 from August of 2022.

Healthy Families:

- Healthy Families ended August with 50 enrolled families. (Capacity is 60 families.) FSS's have completed →114 home visits for the month out of the 136 expected.
- Healthy Families received 18 referrals. We have 46 referrals that Family Resource Specialist (FRS) is outreaching to. FRS completed 2 F.R.O.G.s in Aug.

MCH:

- 17 New referrals (11 opened to care; NTUC: 4 no RN need referred to HF; CYSHCN or MISN; 2 refused; 77 home visits by MCH RN; 3 Newborn Screens
- 5 referred to Healthy Families
- Increased and continued collaboration amongst all Maternal-Child programs

SCPHS Early Care Program Performance Indicators:													
Program/Indicator	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Trend
EI Referrals 2023	30	14	17	28	29	19	16	19	0	0	0	0	
EI Referrals 2022	22	17	35	23	26	31	20	17	24	17	21	11	
EI OSC Caseload 2023	86	86	98	110	111	112	100	96	0	0	0	0	
EI OSC Caseload 2022	75	75	84	94	104	115	123	114	96	92	88	93	
EI Active Cases 2023	199	191	198	241	246	243	245	245	0	0	0	0	
EI Active Cases 2022	183	185	198	210	222	234	249	250	225	195	203	209	
CPSE Caseload 2023	264	245	281	302	306	306	139	146	0	0	0	0	
CPSE Caseload 2022	246	254	260	270	276	276	196	157	191	164	170	239	
2023	Total Claimed		Total Paid										
School-Age	\$ 632,325.51		\$ 452,742.85										
Service Coordination	\$ 19,542.60		\$ 16,226.28										

- CARES Pillar occurred Aug. 15 continued projects to decrease stigma, provide positive information r/t MCH Nursing; HF; CPS/DFS programs – goals of decreasing NAS; increasing testing of infants at risk of NAS
- Asthma project and MCH outreach to resume in September.

Patient Services: Certified Home Health Agency/CHHA Census 2023

- The average daily census increased minimally from 190.8 to 193.4 with total patient days 5996 We saw 256 CHHA specific patients, 3 LTHHCP, and 36 MCH with a grand total of 295 patients on caseload throughout the month.
- 2 vacant RN positions, 1 RN on FMLA, one full time RN doing well on orientation and another Per diem RN progressing with orientation.

Disease Surveillance and Investigation and Emergency Planning:

- DSI continues the fight against Vaccine preventable disease! Over 600 cases of communicable disease were reported, the majority Lyme disease.

MRC:

- Animal First aid was scheduled for September but needed to be moved to November.
- We did have two new volunteers sign up this month.
- We will be canvassing volunteer for upcoming clinics as the weather changes.
- Radio ad to recruit will hopefully be running in October until the end of the year.

HIPAA Compliance:

- A monthly HIPAA compliance walk-through was conducted, revealing no violations.

SC Department of Public Health CHHA Specific Performance Indicators: 2023																	Current
Measure/Indicator	2022 YE Score	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Target 2023	Current vs. Goal	Trend	Best Practice
Admissions (2022)	1285	123	124	124	97	110	109	116	78								
Prior Year (2021)	1354	115	99	112	108	100	105	109	113	98	113	106	107				687
Census (agency) (2022)	3502	298	322	336	291	285	278	294	295								
Prior Year (2021)	3457	286	287	309	296	283	279	284	319	274	284	295	306				1810
Productivity	4.48	4.63	4.80	4.65	4.55	4.70	4.30	4.74	4.60					5.50			7
NTUC	23.8%	22.4%	32.5%	24.2%	26.4%	23.2%	28.5%	30.1%						20.0%			15%
Sample size		161	169	161	140	159	158	156									
Prior Year (2021)	24.8%	21.0%	23.3%	25.8%	22.9%	36.9%	17.1%	23.7%	21.2%	29.8%	24.5%	19.4%	20.5%				
Timely SOC	71.80	100.0%	99.1%	98.4%	100.0%	100.0%	100.0%	#####						100.0%			100%
Sample size		123	114	128	104	123	113	109									
Overtime: Avg	160.3	89	115	122	122	121	127	129	131					85.00			129
OT Totals: (2021)	104.6	89	141.9	136	121	119	155	142	142								
Lock Rate	79%	84.0%	85.0%	93.0%	92.0%	91.0%	83.0%	88.8%	84.2%								88%
Sample size		100%	100%	100%	100%	100%	100%										

Rabies related incidents*/needing treatment	STI	Tuberculosis	Lead Poisoning (investigated/total)	Covid Cases
<ul style="list-style-type: none"> 41 investigations, 20 dog bites- 4 animals tested (1 dog, 3 bats. 7 people treated with Post Exp prophylaxis, out of Sullivan county. No animals tested were (+) for rabies. 	25/25	Active Cases: - Total #- 0 Suspects: - Total #-0 Resolved - One Suspect immigration case. Case was cleared. Preventative Clinic - Total = 3 PPD's Administered: • Employees Total - 0	122 total tests completed. 1 new case	277 lab reported cases (+ 183) Hospitalizations d/t Covid remain low but are increasing.

Staffing Update: Position Title & No.	Notes
Community Svcs (12 Positions Vacant, 48 Authorized, 27.08% Vacant)	
Account Clerk, #3316	Approved to fill
Assistant Social Worker II, #2325	Approved to fill
Clinical Program Manager, #3457	Posted
CS Coordinator, #3506, #3540	Posted
Director, #1757	Approved to fill
Senior Account Clerk, #2820	Approved to fill
Staff Social Worker I, #130, #2267, #2320, #3288, PT#3308, PT#3638	Posted
Public Health (20 Positions Vacant, 80 Authorized, 25% Vacant)	
Director of Patient Services, #3158	Posted
Senior Typist, #716	Vacant
Bilingual Outreach Worker, Core #1972, CHHA #3452	advertising
Community Health Nurse #2333, #3420	no applicants
Licensed Practical Nurse #3620, (PD) #3476	Posted
PH Nurse #3419, #2729, #2185 (PD)#3264	Posted
Physical Therapist, #3555	2023 Budget
Registered Nurse, Core #849, CHHA #1636, D&T (PD)#3152	Posted
Senior Database Clerk, #3338	Vacant
Principal Account Clerk, #3028	Posted
Home Health Aide, #383	Posted
Training & Quality Improvement Coordinator, #3524	

Social Services (22 Positions Vacant, 176 Authorized, 12.5% Vacancy Rate)	
Contract Monitor, #3182	Admin - posted
Family Services Investigator, #309	CSEU – intend to restructure
Caseworker, #514, #1149, #1202, #1299, #2420, #2995, #3036, #3052, #3455, #3456, Caseworker (PT), #3516	Services – posted
Senior Account Clerk, #3557	Services – awaiting test results
Social Welfare Examiner, #2494, #2421, SWE Spanish #3604	Temporary Assistance – posted, no exam required!
Case Supervisor #2357, #3134	Services – interviewing
Senior Caseworker #241	Child Services - interviewing
Senior AC/DB #3223	TA – awaiting test results
Records Management Clerk #2495	Vacant
Account Clerk #2668	Vacant

Sullivan County

Legislative Memorandum

File #: ID-5704

Agenda Date: 10/12/2023

Agenda #: 1.

Narrative of Resolution:

**RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO
AUTHORIZE THE DONATION OF SOIL TO BENEFIT THE RURAL HEALTH NETWORK OF
SULLIVAN COUNTY**

WHEREAS, the Rural Health Network of Sullivan County is a collaborative effort between community partners to streamline information and services to the people we serve, and

WHEREAS, an ongoing project of the Rural Health Network is to create recycled, self-watering plant pots to teach children about the science of capillary action and how to turn ordinary household items into useful and sustainable tools, and

WHEREAS, Weiss Farms has offered to donate soil from their farm located in Swan Lake to benefit the project.

NOW, THEREFORE, BE IT RESOLVED, that the Rural Health Network of Sullivan County is authorized to accept the donation of soil to benefit the self-watering plant pots project.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

Click or tap here to enter text.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5849

Agenda Date: 10/12/2023

Agenda #: 2.

Narrative of Resolution:

**RESOLUTION INTRODUCED BY THE HEALTH AND HUMAN SERVICES COMMITTEE
AUTHORIZE AGREEMENTS FOR HEAP APPLICATION ASSISTANCE**

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: NTE \$10,000 (\$5,000 per contract)

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: Reviewed response of the request for proposal with Director of Purchasing and awarding contract to contractor.

WHEREAS, a request for Proposal, RFP 23-30, was issued for assistance with the County's HEAP application process; and

WHEREAS, the following proposals were received at the following applications rates:

PROPOSER

1. Independent Living, Inc.
2. Action Toward Independence

FEES

\$25.00 per application
\$15.00 per application

WHEREAS, the Sullivan County Department of Social Services has approved said fees and recommends that contracts be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute Agreements with the above proposers at the fees noted above, for the period of October 1, 2023 through September 30, 2024. This agreement may be extended on a yearly basis, for an additional four (4) years, under the same terms and conditions, upon mutual agreement; and

BE IT FURTHER RESOLVED, that the form of said agreement will be approved by the Sullivan County Attorney's Office.

Sullivan County

Legislative Memorandum

File #: ID-5850

Agenda Date: 10/12/2023

Agenda #: 3.

Narrative of Resolution:

Continue Bonus Payments through August 31, 2024 for Adult Care Center employees who volunteer to pick up additional shifts

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE HEALTH AND HUMAN SERVICES COMMITTEE TO CONTINUE THE BONUS PAYMENTS THROUGH AUGUST 31, 2024 FOR THE EMPLOYEES AT THE ADULT CARE CENTER WHO VOLUNTEER TO PICK UP ADDITIONAL SHIFTS

WHEREAS, the Sullivan County Legislature per Resolution No. 449-22 authorized a bonus payment to employees at the Adult Care Center for working additional shifts, and

WHEREAS, Resolution No. 449-22 has a sunset date of August 31, 2023 and the Administrator of the Adult Care Center has requested an extension of the time period to continue these bonuses to continue to assist with their critical staffing shortage, and

WHEREAS, the Sullivan County Legislature recognizes the need to continue these bonuses due to critical staffing needs of the facility and the need for staff to continue to volunteer to cover additional hours to maintain required staffing levels; and

THEREFORE, BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the continuation of bonuses of \$125.00 per occurrence to be paid to any staff member (part time or full time) who volunteers and actually works an additional seven and a half (7.5) or eight (8) hours additional, beyond that for which they are actually scheduled, during any weekend, defined as Saturday through Sunday; and

BE IT FURTHER RESOLVED, that, any Part Time or Full Time employees that work their regular schedule and volunteer for and works an additional 7.5 hours or 8 hours in any given week, by working no less than 3.75 or 4 additional hours for a total of 7.5 or 8 hours (as regularly scheduled) in any given day, will receive \$75 in addition to their regular pay, and it is further

BE IT FURTHER RESOLVED, Per-Diem workers, after working their two required shifts for the month, will receive \$150 after working three volunteer shifts in a week, and it is further

BE IT FURTHER RESOLVED, that the bonus pay provided for herein will only be granted if the employee works all of their regularly scheduled shifts for the particular week in which they claim to have earned the benefit. Bonus time will not be paid merely for volunteering for an additional shift after not working all scheduled shifts for the particular week; and it is further

RESOLVED, that the Sullivan County Legislature hereby adopts this shift incentive bonus program for a period of time ending on August 31, 2024, retroactively paying employees who worked the shifts outlined above, back to the September 1, 2023.