



Sullivan County County Legislature Meeting Agenda - Final

100 North Street
Monticello, NY 12701

Chairman Robert Doherty
Vice Chairman Michael Brooks
Legislator Nadia Rajs
Legislator Nicholas Salomone Jr.
Legislator George Conklin
Legislator Luis Alvarez
Legislator Joseph Perrello
Legislator Ira Steingart
Legislator Alan J. Sorensen

Thursday, March 30, 2023

8:30 AM

Government Center

Emergency Meeting

Call to Order and Pledge of Allegiance

Roll Call of Legislators

Reading of Emergency Meeting Notice

Resolutions

1. Appoint Kathleen Lara to the Industrial Development Agency Board [ID-5451](#)
2. Authorize contract for SCIA Terminal Project Assistance [ID-5452](#)
3. Modify the 2022 County Budget [ID-5453](#)
Attachments: [Year End #8 2022 Resolution Needed](#)
4. Creating a new Assigned Fund Balance within the General Fund [ID-5455](#)

Adjournment or Close

Sullivan County

Legislative Memorandum

File #: ID-5451

Agenda Date:

Agenda #: 1.

Narrative of Resolution:

Appoint Kathleen Lara to the Industrial Development Agency Board

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY LEGISLATORS DOHERTY AND BROOKS TO FILL A VACANCY ON THE SULLIVAN COUNTY INDUSTRIAL DEVELOPMENT AGENCY:

WHEREAS, the County of Sullivan (“County”) and the Industrial Development agency have enjoyed a long and mutually beneficial relationship; and

WHEREAS, the Industrial Development Agency attracts economic development projects which promote job creation in Sullivan County; and

WHEREAS: The By-Laws of the Industrial Development Agency provides to its Administration by a Board Nine (9) Directors; and

WHEREAS, Recent retirements / resignation has created an open seat on the Board of Directors of the IDA; and

WHEREAS: The IDA functions most effectively when all Board seats are occupied; and

WHEREAS: The Sullivan County IDA, has a tradition of including among its Directors both Community and Business Leaders from across Sullivan County; and

WHEREAS: The Sullivan County Legislature seeks to appoint Community Members who have a demonstrated committed to their community as well as a record of successfully developing and maintaining businesses in Sullivan County.

NOW, THEREFORE, BE IT RESOLVED, that the Legislature of Sullivan County hereby appoints Kathleen Lara, of the Town of Thompson to fill a vacancy on the IDA board; and

BE IT FURTHER RESOLVED, that these appointments shall become effective immediately.



Sullivan County

Legislative Memorandum

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File #: ID-5452

Agenda Date:

Agenda #: 2.

Narrative of Resolution:

Authorize contract for SCIA Terminal Project Assistance

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY LEGISLATORS DOHERTY, BROOKS, AND CONKLIN, TO AUTHORIZE CONTRACT FOR SCIA TERMINAL PROJECT ASSISTANCE WITH MCFARLAND JOHNSON, INC.

WHEREAS, McFarland Johnson, Inc., 49 Court St., Suite 240, Binghamton, NY 13901 is the current Airport Consulting Engineer; and

WHEREAS, the County of Sullivan is in the process of designing and constructing a new terminal building at the Sullivan County International Airport; and

WHEREAS, the County has identified several tasks related to the terminal project with which it requires engineering assistance from McFarland Johnson, including but not limited to conducting a Project Labor Agreement Study and various FAA project specific tasks; and

WHEREAS, McFarland Johnson, Inc. has provided the Division of Public Works a fee schedule regarding these identified tasks.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to enter into contract with McFarland Johnson for these engineering assistance services, in such form as the County Attorney shall approve, in an amount not to exceed \$60,000.



Sullivan County

Legislative Memorandum

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File #: ID-5453

Agenda Date:

Agenda #: 3.

Narrative of Resolution:

Modify the 2022 County Budget

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY GEORGE E. CONKLIN, CHAIRMAN OF THE MANAGEMENT AND BUDGET COMMITTEE

WHEREAS , the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2022 be authorized.

**2022 Year End #8 Resolution
Sullivan County Budget Modifications 2022**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-9950-90-9005 - TRANSFERS TRANSFERS CAPITAL PROJECT			2,425,264	
A-9999-R4089-R167 - FED AID OTHR DEPARTMENTAL AID	2,425,264			
A Fund Total	2,425,264	-	2,425,264	-
CL-8160-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV				65,523
CL-8160-40-4013 - CONTRACT CONTRACT OTHER			1,437,660	
CL-8160-47-4701 - DEPT RENTALS				1,016
CL-8160-47-4708 - DEPT INSURANCE				40,627
CL-8160-R2130-R247 - REF/GARBAGE FEE MISC FEE/REIMBURSMNT	1,274,520			
CL-8160-R3989-R167 - ST AID HOME/COMM ASSIST DEPARTMENTAL AID	55,974			
CL Fund Total	1,330,494	-	1,437,660	107,166



Sullivan County

Legislative Memorandum

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File #: ID-5455

Agenda Date:

Agenda #: 4.

Narrative of Resolution:

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY GEORGE E. CONKLIN, CHAIRMAN OF THE MANAGEMENT AND BUDGET COMMITTEE CREATING A NEW ASSIGNED FUND BALANCE WITHIN THE GENERAL FUND TO ALLOW THE COUNTY OF SULLIVAN TO COMPLY WITH BEST PRACTICES IN HAVING TWO MONTHS OF EXPENDITURES AVAILABLE FOR POTENTIAL FUTURE FINANCIAL DOWNTURNS

WHEREAS, the Sullivan County Fund Balance Policy requires that the County have two months of General Fund expenditures set aside to mitigate any potential future financial shock, and

WHEREAS, the 2023 General Fund budget appropriates approximately \$189 million which requires the County to have \$31.5 million, representing 2 months of expenditures, set aside in a fund,

WHEREAS, the County Manager and County Treasurer recommend that the County place \$31.5 million into a newly created Assigned Fund Balance entitled Fund Balance Policy.

NOW, THEREFORE, BE IT RESOLVED, that Sullivan County Legislature hereby creates and funds a new Assigned Fund Balance within the General Fund in the amount of \$31.5 million, effective December 31, 2022:

Assigned Fund Balance - Fund Balance Policy	\$31,500,000
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BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorizes the County Manager and County Treasurer to adjust the “Fund Balance Policy” Fund Balance to reflect two months of General Fund

Appropriations.