



# Sullivan County

100 North Street  
Monticello, NY 12701

## Planning, Real Property and Economic Development Committee

### Meeting Agenda - Final

Chairman Ira Steingart  
Vice Chairman Michael Brooks  
Committee Member George Conklin  
Committee Member Nadia Rajsz  
Committee Member Nicholas Salomone Jr.

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Thursday, November 3, 2022

10:00 AM

Government Center

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#### Call To Order and Pledge of Allegiance

#### Roll Call

#### Comments:

#### Reports:

1. **County Treasurer - Nancy Buck**
2. Real Property Tax Services - Chris Knapp [ID-5009](#)  
**Attachments:** [Real Property Tax Services Monthly Report for 9.2022](#)
3. Division of Planning - Freda Eisenberg [ID-5014](#)  
**Attachments:** [October 2022](#)  
[Sept 22 AG report](#)
4. Division of Community Resources - Laura Quigley [ID-5018](#)  
**Attachments:** [2022 PCD DCR November Report](#)
5. Visitor's Association - Roberta Byron Lockwood [ID-5024](#)  
**Attachments:** [November2022.docx](#)
6. IDA - Jen Flad [ID-5025](#)  
**Attachments:** [10-22 IDA Activity Report.docx](#)
7. **Partnership for Economic Development - Marc Baez**
8. **Chamber of Commerce - Jaime Schmeiser**

**Discussion: none**

**Public Comment**

**Resolutions:**

1. TO AUTHORIZE THE APPROVAL AND ADOPTION OF THE SULLIVAN COUNTY COMPREHENSIVE HOUSING STRATEGY [ID-5007](#)  
**Attachments:** [Sullivan County Housing Survey\\_for printing](#)
2. TO CORRECT THE 2022 TAX ROLL OF THE TOWN OF MAMAKATING FOR TAX MAP# 2.-1-22 [ID-5010](#)
3. TO AUTHORIZE A MODIFICATION OF A CONTRACT WITH DELTA ENGINEERS, ARCHITECTS & LAND SURVEYORS, DPC, SUCCESSOR IN INTEREST TO HAAS LANDSCAPE ARCHITECTS, TO PROVIDE ADDITIONAL CONSTRUCTION SUPPORT SERVICES FOR THE NYS DEC FISHING ACCESS LOCATED IN THE TOWN OF HIGHLAND, NY [ID-5011](#)
4. TO CORRECT THE 2020 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #107.-1-9 [ID-5012](#)
5. TO CORRECT THE 2021 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #107.-1-9 [ID-5013](#)
6. TO CORRECT THE 2022 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #107.-1-9 [ID-5015](#)
7. RESOLUTION TO AUTHORIZE HOLDING A PUBLIC HEARING REQUIRED FOR PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM [ID-5023](#)

**Adjourn**



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-5009

**Agenda Date:** 11/3/2022

**Agenda #:** 2.

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## Real Property Tax Services Monthly Report for September 2022

### Real Property:

We continue to provide services internally, to the assessment community and to the public. The department continues to be busy with the uptick in real estate activity.

### Deed and subdivision count:

These statistics through the end of **September** 2022:

**September deed count: 399**

**2022 total: 3916**

2021 total: 3871

**September Subdivision Lots: 11**

**2022 total: 506**

2021 total: 390

### Director's activities for the month of September:

- Attended a meeting of the Real Property Advisory Board
- Reviewed and made recommendations on 11 correction of error applications
- Processed 1 application to renounce a previously granted exemption (RP-496)

### General office activity for the month of September:

- Answered numerous 911 address inquires
- All employees attended a 3 day class to learn how to maintain tax maps in a parcel fabric environment. The office will begin maintaining the county's tax maps in a parcel fabric environment by the end of 2022.

### E-911:

**September new addresses assigned: 26**

**2022 Total: 333**

2021 Total: 955

**September new roads created: 0**

## S.C.R.P.T.S. DEED/SUBDIVISION REPORT

MONTH OF		September	2022	DEEDS		SUBDIVISION LOTS	
SUBDIVISION LOTS	DEEDS	TOWN	MONTH	2021	2022	2021	2022
5	39	BETHEL	JANUARY	413	507	11	13
	8	CALLICOON	FEBRUARY	397	401	49	80
	10	COCHECTON	MARCH	459	436	14	24
	12	DELAWARE	APRIL	441	384	13	57
2	61	FALLSBURG	MAY	388	425	66	29
	5	FORESTBURGH	JUNE	477	435	149	39
	8	FREMONT	JULY	461	457	44	61
	15	HIGHLAND	AUGUST	437	472	40	192
	40	LIBERTY	SEPTEMBER	398	399	4	11
	18	LUMBERLAND	OCTOBER				
	58	MAMAKATING	NOVEMBER				
	10	NEVERSINK	DECEMBER				
	22	ROCKLAND	TOTAL	3871	3916	390	506
4	80	THOMPSON					
	13	TUSTEN					
11	399						
		<b>3916 NEW DEEDS RECEIVED IN 2022</b>					
		<b>506 NEW SUBDIVISION LOTS FILED IN 2022</b>					

This report reflects the number of deeds received through September 2022.

0 units of the Subdivision lots total for September 2022 were Condos.

## S.C.R.P.T.S. E-911 ADDRESS REPORT

MONTH OF		September	2022	NEW E-SITES ADDED			ADDRESS VERIFICATION & OTHER ISSUES	
NEW E-SITES ADDED	ADDRESS VERIFICATIONS ETC	TOWN	MONTH	2021	2022	2021	2022	
4	3	BETHEL	JANUARY	204	14	6	21	
3	1	CALLICOON	FEBRUARY	18	11	3	7	
0	0	COCHECTON	MARCH	10	141	11	11	
1	0	DELAWARE	APRIL	180	11	14	11	
1	1	FALLSBURG	MAY	211	34	8	8	
0	0	FORESTBURGH	JUNE	151	33	7	23	
1	0	FREMONT	JULY	121	26	9	17	
3	1	HIGHLAND	AUGUST	43	37	13	6	
3	1	LIBERTY	SEPTEMBER	17	26	3	11	
0	0	LUMBERLAND	OCTOBER					
7	0	MAMAKATING	NOVEMBER					
0	1	NEVERSINK	DECEMBER					
0	0	ROCKLAND						
2	2	THOMPSON						
1	1	TUSTEN						
		OUTSIDE CO.	TOTAL	955	333	74	115	
<b>26</b>	<b>11</b>	<b>333 New E-Sites added in 2022</b>						
		<b>115 Address verification, address changes, and other issues, 2022</b>						

This report reflects the number of new E-Sites created through September 2022

Other issues include road name issues, address changes and corrections, etc.



# Sullivan County

## Legislative Memorandum

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**File #:** ID-5014

**Agenda Date:** 11/3/2022

**Agenda #:** 3.

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# DIVISION OF PLANNING, COMMUNITY DEVELOPMENT & ENVIRONMENTAL MANAGEMENT

## ACTIVITY REPORT October 2022

### CONTENTS

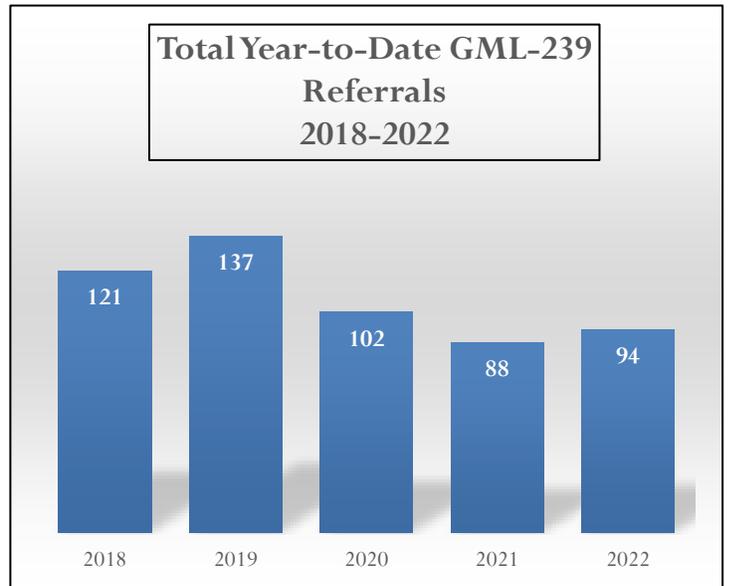
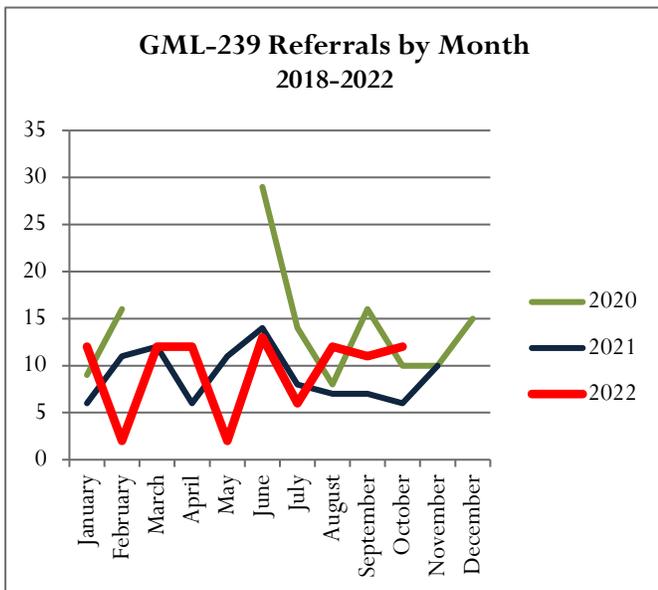
- I. Planning
- II. Sustainable Energy
- III. Parks, Recreation & Beautification
- IV. Grants
- V. Agriculture & Farmland Protection

### I. PLANNING ACTIVITY

#### Land Use Planning & Technical Assistance:

- **GML-239 Referrals**

- 12 referrals received, with actions in 7 municipalities; quantity remains generally consistent with recent years; however, there’s been a noticeable increase in referrals over the past three months compared with the same period last year – 35 v. 20



<b>GML-239 Referrals, September 2022</b>					
Date Received	Date Requested	Project Name	Action Type	Referral ID #	Legislator
10/13/2022	10/31/2022	Agudah Israel Camp Division	Special Use Permit	LIB22-13	Luis Alvarez
10/13/2022	10/31/2022	Camp HASC	Special Use Permit	LIB22-12	Luis Alvarez
10/13/2022	10/31/2022	Machne Gila Camp	Special Use Permit	LIB22-11	Luis Alvarez
10/14/2022	11/7/2022	Sullivan Regency	Site Plan Review	MON22-04	Alan Sorensen
10/13/2022	11/1/2022	Lands of Curry	Subdivision Review	NEV22-03	Michael Brooks
10/6/2022	11/2/2022	Western Sullivan Properties	Subdivision Review	ROC22-04	Michael Brooks
9/30/2022		Jumpcha Picnic Grove, Inc.	Site Plan Review	THO22-10	Alan Sorensen
10/18/2022	12/14/2022	Weiss Realty	Site Plan Review	THO22-11	Alan Sorensen
10/21/2022	11/9/2022	GQ Machining	Special Use Permit	CAL22-05	George Conklin III
9/27/2022	10/21/2022	Townhouse Zoning Revisions	Adoption/Amendment of Zoning Map	FAL22-19	Joseph Perrello
10/4/2022	10/26/2022	Rabbinical College of OHR	Area Variance	FAL22-20	Joseph Perrello

- **Land Use, Strategic and Comprehensive Planning**
  - *Countywide Resiliency Plan:*
    - Advisory Committee kick-off meeting held September 29<sup>th</sup>
    - Stakeholder interviews being scheduled, including representatives of each municipality in the County
    - Coordination with SC GIS and University of Albany (preparer of the Hazard Mitigation Plan) on mapping for existing conditions inventory
  - *Housing Plan:*
    - Revised draft completed and presented to the Legislature for adoption
    - Initial discussions on next steps for implementation
    - Met with the Hudson Valley Pattern for Progress’s new Center for Housing Solutions team to explore opportunities for collaboration

**Recreation, Quality of Life & Tourism-based Economic Development**

- **Sullivan O&W Rail Trail**
  - Trail buildout and improvements: Neversink Crossing
    - Revising Initial Project Proposal (IPP) package in response to NYS DOT comments
    - Draft design report delayed, pending NYS DOT acceptance of IPP

- Tree clearing initiated by Town
- Ongoing coordination with Coordinated project requirements with consultants, Town, State & Federal funding sources; project remains on track for Spring 2023 bidding
- Trail buildout and improvements: Parksville North
  - Town of Liberty submitted application to Sullivan Renaissance for 2022 Golden Feather funding
  - Alta to provide proposal, with costs, for design of Phase 1a of this project, consisting of a combination on and off-road connection from the existing northern trailhead in Parksville to the rail bed on the other side of Route 17
- Trail buildout and improvements: Other
  - Alta to provide proposal, with costs, for design of on-road connections from Ferndale to Liberty, paving of remaining Hurleyville section, and upgrades and wayfinding needed for the anticipated Mountindale to Liberty stretch
- Outreach and events committee
  - HO&WL planned for October 29<sup>th</sup> in Hurleyville
  - Rack card design drafted by Alliance partner Sullivan Renaissance to promote 2023 four season cycle of trail events. See next page.
- **New County Park Project (Callicoon)**
  - Interim park closed sign installed; DPW security fence installation partially complete; on track for completion by November
  - Webpage being developed to include information on park progress
  - News release announcing park and naming contest being prepared for November, for issue upon completion fence, webpage
  - Ongoing work with DPW to assess remnants of electrical system and develop a plan to address safety and potential utilization
  - Ongoing work to finalize National Fish and Wildlife Fund grant contract, which will support:
    - Design and permitting of parking and access area
    - Invasive speciation remediation
    - Signage

#### **Highland Access Improvements**

- Contract executed and work commenced
- On-site meeting held with project partners and permitting agencies on 10/21
- On-site meeting with NYS funding agencies and Friends of the Upper Delaware on 10/28 r



**ALL ABOARD FOR ADVENTURE ON THE**  
**Sullivan O&W**  
**Rail Trail**  
 A TRAIL FOR ALL SEASONS



## Upcoming Events

**SnO&W Fun Run**  
 February 25, 2023

A wintry walk and snowshoe...It's 'snow' much fun!



**National Trails Day**  
 June 3, 2023

Experience the trail by volunteering on an O&W Rail Trail project.



**BowWO&W Walk**  
 August 10, 2023

Celebrate the dog days of summer with this canine-friendly event.



**HO&WL**  
 October 27, 2023

A spooky and historical guided evening walk.



*For more information: [www.SullivanOandW.com](http://www.SullivanOandW.com)  
 Follow on Facebook and Instagram*

The Sullivan O&W Rail Trail Alliance includes representation from trail communities: Town of Mamakating • Village of Wurtsboro • Town of Fallsburg • Village of Woodridge • Town of Liberty • Village of Liberty • Town of Rockland • Village of Monticello • Town of Thompson

And partnering community organizations:  
 Catskill Mountainkeeper • Cornell Cooperative Extension  
 Open Space Institute • Orange County Land Trust • Delaware Highlands Conservancy • Sullivan 180 • Sullivan Renaissance  
 Sullivan Catskills Visitors Association

**Community Development & Revitalization**

- **2022 Plans & Progress Program**
  - Ongoing work processing project vouchers and reimbursements
- **Sullivan County Land Bank Corporation (SCLBC)**
  - Broadway Theater Feasibility Study draft revised, nearing completion;
  - Issued RFP for 91 Chestnut Street

- Fielding inquiries on a variety of vacant lot purchases
- Preparing application for additional round of EPA Brownfield Assessment grant
- Preparing RFP for organizational strategic plan, funded by recent NYS grant
- **CDBG Housing**
  - Ongoing outreach to grant sub recipients for housing assistance launched.
- **Other**
  - Responding to NYS Main Street project monitoring inquiry.

## **Economic Development**

- **CDGB grants**
  - Ongoing work to process existing grants.
  - Working with special needs education center on resubmission. New public hearing will be required.
- **Revolving Loan Fund**
  - Worked with Director of Communications Dan Hust on news release to promote loans. Resulted in Spectrum News segment:  
[https://spectrumlocalnews.com/nys/udson-valley/news/2022/10/21/sullivan-county-offers-loan-funds-to-entrepreneurs?cid=app\\_share](https://spectrumlocalnews.com/nys/udson-valley/news/2022/10/21/sullivan-county-offers-loan-funds-to-entrepreneurs?cid=app_share)
  - Three applications are pending submission of additional documents
  - Three new inquiries as a result of the news release.
  - All active loans current.

## **II. OFFICE OF SUSTAINABLE ENERGY (OSE)**

### **Projects**

- “Clean Path”
  - An application for the “Clean Path” has been submitted to the NYS Public Service Commission. Information has been routed to Public Works and Planning for review. This is a recent application and updates will be provided as staff get further into review and public input/outreach opportunities are identified.

Clean Path is a 178 mile long, 1,300MW high voltage direct current (HVDC) transmission line and associated facilities. The transmission line will run from the Fraser Substation in Delaware County to the Rainey Substation in Queens. Staff is reviewing the plans to identify any potential impacts of the project as it traverses Sullivan County, during the construction phase and after it is made operational. The Project is designed to be constructed and operated predominantly within existing transmission line and road ROWs in order to minimize impacts.

- Climate Smart Recertification
  - Work continues on the County’s recertification of its status as a Bronze-certified Climate Smart Community. This includes generating concise descriptions of qualifying climate actions, assembling key data and supporting documents, and updating information about ongoing County initiatives.
- SUNY Sullivan Energy Project
  - Construction phase of the SUNY Sullivan energy project remains on track for completion by 12/31/2022, with the exception of window replacements (likely to take place in the late Spring of 2023). There is no change to the final cost of the project to the County.

### **Public, Agency, and NYS Engagement**

- In partnership with SC Executive Director of Human Rights, outreach was conducted in the towns of Liberty, Thompson (Monticello Village), Fallsburg and Mamakating which are the Sullivan County municipalities likely to have communities designated as “Disadvantaged Communities” by the NYS Climate Action Council. Discussions centered around community priority projects and opportunities to secure/advocate for funding to support.
- OSE is updating the department’s web pages to provide timely consumer information for County residents and businesses regarding NYS and utility resources for energy retrofits, renewable energy, on-site electric vehicle charging equipment and energy planning EVSE; to update reports on County initiatives; and to incorporate new information about state and regional initiatives.

### **Administrative**

- A kick-off meeting was held with an internal implementation committee for the recently acquired Amplifund for Grants Management software. Team members are in the process of gathering the necessary data to populate the system and to incorporate County policies and procedures in the software.
- An RFP was developed and issued for design and engineering services associated with County Parks. Nine responses were received and are under review.

## **III. PARKS, RECREATION & BEAUTIFICATION**

### **Park Planning and Management**

- RFP for Design, Engineering and Permitting Services
  - Nine responses received, currently being reviewed
- New park in Callicoon
  - Park staff have been clearing brush and debris at the Callicoon Park.
  - Working with Planning on grant implementation, as noted above.

### **Parks & Rec Events**

- Sullivan County's new and past poet laureate conducted a Poetry and Art event at the D&H Canal Interpretive Center on October 1, 2022.
- The Parks Department teamed up with the Mamakating Library and the Bashakill Association to host a guided walk along the D&H Canal on October 23, 2022.
- The Sullivan County Historical Society is sponsoring their annual Open House and Theme Tree Exhibition on Saturday, December 3rd.

### **IV. GRANTS**

- Participating in group working on Amplifund set up.
- Ongoing grant monitoring and administration.

### **V. AGRICULTURE & FARMLAND PROTECTION**

- CCE September Ag and Food systems report below

**UPCOMING WORKSHOPS**

**Fall 2022 Update on Highly Pathogenic Avian Flu Workshop** - October 12th from 7-8pm. Highly Pathogenic Avian Influenza (HPAI) is still circulating in the US, with the number of cases in both commercial and backyard flocks increasing as we head into fall. To date, we have seen 468 cases in the country, affecting over 46 million poultry across 40 states. Wild bird positives are nearing 2,500 nationwide. Now, we are seeing cases increase with the weather cooling and the fall migration beginning. All poultry famers, hobbyists, and enthusiasts are invited to join Cornell Cooperative Extension's Livestock Program Work Team and the NYS Department of Agriculture and Markets to learn more about this disease, what we know so far about the current outbreak, and how we should prepare moving into the heart of the fall migration. This online event is free.

**Cornell Small Farms: BF 130- Intro to Poultry Production:** 6-week online course, November 1st- December 6th, 6:00-7:30pm. This course is for aspiring and beginning farmers seeking to learn about poultry production and the marketing, processing, and sales of poultry and poultry products in New York State. At the completion of this course, you will: Know the basics of poultry production from field to plate, have knowledge of breed selection, production systems, flock management practices, and cost of production, identify rules and regulation for sale of poultry products to various market outlets. Michelle Proscia, CCE Ag Educator will co-teach this class.

**TECHNICAL ASSISTANCE:**

**Farm Visits: 3 Technical Assistance/Inquiries: 112 Horticulture Inquiries/ID: 19**  
Agritourism, FSMA, Business and Marketing Plans, Sales Channels, beginning farmer, livestock pricing, poultry production, plant pests, disease, and ID, orchard production, whole farm planning, farmers markets, Farm to School, ag assessment, financial planning, soil tests, agricultural districts, Dry and Cold Storage, Grant and Funding sources.

**PROJECTS**

**Agricultural Districts Program-** The Commissioner of NYS Department of Agriculture and Markets has received and certified the new amendment to Ag District #4, adding over 1,000 acres to the district. Staff have assisted the County Planning department with providing technical comments for two, 239 Reviews for properties located in an agricultural district.

**Local Food Promotion Project:** Sullivan County Food Security Coalition (SCFSC) has been meeting formally since the beginning of this year. The group consists of not-for-profit service agencies, government, and volunteers who work in the food supply chain, food access, distribution and feeding services. The group is working towards collaboration, filling service gaps, and producing information for distribution to create digestible information accessible to those in emergency need for food assistance. The Sullivan Catskills Regional Food Hub is seeking funding for operations and has been tapped as a central location for food aggregation to those organizations within the SCFSC and others who take in donations from regional sources.

**Other Project/Research Updates:** Staff continue to work on implementing or close out the following grant projects: NYS Farm to School, Farm Food Safety Program, Northeast SARE Research grant, RFSP Livestock grant, Fresh Connect Food Box Program, Farmers Market Promotion Project and the Rural Business Development grant.

**Sullivan Fresh Market Update:**

Customers from the Sullivan Fresh Farmers' Market attended a variety of healthy cooking demo throughout the summer, from local chefs and CCE SNAP-ED Educator Bee Moser. Participants earned \$20 in Sullivan Fresh Bucks to buy fruits, vegetables, meats, dairy and eggs at any Sullivan Fresh market when they attend a wellness class at the market, thanks to our partners at the Rural Health Network. Classes took place at select Mobile Market stops and every Sullivan Fresh Monticello Farmers' Market during the summer.





# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-5018

**Agenda Date:** 11/3/2022

**Agenda #:** 4.

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# Division of Community Resources Monthly Report November 2022

## Workforce Development

- ✓ The bi-weekly recruitment events are back at the Career Center:
  - October 27 from 10am to 4pm – Old Navy
  - Nov 4 from 12 to 4pm - Achieve Rehab and Nursing  
They offer paid training for Certified Nurse's Aide.  
Anyone hired must be willing to get vaccinated.
  - Nov 18 from 11am to 3pm - Resorts World Catskills
  
- ✓ Meeting are underway with the college to continue work on training needs in certain trades. A broader meeting is scheduled for early November. Workforce focus is on short term, non-credit training in trades that can lead to employment.
  
- ✓ Department of Labor updates: Bi-weekly, statewide calls continue; Virtual Career Centers should be rolling out soon; Coursera for online learning is in place and CWD assigned two staff as administrators; currently under a Financial Management, Procurement, Property Manage & Monitoring Audit; new audit of participant review to start in November; local performance negotiations for federal WIOA have been completed for the Program Years 2022 and 2023.
  
- ✓ Work Readiness Training, LLC was awarded a contract to provide leadership development services to WIOA eligible juniors and seniors at Fallsburg High School starting in September. The program will provide 6 to 8 experiential learning leadership activities incorporating non-profit and business opportunities for civic engagement, service learning and work readiness programs. Students will present at the end of the school year to the Fallsburg School Board of Education and the Workforce Development Board. A total of 30 youth are slated to be served. The program is underway.
  
- ✓ The Director of CWD is now on a monthly Training & Development Committee which consists of many local businesses, agencies and the Chamber of Commerce. Virtual and in-person trainings are being put together by these groups for areas needed such as soft skills training, public speaking, etc. CWD is working with other members of this committee to put an event together for February on how to create an inclusive and diverse work environment.

- ✓ The Disability Resource Coordinator position will work to support and expand partnerships, collaboration, service coordination, and service delivery across multiple education, workforce and disability systems. The increased coordination with systems and the business community will help to create sustainable career paths. Participants collecting SSI or SSDI are able to go to work under this program. This position is fully funded by a grant through DOL under NY SCION. Required fingerprinting has been done and we are awaiting the background checks to be completed. Referrals are now in process and participants being seen.

### **Labor Market Data for September 2022 compared to September 2021**

- ✓ Sullivan County saw an increase 7.2% (2,000) in total nonfarm jobs and an increase 9.1% (2,000) in total private sector jobs.

Sullivan County had the fastest growth year over year in the Hudson Valley region for private sector job gains (9.1%).

Sullivan County had the highest nonfarm growth rate among small counties in the NYS at 7.2%. Seneca County followed with an increase of 3.6%.

*Please note:* The net month (August '22 – September '22) showed a loss of -4.8% (-1,500) nonfarm jobs and a loss of -7.7 (-2,000) private sector jobs.

- ✓ For Sullivan County the largest job gains were:
  - Leisure & Hospitality at 32.5% (1,300)
  - Other Services at 20% (200)
  - Manufacturing at 11.8% (200)
  - Information at 100% (100)
  - Natural Resources, Mining & Construction at 7.7% (100)
  - Business and Professional Services at 5.9% (100)

Education & Health Services, Government, Trade, Transportation and Utilities along with Financial Activities showed no job growth in September 2022 over September 2021.

- ✓ NYS showed an increase of 4.1% (377,600) in total nonfarm jobs and 4.7% (361,400) in private sector jobs.

The largest jobs gains were found in:

- Professional & Business Services at 6.8% (87,100)
- Education and Health Services at 4.2% (85,700)
- Leisure & Hospitality at 10% (79,400)
- Trade, Transportation & Utilities at 3.8% (54,600)

- ✓ The Hudson Valley region showed an increase of 4.3% (38,500) in total nonfarm jobs and an increase of 4.6% (34,700) in private sector jobs.

The largest job gains were found in:

- Professional and Business Services at 8.8% (9,800)
- Education and Health Services at 4.3% (8,800)
- Leisure & Hospitality at 8.6% (7,200)
- Natural Resources, Mining & Construction at 6.7% (3,800)
- Government at 2.7% (3,800)

The Region's job losses were in:

- Financial Activities at -3.4% (-1,500)

- ✓ Sullivan County's unemployment rate was 2.9% for September 2022 down from 4.0% in September 2021.

September 2022 had 38,200 people in the labor force (37,100 employed & 1,100 unemployed). This reflects an increase of 2,200 employed and a decrease of -300 reporting as unemployed for an overall increase of 1,800 people in the labor force compared to September 2021.

There is a decrease of -1,700 in the labor force from August 2022 to September 2022. This reflects a decrease of -1,500 employed and a decrease of -200 reporting as unemployed.

- ✓ The Hudson Valley's unemployment rate for September 2022 is 2.8% compared to 3.9% in September 2021.
- ✓ NYS's unemployment rate was 3.9% in September 2022 compared to 5.7% in September 2021.
- ✓ The September 2022 unemployment rates across the 62 NYS counties ranged from a low of 2.4% for Columbia, Saratoga and Yates counties to a high of 7.2% for Bronx County. Sullivan County with a 2.9% rate ranked 30th in the State along with Cayuga, Orange and Westchester counties.
- ✓ Hudson Valley unemployment rankings for September 2022:
  - # 6 Rockland County at 2.6%
  - #12 Putnam County at 2.7%
  - #19 Dutchess County at 2.8%
  - #19 Ulster County at 2.8%
  - #30 Sullivan County at 2.9%
  - #30 Westchester County at 2.9%
  - #30 Orange County at 2.9%

## **Transportation**

- ✓ Two additional routes were added to Move Sullivan effective September 1<sup>st</sup>. Some changes are being made to routes to better serve communities.

## **Community Assistance Center (CAC)**

- ✓ The Hudson Valley Food Bank began providing a monthly mobile food pantry at the Community Center in Freemont. Volunteers are from the Long Eddy VFW Ladies Auxiliary. The pantry will be the second Thursday of the month from 11am until 1pm.
- ✓ The CAC has been coordinating the countywide mask and test kit distribution.
- ✓ The team continues to provide referral and assistance to callers looking for vaccines and/or information.
- ✓ The CAC remains active providing food assistance deliveries as well as connections to community resources.
- ✓ The Thursday Food Bank deliveries to the pantries are now twice a month. Salvation Army box deliveries continue unchanged.

## **Office for the Aging - Monthly Report: September 2022**

### Highlights:

- ✓ Continue to assist with CAC efforts distributing masks and test kits, answering phones, providing referrals and information and vaccination access.
- ✓ OFA newsletter. "The Monthly Hoot" has been successfully received so far, distribution includes libraries, town halls, OFA clients via meal delivery, supermarkets, restaurants, other county buildings and direct mail.
- ✓ Participation as board member at large of Association on Aging in NY.
- ✓ Continue to participate in Sullivan County Food Security Roundtable.
- ✓ Along with Division, participated in various community outreach events.
- ✓ Transition of meal contract to Jail effective October 3.
- ✓ Processed 150 HEAP applications so far. Season starts November 1.
- ✓ Public Hearing on November 1, 2022 in conjunction with screening of *All the Lonely People* documentary film about social isolation. Event will take place at the Hurleyville Performing Arts Center. Partnership with film producers, NYSOFA, and support from Cornell Cooperative Extension Sullivan County. Public Notices have been placed in Democrat, River Reporter and our newsletter and press release. Also shared on social media locally and statewide.
- ✓

**EISEP (Expanded In-home Services for Elderly Program)**

<b>EISEP September 2022</b>	<b>Total</b>
CASE FILES already open for full EISEP-type services including PCA	29
Plus, new CASE FILES opened in September	0
CASE FILES closed EFFECTIVE September	01
CASE FILES total open as of 9/30/2022	28 EISEP [+ 3 non-EISEP]
CASE FILES open still without aides as of 9/30/2022 [does not include “bridge” clients]	16
CASE FILES reassessed in September	2
WAITLIST currently active as of 9/30/2022	16

- ✓ Still facing aide shortages, continue to assist recruitment by sharing increased wage rate and refer to contract agencies.

**Legal Services**

- ✓ There were no referrals to legal services this month. An RFP for a new Legal Services provider due to retirement of current provider was issued and we received no initial responses by the due date. Updated RFP with slightly increased cap was issued with no response. Under services available through E-MDT, can refer complex potential financial abuse cases to their services, and continue efforts to secure legal services.

**HIICAP**

- ✓ client interactions – 15
- ✓ HIICAP is preparing for Annual Election to start on October 15, 2022.

**NYConnects**

- ✓ Client interactions -38
- ✓ Received NGA (Notice of Grant Award) for next year’s funding, preparation of updated budget and campaign ongoing.

**Personal Emergency Response Systems (PERS)**

- ✓ 29 clients receive PERS medical monitoring through the OFA.

**Nutrition Program**

- ✓ Within the month 11 new referrals were taken for HDM and 9 clients were approved for the program.
- ✓ Aging Service Specialists have begun to reassess all HDM clients.
- ✓ Care packages and frozen meals are still being sent out weekly to clients to cover for the 2 days per week we are unable to deliver hot meals.
- ✓ All HDM equipment was inventoried for the change over from the Care Center to SC Jail. Meals started from the SC Jail on October 3rd.
- ✓ Totals for September 2022  
Homebound meals: 1963 units for 96 clients  
Congregate meals: 1343 units for 79 clients  
Total meals: 3306 units for 175 clients
- ✓ Homebound deposits: \$1,613.00  
Congregate deposits: \$192.00  
Total deposits: \$1,805.00

## **Transportation**

- ✓ SCT Medical Trips-81
- ✓ RSVP-56 trips
- ✓ Shopping Bus trips--86

## **RSVP**

- ✓ The RSVP Annual Recognition Event was held on September 12<sup>th</sup> at the Villa Roma. Media coverage was provided by the Sullivan County Democrat. Two articles were featured in the Sullivan County Democrat on September 16<sup>th</sup> spotlighting the RSVP program.
- ✓ Recruitment Efforts: recruited 1 new volunteer for the OFA HICAP program; 1 at the Daniel Pierce Library; 1 at the Sullivan Catskills Visitor's Association; 2 volunteers at the Delaware Valley Arts Alliance; 1 in our Medical Transportation program; 1 at the Sullivan County Historical Society; and 1 deciding on her placement.
- ✓ Attended United We Serve AmeriCorps Briefing, NSCA Town Hall Meeting, and AC Seniors Northeast Regional Office Hours. Attended and held RSVP Advisory Council meeting.
- ✓ Recruitment efforts are underway for our AARP Income Tax Aide program through press releases and email blasts. This past tax season 5 volunteers provided free tax preparation and filing at 5 sites in Sullivan County through the AARP Income Tax Aide Program. A total of 260 individual and joint returns were filed saving Sullivan County residents \$82,160 in tax return preparation fees. This year the program is being expanded to all low- and moderate-income families in Sullivan County.
- ✓ Preparation and submittal of Retired and Senior Volunteer Program New York State Progress Report for grant through the New York State Office for the Aging.
- ✓ Continue to utilize volunteers to act as Ambassadors to help promote the program.
- ✓ Handcrafted knitted items were donated to the 1<sup>st</sup> Way Life Center, United Way and the Kiwanis Club. Donated blankets to the Veterans Service Agency.
- ✓ Continue to receive generous donations from volunteers and community members of yarn to support our Needlework for Veterans Program and Needlework Program.
- ✓ Received free promotional items for the RSVP program including table clothes, banners, and pins from AmeriCorps.
- ✓ Prepared and submitted Resolution to Amend Resolution 441-21 to accept a grant award from the Corporation for National and Community Service and to accept multiyear funding in the amount of \$184,083.00 covering the performance period of April 1, 2022 through March 31, 2025.
- ✓ Station monitoring is ongoing for upcoming Federal Progress report.
- ✓ Continue community outreach through email blasts including promotion of upcoming Volunteer Station events to promote the program.

## **Youth Bureau**

Position: Youth Bureau Manager

1. Leading member if the "Systems of Care for Youth" study in cooperation with DSS and Community Services.
2. Weekly Youth Bureau Bulletins emailed.

3. Consistent posting on Youth Bureau Instagram page.
4. 2021 claims were submitted.
5. Met with Monticello Central School, St. John Street to finalize Internship program.
6. Held Youth Bureau Advisory Council meeting.
7. Met with St. John Street School students and brainstormed what internship looked like to them.
8. Site visit – Town of Cochection
9. Site visit – SC Federation of Sportsman
10. Site visit – Boys and Girls Club Liberty Middle School
11. Attended the Healing Communities Study / United Sullivan Meeting.
12. Attended the System of Care for Youth.
13. Met with WJFF regarding internship possibilities and collaborations.
14. Collaboration efforts between the Wellness Committee and Youth Bureau discussion.
15. Met with MISN regarding collaboration efforts.
16. Committee meeting and member of the HVYBA Bylaws Committee.
17. Met with Town of Tusten to review claims.
18. Met with Town of Cochection to review claims.
19. Met with Comets to review claims.
20. Attended OCFS Bureau of Youth Development Call.
21. Set up meeting with Sullivan West Central School to discuss internship program.
22. Award letters executed to recipients of Youth Bureau funds.
23. Met with Tom Bosket (SALT) to collaborate with Youth Bureau.
24. Attended Youth Leadership Day at Bethel Woods.
25. Attended MLK 2023 planning meeting.
26. Attended the SALT lunchroom.
27. Collecting Halloween events around the county and distributing information.
28. Continuing to Laserfiche historical documents.
29. Began entering recipients of State funds into the QYDS system.

Position: Youth Internship Coordinator

Youth Bureau

- Supported Director with processing claims to Audit for Tusten, Comets Youth Football and Cochection.
- Coordinated claim meetings with Tusten 9/16 and Cochection 9/27.
- Sat in and wrote minutes for Youth Board meeting on 9/13.
- Updated spreadsheets to reflect progress of YB.
- Attended the Wellness program with Cornell Cooperative on *Healed-Centered Approach* for 3 Wednesdays.
- Collaborated with OFA staff to Laserfiche 2016-youth program and monitor forms.
- Attended Leadership Sullivan 2-day Conference.
- Coordinated site visits for YB Director to attend.

- Attend OFA Staff meeting.
- Met with Manager weekly for supervision.

#### Internship Program

- Updated intake packet
  - A. Application
  - B. Intern's Timeline
  - C. Parent Consent Form
  - D. Program Timeline
  - E. Program Information Distribution sheet
- Met with MCSD St. John Street Alternative School staff and students as well as the Sullivan County Chamber on 8/31, 9/21 & 9/29 to discuss implementation of the program.
- Created an outline for 2-week curriculum for internship training for youth which includes: what is an internship, financial literacy, soft and hard skills, obtaining, retaining and resigning from a job.
- Coordinated, attended and wrote minutes for YB Brainstorming Meeting with Commissioner, OFA Director and YB Director.
- Tour WJFF Radio station in Liberty and discuss what an internship would look like there on 9/7.
- Met with Internship Business Advisor on 9/8.
- Email business partners to update progress of the internship.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-5024

**Agenda Date:** 11/3/2022

**Agenda #:** 5.

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## Update for October 2022

### Economic Development Committee

SCVA held its Board Retreat on October 12<sup>th</sup> to establish our goals and targets for 2023 and develop a budget for 2023. Presentations were made by our partner support agencies and goals are being met for 2022, therefore, making new goals to reach for 2023 exciting and amazing. The 2022 crop of doves have finally arrived and are being distribute to their new hosts for painting. Hope to reveal them in November.

#### Highlights:

- Fall commercials will be airing through November
- New winter ads are being developed and logged in for airing through February
- Working with a videographer/story teller/tour guide that has been working with other tourism agencies across the State. He has already produced some exceptional drone footage for SCVA with the Fall colors
- Third workshop with Alon Marketing for education and activation in the domestic and international markets for groups and individual travelers. We have had a successful amount of interest in this opportunity.
- SCVA Catskills Restaurant Week press conference was a huge success held at Bethel Woods during the Big Sip.
- Putting final touches on new romance map of the Sullivan Catskills and will start coloring process. Today's version of the old Catskill Land posters.
- Working on redeveloping Beyond the Big Apple initiative for international interest with area DMO Associations.
- Collaborating with members on the Catskill Film Commission for planning purposes and web site creation.
- SCVA continues preparations to launch the Catskill Cuisine program
- The SCVA Board received the final report from Young Strategies and will start to apply goals and priorities.
- Continued discussion on innovative marketing initiatives grants through NYS and sharing the process with members who may qualify
- Working with several communities to team and promote their events
- Continue work on the 2023 Travel Guide
- Updating web site and Sullivan Catskill GO app.

### Meetings

- Sullivan O&W Rail Trail Alliance Meeting
- SCVA Marketing Meeting
- Destination East Meeting Planner Conference
- Travel Show Springfield MA
- BANY Annual Meeting
- International Travel Show at the Javits
- Meeting Planners Meet Up in Washington DC

### Social Media & E-News

- Continue to utilize videos produced with our members to create short vignettes and Tik Tok placements to use on our social channels. Tik Tok and Instagram reels are seeing a lot of likes and comments.
- SCVA continues to work with our social media group Awestruck and Fisher-Mears Associates to create and implement targeted marketing to the drive traffic within two hundred miles of the Sullivan Catskills. Instagram followers have reached 23,300 and Facebook is 51,400

### PR Outreach:

- Working with ILNY PR Firm, Core Creative, and Awestruck Agency to continue with story ideas for social media influencers and renowned writers now and in the future.

### See attached

**PUBLIC RELATIONS 2022**

**TO DATE**

**989,067,817 IMPRESSIONS**

**\$9,148,877 AD VALUE**



# INFLUENCER PROGRAM

June-September 2022

- Since the program launched, we've had 7 influencer stays with 5 more scheduled for this year, including a 3 influencer girls weekend at the end of October!
- Overall, we had over 50 influencers express interest in our program over the last few months - this is a HUGE number and this will only continue to grow with more member participation.



**AWESTRUCK**

## INFLUENCER PROGRAM HIGHLIGHTS

- **Rachael Austin**
  - SCVA Instagram Impressions increased by 98%, reach increased by 72%, and engagement increased by 122% due to Rachael's content
- **Katie Burak**
  - Her reel reached 57,000+ accounts, profile visits to the SCVA Instagram page increased by 68%
- **Ammoray Morcano**
  - Her reel reached 118,000+ accounts, 226 followers gained, profile visits increased by 260%
- **Vicki Rutwind**
  - Her content drove 111 new followers, 50,000+ accounts reached during Vicki's visit and posting period
- **Aimee Kelly**
  - Her static post reach over 8,000+ accounts, her content drove over 75+ new followers, 65,000 impressions to the SCVA Instagram page during her stay and posting period

**AWESTRUCK**

## ORGANIC SOCIAL - FACEBOOK

Data from 1/1/2022-9/30/22 vs STLY

- New page likes - 6,514 vs 3,45 in 2021  
**an increase of 94%**
- Engaged Users- 125,380 vs 87,201 in 2021  
**an increase of 44%**
- Page Clicks - 136,573 vs.79,492 in 2021  
**an increase of 71%**
- Impressions - 3,648,728 vs 3,247,818 in 2021  
**an increase of 12%**

**AWESTRUCK**

# TOP STATIC POST FB CONTENT IN 2022



Message: Summer nights at Brookside Manor NY 🏡🌟  
@brooksidemanorny on IG

Post impressions	Post clicks
15,991	3,894



Message: 8 Catskills towns to visit on your next Upstate New York trip 🌲  
<https://fal.cn/3s5Bv>

Post impressions	Post clicks
15,031	2,426



Message: This New York Town Is the Perfect Place to Buy an Affordable Lake House — and It's Just 2 Hours From NYC 🏡🌲  
<https://fal.cn/3q6VY>

Post impressions	Post clicks
9,942	2,038

**AWESTRUCK**

## ORGANIC SOCIAL - INSTAGRAM & TIKTOK

Data from 1/1/2022-9/30/22 vs STLY

- Overall account engagements - 20,574 vs 14,987 in 2021 - **20% increase**
- Total followers on Instagram - 21,765 vs 19,276 in 2021 - **10% increase**
- Instagram Story Reach - 54,080 vs 7,874 in 2021- **586% increase**
- Instagram Story Impressions - 53,028 vs 6,452 in 2021 - **700% increase**

SCVA TikTok  
August 4th - October 2nd

- Video Views: 6,431 (up **381.72%**)
- Profile Views: 64 (up **72.97%**)
- Likes: 130 (up **333.33%**)
- Comments: 12 (up **1,100%**)
- Shares: 11 (up **175%**)

**AWESTRUCK**

## TOP STATIC POST IG CONTENT IN 2022



Message: The Kaatskeller is now open Wednesdays from 5-9pm! 🍷 \$20 Wednesday Bar Special: Wood-fired NY Style Cheese Pizza with a local...

Impressions	Engagement
9,702	536



Message: 32nd annual Riverfest on Main Street in Narrowsburg! This street festival features a Dog Parade, Art Poster Auction, Artisan Marke...

Impressions	Engagement
6,541	390



Message: Come to The Catskills; it'll take your breath away. 🗻 📸: @jerry.cohen . . #mysullivancatskills #sullivancounty...

Impressions	Engagement
7,843	374

**AWESTRUCK**

## TOP REELS IN 2022

**Reel 1: Best Relaxing Getaways From New York City...**  
Plays: 178,583

**Reel 2: One of the most relaxing places I've experience...**  
Accounts reached: 164,792

**Reel 3: I really like the Sullivan Catskills**  
Reach: 15,170

**Reel 4: What's so special about the Sullivan Catskills in the Summer?**  
Accounts reached: 16,847

**Reel 5: What's so special about the Sullivan Catskills in...**  
Instagram and Facebook likes: 637

2/3 of our top reels from 2022 were reels made up almost entirely of member content. Our third best reel was one that an influencer who stayed collaborated with SCVA on and had incredible reach and engagement!

**AWESTRUCK**

# DIGITAL HIGHLIGHTS - FACEBOOK ADS

Overall traffic to the website from social channels is up 391% YOY

Users ? ↓	New Users ?	Sessions ?
365.78% ↑ 14,877 vs 3,194	392.21% ↑ 14,727 vs 2,992	391.58% ↑ 17,284 vs 3,516

## SOCIAL ADS:

- AD spend up 108% YOY
- CTR up 32%
- Clicks up 395%
- Impressions up 273%

## RESULTS BY CAMPAIGN

Campaign	Results
Awestruck   Engagement Campaign   Post Eng...	17,882 Post Engagements
Traffic Campaign	10,537 [2] Landing Page Vie...
Page Like Campaign	5,265 Page Likes
Contest Traffic Campaign - SCVA	956 Link clicks

**AWESTRUCK**

## DIGITAL HIGHLIGHTS - GOOGLE ADS

### SEARCH:

- Cost up 45% YOY
- Impressions up 49%
- Clicks up 53%
- CPC down 6%
- CTR currently at 8%  
(industry average is 3%)
- Traffic to the website  
from paid search up 37%  
YOY

### DISPLAY:

- Cost up 61% YOY
- Impressions up 137%
- Clicks up 74%
- CPC down 8%

**AWESTRUCK**

## OTT 2022 RECAP

January 1st, 2022 - October 3rd, 2022

### OTT (Cross Device)

1,668,996 impressions served  
Completed View Rate 97.13%

### CTV (SMART TV Specific)

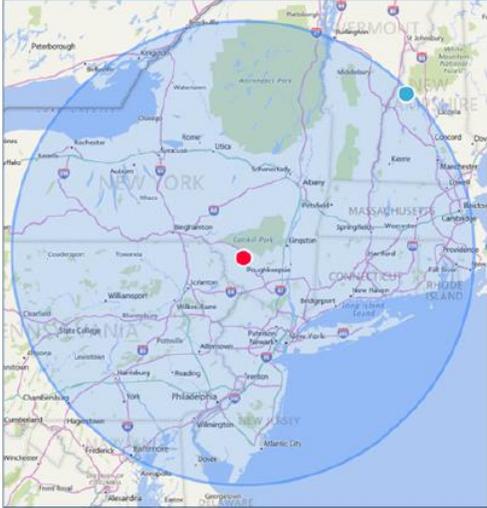
1,741,882 impressions served  
Completed View Rate 97.03%

**DIRECT TRAFFIC TO THE SITE IS UP  
44% - WHICH CAN BE CORRELATED  
TO OTT ADVERTISING**

Users ? ↓	New Users ?	Sessions ?
36.03% ↑ 56,267 vs 41,365	34.42% ↑ 55,960 vs 41,631	44.71% ↑ 62,303 vs 43,053

**AWESTRUCK**

# THE MARKETING CHANNELS - 200 MILE RADIUS



**The Star-Ledger**   **The Republican.**

**Newsday**   **YANKEE**   **Better Homes & Gardens**  
NEW ENGLAND'S MAGAZINE

**Hudson Valley**   **PASSPORT**   **Travel**  
MAGAZINE   America's #1 Gay Travel Magazine   TASTE + TOUR

**meredith**   **GLOBAL HEROES**   **AAA**

**Outdoors**   **NYS Destinations Of New York State**   **AARP**

**fishermears.com**   **fishermears ASSOCIATES**   **845.798.3636**

# "SO UNEXPECTED" - 2022 ADVERTISING CAMPAIGN



Stunning Accommodations & Catskill-ficuous Cuisine

**SULLIVAN CATSKILLS**  
So Unexpected!  
90 Minutes from NYC  
BOOK NOW

Unpredicted Pleasures and Chance Encounters

**SULLIVAN CATSKILLS**  
So Unexpected!  
BOOK NOW

PRINT • DIGITAL • SPONSORED CONTENT

**fishermears.com**   **fishermears ASSOCIATES**   **845.798.3636**



“SO UNEXPECTED” – 2022 CABLE CAMPAIGN



CABLE • BROADCAST • OTT

fishermears.com

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“SO UNEXPECTED” – 2022 CABLE CAMPAIGN



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## ANALYTICS

### WINTER TV



### SUMMER TV



### FALL TV



[fishermears.com](http://fishermears.com)

**fisher mears**  
ASSOCIATES

845.798.3636



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-5025

**Agenda Date:** 11/3/2022

**Agenda #:** 6.

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**ACTIVITY REPORT – OCTOBER 2022**  
**COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY (IDA), SULLIVAN COUNTY**  
**FUNDING CORPORATION (SCFC), THE SULLIVAN COUNTY INFRASTRUCTURE LOCAL**  
**DEVELOPMENT CORPORATION (TSCILDC)**

October 27<sup>th</sup>, 2022

The IDA Board held its regular monthly meeting on October 17<sup>th</sup>. At the meeting, the Board authorized the execution and delivery of mortgages relating to the **Mogenavland LLC** Project. This is an existing IDA project involving two camps in the Towns of Bethel and Tusten. The Board also finalized and approved its **Fiscal Year 2023 Budget**.

The SCFC and TSCILDC Boards also met on October 17<sup>th</sup>, at which time they approved their **Fiscal Year 2023 Budgets**. The TSCILDC Board also approved the **Fiscal Year 2023 Special Assessment Report** relating to the Adelaar Infrastructure Bonds.

Staff has filed all three agencies' budgets with the appropriate New York State and local agencies.

On September 29<sup>th</sup> the IDA Board approved **Monticello Industrial Park LLC's** (MIP) application for benefits relating to the development of infrastructure on the former Sullivan County landfill expansion parcel in the Village of Monticello. On October 7<sup>th</sup> MIP exercised its option to purchase the landfill expansion parcel from the Sullivan County Funding Corporation. We anticipate closing on the sale of the property to MIP and the IDA transaction documents in November.

During October staff began collecting and compiling information relating to **2023 Payments in Lieu of Taxes (PILOTs)**. This year we will collect PILOTs from almost sixty projects, beginning in December and ending in February. PILOT monies will be distributed to the affected taxing jurisdictions within thirty days of receipt by IDA.

##



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-5007

**Agenda Date:** 11/3/2022

**Agenda #:** 1.

**Narrative of Resolution:**

**RESOLUTION INTRODUCED BY THE PLANNING, REAL PROPERTY AND ECONOMIC DEVELOPMENT COMMITTEE TO AUTHORIZE THE APPROVAL AND ADOPTION OF THE SULLIVAN COUNTY COMPREHENSIVE HOUSING STRATEGY**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**WHEREAS**, County of Sullivan (“County”) recognizes the importance of housing to the economy, character, and well-being of the area; and

**WHEREAS**, the County recognizes that a strategy was needed to address the various housing sectors in the County and plan for the development and preservation of quality, affordable homeownership opportunities for residents; and

**WHEREAS**, the Sullivan County Legislature (“Legislature”) provided funding in FY22 to self-fund the study and provide the capital needed to address this critical resource; and

**WHEREAS**, during the spring and summer of 2022 with guidance from the Sullivan County Housing Task Force, the County worked with czb, LLC to broadly understand the regional and localized influences on the housing market and how they shape the housing needs of county; and

**WHEREAS**, the County provided opportunity for public input, including a countywide survey, a public meeting on the draft plan was held on August 22, 2022 and the draft plan was presented to the Legislature on September 8, 2022 at the Health & Family Services Committee Meeting; and

**WHEREAS**, the Legislature has reviewed the Draft Plan.

**NOW THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature declares that the preservation and creation of housing opportunities that meet the needs of our residents is of critical importance and among the top priorities for economic development initiatives in the County; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby approves the September 2022 Sullivan County Comprehensive Housing Strategy (attached); and

**BE IT FURTHER RESOLVED**, upon availability of funding the County shall seek funds to implement the actions detailed within the Housing Strategy.

**Sullivan County Comprehensive Housing Strategy**  
**www.sullivanhousingstudy.org**  
**July 2022 Survey**



1. Where do you live in Sullivan County?
  - Village of Liberty
  - Village of Monticello
  - Bethel, town
  - Callicoon, town
  - Cohecton, town
  - Delaware, town
  - Fallsburg, town
  - Forestburgh, town
  - Fremont, town
  - Highland, town
  - Liberty, town (outside Liberty village)
  - Lumberland, town
  - Mamakating, town
  - Neversink, town
  - Rockland, town
  - Thompson, town (outside Monticello village)
  - Tusten, town
  
2. Do you own or rent your housing in Sullivan County?
  - Own
  - Rent
  
3. How old are you?
  - Under 18
  - 18-24
  - 25-34
  - 35-44
  - 45-54
  - 55-64
  - Above 64
  
4. What percentage of monthly income, before taxes, does your household spend on housing in Sullivan County (as rent or mortgage payment).
  - 30% or less
  - 31% to 50%
  - 51% or more
  
5. Have you received any help in the past 12 months with making your monthly housing payment (from family, a church, DSS, or a non-profit)? And/or do you live in housing that is subsidized through a housing voucher, a local housing authority, or some other program?
  - Yes
  - No

PLEASE RETURN SURVEY TO: GOVERNMENT CENTER, 100 NORTH STREET, MONTICELLO, NY 12701 BY JULY 31<sup>ST</sup>

6. Please rate the housing issues listed here by their impact on you, personally. For example, place an “x” on five for an issue that has a significant impact on you, and place an “x” on one for an issue that has little if any impact on you.

	1	2	3	4	5
Monthly rent or mortgage payments are a struggle	<input type="checkbox"/>				
There aren't enough newly built housing opportunities	<input type="checkbox"/>				
Existing rental units are in poor condition	<input type="checkbox"/>				
Single-family homes need a lot of repairs and updates	<input type="checkbox"/>				
Property tax burden is too high	<input type="checkbox"/>				
Lack of age-appropriate housing for seniors to downsize into	<input type="checkbox"/>				
High heating/energy costs, or high transportation costs	<input type="checkbox"/>				
The presence of blighted or vacant properties	<input type="checkbox"/>				

7. Please rate the same housing issues by how much you think they impact your community in Sullivan County. For example, place an “x” on five for an issue that has a significant impact on your community, and place an “x” on one for an issue that has little if any impact.

	1	2	3	4	5
Monthly rent or mortgage payments are a struggle	<input type="checkbox"/>				
There aren't enough newly built housing opportunities	<input type="checkbox"/>				
Existing rental units are in poor condition	<input type="checkbox"/>				
Single-family homes need a lot of repairs and updates	<input type="checkbox"/>				
Property tax burden is too high	<input type="checkbox"/>				
Lack of age-appropriate housing for seniors to downsize into	<input type="checkbox"/>				
High heating/energy costs, or high transportation costs	<input type="checkbox"/>				
The presence of blighted or vacant properties	<input type="checkbox"/>				

8. For the housing issues that you think have a significant impact on your community, do you think...
- They are problems/issues primarily for the private market to solve
  - They are problems/issues that will require some help from local governments and non-profits to solve
  - They are problems/issues that will require significant help from local governments and non-profits to solve

9. Would you welcome any of the following in your community? (select all that apply)
- New housing for seniors
  - New housing for working families that earn less than \$35,000
  - A new housing development with 2 units
  - A new housing development with four units
  - A new housing development with 10-15 units
  - No

10. Imagine that Sullivan County has set aside \$1 million to support activities that will help to improve the quality of housing in the county or access to good housing. From the list below, please select no more than three activities that you think would be the very best ways to use these resources.

- Subsidize the development of new apartments that would be income-restricted to households making less than \$35,000
- Subsidize the development of new apartments that would be rented without income restrictions (market-rate)
- Build emergency housing for individuals/families that are experiencing homelessness or are threatened with homelessness
- Subsidize the development of new housing geared towards seniors
- Help to rehab dilapidated houses to make them appealing and affordable for first-time buyers
- Subsidize the development of new homes for first-time homebuyers
- Help to rehab existing rental units to improve their condition while maintaining current rent levels
- Demolish abandoned and blighted housing to limit its impact on the community
- None of these -- it is not the county's job to intervene in the housing market

11. If there are housing issues or strategies that you think are especially important for the county to consider -- whether or not they are mentioned elsewhere in this open house and survey -- please describe them in the space below:

Thank you for participating in this survey and the online open house for the Sullivan County Comprehensive Housing Strategy. If you would like to receive updates about this project, please enter your name and e-mail address in the spaces below:

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

**RETURN SURVEY TO: GOVERNMENT CENTER, 100 NORTH STREET, MONTICELLO, NY 12701 BY JULY 31<sup>st</sup>**



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-5010

**Agenda Date:** 11/3/2022

**Agenda #:** 2.

**Narrative of Resolution:**

**WHEREAS**, an application dated September 23, 2022 having been filed by Peter M. & Patricia Smith pursuant to Section 556 of the Real Property Tax Law with respect to property assessed to said applicant on the 2022 tax roll of the Town of Mamakating bearing Tax Map #2.-1-22 to correct an error in essential fact, due to an incorrect entry on the taxable portion of the assessment roll, or the tax roll, or both, of the assessed valuation of an improvement to real property which was not in existence; and

**WHEREAS**, the Director of Real Property Tax Services has duly investigated the application and filed his report dated October 11, 2022 recommending this Board approve said application; and

**WHEREAS**, this Board has duly examined the application and report and does find as follows:

- (a) That the application be approved because of an error in essential fact

**NOW, THEREFORE, BE IT RESOLVED**, that the application be approved upon the grounds herein set forth; and

**BE IT FURTHER RESOLVED**, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

**BE IT FURTHER RESOLVED**, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$1,115.14

**Are funds already budgeted?** No

**Specify Compliance with Procurement Procedures:**



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-5011

**Agenda Date:** 11/3/2022

**Agenda #:** 3.

**Narrative of Resolution:**

**RESOLUTION INTRODUCED BY THE PLANNING, REAL PROPERTY AND ECONOMIC DEVELOPMENT COMMITTEE TO AUTHORIZE A MODIFICATION OF A CONTRACT WITH DELTA ENGINEERS, ARCHITECTS & LAND SURVEYORS, DPC, SUCCESSOR IN INTEREST TO HAAS LANDSCAPE ARCHITECTS, TO PROVIDE ADDITIONAL CONSTRUCTION SUPPORT SERVICES FOR THE NYS DEC FISHING ACCESS LOCATED IN THE TOWN OF HIGHLAND, NY**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**WHEREAS**, a Request for Proposals (R-16-13) was issued in 2016 soliciting professional services for the preparation of engineering and construction documents addressing planned improvements at the Upper Delaware River public access site located in the Town of Highland; and

**WHEREAS**, by a contract dated 12/1/16 Haas Landscape Architects undertook the engineering and construction documents to an agreed upon ninety percent (90%) of completion; and

**WHEREAS**, Haas Landscape Architects has been incorporated into Delta Engineers, Architects, & Land Surveyors, DPC (Delta); and

**WHEREAS**, through resolution no 157-20 adopted on March 16, 2020 and a contract dated October 29<sup>th</sup>, 2020, Delta was authorized to complete the engineering to 100% bid ready documents; and

**WHEREAS**, through resolution no 141-21 Delta was authorized to provide construction support services including oversight of the bid process; and

**WHEREAS**, cost increases required repeated revisions to the project designs and bid documents in order to scale the project to the available funding, resulting in four iterations of the bid before the successful award of a construction contract; and

**WHEREAS**, such additional services were beyond the initial contract scope and Delta has requested a modification to account for the increased work provided; and

**WHEREAS**, the cost of Delta’s services is included in the total project budget, and the increase has been accounted for in the adjustments made to the budget in conjunction with the final bid package; and

**WHEREAS**, the proposed contract modification will therefore not require an increase in the funding commitment to the project from Sullivan County;

**NOW, THEREFORE BE IT RESOLVED**, the Sullivan County Legislature hereby authorizes a modification of the contract dated 4/1/21 with Delta Engineers, Architects & Land Surveyors, DPC, to provide construction support services not to exceed \$12,370 in a form approved by the County Attorney.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-5012

**Agenda Date:** 11/3/2022

**Agenda #:** 4.

**Narrative of Resolution:**

**WHEREAS**, an application dated October 11, 2022 having been filed by Pleasant Street Corp. pursuant to Section 556 of the Real Property Tax Law with respect to property assessed to said applicant on the 2020 tax roll of the Town of Thompson bearing Tax Map #107.-1-9 to correct a clerical error, due to an entry on an assessment or tax roll which is incorrect by reason of an arithmetical mistake by the assessor appearing on the property record card, field book or other final work product of the assessor due to a miscalculation of the taxable value for a special ad valorem district; and

**WHEREAS**, the Director of Real Property Tax Services has duly investigated the application and filed his report dated October 21, 2022 recommending this Board approve said application; and

**WHEREAS**, this Board has duly examined the application and report and does find as follows:

- (a) That the application be approved because of a clerical error

**NOW, THEREFORE, BE IT RESOLVED**, that the application be approved upon the grounds herein set forth; and

**BE IT FURTHER RESOLVED**, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

**BE IT FURTHER RESOLVED**, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$46.47

**Are funds already budgeted?** No

**Specify Compliance with Procurement Procedures:**



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-5013

**Agenda Date:** 11/3/2022

**Agenda #:** 5.

**Narrative of Resolution:**

**WHEREAS**, an application dated October 11, 2022 having been filed by Pleasant Street Corp. pursuant to Section 556 of the Real Property Tax Law with respect to property assessed to said applicant on the 2021 tax roll of the Town of Thompson bearing Tax Map #107.-1-9 to correct a clerical error, due to an entry on an assessment or tax roll which is incorrect by reason of an arithmetical mistake by the assessor appearing on the property record card, field book or other final work product of the assessor due to a miscalculation of the taxable value for a special ad valorem district; and

**WHEREAS**, the Director of Real Property Tax Services has duly investigated the application and filed his report dated October 21, 2022 recommending this Board approve said application; and

**WHEREAS**, this Board has duly examined the application and report and does find as follows:

- (a) That the application be approved because of a clerical error

**NOW, THEREFORE, BE IT RESOLVED**, that the application be approved upon the grounds herein set forth; and

**BE IT FURTHER RESOLVED**, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

**BE IT FURTHER RESOLVED**, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$34.33

**Are funds already budgeted?** No

**Specify Compliance with Procurement Procedures:**



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-5015

**Agenda Date:** 11/3/2022

**Agenda #:** 6.

**Narrative of Resolution:**

**WHEREAS**, an application dated October 11, 2022 having been filed by Pleasant Street Corp. pursuant to Section 556 of the Real Property Tax Law with respect to property assessed to said applicant on the 2022 tax roll of the Town of Thompson bearing Tax Map #107.-1-9 to correct a clerical error, due to an entry on an assessment or tax roll which is incorrect by reason of an arithmetical mistake by the assessor appearing on the property record card, field book or other final work product of the assessor due to a miscalculation of the taxable value for a special ad valorem district; and

**WHEREAS**, the Director of Real Property Tax Services has duly investigated the application and filed his report dated October 21, 2022 recommending this Board approve said application; and

**WHEREAS**, this Board has duly examined the application and report and does find as follows:

- (a) That the application be approved because of a clerical error

**NOW, THEREFORE, BE IT RESOLVED**, that the application be approved upon the grounds herein set forth; and

**BE IT FURTHER RESOLVED**, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

**BE IT FURTHER RESOLVED**, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relevised school tax, the Treasurer shall charge back such amount in accordance with law.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$31.82

**Are funds already budgeted?** No

**Specify Compliance with Procurement Procedures:**



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-5023

**Agenda Date:** 11/3/2022

**Agenda #:** 7.

**Narrative of Resolution:**

**RESOLUTION TO AUTHORIZE HOLDING A PUBLIC HEARING REQUIRED FOR PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**WHEREAS**, the Community Development Block Grant ("CDBG") Program administered by the Office of Community Renewal (OCR) accepts applications on a rolling basis for its Microenterprise, Small Business and Economic Development grant programs; and

**WHEREAS**, Sullivan County is a unit of local government within the Mid-Hudson Regional Economic Development Council area eligible to access this funding to support business expansion and job creation; and

**WHEREAS**, several businesses have approached the County seeking funding under these CDBG programs; and

**WHEREAS**, the rules and regulations of the above programs requires that each applicant issue a public hearing notice and hold a public hearing allowing for citizen feedback on the community and economic development needs of the community and any/all proposed projects prior to the submission,

**NOW, THE\_REFORE, BE IT RESOLVED**, that the Sullivan County Legislature will hold a public hearing on December 15, 2022 at 10:30 AM in the Legislative Hearing Room at the Sullivan County Government Center in Monticello, New York, for the purposes outlined above and will provide appropriate public notice of such hearing in the form of display advertisements.