



Sullivan County

Public Works Committee

Meeting Agenda - Final

100 North Street
Monticello, NY 12701

Chairman Joseph Perrello
Vice Chairman Brian McPhillips
Committee Member Amanda Ward
Committee Member Luis Alvarez
Committee Member Matt McPhillips
Committee Member Nicholas Salomone Jr.
Committee Member Terry Blosser-Bernardo

Thursday, August 14, 2025

10:30 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Reports:

1. Division of Public Works

[ID-7661](#)

Attachments: [August Monthly Report](#)

Discussion:

Public Comment

Resolutions:

1. Resolution to authorize the final approval of the County's Draft Local Solid Waste Management Plan (LSWMP) which is needed for final approval from the New York State Department of Environmental Conservation (NYSDEC).
2. Resolution to authorize the County Manager to execute a modification agreement with Seneca Pavement Marking, Inc., dba SPM, Inc., to complete additional pavement marking installation on various County Roads.
3. Resolution to execute a contract with Titan Roofing, Inc. for roof repairs not covered by warranty as required by Sullivan County Jail and Sheriff Administration Facility, Monticello NY.

[ID-7660](#)

[ID-7665](#)

[ID-7666](#)

Adjourn



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7661

Agenda Date: 8/14/2025

Agenda #: 1.

PUBLIC WORKS
Monthly Report August 14, 2025

SHOP STAFF

- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Make necessary repairs to DPW and outside agency equipment
- Completed estimates on damaged vehicles
- Prepared new DPW and Sheriff vehicles for service
- Receive, prep, and train on new Knuckle Boom truck
- Field repairs to support road mowing operations
- Remove inground hydraulic lift and prepare bay to install new drive-on, Maplewood
- Pole agencies for needed vehicles, finalize 2026 Enterprise order
- Continue road striping operation
- Hire and train two new Automotive mechanics
- Fabricate four modular salt brine tank skids with pump and sprayer bar
- Sand blast and paint plows

SIGN SHOP

- Decaled new Vehicles
- Continued Sign fabrication for Government Center
- Continued brushing signs
- Sign Complaints
- Continued Welcome Sign fabrication for Roscoe
- Continued entering new assets into Open Gov
- Continued Striping of County, Town and Villages
- Continued Pavement Marking
- Installed Radar Signs on County Road (CR) 103
- Continued upgrades to CR 103 and Frazier Intersection
- Completed Striping project for Wurtsboro July Celebration
- Started Sign Changes for Training Center

BODY SHOP

- Repaired accident damages on county vehicles (H&F, CS, SH, PH & DPW)
- Routine maintenance on DPW vehicles and equipment
- Wrote estimates on damaged county vehicles
- Prepped new vehicles for all county agencies
- Prepped new DPW trucks for service
- Continued Sandblasting, Repairing & Painting of plow equipment

AIRPORT

- Performed routine runway lighting maintenance and repairs
- Continued work on runway area drainage
- Continued seasonal mowing and routine grounds maintenance

- Participated in continuing education and firematic and safety training
- Continued maintenance and repairs on various hangers
- Conducted routine maintenance on the fuel storage and dispensing system
- Assisted with providing gate access to Terminal contractors as required
- Provided aircraft fueling services as required
- Posted FAA Notices (NOTAM, etc.) concerning airport conditions as required
- Communicated pertinent information to airport callers and arriving aircraft crews

BRIDGES

- Addressed NYSDOT bridge flags for Bridges: 34 (FAL), 432 (HIG), 297 (LIB), 116 (ROC) and 345 (TUS).
- Continuing design for DPW repairing the deteriorated Town of Fallsburg's water and sewer mains supports that are attached to the Bridge 2 (FAL) superstructure.
- Continued project administration work for the Federal Aid Bridge 82 (FOR) replacement project.
- Continued quality control inspection work for the replacement of Federal Aid Bridge 82 (FOR).
- Continued project administration work for the Federal Aid Bridge 77 (HIG) replacement project that also replaces the Toaspern Dam Spillway.
- Started work for the review and approval of additional construction contract work and the close out of the construction contract.
- Continued project administration and close out work for the Federal Aid Bridge 5 (LUM) Joint Replacement project.
- Continued quality control inspections for construction of the Benton Hollow Road re-alignment project that eliminates Bridge 277 (LIB) project.
- Continued coordination with utilities for relocations needed for the Bridge 296 (LIB) replacement project.
- Continued procurement of materials and planning for construction of the Bridge 296 (LIB) replacement project.
- Continued project administration work for the Federal Aid Bridge 301 (NEV) replacement project.
- Coordinating revisions to the Alternatives Evaluation Report for the Bridge 301 (NEV) replacement project.
- Completed quality control inspections for the Bridge 400 (THO) slip-line project.
- Continued project administration work and consultant contract management for the Federal Aid Bridge 283 (ROC) replacement project.
- Surveying and mapping have been completed for the Bridge 283 (ROC) replacement project and preliminary engineering and right-of-way map preparation has been started.
- Continued project administration work and consultant contract management for the Federal Aid Bridge 51 (LIB) replacement project.
- Environmental information is being gathered and the start of the preparation of a draft preliminary design report has been started for the Bridge 51 (LIB) replacement project.
- A hydraulic analysis is underway for the Bridge 51 (LIB) replacement project with particular evaluation of the project being able to provide adequate superstructure

freeboard during storm flows due to the flow from Swan Lake being restricted by the existing dam spillway.

- Continued project administration and consultant contract management to provide design work for the improvement of County Road 75/Harris Bushkill Road (THO).
- Preparation of preliminary design drawings and right-of-way acquisition requirements for the County Road 75 improvement project is proceeding.
- Continued quality control inspections for the replacement of the Bridge 201 (CAL) bridge and approach rail.
- Continued quality control inspections for the Bridge 270 (NEV) replacement project.
- Completed the preparation and execution of an agreement for engineering services for the Federal Aid Scour Repair project for Bridges 297 (LIB) and 450 (CAL).
- Data collection and preliminary engineering work has been started for the Bridge 297 (LIB) and Bridge 450 (CAL) scour repair maintenance project.
- Continuing administration work for the project to update the Toasperm Dam (HIG) Maintenance and Inspection Plan and Engineering Assessment.
- Continued coordination for the consultant to provide the final updated Engineering Assessment Report and Maintenance & Inspection Plan for the Toasperm Dam (NEV).
- Completed the distribution of the updated Toasperm Dam Emergency Action Plan and coordination with our emergency service providers for receipt and comments.
- Completed the preparation of an Environmental Assessment Report for the Bridge 368 (NEV) replacement project and advertised as to its availability for public comment.
- Addressed joint permit application comments received from the Army Corps of Engineers for the Bridge 368 (NEV) replacement project and received ACOE approval for the use of General Permit No. 14 for construction of Linear Transportation Projects.
- Completed Section 106 cultural coordination with tribal entities for the Bridge 368 (NEV) Environmental Assessment work, where the Stockbridge-Munsee tribe has indicated that it has no issues with the project.
- Continued implementation of Cartegraph Asset Management Software.
- Continuing follow-up for obtaining a NYSDEC permit for the replacement of Bridge 121 (LIB) Project.
- Addressed joint permit application comments received from the Army Corps of Engineers for the Bridge 121 (LIB) replacement project and received ACOE approval for the use of General Permit No. 14 for construction of Linear Transportation Projects.
- Continued design calculations and construction documents for the replacement of Bridge 121 (LIB) Project.
- Continuing coordination with NYSDEC for a permit needed to repair scour damages to Bridge 15 (TUS).
- Coordinating with DPW Operations with respect to the previous repair work to Bridge 432 (HIG) being considered for determining methodology to repair scour damages.
- Provided tours of several construction projects and office visit for Scouting America Engineering Badge

BUILDINGS & ENVIRONMENTAL COMPLIANCE

- Participated in regular calls and meetings overseeing Airport Terminal Project
- Conducted progress construction inspections as required per NYS Building Code at Airport Terminal Project
- Participated in meetings concerning Unified Court Contract/Tenant Work Requests
- Provided support for Housing Gateway Center project as needed
- Coordinated and participated in site visit with Insurance Carrier at ACC
- Continued coordination of submittal review for B-24-43 Redundant Potable Water Storage Tank Project with Contractor and Engineer
- Prepared B-25-38 Elevator Renovations at Various Sullivan County Buildings Bid Docs
- Began Bid for Contract Custodial Cleaning at various buildings
- Prepared and submitted the SCIA and Human Service Complex mandated monthly water chlorination system Operation Reports to NYSDOH
- Provided technical support for County facility operations and maintenance
- Prepared Monthly Report
- Participated in meetings with Grants Department concerning various Airport projects
- Reviewed and approved various invoices and vouchers for payment
- Provided support for Environmental Compliance program
- Coordinated with testing contractor and operations for monthly rinse rack outfall sampling event at Maplewood
- Reviewed and reported rinse rack outfall sampling results
- Continued work with Engineering Consultant on environmental issue at SCIA
- Coordinated with operations and NYSDEC for new PBS tank installation at Maplewood facility
- Prepared Request for Quote for removal of underground fuel oil storage tank from District Attorney's Office (non-PBS tank/facility)

HIGHWAYS

- Provided ROW and record mapping research to the public, other County departments and SCDPW operations - (8) instances
- Continued work with contractor Sullivan County Paving (SCP) for the 2025 contract paving, repair and re-striping of approximately 34 miles of county road – ongoing coordination with county operations on schedule and road preparations - field marked partial depth repair sections on multiple County Roads – prepared and distributed restricted highway notices for each road to the affected municipality - provided daily inspection and quantity tracking of the paving operations – coordinated plant testing of asphalt materials (Large roadside hazard trees cut on multiple CR's) (County Roads 52 and 56 paving repairs completed – roads to be paved over in 2026) (CR 103 dip paved to increase sight distance) (CR's 58, 26 and 11A final paving completed) (CR 32 final paving in progress) (All roads re-striped) (65% Complete to Date)
- Completed work with contractor (Peckham Road Corp.) for the 2025 crack sealing, chip sealing and re-striping of approximately 36 miles of county road with contractor Peckham Road Corp. – crack sealing of roads ahead completed – chip sealing, fog sealing and striping of all roads completed ahead of July 3rd deadline (100%)

- Complete to Date) – Awaiting maintenance bond and final close-out documents before retainage release
- Completed work with contractor (Senaca Pavement Marking) for the 2025 striping / pavement marking of approximately 94 miles of our higher volume county roads – latex and epoxy long line striping and all pavement markings (Stops etc.) completed (100% Complete to Date) – may add some additional striping through an upcoming change order
 - Continued to coordinate with contractor (Elderlee, Inc.) for the 2025 replacement and installation of approximately 18,000 linear feet of guide rail on various county roads previously paved in 2024 – contract executed – field survey of existing conditions completed – rail being fabricated - work scheduled to begin after Labor Day when traffic has receded somewhat
 - Completed work with contractor (Sullivan County Paving) on an immediate embankment repair project on County Road 94 (FRE), through our Job Order Contract (JOC) – Geo-cell Reinforced Soil (GRS) retaining wall system – wall completed – road section re-paved and re-opened before July 4th holiday
 - Continued with design of new road embankment along a linear section of CR 19 (1,500 feet) for new guide rail installation
 - Held coordination meeting with ArchTop on SCDPW permitting requirements and parameters for work along County Roads – Phase 1A (Tennanah Tower to Roscoe)
 - Submitted a DEC/ACOE joint application permit authorization request for an embankment stabilization project on County Road 121 (DEL)
 - Completed a topographic field survey and Cadd basemapping of CB 121 (LIB) on County Road 85 for a culvert replacement project
 - Completed a topographic field survey on County Road 52 (FAL) for a drainage improvement project in the vicinity of Morningside Lake park
 - Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County's right-of-way (ROW), drainage, infrastructure and maintenance on County Roads (CR): CR 14 (BET) – ROW Encroachment by adjoining owner – flagged County owned ROW line for owner compliance
 - Provided comments to county planning for G.M.L. 239 review on the following projects on or adjacent to a County Road (CR): THO25-13 (CR 103) Cong. Krasna; BET25-04 (CR 183) Airport Rd. Subdiv.; TUS25-04 (CR 25) T. Coacchi Subdiv.; TUS25-05 (Deep Hollow Rd.) T. Coacchi Subdiv.; LIB25-07 (CR 74) Alders at Swan Lake and LIB25-08 (Devany Rd.) Devany Estates
 - Issued permits on various County Roads – (1) M (Misc./Access) permit – (2) D (Dig) permits - (0) O (Overweight) permits and (3) U (Utility) permits - Field inspected (12) existing/proposed access locations for compliance and/or closeout related to permitting

SOLID WASTE & RECYCLING

Month	2023 MSW/CD	2024 MSW/CD	2025 MSW/CD
January	5592	5096	4030
February	5147	4856	3361
March	6287	6452	5035
April	6550	7031	5402
May	8631	8506	6821
June	9778	9045	7537
July	13395	14618	13310
August	14405	13605	
September	7293	7747	
October	7043	6166	
November	5985	5453	
December	5497	4729	
TOTAL	95603	93303	

Current month total estimated

- *Education/Outreach:* The Recycling Coordinator is continuing with outreach programs and speaking with County residents daily.
 - Composting Education class with Cornell Cooperative Extension being organized for September 17
- *Accounts:*
 - Continue to address any delinquent accounts so they remain current with payment and provide electronic communication for customers.
- *Annual Reports:*
 - Continue to track data for NYSDEC reporting.
- *Grants*
 - Starting grant for Phase 2 of the County's Organics Management Plan
 - MWRC Grant application for Recycling Coordinator salary opens August first, grant due October 31
-
- *Composting:*
 - Weekly trips continue.
- Local Solid Waste Management Plan accepted by DEC. This month's resolution to be submitted to DEC to receive final approval of plan.
- HHW scheduled for September 28.
- Heard back from DEC about Permit Modification Request to address the following:

Permit Condition 4— Tonnage Limits	
<u>Existing Permit</u>	<u>Modification Request</u>
800 tons of waste per day	1,000 tons of waste per day
3,685 tons of waste per week	4,600 tons of waste per week

Permit Condition 6— Operating hours			
<u>Existing Permit</u>		<u>Modification Request</u>	
<u>Receive</u>	<u>Process</u>	<u>Receive</u>	<u>Process</u>

Monday—Friday 7:00am—3:30pm	Monday—Friday 7:00am—7:00pm	Monday—Friday 7:00am—3:30pm	Monday—Friday 6:00am—6:00pm
Saturday 7:00am—1:00pm	Saturday 7:00am—3:30pm	Saturday 7:00am—3:30pm	Saturday 6:00am—3:30pm

- Working with Carolina Software to automate reports to be sent to accounts to assist County Treasurer
- Draft request for proposal for Waste to Energy facility is out. Draft proposals due August 22.
- Request for proposal for MSW and C&D disposal for 2026 is out. Proposals due by July 25.
- Attended DEC training for Radiation Monitoring at Solid waste Management Facilities July 21 at the Region 3 office in New Paltz.
- Traffic control person implemented at transfer building to direct hand unloaders to specific bays, to keep commercial traffic flowing

Sullivan County

Legislative Memorandum

File #: ID-7660

Agenda Date: 8/14/2025

Agenda #: 1.

Narrative of Resolution:

Resolution to authorize the final approval of the County's Draft Local Solid Waste Management Plan (LSWMP) which is needed for final approval from the New York State Department of Environmental Conservation (NYSDEC).

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? N/A

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE FINAL APPROVAL OF THE COUNTY'S DRAFT LOCAL SOLID WASTE MANAGEMENT PLAN (LSWMP)

WHEREAS, Sullivan County Division of Public Works operates and maintains 6 Transfers Stations, a cardboard recycling facility, a Municipal Solid Waste (MSW) export building, a closed capped landfill and wishes to establish a composting facility; and

WHEREAS, New York State Department of Environmental Conservation (NYSDEC) Title 6 Codes, Rules and Regulations-New York (CRR-NY) 360.19 sets forth the operating requirements of a part 360 Solid Waste Management Facility which the County owned Solid Waste Operations fall under and 6 CRR-NY 360.19 (c) (2) specifies the need for a LSWMP. 6 CRR-NY 366-1.2 lays out the General criteria for a LSWMP to plan ahead 10 years with biennial updates in order to accept and process MSW; and

WHEREAS, Sullivan County issued R-22-12 Professional Consulting Services for the Development of a Solid Waste Management Plan and Cornerstone Engineering has helped prepare the draft plan; and

WHEREAS, the draft plan has been accepted by the DEC and in order for it to become a final plan the

County must submit the plan with a certified resolution

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Division of Solid Waste send to the NYSDEC a complete, stand-alone final LSWMP that contains all revisions to the draft LSWMP

BE IT FURTHER RESOLVED,

- 1) That the LSWMP is adopted by the County
- 2) That the County will implement and maintain the solid waste management system as described in the final LSWMP and
- 3) That the County will submit biennial updates

Sullivan County

Legislative Memorandum

File #: ID-7665

Agenda Date: 8/14/2025

Agenda #: 2.

Narrative of Resolution:

Resolution to authorize the County Manager to execute a modification agreement with Seneca Pavement Marking, Inc., dba SPM, Inc., to complete additional pavement marking installation on various County Roads.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$125,000.00

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): D-5110-45-40-4037

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

B-25-13

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A MODIFICATION AGREEMENT FOR ADDITIONAL PAVEMENT MARKING INSTALLATION SERVICES FOR THE 2025 PAVEMENT MARKING INSTALLATION ON VARIOUS COUNTY ROADS ("PROJECT").

WHEREAS, Resolution No. 128-25, adopted March 20th, 2025, authorized an agreement with Seneca Pavement Marking, Inc., dba SPM, Inc., ("Agreement") to provide pavement marking installation services; and

WHEREAS, additional sections of County Road have been identified as requiring upgraded pavement markings to improve the safety of these roadway segments; and

WHEREAS, these construction services can be completed with previously allocated funds; and

WHEREAS, the Division of Public Works has reviewed the need to complete these construction services and recommends the approval of a Modification Agreement to cover this work.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to

execute a Modification Agreement, to complete construction services with, Seneca Pavement Marking, Inc., dba SPM, Inc., at a cost not to exceed \$125,000, said Modification Agreement to be in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-7666

Agenda Date: 8/14/2025

Agenda #: 3.

Narrative of Resolution:

Resolution to execute a contract with Titan Roofing, Inc. for roof repairs not covered by warranty as required by Sullivan County Jail and Sheriff Administration Facility, Monticello NY.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Not to exceed \$15,000.00/per year

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: A1620-213-47-4717

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE AND EXECUTE A CONTRACT WITH TITAN ROOFING, INC. FOR ROOF REPAIRS NOT COVERED BY WARRANTY AS REQUIRED AT SULLIVAN COUNTY JAIL AND SHERIFF ADMINISTRATION FACILITY, MONTICELLO, NY

WHEREAS, the County of Sullivan owns and operates the Jail and Sheriff Administration Facility, located at 58 Old Rt. 17, Monticello, NY 12701; and

WHEREAS, this large facility has several flat roofs, which are covered by a 20-year Firestone Warranty #700351635 start date August 28, 2018, of which Titan Roofing was the manufacturer's approved installer; and

WHEREAS, occasionally there are required roof repairs that are not covered under said warranty; and

WHEREAS, the Division of Public Works recommends a contract, not to exceed \$15,000.00 per year, renewable for the remaining length of the roof warranty, with Titan Roofing, Inc for any necessary repairs and/or replacements of portions of the roof, not covered by the warranty.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to

execute a contract with Titan Roofing, Inc., 200 Tapley St., Springfield, MA 01104-2827, in a total amount not to exceed \$15,000.00 per year, renewable for the remaining length of the roof warranty, in such form as the County Attorney shall approve.