



Sullivan County Planning and Community Resources Committee

100 North Street
Monticello, NY 12701

Meeting Agenda - Final

Chairman Matt McPhillips
Vice Chairman Terry Blosser-Bernardo
Committee Member Luis Alvarez
Committee Member Catherine Scott
Committee Member Joseph Perrello

Thursday, November 7, 2024

9:30 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Reports:

1. Division of Planning [ID-6900](#)
Attachments: [October 2024](#)
[Sept 24 AG report](#)
2. Division of Community Resources [ID-6903](#)
 Monthly Report
 November 2024
Attachments: [2024 PandCR November Report](#)

Discussion:

1. Local Housing Fund

Public Comment

Resolutions:

1. To authorize a modification of Resolution No. 339-24 adopted on July 25, 2024 to modify the funding source from County to NYS OCFS. [ID-6894](#)
Sponsors: Office for the Aging and Deoul

2. Authorizes award and execution of an agreement with Metropolitan Urban Design Workshop to develop a comprehensive Bicycle and Pedestrian Master Plan. The new Bicycle and Pedestrian Master Plan will compliment the Sullivan County Coordinated Transportation Plan by identifying ways to augment use of public transportation options through opportunities to connect more effectively by walking or cycling.

[ID-6901](#)

Adjourn



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6900

Agenda Date: 11/7/2024

Agenda #: 1.



DIVISION OF PLANNING, COMMUNITY DEVELOPMENT & ENVIRONMENTAL MANAGEMENT

ACTIVITY REPORT

October 2024

CONTENTS

- I. Planning
- II. Sustainable Energy
- III. Parks, Recreation & Beautification
- IV. Grants
- V. Agriculture & Farmland Protection

I. PLANNING ACTIVITY

Land Use Planning & Technical Assistance:

- **GML-239 Referrals**

GML - 239 Referrals					
Date Received	Date Requested	Project Name	Action Type	Referral ID #	Legislator
10/10/24	11/1/24	Woodfall Estates	Site Plan Review	WOO24-07	Perrello
10/10/24	11/12/24	Catskill Veterinary Specialty Hospital	Site Plan Review	THO24-12	Ward
10/11/24	11/4/24	Chaim Elazary	Special Use Permit	LIB24-10	B. McPhillips
10/11/24	11/13/24	Zimmerman Estates Townhouse Development	Site Plan Review	FAL24-25	Ward
10/15/24	11/13/24	Gems in the Woods	Subdivision Review	FAL24-26	Ward
10/24/24	11/22/24	Old Rt 17 Warehouses	Site Plan Review	THO24-13	Ward
10/24/24	11/25/24	Trips to Win	Special Use Permit	FOR24-02	Rajsz

- Updated exemption agreements were sent to municipalities for renewal. To date, fifteen municipalities have signed and returned them, and two are due later this month.
- Pace University training on land use law training was held at Cornell. It was well received.

- Working with NYS DEC and the Sullivan County Partnership on a training to update our communities on changes to wetland regulations.
- Planning staff has been attending municipal planning board meetings to foster better coordination and more helpful reviews. The Towns of Liberty, Bethel and Forestburgh's meetings were attended in October.

Land Use, Strategic and Comprehensive Planning

- **Water Resources and Infrastructure**
 - Planning and Delaware Engineering continue to have monthly progress meetings for regular updates on the status of the assessment. Delaware has developed the framework to collect data on existing conditions and make recommendations for areas for infrastructure expansion based on current and anticipated growth. Data collection is underway.
 - A separate scope of work is being developed to obtain hydrogeologic expertise in relation to subsurface conditions throughout the County to assess the County's water resources. We are actively searching for funding sources that could potentially fund this study.
 - Continued facilitation of technical assistance to Wurtsboro and Fallsburg from the Water Center at the University of Pennsylvania.
- **Hazard Mitigation Plan**
 - Staff continue to follow up with municipalities that were not able to attend the meeting in June, via one-on-one calls, to discuss the plan and receive updates on projects included in the 2021 update.
 - Notification was received by the State that our application for funding has been forwarded to FEMA for final review and determination on a funding award.

Recreation, Quality of Life & Tourism-based Economic Development

- **Sullivan O&W Rail Trail**
 - The Neversink Crossing project received NYSDOT is in advanced design review. The current schedule anticipates a bid will be issued before the end of 2024.
 - The use and occupancy agreement between NYS DOT and the Town of Liberty for the Parkville extension is tied with the acquisition process for multiple parcels related to the rerouting of Route 17. The engineering has started, but final scoping of the needed surveying needs to be assessed. Planning met with DPW, DOT, the Town and the consultant, Alta to finalize the extent. There are potential impacts to the project budget based on the extent for which surveying and SEQR must be completed. We are waiting for additional information from NYSDOT to determine these impacts.
 - The Town of Rockland and their engineers should have the first design draft this month for the Livingston Manor to Dahlia section of the trail.
 - Staff continue to participate in monthly meetings of the O&W Rail Trail Alliance as well as regular meetings with the engineering firm and partner municipalities.

- Planning worked with the Sullivan Public Library Alliance to order materials for a daypack lending project to encourage people to use the trail.
- The 2024 HO&WL event (Fri 10/25/24) took place in Mamakating, starting and ending at the Bashakill Vineyard
- The 2025 multi day hike (ROAM) will take place on June 6-8 in Mamakating.

Community Development & Revitalization

Housing Fund

- The Legislature adopted a local law establishing Affordable Housing as a County purpose. The 2024 Operating Budget included \$2 million for local affordable housing initiatives. A discussion is necessary to determine the most appropriate use of those funds. Pattern for Progress has presented a draft outline of how a local housing fund may be structured. Guidance from the Legislature is needed at this time prior to finalizing and moving forward with a program.

Community Outreach

- Training for local communities about encouraging housing while protecting community character are being targeted for late November/early December of this year.

Bicycle and Pedestrian Infrastructure Master Plan

- The contract from the NYS Department of Environmental Conservation for the Climate Smart Communities Program funding is fully executed.
- A Request for Proposals has been issued; proposals have been received and reviewed. A resolution is presented today to award a contract to Metropolitan Urban Design Workshop (MUDW).
- We anticipate a kick-off meeting for the plan in early December, and meetings with the Advisory Committee and focus groups beginning early in 2025.
- The plan will focus on connecting residents and visitors in and around community centers (villages, hamlets) with safe pedestrian and bicycle infrastructure.

RESTORE NY Round 7

- Actively working with NYS Empire State Development and RUPCO to implement the RESTORE NY Round 7 award received for rehabilitation of the Strong Building and Key Bank Building on Broadway, Monticello.
- The County is working with RUPCO and the Sullivan County Land Bank to navigate a significant increase in the cost of construction based on the latest cost estimates. RUPCO is waiting for determinations on several grant applications that have been filed for this project.

Economic Development

- **Emerald Corporate Center Economic Development Corporation (ECCEDC)**
 - We continue to work with the Town of Thompson to transfer Emerald Springs Water Company (ESWC) and all assets to the Town of Thompson, based on discussions with counsel having experience with the process.

Administration

- Attended Airport Commission meeting
- Met with County Manager and Management and Budget staff to discuss 2025 budget request
- The Research Analyst position has been filled with the newest staff member joining the Planning team on Monday, October 21, 2024.
- Participated in monthly O&W Rail Trail Alliance meeting
- Attended the RUPCO Community Luncheon on 10/16/2024
- Attended the Open Space Institute's open house event in Mamakating for the O&W Feasibility Study from Port Jervis to Kingston
- Attended the Pattern for Progress Housing Conference on 10/22
- Participated in kick-off meeting for the Ag Climate Resiliency Advisory Committee with Cornell Cooperative Extension staff and other community members

II. OFFICE OF SUSTAINABLE ENERGY (OSE)

- Staff met with HVRC staff to discuss recertification efforts for the Climate Smart Communities Program. We anticipate recertification in the third quarter of 2025.
 - It appears that the County is in a position to achieve Bronze Certification based upon efforts to date, once documentation is compiled and a task force is re-formalized.
 - The County may be in position to achieve Silver Certification upon completion of several exciting projects, such as the Airport Terminal.
- The Lake Goodyear small hydro facility continues to be offline due technical problems. Gravity Renewables, the operator of the plant, is troubleshooting with NYSEG to resolve the issue. There is no cost to the County for repairs.
- OSE staff have continued to review monthly utility statements, and to work with NYSEG and DPW staff to resolve ongoing issues with meter readings and monthly billings.
- OSE continues to document the County's progress toward reducing energy usage and greenhouse gas emissions while also identifying future clean energy project opportunities.

III. PARKS, RECREATION & BEAUTIFICATION

- The Palisades Interstate Park Commission is reviewing the design and engineering work for the Lake Superior westside hiking trail.
- Fisher Associates have submitted a preliminary schematic design and cost estimates for the parking area and river access trail for the Callicoon Park. The property survey for the permitting is being completed along with the SEQRA process.
- Working with the Grants Department to submit documentation for funding from DASNY for the Callicoon Park.
- Attended the Sullivan County Historical Society annual dinner. The society honored the Frederick Cook Society and Borscht Belt Historical Marker Project.
- Working with the Sullivan County Historical Society members on purchasing a Historical Marker for the Hurleyville School, which is now the Sullivan County museum.
- The department is hosting a Sullivan County Parks Photo Exhibition. Photographs must be taken at one of the departments facilities. Winning photos will be on exhibit from March 1- April 30, 2025, at the Government Center, Monticello and the Sullivan County Cultural Center & Museum, Hurleyville. The winning photos will receive a prize.
- The department has teamed up with The Delaware Company to offer a Ghost Walk at the Minisink Battleground Park. The walk took place at 2:00 pm on October 26, 2024. The event had 75 participants.
- Park Maintenance staff have replaced deteriorated split rail fencing along the D&H Canal trail by the interpretive center.

IV. GRANTS ADMINISTRATION

- **Activity/Technical Assistance**
 - Since 9/27/24, DGA has received seven funding resource requests related to small business expansion, private school extra-curricular programming, law enforcement agency technology needs, municipal transportation safety planning, a private summer camp, the ADU Plus One program, and a not-for-profit capital project.
 - Our Department provides information about grant resources on our web page as a courtesy to the public. The County does not endorse one over the other, nor is the list provided exhaustive by way of available agencies, but fund-seekers and community organizations may engage in additional research and use their discretion in order to meet their particular needs.
 - This month, we added several funding resource links to the DGA website, and added a category on AGRICULTURE/FOOD/HOSPITALITY. Other categories include:
 - AGING/SENIORS
 - ANIMALS/PETS
 - ARTS AND HUMANITIES
 - LIBRARIES AND MUSEUMS
 - COMMUNITY INITIATIVES
 - DISABILITIES
 - EDUCATION/CHILDREN
 - ENVIRONMENT & SUSTAINABLE ENERGY
 - HEALTH AND WELLNESS
 - HOUSING
 - MILITARY/VETERANS
 - Assistance has been provided to departments requiring support with the grant process. Of note:
 - *County Manager's Office/OMB/Public Safety:* FEMA / NYS DHSES – Public Assistance for Disaster Declaration DR#4480 for COVID-19 Emergency Protective Measures Projects: DGA Supervisor and OMB Budget Analyst were asked to respond to and participate in the FEMA and NYS DHSES Recovery Transition Meeting (RTM) which is required as part of the grant administration and closeout process.
 - County staff received positive feedback from FEMA and NYS DHSES staff in the development, submission and overall administration of the Public Assistance for Disaster Declaration DR#4480 for COVID-19 Emergency Protective Measures projects.
 - Given the positive RTM outcome, the County anticipates receiving the total reimbursement for the Project 6 submittal in the amount of \$30,587.13 (5% of Projects 1-5 Total Award) in the near future, as it has moved forward in the FEMA / NYS DHSES processing.
 - *Public Health:* The County was awarded \$15,000 via the GTSC Child Passenger Safety Seat Program.

- *Social Services*: DGA staff collaborated with Assemblywoman Gunther's office and the Commissioner of Health and Human Services to present a proposal for consideration under the DASNY CREST program.
- *ITS*: DGA staff reviewed NY Connect All BEAD (Broadband Equity Access and Deployment Program) funding opportunities in order to assess eligibility for future broadband infrastructure projects. Further discussion will take place related to the County's options, pending the outcome of the Municipal Infrastructure Program grant application.
- *Parks and Recreation*: DGA staff prepared and submitted NY SWIMS workplan and budget information, which is currently under review by the NYS Department of State NY SWIMS review team. Pending the outcome of the application, DGA is prepared to collaborate with the County Parks and Rec Department and participating municipalities related to the management of the program.
- *Planning*: DGA staff participated in the 2024 RAISE Grant Debriefing with the Director of Planning, and noted review recommendations.
- *Public Safety*:
 - DGA staff attended the 2024 DHSES Grants Regional Workshop on Thursday, October 24th with members of OMB and Public Safety staff.
 - Probation received the \$28,520 disbursement for the 2024-2025 Alternatives to Incarceration allocation.
- *Public Works*:
 - The 2024 NBRC Timber for Transit grant application was submitted for the replacement of Bridge 368.
 - DGA staff has engaged in research to locate firefighting-related grants on behalf of the Sullivan County airport.
- *Board of Elections*: DGA staff attended a meeting with ITS and BOE staff related to the 2024 Rural and Nonmetro Election Infrastructure Grant in the amount of \$50,000. ITS and BOE staff will continue to collaborate related to the acquisition of technology and the coordination of installation efforts
- *Sheriff*: The County was awarded \$4,690 for the GTSC Police Traffic Services grant.
- **In-County Grant Readiness**
 - Grants Best Practices Training is scheduled with DPW staff on December 5th.

V. AGRICULTURE & FARMLAND PROTECTION

- CCE September 2024 Ag report attached

SEPTEMBER 2024 AG REPORT

Cornell Cooperative Extension
Sullivan County

TECHNICAL ASSISTANCE:

Farm Visits: 5 **Technical Assistance/Inquiries:** 75 **Soil/Hay Tests:** 16

Technical Assistance was provided on soil testing, native plants, pest ID, plant ID, Feral swine, Japanese knotweed, native gardens, permaculture, raising bees, pruning techniques, wildlife control, ag districts, farm funding, farm food safety, livestock processing, orchard management, starting a farm, ag taxes, livestock production, vegetable production, land access.

PAST WORKSHOPS

Juntos Aprendemos: Poultry Production 09/09: 20 attendees, Online Spanish translated webinar with the Cornell Small Farms Futuro En Ag on Poultry Production. Including feed, breed selection, marketing, regulations, nutrition and care.

Farm Beginnings: How to Start Your Own Farm 09/10: 30 registered, 12 attended, Melinda Meddaugh & Michelle Proscia presented on some of the key steps when starting your own farm business and explained some important items to consider and know when building a farm business. Erica Madden, owner and operator of Good Find Farm, shared her experience starting her own farm and information about her farm business. This event was hosted at the Western Sullivan Public Library Delaware Free Branch.

Silvopasture Farm Tour 09/12/24: 29 registered, 18 attended, A farm tour at All One One All Farm where Alix Daguin taught about silvopasture techniques on their small scale, regenerative farm. The tour covered grazing plans and livestock integration, the ecological benefits of silvopasture and how it can boost farm sustainability and productivity.



Tractor Operation Training 09/13: 10 registered, 8 attended, SG from SG Tractors guided an interactive workshop. Throughout the workshop, folks had hands on learning opportunities and were guided through demonstrations and video tutorials. Participants learned about the 4-stroke engine and how all the parts of the tractor function, basic maintenance, safety, manuals, dashboards, symbols, levers, and how to operate a tractor. This event was held at Stone Wall Farms in Jeffersonville.

Farmer Mixer at Unbroken Acres 09/17: 36 attended, This event was an informal networking opportunity for aspiring, beginner, and seasoned farmers. Owner and operator of Unbroken Acres, Anna Zabirova, hosted this event. Anna provided a tour of the farm, explaining her farm practices and experience in farming. Unbroken Acres is located in Cohecton, NY.

Native Species of the Northeast Webinar 09/18: 11 people attended, Horticulture Educator Katie Gasior taught attendees about native species for our areas and how to incorporate them into your landscape.

Municipal Farm Tour 09/24/24: 10 registered, 8 attended, Municipal officials were invited to tour Somewhere in Time Farm so they could experience a working vegetable farm. Justin gave an overview of his farm operation, the importance of having high tunnels, farm stands, and how agri-tourism is necessary for his farm to generate reliable income. Melinda provided an overview of the use of high tunnels, production methods, agri-tourism activities, and the benefits of adding a farmstand to the farm.

Farm Food Safety Operators Project Directors Meeting 09/20: As part of our Farm Food Safety Project, CCE Staff presented on our Catskill Farm Food Safety Project to Directors and funders from across the US. They detailed the accomplishments, objectives, and the future programming and technical assistance in Sullivan, Delaware, and Wayne County, PA. The project is supported by a USDA grant. The grant allows CCE staff to provide technical assistance, training and workshops to farm so that they become Food Safety Modernization Act compliant, while also providing the ability to sell to wholesale institutions.

UPCOMING WORKSHOPS for October (Visit www.SullivanCCE.org for full listings)

- Farmer Mixer at Gael Roots Community Farm co-hosted with the Greater Catskills Young
- Small Engines Workshop (10/15)
- Farm Business Training Series (10/16 - 11/06)
- Fall Garden hands on class (10/24)

LAND ACCESS, AG ZONING, FARMLAND PRESERVATION PROJECTS

Municipal Ag Training Series: CCE Sullivan, the County Ag Board, SC Planning and the CCE Agri-Tourism program work team are offering a training series on ag for municipal officials. The Board is working with the County Planning Department and CCE Sullivan to develop an informational workshop for municipal officials on how to implement farmland preservation policies at the local level.

- **PART 2: Community Agritourism Workshop (10/2)**
In person, 6-8pm
- **PART 2: Community Agritourism Workshop (10/9)**
Webinar: 6-8pm
- **PART 3: Land Protection (11/13): 11am - 3pm**

SPECIAL PROJECTS

2024 Beginner Farmer Mentorship Cohort – The current mentees have one more quarter of the mentorship, which will officially end in January 2025. The mentees continue to engage in monthly educational opportunities and farmer networking events. All the mentees are attending our Farm Business Training Series coming up in October. We have officially opened the application window for mentee applications for the 2025 Beginner Farmer Mentorship Program, applications are due by November 13th.

Farm Ops – Farm Fresh Marketing Cohort: Taylor Adam, our Beginner Farmer Program Manager, is a co-facilitator for the Cornell Smalls Farms’ Farm Ops marketing cohort. This program is for veterans who are currently farming or planning their farm business Taylor works alongside Nina Saeli, Katelyn Walley, and Rich Mattingly to facilitate the cohort. This cohort runs for 6 weeks, with weekly live Zoom sessions, engagement through the only teaching platform Teachable, and office hours with the co-facilitators.

Beginner Farmer MENTORSHIP COHORT

BE A FARMER MENTOR!

Would you like to help someone turn their farming dreams into a reality?
Do you think someone could learn from your farming experience?

- Work with mentees, CCE staff, and fellow mentors!
 - Receive \$75/hr. for a maximum of approximately 130 hours across 12 months.

BECOME A FARMER MENTOR TODAY!

Questions?
Contact Taylor Adam at
(845)292-6180 ext. 130
beginnerfarmer@cornell.edu
<https://sullivanccce.org>

For details about the program, scan below:

Cornell Cooperative Extension | Sullivan County



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6903

Agenda Date: 11/7/2024

Agenda #: 2.

Division of Community Resources Monthly Report November 2024

Office for the Aging (OFA) September 2024 Monthly Report

Monthly Accomplishments

OFA Director:

- Participation on Sullivan Catskills Food Security Coalition.
- Monthly Hoot distribution continues to increase via mail, email and drop off locations. Direct mail list has grown to over 600.
- Four Year Plan development of goals and content ongoing.
- Preparation for Annual Public Hearing and Senior Resource Fair October 24th, 10am-2pm at the Government Center.
- Interviews conducted for RSVP Coordinator, new Coordinator starting November 4th.
- Interviews scheduled for Aging Services Specialist and EISEP Case Management Specialist ongoing.
- Outreach event at Temple Shalom in Monticello.
- Grant submission for re-competition for next three-year AmeriCorps RSVP application. Anticipated award notification in January 2025 for grant period of 4/1/2025-3/31/28.
- Continued distribution of freely available COVID test kits to community organizations.

Retired Senior Volunteer Program (RSVP):

- ❖ Over 1,147 hours volunteered in September with a value of \$38,413.03 according to <https://independentsector.org/resource/value-of-volunteer-time/>
- ❖ New Coordinator beginning November 4th, 2024.
- ❖ Annual Volunteer Recognition Luncheon great success, over 104 attended at The Villa Roma on September 24th.

Nutrition Program:

	Units:	Clients:	Contributions:
Homebound:	1,766	110	\$1,075.00
Congregate served at home:	28	2	
Congregate served at sites:	604	91	\$736.00
TOTALS:	2,398	203	\$1,811.00

- ❖ We received 1,100 Senior Farmers Market Nutrition coupon booklets from NYSOFA (New York State Office for the Aging) and distributed 944 to eligible seniors. OFA staff and community partners tabled and promoted at the participating markets in Sullivan County. September 30th was the official end of distribution of the coupons.

❖ Nutrition continues to benefit from the Community Assistance Center (CAC)'s Food Bank of the Hudson Valley food distribution twice a month. This enables us to supplement fresh fruit, vegetables and other perishable items through our Home Delivered Meal (HDM) and Congregate program.

❖ Several new referrals for HDM have been received for home delivered meals. Through the initial screening process, we find many of these referrals are Medicaid clients (ineligible) or are able to go to one of our senior Nutrition sites for congregate lunch. Case workers guide them to a service that will meet their needs.

Transportation Referrals to SCT:

- 99 SCT Medical Trips
- 163 SCT Shopping rides
- 52 RSVP Medical Trips
- 43 Congregate Nutrition Site Transportation

Home Energy Assistance Program (HEAP):

❖ 171 applications received as of October 21st.

Legal referrals: 2 individuals received legal assistance through Rural Law Center of NY.

Caregiver Resource Center (CRC)

Caregiver support groups are offered for caregivers of someone with dementia or Alzheimer's Disease:

(registration required www.sullivanccc.org/events or by calling Cornell Cooperative Extension (CCE) Sullivan at (845) 292-6180 x 122

Caregiver Café' (In person): Next: Oct. 21 10-11 am.

September's support group had 7 attendees

Upcoming: Nov.4 and Dec. 2

Virtual/zoom: 2nd Wednesday each month 6pm-7pm. July through December 2024

September had 2 attendees.

A **Parkinson's Support group** is now meeting monthly 2nd Wed - 4pm – 5:30 at CCE Sullivan and supported by the Caregiver Resource Center.

Registration is available but walk-ins are welcome.

This support group is growing and is open to new members.

Bone Builders (Osteoporosis prevention). Started Sept. 19 and will run through Nov. 20, is being held weekly on Thursdays from 11-12 @ CCE Sullivan. There are additional openings register at www.sullivancee.org/events

CRC Information, Assistance & Referral calls for September- 20

Tai Chi for Arthritis & Falls Prevention – Tai Chi Stage 2 series will be held Oct 21 – Dec. 12 from 1-2pm on Mondays & Thursdays weekly. The class is currently full with 15 people registered.

CRC Workshops:

The Empowered Caregiver Virtual Workshop Series is being rescheduled to future dates

October 15 - *Keep Them Safe – A Caregiver’s Guide to a Safe Home* – with Lynda Shrager, OT, MSW, CAPS

11 attended via in person and zoom

Complimentary copies of the presenter’s book were given out.

CRC Coordinator attended RSVP annual luncheon

CRC Coordinator presented a workshop at the Rural Health Symposium on Sept. 19: “Growing Older and More Diverse in Rural Communities”

Outreach is ongoing to senior groups

Wellness Initiative for Senior Education (WISE) workshop series will be scheduled for 2025 dates.

Interested persons can call the Caregiver Resource Center to be placed on a list and will be contacted.

This is a weekly program for 6 weeks to enhance awareness of senior health and well-being.

The 2024 Walk to End Alzheimer’s for Orange/Sullivan is October 26.

Register: 2024 Walk to End Alzheimer's - Orange/Sullivan County, NY | Walk to End Alzheimer's

NY Connects:

- 180 contacts for September.
- Outreach events in process of being scheduled at Towns & Villages.

Health Insurance Information Counseling Assistance Program (HIICAP):

- ❖ 26 contacts.
- ❖ Annual election period October 15th-December 7th for Medicare open enrollment.

Personal Emergency Response System (PERS):

- 28 clients currently receive PERS through CSE, EISEP & IIIIE funding.

Expanded In Home Services for Elderly Program (EISEP):

- Retirement of long serving EISEP Case Management Specialist 10/30/24, Applications still being accepted for replacement.
- 2nd Ancillary supply order being compiled for eligible EISEP recipients, these items include nutritional supplements and incontinence supplies.

EISEP FULL-SERVICE CASEFILES during September	
Casefiles already open as of 9/1/2024**	42
Casefiles newly opened 9/1/2024-9/30/2024	2
Casefiles closed 9/1/2024-9/30/2024	0
NON-EISEP open CSE case transferred to EISEP	0
Casefiles open as of 09/30/2024	44

Sullivan County Youth Bureau:

- ❖ #SCYouthbureau summer adventures continues to be a big hit. We have concluded the summer with a total of 11 characters.
- ❖ Site visit conducted with SPCA-CHAT.
- ❖ Continuing with weekly FB blasts as well as Weekly email blasts-over 600 emails/people reached on a weekly basis. FB posts from 6/1/24-9/24/24 had 3,816 impressions, 3,395 reaches and 309 engagements.
- ❖ Attended Municipal Youth Bureau discussion with NYS Youth Bureau Association.
- ❖ Attended/participated in weekly Untied Sullivan calls.
- ❖ To date, we have received all NYS funded claims. We have 3 from the Town of Fallsburg that will not be claimed, which equals \$15,350 total. Out of that, we will reallocate \$10,950 to Hudson Valley Athletic Club. 7 county-funded claims have been received. Reminders were sent out to award recipients on 8/1/24, 8/15/24, 9/1/24, 9/15/24 and 9/27/24. All claims that have been received are in.
- ❖ Attended CCE Advisory Committee Meeting.
- ❖ Attended 2 Leadership Development trainings. This will be ongoing for the next 6 weeks.
- ❖ Attended Applying Positive Youth Development Within Youth Justice Learning Collaborative in Albany.

Transportation

County Transportation:

Month 2024	Veterans Medical Centers	Veterans In-County Medical	Senior Medicals	Shopping Buses	Seniors to Congregate Sites	Meals Delivered
January	50	12	70	150	*	*
February	38	17	79	147	*	*
March	47	42	112	158	*	*
April	59	29	105	181	35	407
May	51	29	121	190	41	416
June	33	17	111	191	38	351
July	47	24	117	187	47	470
August	43	32	101	191	40	478
September	32	22	99	163	33	357
October						
November						
December						

Move Sullivan

- ✓ Approved expansion routes include a 1-hour shuttle in liberty; a 1-hour shuttle in Monticello and a 1-hour route covering Livingston Manor, Roscoe, Callicoon Center, Jeffersonville, Youngsville, White Sulphur Springs, and Liberty.
- ✓ All new routes link up with transfer points to the other routes.

Move Sullivan 2024	Average Daily Ridership	Monthly Ridership	Monthly Paratransit
January	436 (21 days)	9,154	230
February	472 (20 days)	9,447	218
March	478 (21 days)	10,048	262
1st Quarter Totals		28,649	710
April	490 (22 days)	10,775	272
May	521 (22 days)	11,469	296
June	546 (20 days)	10,910	270
2nd Quarter Totals		33,154	838
July	590 (22 days)	12,999	347
August	605 (22 days)	13,245	338
September	570 (20 days)	11,398	259
3rd Quarter Totals		37,642	944

October			
November			
December			
4th Quarter Totals			
Annual Totals			

Community Assistance Center (CAC)

- ✓ Through our partnership with the Hudson Valley Food Bank, we average 25 food pantries who attend our monthly food distributions at the Transportation building.
- ✓ The food distribution days are increasing to three days per month beginning in October.
- ✓ The Catskill Food Hub is a critical partner whose relationship with local farmers and Growing Soul provides the rest of our distributed food.
- ✓ The team continues to provide referral and assistance to callers looking information and/or resources.
- ✓ Continued distribution of test kits and masks.
- ✓ The CAC remains active providing emergency food assistance deliveries as well as connections to community resources.
- ✓ Support HV Food Bank monthly mobile pantry efforts in Freemont, Yulan and Fallsburg.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6894

Agenda Date: 11/7/2024

Agenda #: 1.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NO. 339-24 ADOPTED ON JULY 25, 2024.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution:

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

WHEREAS, the Sullivan County Legislature adopted Resolution No. 339-24 on July 25, 2024, for the County of Sullivan to allocate County funds to eligible community entities for youth programming; and

WHEREAS, the resolution incorrectly allocated County funds to Town of Wallkill Boys and Girls Club Project Triple Club Monticello, instead of funding from the NYS Office of Children and Family Services, and

NOW, THEREFORE BE IT RESOLVED, that the Town of Wallkill Boys and Girls Club Project Triple Club Monticello receive their funding allocation from the NYS Office of Children and Family Services, and

BE IT FURTHER RESOLVED, that the County Manager is authorized to execute any agreements or modifications necessary and that the form of said agreement(s) be approved by the Sullivan County Attorney’s Office.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6901

Agenda Date: 11/7/2024

Agenda #: 2.

Narrative of Resolution:

Authorizes award and execution of an agreement with Metropolitan Urban Design Workshop to develop a comprehensive Bicycle and Pedestrian Master Plan. The new Bicycle and Pedestrian Master Plan will compliment the Sullivan County Coordinated Transportation Plan by identifying ways to augment use of public transportation options through opportunities to connect more effectively by walking or cycling.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$200,000 (50%, \$100,000 will be reimbursed from the NYS Department of Environmental Conservation’s Climate Smart Communities Grant Program)

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: A-8020-90-40-4001

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE THE AWARD AND EXECUTION OF A CONTRACT WITH METROPOLITAN URBAN DESIGN WORKSHOP (MUDW)

WHEREAS, Sullivan County (“County”) issued an RFP, R-24-34, seeking proposals from qualified consultants to develop a comprehensive Bicycle and Pedestrian Master Plan (“Plan”); and

WHEREAS, the Plan will focus on connecting our town and village centers for residents through alternative transport by identifying safe and convenient connections that reduce vehicle trips to common destinations for work, school, shopping and essential services within the County’s population centers; and

WHEREAS, the Plan will help disadvantaged County residents overcome transportation barriers that prevent them from participating in the workforce, training, counselling and job placement services; foster healthy and active transportation; and promote equity by focusing on disadvantaged and underserved communities and by emphasizing safety and convenience for pedestrians, cyclists and people with disabilities; and

WHEREAS, staff in the Sullivan County Division of Planning have reviewed proposals and conducted interviews, and determined that Metropolitan Urban Design Workshop, is the best qualified firm to provide the services required; and

WHEREAS, the total cost of this assessment will not exceed \$200,000 as per the budget provided by the consultant in their proposal in response to R-24-34; and

WHEREAS, funding for this initiative is available in the 2024 Operating Budget, and is partially funded through the NYS Department of Environmental Conservation’s Climate Smart Communities Grant Program in an amount not to exceed 50% of the project cost.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to execute an agreement with Metropolitan Urban Design Workshop to develop a comprehensive Bicycle and

Pedestrian Master Plan, in such form as the County Attorney shall approve, in an amount not to exceed \$200,000.