



# Sullivan County County Legislature Meeting Agenda - Final

100 North Street  
Monticello, NY 12701

Chair Nadia Rajsz  
Vice Chair Luis Alvarez  
Legislator Matt McPhillips  
Legislator Brian McPhillips  
Legislator Nicholas Salomone Jr.  
Legislator Catherine Scott  
Legislator Joseph Perrello  
Legislator Amanda Ward  
Legislator Terry Blosser-Bernardo

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Thursday, March 26, 2026

9:30 AM

Government Center

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**Call to Order and Pledge of Allegiance**

**Roll Call of Legislators**

**Reading of Special Meeting Notice**

1. Special Meeting Notice for March 26

[ID-8260](#)

**Attachments:** [spmar26fullboard](#)

**Public Comment**

**Resolutions**

1. RESOLUTION INTRODUCED BY BRIAN MCPHILLIPS AS CHAIR OF THE MANAGEMENT & BUDGET COMMITTEE TO AMEND RESOLUTION NO. 392-25 AND 430-25 TO INCLUDE THE AUTHORIZATION FOR THE FUNDING TO BE APPROPRIATED FROM THE ROOM TAX FUND BALANCE

[ID-8240](#)

2. To authorize execution and acceptance of the New York State Division of Criminal Justice Services Discovery Award for Fiscal Year 2026

[ID-8243](#)

3. Amend Resolution No. 387-25 regarding Sullivan County Early Intervention Program to reimburse parents

[ID-8247](#)

**Attachments:** [387-25](#)

4. To rescind Resolution #31-26, appropriate funds, and authorize a new 5-year agreement with Cantata Health Solutions for an Electronic Medical Record (EMR) system solution and Clearinghouse Services for the Sullivan County Department of Community Services. [ID-8256](#)
  
5. To support a congressional directed spending application for the Grove at Evergreen Meadow [ID-8261](#)

**Adjournment or Close**



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-8260

**Agenda Date:** 3/26/2026

**Agenda #:** 1.

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**OFFICE OF THE COUNTY LEGISLATURE**  
**SULLIVAN COUNTY GOVERNMENT CENTER**  
100 NORTH STREET  
PO BOX 5012  
MONTICELLO, NY 12701  
845-807-0435  
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**SPECIAL MEETING NOTICE**

**TO:** County Legislature  
M. McPhillips, B. McPhillips, Salomone, Scott, Alvarez, Perrello, Ward,  
and Bernardo

**FROM:** Nadia Rajsz, Chair

**RE:** Special Meeting of the Legislature:  
Thursday, March 26, 2026 at 9:30am

**DATE:** March 19, 2026

Please take notice that there will be a Special Meeting of the Sullivan County Legislature on **Thursday, March 26, 2026, 2026 at 9:30am**. The purpose of the meeting is to authorize a contract for EMR (Emergency Medical Records) for the Department of Community Services and any other business that may come before the Legislature.

NR:am

Cc: County Manager Joshua Potosek  
Deputy County Manager Michelle Bowers  
County Attorney Robert H. Freehill  
Security, Media and bulletin boards



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-8240

**Agenda Date:** 3/26/2026

**Agenda #:** 1.

**Narrative of Resolution:**

RESOLUTION INTRODUCED BY BRIAN MCPHILLIPS AS CHAIR OF THE MANAGEMENT & BUDGET COMMITTEE TO AMEND RESOLUTION NO. 392-25 AND 430-25 TO INCLUDE THE AUTHORIZATION FOR THE FUNDING TO BE APPROPRIATED FROM THE ROOM TAX FUND BALANCE

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$300,000

**Are funds already budgeted?** No

**If ‘Yes,’ specify appropriation code(s):** Click or tap here to enter text.

**If ‘No,’ specify proposed source of funds:** A-6410-40-4011

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY BRIAN MCPHILLIPS AS CHAIR OF THE MANAGEMENT & BUDGET COMMITTEE TO AMEND RESOLUTION NO. 392-25 AND 430-25 TO INCLUDE THE AUTHORIZATION FOR THE FUNDING TO BE APPROPRIATED FROM THE ROOM TAX FUND BALANCE.**

**WHEREAS,** the County Legislature authorized an agreement with the Sullivan County Visitor’s Association, in the amount of \$300,000, via Resolution No. 392-25; and

**WHEREAS,** Resolution No. 430-25 amended Resolution No. 392-25 to reflect corrections to the timeline and budget; and

**WHEREAS,** there is a need to amend Resolution No. 392-25 and 430-25 to include a “Further Resolved” clause to include the authorization for the funding to be appropriated from the Room Tax Fund Balance.

**NOW THEREFORE BE IT RESOLVED,** that the Sullivan County Legislature hereby amends Resolution No. 392-25 and 430-25 to include a “Further Resolved” clause to state “the authorization for the funding to be appropriated from the Room Tax Fund Balance”.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-8243

**Agenda Date:** 3/26/2026

**Agenda #:** 2.

**Narrative of Resolution:**

To authorize execution and acceptance of the New York State Division of Criminal Justice Services Discovery Award for Fiscal Year 2026

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$0

**Are funds already budgeted?** Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY LUIS ALVAREZ, CHAIR OF THE PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE TO AUTHORIZE EXECUTION AND ACCEPTANCE OF THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FY 25 DISCOVERY AWARD**

**WHEREAS,** the New York State Division of Criminal Justice Services (DCJS) is providing funding to counties to offset costs associated with the implementation of discovery and pretrial reforms that took effect January 1, 2020; and

**WHEREAS,** the County of Sullivan has been notified of an award in the amount of \$379,981.00 of DCJS Discovery Funds for the period of approximately April 1, 2025, through March 31, 2026; and

**WHEREAS,** these funds will be used to support the District Attorney's Office with expenses related to the implementation and ongoing support of said reforms; and the County of Sullivan is eligible to receive an award no greater than funding allocated in the amount of \$379,981.00; and

**NOW, THEREFORE, BE IT RESOLVED,** that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairwoman of the County Legislature (as required by the funding source) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED,** that should the NYS DCJS Discovery Reform funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-8247

**Agenda Date:** 3/26/2026

**Agenda #:** 3.

**Narrative of Resolution:**

Amend Resolution No. 387-25 regarding Sullivan County Early Intervention Program to reimburse parents

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$0

**Are funds already budgeted?** Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**A RESOLUTION INTRODUCED BY CATHERINE SCOTT, CHAIR OF THE HEALTH AND HUMAN SERVICES COMMITTEE TO AMEND RESOLUTION #387-25 TO AUTHORIZE SULLIVAN COUNTY EARLY INTERVENTION PROGRAM TO REIMBURSE PARENTS OR CAREGIVERS FOR DIRECT PAYMENTS MADE THEREBY TO RESPITE CARE PROVIDERS FOR ELIGIBLE CHILDREN**

WHEREAS, the Early Intervention Program (EIP), in accordance with the New York State Department of Education provides for respite services to eligible children; and

WHEREAS, respite services are intended to provide support to parents or caregivers who may otherwise be overwhelmed by the intensity and constancy of caregiving responsibilities necessary for a child with special needs; and

WHEREAS, children must meet eligibility criteria for the EIP and the respite services must be included in the eligible child's Individualized Family Service Plan (IFSP); and

WHEREAS, because there is no list of approved providers issued by the New York State Department of Health, Early Intervention Officials (EIOs) must first reach out to agencies and individuals with experience in delivering respite services, such as those under the Office for People with Developmental Disabilities (OPWDD) Family Support Services Program; and

WHEREAS, the delivery of respite services includes family reimbursement approaches in which families select, train and supervise respite care workers; and

WHEREAS, respite care workers need not be licensed or certified professionals; and

WHEREAS, the New York State Department of Health allocates funds to municipalities for reimbursement for respite services on a population-based formula; and

WHEREAS, municipalities set the reimbursement rate for respite services; and

WHEREAS, the EIO determines the rate consistent with those currently used for respite services under the OPWDD Family Support Services Program; and

WHEREAS, pursuant to Resolution #387-25, enacted September 18, 2025, the Sullivan County Legislature authorized the EIP to reimburse respite providers directly at a rate of \$17.50 per hour, effective June 1, 2025, based on the EIO's determination made pursuant to OPWDD guidance; and

WHEREAS, the EIP requests that Resolution #387-25 be amended to allow Sullivan County to pay the respite care provider directly or, in the alternative, reimburse parents or caregivers for direct payment(s) made thereby to the respite care provider at a rate of \$17.50 per hour;

NOW, THEREFORE BE IT RESOLVED, that Resolution #387-25 is hereby amended to allow Sullivan County to pay the respite care provider directly or, in the alternative, reimburse parents or caregivers for direct payment(s) made thereby to the respite care provider at a rate of \$17.50 per hour, effective immediately.



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Details **Reports**

File #: ID-7767 Version: 1

Type: Resolution Name: Passed  
 File created: 9/11/2025 Status: [County Legislature](#)  
 On agenda: 9/18/2025 In control: 9/18/2025  
 Enactment date: 9/18/2025 Final action: 387-25  
 Title: Authorize Sullivan County Early Intervention program to reimburse respite providers for eligible children  
 Enactment #: 387-25

History (2)  Text

**Narrative of Resolution:**

Authorize Sullivan County Early Intervention program to reimburse respite providers for eligible children

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Click or tap here to enter text.

**Are funds already budgeted?** Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE SULLIVAN COUNTY EARLY INTERVENTION PROGRAM TO REIMBURSE RESPITE PROVIDERS FOR ELIGIBLE CHILDREN

WHEREAS, The Early Intervention Program (EIP), in accordance with New York State Department of Education provides for respite services to eligible children; and

WHEREAS, Respite services are intended to provide support to parents or other caregivers who may otherwise be overwhelmed by the intensity and constancy of caregiving responsibilities that may be necessary for a child with special needs; and

WHEREAS, children must meet eligibility criteria for the Early intervention Program (EIP), and the respite services must be included on the eligible child's Individualized Family Service Plan (IFSP); and

WHEREAS, there is no Department of Health list of approved respite providers; Early intervention officials must first reach out to agencies and individuals with experience in respite service delivery, such as those under the Office for People With Developmental Disabilities (OPWDD) Family Support Services Program; and

WHEREAS, this includes family reimbursement approaches in which families select, train, and supervise respite care workers; and

WHEREAS, respite providers need not be licensed or certified professionals; and

WHEREAS, the Department of Health allocates funds to municipalities for reimbursement of respite services on a population-based formula; and

WHEREAS, municipalities set the reimbursement rate for respite services; and

WHEREAS, the Early Intervention Official (EIO) determines the rate which is consistent with those currently used for respite services under OPWDD Family Support Services Program; and

WHEREAS, the EIO for Sullivan County has determined the reimbursement rate to be \$17.50 per hour based on OPWDD guidance; and

WHEREAS, the Early Intervention Program (EIP) requests Sullivan County be allowed to pay the respite provider directly rather than reimburse the parent or caregiver; and

NOW, THEREFORE BE IT RESOLVED, that Sullivan County EIP be authorized to reimburse respite care providers at the recommended rate of \$17.50 per hour effective June 1, 2025, and;

3/23/26, 1:09 PM

BE IT FURTHER RESOLVED, that the respite care provider be reimbursed directly.

Sullivan County - File #: ID-7767



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-8256

**Agenda Date:** 3/26/2026

**Agenda #:** 4.

**Narrative of Resolution:**

To rescind Resolution #31-26, appropriate funds, and authorize a new 5-year agreement with Cantata Health Solutions for an Electronic Medical Record (EMR) system solution and Clearinghouse Services for the Sullivan County Department of Community Services.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$681,885 over the five (5) year term

**Are funds already budgeted?** **No**

If 'Yes,' specify appropriation code(s): A-1680-43-4304 - \$68,336.00

If 'No,' specify proposed source of funds: Unbudgeted solution replacement. The amount of \$68,336.00 (above) was included in the FY2026 ITS budget and originally allocated for renewal of the existing Quicdoc solution. The remaining balance of \$55,084.00 represents the additional funding required in year 1 for the replacement electronic health record solution from Cantata Health Solutions, subject to identification and approval.

**Specify Compliance with Procurement Procedures:**

Proposal received in response to "RFP #R-26-10 Electronic Medical Record (EMR) System Solution for Sullivan County Department of Community Services"

**RESOLUTION INTRODUCED BY LEGISLATOR CATHERINE SCOTT, CHAIR OF HEALTH & HUMAN SERVICES COMMITTEE, TO RESCIND RESOLUTION #31-26, APPROPRIATE FUNDS, AND AUTHORIZE A NEW FIVE-YEAR AGREEMENT WITH CANTATA HEALTH SOLUTIONS FOR THEIR ELECTRONIC MEDICAL RECORD (EMR) SYSTEM SOLUTION AND CLEARINGHOUSE SERVICES FOR THE SULLIVAN COUNTY DEPARTMENT OF COMMUNITY SERVICES**

**WHEREAS,** the County of Sullivan issued a Request for Proposals (RFP R-26-10) seeking a comprehensive Electronic Medical Record (EMR) system solution for the Sullivan County Department of Community Services (DCS) to support clinical, operational, billing, and regulatory requirements; and

**WHEREAS,** Cantata Health Solutions submitted a response proposing its Arize Software-as-a-Service (SaaS) application and associated clearinghouse services, which were evaluated and determined to meet the County's technical, functional, and security requirements; and

**WHEREAS,** the proposed solution includes the Arize EMR platform along with Cantata's clearinghouse services to support billing, claims processing, and revenue cycle operations for DCS; and

**WHEREAS,** the County has determined that entering into a long-term agreement for these services will

provide a modern, secure, and compliant system aligned with regulatory requirements and the operational needs of DCS; and

**WHEREAS**, the proposed agreement will establish a unified platform for clinical documentation, scheduling, billing, reporting, and interoperability, replacing or consolidating existing systems where applicable; and

**WHEREAS**, the evaluation of proposals was conducted in accordance with the criteria set forth in the RFP, and Cantata Health Solutions was determined to be the most responsive and responsible proposer; and

**WHEREAS**, the agreement shall include provisions ensuring County ownership of all data and the ability to export such data in a usable format upon request or termination; and

**WHEREAS**, the total cost for the Arize SaaS application subscription services and clearinghouse services shall be based on an initial monthly cost of \$10,285 in Year 1, with an annual increase of approximately five percent (5%) thereafter, resulting in the following annual schedule:

- Year 1: \$123,420;
- Year 2: \$129,591;
- Year 3: \$136,071;
- Year 4: \$142,785;
- Year 5: \$150,018; and

**WHEREAS**, the Sullivan County Legislature previously adopted Resolution No. 31-26 on February 5, 2026, which authorized an agreement with Theramanager, LLC d/b/a ProsperityEHR for a Cloud Hosted Electronic Health Record (EHR) Solution for the Department of Community Services; and

**WHEREAS**, after the adoption of Resolution No. 31-26, the County of Sullivan was put on notice by Theramanager, LLC d/b/a ProsperityEHR that they are no longer providing EHR services to entities in the State of New York; and

**WHEREAS**, the County therefore desires to rescind Resolution No. 31-26 in its entirety in order to authorize a new agreement with Cantata Health Solutions; and

**NOW, THEREFORE, BE IT RESOLVED**, that Resolution No. 31-26 is hereby rescinded in its entirety; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature authorizes the County Manager to enter into a five (5) year agreement with Cantata Health Solutions for the provision of the Arize EMR Software-as-a-Service application and associated clearinghouse services for the benefit of the Sullivan County Department of Community Services, in accordance with the above-referenced pricing structure, inclusive of annual increases of approximately five percent (5%), for a total contract amount not to exceed \$681,885 over the five (5) year term; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature further authorized to approve professional services for implementation, configuration, and development of optional services at a rate of \$185.00 per hour (included in the above-referenced pricing structure), as may be necessary to support

deployment and ongoing operations; and

**BE IT FURTHER RESOLVED**, that the form of said agreement shall be approved by the County Attorney prior to execution; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby authorizes the Commissioner of Management & Budget to appropriate \$55,084.00 to cover the remaining unbudgeted balance associated with this agreement, to be transferred from Contingent (A1989-99-47-4736) to ITS Computer Maintenance/Service Fees (A-1680-43-4304) in order to fully fund this project and acquisition.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-8261

Agenda Date: 3/26/2026

Agenda #: 5.

Narrative of Resolution:

To support a congressional directed spending application for the Grove at Evergreen Meadow

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY CATHERINE SCOTT, CHAIR OF THE HEALTH AND HUMAN SERVICES COMMITTEE TO SUPPORT A CONGRESSIONAL DIRECTED SPENDING APPLICATION FOR THE GROVE AT EVERGREEN MEADOW AND TO EXPAND NATURE-BASED YOUTH SERVICES IN SULLIVAN COUNTY

WHEREAS, Sullivan County is characterized by its rural character and vast natural resources, yet faces significant challenges in providing local, accessible behavioral health support for its younger residents; and

WHEREAS, the geographical isolation of a rural county often creates barriers to traditional services, making it essential to develop nature-based initiatives that utilize our local environment to foster wellness and personal growth; and

WHEREAS, Evergreen Meadow Services is completing The Grove in Rock Hill, NY, a facility dedicated to providing a structured, nature-based environment where youth can engage with the outdoors; and

WHEREAS, The Grove's programming centers on agriculture, horticulture, and animal-assisted interactions, allowing young people to develop life skills and resilience through the stewardship of the land and the care of animals; and

WHEREAS, this project is expected to serve 250 young people per year, providing a critical resource in a county where youth services are currently limited and high-demand; and

WHEREAS, Evergreen Meadow Services is seeking final funding through a Congressional Directed Spending (CDS) application to ensure the full implementation of this nature-based model for the benefit of Sullivan County families; and

WHEREAS, the Sullivan County Legislature recognizes that supporting innovative, outdoor-focused programs is a vital investment in the health, heritage, and future of our rural community.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby formally supports the

Congressional Directed Spending application for The Grove at Evergreen Meadow; and

BE IT FURTHER RESOLVED, that the Legislature urges our Federal representatives to prioritize this funding to bridge the gap in rural youth services through this unique nature-based approach; and

BE IT FURTHER RESOLVED, that a copy of this resolution be transmitted to our Congressional delegation to advocate for the successful completion of The Grove.