



Sullivan County

Executive Committee

Meeting Agenda - Final

- Chairman Nadia Rajsz
- Vice Chairman Joesph Perrello
- Committee Member Matt McPhillips
- Committee Member Brian McPhillips
- Committee Member Nicholas Salomone Jr.
- Committee Member Catherine Scott
- Committee Member Luis Alvarez
- Committee Member Amanda Ward
- Committee Member Terry Blosser-Bernardo

Thursday, June 20, 2024

9:00 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Presentations - Move Sullivan - Laura Quigley

Reports:

Discussion Items

1. The Rules
2. Staggered Terms
3. Human Rights Commission/Local Law/Executive Director

Public Comment

Resolutions:

1. Authorize Memorandum of Understanding Agreements for Senior Nutrition Sites. [ID-6482](#)
Sponsors: Office for the Aging and Deoul
2. To Authorize Contracts in connection with the Second Statewide Expansion of the Hurrell-Harring. [ID-6515](#)

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3. RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO ESTABLISH A REPORTING CRIMINAL CHARGES AND CRIMINAL CONVICTIONS POLICY [ID-6520](#)
Attachments: [Reporting Criminal Charges and Convictions Policy](#)
 4. Annual contract with Soil & Water Conservation. [ID-6522](#)
 5. Introduced by Executive Committee to amend agreement with Caring SLP, Psychology, OT and Nutrition Services PLLC [ID-6524](#)
Sponsors: Office for the Aging and Deoul
 6. This resolution is to contract with Soil & Water Conservation to continue the efforts of the Stream Maintenance and Remediation Programs to broaden the scope of the Flood Management Plan by investing in specialized proactive and long-term measures to protect the people and property near the many streams throughout the County [ID-6525](#)
 7. The Legislative Discretionary Funding program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development [ID-6526](#)
 8. Resolution Introduced by the Executive Committee to Authorize the County Manager to Execute a Modification Agreement with Rolling V Bus Corporation for the Provision of "Move Sullivan" Public Transit Services. [ID-6527](#)
 9. Amend Resolution No. 33-24 [ID-6528](#)
 10. TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN AGREEMENT WITH THE NEW YORK STATE UNIFIED COURT SYSTEM FOR CLEANING SERVICES AS WELL AS MINOR AND EMERGENCY REPAIRS [ID-6529](#)
 11. To amend Resolution No.223-24. [ID-6530](#)
 12. To Authorize the Execution of a Contract with SeniorCare Emergency Medical Services to Provide EMS Coverage Throughout Sullivan County [ID-6532](#)
 13. Confirm appointments to the Ethics Board [ID-6534](#)
 14. Authorize contract for technology services [ID-6536](#)

Adjourn



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6482

Agenda Date: 6/20/2024

Agenda #: 1.

Narrative of Resolution:

Authorize Memorandum of Understanding Agreements for Senior Nutrition Sites

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution N/A

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO SIGN MEMORANDUM OF UNDERSTANDING (MOU) AGREEMENTS WITH TOWNS/VILLAGE/COMMUNITY CENTERS FOR SENIOR NUTRITION SITES FOR 2024

WHEREAS, the Sullivan County Office for the Aging (“SCOFA”) operates the Senior Nutrition Program, which is funded by Federal, State & County funds; and

WHEREAS, Senior Nutrition sites are placed throughout the County of Sullivan; and

WHEREAS, a Senior Nutrition Site may be located in public, private or faith-based facilities located throughout the County, and

WHEREAS, SCOFA requires that a Memorandum of Understanding (or MOU) be entered into at least every three (3) years that specifies the responsibilities of the Facility and SCOFA; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to sign Memorandum of Understanding agreements effective January 1, 2024 through December 31, 2024 with an option to extend up to three years for each existing Nutrition Site and any future Nutrition Sites selected by SCOFA; and

BE IT FURTHER RESOLVED, that each Memorandum of Understanding agreement be in such form as approved by the County Attorney.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6515

Agenda Date: 6/20/2024

Agenda #: 2.

Narrative of Resolution:

To Authorize Contracts in connection with the Second Statewide Expansion of the Hurrell-Harring.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$5,501,582.46

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

Grant funded

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES AND MODIFICATION AGREEMENTS WITH SULLIVAN LEGAL AID PANEL, INC.; SULLIVAN COUNTY CONFLICT LEGAL AID, INC.; AND CAFA PANEL ATTORNEYS TO AUTHORIZE PAYMENTS AND PERSONNEL CHANGES IN ACCORDANCE WITH THE SECOND STATEWIDE EXPANSION OF HURRELL-HARRING SETTLEMENT AGREEMENT REFORMS

WHEREAS, the County and the State of New York Office of Indigent Legal Services (hereinafter “NYSOILS” or “State”) were parties to a five-year agreement, which was extended for a sixth year, to implement and fund improvements to mandated criminal defense representation in accordance with the Statewide Expansion of the Hurrell-Harring Settlement Agreement Reforms, Contract Number CSTWIDEHH45 for the contract term from April 1, 2018 through March 31, 2024; and

WHEREAS, Contract Number CSTWIDEHH45 expired on March 31, 2024 and the County, in conjunction with the NYSOILS and institutional mandated legal services providers (Sullivan Legal Aid Panel Inc. and Sullivan County Conflict Legal Aid, Inc.) have negotiated a new agreement to continue to fund programs implemented under Contract No. CSTWIDEHH45 and implement new programs to improve mandated criminal defense representation under a new three-year contract, entitled the Second Statewide Expansion of Hurrell-Harring Settlement Agreement Reforms, Contract No. CSTWIDE245 (hereinafter “Contract No. CSTWIDE245” or “Agreement”) for the period from April 1, 2024 through March 31, 2027 for total of \$5,501,582.46 over the three-year term; and

WHEREAS, Contract No. CSTWIDE245 includes a B-1 attachment that sets forth the full contract amount totaling \$5,501,582.46 over the course of the three years of the Agreement as follows: Year 1, \$1,804,044.71; Year 2, \$1,833,927.28; and Year 3, \$1,863,610.47 with the understanding that some of the budget line items are cumulative, meaning that if the funding is not spent in prior years of the Agreement, the monies can be spent for allowable expenses in the other years of the Agreement; and

WHEREAS, Contract No. CSTWIDE245 also contains a C attachment that comprises the workplan which dictates how the money may be spent; and

WHEREAS, the County Manager received a letter from Burton Phillips, Counsel for NYSOILS confirming that regardless of the date that the Agreement is fully executed, the term of the agreement will be effective as of April 1, 2024, and any expenditures that the County has incurred in accordance with the terms the Agreement on or after April 1, 2024 will be fully reimbursable by NYSOILS; and

WHEREAS, Contract No. CSTWIDE245 includes funding for the Salary and Benefits for the Full-time Administrator of Assigned Counsel which includes additional monies to cover mandated Data Officer duties; a travel stipend to offset costs for 18b attorneys and funding to support the Counsel At First Appears Program (hereinafter “CAFA”) comprised of a qualified panel of attorneys (hereinafter “CAFA Panel”) to ensure representation at all arraignments within Sullivan County; and

WHEREAS, the Sullivan Legal Aid Panel and the Sullivan County Conflict Legal Aid continues to incur expenses associated with the implementation of the Statewide Expansion of the Hurrell- Harring Settlement reforms and the positions created under Contract No. CSTWIDEHH45 and require modification agreements to authorize reimbursements under the Second Statewide Expansion of Hurrell-Harring Settlement Reform funding, Contract No. CSTWIDE245, effective April 1, 2024; and

NOW, THEREFORE BE IT RESOLVED, that the County Manager is hereby authorized to execute any and all documents necessary to accept the award and enter into a three (3) year agreement with NYSOILS effective April 1, 2024 through March 31, 2027 for a total amount of 5,501,582.46, said documents to be in a form approved by the County Attorney; and

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to execute a Modification Agreement with the Sullivan Legal Aid Panel, Inc. for the period from April 1, 2024 through March 31, 2027 for a total amount over the three-years of agreement not to exceed \$3,562,987.76 (an average of \$1,187,662.59 per year) for services provided in accordance with the B-1 and C attachments to Contract No. CSTWIDE245; and

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to execute a Modification Agreement with the Sullivan County Conflict Legal Aid, Inc. for the period from April 1, 2024 through March 31, 2027 for a total amount over the three-years of the agreement not to exceed \$725,033.46 (an average of \$241,677.82 per year) for services provided in accordance with the B-1 and C attachments to Contract No. CSTWIDE245; and

BE IT FURTHER RESOLVED, the Sullivan County Legislature sets the salary of the Administrator of Assigned Counsel at \$119,378.00 effective April 1, 2024, said salary shall include the additional stipend for Data Officer duties previously received by said Administrator; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes a stipend of \$150.00 per criminal case for travel expenses to each 18B Attorney for Assigned Counsel effective April 1, 2024 throughout the term of this Agreement; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager to execute modification agreements to current CAFA Panel attorneys and new agreements with new qualified attorneys to be “primary on-call” and “back up” for a second week to provide legal services for persons arrested for a crime at their first appearance/arraignment for an increased cost of \$3,250.00 for two-week period in

accordance with the terms of the Agreement, aid increase to be effective July 1, 2024; and

BE IT FURTHER RESOLVED, that the CAFA Stipend previously authorized to be paid to the Administrator of Assigned Counsel for her participation on the CAFA Panel by Resolutions No. 426-22 and 99-23 is hereby increased to \$3,250.00 effective July 1, 2024; and

BE IT FURTHER RESOLVED, Administrator of Assigned Counsel may authorize the full stipend to be paid to an attorney who is only available to provide one week of primary coverage or may authorize the stipend to be divided amongst multiple attorneys who provide primary coverage on an emergency basis; and

BE IT FURTHER RESOLVED, all contracts and modification agreements authorized by this Resolution must be in a form approved by the County Attorney; and

BE IT FURTHER RESOLVED, that should the NYSOILS funding be terminated, the County shall not be obligated to continue any action undertake by the use of this funding.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6520

Agenda Date: 6/20/2024

Agenda #: 3.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO ESTABLISH A REPORTING CRIMINAL CHARGES AND CRIMINAL CONVICTIONS POLICY

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

WHEREAS, the County of Sullivan (“County”) is committed to recruiting and maintaining a diverse and skilled workforce; and

WHEREAS, the County of Sullivan, while being committed to protecting the rights of all of its employees, must also ensure there is no perception of potential impropriety on the part of its employees, while also protecting the functions and property of the County; and

WHEREAS, in the event of the levying of a criminal charge and/or criminal conviction of an employee, the County must review whether any criminal charge and subsequent conviction would bear a direct relationship to the duties of its employees; and

WHEREAS, the County has deemed it necessary to require its employees to disclose any criminal charge or conviction of a crime as defined by the State of New York, Federal or any other state Penal Law, exclusive of a charge of a violation, within five (5) working days of the commencement of the proceedings (arraignment) against them to the Sullivan County Commissioner of Human Resources; and

WHEREAS, in the event an employee is convicted of a crime, said employee must notify the County within twenty-four (24) hours of the conviction to the Sullivan County Commissioner of Human Resources; and

WHEREAS, the County wishes to codify this practice into the Reporting Criminal Charges and Criminal Convictions Policy as annexed; and

NOW, THEREFORE, BE IT RESOLVED that the Sullivan County Legislature adopt and implement the Reporting Criminal Charges and Criminal Convictions Policy as annexed, effective immediately.

June 7, 2024

REPORTING CRIMINAL CHARGES AND CRIMINAL CONVICTIONS

INTRODUCTION

Although it is understood that being charged with a crime does not necessarily mean that criminal activity has been undertaken or that it relates to the charged individual’s employment with the County, the County of Sullivan must ensure there is no perception of potential impropriety on the part of its employees, while also protecting the functions and property of the County. To this end, in the event of the levying of a criminal charge and/or conviction of an employee, the County must review whether a criminal charge and subsequent conviction would bear a direct relationship to the duties of its employees. Therefore, the County has deemed it necessary to require employees to disclose such information.

NON-DISCRIMINATION

Although the County requires reporting of criminal charges and subsequent conviction, the County will adhere to its legal responsibilities in relation to not discriminating against an individual on the basis of prior criminal convictions or pending criminal charges adjudicated in favor of the employee. This includes decisions that relate to hiring for other County positions.

POLICY

This policy is applicable to all active County employees, regardless of title. An active employee of the County is defined as an individual who is employed by the County at the time of the criminal charge or conviction. As this includes employees represented by certified bargaining agents, those agents have been notified of this policy and have indicated they do not contest its implementation.

Employees who are charged with a crime (as defined within the NY, Federal, or any other state Penal Law, which does not include charges of violations) must report the criminal charge within 5 working days of the commencement of proceedings against them (arraignment). In the event that an employee is convicted of a crime, they must notify the County within twenty-four (24) hours of the conviction. Such reports are to be made to the County’s Commissioner of Human Resources.

An employee may be placed on administrative leave with pay pending the outcome of the charges or an internal investigation if they are charged with a crime that may bear a direct relationship to their duties at the County. This will be done if it is within the County’s best interest to do so and underlying alleged conduct could impact the specific job-related functions of the employee. No action will be taken against an employee solely because they were arrested and charged with a crime. However, the underlying conduct, after review, may form the basis for disciplinary action.

After receipt of notification from the employee of criminal charges or conviction, the County will review and, if necessary, investigate the underlying facts. After conducting said investigation, the County will determine what actions, if any, to take.

June 7, 2024

CHARGES THAT AFFECT AN INDIVIDUAL’S LEGAL ABILITY TO DRIVE

Certain County positions require employees to possess a valid driver’s license. In the event that an individual is no longer authorized to drive a specific class of motor vehicle (regardless of class/type) and their duties require such authorized use of that specific class of vehicle, the employee must immediately (within twenty-four hours) report the loss of the legal right to operate said class of motor vehicle to the Commissioner of Human Resources. Employees who this provision applies to are not to drive any County vehicle if they are not authorized to lawfully operate that motor vehicle, regardless of the class of vehicle.

SEALED RECORDS

The County does not require the reporting of any criminal conviction or charges that are sealed either by statute or by court order. Any information the County possesses in relation to sealed criminal convictions will be disposed of in accordance with any legal obligation that may be imposed upon it. Furthermore, if an employee of the County believes that information pertaining to a sealed arrest is possessed by the County, said employee may request that information be discarded in accordance with any lawful obligation of the County.

CONFIDENTIALITY

Any information obtained pursuant to this policy shall be kept confidential. Records will not be disclosed to external entities unless a legitimate non-discriminatory business reason exists and a valid subpoena has been issued seeking such records, unless the County is under a separate legal obligation to provide those records to an external entity. Additionally, upon authorization of the employee, the County may disclose information received under this policy to authorized third-parties or representatives, so long as doing so would be lawful.

DISCIPLINARY ACTION

Any violations of this policy may result in disciplinary action up to, and including, termination from employment.

CONCLUSION

The concerns in relation to avoiding potential criminal conduct associated with County employment is paramount in ensuring the functions of the County are properly fulfilled. This policy balances the rights of the individual charged with a crime and the County’s obligations to ensure it completes its essential functions.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6522

Agenda Date: 6/20/2024

Agenda #: 4.

Narrative of Resolution:

Annual contract with Soil & Water Conservation.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 282,068

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO APPROVE THE ANNUAL CONTRACT WITH SOIL & WATER CONSERVATION

WHEREAS, the County of Sullivan contracts with various agencies for services; and

WHEREAS, the annual contract with this agency needs to be renewed for 2024 to assure continued delivery of service and payments.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to execute the 2024 annual contract at the following maximum funding level for the period January 1, 2024 through December 31, 2024:

- 1. **SULLIVAN COUNTY SOIL & WATER CONSERVATION DISTRICT** - maximum amount \$282,068.

BE IT FURTHER RESOLVED, that the form of such annual contract be approved by the County Attorney.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6524

Agenda Date: 6/20/2024

Agenda #: 5.

Narrative of Resolution:

Introduced by Executive Committee to amend agreement with Caring SLP, Psychology, OT and Nutrition Services PLLC

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$37,440 YR

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

Is subject of Resolution mandated? Explain:

Yes - NYSOFA Nutrition Standards 19-PI-26

Is this a renewal of a prior contract? No

If "Yes", provide the following information

Amount to be authorized by Resolution: \$ 37,440 YR

Are funds already budgeted? Yes

If "Yes" specify appropriation code(s): 7610.88.40.4005

If "No", specify proposed source of funds:

Estimated Cost Breakdown by Source

County: \$<Insert Amount Here>

State: \$ 37,440 CSI

Federal Government:

Grant(s):

Other:

(Specify):

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AMEND AGREEMENT WITH CARING, SLP

WHEREAS, this resolution is intended to amend Resolution 90-23

WHEREAS, the Sullivan County Office for the Aging is required to have Registered Dietitian services as per 19-PI-26; and

WHEREAS, a proposal was received for RFP R-22-38; Registered Dietician; and

WHEREAS Caring SLP, Psychology, OT and Nutrition Services PLLC, is available and qualified to provide Registered Dietician Consulting Services to the Office for the Aging; and

WHEREAS, the contract period shall be March 24, 2023 through March 24, 2024. This agreement may be extended for an additional four (4) years on a yearly basis, under the same terms and conditions; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute an Agreement with Caring SLP, Psychology, OT and Nutrition Services PLLC, to provide said services at a rate of \$45 per hour from March 24, 2023 through March 24, 2024, for a total amount not to exceed \$37,440 per year with four (4) additional yearly extensions; and

BE IT FURTHER RESOLVED, that the form of said contract shall be approved by the County Attorney.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6525

Agenda Date: 6/20/2024

Agenda #: 6.

Narrative of Resolution:

This resolution is to contract with Soil & Water Conservation to continue the efforts of the Stream Maintenance and Remediation Programs to broaden the scope of the Flood Management Plan by investing in specialized proactive and long-term measures to protect the people and property near the many streams throughout the County

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 120,000

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE CONTRACT WITH SOIL AND WATER FOR STREAM MAINTENANCE AND REMEDIATION PROGRAMS

WHEREAS, the County of Sullivan (“County”) has contracted with the Sullivan County Soil & Water Conservation District (“District”) for the past several years and would like to continue the efforts of the Stream Maintenance and Remediation Programs to broaden the scope of the Flood Management Plan by investing in specialized proactive and long-term measures to protect the people and property near the many streams throughout the County; and

WHEREAS, the success of the 2023 Stream Maintenance and Remediation Programs (the “Programs”) has caused the Division of Public Works to request an extension of the Programs; and

WHEREAS, the Programs educate municipalities and the public, assess the potential areas of concern and maintain the streams throughout the County; and

WHEREAS, the County, through its Division of Public Works, is currently implementing project components of the Programs; and

WHEREAS, in order to implement the Programs the County wishes to continue working with the District and other affiliated agencies to minimize flood damage; and

WHEREAS, the District has both the expertise and personnel necessary to aid the County in its implementation of the Programs and is integral to the continuation of the Programs; and

WHEREAS, the cost of the District’s services associated with the Programs shall not exceed \$120,000 for the term of January 1, 2024 through December 31, 2024.

NOW, THEREFORE BE IT RESOLVED, that the County Manager is hereby authorized to execute a Memorandum of Agreement with the District for the continuation, implementation and completion of the Programs for the term January 1, 2024 through December 31, 2024, at a cost not to exceed \$120,000, in such form to be approved by the County Attorney.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6526

Agenda Date: 6/20/2024

Agenda #: 7.

Narrative of Resolution:

The Legislative Discretionary Funding program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$209,164

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE FUNDING THROUGH THE LEGISLATIVE DISCRETIONARY FUNDING PROGRAM

WHEREAS, the Sullivan County Legislature adopted a Legislative Discretionary Contract Funding Program pursuant to Resolution No. 327-16; and

WHEREAS, the program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development; and

WHEREAS, the program review took place during the 2024 Budget process and the Legislature had an opportunity to assess the applications submitted;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature approves the projects listed in the attached “Schedule A” and the disbursement of the associated funds, and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorizes the County Manager to enter into contracts with these award recipients for the contract period of January 1, 2024 through December 31, 2024, said contracts to be in a form approved by the County Attorney.

“Schedule A”

2024 Legislative Discretionary Contract Funding

Applicant	Award Recommendation	Award Recommendation
Town of Fallsburg	Off-set the expenses for the National Night Out event for Rentals, food, souvenirs and awards for the National Night Out expenses (Legislator District 8)	\$2,500
Rural & Migrant Ministry, Inc.	Transportation, Food & Supplies (Legislator District 8)	\$7,500

Sullivan County Dramatic Workshop, Inc.	Electrical System Upgrade (funding from budget mod from Room Tax)	\$20,000
Upper Delaware Scenic Byway	Administrative support for Upper Delaware Scenic Byway and Visitor Center (funding from budget mod from Room Tax)	\$40,000
Bethel Local Development Corp.	To expand the Indoor Market Project that promotes the arts, tourism, and agriculture production sustainability that better nourishes our community. (funding from budget mod from Room Tax)	\$1,750
The Borscht Belt Historical Marker Project (Sullivan County Historical Project)	Funding is requested toward a myriad of public programs that coincide with our marker dedications. (funding from budget mod from Room Tax)	\$7,500
Catskill Explorer	To update the Catskill Explorer website to include increased functionality that is needed to inform the public and solicit support for the project (\$9000).In addition, funding is requested for web hosting/maintenance and administration (\$1000). (funding from budget mod from Room Tax)	\$10,000
Hurleyville-Sullivan First	Community development, specifically to plan and execute a series of community festivals and other events to bring awareness and visitors to Hurleyville businesses, the Sullivan County Museum, and the O&W rail trail during 2024). (funding from budget mod from Room Tax)	\$5,000
Mamakating LDC	Attract tourists, create event related economic activity, region wide interest and participation in a historical event. (funding from budget mod from Room Tax)	\$38,650
Neversink Agricultural Society	To help preserve one of the original structures from 1879, the Arts and Crafts Barn. (funding from budget mod from Room Tax)	\$20,000
The Delaware Company	Helping to defray operational costs at Fort Delaware Museum and Minisink Battleground, enabling a longer season and free admission for Sullivan County School Districts. (funding from budget mod from Room Tax)	\$46,264
Delaware Youth Center	Sports and pool equipment for the Delaware Youth Center's annual Summer Program. (Legislator District 5)	\$5,000
Delaware Valley Arts Alliance	Funding for new flooring in our first floor gallery, lobby, and meeting space. (Legislator District 5)	\$5,000



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6527

Agenda Date: 6/20/2024

Agenda #: 8.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE COUNTY MANAGER TO EXECUTE A MODIFICATION AGREEMENT WITH ROLLING V BUS CORPORATION FOR THE PROVISION OF “MOVE SULLIVAN” PUBLIC TRANSIT SERVICES.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 2,514,879.

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

This is a modification of an existing contract. The funding is budgeted for 2024 and 2025 will go through normal budgeting process.

WHEREAS, pursuant to Resolution 204.19, the County entered into a transit Opportunity with Rolling V Bus Corporation for the provision of “Move Sullivan” public transit services, and

WHEREAS, Rolling V Bus Corporation has provided this public transit service for four routes (“Routes A, B, C &D”) and the required complementary paratransit service for an amount not to exceed \$1,186,951, and

WHEREAS, the cost of Move Sullivan public transit and complementary paratransit service increased and will exceed the \$1,186,951 contract amount, and

WHEREAS, the County further wishes to expand the Move Sullivan public transit service by three routes (“Route E, Liberty Shuttle & Monticello Shuttle”) with complementary paratransit service effective August 5, 2024, and

WHEREAS, The County further wishes to modify the agreement to be in effect from July 1, 2024 through December 31, 2025, and

WHEREAS, the contract with Rolling V Bus Corporation for Routes A & B with complementary paratransit service will be increased to an amount not exceed \$954,748, and

WHEREAS, the contract with Rolling V Bus Corporation for Routes C&D with complementary paratransit service will be increased to an amount not to exceed \$1,014,013, and

WHEREAS, the contract with Rolling V Bus Corporation for Route E & the two shuttles with complementary paratransit service will be in an amount not to exceed \$546,118, and

NOW, THEREFORE BE IT RESOLVED, the County is hereby authorized to increase the contract amount not to exceed

\$2,514,879 for the period of July 1, 2024 through December 31, 2025, and

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to execute the modification agreement.

BE IT FURTHER RESOLVED, that said agreement shall be in such form as approved by the County attorney.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6528

Agenda Date: 6/20/2024

Agenda #: 9.

Narrative of Resolution:

Amend Resolution No. 33-24

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: n/a

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AMEND RESOLUTION 33-24 REGARDING THE TRANSFER OF REVOLVING LOAN BALANCES AND EXISTING LOANS TO SULLIVAN COUNTY FUNDING CORPORATION FOR ADMINISTRATION

WHEREAS, the Commissioner of Planning & Community Development is charged with the loaning of, and the collection of, grant funds through the Rural Business and Economic Grant (RBEG), a USDA funded grant; and

WHEREAS, the Commissioner of Planning & Community Development is charged with the loaning of, and the collection of, grant funds through the Main Street Micro Enterprise Grant, a HUD funded grant; and

WHEREAS, the Commissioner of Planning & Community Development is charged with the loaning of, and the collection of, grant funds through the Sullivan County Economic Development Revolving Loan Fund (SCEDRLF) a HUD funded grant; and

WHEREAS, many of the current County Revolving Loan Fund loan recipients are also recipients of reciprocal Sullivan County Industrial Development Agency (IDA) and/or Sullivan County Funding Corporation loans (SCFC); and

WHEREAS, IDA and SCFC have established infrastructure, standards and protocol for the distribution of grant funds to the community; and

WHEREAS, the Commissioner of Planning & Community Development, after consultation with the County Manager and legal counsel, believes that the IDA and/or SCFC are in the best position to most efficiently loan and distribute the revolving loan funds to those in need within the Sullivan County community; and

WHEREAS, the County Manager has participated in these discussions and likewise concurs that the IDA and/or SCFC are currently better situated to most effectively administer these loans and get loans out into the Community to spur Economic Development, which is the original purpose of the Revolving Loan Fund.

WHEREAS, the Sullivan County Legislature enacted resolution 33-24 on January 25, 2024

NOW, THEREFORE, BE IT RESOLVED, that resolution 33-24 is hereby amended to state that the RBEG **loan** balance and existing loans be transferred to the SCFC for distribution and collection; and

BE IT FURTHER RESOLVED, that resolution 33-24 is hereby further amended to state that the Main Street Micro Enterprise **loan** balance and existing loans be transferred to the SCFC for distribution and collection; and

BE IT FURTHER RESOLVED, that resolution 33-24 is hereby further amended to state that the SCEDRLF **loan** balance and existing loans be transferred to the SCFC for distribution and collection; and

BE IT FURTHER RESOLVED, that the County Manager is authorized to execute all documents necessary to effectuate a smooth transition of the administration of the aforementioned loans to the SCFC, in such form to be approved by the County Attorney.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6529

Agenda Date: 6/20/2024

Agenda #: 10.

Narrative of Resolution:

TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN AGREEMENT WITH THE NEW YORK STATE UNIFIED COURT SYSTEM FOR CLEANING SERVICES AS WELL AS MINOR AND EMERGENCY REPAIRS

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? N/A

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO APPROVE CONTRACT WITH UNIFIED COURT SYSTEM

WHEREAS, for the fiscal period of April 1, 2023 - March 31, 2024 the Unified Court System is prepared to pay the County \$334,826.00 for its services.

NOW, THEREFORE, BE IT RESOLVED, that the County of Sullivan will accept \$334,826.00 for its services to the Unified Court System for the period of April 1, 2023 - March 31, 2024 with future payments to be negotiated annually.

BE IT FURTHER RESOLVED, that the County Manager be hereby authorized to execute the annual renewal letter from the State of New York Unified Court System.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6530

Agenda Date: 6/20/2024

Agenda #: 11.

Narrative of Resolution:

To amend Resolution No.223-24.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$700

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AMEND RESOLUTION NO. 223
-24 REGARDING OUR LADY OF ASSUMPTION FOOD PANTRY**

WHEREAS, there is a need to amend the resolution to reflect the proper “award recommendations”; and

WHEREAS, the proper description should state “purchase of kitchen equipment & food” with a dollar amount of \$1,700.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby amends Resolution No. 223-24 to reflect the award recommendation to be “purchase of kitchen equipment & food” with a dollar amount for the award set at \$1,700.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6532

Agenda Date: 6/20/2024

Agenda #: 12.

Narrative of Resolution:

To Authorize the Execution of a Contract with SeniorCare Emergency Medical Services to Provide EMS Coverage Throughout Sullivan County

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Not to exceed \$2,700,000.00 per year.

Are funds already budgeted? No

Specify Compliance with Procurement Procedures: #R-24-15

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE EXECUTION OF A CONTRACT WITH SENIORCARE EMERGENCY MEDICAL SERVICES TO PROVIDE EMS COVERAGE THROUGHOUT SULLIVAN COUNTY

WHEREAS, the Sullivan County Legislature has recognized a need to support the EMS System in Sullivan County; and

WHEREAS, the Sullivan County Legislature has directed the Sullivan County Division of Public Safety - Bureau of EMS to acquire a Municipal Certificate of Need (CON) for EMS service within the County; and

WHEREAS, the Sullivan County EMS Advisory Board has voted in majority support of engaging a third-party EMS provider for fly-car services; and

WHEREAS, Request for Proposal #R-24-15 (RFP) was issued and four (4) responses were returned; and

WHEREAS, the lowest-cost respondent, SeniorCare Emergency Medical Services, is an accredited EMS provider currently providing high-volume, high-level EMS services in New York and New Jersey; and

WHEREAS, SeniorCare Emergency Medical Services will provide two (2) Advanced Life Support First Response fly-cars and two (2) Basic Life Support First Response fly-cars, 24 hours per day, 7 days per week, in accordance with RFP proposal submission, for a period of two (2) years, with the option to extend yearly, upon mutual agreement; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute a contract for service with SeniorCare Emergency Medical Services, not to exceed the RFP response amount of \$2,700,000.00 per year, for a contract period of two (2) years, with the option to extend on a yearly basis, upon mutual agreement, for operations within the County of Sullivan as determined by the Sullivan County Division of Public Safety - Bureau of EMS.

BE IT FURTHER RESOLVED, that said contract be in such form as the County Attorney shall

approve.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6534

Agenda Date: 6/20/2024

Agenda #: 13.

Narrative of Resolution:

Confirm appointments to the Ethics Board

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO CONFIRM THE APPOINTMENTS OF MEMBERS OF THE SULLIVAN COUNTY BOARD OF ETHICS

WHEREAS, the Sullivan County Ethics Board is comprised of five members, and

WHEREAS, there are vacancies on the board and certain terms of office have expired, and

WHEREAS, pursuant to the provisions of Section 102 of Local Law Number 3 of 2013, the County Manager has appointed five members to the Sullivan County Board of Ethics with a commencement date of July 1, 2024, and

WHEREAS, the members and their terms are as follows:

Member	Term	Commencement Date
Julian Dawson	Initial 3-year term	07/01/2024
Juanita Foley	Initial 3-year term	07/01/2024
Sharie Graham	Initial 3-year term	07/01/2024
Mark Meddaugh	Initial 3-year term	07/01/2024
Liju Varghese	Initial 3-year term	07/01/2024

WHEREAS, the appointments to the Sullivan County Board of Ethics, by the County Manager, require confirmation by the County Legislature.

NOW, THEREFORE, BE IT RESOLVED, that the appointments listed above are hereby confirmed as set forth in Section 102 of Local Law Number 3 of 2013.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6536

Agenda Date: 6/20/2024

Agenda #: 14.

Narrative of Resolution:

Authorize contract for technology services

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Not to exceed \$24,000

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE AWARD AND EXECUTION OF A CONTRACT FOR TECHNOLOGY SERVICES.

WHEREAS, a Request for Proposals (#R-24-22) was issued by Sullivan County for a Technology Platform capable of surveying citizens, streamlining social media posting and assessing community sentiment on issues of concern and interest; and

WHEREAS, a series of proposals were received, the most comprehensive being provided by Zencity Technologies US, Inc.; and

WHEREAS, the County Manager’s Office (who will be the end user) recommends Zencity be selected as the vendor;

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute a contract with the above vendor at a cost not to exceed \$24,000 for the first year, commencing July 1, 2024 and running for a 12-month initial term, contract to be in such form as the County Attorney shall approve.