



Sullivan County

100 North Street
Monticello, NY 12701

Management & Budget Committee

Meeting Agenda - Final

Chairman Brian McPhillips
Vice Chairman Matt McPhillips
Committee Member Joseph Perrello
Committee Member Luis Alvarez
Committee Member Nicholas Salomone Jr.

Thursday, November 14, 2024

9:00 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Reports:

1. **Division of Management & Budget**
2. **County Treasurer**
3. **County Audit & Control**
4. **ITS**
5. **Real Property Tax Services**

[ID-6913](#)

Attachments: [Real Property Tax Services Monthly Report for 9.2024](#)

Discussion: None

Public Comment

Resolutions:

1. Accept 2nd highest bidder from September 11, 2024 Real Property Auction [ID-6904](#)
2. Authorize County Treasurer to issue Certificate of Withdrawal [ID-6905](#)
3. TO CORRECT THE 2024 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP #20.-1-35.1 [ID-6914](#)
4. TO CORRECT THE 2024 TAX ROLL OF THE TOWN OF NEVERSINK FOR TAX MAP #25.-1-30 [ID-6915](#)

5. To Modify the 2024 Budget [ID-6918](#)
Attachments: [October 31 2024 Resolution Needed](#)

6. To authorize the County Manager to enter into a contract amendment with the NYSOILS and execute any and all necessary documents to enter into Modification Agreements with the Sullivan Legal Aid Panel, Inc. and Sullivan County Conflict Legal Aid, Inc (Distribution No. 14). [ID-6920](#)

7. TO AUTHORIZE A THREE-YEAR AGREEMENT WITH THOMSON REUTERS FOR CONTINUED USE OF “CLEAR” RESEARCH PRODUCTS FOR THE BENEFIT OF THE SULLIVAN COUNTY SHERIFF’S OFFICE. [ID-6923](#)

Adjourn



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6913

Agenda Date: 11/14/2024

Agenda #: 5.

Real Property Tax Services Monthly Report for September 2024

Real Property:

We continue to provide services internally, to the assessment community and to the public.

Deed and subdivision count:

These statistics through the end of **September** 2024:

September deed count: 321

2024 total: 3037

2023 total: 3755

September Subdivision Lots: 6

2024 total: 305

2023 total: 405

Director's activities for the month of September:

- Attended a meeting of the Real Property Advisory Board
- Attended a meeting of the Sullivan County Assessor's Association
- Attended a meeting of the Sullivan County School Business Officials
- Attended a meeting of the Agriculture and Farmland Protection Board
- Attended a Real Property Tax Services Director Orientation class and provided training to new directors with respect to correction of errors
- Reviewed and made recommendations on (7) seven correction of error applications
- Engaged in numerous lengthy telephone conversations with taxpayers and local officials regarding tax rates in the Fallsburg segment of the Tri-Valley School District

General office activity for the month of September:

- Answered numerous 911 address inquires
- Continued review of (1) one new condominium project

E-911:

September new addresses assigned: 36 (13 created by ITS staff)

2024 Total: 1343

2023 Total: 391

September new roads created: 0

S.C.R.P.T.S. DEED/SUBDIVISION REPORT

MONTH OF		September	2024	DEEDS		SUBDIVISION LOTS	
SUBDIVISION LOTS	DEEDS	TOWN	MONTH	2023	2024	2023	2024
	25	BETHEL	JANUARY	541	378	4	10
2	7	CALLICOON	FEBRUARY	478	299	14	39
	5	COCHECTON	MARCH	390	327	30	8
2	10	DELAWARE	APRIL	282	289	16	35
	62	FALLSBURG	MAY	397	337	125	148
	4	FORESTBURGH	JUNE	417	321	90	36
	6	FREMONT	JULY	408	467	24	15
	11	HIGHLAND	AUGUST	451	298	60	8
2	32	LIBERTY	SEPTEMBER	391	321	42	6
	9	LUMBERLAND	OCTOBER				
	49	MAMAKATING	NOVEMBER				
	12	NEVERSINK	DECEMBER				
	11	ROCKLAND	TOTAL	3755	3037	405	305
	72	THOMPSON					
	6	TUSTEN					
6	321						
			3037 NEW DEEDS RECEIVED IN 2024				
			305 NEW SUBDIVISION LOTS FILED IN 2024				

This report reflects the number of deeds received through September 2024.

0 units of the Subdivision lots total for September 2024 were Condos.

S.C.R.P.T.S. E-911 ADDRESS REPORT

MONTH OF		September	2024	NEW E-SITES ADDED		ADDRESS VERIFICATION & OTHER ISSUES	
NEW E-SITES ADDED	ADDRESS VERIFICATIONS ETC	TOWN	MONTH	2023	2024	2023	2024
1	0	BETHEL	JANUARY	9	13	18	17
0	2	CALLICOON	FEBRUARY	80	11	8	5
0	1	COCHECTON	MARCH	13	11	13	9
1	0	DELAWARE	APRIL	15	668	31	21
3	2	FALLSBURG	MAY	52	272	4	10
0	0	FORESTBURGH	JUNE	53	251	7	17
3	0	FREMONT	JULY	41	40	7	7
0	0	HIGHLAND	AUGUST	111	41	11	14
18	0	LIBERTY	SEPTEMBER	17	36	7	9
1	1	LUMBERLAND	OCTOBER				
2	1	MAMAKATING	NOVEMBER				
1	1	NEVERSINK	DECEMBER				
1	1	ROCKLAND					
4	0	THOMPSON					
1	0	TUSTEN					
		OUTSIDE CO.	TOTAL	391	1343	106	109
36	9	1343 New E-Sites added in 2024					
		109 Address verification, address changes, and other issues, 2024					

This report reflects the number of new E-Sites created through September 2024

Other issues include road name issues, address changes and corrections, etc.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6904

Agenda Date: 11/14/2024

Agenda #: 1.

Narrative of Resolution:

Accept 2nd highest bidder from September 11, 2024 Real Property Auction

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: n/a

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO ACCEPT 2ND HIGHEST BIDDER FROM SEPTEMBER 11, 2024 REAL PROPERTY AUCTION

WHEREAS, Sullivan County held a real property auction on September 11, 2024; and

WHEREAS, Sullivan County Resolution #485-24 was adopted on September 19, 2024 accepting the bids from the September 2024 Real Property Auction; and

WHEREAS, pursuant to the September 2024 Real Property Auction Terms and Conditions, the first highest bidders were to remit any outstanding balance due to the Sullivan County Treasurer on or before 5:00 p.m. October 11, 2024; and

WHEREAS, the first highest bidder(s) did not complete the purchase on the following parcels and the second highest bidder(s) has/have agreed to purchase the property for the amount of their bid price and additional costs and charges, pursuant to the September 2024 Real Property Terms and Conditions:

Tract #	Town/Section/Block/Lot Number	Second Bidder	Amount Offered
151	Thompson 52.Q-2-4	Mendel Klein	\$2,000.00; and

WHEREAS, in addition to the bid, the second bidder(s) will be responsible for the 2024/2025 School Taxes together with other costs and charges pursuant to the Terms and Conditions of the September 2024 auction; and

NOW, THEREFORE, BE IT RESOLVED, the Chairman of the Sullivan County Legislature is hereby authorized to execute the necessary documents in order to convey the aforesaid premises to the second highest bidder(s) for their bid amount and other costs and charges pursuant to the written Terms and Conditions of the September 2024 auction.



Sullivan County
Legislative Memorandum

100 North Street
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File #: ID-6905

Agenda Date: 11/14/2024

Agenda #: 2.

Narrative of Resolution:

Authorize County Treasurer to issue Certificate of Withdrawal

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$1929.85

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A

Narrative of Resolution:

RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE COUNTY TREASURER TO ISSUE A CERTIFICATE OF WITHDRAWAL

WHEREAS, the County Treasurer is the Real Property Tax Enforcement Officer for the County of Sullivan pursuant to the Real Property Tax Law of the State of New York; and

WHEREAS, the County Treasurer filed a List of Delinquent Taxes on or about November 1, 2022 which included the parcels in question; and

WHEREAS, the County Treasurer commenced the tax foreclosure proceeding for unpaid 2022 taxes on November 15, 2023; and

WHEREAS, a the parcel contained on said List of Delinquent Taxes meets one or more of the criteria so that it should be withdrawn from the foreclosure proceeding pursuant to §1138 of the Real Property Tax Law, in that if the County were to acquire the parcel, there is a significant risk that it might be exposed to a liability substantially in excess of the amount that could be recovered by enforcing the tax lien, as follows: Town of Fremont tax map #25.-1-1; and

WHEREAS, based upon the foregoing, the County Treasurer and Real Property Advisory Board have determined that it would be in the best interest of the County to execute and file Certificates of Withdrawal of said parcels from the foreclosure proceeding; and

WHEREAS, the County Treasurer and Real Property Advisory Board have determined that the commencement of supplementary proceedings against said parcels pursuant to §1138(5) of the Real Property Tax Law in the manner provided by §990 of the Real Property Tax Law would not be an effective means to enforce collection of the delinquent tax liens. It appears that this parcel was affected by a highway taking in 1949 which was not reflected on the County’s tax maps. After the highway taking was applied to the parcel in question by the Real Property Tax Department, it was reduced from a 0.18 acre parcel of land to two smaller, unbuildable and virtually unusable parcels of land.

WHEREAS, there is no practical method to enforce the collection of the delinquent tax liens regarding said parcels and that a supplementary proceeding to enforce collection of the taxes would not be effective; and

WHEREAS, it would be in the best interest of the County to have the County Treasurer execute and file a Certificate of Withdrawal, a Certificate of Cancellation and a Certificate of Prospective Cancellation affecting said parcel; and

WHEREAS, the County has made the other tax districts whole regarding the delinquent tax liens affecting said parcels; and

WHEREAS, it would be in the best interest of the County to charge back to the respective municipal corporation the amount so credited or guaranteed;

NOW, THEREFORE, BE IT RESOLVED, that after the filing of said Certificate of Withdrawal, the County Treasurer is hereby authorized to issue a Certificate of Cancellation pursuant to §1138(6)(b) and to charge back to the affected municipal corporations the amounts so credited or guaranteed pursuant to §1138(6)(c), and to issue a Certificate of Prospective Cancellation pursuant to §1138(6)(d) and to file a copy of same with the Assessor of the assessing unit in which said parcels are located, and with the County Director of Real Property Tax Services pursuant to §1138(6)(d) of the Real Property Tax Law, thereby making said parcel exempt until this governing body shall determine that said parcel should be restored to the taxable portion of the assessment roll.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$1929.85

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

N/A



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6914

Agenda Date: 11/14/2024

Agenda #: 3.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO CORRECT THE 2024 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP #20.-1-35.1

WHEREAS, an application dated October 10, 2024 having been filed by the Sullivan County Land Bank Corp. pursuant to Section 556 of the Real Property Tax Law with respect to property assessed to said applicant on the 2024 tax roll of the Town of Fallsburg bearing Tax Map #20.-1-35.1 to correct an unlawful entry, due to an entry on the taxable portion of the assessment roll or the tax roll, or both, of the assessed valuation of real property which, except for the provisions of RPTL, §490, is wholly exempt from taxation; land banks are exempt from taxation per Not for Profit Corporation law §1608; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated October 20, 2024 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

- (a) That the application be approved because of an unlawful entry

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chair of the County Legislature be and she hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a releived school tax, the Treasurer shall charge back such amount in accordance with law.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$1,847.96

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

RPTL §556



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6915

Agenda Date: 11/14/2024

Agenda #: 4.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO CORRECT THE 2024 TAX ROLL OF THE TOWN OF NEVERSINK FOR TAX MAP #25.-1-30

WHEREAS, an application dated October 10, 2024 having been filed by the Sullivan County Land Bank Corp. pursuant to Section 556 of the Real Property Tax Law with respect to property assessed to said applicant on the 2024 tax roll of the Town of Neversink bearing Tax Map #25.-1-30 to correct an unlawful entry, due to an entry on the taxable portion of the assessment roll or the tax roll, or both, of the assessed valuation of real property which, except for the provisions of RPTL, §490, is wholly exempt from taxation; land banks are exempt from taxation per Not for Profit Corporation law §1608; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated October 20, 2024 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

- (a) That the application be approved because of an unlawful entry

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chair of the County Legislature be and she hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a releived school tax, the Treasurer shall charge back such amount in accordance with law.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$118.69

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

RPTL §556



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6918

Agenda Date: 11/14/2024

Agenda #: 5.

Narrative of Resolution:
To Modify the 2024 Budget

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Please see attached Budget Mods.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY THE 2024 BUDGET

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2024 be authorized.

**October 31, 2024 Resolution Needed
Sullivan County Budget Modifications 2024**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1355-43-4304 - COMPUTER MAINTENANCE/SERVICE FEES			20,550	
A-1450-42-4205 - OFFICE PRINTING			30,000	
A-1620-21-40-4015 - CONTRACT PROPERTY MAINTENANCE				3,000
A-1620-22-21-2101 - FIXED LAND/LAND IMPROVEMENTS			400,000	
A-1620-24-21-2102 - FIXED BUILDINGS AND BUILDING IMPRVMTS			80,000	
A-1680-43-4302 - COMPUTER HARDWARE PURCHASES/LEASES			954	
A-1680-43-4302 - COMPUTER HARDWARE PURCHASES/LEASES				23,136
A-1680-43-4302 - COMPUTER HARDWARE PURCHASES/LEASES			1,355	
A-1680-43-4304 - COMPUTER MAINTENANCE/SERVICE FEES				20,550
A-1989-99-47-4734 - DEPT BOND/NOTE EXPENSE			2,625	
A-1989-99-47-4736 - DEPT CONTINGENT				2,625
A-1989-99-47-4736 - DEPT CONTINGENT				60,115
A-1989-99-47-4736 - DEPT CONTINGENT				30,000
A-3010-212-42-4203 - OFFICE OFFICE SUPPLIES			54	
A-3010-212-46-4603 - MISC SERV/EXP EMPL UNIFORM ALLOWANCE				54
A-3010-43-4302 - COMPUTER HARDWARE PURCHASES/LEASES			45,158	
A-3010-43-4304 - COMPUTER MAINTENANCE/SERVICE FEES			4,842	
A-3010-43-4304 - COMPUTER MAINTENANCE/SERVICE FEES			23,136	
A-3010-R4389-R338 - FED AID PUBLIC SAFETY OTHER	50,000			
A-3110-29-21-2105 - FIXED AUTOMOTIVE EQUIP			60,115	
A-3140-16-42-4203 - OFFICE OFFICE SUPPLIES				954
A-3140-18-45-4506 - SPEC DEPT SUPPLY PUBLIC SAFETY			50,956	
A-3140-18-R3310-R167 - ST AID PROBATION SERV DEPARTMENTAL AID	50,956			
A-4050-45-4507 - SPEC DEPT SUPPLY MEDICAL/CLINICAL			4,726	
A-4050-R1610-R247 - HOME NURSNG CHARGE MISC FEE/REIMBURSMNT	4,726			
A-4220-40-4013 - CONTRACT CONTRACT OTHER			23,800	
A-4220-R3489-R207 - ST AID OTHR HEALTH ADDICTION CONTRL	23,800			
A-5610-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			3,000	
A-6010-38-40-4001 - CONTRACT AGENCIES(*)			7,146	
A-6010-38-40-4002 - CONTRACT ACCOUNT/AUDIT/ACTUARIAL SERVICES(**)			16,667	
A-6010-38-40-4013 - CONTRACT CONTRACT OTHER(*)			12,938	
A-6010-38-42-4201 - OFFICE ADVERTISING(*)			5,000	

A-6010-38-42-4201 - OFFICE ADVERTISING(*)			4,908	
A-7110-230-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV			6,927	
A-7110-230-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV			12,524	
A-7110-39-40-4049 - CONTRACT CONSULTING(***)			29,450	
A-7110-39-43-4308 - COMPUTER MIS CHARGEBACKS				1,355
A-7110-39-47-4766 - DEPT CLEAN UP/BEAUTIFICATION				900
A-7450-202-47-4766 - DEPT CLEAN UP/BEAUTIFICATION			900	
A-8020-90-40-4001 - CONTRACT AGENCIES(****)			67,122	
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV(****)			10,231	
A-8020-90-40-4013 - CONTRACT CONTRACT OTHER			2,000	
A-8020-90-R4089-R167 - FED AID OTHR DEPARTMENTAL AID		6,927		
A-8020-90-R4089-R167 - FED AID OTHR DEPARTMENTAL AID		12,524		
A-8090-41-4102 - AUTO/TRAVEL LODGING				500
A-8090-41-4105 - AUTO/TRAVEL REGISTRATION FEES				500
A-8090-47-4703 - DEPT DUES				1,000
A-9999-R1110-R239 - SALES AND USE TAX MAIN		480,000		
	A Fund Total	628,933	-	927,084
				144,689
D-5110-45-45-4541 - SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			9,000	
D-5110-47-40-4037 - CONTRACT PAVING			956,722	
D-5110-47-40-4038 - CONTRACT CONSTRUCTION			678,682	
D-5110-47-45-4522 - SPEC DEPT SUPPLY GUIDERAIL				125,000
D-5110-47-47-4720 - DEPT LABORATORY/XRAY EXPENSE				7,721
D-5142-45-4534 - SPEC DEPT SUPPLY SAND ICE CONTROL				5,000
D-5142-46-4612 - MISC SERV/EXP EMPL TRAINING				4,000
D-9998-R3501-R120 - ST AID CONSOLIDTD HGHWY CAPITAL		831,722		
D-9998-R3501-R120 - ST AID CONSOLIDTD HGHWY CAPITAL		670,961		
	D Fund Total	1,502,683	-	1,644,404
				141,721
DM-5130-48-45-4538 - SPEC DEPT SUPPLY TIRES			15,000	
DM-9997-R2665-R338 - SALE OF EQUIPMNT OTHER		15,000		
	DM Fund Total	15,000	-	15,000
				-

(*) To be funded from the Opioid Assigned Fund Balance

(**) To be funded from the General Fund

(***) To be funded from the Planning Programs Assigned Fund Balance

(****) To be funded from the O&W Assigned Fund Balance



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6920

Agenda Date: 11/14/2024

Agenda #: 6.

Narrative of Resolution:

To authorize the County Manager to enter into a contract amendment with the NYSOILS and execute any and all necessary documents to enter into Modification Agreements with the Sullivan Legal Aid Panel, Inc. and Sullivan County Conflict Legal Aid, Inc (Distribution No. 14).

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 0 distribution from NYSOILS

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

Click or tap here to enter text.

WHEREAS, Resolution No. 380-23 authorized the County Manager to enter into a three-year agreement with the New York State Office of Indigent Legal Services (“NYSOILS”) to accept funding in the amount of \$485,994.00 over a three (3) year period commencing on January 1, 2024 through December 31, 2026, known as Distribution #14 (Contract No. C140048), in order to improve the quality of legal services provided by the County pursuant to Article 18B of the County Law of the State of New York; and

WHEREAS, the County currently is contracted with the NYSOILS to receive funding to improve the quality of legal services under Distribution No. 12, which is set to expire on December 31, 2024 and Distribution No. 13, which is set to expire on December 31, 2025 and;

WHEREAS, NYSOILS is seeking to consolidate the distribution funding by increasing the funding in the remaining years of Distribution No. 14 as Distribution No. 12 expires on December 31, 2024 and Distribution No. 13 expires on December 31, 2025, by increasing the total amount under Distribution No. 14 from \$485,994.00 to a total amount of \$728,991.00 over the three years of Distribution No. 14; and

WHEREAS, in order to accept this funding from NYSOILS it is necessary to enter into an amended agreement with NYSOILS; and

WHEREAS, in order to provide the additional funding to the Sullivan Legal Aid Panel, Inc. (“Legal Aid Panel”) and the Sullivan County Conflict Legal Aid, Inc. (“Conflict Legal Aid”) it is necessary to modify their respective contracts.

NOW, THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager to execute any and all documentation necessary to accept the award and enter into an amended agreement under Distribution 14 (Contract No. C140048) with NYSOILS effective January 1, 2024 through December 31, 2026 for a total amount of \$728,991.00, said documents to be in a form approved by the County Attorney; and

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to execute a modification agreement to distribute funding under Distribution No. 14, with the Legal Aid Panel for an amount not to

exceed \$149,443.17 in year 2 and \$204,443.17 in year three for a total of \$453,515.12 over three years, said documents to be in a form approved by the County Attorney; and

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to execute a modification agreement to distribute funding under Distribution No. 14, with the Conflict Legal Aid for an amount not to exceed \$93,553.83 in year two and \$119,552.83 in year three for a total of \$275,475.88 over three years, said documents to be in a form approved by the County Attorney; and

BE IT FURTHER RESOLVED, that should the NYSOILS funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6923

Agenda Date: 11/14/2024

Agenda #: 7.

Narrative of Resolution:

RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET, CAPITAL PLANNING & BUDGETING COMMITTEE TO AUTHORIZE A THREE-YEAR AGREEMENT WITH THOMSON REUTERS FOR CONTINUED USE OF “CLEAR” RESEARCH PRODUCTS FOR THE BENEFIT OF THE SULLIVAN COUNTY SHERIFF’S OFFICE

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$29,919.00 over 36 months as outlined below.

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: New 36-month renewal order form received from long-standing existing vendor.

WHEREAS, Resolution No. 92-15, 225-17, 275-20, and 31-23, adopted by the Sullivan County Legislature on February 19, 2015, May 18, 2017, June 23, 2020, and January 19, 2023 respectively, authorized 3-year agreements with Thomson Reuters for use of their “CLEAR” online research product; and

WHEREAS, Thomson Reuters “CLEAR” research products have performed as agreed since inception; and

WHEREAS, the current agreement (AUDIT DB #SHE 1.4), will be superseded by a new 3-year agreement, authorized by this resolution that increases licensed user accounts from 50 to 75 total; and

WHEREAS, the County of Sullivan and the Sullivan County Sheriff’s Office wishes to continue utilizing Thomson Reuters “CLEAR” research products.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to enter into a 3-year agreement with Thomson Reuters for “CLEAR”, for a total cost not to exceed \$29,919.00, subject to annual budget appropriation, as follows:

- 2024-2025 = \$9,491.00
- 2025-2026 = \$9,965.00
- 2026-2027 = \$10,463.00

BE IT FURTHER RESOLVED, that said agreements to be in such form as the County Attorney shall

approve.