



Sullivan County

Planning and Community Resources Committee

100 North Street
Monticello, NY 12701

Meeting Minutes - Final

Chairman Matt McPhillips
Vice Chairman Terry Blosser-Bernardo
Committee Member Luis Alvarez
Committee Member Catherine Scott
Committee Member Joseph Perrello

Thursday, July 10, 2025

11:00 AM

Government Center

Call To Order and Pledge of Allegiance

Chair Matthew McPhillips called the Planning and Community Resources Committee to order at 11:42am.

Roll Call

Present: Matt McPhillips, Terry Blosser-Bernardo, Luis Alvarez, Catherine Scott and Joseph Perrello

Comments:

Reports:

1. Division of Planning

[ID-7576](#)

Attachments: [June 2025](#)
[May 25 AG report](#)

Commissioner Heather Brown gave an update on her Division of Planning.

2. Division of Community Resources

[ID-7569](#)

Attachments: [2025 PandCR July Report](#)

Commissioner Laura Quigley gave an update on her Division of Community Resources.

After the Resolutions, Joe Perrello left the meeting at 12:15pm.

Discussion:

1. Housing Trust Fund

[ID-7577](#)

Attachments: [Rental New Construction Draft Packet](#)
[Rental Rehabilitation Draft Packet](#)

The Housing Trust Fund discussion item was referred to July 24th Executive Committee.

A motion was made that this discussion item be referred to the Executive Committee meeting on 7/24/2025. The motion carried by the following vote:

Aye: Chairman McPhillips, Vice Chairman Blosser-Bernardo, District 6
Legislator Alvarez, District 5 Legislator Scott and District 7 Legislator
Perrello

Public Comment

1. Ken Walter made a public comment
2. Annette Foy made a public comment.

Resolutions:

1. [ID-7552](#)

Sponsors: Office for the Aging and Deoul

Catherine Scott moved Resolutions #1 and #2 in a block, seconded by Terry Bernardo, all in favor 5-0.

A motion was made by District 5 Legislator Catherine Scott, seconded by Vice Chairman Terry Blosser-Bernardo, that this Resolution be carried at Committee to the County Legislature meeting on 7/24/2025. The motion carried by the following vote:

Aye: Chairman McPhillips, Vice Chairman Blosser-Bernardo, District 6
Legislator Alvarez, District 5 Legislator Scott and District 7 Legislator
Perrello

2. TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER [ID-7572](#)
268-25 ADOPTED ON JUNE 19, 2025.

Sponsors: Office for the Aging and Deoul

A motion was made by District 5 Legislator Catherine Scott, seconded by Vice Chairman Terry Blosser-Bernardo, that this Resolution be carried at Committee to the County Legislature meeting on 7/24/2025. The motion carried by the following vote:

Aye: Chairman McPhillips, Vice Chairman Blosser-Bernardo, District 6
Legislator Alvarez, District 5 Legislator Scott and District 7 Legislator
Perrello

3. To authorize an application for funding to write a County Comprehensive [ID-7573](#)
Plan.

Catherine Scott moved resolutions #3, #4, and #5 in a block, seconded by Joseph Perrello, all in favor 5-0.

A motion was made by District 5 Legislator Catherine Scott, seconded by District 7 Legislator Joseph Perrello, that this Resolution be carried at Committee to the County Legislature meeting on 7/24/2025. The motion carried by the following vote:

Aye: Chairman McPhillips, Vice Chairman Blosser-Bernardo, District 6
Legislator Alvarez, District 5 Legislator Scott and District 7 Legislator
Perrello

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4. Modify a contract with Fisher Associates for design and engineering services at the D & H Canal Linear Park. [ID-7578](#)

A motion was made by District 5 Legislator Catherine Scott, seconded by District 7 Legislator Joseph Perrello, that this Resolution be carried at Committee to the County Legislature meeting on 7/24/2025. The motion carried by the following vote:

Aye: Chairman McPhillips, Vice Chairman Blosser-Bernardo, District 6 Legislator Alvarez, District 5 Legislator Scott and District 7 Legislator Perrello

5. To authorize execution of an Information Sharing Agreement with the U.S. Department of Homeland Security / Federal Emergency Management Agency, Federal Insurance and Mitigation Administration(DHS/FEMA/FIMA) to review National Flood Insurance Program (NFIP) policy and/or claims information to assist with the update to the Sullivan County All Hazard Mitigation Plan at no cost to the County, and to designate Tetra Tech as the required third party to be granted access for the purpose of updating the plan. [ID-7581](#)

A motion was made by District 5 Legislator Catherine Scott, seconded by District 7 Legislator Joseph Perrello, that this Resolution be carried at Committee to the County Legislature meeting on 7/24/2025. The motion carried by the following vote:

Aye: Chairman McPhillips, Vice Chairman Blosser-Bernardo, District 6 Legislator Alvarez, District 5 Legislator Scott and District 7 Legislator Perrello

Adjourn

There being no further business, Catherine Scott moved to adjourn, seconded by Luis Alvarez. The Planning and Community Resources Committee adjourned at 12:38pm.