



Sullivan County

Human Resources Committee

Meeting Agenda - Final

100 North Street
Monticello, NY 12701

Chairman Alan J. Sorensen
Vice Chairman Michael Brooks
Committee Member Ira Steingart
Committee Member Joseph Perrello
Committee Member George Conklin

Thursday, June 8, 2023

9:30 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Reports:

1. Division of Human Resources

Discussion: None

Public Comment

Resolutions:

1. Abolish one County Clerk Worker Trainee position and Create one County Clerk Financial Worker position

[ID-5585](#)

Adjourn



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5585

Agenda Date: 6/8/2023

Agenda #: 1.

Narrative of Resolution:

Abolish one County Clerk Worker Trainee position and Create one County Clerk Financial Worker position

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$11,291 net increase with abolished position

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

**RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO
CREATE A COUNTY CLERK FINANCIAL WORKER POSITION IN THE SULLIVAN
COUNTY CLERK’S OFFICE**

WHEREAS, it is the intention of the County Clerk to abolish a County Clerk Worker Trainee position No. 3525.

WHEREAS, County Clerk Russell Reeves has expressed a need to create a County Clerk Financial Worker position in the County Clerk’s Office to provide backup and support to the Junior Accountant in the County Clerk’s Office; and

WHEREAS, the Financial Worker will also be backup and support throughout the office for County Clerk Worker I and II’s; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby approves the Resolution to create a County Clerk Financial Worker position within the County Clerk’s Office; and

BE IT FURTHER RESOLVED, that the annual salary for this new position is \$49,898 and will be Grade 8A according to the Teamsters Local 445 Salary Schedule

BE IT FURTHER RESOLVED, that the Sullivan County Clerk has the authority to immediately fill the County Clerk Financial Worker position, with backfills if applicable.