



Sullivan County
Management & Budget Committee
Meeting Agenda - Final

100 North Street
Monticello, NY 12701

Chairman Brian McPhillips
Vice Chairman Matt McPhillips
Committee Member Joseph Perrello
Committee Member Luis Alvarez
Committee Member Nicholas Salomone Jr.

Thursday, May 9, 2024

9:00 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Reports:

1. **Budget Office**

2. **County Treasurer**

3. **Audit & Control**

4. **ITS**

5. **Real Property Tax Services**

[ID-6419](#)

Attachments: [Real Property Tax Services Monthly Report for 3.2024](#)

Discussion:

Public Comment

Resolutions:

1. **Authorize settlement with Herbert**

[ID-6403](#)

2. **Apportion the 2024 1st Quarter Mortgage Tax**

[ID-6424](#)

Attachments: [AU202 1st page](#)
[AU202 2nd page](#)

3. **To Modify the 2024 Budget**

[ID-6431](#)

Attachments: [April 30 2024 Resolution Needed.pdf](#)

Adjourn



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6419

Agenda Date: 5/9/2024

Agenda #: 5.

Real Property Tax Services Monthly Report for March 2024

Real Property:

We continue to provide services internally, to the assessment community and to the public.

Deed and subdivision count:

These statistics through the end of **March** 2024:

March deed count: 327

2024 total: 1004

2023 total: 1409

March Subdivision Lots: 8

2024 total: 57

2023 total: 48

Director's activities for the month of March:

- Reviewed and made recommendations on eight (8) correction of error applications
- Attended a meeting of the Agriculture and Farmland Protection Board
- Provided the NYS Office of Real Property Tax Services with updated Board of Assessment Review membership information
- Prepared a list of delinquent taxpayers for the NYS Office of Real Property Tax Services

General office activity for the month of March:

- Reviewed two (2) condominium projects
- Answered numerous 911 address inquiries
- Provided updated zoning shapefiles to the Planning Department
- Provided updated election district shapefiles to the Board of Elections

E-911:

March new addresses assigned: 11

2024 Total: 35

2023 Total: 102

March new roads created: 0

S.C.R.P.T.S. DEED/SUBDIVISION REPORT							
MONTH OF	March	2024		DEEDS		SUBDIVISION LOTS	
SUBDIVISION LOTS	DEEDS	TOWN	MONTH	2023	2024	2023	2024
	25	BETHEL	JANUARY	541	378	4	10
	15	CALLICOON	FEBRUARY	478	299	14	39
	10	COCHECTON	MARCH	390	327	30	8
2	13	DELAWARE	APRIL				
	59	FALLSBURG	MAY				
	7	FORESTBURGH	JUNE				
	3	FREMONT	JULY				
	9	HIGHLAND	AUGUST				
	31	LIBERTY	SEPTEMBER				
	12	LUMBERLAND	OCTOBER				
	27	MAMAKATING	NOVEMBER				
	12	NEVERSINK	DECEMBER				
	13	ROCKLAND	TOTAL	1409	1004	48	57
6	73	THOMPSON					
	18	TUSTEN					
8	327						
		1004 NEW DEEDS RECEIVED IN 2024					
		57 NEW SUBDIVISION LOTS FILED IN 2024					

This report reflects the number of deeds received through March 2024.

0 units of the Subdivision lots total for March 2024 were Condos.

S.C.R.P.T.S. E-911 ADDRESS REPORT

MONTH OF	March	2024					
NEW E-SITES ADDED	ADDRESS VERIFICATIONS ETC	TOWN	NEW E-SITES ADDED			ADDRESS VERIFICATION & OTHER ISSUES	
0	0	BETHEL	MONTH	2023	2024	2023	2024
1	0	CALLICOON	JANUARY	9	13	18	17
1	0	COCHECTON	FEBRUARY	80	11	8	5
1	0	DELAWARE	MARCH	13	11	13	9
0	1	FALLSBURG	APRIL				
1	1	FORESTBURGH	MAY				
2	1	FREMONT	JUNE				
0	1	HIGHLAND	JULY				
1	0	LIBERTY	AUGUST				
0	0	LUMBERLAND	SEPTEMBER				
1	2	MAMAKATING	OCTOBER				
0	1	NEVERSINK	NOVEMBER				
2	0	ROCKLAND	DECEMBER				
1	1	THOMPSON					
0	1	TUSTEN					
		OUTSIDE CO.	TOTAL	102	35	39	31
11	9	35 New E-Sites added in 2024					
		31 Address verification, address changes, and other issues, 2024					

This report reflects the number of new E-Sites created through March 2024

Other issues include road name issues, address changes and corrections, etc.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6403

Agenda Date: 5/9/2024

Agenda #: 1.

Narrative of Resolution:

Authorize settlement with Herbert

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$6,500

Are funds already budgeted? No

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO APPROVE A SETTLEMENT

WHEREAS, a former inmate at the Sullivan County Jail is suing the County in federal court;

WHEREAS, the Chief Jail Administrator believes that settlement is in the best interest of the County;

WHEREAS, the County Attorney's Office agrees that settlement is in the best interest of the County;

NOW THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes payment to Jeremiah Herbert in the amount of Six Thousand Five Hundred dollars (\$6,500) for purposes of settlement.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6424

Agenda Date: 5/9/2024

Agenda #: 2.

Narrative of Resolution:

Apportion the 2024 1st Quarter Mortgage Tax

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO APPORTION THE 2024 1ST QUARTER MORTGAGE TAX

WHEREAS, Section 261 of the Tax Law of the State of New York requires apportionment of the mortgage tax, and

WHEREAS, the County Clerk and the County Treasurer have submitted the quarterly report to the Clerk of the Legislature, and

WHEREAS, The County Legislature has apportioned, among the various towns and incorporated villages of the County of Sullivan, the equitable share of the mortgage tax;

NOW, THEREFORE, BE IT RESOLVED, that the County Treasurer draw checks for each of the towns and villages the quarterly mortgage tax so apportioned, for the 1st Quarter 2024, as follows:

TOWNS

Bethel	\$98,603.72
Callicoon	\$17,659.37
Cochecton	\$8,651.80
Delaware	\$9,983.58
Fallsburg	\$193,718.33

Forestburgh	\$11,702.68
Fremont	\$5,830.31
Highland	\$22,967.46
Liberty	\$41,711.98
Lumberland	\$22,410.72
Mamakating	\$126,058.30
Neversink	\$3,934.05
Rockland	\$16,863.96
Thompson	\$147,766.53
Tusten	\$27,591.30

VILLAGES


Bloomingburg	\$3,996.85
Jeffersonville	\$1,098.38
Liberty	\$7,325.58
Monticello	\$15,609.34
Woodridge	\$6,577.51
Wurtsboro	\$5,053.42

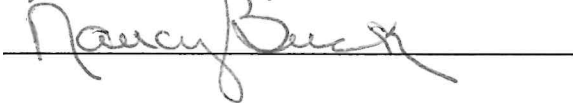
TOTAL	\$795,115.17
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New York State Mortgage Tax Semi-Annual/Quarterly Report
County of Sullivan for the period: January 2024
Cash Statement for Taxes Collected Pursuant to Article 11

through March 2024

Months	BASIC TAX DISTRIBUTED					TREASURER			ALL OTHER TAXES DISTRIBUTED				
	1 Basic tax collected	2 Interest received by recording officer	3 Recording officer's expense	4 Refunds or adjustments	5 Amount paid to treasurer (Col 1+2-3-4)	6 Interest received by treasurer	7 Treasurer's expense	8 Tax districts share (Col. 5+6-7)	9 Local tax	10 Additional tax	11 Special Assistance fund	12 Special additional tax	13 County Tax
October					\$ -			\$ -					
November					\$ -			\$ -					
December					\$ -			\$ -					
January	\$ 303,604.62	\$ 668.03	\$ 3,839.30		\$ 300,433.35	\$ 698.86		\$ 301,132.21	\$ 150,216.67			\$ 139,281.53	
February	\$ 227,537.50	\$ 628.45	\$ 3,836.95		\$ 224,329.00	\$ 208.12		\$ 224,537.12	\$ 112,164.50			\$ 104,395.38	
March	\$ 272,249.59	\$ 509.94	\$ 3,807.65		\$ 268,951.88	\$ 493.96		\$ 269,445.84	\$ 135,062.70			\$ 129,345.96	
April					\$ -			\$ -					
May					\$ -			\$ -					
June					\$ -			\$ -					
July					\$ -			\$ -					
August					\$ -			\$ -					
September					\$ -			\$ -					
TOTALS	\$ 803,391.71	\$ 1,806.42	\$ 11,483.90	\$ -	\$ 793,714.23	\$ 1,400.94	\$ -	\$ 795,115.17	\$ 397,443.87	\$ -	\$ -	\$ 373,022.87	\$ -


Sullivan County Clerk


Sullivan County Treasurer

County of Sullivan for the period:

Jan-24

through

Mar-24

Cash Statement for Taxes Collected Pursuant to Article 11

DISTRIBUTION STATEMENT: Columns 1 through 5: The taxes collected shown in column 2 were produced by mortgages covering real property in the respective tax districts. Additions and deductions to make adjustments and to correct errors are recorded in columns 3 and 4 respectively.

Authority for these additions and deductions is given by the orders of the Tax Department noted on the bottom of this part.

CREDIT STATEMENT: Column 6: This column is the net amount due each tax district, for which the County of Sullivan shall issue its warrants.

1 Tax Districts	2 Taxes Collected	3 Additions*	4 Deductions*	5 Amount of "Taxes Collected" as adjusted and corrected	6 Net Amount due each tax district
Town of Bethel	\$ 99,630.11			\$ 99,630.11	\$ 98,603.72
Town of Callicoon	\$ 18,953.00			\$ 18,953.00	\$ 18,757.75
Town of Cochection	\$ 8,741.86			\$ 8,741.86	\$ 8,651.80
Town of Delaware	\$ 10,087.50			\$ 10,087.50	\$ 9,983.58
Town of Fallsburg	\$ 202,380.77			\$ 202,380.77	\$ 200,295.84
Town of Forestburgh	\$ 11,824.50			\$ 11,824.50	\$ 11,702.68
Town of Fremont	\$ 5,891.00			\$ 5,891.00	\$ 5,830.31
Town of Highland	\$ 23,206.53			\$ 23,206.53	\$ 22,967.46
Town of Liberty	\$ 49,548.00			\$ 49,548.00	\$ 49,037.56
Town of Lumberland	\$ 22,644.00			\$ 22,644.00	\$ 22,410.72
Town of Mamakating	\$ 136,514.95			\$ 136,514.95	\$ 135,108.57
Town of Neversink	\$ 3,975.00			\$ 3,975.00	\$ 3,934.05
Town of Rockland	\$ 17,039.50			\$ 17,039.50	\$ 16,863.96
Town of Thompson	\$ 165,076.49			\$ 165,076.49	\$ 163,375.87
Town of Tusten	\$ 27,878.50			\$ 27,878.50	\$ 27,591.30
Rate:	0.989698002			\$ 0.9896980020000	\$ 0.98
Total tax districts: 15					
TOTALS:	\$ 803,391.71	\$ -	\$ -	\$ 803,392.70	\$ 795,115.17

*see refund, adjustment, and special adjustment orders of Commissioner of Taxation and Finance, case numbers:



Sullivan County
Legislative Memorandum

100 North Street
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File #: ID-6431

Agenda Date: 5/9/2024

Agenda #: 3.

Narrative of Resolution:

To Modify the 2024 Budget

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Please see attached Budget Mods.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

**RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY THE
2024 BUDGET**

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2024 be authorized.

**April 30, 2024 Resolution Needed
Sullivan County Budget Modifications 2024**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1165-40-4001 - CONTRACT AGENCIES			51,611	
A-1165-42-4207 - OFFICE FURNITURE(*)			15,000	
A-1165-R4089-R167 - FED AID OTHR DEPARTMENTAL AID	51,611			
A-1230-40-4013 - CONTRACT CONTRACT OTHER			458,934	
A-1450-43-4302 - COMPUTER HARDWARE PURCHASES/LEASES			121,000	
A-1989-99-47-4736 - DEPT CONTINGENT				458,934
A-3010-40-4013 - CONTRACT CONTRACT OTHER				15,000
A-3110-29-45-4506 - SPEC DEPT SUPPLY PUBLIC SAFETY(**)			37,450	
A-3110-29-45-4506 - SPEC DEPT SUPPLY PUBLIC SAFETY				500
A-3140-16-47-4785 - DEPT EXTRADITION			15,000	
A-3140-18-10-1012 - PERSONAL SERV OVERTIME PAY			10,000	
A-3140-18-41-4105 - AUTO/TRAVEL REGISTRATION FEES			9,625	
A-3140-18-47-4729 - DEPT SPECIAL PROJECTS			5,000	
A-3140-18-47-4750 - DEPT CLIENT ELECTONIC MONITORING			145,000	
A-3140-18-R3310-R167 - ST AID PROBATION SERV DEPARTMENTAL AID	169,625			
A-3150-46-4603 - MISC SERV/EXP EMPL UNIFORM ALLOWANCE			500	
A-6010-38-40-4001 - CONTRACT AGENCIES(**)			7,865	
A-6010-38-40-4002 - CONTRACT ACCOUNT/AUDIT/ACTUARIAL SERVICES(*)			16,667	
A-6010-38-40-4013 - CONTRACT CONTRACT OTHER(**)			5,854	
A-6010-38-42-4201 - OFFICE ADVERTISING(**)			12,875	
A-6010-38-47-4760 - DEPT CLIENT EXPENSES			5,000	
A-6010-57-R4610-R228 - FED AID DFS ADMIN JOBS TITLE XX	5,000			
A-7110-230-40-4042 - CONTRACT SURVEY/SITE REVIEW			5,928	
A-7110-39-40-4049 - CONTRACT CONSULTING(***)			4,420	
A-7110-82-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV(***)			1,818	
A-7110-82-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV(***)			1,332	
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV(****)			10,331	
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV(****)			1,377	
A-8020-90-40-4013 - CONTRACT CONTRACT OTHER			30,300	

A-8020-90-R4089-R167 - FED AID OTHR DEPARTMENTAL AID	5,928			
A-8020-90-R4089-R167 - FED AID OTHR DEPARTMENTAL AID	30,300			
A-9999-R1189-R249 - NON PROPRTY TAX MORTGAGE TAX	121,000			
A Fund Total	383,464	-	972,887	474,434

(*) To be funded from the General Fund

(**) To be funded from the Opioid Assigned Fund Balance

(***) To be funded from the Planning Programs Assigned Fund Balance

(****) To be funded from the O&W Rail Trail Assigned Fund Balance