



**Sullivan County**  
**Management & Budget, Capital**  
**Planning and Budgeting Committee**

100 North Street  
Monticello, NY 12701

**Meeting Agenda - Final**

Chairman George Conklin  
Vice Chairman Michael Brooks  
Committee Member Alan J. Sorensen  
Committee Member Joseph Perrello  
Committee Member Ira Steingart

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**Thursday, August 10, 2023**

**9:00 AM**

**Government Center**

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**Call To Order and Pledge of Allegiance**

**Roll Call**

**Comments:**

**Reports:**

1. Budget Office
2. County Treasurer
3. County Audit & Control
4. ITS

**Public Comment**

**Resolutions:**

1. Apportion the 2nd Quarter of 2023 Mortgage Tax [ID-5673](#)  
**Attachments:** [McDowal\\_230717-123314-102](#)  
[McDowal\\_230717-123325-103](#)
2. Authorize the County Manager to accept \$300,000 for a contract with NYS Office of Indigent Legal Services for the Fourth Update Quality Improvement and caseload [ID-5708](#)
3. To Modify the 2023 County Budget [ID-5734](#)  
**Attachments:** [July 2023 Resolution Needed](#)

**Adjourn**



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-5673

**Agenda Date:** 8/10/2023

**Agenda #:** 1.

**Narrative of Resolution:**

Apportion the Mortgage Tax

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Click or tap here to enter text.

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO APPORTION MORTGAGE TAX**

**WHEREAS**, Section 261 of the Tax Law of the State of New York requires apportionment of the mortgage tax, and

**WHEREAS**, the County Clerk and the County Treasurer have submitted the quarterly report to the Clerk of the Legislature, and

**WHEREAS**, The County Legislature has apportioned, among the various towns and incorporated villages of the County of Sullivan, the equitable share of the mortgage tax;

**NOW, THEREFORE, BE IT RESOLVED**, that the County Treasurer draw checks for each of the towns and villages the quarterly mortgage tax so apportioned, for the 2<sup>nd</sup> Quarter 2023, as follows:

<b>Bethel</b>	<b>\$49,545.54</b>
<b>Callicoon</b>	<b>\$24,681.44</b>
<b>Cochecton</b>	<b>\$13,260.59</b>
<b>Delaware</b>	<b>\$ 8,016.58</b>
<b>Fallsburg</b>	<b>\$128,152.35</b>

<b>Forestburgh</b>	<b>\$6,448.00</b>
<b>Fremont</b>	<b>\$17,479.99</b>
<b>Highland</b>	<b>\$20,504.94</b>
<b>Liberty</b>	<b>\$46,652.84</b>
<b>Lumberland</b>	<b>\$36,394.43</b>
<b>Mamakating</b>	<b>\$69,821.88</b>
<b>Neversink</b>	<b>\$10,279.90</b>
<b>Rockland</b>	<b>\$25,136.55</b>
<b>Thompson</b>	<b>\$114,810.45</b>
<b>Tusten</b>	<b>\$12,498.94</b>

<b>Bloomingburg</b>	<b>\$2,213.80</b>
<b>Jeffersonville</b>	<b>\$1,535.14</b>
<b>Liberty</b>	<b>\$8,193.31</b>
<b>Monticello</b>	<b>\$12,128.02</b>
<b>Woodridge</b>	<b>\$4,351.28</b>
<b>Wurtsboro</b>	<b>\$2,799.02</b>

<b>TOTAL</b>	<b>\$614,904.99</b>
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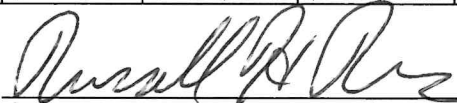


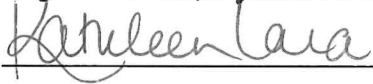
New York State Mortgage Tax Semi-Annual/Quarterly Report  
County of Sullivan for the period: APRIL 2023  
Cash Statement for Taxes Collected Pursuant to Article 11

Part I

through JUNE 2023

Months	BASIC TAX DISTRIBUTED					TREASURER			ALL OTHER TAXES DISTRIBUTED				
	1 Basic tax collected	2 Interest received by recording officer	3 Recording officer's expense	4 Refunds or adjustments	5 Amount paid to treasurer (Col 1+2-3-4)	6 Interest received by treasurer	7 Treasurer's expense	8 Tax districts share (Col. 5+6-7)	9 Local tax	10 Additional tax	11 Special Assistance fund	12 Special additional tax	13 County Tax
October					\$ -			\$ -					
November					\$ -			\$ -					
December					\$ -			\$ -					
January					\$ -			\$ -					
February					\$ -			\$ -					
March					\$ -			\$ -					
April	\$ 189,387.50	\$ 368.40	\$ 3,827.26	\$ 50.00	\$ 185,878.64	\$ 285.87		\$ 186,164.51	\$ 92,939.32			\$ 87,524.62	
May	\$ 216,694.00	\$ 373.12	\$ 3,799.27		\$ 213,267.85	\$ 62.67		\$ 213,330.52	\$ 106,633.93			\$ 103,499.95	
June	\$ 218,788.91	\$ 265.15	\$ 3,851.82		\$ 215,202.24	\$ 207.72		\$ 215,409.96	\$ 107,601.11			\$ 99,278.91	
July					\$ -			\$ -					
August					\$ -			\$ -					
September					\$ -			\$ -					
TOTALS	\$ 624,870.41	\$ 1,006.67	\$ 11,478.35	\$ 50.00	\$ 614,348.73	\$ 556.26	\$ -	\$ 614,904.99	\$ 307,174.36	\$ -	\$ -	\$ 290,303.48	\$ -

  
Sullivan County Clerk

  
Deputy  
Sullivan County Treasurer



County of Sullivan for the period:

Apr-23 through

Jun-23

**Cash Statement for Taxes Collected Pursuant to Article 11**

DISTRIBUTION STATEMENT: Columns 1 through 5: The taxes collected shown in column 2 were produced by mortgages covering real property in the respective tax districts. Additions and deductions to make adjustments and to correct errors are recorded in columns 3 and 4 respectively.

Authority for these additions and deductions is given by the orders of the Tax Department noted on the bottom of this part.

CREDIT STATEMENT: Column 6: This column is the net amount due each tax district, for which the County of Sullivan shall issue its warrants.

1 Tax Districts	2 Taxes Collected	3 Additions*	4 Deductions*	5 Amount of "Taxes Collected" as adjusted and corrected	6 Net Amount due each tax district
Town of Bethel	\$ 50,348.50			\$ 50,348.50	\$ 49,545.54
Town of Callicoon	\$ 26,641.46			\$ 26,641.46	\$ 26,216.58
Town of Cochection	\$ 13,475.50			\$ 13,475.50	\$ 13,260.59
Town of Delaware	\$ 8,146.50			\$ 8,146.50	\$ 8,016.58
Town of Fallsburg	\$ 134,651.04			\$ 134,651.04	\$ 132,503.63
Town of Forestburgh	\$ 6,552.50			\$ 6,552.50	\$ 6,448.00
Town of Fremont	\$ 17,763.28			\$ 17,763.28	\$ 17,479.99
Town of Highland	\$ 20,837.25			\$ 20,837.25	\$ 20,504.94
Town of Liberty	\$ 55,735.01			\$ 55,735.01	\$ 54,846.15
Town of Lumberland	\$ 36,984.25			\$ 36,984.25	\$ 36,394.43
Town of Mamakating	\$ 76,047.50			\$ 76,047.50	\$ 74,834.70
Town of Neversink	\$ 10,446.50			\$ 10,446.50	\$ 10,279.90
Town of Rockland	\$ 25,543.93			\$ 25,543.93	\$ 25,136.55
Town of Thompson	\$ 128,995.69			\$ 128,995.69	\$ 126,938.47
Town of Tusten	\$ 12,701.50			\$ 12,701.50	\$ 12,498.94
Rate:	\$ 0.9840520210			\$ 0.9840520210000	
Total tax districts: 15					
TOTALS:	\$ 624,871.39	\$ -	\$ -	\$ 624,870.41	\$ 614,904.99

\*see refund, adjustment, and special adjustment orders of Commissioner of Taxation and Finance, case numbers:





# Sullivan County

## Legislative Memorandum

**File #:** ID-5708

**Agenda Date:** 8/10/2023

**Agenda #:** 2.

**Narrative of Resolution:**

**Authorize the County Manager to accept \$300,000 for a contract with NYS Office of Indigent Legal Services for the Fourth Update Quality Improvement and caseload**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$300,000 to be received

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION NO. INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO ACCEPT THE AWARD AND EXECUTE ANY AND ALL NECESSARY DOCUMENTS TO ENTER INTO A CONTRACT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES AND MODIFICATION AGREEMENTS WITH THE SULLIVAN LEGAL AID PANEL, INC. AND SULLIVAN COUNTY CONFLICT LEGAL AID, INC (FOURTH UPSTATE QUALITY IMPROVEMENT AND CASELOAD REDUCTION)**

**WHEREAS**, New York State Office of Indigent Legal Services (“NYSOILS”) has offered the County of Sullivan (“County”) funding in the amount of \$300,000.00 over a three (3) year period commencing on July 1, 2023 through June 30, 2026, known as the Fourth Upstate Quality Improvement and Caseload Reduction Grant (“Contract No. C4th648), in order to improve the quality of legal services provided by the County pursuant to Article 18B of the County Law of the State of New York; and

**WHEREAS**, in order to receive the funding, the County must accept the award and enter into an agreement with NYSOILS to administer the funding; and

**WHEREAS**, in order to provide the additional funding to the Sullivan Legal Aid Panel, Inc. (“Legal Aid Panel”) and the Sullivan County Conflict Legal Aid, Inc. (“Conflict Legal Aid”) it is necessary to modify their respective contracts.

**NOW, THEREFORE BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager to execute any and all documentation necessary to accept the award and enter into a three (3) year agreement with NYSOILS effective July 1, 2023 through June 30, 2026 for a total amount of \$300,000.00, said documents to be in a form approved by the County Attorney; and

**BE IT FURTHERED RESOLVED**, that the County Manager is hereby authorized to execute modification agreements with the Legal Aid Panel for an amount not to exceed \$62,000.00 per year for a three (3) year period, and Conflict Legal Aid for an amount not to exceed \$38,000.00 per year for a three (3) year period, said modification agreement to be in a form approved by the County Attorney; and

**BE IT FURTHER RESOLVED**, that should the NYSOILS funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-5734

**Agenda Date:** 8/10/2023

**Agenda #:** 3.

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**Narrative of Resolution:**

To Modify the 2023 County Budget

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Click or tap here to enter text.

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO MODIFY  
THE 2023 COUNTY BUDGET**

**WHEREAS,** the County of Sullivan Budget requires modification,

**NOW, THEREFORE BE IT RESOLVED,** that the attached budgetary transfers for 2023 be authorized.

**July 31, 2023 Resolution Needed  
Sullivan County Budget Modifications 2023**

<b>G/L Account</b>	<b>Revenue Increase</b>	<b>Revenue Decrease</b>	<b>Appropriation Increase</b>	<b>Appropriation Decrease</b>
A-1490-47-4701 - DEPT RENTALS				15,000
A-1620-21-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			15,000	
A-1620-213-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			5,000	
A-1620-22-R2410-R115 - RENTAL OF PROPERTY BUILDINGS	5,000			
A-1920-47-4703 - DEPT DUES			11,000	
A-1920-47-4703 - DEPT DUES			10,000	
A-1989-99-47-4736 - DEPT CONTINGENT				10,000
A-1989-99-47-4736 - DEPT CONTINGENT				11,000
A-1989-99-47-4736 - DEPT CONTINGENT			3,422	
A-1989-99-47-4736 - DEPT CONTINGENT				50,000
A-3010-43-4301 - COMPUTER SUPPLIES			536	
A-3010-45-4507 - SPEC DEPT SUPPLY MEDICAL/CLINICAL			18,291	
A-3010-R4389-R338 - FED AID PUBLIC SAFETY OTHER	18,291			
A-3010-R4389-R338 - FED AID PUBLIC SAFETY OTHER	536			
A-3110-29-45-4506 - SPEC DEPT SUPPLY PUBLIC SAFETY			35,000	
A-3110-29-45-4541 - SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			15,000	
A-3150-45-4510 - SPEC DEPT SUPPLY CLEANING/FOOD PREP			40,000	
A-3150-45-4543 - SPEC DEPT SUPPLY FOOD			35,000	
A-3150-R2801-R343 - INTERFND REVENUE MEAL CHARGES	75,000			
A-4320-41-40-4013 - CONTRACT CONTRACT OTHER			31,668	
A-4320-41-R4489-R167 - FED AID OTHR HEALTH DEPARTMENTAL AID	31,668			
A-6293-40-4001 - CONTRACT AGENCIES				3,422
A-8020-90-40-4001 - CONTRACT AGENCIES			34,600	
A-8020-90-47-4796 - DEPT PLANS AND PROGRESS (*)			5,000	
A-8020-90-R3989-R167 - ST AID HOME/COMM ASSIST DEPARTMENTAL AID	34,600			
<b>A Fund Total</b>	<b>165,095</b>		<b>259,517</b>	<b>89,422</b>

(\*) To be funded from the Planning Programs Assigned Fund Balance