



Sullivan County

Executive Committee

Meeting Agenda - Final

Chairman Robert Doherty
Vice Chairman Michael Brooks
Committee Member Nadia Rajsz
Committee Member Nicholas Salomone Jr.
Committee Member George Conklin
Committee Member Luis Alvarez
Committee Member Joseph Perrello
Committee Member Ira Steingart
Committee Member Alan J. Sorensen

Thursday, September 21, 2023

9:00 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Resolutions:

1. RESOLUTION TO RE-APPOINT FOUR MEMBERS and APPOINT ONE NEW MEMBER TO THE OFFICE FOR THE AGING ADVISORY COMMITTEE [ID-5742](#)
Sponsors: Office for the Aging and Deoul
2. TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN AGREEMENT WITH EMPLOYEE SERVICES, LLC dba ESI EMPLOYEE ASSISTANCE GROUP FOR PROVISION OF EAP SERVICES TO EMPLOYEES [ID-5760](#)
Attachments: [ESI EAP Pricing, 8-2023](#)
3. Apportion Cost of the 2024 County Self-Insurance Plan [ID-5784](#)
Attachments: [WC 2024](#)
4. To authorize and Agreement between Sullivan County BOCES (BOCES) and the County of Sullivan (County) for use of facilities to run a Welding Trade Program. [ID-5787](#)

5. AMEND RESOLUTION 425-22 TO REFLECT INCREASE OF THE NEW YORK STATE OFFICE FOR THE AGING RSVP AWARD FOR THE PERIOD COVERING July 1, 2023 to June 30, 2024 [ID-5788](#)
Sponsors: Office for the Aging and Deoul
6. Urge Local, Federal and State Government Representatives to Advocate for Increased Funding Levels for Older Adults [ID-5809](#)
7. To authorize a stipend to a County Employee to assume administrative responsibilities due to a leave of absence at the Care Center at Sunset Lake. [ID-5811](#)
8. To authorize a stipend for a County employee to investigate complaints of non-licensed electricians on behalf of the Electrical Licensing Board. [ID-5812](#)
9. Authorize disbursement of funds to nine current employees in Public Health Services, Community Services and the Care Center at Sunset Lake that did not meet the specific eligibility pursuant to the guidelines of Health Care Workers through HWB. [ID-5813](#)
10. Authorize the purchase of equipment necessary for a Canine Unit [ID-5814](#)
11. RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO ENTER INTO AN AGREEMENT WITH SULLIVAN COUNTY BOCES CAREER & TECH CARPENTRY PROGRAM TO BUILD TRAINING PROPS ON-SITE AT THE EMERGENCY SERVICES TRAINING CENTER [ID-5815](#)
12. Enter into agreements to expand Website Chatbot Services [ID-5816](#)
13. To set Management salaries in the Sheriff's Office and set parameters in which to administer said salaries in relation to Collective Bargaining Agreements within the Sheriff's Office. [ID-5820](#)
14. To adopt the 2023-2024 Opioid Settlement Spending Plan. [ID-5821](#)
15. Authorize entering into a Project Labor Agreement (PLA) [ID-5823](#)

Old Business

16. Authorize contract with the Sullivan County Chamber of Commerce [ID-5756](#)

Adjourn



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5742

Agenda Date: 9/21/2023

Agenda #: 1.

RESOLUTION TO RE-APPOINT FOUR MEMBERS and APPOINT ONE NEW MEMBER TO THE OFFICE FOR THE AGING ADVISORY COMMITTEE

WHEREAS, it is the desire to re-appoint four members, Karin Pantel, Kenneth Walter, Aldo Troiani, and Liliam Stettner to the Office for the Aging Advisory Committee, and

WHEREAS, it is the desire to appoint one new member, Sabina Toomey to the Office for the Aging Advisory Committee, and

WHEREAS, the above re-appointments & appointment are to commence on the date this resolution is adopted.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby appoint the following members to the Office for the Aging Advisory Committee, for the term to expire on the date opposite of name.

OFA RE-APPOINTMENTS:	TERM:
Karin Pantel, EdD RN CNE Thompsonville NY 12784	9/30/2025
Kenneth Walter Grahamsville NY 12740	9/30/2025
Lilaim Stettner White Sulphur Springs NY 12787	9/30/2025
Aldo Troiani Youngsville, NY 12791	9/30/2025
OFA APPOINTMENT:	TERM:
Sabina Toomey Forestburgh, NY 12777	9/30/2025



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5760

Agenda Date: 9/21/2023

Agenda #: 2.

Narrative of Resolution:

TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN AGREEMENT WITH EMPLOYEE SERVICES, LLC dba ESI EMPLOYEE ASSISTANCE GROUP FOR PROVISION OF EAP SERVICES TO EMPLOYEES

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$19,326.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ENTER INTO AN AGREEMENT WITH EMPLOYEE SERVICES, LLC dba ESI EMPLOYEE ASSISTANCE GROUP FOR PROVISION OF EAP SERVICES TO EMPLOYEES

WHEREAS, a Request for Proposal, #R-23-27 was issued as the County desires to continue to make the Employees Assistance Program available to its employees and their families: and

WHEREAS, a proposal was received from Employee Services, LLC dba ESI Employee Assistance Group, 55 Chamberlain Street, Wellsville, New York 14895 for said service and is the lowest responsible proposer that best meets the needs; and

WHEREAS, the department of Human Resources approved said proposal and recommends that an agreement be executed; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute an agreement with Employee Services, LLC dba ESI Employee Assistance Group for the provision of EAP services to employees and their families at a cost not to exceed \$19,326.00, as outlined in the attached fee schedule, and in accordance with RFP #R-23-27. The term of this agreement shall commence on October 1, 2023 through September 30, 2024, with the option to extend on a yearly basis for four (4) additional years.

BE IT FURTHER RESOLVED, that any and all agreements be approved to form by the Sullivan County Department of Law.



ESI EAP Pricing

Cost Per Employee: BILLED ANNUALLY	PER MONTH: \$1.4075	PER YEAR: \$16.89
Number of Employees Covered Under Plan:	1,085	
Total Cost of EAP Per Year:	\$18,326	

Included in Price (This quote is good for 60 days):

• Employee Benefits and Services Summary

✓ Counseling Benefits

- Face-to-Face Sessions per issue per year: Up to 3
- Unlimited Telephonic Counseling ▫ Family Members Covered ▫ Master's & Ph.D. Level Licensed Counselors

✓ Work-Life Benefits

- Legal ▫ Financial ▫ Caregiver Benefits ▫ Adoption Benefits ▫ Children with Disabilities
- Personal Assistant ▫ Self-Help Resources ▫ Tools for Tough Times ▫ Pet Information

✓ ESI Employee & Learning Development

- Personal & Professional Online Trainings ▫ Personal Finance & Education Center
- GCN Compliance Training (GCN is optional)

✓ Wellness Resource Center & Lifestyle Savings Benefit

• Peak Performance Coaching Benefits and Services – Topics Include:

- Certified Financial ▫ Balancing Life at Work and Home ▫ Resilience ▫ Effective Communication
- Certified Student Debt ▫ Home Purchase ▫ Relaxation for Beginners ▫ Workplace Conflict
- Practical Aspects of Retirement ▫ Succeeding as a Supervisor

• Administration Services

- EAP Member & Supervisor Orientation ▫ EAP Ongoing Communication
- Automated Digital Communication (ADC) ▫ EAP Mobile App

• Manager, Supervisor and HR Services

- Human Resource Consultations w/SPHR's ▫ Administrative Referral
- Supervisor Resource Center ▫ Drug-Free Workplace ▫ HR Web Café

• Trauma Response: 1 free per year (\$250 per hour thereafter)

• Wellness Coaching Included

• ESI Accountability: Confidentiality, Activity Reports, Quality Assurance Program

On-Site Trainings: ▫ 2 included in contract

DOT/SAP charges: \$850 per case



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5784

Agenda Date: 9/21/2023

Agenda #: 3.

Narrative of Resolution:

Apportion Cost of the 2024 County Self-Insurance Plan

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO APPORTION COST OF THE 2024 COUNTY SELF-INSURANCE PLAN, AND TO LEVY TAXES AND/OR BILL DIRECTLY THEREFORE

WHEREAS, the County Legislature adopted Local Law 2 of 2018 which restated and amended sections of Chapter 43 of the Law of Sullivan County; and

WHEREAS, the Risk Management & Insurance Department (“Risk Management”) is required to and hereby files a report by which it has estimated that the sum of \$3,650,000.00 will be necessary for the calendar year 2024 to meet the payments and expenses of the Workers’ Compensation Self - Insurance Plan; and

WHEREAS, Risk Management has determined the share of such estimated sum chargeable to each participant of the County Workers’ Compensation Self Insurance Plan; and

WHEREAS, the amount chargeable to each participant of the County Workers’ Compensation Self-Insurance Plan is detailed on the Self-Insurance Fund Charges, and, the \$3,650,000.00 was calculated as detailed in the 2024 Estimate of Expenses for the Self-Funded Workers’ Compensation Plan for Sullivan County (attached 2024 Allocation report) and made a part hereof; and

WHEREAS, the 2024 Cost Allocation Report shall collectively be considered Risk Management’s 2024 report for the funding estimate and participant apportionment costs for the County’s Workers’ Compensation Self-Insurance Plan, (“Risk Management’s 2024 Plan”)

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature hereby adopts Risk Management's 2024 Plan and directs that the amount set opposite the name of each participant on Appendix I of the County Workers' Compensation Self - Insurance Plan be apportioned and charged to each respectively; with such amount so apportioned to the County and the Towns be levied and raised by tax in the next annual tax levy against the taxable property of the County and the Towns; and such amount apportioned to the Villages and Sullivan County Community College to be directly billed to the Villages and the College by Risk Management; and

BE IT FURTHER RESOLVED, that the amount apportioned to the County and the Towns shall be collected by inclusion in the next succeeding tax levy of each Town, and that when collected such amount shall be paid by the respective tax collectors to the County Treasurer, said amounts to be credited to the County Workers' Compensation Self - Insurance Fund and the amount billed to the Villages and the College shall be paid directly to the Sullivan County Treasurer.

Summary Report

Sullivan County Workers' Compensation Plan

Plan Year 2024

Contribution Revenue	3,650,000
Retail Total for Group	3,871,932
Difference from Retail	-5.7%

Participating Entity	Prior Year Contribution (1)	Retail Estimate	New Contribution (2)	% Difference (1) and (2)
.Distributed Non-County Fund Balance	250,000	0	0	-100.0%
<i>.Distributed Non-County Fund Balance</i>	250,000	0	0	-100.0%
Bethel Town	118,384	137,405	129,529	9.4%
<i>Bethel Town</i>	75,479	83,068	78,307	3.7%
<i>Bethel Vol Ambulance</i>	4,144	4,879	4,599	11.0%
<i>Jeffersonville Fire District (Bethel portion)</i>	2,074	2,455	2,314	11.6%
<i>Kauneonga Lake Fire District</i>	7,817	10,280	9,691	24.0%
<i>Kenoza Lake Fire District (Bethel portion)</i>	2,827	3,302	3,113	10.1%
<i>Smallwood - Mongaup Fire District (Bethel portion)</i>	10,070	11,915	11,232	11.5%
<i>Swan Lake Fire District (Bethel portion)</i>	5,064	5,992	5,649	11.5%
<i>White Lake Fire District</i>	10,909	15,514	14,625	34.1%
Callicoon Town	78,596	89,062	83,957	6.8%
<i>Callicoon Center Fire District (Callicoon portion)</i>	6,510	6,842	6,450	-0.9%
<i>Callicoon Town</i>	42,545	47,268	44,559	4.7%
<i>Jeffersonville Fire District (Callicoon portion)</i>	7,747	9,170	8,644	11.6%
<i>Jeffersonville First Aid Corps Vol Ambulance</i>	4,144	4,879	4,599	11.0%
<i>North Branch Fire District (Callicoon portion)</i>	3,906	4,549	4,289	9.8%
<i>Shandelee Fire Protection District</i>	4,309	5,004	4,717	9.5%
<i>Youngsville Fire District (Callicoon portion)</i>	9,435	11,349	10,699	13.4%
Cochecton Town	37,369	46,468	43,804	17.2%
<i>Cochecton Town</i>	24,185	30,838	29,071	20.2%
<i>Cochecton Vol Ambulance</i>	2,856	3,414	3,218	12.7%

Summary Report

Sullivan County Workers' Compensation Plan

Plan Year 2024

Participating Entity	Prior Year Contribution (1)	Retail Estimate	New Contribution (2)	% Difference (1) and (2)
<i>Kenoza Lake Fire District (Cochecton portion)</i>	248	290	273	10.1%
<i>Lake Huntington Fire District</i>	10,080	11,926	11,243	11.5%
Delaware Town	70,405	80,182	75,586	7.4%
<i>Callicoon Fire District</i>	7,817	9,129	8,606	10.1%
<i>Delaware Town</i>	42,075	46,059	43,419	3.2%
<i>Hortonville Fire District</i>	7,817	10,056	9,480	21.3%
<i>Jeffersonville Fire District (Delaware portion)</i>	3,811	4,511	4,252	11.6%
<i>Kenoza Lake Fire District (Delaware portion)</i>	4,742	5,538	5,221	10.1%
<i>Upper Delaware Vol Ambulance</i>	4,144	4,889	4,608	11.2%
Fallsburg Town	340,123	474,243	447,060	31.4%
<i>Fallsburg Fire District</i>	17,891	20,693	19,507	9.0%
<i>Fallsburg Line Fire District</i>	4,309	5,004	4,717	9.5%
<i>Fallsburg Town</i>	246,838	357,474	336,984	36.5%
<i>Fallsburg Woodridge Joint Fire District</i>	14,622	17,490	16,488	12.8%
<i>Hurleyville Fire District (Fallsburg portion)</i>	9,887	11,698	11,027	11.5%
<i>Loch Sheldrake Fire District (Fallsburg portion)</i>	15,901	19,979	18,834	18.4%
<i>Mountindale Fire District (Fallsburg portion)</i>	8,660	10,246	9,659	11.5%
<i>Woodbourne Fire District</i>	22,014	31,658	29,844	35.6%
Forestburgh Town	28,542	37,363	35,222	23.4%
<i>Forestburgh Fire District</i>	8,439	11,818	11,140	32.0%
<i>Forestburgh Town</i>	20,103	25,545	24,081	19.8%
Fremont Town	46,263	43,430	40,941	-11.5%
<i>Callicoon Center Fire District (Fremont portion)</i>	449	523	493	9.8%
<i>Fremont Town</i>	26,961	20,841	19,647	-27.1%
<i>Hankins Fremont Center Fire District</i>	7,817	9,241	8,711	11.4%
<i>Long Eddy Fire District</i>	4,309	5,004	4,717	9.5%

Summary Report

Sullivan County Workers' Compensation Plan

Plan Year 2024

Participating Entity	Prior Year Contribution (1)	Retail Estimate	New Contribution (2)	% Difference (1) and (2)
<i>North Branch Fire District (Fremont portion)</i>	2,417	2,816	2,654	9.8%
<i>Tennanah Lake Fire Protection District</i>	4,309	5,004	4,717	9.5%
Highland Town	59,681	66,707	62,883	5.4%
<i>American Legion Vol Ambulance</i>	4,144	4,879	4,599	11.0%
<i>Highland Lake Fire Protection District</i>	6,323	7,840	7,391	16.9%
<i>Highland Town</i>	35,583	37,852	35,683	0.3%
<i>Yulan Fire Protection District</i>	13,632	16,135	15,210	11.6%
Jeffersonville Village	9,477	12,159	11,462	21.0%
<i>Jeffersonville Village</i>	9,477	12,159	11,462	21.0%
Liberty Town	156,147	188,809	177,987	14.0%
<i>Hurleyville Fire District (Liberty portion)</i>	193	228	215	11.5%
<i>Liberty Joint Fire District</i>	34,858	54,200	51,093	46.6%
<i>Liberty Town</i>	105,138	115,149	108,549	3.2%
<i>Loch Sheldrake Fire District (Liberty portion)</i>	115	137	130	12.9%
<i>Swan Lake Fire District (Liberty portion)</i>	5,119	5,934	5,594	9.3%
<i>White Sulpher Springs Fire District</i>	10,080	12,396	11,686	15.9%
<i>Youngsville Fire District (Liberty portion)</i>	645	763	720	11.5%
Liberty Village	105,208	149,090	140,545	33.6%
<i>Liberty Village</i>	105,208	149,090	140,545	33.6%
Lumberland Town	54,757	92,502	87,200	59.2%
<i>Lumberland (Town of) Fire District</i>	13,919	20,893	19,696	41.5%
<i>Lumberland Town</i>	40,828	71,597	67,494	65.3%
<i>Smallwood - Mongaup Fire District (Lumberland portion)</i>	10	11	11	11.5%
Mamakating Town	186,650	212,289	200,121	7.2%
<i>Bloomington Fire District</i>	26,952	33,208	31,304	16.1%
<i>Mamakating First Aid Vol Ambulance</i>	4,144	4,879	4,599	11.0%
<i>Mamakating Town</i>	118,234	123,476	116,399	-1.6%

Summary Report

Sullivan County Workers' Compensation Plan

Plan Year 2024

Participating Entity	Prior Year Contribution (1)	Retail Estimate	New Contribution (2)	% Difference (1) and (2)
<i>Mountindale Fire District (Mamakating portion)</i>	1,420	1,680	1,584	11.5%
<i>Summitville Fire District</i>	10,080	11,926	11,243	11.5%
<i>Westbrookville Fire District</i>	6,323	7,365	6,943	9.8%
<i>Wurtsboro Joint Fire District</i>	19,497	29,754	28,049	43.9%
Monticello Village	182,084	236,372	222,823	22.4%
<i>Monticello Village</i>	182,084	236,372	222,823	22.4%
Neversink Town	105,320	124,614	117,472	11.5%
<i>Grahamsville Fire District</i>	11,223	15,513	14,624	30.3%
<i>Grahamsville First Aid Squad Vol Ambulance</i>	4,263	5,096	4,804	12.7%
<i>Livingston Manor Fire District (Neversink portion)</i>	879	1,033	974	10.7%
<i>Neversink Fire District</i>	10,080	12,952	12,210	21.1%
<i>Neversink Town</i>	78,876	90,021	84,861	7.6%
Rockland Town	96,846	117,435	110,704	14.3%
<i>Beaverkill Valley Fire District</i>	4,309	5,004	4,717	9.5%
<i>Livingston Manor Fire District (Rockland portion)</i>	13,432	17,705	16,690	24.3%
<i>Livingston Manor Vol Ambulance</i>	4,144	4,879	4,599	11.0%
<i>Rockland Fire Protection District</i>	7,817	9,129	8,606	10.1%
<i>Rockland Town</i>	52,713	61,597	58,066	10.2%
<i>Roscoe/Rockland Fire District</i>	10,287	13,276	12,515	21.7%
<i>Roscoe/Rockland Vol Ambulance</i>	4,144	5,844	5,509	32.9%
Sullivan Community College	34,337	43,496	41,003	19.4%
<i>Sullivan Community College</i>	34,337	43,496	41,003	19.4%
Sullivan County	1,348,501	1,343,628	1,266,614	-6.1%
<i>Sullivan County</i>	1,328,160	1,321,668	1,245,912	-6.2%
<i>Sullivan County Soil and Water</i>	20,341	21,960	20,702	1.8%
Thompson Town	244,961	249,266	234,979	-4.1%

Summary Report

Sullivan County Workers' Compensation Plan

Plan Year 2024

Participating Entity	Prior Year Contribution (1)	Retail Estimate	New Contribution (2)	% Difference (1) and (2)
<i>Monticello Joint Fire District</i>	68,911	79,941	75,359	9.4%
<i>Rock Hill Fire District</i>	18,368	20,868	19,672	7.1%
<i>Rock Hill Vol Ambulance</i>	4,144	4,889	4,608	11.2%
<i>Thompson Town</i>	153,538	143,569	135,340	-11.9%
Tusten Town	47,120	60,142	56,695	20.3%
<i>Narrowsburg Fire District</i>	4,885	6,474	6,103	24.9%
<i>Tusten (Lava) Fire Protection District</i>	7,817	10,126	9,545	22.1%
<i>Tusten Town</i>	30,275	38,663	36,447	20.4%
<i>Tusten Vol Ambulance</i>	4,144	4,879	4,599	11.0%
Woodridge Village	42,006	58,422	55,073	31.1%
<i>Woodridge Village</i>	42,006	58,422	55,073	31.1%
Wurtsboro Village	7,223	8,847	8,340	15.5%
<i>Wurtsboro Village</i>	7,223	8,847	8,340	15.5%
	3,650,000	3,871,932	3,650,000	0.0%



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5787

Agenda Date: 9/21/2023

Agenda #: 4.

Narrative of Resolution:

To authorize and Agreement between Sullivan County BOCES (BOCES) and the County of Sullivan (County) for use of facilities to run a Welding Trade Program.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$36,850.00

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

WHEREAS, in cooperation with BOCES, County and Center for Workforce Development (CWD), a Welding Trade Program has been assembled using the BOCES facilities located in Liberty, New York.

WHEREAS, a Welding Trade Program will be offered to individuals seeking to be educated and trained in the welding field. It has been determined that local welding companies are in high demand for employees that have required employability skills. This curriculum-based program will be non-credit bearing, short term, and will begin in October 2023; and

WHEREAS, BOCES has offered the use of their facilities and will provide an instructor, for this hands-on experience, with a minimum of five (5) participants and a maximum of ten (10) participants at a cost of \$3,350 per participant for this Welding Trade Program. If needed, an additional \$3,350 will be allocated to CWD to manage all documentation, participants, oversight and collaboration of this program, for a total amount not to exceed \$36,850; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute an Agreement with BOCES in the amount of \$36,850 and said Agreement is to be in the form approved by the County Attorney.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5788

Agenda Date: 9/21/2023

Agenda #: 5.

Amend Resolution 425-22

Narrative of Resolution: **TO AMEND RESOLUTION 425-22 TO REFLECT INCREASE OF THE NEW YORK STATE OFFICE FOR THE AGING RSVP AWARD FOR THE PERIOD COVERING July 1, 2023 to June 30, 2024**

WHEREAS, the Sullivan County Legislature adopted resolution 425-22 on 10/20/22 which accepted Corporation for National and Community Service (CNCS) Grant funding for RSVP; and

WHEREAS, the anticipated amount from the New York State Office for the Aging for July 1, 2023 to June 30, 2024 was to be \$6,983.00; and

WHEREAS, Sullivan County Office for the Aging has received notification the amount of the award from New York State Office for the Aging RSVP for July 1, 2023 to June 30, 2024 has increased to \$7,465.00; and

WHEREAS, there has been no change in the federal award for RSVP; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (as required by the funding source) to execute any and all necessary documents to accept the New York State RSVP award in the amount of \$7,465.00, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that should the 2023-2024 funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5809

Agenda Date: 9/21/2023

Agenda #: 6.

Narrative of Resolution:

URGING LOCAL FEDERAL AND STATE GOVERNMENT REPRESENTATIVES TO ADVOCATE FOR INCREASED FUNDING LEVELS FOR OLDER ADULTS IN THE FEDERAL AND STATE BUDGETS TO ALLOCATE TO LOCAL GOVERNMENT TO ALLOW AREA AGENCIES ON AGING TO PROVIDE CRITICAL SERVICES TO OLDER ADULTS SO THEY MAY AGE SAFELY IN PLACE

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

N/A

WHEREAS, over the course of the past 58 years, Area Agencies on Aging have provided valuable services and support such as: home delivered meals, home care services, transportation, legal services, home modifications, evidence-based interventions, case management, information and assistance, social adult day services, respite, health promotion and wellness, health insurance information and assistance, elder abuse prevention and mitigation, senior center programing, volunteer opportunities, ancillary services, and operate the NY Connects No Wrong Door infrastructure, and

WHEREAS, although these services are mandated by Federal and State regulations in order to accept Older Americans Act Funding, the burden of the cost of these services is heavily dependent on local government funding and Federal and State contributions to Older New Yorkers have not kept pace with the growing needs of the population, and

WHEREAS, Older New Yorkers comprise 43% of the national GDP, and the current budget from New York State Office for the Aging is less than 1% over the State Budget and Older New Yorkers provide social, economic, and intellectual capital and provide over 495 million hours of volunteer services at an economic value of 13.8 billion per year and unpaid caregivers provide uncompensated care worth over 32 Billion dollars per year, and

WHEREAS, Sullivan County is home to over 21,000 individuals over the age of 60 and over 15% are living in poverty or just above poverty levels and are struggling to afford food, medications, home heating fuel, rent, mortgages, and utilities due to the high cost of inflation while living on extremely limited incomes.

NOW, THEREFORE, BE IT RESOLVED that the Sullivan County Legislature urge local Federal and State Government Representatives to advocate for increased funding levels for older adults in the Federal and State budgets to allocate to local government to allow local Area Agencies on Aging to provide critical services to older adults so they may age safely in place.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5811

Agenda Date: 9/21/2023

Agenda #: 7.

Narrative of Resolution:

To authorize a stipend to a County Employee to assume administrative responsibilities due to a leave of absence at the Care Center at Sunset Lake

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 500 a month

Are funds already budgeted? Yes Through Vacancy Variance

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE A STIPEND FOR A COUNTY EMPLOYEE TO ASSUME MANAGEMENT RESPONSIBILITIES AT THE CARE CENTER ON BEHALF OF THE COUNTY DUE TO A LEAVE OF ABSENCE

WHEREAS, the Care Center at Sunset Lake has had a recent retirement and most recently a leave of absence for an unknown duration of time of a County management employee that has an vital role with the County’s administrative functions at the Care Center; and

WHEREAS, the County is in need of a County employee to assume those administrative responsibilities until such time as the management employee is able to return back to work; and

WHEREAS, there is a need to create a stipend for a County employee to perform these duties on behalf of the County at the Care Center at Sunset Lake.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes a stipend in the amount of five hundred dollars (\$500) a month to a County employee assigned these duties by the County Manager, effective September 4, 2023.

BE IT FURTHER RESOLVED, that the stipend shall cease upon the release of the additional duties.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5812

Agenda Date: 9/21/2023

Agenda #: 8.

Narrative of Resolution:

To authorize a stipend for a County employee to investigate complaints of non-licensed electricians on behalf of the Electrical Licensing Board.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$10,000 annually

Are funds already budgeted? No Will be offset by collection of annual renewals

Specify Compliance with Procurement Procedures:

Click or tap here to enter text.

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE A STIPEND FOR A COUNTY EMPLOYEE TO INVESTIGATE COMPLAINTS OF NON-LICENSED ELECTRICIANS ON BEHALF OF THE ELECTRICAL LICENSING BOARD

WHEREAS, the Sullivan County Legislature adopted a Local Law, pursuant to the Sullivan County Code, Chapter 103 “Electrical Licensing”; and

WHEREAS, pursuant to the Sullivan County Code, Chapter § 103-34 the Electrical Licensing Board has the power to properly have complaints investigated by an investigator and recommend further action including a hearing under this chapter and a method of remediation; and

WHEREAS, there is a need to have an investigator that has the ability to investigate non-licensed electrical work on behalf of the Electrical Licensing Board; and

WHEREAS, we have a current County Employee that also serves as a Fire Investigator that is willing and able to take on the investigations on behalf of the Electrical Licensing Board.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes a stipend in the amount of \$10,000 annually to a County employee assigned the investigator role by the County Manager on behalf of the Electrical Licensing Board, effective immediately.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5813

Agenda Date: 9/21/2023

Agenda #: 9.

Narrative of Resolution:

Authorize disbursement of funds to nine current employees in Public Health Services, Community Services and the Care Center at Sunset Lake that did not meet the specific eligibility pursuant to the guidelines of Health Care Workers through HWB.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$27,000

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE DISBURSEMENT OF FUNDS TO EMPLOYEES IN PUBLIC HEALTH SERVICES, CARE CENTER AT SUNSET LAKE AND COMMUNITY SERVICES THAT DID NOT MEET THE SPECIFIC ELIGIBILITY PURSUANT TO THE GUIDELINES OF THE HEALTH CARE WORKERS THROUGH HWB

WHEREAS, New York State Budget funded and authorized Health Care and Mental Hygiene Worker Bonus Program (“HWB”); and

WHEREAS, the Sullivan County Legislature approved Resolution 377-22 authorizing the County Manager to apply to New York State for HWB funding; and

WHEREAS, Fiscal Year 2023 New York State Budget funded and authorized a Health Care and Mental Hygiene Worker Bonus Program (“HWB”), and

WHEREAS, the intent of the legislation was to facilitate an incentive program for the purpose of recruiting, retaining, and rewarding health care and mental hygiene workers meeting specified eligibility requirements; and

WHEREAS, the Sullivan County Manager has recognized that there were employees identified within the departments of Public Health Services, Care Center at Sunset Lake and Community Services that did not meet the specific criteria pursuant to the HWB but should be recognized as an integral part of the operations for these three departments; and

NOW THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager to work with the Director of Budget and Commissioner of Human Resources to ensure that payments are made to the identified staff within the departments of Public Health Services, Care Center at Sunset Lake and Community Services to apply the same criteria set forth in the Health Care and Mental Hygiene Worker Bonus Program in a timely manner.

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Payroll

Department to disburse funds for payment to the staff identified by the County Manager.

BE IT FURTHER RESOLVED, that this Resolution shall be effective at the beginning eligibility period of the HWB program.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5814

Agenda Date: 9/21/2023

Agenda #: 10.

Narrative of Resolution:

Authorize the purchase of equipment necessary for a Canine Unit

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$4,000

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE THE PURCHASE OF EQUIPMENT NECESSARY FOR THE CANINE UNIT

WHEREAS, the Sullivan County Sheriff agrees that having a Canine Unit is beneficial and desirable for the County in many respects, including assisting in searches for lost persons, searches for and apprehension of persons who have committed crimes, detection of illicit drugs and a number of other purposes, and

WHEREAS, the Sullivan County Sheriff believes it is in the best interest of the Sullivan County Sheriff’s Office and the community to re-implement the K-9 Unit; and

WHEREAS, the Sullivan County Sheriff’s Office needs to purchase a canine kennel that is compatible with the vehicle that will be utilized by the Canine Officer; and

NOW THEREFORE BE IT RESOLVED, that the Legislature does hereby approve an expenditure in an amount not to exceed \$4,000.00 to acquire the equipment that is necessary for the safety of the Canine; and

BE IT FURTHER RESOLVED, that grant funding be actively sought for the canine unit.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5815

Agenda Date: 9/21/2023

Agenda #: 11.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO ENTER INTO AN AGREEMENT WITH SULLIVAN COUNTY BOCES CAREER & TECH CARPENTRY PROGRAM TO BUILD TRAINING PROPS ON-SITE AT THE EMERGENCY SERVICES TRAINING CENTER

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? N/A

Specify Compliance with Procurement Procedures: N/A

WHEREAS, the County of Sullivan and Sullivan County Board of Cooperative Education Services (BOCES) currently have an agreement for use of the Emergency Services Training Center (ESTC) classrooms for Fire Science / EMS Career & Tech programs; and

WHEREAS, the County has been approached by Sullivan County BOCES Career & Tech Carpentry program with an offer to build training props for use at the ESTC; and

WHEREAS, Sullivan County BOCES desires to construct all props on-site at the ESTC, at no cost to the County; and

WHEREAS, it is in the best interest of the County to enter into an agreement with Sullivan County BOCES for this project.

NOW THEREFORE BE IT RESOLVED, that the County Manager or Chairman of the Legislature is hereby authorized to execute an agreement for Sullivan County BOCES to build training props on-site at the ESTC, and that such agreement be in a form as approved by the County Attorney’s Office.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5816

Agenda Date: 9/21/2023

Agenda #: 12.

Narrative of Resolution:

Enter into agreements to expand Website Chatbot Services

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$183,143.85 Budget Modification needs to be made

Are funds already budgeted? No

Specify Compliance with Procurement Procedures: Expansion of contract services

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ENTER INTO AGREEMENTS TO EXPAND WEBSITE CHATBOT SERVICE

WHEREAS, the County of Sullivan has been testing a Google-derived automatic customer interaction (“chatbot”) service called DialogFlow CX since September 2022; and

WHEREAS, the County has found that this chatbot service, initially limited to the County Clerk’s and County Treasurer’s offices, has resulted in fewer calls and visits to those offices for simple-to-answer queries (i.e., hours of operation, mailing addresses, filing procedures); and

WHEREAS, there is now an ability to expand the chatbot’s knowledge base to encompass the entirety of the County’s website, without requiring large amounts of time to develop comprehensive Q&As with department heads; and

WHEREAS, Google provides an analytical software program called Looker that is capable not only of interfacing with DialogFlow but of assisting the County Manager’s Office in assessing performance across departments; and

WHEREAS, the County Manager’s Office believes this software solution will reduce call volume and walk-ins to all public-facing offices, freeing staff to handle more complex inquiries and tasks; and

WHEREAS, the County Manager’s Office seeks to issue a Purchase Order to SHI in accordance with Sourcewell Contract #081419-SHI, totaling \$183,143.85;

NOW, THEREFORE, BE IT RESOLVED, that the Legislature authorizes the County Manager’s Office to issue a Purchase Order as follows:

- Enterprise Agreement for Public Sector Subscription - Google # 9a92-40ae-8d00 - \$80,455.68 - 12-month term with an option to renew
- Quantiphi Services Inc - #Quantiphi Services - 12-month term : \$102,688.17



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5820

Agenda Date: 9/21/2023

Agenda #: 13.

Narrative of Resolution:

TO SET MANAGEMENT SALARIES IN THE SHERIFF’S OFFICE AND TO SET PARAMETERS IN WHICH TO ADMINISTER SAID SALARIES IN RELATION TO COLLECTIVE BARGAINING AGREEMENTS WITHIN THE SHERIFF’S OFFICE

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$24,906

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

WHEREAS, the Sullivan County Sheriff’s Office contains employees in two unions, the Sullivan County Patrolmen’s Benevolent Association (hereinafter “PBA”), the County Civil Service Employees Association, Inc. Local 1000 (hereinafter “CSEA”), and in the Management Confidential class, and

WHEREAS, the “PBA”, and “CSEA” contracts have recently been ratified providing for contracts through 2025, and

WHEREAS, the Sullivan County Sheriff recommends that salaries for management confidential positions within his office be adjusted in order to be able to recruit, promote, and retain management staff and as a result of the new salary schedules contained in the “PBA” and “CSEA” contracts, and

WHEREAS, the Sullivan County Legislature has recently enacted a Management Salary Schedule which provides for rules to administer salaries for those supervising and managing subordinate staff, and

WHEREAS, the Management Salary Schedule requires that a supervisor/manager can make no less than three percent of their highest paid subordinate, and

WHEREAS, the Sullivan County Sheriff recommends that the same rule be authorized allowing for his uniformed Management Confidential Staff to make no less than three percent of their highest paid subordinate.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature effective January 1, 2023, hereby sets the salaries for the following management positions within the Sheriff's Office as follows:

Correction Lieutenant	\$106,075
Correction Captain	\$109,257
Chief Deputy-Patrol Division/Internal Affairs	\$112,534
Jail Administrator	\$112,534
Undersheriff	\$115,910

BE IT FURTHER RESOLVED, this salary structure will be adjusted so that uniformed Management Confidential Staff will make no less than three percent of their highest paid subordinate.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5821

Agenda Date: 9/21/2023

Agenda #: 14.

Narrative of Resolution:

To adopt the 2023-2024 Opioid Settlement Spending Plan.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: up to \$772,000

Are funds already budgeted? Yes Opioid Settlement Funding

Specify Compliance with Procurement Procedures:

RFP

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ADOPT THE 2023-2024 OPIOID SETTLEMENT SPENDING PLAN

WHEREAS, the County of Sullivan is a party to litigation seeking to hold opioid supply chain participants accountable for harm done to our community and many others; and

WHEREAS, aside from monies provided to the county via the resolution of litigation, the County was also provided with \$670,076 in supplementary state aid from the New York State Office of Addiction Services and Supports (OASAS) to abate and alleviate the harmful impacts of opioid use in our community; and

WHEREAS, members of the Substance Use Task Force have collaborated across law enforcement, health and human services, medical provider pillars to determine the best use of said funds following the receipt of responses to Request for Proposals (#R-23-17) within the terms established through litigation and subject to audit requirements established by the office of the NYS Comptroller, and

WHEREAS, approved uses of these funds include the treatment of opioid use disorder (OUD), support for people in treatment and recovery, connecting people to care, addressing the needs of criminal justice-involved persons, addressing the needs of pregnant or parenting women and their families, preventing the over-prescribing and dispensing of opioids, preventing the misuse of opioids, preventing overdose deaths, supporting first responders, and providing coordination, training, research and analysis of all of these efforts; and

WHEREAS, settlements with some, but not all, of the litigants prohibit use of said funds for the purpose of funding law enforcement expenditures related to the opioid epidemic; and

WHEREAS, funds previously authorized for expenditure in Resolution 271-22 (modified by Resolution 121-23) are unspent but remain available for use to these ends;

NOW, THEREFORE, BE IT RESOLVED, that the 2023-24 Opioid Settlement Budget Plan is hereby approved with the following funding authorizations effective July 1, 2023 - June 30, 2024:

Name	Description (Funds Requested)
Catholic Charities of Orange, Sullivan and Ulster	Too Good for Drugs School-based Prevention (\$25k)
Catholic Charities of Orange, Sullivan and Ulster	Services - Psychiatrists, Nursing, Residential Services, Nursing Directors for Drug & Jail Discharge Support (\$334k)
Bold Gold Media Group	Marketing - Advertising (\$60k-75k)
Lamar of Scranton	Marketing - Signage (\$33k)
Village of Liberty Police Department	Quick Response Team, Non-Fatal Overdose Follow-up (\$15k)
Village of Liberty Police Department	Officer EAP Program (\$11k)
Sullivan180	Prevention & School Based/Youth Focus Programs (\$89k)
Action Towards Independence, Inc.	Wrap-around services for individuals with Opioid Use Disorder and any co-occurring Mental Health conditions. Wrap-around services include: housing supports, transportation assistance, and case management support services (\$85k)
The Corona Self Help Center Inc.	Empowerment Services and Peer Supports. (\$105k)

BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorizes the Sullivan County Manager to make the necessary budgetary amendments to increase revenue and expense accounts based upon this spending plan, and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorizes the Sullivan County Manager to procure the items and services in this spending plan including the authority to enter into the necessary contracts upon satisfactory completion of all applicable Sullivan County acquisition policies, with such contracts to be in a form as the County Attorney shall approve.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5823

Agenda Date: 9/21/2023

Agenda #: 15.

Narrative of Resolution:

Authorize entering into a Project Labor Agreement (PLA)

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE ENTERING INTO A PROJECT LABOR AGREEMENT (PLA) AND EXECUTION OF THE PLA FOR TERMINAL REVITALIZATION AT SULLIVAN COUNTY INTERNATIONAL AIRPORT

WHEREAS, the County of Sullivan (the County), is the recipient of significant funding from the NYS Upstate Airport Economic Development and Revitalization Program; and

WHEREAS, this funding has been designated to revitalize the airport terminal building; and

WHEREAS, the County has received a Report of the Project Labor Agreement from Seeler Engineering, PC recommending that the County proceed with the negotiations for a Project Labor Agreement (PLA) which is estimated to save the County approximately 2.9% in direct labor costs and approximately 3.6% on overall construction costs; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to sign the necessary Project Labor Agreement in such form as the County Attorney shall approve.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5756

Agenda Date: 9/21/2023

Agenda #: 16.

Narrative of Resolution:

Authorize contract with the Sullivan County Chamber of Commerce

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Not to exceed \$50,000

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE
CONTRACT WITH THE SULLIVAN COUNTY CHAMBER OF COMMERCE**

WHEREAS, pursuant to NYS Tax Law Section 1202-j, the County of Sullivan was authorized to adopt a Local Law establishing a room occupancy tax not to exceed five percent (5%); and

WHEREAS, the Sullivan County Legislature (“Legislature”) adopted a Local Law entitled the Sullivan County Lodging Facility Room Occupancy Tax, which requires the County to utilize at least eighty-five percent (85%) of the monies collected for the promotion of tourism by contracting with not-for-profit corporation(s); and

WHEREAS, the Sullivan County Chamber of Commerce (“Chamber”) has the knowledge, experience and ability to promote tourism in Sullivan County and the Legislature believes it is in the County’s best interest to enter into a contract with the Chamber for that purpose.

NOW THEREFORE BE IT RESOLVED, that the Legislature does hereby authorize the County Manager to execute a contract with the Chamber for the promotion of tourism in Sullivan County in an amount not to exceed fifty thousand dollars (\$50,000), in such form as approved by the County Attorney’s Office; and

BE IT FURTHER RESOLVED, that the initial term for the contract shall commence on September 1, 2023 and terminate on August 31, 2024.