



# Sullivan County

## Health & Human Services

### Meeting Agenda - Final

100 North Street  
Monticello, NY 12701

Chairman Catherine Scott  
Vice Chairman Matt McPhillips  
Committee Member Brian McPhillips  
Committee Member Amanda Ward  
Committee Member Terry Blosser-Bernardo

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Thursday, February 13, 2025

11:30 AM

Government Center

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#### Call To Order and Pledge of Allegiance

#### Roll Call

#### Comments:

#### Reports:

1. Division of Health and Human Services  
February 2025  
Monthly Report

[ID-7174](#)

**Attachments:** [2025-02 HHS Monthly Report](#)

#### Discussion:

#### Public Comment

#### Resolutions:

1. To Proclaim April 7th through April 13th National Public Health Week
2. To reappoint one person to the Community Services Board.
4. To operate a Rental Supplement Program

[ID-7127](#)

[ID-7129](#)

[ID-7167](#)

**Attachments:** [2025-02 County RSP plan final ATT](#)

5. To authorize an agreement between Sullivan County DSS and Preventive Service Providers
6. To enter into an agreement between the DSS and the County Attorney's office

[ID-7170](#)

[ID-7172](#)

**Attachments:** [2025-02 Sullivan DSS County Attorney Child Welfare 2024](#)

7. To enter into an agreement between DSS and Together for Youth for NSD

[ID-7175](#)

**Adjourn**



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-7174

**Agenda Date:** 2/13/2025

**Agenda #:** 1.

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**Sullivan County Division of Health and Human Services (DHHS) -- Monthly Report – February 2025**

**Roadmap to Better Health Implementation**

- Sullivan County Community Assistance Center Hotline: 845-807-0925    - National Suicide Hotline: 988    - Hope Not Handcuffs: 833-428-HOPE  
 - Hudson Valley Fearless! (Domestic Violence and Human Trafficking Support Hotline): 845-562-5340

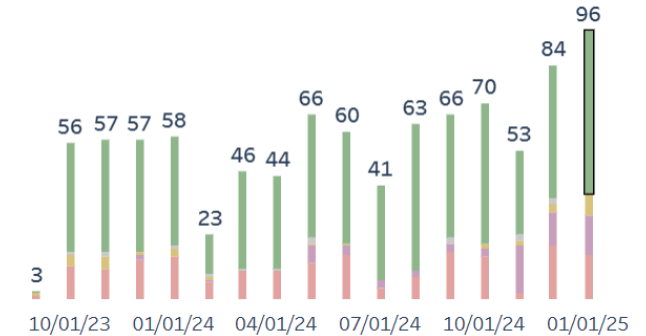
Strategy	Update on Activities Supporting the Strategy	Positive Trend = GREEN, Negative = RED Totals current as of submission date:	
Ease Access to Care	<ul style="list-style-type: none"> <li>• <b>Stabilization Center:</b> St. John’s Episcopal Church in Monticello is working with an architect to redevelop an aging structure on their property, and they are interested in working with the County on the possibility of hosting the center in their newly designed structure. They have been an excellent community partner via their AA/NA, warming center, and food pantry efforts. Their site would be an excellent location, and a new structure would enhance security and safety in the neighborhood. We will explore this possibility and keep Monticello and County leaders informed.</li> </ul>	Participating Unite Us Agencies	36 Local (steady) 207 Regional (+4)
		Unite Us Cases	944 (+38)
		Percentage of Cases Open/Resolved	53.2% (-0.4%) (System average, 51.81%)
End the Opioid Crisis	<ul style="list-style-type: none"> <li>• <b>Overdoses in December:</b> Monthly 911 overdose responses went back up in December. Once again, the causes of overdose were spread across a variety of confirmed sources. Five were confirmed to be opioid related, and five were connected to prescription drugs. NARCAN was administered 6 times</li> <li>• <b>Inpatient Treatment Returning to Sullivan County:</b> Lexington Center for Recovery is preparing to open an inpatient treatment facility within Garnet Health-Catskills. The facility is expected to open in early 2025. Both sides continue to report solid progress.</li> </ul>	911 overdose responses in November	18 (+9)
Enhance Our Community (Focused on Housing)	<ul style="list-style-type: none"> <li>• <b>Emergency Housing Update:</b> Warming centers remain open daily from 8pm-8am.</li> <li>• <b>Family Centered Case Management:</b> Our new Family Services Case Manager has been appointed and the contract has been signed to expand case management services provided by HONOR. We are optimistic these capabilities will help us reduce the number of homeless families sheltered by the county over the course of 2025. The shelter census for family groups was steady last month.</li> <li>• <b>Shelter Update:</b> DSS and HONOR met with OTDA representatives to begin detailed preparations of the Homeless Housing Assistance Program grant. New money is programmed in the state budget.</li> <li>• <b>Oxford House</b> is a safe/sober housing non-profit who has expressed interest in expanding their operations into Sullivan County. Next steps are to secure funding and determine a site. Opioid settlement funding provided by OASAS is our most viable option to move this initiative forward.</li> </ul>	Emergency Shelter Census (as of 2/3)	348 (-5)
		Family Groups Sheltered	59 (steady)
		Safe Options Support Team Progress (July-November)	782 encounters 85 persons seen 51 enrollments
Encourage Healthier Behavior	<ul style="list-style-type: none"> <li>• <b>New Task Force Established:</b> DHHS is taking steps to integrate several committees and the array of services and supports provided to parents and youth across Sullivan County as part of our United Sullivan coalition. We have recently received technical assistance in this effort from the NYS Office of Mental Health which will continue.</li> <li>• <b>Coalition for a Vape-Free Sullivan:</b> DHHS is partnering with BOCES, Sullivan 180, SALT and others to address the growing youth vaping problem. SALT is conducting “compassionate compliance” checks at local businesses while others develop a plan to make use of funds to come from the national Juul lawsuit settlement. The second planning meeting was held on February 5<sup>th</sup>.</li> <li>• <b>DHHS collaborating with Bold Gold on next media campaign:</b> Funded by OASAS opioid settlement funds and approved last month via resolution, DHHS is working with community partners to expand anti-drug messaging, inclusive of anti-vaping and support for mental health</li> </ul>		



**United Sullivan – Social Care Network**

For more information: [www.unitedsullivan.org](http://www.unitedsullivan.org)  
[contact@unitedsullivan.org](mailto:contact@unitedsullivan.org)

**Hudson Valley Social Care Network Taking Shape:** The regional Social Care Networks that will handle billing and payment for certain housing, nutrition, transportation, and case management services under Medicaid are now active. Our regional network is operated by Hudson Valley Care Coalition (HVCC). The first wave of community organizations started operations on January 17<sup>th</sup> and the second wave February 3<sup>rd</sup>. County government agencies from across the region are targeted to fully join the network in March.



**Utilization of the Unite Us Network continues to increase:** The chart at right depicts the number of cases opened in the Unite Us system on a monthly basis since our network started operations in September 2023. We are very pleased to see relatively steady growth in use of the platform, especially over the last eight months. We expect this trend to continue upward as Medicaid services become more accessible.

**Network Member Update:** The following chart provides the complete list of Sullivan County agencies currently active on Unite Us.

Liberty Police Department	The Center for Discovery	Rehabilitation Support Services	Cornell Cooperative Extension	Dept of Community Services
Sullivan County Probation	Dispute Resolution Center	Sullivan 180	Office for the Aging	Dynamic Youth Community
HONOR, INC.	Dept of Public Health	Sullivan County Youth Bureau	Action Toward Independence	Catholic Charities - Behavioral Health
Every Person Influences Children	Lexington Center – Liberty and Monticello	Legal Services of the Hudson Valley	Garnet Health Medical Center - Catskills	Community Action – Liberty and Monticello Offices
Independent Living, Inc – Peer Diversion & Peer Parent	Independent Living, Inc – Independent Living Skills	Catholic Charities – Human Services	Center for Workforce Development	Sullivan Allies Leading Together INC.
Mobile Mental Health Team	Restorative Management	Dept of Social Services	Bridge Back to Life Mobile Unit	Choices Mental Health Counseling
Sun River Health	Community Home Health Care	Astor Services		



**Care Center at Sunset Lake Rehab**

For more information: (845) 292-8640, <https://sullivanny.us/Departments/Adultcarecenter>

Care Center at Sunset Lake Key Statistics			
Monthly Total Expenses to Date	Monthly Cash Receipts	End of Month Census	Meals Prepared for Residents
\$1,233,053.63	\$1,317,496.59	133	11,634
Admissions / Discharges (to home or Assisted Living)	Total Day Care Visits	Total OT treatments	Total PT treatments
14/16	0	761	877

**Administrator and Deputy Administrator Comments:**

- Currently there are no COVID cases in the building, either residents or staff.

- The facility and staff have inspected and dispersed all the items from SNU @ Garnet Health Medical Center-Catskill. We were able to replace all crank beds except 2 and replace them with electrical beds.
- The team at the Care Center would like to thank Ryan and the staff from DPW who assisted in ensuring that these donated items were moved from SNU to the Care Center, safely and efficiently, and in as little time as possible on very short notice.
- We would also like to thank the team at the Care Center which includes but is not limited to: Maintenance, Housekeeping, and Nursing Staff for their work in getting the items inspected, cleaned, distributed and recorded quickly once they arrived at the facility.

**Overall Facility Rating – 2/5 stars (below average):**

- Health Inspection (2 Star) and Quality Measures (2 Stars).

**Staffing (3 Stars - average):** Recruiting and hiring continue and we continue to work with staffing agencies

- New Hires for December: RN – 1 (Frontline), LPN – 0, CNA – 1 (Frontline)

**Nursing and Physical Therapy Update:**

- The residents in rehab enjoyed planning for, creating and decorating the Christmas tree.
- Activities targeted cognitive processing, language, fine motor planning, balance and gross motor movement.
- The residents also worked to create multiple holiday themed craft projects that targeted the same Obote mentioned therapy goals.

**Activities Department Update:** December activities included: Christmas games, Giving Tree gifts for each resident, Holiday party, Services for Hanukkah, and New Year’s party



**Department of Community Services (DCS)**

For more information: (845) 292-8770, <https://sullivanny.us/Departments/CommunityServices>

National Suicide Hotline: 988 Mobile Mental Health – 24-hour hotline: (800) 710-7083, Face-to-Face Outreach Monday-

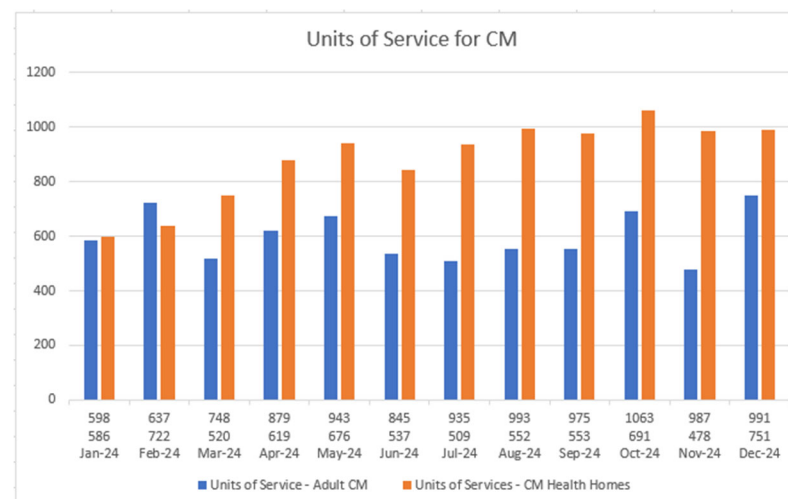
Friday 8am-8:30pm, Saturday-Sunday 8am-12am

Children’s Mobile MH: (845)701-3777

**Director’s Comments / Local Government Unit Update:**

**Care Management:**

- The Care Management unit continues to actively engage & work with clients for both of the Health Home agencies and the HARP Services (Health and Recovery Plan) which are Medicaid and Medicaid Managed Care Health Plans. As of the end of December 2024, there are five active Assisted Outpatient Treatment (AOT) orders and there are two people on enhanced AOT services.
- We are encouraged by the generally increasing trend for units of service delivered via Health Homes. This is a good indicator of increasing access to behavioral health services.

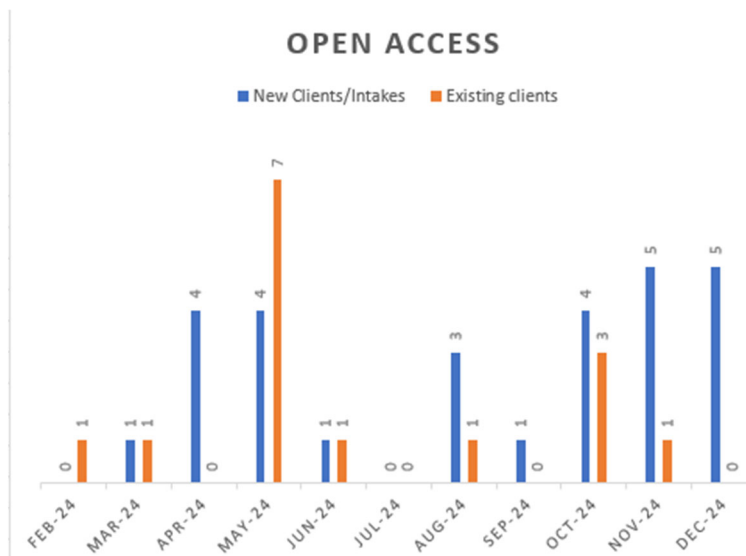


**Behavioral Health Clinic (Mental Health and Substance Abuse):**

- High Risk Clients: In December 2024, there were 163 clients on the roster for high risk census.
- Open access expanded in January to Tuesdays and Thursdays from 9:00am to 12:00pm. We are very encouraged by utilization in the first month since the change in schedule. Future open access charts will show the significant increase we are experiencing.

**Local Government Unit Activities:**

- **Mobile Crisis Services Enhancement** is a high priority, requiring allocation of new resources approved by OMH, staff training, and a pilot launch.
- **Fatality Review Board** is a high priority, with next steps to hold a stakeholder meeting, design the framework, and implement. The status is in progress, with the facilitator job description drafted, case reviews scheduled, and Lina and Camille reviewing facilitator duties and the meeting agenda. Camille is also coordinating with the coroner and the Crime Analysis Center.
- **Sullivan County Jail Forensic Peer** is a high priority, requiring partnership with the jail, staff training, and deployment. The status is in progress, with follow-up needed with Hal Smith.
- **Crisis Intervention Team (CIT) Initiative** is a high priority, with next steps to apply for state technical assistance. The status is in progress, with the application being drafted by the grants team and Lina connecting providers and resources. **Crisis/CIT Coordinator Job Duties Statement** is a high priority, requiring draft revisions and HR consultation. The status is in progress, with modifications needed.
- **The CPL 730 Data Survey** is a high priority, with next steps to address the CLMHD advocacy request. The status is in progress, with collaboration ongoing with Karen G. and Michael B.
- **Community Trauma Response Team** is a medium priority, with next steps to recruit the team, conduct training, and launch. The status is in progress, with an OMH workshop scheduled for January 28, 2025, and a meeting with Scott, John, and Alex on January 15, 2025, via Zoom.
- **Peer Navigator** is a medium priority, with next steps to define the role, hire staff, and onboard. The status is in progress, with the job description approved and awaiting OMH response.
- **Community Services Board Sub-Planning** is a medium priority, with next steps to define the scope, draft a plan, and execute. The status is in progress, with the next meeting scheduled for January 8, 2025.
- **Garnet Health Initiative (Trainings)** is a medium priority, requiring the identification of training needs, delivery of sessions, and outcome reviews. The status is in progress, with resources gathered and follow-up needed.
- **Threat Assessment Training** is a medium priority, with next steps to develop the curriculum, host training, and evaluate. The status is in progress, with attendance required for the training.
- **Sullivan County Jail Monthly Meetings** are ongoing, with next steps to review regular updates. The status is in progress, with the next meeting scheduled for January 2025.
- **State Pass-Through Contract monitoring** is ongoing, requiring contract drafting, insurance verification, and cover letter preparation.
- **SAMHSA System of Care Application (Youth Initiative)** is a medium priority, with next steps to collaborate with OMH on a four-year grant for which we were recently selected.
- **Single Point of Access (SPOA) to Mental Health and Disability Services Committees:**
  - On December 12, 2024, the Adult SPOA Committee met via Zoom with five new cases reviewed and 15 previous cases were reviewed.
  - Children’s SPOA Committee met via Zoom on December 19, 2024 and went over one new referral and five previous referrals were reviewed.





- The Coordinator organized and facilitated the monthly Adult & Children SPOA Committee meetings (review of incoming referral packets, typing the case presentations, agenda, meeting minutes, waiting lists). Coordinator also conducted follow up throughout the month and completed monthly SPOA related data reports.
- **There are currently 140 RSS supportive housing beds in use with 205 people on the waiting list** and 3 openings. RSS has funding support from OMH and is continuing to seek additional units to support waitlisted clients.
  - There are 7 people on the list for Family Care with no openings.
  - RSS Community Residence: 12 beds, 52 on the waiting list with one opening.
  - RSS Sullivan Treatment Apartment Program: 29 beds, 33 on the waiting list with no openings.
  - RSS Sullivan County Respite: 1 bed, 1 on the list & it is unavailable.
  - RSS Supportive Apartment Program: 39 Regular and 16 L/S, 73 on the waiting list with one opening.
  - RSS Invisible Children’s Apartment Program: 6 beds, 9 on the waiting list, with one opening.
  - RSS Chestnut Street Apartments: 37 beds, 37 on the waiting list with no openings.
- **Coordination of referrals.** Clients were recommended for/linked to various services, including: behavioral health treatment providers, RSS housing (apartment program and community residences), Access: Supported Housing, Sullivan PROS Program, OFA, APS, Action Toward Independence, Independent Living, Inc., and Care Management services.

SULLIVAN COUNTY DEPARTMENT OF COMMUNITY SERVICES						
STATISTICAL SUMMARY FOR: December 1, 2024 - December 31, 2024						
Prepared by : Sara A. Cole			CLIENTS			
PROGRAM	ON ROLLS:	ADMISSIONS	DISCHARGES	ON ROLL:	CLIENTS SERVED	UNITS OF SERVICE
	12/1/2024			12/31/2024		
SC BEHAVIORAL HEALTH CLINIC ADULT	436	23	22	437	459	574
SC BEHAVIORAL HEALTH CLINIC CHILD	9	0	1	8	9	5
SC BEHAVIORAL HEALTH CLINIC FORENSIC	64	3	3	64	67	67
SC BEHAVIORAL HEALTH CLINIC MICA	14	1	1	14	15	Included in Clinic Adult
SC BEHAVIORAL HEALTH CLINIC MAT	10	1	3	8	11	Included in Clinic Adult
<b>TOTAL MENTAL HEALTH</b>	<b>533</b>	<b>28</b>	<b>30</b>	<b>531</b>	<b>561</b>	<b>646</b>
SC CARE MANAGEMENT	25	3	1	27	28	741
SC HEALTH HOME - ADULT	48	0	3	45	48	400
SC HEALTH HOME - KENDRA, AOT and HH+	18	0	0	18	18	204
SC HEALTH HOME - CHILD	12	0	1	11	12	131
SC HEALTH HOME - OUTREACH	15			15	15	256
SC CM CCSI					3	10
<b>TOTAL HEALTH HOME CASE MANAGEMENT PROGRAMS</b>	<b>103</b>	<b>3</b>	<b>5</b>	<b>101</b>	<b>109</b>	<b>1,486</b>
SC SPOA - Adult	55			55	55	380
SC SPOA - Child	11			11	11	99
<b>TOTAL SPOA</b>	<b>66</b>	<b>0</b>	<b>0</b>	<b>66</b>	<b>66</b>	<b>479</b>
	# of calls	# of ph interv	Outreaches	Hosp Divers %	Hosp Admit %	
MOBILE MENTAL HEALTH	202	77	18	72	80	

**DCS Stats:**

**Mobile Mental Health Team Stats:**

Month/Yea	Incoming Calls	Intial Phone Contacts	Outreache	Diversion Rate	Hospital Referral	Admission	Admission Rate
Dec-23	449	85	9	100%	0	n/a	n/a
Jan-24	280	83	11	73%	2	2	100%
Feb-24	311	88	16	88%	2	1	50%
Mar-24	252	93	16	81%	3	0	0%
Apr-24	259	86	24	83%	4	4	100%
May-24	305	99	29	79%	6	4	67%
Jun-24	249	83	30	67%	6	4	67%
Jul-24	335	101	30	77%	7	5	71%
Aug-24	323	111	38	79%	8	5	63%
Sep-24	286	89	27	74%	7	6	86%
Oct-24	298	94	42	88%	5	4	80%
Nov-24	286	81	32	78%	7	5	71%
Dec-24	202	77	18	72%	5	4	80%



**Department of Social Services (DSS):**

For more information on our report or to request assistance with benefits: (845) 292-0100

**Public Assistance Program Highlights:**

**Medicaid:** The state is looking to resume in person quarterly meetings with local districts that were suspended during COVID.

**Child Care:** Since the launch of on-line applications there have been a steady flow in the month of December we received 14.

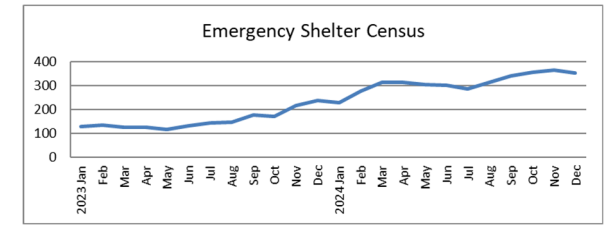
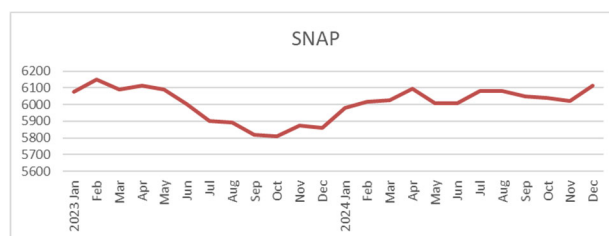
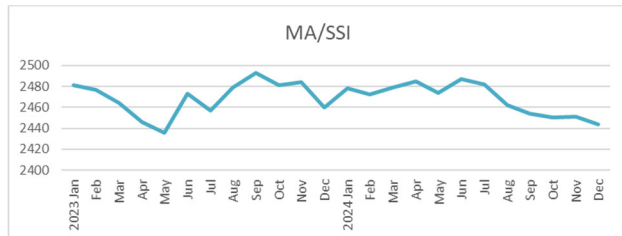
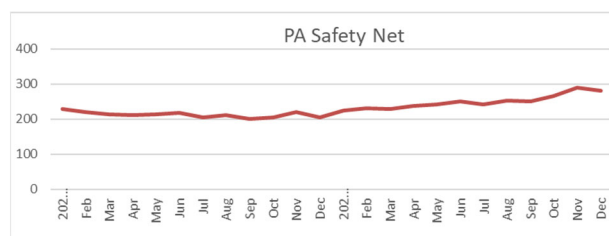
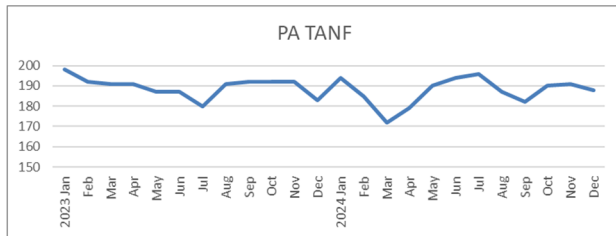


**HEAP:** 419 applications were processed in December as well as issuing 90 HEAP benefits through SNAP cases. The state briefly suspended the program last month due to a shortage of programmed funds. The program was restored in less than a week and is expected to function normally through the remainder of the winter.

**TA/Housing:** RSP received \$240,957.00

- Active Responsibility \$92,374.92 - Arrears paid \$33,977.80, Security Deposits \$21,481.00, Security Deposit waiting to be paid \$1,097.12
- Total Remaining \$92,026.16.

Fraud Investigations (as of December 31, 2024)						
Collections	Cases Active	Cases Referred	Completed	Arrests	Pending arrests	Burials
\$34,223.59 (+11,905.76)	221 (+6)	59 (+27)	21 (+4)	0 (-1)	5 (+1)	3 approved (-6) \$5,448.00 costs (-\$10,510 .00)
Child Support Enforcement Cases (as of December 31, 2024)						
Collections	Petitions Filed	Paternity Establishments	Total Cases			
\$685,514 (-74,176)	16 (-10)	9 (+1)	2,725 (-25)			
Public Assistance Cases (as of 12/31/2024)						
Temp. Assistance to Needy Families	Safety Net	Food Stamps	Medical Assistance	MA/Supplemental Security Income		
189 (-3)	281 (-8)	6115 (+95)	3435(+16)	2444 (-7)		
Homelessness Snapshot (as of 12/31/2024)						
Code Blue	Quarantined	Adults / Children	Sex Offenders	Total Homeless		
0	0	236/117 (-22/+8)	20 (-1)	353 (-11)		



**Child and Adult Services:**

**Service Quality Improvement Plan Update:** Each of the four projects under this plan are listed below with status updates in the right column:

<b>Provide More Efficient Transportation Services</b>	<ul style="list-style-type: none"> <li>New transportation policy drafted on 11/4/24 and new transportation planning calendar developed.</li> <li>Case aides integrated into CPS, Preventive, and Foster units to enhance responsiveness</li> <li>All actions from the Bonadio report for this item have been completed. We will continue to monitor the transportation program to ensure the changes have the desired effect.</li> </ul>
<b>Lifecycle Management for Child Welfare Cases</b>	<ul style="list-style-type: none"> <li>New case management dashboard drafted on 11/5/24. Developing data collection procedures to maintain the dashboard.</li> <li>Lifecycle Management started this month, January's data will be provided in this report next month.</li> <li>As part of this effort, we have also started de-identified tracking of CPS hotline report sources.</li> </ul>
<b>Enhance Information Management and Cross-Department Communications</b>	<ul style="list-style-type: none"> <li>ITS established a shared network folder is in regular use by DSS and County Attorney staff.</li> <li>Second <i>Better for Families</i> stakeholders meeting of Family Court participating completed on 2/4/25. Planning full day training event for DSS, Family Court, Attorneys and local providers for April-May in coordination with SUNY Sullivan.</li> <li>DSS-School District Meetings held so far with Fallsburg, Liberty, Eldred and BOCES. Tri-Valley scheduled next.</li> </ul>
<b>Improve Staffing for DSS and County Attorney's Offices</b>	<ul style="list-style-type: none"> <li>Kristin Hackett assumed duties as lead attorney for DSS portfolio. Andrew Lessig started work – third FT attorney supporting DSS.</li> <li>One new caseworker, start date: January 13th. 1 Supervisor, 1 Senior, and 1 additional caseworker position currently open due to internal promotions. Now recruiting to fill three caseworker and two case services aide positions added to 2025 budget as per Bonadio Group's recommendations.</li> </ul>

ADULT SERVICES UNIT:	2023 TOTAL	2024 YTD	2024 DEC
<b>PERSONAL CARE AIDES</b>			
CASES OPENED	16	31	2
CASES CLOSED	17	53	0
# CASES (AVG.)	30	34	35
<b>PERS</b>			
# CASES (AVG.)	0	0	0
<b>APS REFERRALS</b>			
16A Neglect/Abuse	37	30	6
<b>16B Neglects</b>			
16B Neglects Own Basic Needs	113	67	5
16B Untreated Medical Conditions	33	36	4
16B Self-endangering Behaviors	15	21	3
16B Unable to Manage Finances	36	50	2
16B Environmental Hazards	21	38	5
<b>APS</b>			
CASES OPENED	261	245	32
CASES CLOSED	251	238	16
# CASES (AVG.)	148	153	163
<b>GUARDIANSHIPS</b>			
OPEN	38	38	1
<b>REP PAYEE</b>			
OPEN	TBD	108	1

FOSTER CARE STATISTICS				CHILD PROTECTIVE STATISTICS		
	DEC 2024	Trend	Goal	2023	YTD 24	DEC 24
Kinship%	17.43%			# New Reports	1410	1425
Congregate Care%	16.51%			# Indicated Reports	174	206
Total in Care	109			Physical abuse	14	17
RTF	0			Emotional abuse	0	0
Diagnostic	1			Sexual abuse	13	7
RTC	9			Neglect	62	96
Group Home	2			Domestic violence	13	15
Therapeutic Foster Home	27			Educational neglect	39	37
Regular Foster Home	44			Substance abuse	33	29
Kinship	19		1034		0	5
Other	7			# Unfounded Reports	710	466
Freed for Adoption	14			# Closed FAR	49	232
Certified Homes	74			# Court Ordered 1034s	36	59
Newly Certified Homes	2			PREVENTIVE SERVICES STATISTICS		
Number of Closed Homes	5			NEW REFERRALS		5
New Kinship Homes	1			TOTAL CASES		75
Pending Certification	10					
Completed Adoptions	3					



**Public Health Department:** For more information on our report: (845) 292-5910, [sullivan.ny.gov/Departments/PublicHealth](http://sullivan.ny.gov/Departments/PublicHealth)

**Public Health**  
Prevent. Promote. Protect.

**Director's Comments:**

- Dr. Ellsweig, Medical Consultant, retired from Crystal Run and will no longer serve Public Health in that capacity. We are currently working with Garnet Health and Sun River to establish a contract with a permanent replacement.
- Epidemiology Supervisor was hired and set to start on February 10.
- Poor performance of the State DOH's EI HUB continues to adversely affect the operation of CYSHCN – Of greatest concern is prolonged outages which prevent providers from claiming and getting paid for the services they provide.

**CHHA: Certified Home Health Agency**

Goal / Area of Focus	Update / Progress	Key Indicators/ Trends
Census	Average daily census of 212	Census is holding steady
Productivity	5.0 across all disciplines	Remaining at 5 or above. Since hitting our productivity goal in June, staff has averaged 5.01 VPD. Last year's average was 4.5

**SCDPH MCH Department Specific Performance Indicators:**

Measure/ Indicator	2023 YE Score	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Target 2024	Current vs. Goal	Trend	Best Practice
Referrals (2024)	257	17	16	21	17	21	21	20	26	25	36	13	24	n/a			
Referrals (2023)	209	14	27	18	20	10	15	22	17	18	19	17	12				
Admissions (2024)		14	5	14	11	13	13	16	19	18	24	10	16	n/a			
Admissions (2023)	144	10	19	12	7	11	11	11	13	15	13	14	8				
Average Daily Census		20	16	19	18.9	17.6	25.5	32.6	35.8	35.3	45.1	44.4	41.4				7
2023		22	27	31	19	16	19	21	26	21	25	26	28				7

- Start of Care was delayed through the holiday week. By the end of the month we are seeing patients within a week of receiving the referral.
- The agency and the community would benefit from additional clinicians. We have no applications at this time.

### Health Education / Rural Health Network

Goal / Area of Focus	Update / Progress	Key Indicators/ Trends
Workplace Wellness	PH educator continues leading workplace wellness program. More employee wellness initiatives to be implemented in the coming months	Will continue to look for more wellness opportunities for staff
Outreach / Lesson Plans	Finished December with 15 outreach events	Looking to continue outreach opportunities in the new year.
Rural Health Network	RFP submitted for new grant cycle.	RHN promoted rural health with PSAs and billboards in December. PH received word on 2/3/25 that our grant application was approved.

- Finalized CHW's internal transportation / client intake form
- Began the Winter Mental Health Series

### Healthy Families

Goal / Area of Focus	Update / Progress	Key Indicators/ Trends
Capacity	48 enrolled families	Capacity is 60; continuing to build caseload.
Home Visits	110 out of 142 expected home visits completed	This is lower due to extended staff vacation and holidays
Referrals	Healthy Families received 5 referrals in December. 1 refused; 4 referred to other programs	

- Two staff were recertified as Certified Lactation Counselors
- Two staff began Certified Lactation Counselor training.

### Maternal Child Health/CAPTA-CARA

Goal / Area of Focus	Update / Progress	Key Indicators/ Trends
Referrals	24 referrals	Referrals increased from last month. 16 taken under care
Census	41	Census remains steady
Outreach	Outreach to community partners continues	Recruiting continues for an additional MCH RN

- Referrals continue to be made from many community partners.
- Productivity is at 4.5
- 2 Newborn screens completed
- Continue to look for additional RN to meet increasing need of the community

### Children and Youth with Special Healthcare Needs / Early Intervention

Goal / Area of Focus	Update / Progress	Key Indicators/ Trends
CPSE	Caseload is 236	Increased from 230 last month
EI	Caseload is 187	EI information was pulled directly from coordinators reports as there is still no report available in the EI HUB

21 referrals

EI referrals remained the same

**SCPHS Early Care Program Performance Indicators:**

Program/Indicator	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
EI Referrals 2024	23	14	25	27	23	15	22	18	19	22	21	21
EI Referrals 2023	30	14	17	28	29	19	16	19	18	35	21	31
EI OSC Caseload 2024	48	42	42	49	56	56	38	42	32	*	37 *	30
EI OSC Caseload 2023	86	86	98	110	111	112	100	96	78	64	57	50
EI Active Cases 2024	198	185	190	201	206	208	209	195	176*	153*	171*	187
EI Active Cases 2023	199	191	198	241	246	243	245	245	235	235	204	194
CPSE Caseload 2024	279	287	294	306	311	312	145	155	196	218	230	236
CPSE Caseload 2023	264	245	281	302	306	306	139	146	209	232	246	252

2024	Total Claimed	Total Paid
School-Age	\$ 788,317.90	\$ 649,353.00
Service Coordination	\$ 13,485.24	\$ 11,590.20

- Attended 1 supervisory/monitor visit
- Coordinator attended 12 CPSE meetings
- Attended the all-county EI HUB call
- Early intervention data was pulled directly from the coordinators off reports and hand count as reports are still not available in the HUB
- Attended weekly NYSACHO meetings about the EI HUB

**Disease Surveillance and Investigation and Emergency Preparedness**

Goal / Area of Focus	Update / Progress	Key Indicators/ Trends
<b>Immunization Program</b>	Vaccinated 52 people for flu, COVID, VFC, VFA	Flu clinics for VFA/VFC continue
<b>Rabies</b>	37 incidents with 16 dog bites, 8 cat incidents, and 13 wildlife exposure; 12 bats, 1 raccoon. 3 animals were tested, 1 positive result.	YTD we have 389 exposures, up from 317 in 2023. We also have more positive animals than in the last 5 years.
<b>STI</b>	16 lab reports for the month, 10 new cases of Chlamydia, 4 Gonorrhea, and 2 congenital Syphilis cases for the month	2 babies positive for congenital syphilis in December.

<b>Tuberculosis</b>	<i>2 active case being treated out of county. 3 suspect cases, 6 LTBI immigration follow-up cases.</i>	<i>Suspect cases are interjurisdictional and locating of patients have begun.</i>
<b>Lead Poisoning Prevention Program</b>	<i>97 reports</i>	<i>1 new elevated blood lead level</i>
<b>COVID</b>	<i>115 reported cases</i>	<i>Down from 185 last month</i>
<b>Other Communicable Diseases</b>	<i>Increase in flu. Increase in Hepatitis C reports and rule outs</i>	<i>13 reports, not including COVID. Lyme, RSV or flu, including 4 anaplasmosis and 3 pertussis</i>
<b>Emergency Preparedness</b>	<i>Planning for CHEMPACK functional exercise with hospital.</i>	<i>Continue EP planning and community outreach</i>
<b>MRC</b>	<i>Working on Operational Readiness Award</i>	<i>ORA grant award was received</i>

- Additional rabies clinic to be held in January due to positive animal
- Total of 6 rabies clinics YTD.
  - Additional animal tested positive for rabies in beginning of December in Bloomingburg.
  - Number of infectious disease investigations continues to be high.

**Other Program Areas**

<b>Program Area</b>	<b>Update / Progress</b>	<b>Key Indicators/ Trends</b>
<b>HIPAA/Corporate Compliance</b>	<i>Routine walk-throughs were conducted without notable areas of issue</i>	
<b>Training and Quality</b>	<i>Position was filled last month. Looking forward to reporting more next month!</i>	

- Policies provided to Bonadio to start their program reviews..

<b>Staffing Update: Position Title &amp; No.</b>	<b>Notes</b>
<b>Community Services (6 Positions Vacant, 44 Authorized, 16.64% Vacant)</b>	
Assistant Social Worker II, #0369, #3210	Approved to fill
Database Clerk, #3300	Approved to fill
Dual Diagnosis Specialist, #0472	Starting 12/16
Staff Social Worker I, #3288, #3677	Interviewing
<b>Public Health (21 Positions Vacant, 80 Authorized, 26.25% Vacant)</b>	
Early Intervention Service Coordinator, #1707	
Epidemiological Supervisor, #3579	
Financial Account Clerk, #3593	OMB for PH
Licensed Practical Nurse, #1636	Posted
Personal Care Aide, #3654, #3655	
PH Nurse, CHHA #2729, #3419, D&T #2927, #2784PD	Posted
Public Health Occupational Therapist, #3340(PD)	
Public Health Physical Therapist, #3667 (PD), #3555	
Registered Nurse, CHHA #747, #2875, #2502(PD), #2782(PD), Core #2373, D&T #3634	Posted
Training & Quality Improvement Coord, #3524	
Supervising Comm Health Nurse, #148	

<b>Social Services (12 Positions Vacant, 175 Authorized, 6.85% Vacancy Rate)</b>	
Account Clerk, #119	
Account Clerk/Database, #2222, #1058	Interviewing
Case Supervisor, #3133	Interviewing
Caseworker, #2950	Continuous Recruitment
Family Services Case Manager, #3678	Interviewing
FS Investigator, #459	Created a trainee position and promoted from within
Sr. AC/DB, #3223, #2688	Canvassing
Sr. Caseworker, #2599	
Sr. Family Services Investigator, #3249	Posted – Child Support position
SWE, #2899	Posted – Interviewing

**Division Staffing Update**



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7127

**Agenda Date:** 2/13/2025

**Agenda #:** 1.

**Narrative of Resolution:**

To Proclaim April 7<sup>th</sup> through April 13<sup>th</sup> National Public Health Week

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** 0

**Are funds already budgeted?** No

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY HEALTH & HUMAN SERVICES COMMITTEE TO PROCLAIM APRIL 7<sup>TH</sup> THROUGH APRIL 13<sup>TH</sup> NATIONAL PUBLIC HEALTH WEEK**

**WHEREAS**, April 7th through the 13<sup>th</sup> is National Public Health Week. The American Public Health Association celebrates the 30<sup>th</sup> Anniversary of the observance of National Public Health Week which embraces the theme “It Starts Here”; and

**WHEREAS**, National Public Health Week 2025 will bring together public health workers, students, organizations and leaders for a week-long celebration of public health; and

**WHEREAS**, the priority areas of “It Starts Here” 2025 National Public Health Week are “It Starts Here: Your Health is Our Mission, Climate Action Starts Here: Championing Resilience for Health, Health Equity Starts Here: Optimizing Health for All, Advocacy Starts Here: Amplifying Voices for Public Health, and The Future of Public Health Starts Here: Strengthening the Public Health Workforce”; and

**WHEREAS**, the connections between health, equity, and sustainability are key concepts to understanding the social determinants of health that drive healthier communities. Improving Sullivan County’s health rankings **starts here** with everyone working together to meet the goal of doing our part in making Sullivan County healthier; and

**WHEREAS**, we’re celebrating the power of education, prevention, advocating for policies that support and improve health, sharing strategies for successful partnerships and championing the role of a strong public health system and infrastructure that includes everyone; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature proclaim the week of April 7th through the 13<sup>th</sup>, **as National Public Health Week 2025 in Sullivan County, NY** and call upon everyone to observe this week by encouraging our families, friends, neighbors, co-workers and leaders to participate in initiatives in their communities that help to create a culture of health and a healthier County.





Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7129

**Agenda Date:** 2/13/2025

**Agenda #:** 2.

**Narrative of Resolution:**

To reappoint one person to the Community Services Board.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** None

**Are funds already budgeted?** No

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY THE HEALTH & HUMAN SERVICES COMMITTEE TO REAPPOINT ONE MEMBER TO THE COMMUNITY SERVICES BOARD.**

**WHEREAS**, there are several vacancies on the Community Services Board; and

**WHEREAS**, there is a need to reappoint one (1) member to the Community Services Board; and

**REAPPOINTING TO THE CSB**

Karen Russell

**TERM**

01/01/2025 to 12/31/2028

**NOW, THEREFORE, BE IT RESOLVED**, to reappoint Karen Russell to the Sullivan County Community Services Board to reflect the dates set opposite of their name.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7167

**Agenda Date:** 2/13/2025

**Agenda #:** 4.

**Narrative of Resolution:**

To operate a Rental Supplement Program

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$250,000

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO OPERATE A RENTAL SUPPLEMENT PROGRAM**

**WHEREAS**, the New York State Office of Temporary and Disability Assistance (OTDA) recently awarded the Department of Social Services a “Rental Supplement Program” (RSP) grant, renewable annually for start-up costs and administrative and program related costs; and

**WHEREAS**, the County is providing \$250,000 to supplement the OTDA RSP grant for the period from January 1, 2025, through December 31, 2025, and to continue to serve households that earn up to 50% of area median income and are either currently in temporary emergency housing, recipients of social security benefits, chronically homeless, and/or victims of domestic violence; and

**WHEREAS**, the County funded RSP may be used to pay for up to 100% of the Fair Market rent for said housing for an estimated 40 recipient households for up to 12 months, if eligible; and

**WHEREAS**, the County funded RSP will continue until a household’s income increases to a level where their monthly rent is at or below 30 % of their total income, and therefore considered affordable; and

**WHEREAS**, The County funded RSP may also be used to pay limited rental arrears to maintain permanent housing; and

**WHEREAS**, the County funded RSP may also be used to pay for security deposits, not to exceed, the amount of one month’s rent, in order to secure permanent housing; and

**WHEREAS**, the County funded RSP is restricted to Sullivan County residents, who are United States citizens, T and U visa holders, and/or permanent residents only. Sullivan County does not, and shall not, discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, lawful source of income or familial status in any of its programs, activities, or operations.

**NOW, THEREFORE, BE IT RESOLVED**, that the County of Sullivan adopts a policy allowing the use of these funds allocated to supplement the OTDA RSP grant and utilize said funds for transitioning households

from temporary emergency housing into permanent housing.

## 2024-2025 New York State Rental Supplement Program Plan

District: \_\_\_\_\_

Program Operator: \_\_\_\_\_

Contact Person(s): \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Indicate whether the program will be administered using district mechanisms (e.g., direct administration or transfer of funds to county agencies) or by another public agency, contractor or non-profit organization. Administration of the RSP may be delegated in full or in part. Also indicate whether districts will coordinate with the local HUD-funded Continuum of Care, if applicable. If contracting out, please list the contact information for other individuals that OTDA may contact regarding the RSP.

Anticipated Number of Households to be Served (04/1/24-03/31/25): \_\_\_\_\_

RSP FMR Percentage to be used: \_\_\_\_\_

Include a table that includes the FY 2024 HUD 100% FMR, the 85% FMR calculation, the local cost share (if electing to reimburse above 85% FMR), household sizes and allowable number of bedrooms for each household size. An example is shown below and can be modified as needed.

<b>Household Size</b>	<b>Allowable number of bedrooms</b>	<b>100% FY2024 HUD FMR</b>	<b>85% FY2024 HUD FMR State Reimbursement</b>	<b>Max Supplement Amount</b>	<b>District Fund Amount</b>
1	0				
1	1				
2	1				
3	2				
4	2				
5	3				
6	4				

**Describe the outreach mechanisms that will be used. Receipt of TA is not a requirement for determining eligibility for the RSP, but at least 50% of the supplements shall be allocated for households who are in shelter or experiencing homelessness at the time of application (unless sufficient demand does not exist for such households within a district).**

**Attach the forms and/or notices that were not initially approved by OTDA or that have been revised subsequent to approval that will be used to facilitate the application and determination process and include a description of each below. When households**

requesting a supplement do not meet the criteria established by the district, the denial/discontinuance letter must support the decision by explaining the criteria and the district's decision. When a supplement is approved, an award letter must be provided to both the tenant and landlord and must detail the amount approved to be paid on a monthly basis and the months/term included.

Indicate the target population and prioritization (if any) of certain households (e.g., those with children under the age of six, single individuals, veterans, individuals and families experiencing domestic violence (DV) and non-DV victims of violence). Eligible participants include individuals and/or families, regardless of immigration status or TA eligibility, who are experiencing homelessness or facing an imminent loss of housing, including individuals and families with or without children.

List any other established eligibility criteria and indicate how each criterion will be determined and documented. Include the following:

- Will there be any health and safety standards regarding the housing that must be met prior to paying the supplement at a specific location?
- How will the district handle modifications (e.g., moves, rent increases, changes in household composition, etc.)?

**Indicate the payment mechanism (e.g., check, transfer of funds, etc.) and whether the supplement will be paid to the tenant or the landlord.**

**Indicate how the progress of those served in the RSP will be monitored. Reports that describe the progress of RSP activities and those served will be required on at least a quarterly basis. A report template will be provided. Minimally, reports must include the amount of rental supplement payments provided, the number of households served and certain demographic information including receipt of TA and household composition.**

**To the fullest extent possible, RSP funding should not be used to supplement existing Shelter Supplement Programs. Districts who currently have an approved Shelter Supplement Plan must indicate the following:**

- How will the RSP be different from the district's currently approved Shelter Supplement Plan?**
- How will participating households be distinguished?**





# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7170

**Agenda Date:** 2/13/2025

**Agenda #:** 5.

**Narrative of Resolution:**

To authorize an agreement between Sullivan County DSS and Preventive Service Providers

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$422,426

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** RFP-24-42 Advocacy and Support Services; 18 NYCRR 423

**RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE AN AGREEMENT BETWEEN SULLIVAN COUNTY DEPARTMENT OF SOCIAL SERVICES AND PREVENTIVE SERVICE PROVIDERS**

**WHEREAS**, the County of Sullivan, through the Department of Social Services are executing agreements for services for Advocacy and Support Services related to 18 NYCRR part 423 Preventive Service Regulations; and

**WHEREAS**, Preventive Services are provided with a purpose of averting a disruption of a family which will or could result in placement of a child in foster care; enabling a child who has been placed in foster care to return to his family at an earlier time than would otherwise be possible; or reducing the likelihood that child who has been discharged from foster care would return to care; and

**WHEREAS**, the Department of Social Services wishes to award a portion of R-24-42 to the below listed vendors;

- Youth Advocate Programs (YAP), for the provision of Family Advocacy and Mentorship services at an annual cost not-to-exceed \$422,426.

**WHEREAS**, for a period of January 1, 2025 through December 31, 2025. These agreements may be extended, upon mutual agreement, for four (4) additional years on a yearly basis.

**NOW, THEREFORE, BE IT RESOLVED**, the Sullivan County Legislature does hereby authorize the County Manager to execute an agreement with the aforementioned vendors for the period of January 1, 2025 through December 31, 2025. This agreement may be extended, upon mutual agreement, for four (4) additional years on a yearly basis; and

**BE IT FURTHER RESOLVED**, that the form of said contracts will be approved by the Sullivan County Attorney's Office.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7172

**Agenda Date:** 2/13/2025

**Agenda #:** 6.

**Narrative of Resolution:**

To enter into an agreement between the DSS and the County Attorney’s office

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$799,287

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE COUNTY MANAGER TO ENTER INTO AGREEMENT BETWEEN THE DEPARTMENT OF SOCIAL SERVICES AND THE COUNTY ATTORNEY’S OFFICE FROM JANUARY 1, 2024 THROUGH DECEMBER 31, 2024**

**WHEREAS**, the County of Sullivan, through the Department of Social Services, is required to provide various services; and

**WHEREAS**, the Department developed a cooperative agreement for these services with County Attorney’s Office for the purposes of claiming reimbursement to New York State; and

**WHEREAS**, this agreement will be at a total cost not to exceed the actual cost of the staff involved in the provision of services by the County Attorney’s Office in salaries and benefits adjusted for the time of service and other program expenditures provided during the period from January 1, 2024 through December 31, 2024.

**NOW, THEREFORE, BE IT RESOLVED**, the Sullivan County Legislature does hereby authorize the County Manager to execute an agreement between the Department of Social Services and the County Attorney’s Office for the provision of services and support during the period from January 1, 2024 through December 31, 2024; and

**BE IT FURTHER RESOLVED**, the maximum of this agreement is not to exceed the approved budgeted amount during the period from January 1, 2024 through December 31, 2024; and

**BE IT FURTHER RESOLVED**, that the form of said contract will be approved by the County Attorney’s Office

**1/1/24-12/31/24 - SC Attorney's Office - Child Welfare Services**

<b>1/1/24-12/31/24</b>	<b>Totl Sal</b>	<b>90% of Salary</b>	<b>Total Fringe</b>	<b>90% Fringe</b>	<b>Total Cost</b>
ACA 1 (100%)	\$109,017.00	\$98,115.30	\$58,869.18	\$52,982.26	\$151,097.56
ACA 1 (100%)	\$99,960.00	\$89,964.00	\$53,978.40	\$48,580.56	\$138,544.56
ACA 1 (100%)	\$98,579.00	\$88,721.10	\$53,232.66	\$47,909.39	\$136,630.49
Legal Typist (100%)	\$41,552.00	\$39,196.80	\$22,438.08	\$20,194.27	\$59,391.07
Administrative Aide (100%)	\$62,292.00	\$56,062.80	\$33,637.68	\$30,273.91	\$86,336.71
ACA 1 (10%)	\$9,380.30	\$9,657.27	\$5,065.36	\$4,558.83	\$14,216.10
ACA 1 (0%)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
County Attorney (25%)	\$45,230.00	\$40,707.00	\$24,424.20	\$21,981.78	\$62,688.78
Con Sec Cty Attny (0%)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Investigator(100%)	\$66,664.00	\$66,664.00	\$35,998.56	\$34,770.00	\$102,662.56
<b>Totals</b>	<b>\$532,674.30</b>	<b>\$489,088.27</b>	<b>\$287,644.12</b>	<b>\$261,251.01</b>	<b>\$751,567.84</b>

Travel Expenses	\$	4,302.0
Office Expenses	\$	10,845.0
Operating Expenses	\$	32,580.0
		\$47,727.00

**Benefits**

Health INS Active	\$	121,824.60
FICA	\$	37,415.25
Workers Comp	\$	17,118.09
Retirement	\$	85,590.45
Disability	\$	523.35
	\$	262,471.74
<b>Total</b>	<b>\$</b>	<b>799,287</b>

\*\*\*Please note Legal Typist Stipend 1800 is included in Column C  
 \*\*\*Please note ACA 1 Stipend 1215 is included in Row 7 Column C  
 \*\*\*Investigator is 100% for Child Welfare



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7175

**Agenda Date:** 2/13/2025

**Agenda #:** 7.

**Narrative of Resolution:**

To enter into an agreement between DSS and Together for Youth for NSD

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** 0

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE COUNTY MANAGER TO ENTER INTO AGREEMENT BETWEEN THE DEPARTMENT OF SOCIAL SERVICES AND TOGETHER FOR YOUTH FOR NON-SECURE DETENTION SERVICES FROM JANUARY 1, 2025 THROUGH DECEMBER 31, 2025**

**WHEREAS**, the County of Sullivan, through the Department of Social Services, is required to arrange for the provision of non-secure detention services for Sullivan County youth and families; and

**WHEREAS**, the Department contracts with Together for Youth for non-secure detention services at annually adjusted per diem rates; and

**WHEREAS**, Together for Youth, unreserved usage, non-secure detention per diem rate will be \$740.00 for the period of January 1, 2025 through December 31, 2025.

**NOW, THEREFORE, BE IT RESOLVED**, the Sullivan County Legislature does hereby authorize the County Manager to execute an agreement as detailed above for the provision of the above-named services from January 1, 2025 through December 31, 2025; and

**BE IT FURTHER RESOLVED**, the maximum of this agreement is not to exceed the Department of Family Services budgeted amount for the services; and

**BE IT FURTHER RESOLVED**, that the form of said contract will be approved by the County Attorney’s Office.