



# Sullivan County County Legislature Meeting Minutes - Final

Chairman Robert Doherty  
Vice Chairman Michael Brooks  
Legislator Nadia Rajsz  
Legislator Nicholas Salomone Jr.  
Legislator George Conklin  
Legislator Luis Alvarez  
Legislator Joseph Perrello  
Legislator Ira Steingart  
Legislator Alan J. Sorensen

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**Thursday, September 21, 2023**

**11:00 AM**

**Government Center**

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## **Call to Order and Pledge of Allegiance**

The Full Board Meeting was called to order by Vice Chairman Brooks at 11:13AM.

## **Roll Call of Legislators**

**Present:** District 3 Legislator - Vice Chairman Michael Brooks  
District 5 Legislator George Conklin  
District 7 Legislator Joseph Perrello  
District 8 Legislator Ira Steingart  
District 9 Legislator Alan Sorensen

**Absent:** District 1 Legislator - Chairman Robert Doherty  
District 2 Legislator Nadia Rajsz  
District 4 Legislator Nicholas Salomone Jr.  
District 6 Legislator Luis Alvarez

## **Presentations**

### **Honoring Two Sheriff Deputies**

Two (2) Certificates of Recognition were presented to Eric Breihof and Sean Grady of the Sullivan County Sheriff's Office for their life-saving efforts recently on the Swinging Bridge Marina.

## Communications

### COMMUNICATIONS

September 17, 2023

State of Emergency Declarations signed by County Manager Joshua Potossek dated August 18, 2023 and September 18, 2023

Local State of Emergency Orders signed by County Manager Joshua Potossek dated August 19, 2023, August 29, 2023, September 3, 2023, September 8, 2023, September 13, 2023 and September 18, 2023.

Local State of Emergency Order signed by Assistant County Manager Michelle Huck dated August 24, 2023.

Letter dated September 13, 2023 from Homeland Security that Sullivan County is awarded \$32, 678 under the FY 2023 Emergency Management Performance Grant

Records Destruction Notifications in accordance with LGS 01 filed by the following departments:

Grants Administration dated September 12th

DSS CPS/APS/HEAP dated August 31st

DSS TA/SNAP/MA Units dated August 30, 2023

DSS SIU, Contracts and Nursing Home dated August 28th

OFA.RSVP dated August 18th

Public Health Services dated August 30th

DSS Child Care Unit dated August 21st

Risk Management and Insurance dated July 31st

Copy of Resolution 260-23 adopted by the Greene County Legislature in opposition to NYS Senate Bill S139B and NYS Assembly Bill A1358B to amend the Uniform Justice Act, etc.

Chairman Doherty's appointments to the Sullivan County Workforce Development Board dated September 15, 2023 and August 24, 2023.

### Public Comment

1. Ken Walter made a public comment.
2. Diane Mestanza made a public comment.

Diane M. Public Comment

[ID-5839](#)

**Attachments:** [Diane M. Sept 21 PC](#)

### Resolutions

Alan Sorensen moved for discussion, seconded by Ira Steingart. After a brief discussion about the incomplete information on the third listed hanger, George Conklin moved to table, seconded by Alan Sorensen, agreed and tabled 5-0.

1. Resolution to authorize the County Manager to execute the lease of three (3) vacant hangars at the Sullivan County International Airport

[ID-5685](#)

A motion was made by District 9 Legislator Alan Sorensen, seconded by District 8 Legislator Ira Steingart, that this Resolution be tabled. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez

2. Withdraw Parcel DE 15.-2-35 from the foreclosure proceeding..end [ID-5690](#)  
Withdraw Parcel DE 15.-2-35 from the foreclosure proceeding

George Conklin moved resolutions #2-22 in a block, seconded by Joseph Perrello, agreed and carried 5-0.

A motion was made by District 5 Legislator George Conklin, seconded by District 7 Legislator Joseph Perrello, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez  
Enactment No: 362-23

3. Enter into a Contract with Niki Jones Agency, Inc. for Community Services. [ID-5720](#)

A motion was made by District 5 Legislator George Conklin, seconded by District 7 Legislator Joseph Perrello, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez  
Enactment No: 363-23

4. USDOT Drug and Alcohol Policy for the Sullivan County Transportation Department [ID-5740](#)

**Attachments:** [Drug And Alcohol Policy 2023](#)

A motion was made by District 5 Legislator George Conklin, seconded by District 7 Legislator Joseph Perrello, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez  
Enactment No: 364-23

5. TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO A SUBSCRIPTION AGREEMENT WITH EMERGENCY SERVICES MARKETING CORP. INC. FOR USE OF THE IamResponding RESPONDER NOTIFICATION SYSTEM UTILIZED BY THE SULLIVAN COUNTY BUREAU OF FIRE AND SULLIVAN COUNTY DIVE TASK FORCE [ID-5741](#)

A motion was made by District 5 Legislator George Conklin, seconded by District 7 Legislator Joseph Perrello, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez

Enactment No: 365-23

6. Authorize the application for renewal of NY Connects Expansion and Enhancement Application for 2023-2024..end [ID-5743](#)  
Is subject of Resolution mandated? Explain:

Is this a renewal of a prior contract? Yes

Date of prior contract: 4/1/2022-3/31/2023

Amount authorized by prior contract: \$ 278,801.00

**Sponsors:** Office for the Aging and Deoul

A motion was made by District 5 Legislator George Conklin, seconded by District 7 Legislator Joseph Perrello, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez

Enactment No: 366-23

7. To Authorize a contract agreement with Rural Law Center to provide Legal Services [ID-5750](#)

**Sponsors:** Office for the Aging and Deoul

A motion was made by District 5 Legislator George Conklin, seconded by District 7 Legislator Joseph Perrello, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez

Enactment No: 367-23

8. Authorize modification of Youth Bureau Funding Program to correct names of programs [ID-5758](#)

**Sponsors:** Office for the Aging and Deoul

A motion was made by District 5 Legislator George Conklin, seconded by District 7 Legislator Joseph Perrello, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez

Enactment No: 368-23

9. To authorize contract with Pathline, LLC for histology testing [ID-5759](#)

A motion was made by District 5 Legislator George Conklin, seconded by District 7 Legislator Joseph Perrello, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajszyk, Salomone, and Alvarez

Enactment No: 369-23

10. Resolution to authorize the County Manager to execute a contract with OTIS Elevator Company, for Elevator Inspection, Testing, and Maintenance Services in various County buildings [ID-5762](#)

A motion was made by District 5 Legislator George Conklin, seconded by District 7 Legislator Joseph Perrello, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajszyk, Salomone, and Alvarez

Enactment No: 370-23

11. Authorize the County Manager to execute the lease of one hangar (Hangar 4 - Bay 8) at the Sullivan County International Airport [ID-5763](#)

A motion was made by District 5 Legislator George Conklin, seconded by District 7 Legislator Joseph Perrello, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajszyk, Salomone, and Alvarez

Enactment No: 371-23

12. TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AGREEMENTS BETWEEN DEPARTMENT OF PUBLIC HEALTH AND VARIOUS SERVICE PROVIDERS [ID-5768](#)

A motion was made by District 5 Legislator George Conklin, seconded by District 7 Legislator Joseph Perrello, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajszyk, Salomone, and Alvarez

Enactment No: 372-23

13. Authorize award and execute contract with Telascent, LLC [ID-5771](#)

**Attachments:** [Schedule A - RFP R-23-28](#)

A motion was made by District 5 Legislator George Conklin, seconded by District 7 Legislator Joseph Perrello, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajszyk, Salomone, and Alvarez

Enactment No: 373-23

14. TO CORRECT THE 2023 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #37.-2-6 [ID-5772](#)

A motion was made by District 5 Legislator George Conklin, seconded by District 7 Legislator Joseph Perrello, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez

Enactment No: 374-23

15. TO ACCEPT FUNDING FROM NEW YORK STATE DEPARTMENT OF HEALTH FOR THE IMMUNIZATION ACTION PLAN (IAP) GRANT [ID-5773](#)

**Attachments:** [Reso Cover IAP Grant 2023-2028](#)

A motion was made by District 5 Legislator George Conklin, seconded by District 7 Legislator Joseph Perrello, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez

Enactment No: 375-23

16. To Amend Resolution No. 461-19 by increasing the removal rate within Sullivan County from \$225.00 to \$275.00 [ID-5776](#)

A motion was made by District 5 Legislator George Conklin, seconded by District 7 Legislator Joseph Perrello, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez

Enactment No: 376-23

17. TO APPROVE THE 2024 STOP DWI PLAN AND AUTHORIZE THE COUNTY MANAGER TO SIGN ANY AND ALL AGREEMENTS NECESSARY FOR THE PLAN [ID-5777](#)

**Attachments:** [STOP DWI 2024](#)

A motion was made by District 5 Legislator George Conklin, seconded by District 7 Legislator Joseph Perrello, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez

Enactment No: 377-23

18. Authorize one (1) Public Hearing on 10/25/23 at 10AM OFA Annual Plan [ID-5779](#)

**Sponsors:** Office for the Aging and Deoul

**Attachments:** [OFA PH](#)

A motion was made by District 5 Legislator George Conklin, seconded by District 7 Legislator Joseph Perrello, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez  
Enactment No: 378-23

19. Authorize the application for Renewal of RSVP State Grant Application for 2023-2024 [ID-5780](#)

**Sponsors:** Office for the Aging and Deoul

A motion was made by District 5 Legislator George Conklin, seconded by District 7 Legislator Joseph Perrello, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez  
Enactment No: 379-23

20. Accept award and authorize contract with NYS Office of Indigent Legal Services [ID-5785](#)

A motion was made by District 5 Legislator George Conklin, seconded by District 7 Legislator Joseph Perrello, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez  
Enactment No: 380-23

21. Resolution to authorize the County Manager to execute an agreement with NYSDOT to provide 95% funding for the Preliminary Engineering/Design work needed to replace County Bridge 301. [ID-5790](#)

A motion was made by District 5 Legislator George Conklin, seconded by District 7 Legislator Joseph Perrello, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez  
Enactment No: 381-23

22. TO AUTHORIZE THE AWARD AND EXECUTION OF AN AGREEMENT WITH NAWROCKI SMITH, LLP, FOR INTERNAL AUDITING AND CONSULTING SERVICES [ID-5792](#)

A motion was made by District 5 Legislator George Conklin, seconded by District 7 Legislator Joseph Perrello, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez

Enactment No: 382-23

23. TO AMEND THE 2023 - 2028 CAPITAL PLAN; MODIFY THE 2023 COUNTY BUDGET; AND CREATE AND FUND ASSIGNED FUND BALANCES FOR RADIO TOWER CONSTRUCTION AND O&W RAIL TRAILS [ID-5796](#)

George Conklin moved to amend by adding

Increase DM997-R5031-R209 Interfund transfer General Fund \$1,358,500

Increase A9901-90-9002 Transfers Road Machinery \$1,358,500

seconded by Alan Sorensen. Vice Chairman Brooks called the question on the amendment and the resolution as amended both approved 5-0.

A motion was made by District 5 Legislator George Conklin, seconded by District 7 Legislator Joseph Perrello, that this Resolution be adopted as amended. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez

Enactment No: 383-23

24. To Modify the 2023 Budget [ID-5797](#)

**Attachments:** [August 31 2023 Resolution Needed.pdf](#)

A motion was made by District 9 Legislator Alan Sorensen, seconded by District 7 Legislator Joseph Perrello, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez

Enactment No: 384-23

25. Reappoint four members and appoint one new member to the Office for the Aging Advisory Committee [ID-5742](#)

**Sponsors:** Office for the Aging and Deoul

Ira Steingart moved Resolutions #25-#39 in a block, seconded by George Conklin, put to a vote and carried 5-0.

A motion was made by District 8 Legislator Ira Steingart, seconded by District 5 Legislator George Conklin, that this Resolution be adopted. The motion carried by the following vote:



**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajs, Salomone, and Alvarez

Enactment No: 385-23

26. TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN AGREEMENT WITH EMPLOYEE SERVICES, LLC dba ESI EMPLOYEE ASSISTANCE GROUP FOR PROVISION OF EAP SERVICES TO EMPLOYEES [ID-5760](#)

**Attachments:** [ESI EAP Pricing, 8-2023](#)

A motion was made by District 8 Legislator Ira Steingart, seconded by District 5 Legislator George Conklin, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajs, Salomone, and Alvarez

Enactment No: 386-23

27. Apportion Cost of the 2024 County Self-Insurance Plan [ID-5784](#)

**Attachments:** [WC 2024](#)

A motion was made by District 8 Legislator Ira Steingart, seconded by District 5 Legislator George Conklin, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajs, Salomone, and Alvarez

Enactment No: 387-23

28. To authorize and Agreement between Sullivan County BOCES (BOCES) and the County of Sullivan (County) for use of facilities to run a Welding Trade Program. [ID-5787](#)

A motion was made by District 8 Legislator Ira Steingart, seconded by District 5 Legislator George Conklin, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajs, Salomone, and Alvarez

Enactment No: 388-23

29. Amend Resolution No. 425-22 [ID-5788](#)

**Sponsors:** Office for the Aging and Deoul

A motion was made by District 8 Legislator Ira Steingart, seconded by District 5 Legislator George Conklin, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajs, Salomone, and Alvarez

Enactment No: 389-23

30. Urging Local Federal and State Government Representatives to advocate for increased funding levels for older adults [ID-5809](#)

A motion was made by District 8 Legislator Ira Steingart, seconded by District 5 Legislator George Conklin, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez

Enactment No: 390-23

31. To authorize a stipend to a County employee to assume administrative responsibilities due to a leave of absence at the Care Center at Sunset Lake [ID-5811](#)

A motion was made by District 8 Legislator Ira Steingart, seconded by District 5 Legislator George Conklin, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez

Enactment No: 391-23

32. To authorize a stipend for a County employee to investigate complaints of non-licensed electricians on behalf of the Electrical Licensing Board [ID-5812](#)

A motion was made by District 8 Legislator Ira Steingart, seconded by District 5 Legislator George Conklin, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez

Enactment No: 392-23

33. Authorize disbursement of funds to nine current employees in Public Health Services, Community Services and the Care Center at Sunset Lake that did not meet the specific eligibility pursuant to the guidelines of Health Care Workers through HWB. [ID-5813](#)

A motion was made by District 8 Legislator Ira Steingart, seconded by District 5 Legislator George Conklin, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez

Enactment No: 393-23

34. Authorize the purchase of equipment necessary for a Canine Unit [ID-5814](#)

A motion was made by District 8 Legislator Ira Steingart, seconded by District 5 Legislator George Conklin, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez

Enactment No: 394-23

- 35. RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO ENTER INTO AN AGREEMENT WITH SULLIVAN COUNTY BOCES CAREER & TECH CARPENTRY PROGRAM TO BUILD TRAINING PROPS ON-SITE AT THE EMERGENCY SERVICES TRAINING CENTER** [ID-5815](#)

A motion was made by District 8 Legislator Ira Steingart, seconded by District 5 Legislator George Conklin, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez

Enactment No: 395-23

- 36. Enter into agreements to expand Website Chatbot Services** [ID-5816](#)

A motion was made by District 8 Legislator Ira Steingart, seconded by District 5 Legislator George Conklin, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez

Enactment No: 396-23

- 37. Set Management salaries in the Sheriff's Office and set parameters** [ID-5820](#)

A motion was made by District 8 Legislator Ira Steingart, seconded by District 5 Legislator George Conklin, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez

Enactment No: 397-23

- 38. To adopt the 2023-2024 Opioid Settlement Spending Plan.** [ID-5821](#)

A motion was made by District 8 Legislator Ira Steingart, seconded by District 5 Legislator George Conklin, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez

Enactment No: 398-23

- 39. Authorize entering into a Project Labor Agreement (PLA)** [ID-5823](#)

A motion was made by District 8 Legislator Ira Steingart, seconded by District 5 Legislator George Conklin, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Brooks, Conklin, Perrello, Steingart, and Sorensen

**Absent:** Doherty, Rajsasz, Salomone, and Alvarez

Enactment No: 399-23

**Adjournment or Close**

There being no further business, George Conklin moved to adjourn, seconded by Joseph Perrello. The Full Board Meeting adjourned at 11:31AM.