



# Sullivan County County Legislature

100 North Street  
Monticello, NY 12701

## Meeting Agenda - Final - Revised

Chairman Nadia Rajsz  
Vice Chairman Joseph Perrello  
Legislator Matt McPhillips  
Legislator Brian McPhillips  
Legislator Nicholas Salomone Jr.  
Legislator Catherine Scott  
Legislator Luis Alvarez  
Legislator Amanda Ward  
Legislator Terry Blosser-Bernardo

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**Thursday, January 22, 2026**

**10:30 AM**

**Government Center**

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### **Call to Order and Pledge of Allegiance**

### **Roll Call of Legislators**

### **Presentations**

- 1. Eldred Football Team**
- 2. River Reporter 50th Anniversary**

### **Communications**

### **Public Comment**

### **Resolutions**

- To enter into agreements for the provision of various medical assistance program related services [\*\*ID-7958\*\*](#)
- To Authorize the approval for the Sullivan County Department of Public Health to apply for and enter into an agreement with the NYS Association for Rural Health Legislative Appropriation to accept funds. [\*\*ID-7971\*\*](#)
- To enter into agreement with Greater Adult Neighbors DBA Arcadia Residence [\*\*ID-8028\*\*](#)
- Resolution introduced by the Planning and Community Resources Committee to authorize application for funding from the United States Department of Transportations FY2026 BUILD Grant Program to advance buildout of the Sullivan O&W Rail Trail [\*\*ID-8029\*\*](#)

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5. RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE RATIFYING A MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF SULLIVAN AND SULLIVAN COUNTY SHERIFF AND THE CIVIL SERVICE EMPLOYEES ASSOCIATION, LOCAL 1000, AFSCME, AFL-CIO SULLIVAN COUNTY SHERIFF'S OFFICE JAIL UNIT, SULLIVAN COUNTY LOCAL 853, AND AUTHORIZING THE COUNTY MANAGER TO EXECUTE SAID AGREEMENT. [ID-8034](#)

**Attachments:** [CSEA MOA, Fully Executed, 2025-2029](#)

6. TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO A CONTRACT AMENDMENT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES; ENTER INTO MODIFICATION AGREEMENTS WITH THE SULLIVAN LEGAL AID PANEL, INC. AND SULLIVAN COUNTY CONFLICT LEGAL AID, INC; AND AUTHORIZE THE ADMINISTRATOR TO APPROVE PAYMENTS ASSOCIATED WITH PROGRAMS UNDER THE THIRD FAMILY DEFENSE (CHILD WELFARE) QUALITY IMPROVEMENT AND CASELOAD REDUCTION GRANT [ID-8037](#)

7. To enter into agreement an annual increase for St. Catherine's Center for Children [ID-8038](#)

8. To enter into an agreement to extend the contract between Honor EHG and DSS [ID-8048](#)

9. Resolution to authorize the County Manager to execute a contract with Zion Environmental for completion of groundwater reporting services for the Sullivan County Landfill complex in conformance with the NYSDEC issued operating permit. [ID-8049](#)

10. Resolution to authorize the County Manager to execute a contract with Luzon Oil Company, DBA Luzon Environmental Services, for the closure and removal of the aboveground petroleum bulk storage tanks. [ID-8050](#)

11. Resolution to authorize the County Manager to execute a contract with Overhead Hoist & Crane, Incl., dba Moye Handling Systems for the provision and installation of a free-standing crane runway system at the Maplewood Facility [ID-8051](#)

12. To Modify the 2025 Budget [ID-8060](#)

**Attachments:** [December 31 2025 Resolution Needed](#)

13. To accept county funds to operate a Rental Supplement Program [ID-8061](#)

**Attachments:** [Sullivan County RSP Plan 2026-2027 attachment](#)

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14. To Modify the 2026 Budget [ID-8064](#)

**Attachments:** [January 31 2026 Resolution Needed](#)

15. To authorize a contract modification with Mosdos Monticello, Inc. to extend the contract period to March 31, 2026. [ID-8033](#)

16. RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE  
TO AUTHORIZE THE APPLICATION FOR RENEWAL OF MEDICARE  
IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT (MIPPA)  
GRANT FUNDING AND ACTIVITIES FOR THE PERIOD SEPTEMBER  
1, 2025 THROUGH AUGUST 31, 2026 [ID-8058](#)

**Sponsors:** Office for the Aging and Deoul

17. RESOLUTION REDUCING THE NUMBER OF DIRECTORS OF THE  
COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY  
FROM NINE (9) MEMBERS TO SEVEN (7) MEMBERS [ID-8059](#)

18. INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE A  
CONTRACT MODIFICATION AGREEMENT WITH SULLIVAN  
COUNTY TRANSPORTATION TO PROVIDE MEDICAL  
TRANSPORTATION FOR THE SULLIVAN COUNTY OFFICE FOR THE  
AGING [ID-8065](#)

**Sponsors:** Office for the Aging and Deoul

19. Appoint members to the Charter Review Commission [ID-8067](#)

20. To award a contract to Labella Associates D.P.C. to conduct a countywide  
study of groundwater resources. [ID-8069](#)

21. RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO  
ALLOCATE FUNDS FROM THE 2025 OPERATING BUDGET TO  
ASSIGNED FUND BALANCE [ID-8070](#)

22. To authorize the County Manager to sign a remote net metering application [ID-8071](#)

23. RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO  
CORRECT THE 2026 TAX ROLL OF THE TOWN OF LIBERTY FOR  
TAX MAP #13.-1-34.4 [ID-8072](#)

24. TO AUTHORIZE THE COUNTY OF SULLIVAN TO ENTER INTO A  
CONTRACT WITH THE DELAWARE COMPANY PERTAINING TO  
THE IMPLEMENTATION OF THE NEW YORK STATE 250TH  
COMMEMORATION COMMISSION'S SEMIQUINCENTENNIAL  
ALLOCATION [ID-8075](#)

**Attachments:** [Semiquincentennial Allocation MOU](#)

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25. AUTHORIZE THE UPGRADE OF THE COUNTY 911 COMPUTER-AIDED DISPATCH SYSTEM	<a href="#">ID-8077</a>
26. TO AUTHORIZE SIGNING STATEMENTS OF SERVICES PERTAINING TO TOSHIBA AND PAPER CUT PRINT MANAGEMENT SOFTWARE.	<a href="#">ID-8078</a>
27. Reappoint Nadia Rajsz and Catherine Scott to the Sullivan County Soil and Water Conservation District Board	<a href="#">ID-8083</a>
28. Ratify a Memorandum of Agreement with Teamsters Probation Unit	<a href="#">ID-8084</a>
<b>Attachments:</b> <a href="#">MOA Counter-Draft</a>	
29. Enact a proposed Local Law entitled "A Local Law Establishing a Demonstration Program Imposing Fines for Failure to Stop For a School Bus Displaying a Red Visual Signal or Stop-Arm"	<a href="#">ID-8085</a>
<b>Attachments:</b> <a href="#">Local Law. Bus. Final Version</a>	

**Recognition of Legislators****Announcements from Chair****Adjournment or Close**



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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**File #:** ID-7958

**Agenda Date:** 1/22/2026

**Agenda #:** 1.

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**Narrative of Resolution:**

To enter into agreements for the provision of various medical assistance program related services

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** 0

**Are funds already budgeted?** Yes

**If 'Yes,' specify appropriation code(s):** N/A

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO  
AUTHORIZE COUNTY MANAGER TO ENTER INTO AGREEMENTS FOR THE PROVISION OF  
VARIOUS MEDICAL ASSISTANCE PROGRAM RELATED SERVICES FOR THE PERIOD FROM  
JANUARY 1, 2026 THROUGH DECEMBER 31, 2026.**

**WHEREAS**, the County of Sullivan, through the Department of Social Services, is required to arrange for the provision of various Medical Assistance (MA or Medicaid) program services for eligible Sullivan County individuals; and

**WHEREAS**, payments for the aforementioned services are made through eMedNY at New York State approved rates.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County Manager to execute agreements for the provision of various Medical Assistance program services, as detailed above, for the period from January 1, 2026 through December 31, 2026; and

**BE IT FURTHER RESOLVED**, that the form of said contracts will be approved by the Sullivan County Attorney Office.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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File #: ID-7971

Agenda Date: 1/22/2026

Agenda #: 2.

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### **Narrative of Resolution:**

To Authorize the approval for the Sullivan County Department of Public Health to apply for and enter into an agreement with the NYS Association for Rural Health Legislative Appropriation to accept funds.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$9,689

**Are funds already budgeted?** N/A

**If 'Yes,' specify appropriation code(s):** Click or tap here to enter text.

**If 'No,' specify proposed source of funds:** Grant from NYS Association for Rural Health Legislative Appropriation.

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES, TO AUTHORIZE THE APPROVAL FOR THE SULLIVAN COUNTY DEPARTMENT OF PUBLIC HEALTH TO APPLY FOR AND ENTER INTO AN AGREEMENT WITH THE NYS ASSOCIATION FOR RURAL HEALTH LEGISLATIVE APPROPRIATION TO ACCEPT A GRANT IN THE AMOUNT OF \$9,689.**

**WHEREAS**, NYS association for rural health legislative appropriation has offered grant for staff time and equipment, and

**WHEREAS**, the purpose of the grant is to assist in increasing community involvement in locally generated, innovative solutions to health system issues in the community, encourage and strengthen cooperation through affiliations and coalitions to enhance and coordinate needed health care services in the community, and

**WHEREAS**, the grant will provide \$9,689 for the period of 4/1/25 through 3/31/26, and any equipment purchased will be county owned and used by the department, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Suillvan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative to execute any and all necessary documents to submit the application for funding and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby authorize the County Manager, and / or Chairman of the County Legislature to accept the award, and enter into and award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve.

**BE IT FURTHER RESOLVED**, should the funding be terminated, the county is not obligated to continue this program.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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**File #:** ID-8028

**Agenda Date:** 1/22/2026

**Agenda #:** 3.

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**Narrative of Resolution:**

To enter into agreement with Greater Adult Neighbors DBA Arcadia Residence

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$0

**Are funds already budgeted?** Yes

**If 'Yes,' specify appropriation code(s):** This is funded through eMedNY at New York State approved rates

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE COUNTY MANAGER TO ENTER INTO AGREEMENT WITH GREATER ADULT NEIGHBORS DBA ARCADIA RESIDENCE FOR THE PERIOD FROM JANUARY 1, 2026 THROUGH DECEMBER 31, 2026**

**WHEREAS**, in accordance with 18 NYCRR Section 505.35 an assisted living program must establish a contract with the social services district in which the assisted living program is operating; and

**WHEREAS**, the Department of Social Services wishes to establish an agreement with Greater Adult Neighbors DBA Arcadia Residence; and

**WHEREAS**, payments for the aforementioned services are made through eMedNY at New York State approved rates.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County Manager to execute agreements for the provision of assisted living program services with Greater Adult Neighbors DBA Arcadia Residence, for the period from January 1, 2026 through December 31, 2026; and

**BE IT FURTHER RESOLVED**, that the form of said contracts will be approved by the Sullivan County Attorney Office.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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File #: ID-8029

Agenda Date: 1/22/2026

Agenda #: 4.

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### Narrative of Resolution:

Resolution introduced by the Planning and Community Resources Committee to authorize application for funding from the United States Department of Transportation's FY2026 BUILD Grant Program to advance buildout of the Sullivan O&W Rail Trail

### If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

### Specify Compliance with Procurement Procedures:

WHEREAS, a Notice of Funding Opportunity (*NOFO*) for \$1.5 billion has been issued to solicit applications for projects to be funded under the Local and Regional Project Assistance Program, also known as the Better Utilizing Investments to Leverage Development (*BUILD*) grant program; and

WHEREAS, *BUILD* is one of the few DOT discretionary programs for which regional and local governments can directly compete for multimodal transportation funding, supporting projects such as rail trails; and

WHEREAS, the Sullivan County Division of Planning and Community Development is pursuing implementation of the Sullivan O&W Rail Trail Feasibility study which details plans for connecting the existing, locally-oriented sections of developed rail trail in Sullivan County into a regionally-scaled facility, eventually linking 11 hamlet and village centers on the main line, and a spur that would connect the trail with the Metro-North commuter rail line in Port Jervis; and

WHEREAS, the Division of Planning and Community Development, working in conjunction with trail municipalities and organization partners, has identified an immediate need for FY2026 *BUILD* grant funding to support the design and build the inter-municipal trail connections, as well as for design and engineering of those trail elements where the right of way is currently in public ownership; and

WHEREAS, the Sullivan O&W Rail Trail buildout meets the two *BUILD* program criteria for funding up to 100 percent of project costs - that is being located in a rural area or being located in, or will directly benefit, an Area of Persistent Poverty.

**NOW, THEREFORE, BE IT RESOLVED**, the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and/or their authorized representative (*as required by the funding source*) to execute any and all necessary documents to submit an application to the U.S. Department of Transportation for a *BUILD* Program planning grant of up to \$4,000,000 to fund necessary predevelopment activities including but not limited to appraisals, surveys, environmental assessments and legal costs, incorporation of new and green technology and for the design and engineering of elements of the rail trail project currently in public ownership; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager to execute any and all necessary documents to accept the grant award, should one be secured, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that should the funding be terminated, the County shall not be obligated to continue any action undertaken or contemplated to be undertaken for the use of this funding.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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File #: ID-8034

Agenda Date: 1/22/2026

Agenda #: 5.

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**Narrative of Resolution:**

**RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE RATIFYING A MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF SULLIVAN AND SULLIVAN COUNTY SHERIFF AND THE CIVIL SERVICE EMPLOYEES ASSOCIATION, LOCAL 1000, AFSCME, AFL-CIO SULLIVAN COUNTY SHERIFF'S OFFICE JAIL UNIT, SULLIVAN COUNTY LOCAL 853, AND AUTHORIZING THE COUNTY MANAGER TO EXECUTE SAID AGREEMENT.**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Click or tap here to enter text.

**Are funds already budgeted?** Choose an item.

**If 'Yes,' specify appropriation code(s):** Click or tap here to enter text.

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO RATIFY A MEMORANDUM OF AGREEMENT WITH THE SULLIVAN COUNTY SHERIFF AND THE CIVIL SERVICE EMPLOYEES ASSOCIATION LOCAL 1000**

**WHEREAS**, the collective bargaining agreement between the County of Sullivan and the Civil Service Employers Association, Local 1000, AFSCME, AFL-CIO Sullivan County Sheriff's Office Jail Unit, Sullivan County Local 853 (hereinafter "CSEA") expires on December 31, 2025;

**WHEREAS**, negotiations conducted pursuant to the provisions of Article 14 of the New York State Civil Service Law (Public Employees Fair Employment Act) have resulted in a Memorandum of Agreement for calendar year 2025 through 2029, attached hereto and made a part hereof; and

**WHEREAS**, the employees represented by CSEA have voted and ratified the terms and conditions of employment, as set forth in the aforementioned Memorandum of Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, that the terms and conditions of employment of employees represented by CSEA, as set forth in the Memorandum of Agreement attached hereto and made a part hereof, be and hereby are ratified, in recognition of the ratification by CSEA; and

**BE IT FUTHER RESOLVED**, the County Manager is hereby authorized to execute an Agreement incorporating the terms and conditions of employment in accordance with the Memorandum of Agreement, said Collective Bargaining Agreement to be in such form as the County Attorney shall approve.

11/21/25

***MEMORANDUM OF AGREEMENT***

*By and Between the*

*County of Sullivan and Sullivan County Sheriff  
(hereinafter referred to as "County" or "Employer")*

*and the*

*Civil Service Employees' Association, Inc.,  
Local 1000, American Federation of State, County and Municipal Employees, AFL-CIO  
Sheriff's Office Jail Unit  
Sullivan County Local 853  
(hereinafter referred to as the "CSEA" or "Union")*

**WHEREAS**, the County, and the Union are parties to a Collective Bargaining Agreement for the term January 1, 2013 through December 31, 2025; and

**WHEREAS**, the County and the Union have been engaged in collective bargaining, which has led to a mutual understanding between the County and the Union for the terms and conditions of employment for a Successor Agreement; and

**WHEREAS**, the County and the Union are desirous of reducing that mutual understanding to a written document.

**NOW, THEREFORE**, the County and the Union agree as follows:

1. All terms and conditions of the existing Collective Bargaining Agreement shall continue in full force and effect unless specifically modified by this Memorandum of Agreement and/or the terms of the expired Agreement.
2. The parties agree that obsolete language will be deleted by agreement in a Successor Collective Bargaining Agreement.
3. This Memorandum of Agreement is subject to ratification by the membership of the Union and by the County Legislature of the County of Sullivan.

11/21/25

4. The attached wage schedules for 2026 through 2029 will replace the existing wage schedules appended to the Collective Bargaining Agreement.

5. **Section 303.a., Special Compensation,** shall be amended to read as follows:

a. An employee who is required as part of such employee's position to be and is certified in the following assignments shall be paid in addition to such employee's salary the sum of \$1,000.00:

Certified Firearms Instructor, Field Training Officer (in the event that one is developed), Defensive Tactic Instructor, Grievance Coordinator(s), Discipline Officer(s), Emergency Service Unit.

No employee can receive more than two (2) stipends without the approval of the Sheriff and the County Manager. In addition, employees certified to the SERT Team (not to exceed 17) will also receive the \$1,000.00 stipend.

6. **Section 303.b.** shall be amended to provide that the Notary stipend shall be increased to \$1,000.00.

7. Amend **Section 1301** to delete Election Day and add Juneteenth and add the following language:

At the County's option, with notice to CSEA and bargaining unit members no later than October 1<sup>st</sup> of the year prior to the change, the current Holiday Schedule may be replaced with the following:

1301. The following days shall be allowed as days off with pay: New Year's Day, Dr. Martin Luther King Day, President's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Thanksgiving Day, the day after Thanksgiving Day, Christmas Day, Veteran's Day and Columbus Day.

In addition, employees will receive two (2) Floating Holidays per year which must be used prior to using vacation leave.

Correction Officers accrue holiday time pursuant to Section 1303.

8. **Section 1408** shall be amended to add "holiday and compensatory" and read as follows:

1408. The Sheriff has full authority with regard to the granting of said vacation, holiday and compensatory accruals; a calendar for vacation weeks will be posted by October 1; employees shall choose vacation, holiday and compensatory time off requests by seniority (SGT/CPL on one calendar

11/21/25

and COs on a second calendar) by November 1; thereafter on or after December 1 employees may choose without regard to seniority provided the Sheriff shall have at least 30 days prior notice of such request.

9. **Section 1501** shall be amended to give an extra bereavement day for spouse, parent, or child and read as follows:

1501. In the event of death of any employee's spouse, parent, or child, the employee shall be granted four (4) working days leave of absence with pay. In the event of death of any employee's sister or brother, grandparents, grandchildren or in-laws, or any relative who resides in the household of the employee, the employee shall be granted three (3) working days leave of absence with pay. Up to two (2) additional days may be approved by the Sheriff in cases of long-distance travel or unusual circumstances.

10. **Modify Article 20, Health Insurance**, shall be amended by incorporating the terms of the Anthem Memorandum of Agreement which the parties agreed to in October 2024. In addition, paragraph c (4) of the current Agreement for employees hired after 11/21/22 that references 145 days of accumulated sick leave shall be modified by replacing 145 days of sick leave with 100 days of sick leave to qualify for retiree health insurance.

11. **Section 2102, paragraph a** shall be amended to change 10 working days to 20 working days and add that only CSEA may process the grievance to arbitration and read as follows:

a. Either party to the disagreement shall give written notice to the other of desire to arbitrate. Written notice of the desire to arbitrate shall be made within twenty (20) working days of receipt of the determination of the County Manager. Only CSEA may process a grievance to arbitration on behalf of its member(s). A bargaining unit member may not process a grievance to arbitration.

12. **Section 2106** shall be amended to allow electronic processing for all grievance steps and read as follows:

2106. An additional three days shall be added to each step of the procedure for mailing purposes. However, any step within the process may be electronically submitted.

11/21/25

13. **Section 2304** shall be amended by adding the following:

In addition, the employer will allow up to one unit member, elected as a statewide CSEA Board representative, up to 10 days of leave per year, with pay, to attend statewide CSEA Board meetings, provided that CSEA reimburses the employer for the salary paid to said unit member.

14. **Section 2905 a and b** shall be amended to add \$600 to the uniform allowance and read as follows:

**2905. UNIFORMS:**

- a. The Employer shall for full uniform employees pay the cost of the initial uniform purchase and thereafter, except as hereinafter provided; the County shall pay to full uniform employees-during each year of this Agreement the sum of \$1,800.00 and to plain clothes employees during each year of this Agreement the sum of \$1,800.00.

Payments shall be made semi-annually (half on or before January 31 and half on July 1, or the closest pay period thereto) with the understanding that employees will always be properly attired when on duty, provided, however, that in any year in which the Employer shall pay the entire cost of the initial uniform purchase, such employee shall be ineligible to receive the next succeeding semi-annual payment.

- b. Uniform allowance for kitchen personnel required to wear uniforms shall be, \$1,800.00, payable in the months of May and November.

11/21/25

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals  
this \_\_\_\_\_ day of November, 2025.

**COUNTY OF SULLIVAN**

By: JP 12/18/2025  
Joshua Potosek, County Manager

By: JP 12/22/2025  
Michelle Bowers, Deputy County Manager

By: JP 12/18/2025  
Julie Diescher, HR Commissioner

**SULLIVAN COUNTY SHERIFF**

By: Michael A. Schiff 12/16/25  
Michael A. Schiff, Sheriff

**CIVIL SERVICE EMPLOYEES'  
ASSOCIATION, INC., LOCAL 1000,  
AMERICAN FEDERATION OF  
STATE, COUNTY AND MUNICIPAL  
EMPLOYEES, AFL-CIO, SHERIFF'S  
OFFICE JAIL UNIT, SULLIVAN  
COUNTY LOCAL 853**

By: John Wagner 11/25/25  
John Wagner, President

By: Howard Baul 11/25/25  
Howard Baul, Labor Relations Specialist

**CSEA CORRECTION OFFICERS**

**2026 - Step Shift - 2025 Starting, Step1, Step 2, Step 3 go to Entry; Step 4 to Step 1; Step 5 to Step 2; Step 6 to Step 3; Step 7 to Step 4; Step 8 to Step 5; Step 9 to Step 6**

**2027 - a 3% increase across the entire schedule plus Step 8 at \$3,000**

**2028 - a 3% increase across the entire schedule**

**2029 - a 3% increase across the entire schedule**

<b>CORRECTION OFFICERS AND CIVIL DEPUTY</b>	<b><u>2026</u></b>	<b><u>2027</u></b>	<b><u>2028</u></b>	<b><u>2029</u></b>
<b>Entry</b>	\$61,089.00	\$62,922.00	\$64,810.00	\$66,754.00
<b>Step 1</b>	\$64,406.00	\$66,338.00	\$68,328.00	\$70,378.00
<b>Step 2</b>	\$67,406.00	\$69,428.00	\$71,511.00	\$73,656.00
<b>Step 3</b>	\$70,406.00	\$72,518.00	\$74,694.00	\$76,935.00
<b>Step 4</b>	\$73,406.00	\$75,608.00	\$77,876.00	\$80,212.00
<b>Step 5</b>	\$76,406.00	\$78,698.00	\$81,059.00	\$83,491.00
<b>Step 6</b>	\$79,406.00	\$81,788.00	\$84,242.00	\$86,769.00
<b>Step 7</b>	\$82,406.00	\$84,878.00	\$87,424.00	\$90,047.00
<b>Step 8</b>	N/A	\$87,878.00	\$90,514.00	\$93,229.00

<b>CORRECTION CORPORAL</b>	<b><u>2026</u></b>	<b><u>2027</u></b>	<b><u>2028</u></b>	<b><u>2029</u></b>
<b>2026 - 5% OVER HIGHEST CO</b>				
<b>2027 - 7% OVER HIGHEST CO</b>				
<b>2028 - 8% OVER HIGHEST CO</b>				
<b>2029 - 8% OVER HIGHEST CO</b>	<b><u>2026</u></b>	<b><u>2027</u></b>	<b><u>2028</u></b>	<b><u>2029</u></b>
	\$86,526.00	\$94,029.00	\$97,755.00	\$100,687.00

<b>CORRECTION SERGEANT</b>	<b><u>2026</u></b>	<b><u>2027</u></b>	<b><u>2028</u></b>	<b><u>2029</u></b>
<b>2026 - 5% OVER HIGHEST CO</b>				
<b>2027 - 7% OVER HIGHEST CO</b>				
<b>2028 - 8% OVER HIGHEST CO</b>				
<b>2029 - 8% OVER HIGHEST CO</b>	<b><u>2026</u></b>	<b><u>2027</u></b>	<b><u>2028</u></b>	<b><u>2029</u></b>
	\$90,852.00	\$100,611.00	\$105,575.00	\$108,742.00

**FOOD SERVICE**

**2026 - a 3% Increase to entry level for and an additional 2% for each "Year" step listed.**

**2027 - a 3% increase across the entire schedule plus \$750 added to Years 20 and 25**

**2028 - a 3% increase across the entire schedule plus \$750 added to Years 20 and 25**

**2029 - a 3% increase across the entire schedule plus \$1000 added to Years 20 and 25.**

Cook	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
<b>Entry</b>	\$48,368	\$49,819	\$51,314	\$52,853
<b>Year 1</b>	\$49,335	\$50,815	\$52,340	\$53,910
<b>Year 3</b>	\$50,322	\$51,831	\$53,387	\$54,988
<b>Year 5</b>	\$51,328	\$52,868	\$54,455	\$56,088
<b>Year 10</b>	\$52,355	\$53,925	\$55,544	\$57,210
<b>Year 15</b>	\$53,402	\$55,004	\$56,655	\$58,354
<b>Year 20</b>	\$54,470	\$56,104	\$57,788	\$59,521
<b>Year 25</b>	\$55,559	\$57,226	\$58,944	\$60,711
Cook Manager	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
<b>Entry</b>	\$62,486	\$64,361	\$66,292	\$68,281
<b>Year 1</b>	\$63,736	\$65,648	\$67,618	\$69,647
<b>Year 3</b>	\$65,011	\$66,961	\$68,970	\$71,040
<b>Year 5</b>	\$66,311	\$68,300	\$70,349	\$72,461
<b>Year 10</b>	\$67,637	\$69,666	\$71,756	\$73,910
<b>Year 15</b>	\$68,990	\$71,059	\$73,191	\$75,388
<b>Year 20</b>	\$70,370	\$72,480	\$74,655	\$76,896
<b>Year 25</b>	\$71,777	\$73,930	\$76,148	\$78,434
Food Service Helper	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
<b>Entry</b>	\$40,062	\$41,264	\$42,502	\$43,777
<b>Year 1</b>	\$40,863	\$42,089	\$43,352	\$44,653
<b>Year 3</b>	\$41,680	\$42,931	\$44,219	\$45,546
<b>Year 5</b>	\$42,514	\$43,790	\$45,103	\$46,457
<b>Year 10</b>	\$43,364	\$44,666	\$46,005	\$47,386
<b>Year 15</b>	\$44,231	\$45,559	\$46,925	\$48,334
<b>Year 20</b>	\$45,116	\$46,470	\$47,864	\$52,107
<b>Year 25</b>	\$46,018	\$47,399	\$48,821	\$53,149

\*Employee will receive Year 1 rate on Anniversary of hire date.

<b>CLERICAL</b>				
2026 - a 3% Increase to entry level for and an additional 2% for each "Year" step listed.				
2027 - a 3% increase across the entire schedule plus \$750 added to Years 20 and 25				
2028 - a 3% increase across the entire schedule plus \$750 added to Years 20 and 25				
2029 - a 3% increase across the entire schedule plus \$1000 added to Years 20 and 25.				
Account Clerk/Typist	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>
<b>Entry</b>	\$39,532	\$40,718	\$41,940	\$43,198
<b>Year 1</b>	\$40,323	\$41,532	\$42,779	\$44,062
<b>Year 3</b>	\$41,129	\$42,363	\$43,635	\$44,943
<b>Year 5</b>	\$41,952	\$43,210	\$44,508	\$45,842
<b>Year 10</b>	\$42,791	\$44,074	\$45,398	\$46,759
<b>Year 15</b>	\$43,647	\$44,955	\$46,306	\$47,694
<b>Year 20</b>	\$44,520	\$45,854	\$47,232	\$48,648
<b>Year 25</b>	\$45,410	\$46,771	\$48,177	\$49,621
SH Dept Accounts Payable Coordinator	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>
<b>Entry</b>	\$49,980	\$51,479	\$53,023	\$54,614
<b>Year 1</b>	\$50,980	\$52,509	\$54,083	\$55,706
<b>Year 3</b>	\$52,000	\$53,559	\$55,165	\$56,820
<b>Year 5</b>	\$53,040	\$54,630	\$56,268	\$57,956
<b>Year 10</b>	\$54,101	\$55,723	\$57,393	\$59,115
<b>Year 15</b>	\$55,183	\$56,837	\$58,541	\$60,297
<b>Year 20</b>	\$56,287	\$57,974	\$59,712	\$61,503
<b>Year 25</b>	\$57,413	\$59,133	\$60,906	\$62,733
Senior Account Clerk/Typist	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>
<b>Entry</b>	\$49,980	\$51,479	\$53,023	\$54,614
<b>Year 1</b>	\$50,980	\$52,509	\$54,083	\$55,706
<b>Year 3</b>	\$52,000	\$53,559	\$55,165	\$56,820
<b>Year 5</b>	\$53,040	\$54,630	\$56,268	\$57,956
<b>Year 10</b>	\$54,101	\$55,723	\$57,393	\$59,115
<b>Year 15</b>	\$55,183	\$56,837	\$58,541	\$60,297
<b>Year 20</b>	\$56,287	\$57,974	\$59,712	\$61,503
<b>Year 25</b>	\$57,413	\$59,133	\$60,906	\$62,733
Coordinator Medical Records and Billing	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>
<b>Entry</b>	\$49,980	\$51,479	\$53,023	\$54,614
<b>Year 1</b>	\$50,980	\$52,509	\$54,083	\$55,706
<b>Year 3</b>	\$52,000	\$53,559	\$55,165	\$56,820
<b>Year 5</b>	\$53,040	\$54,630	\$56,268	\$57,956
<b>Year 10</b>	\$54,101	\$55,723	\$57,393	\$59,115
<b>Year 15</b>	\$55,183	\$56,837	\$58,541	\$60,297
<b>Year 20</b>	\$56,287	\$57,974	\$59,712	\$61,503
<b>Year 25</b>	\$57,413	\$59,133	\$60,906	\$62,733

\*Employee will receive Year 1 rate on Anniversary of hire date.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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File #: ID-8037

Agenda Date: 1/22/2026

Agenda #: 6.

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**Narrative of Resolution:**

**TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO A CONTRACT AMENDMENT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES; ENTER INTO MODIFICATION AGREEMENTS WITH THE SULLIVAN LEGAL AID PANEL, INC. AND SULLIVAN COUNTY CONFLICT LEGAL AID, INC; AND AUTHORIZE THE ADMINISTRATOR TO APPROVE PAYMENTS ASSOCIATED WITH PROGRAMS UNDER THE THIRD FAMILY DEFENSE (CHILD WELFARE) QUALITY IMPROVEMENT AND CASELOAD REDUCTION GRANT**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** This is pass through funding from NYSOILS

**Are funds already budgeted?** Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

Click or tap here to enter text.

**RESOLUTION NO. INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO A CONTRACT AMENDMENT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES; ENTER INTO MODIFICATION AGREEMENTS WITH THE SULLIVAN LEGAL AID PANEL, INC. AND SULLIVAN COUNTY CONFLICT LEGAL AID, INC; AND AUTHORIZE THE ADMINISTRATOR TO APPROVE PAYMENTS ASSOCIATED WITH PROGRAMS UNDER THE THIRD FAMILY DEFENSE (CHILD WELFARE) QUALITY IMPROVEMENT AND CASELOAD REDUCTION GRANT**

**WHEREAS**, Resolution No. 528-23, as amended by Resolution No. 613-24, authorized the County Manager to enter into a three-year agreement with the New York State Office of Indigent Legal Services ("NYSOILS") to accept funding in the amount of \$500,000.00 over a three-year period commencing on January 1, 2024 through December 31, 2026, known as the Third Family Defense (Child Welfare) Quality Improvement and Caseload Reduction grant ("Contract No. C3RDFD48; and

**WHEREAS**, NYSOILS has offered an additional \$250,000.00 in funding under Contract No. C3RDFD48 over three years to develop new, innovative programs and/or practices to improve the quality of representation provided to parents accused of child maltreatment and other qualifying Family Court Proceedings who cannot afford to retain counsel; and

**WHEREAS**, NYSOILS and the County, in conjunction with the institutional mandated legal services providers (Sullivan Legal Aid Panel Inc. and Sullivan County Conflict Legal Aid, Inc.) have negotiated an amendment to Contract No. C3RDFD48 to incorporate the additional funding to enhance services implemented under Contract No. C3RDFD48 and new services to be implemented with the additional funding pursuant to the Contract No. C3RDFD48 as amended; and

**WHEREAS**, Amended Contract No. C3RDFD48 includes a B-1 attachment that sets forth the full contract amount totaling \$750,000.00 over the course of the three years of the Agreement as follows: Year 1, \$166,668.00; Year 2, \$166,666.00; and Year 3, \$416,666.00 with the understanding that some of the budget line items are cumulative, meaning that if the funding is not spent in prior years of the Agreement, the monies can be spent for allowable expenses in the other years of the Agreement; and

**WHEREAS**, Amended Contract No. C3RDFD48 also provides funding to be used by 18B Attorneys for specialized and evaluative services in Family Court matters; CLE trainings and technology needs of the department; and

**WHEREAS**, the Administrator of Assigned Counsel is in the unique position of determining the reasonableness of the program(s) and/or service(s) requested by the 18B Attorneys assigned to Family Court matters; and

**WHEREAS**, Amended Contract No. C3RDFD48 also contains a C attachment that comprises the workplan which dictates how the money may be spent; and

**WHEREAS**, in order to receive the funding, the County must accept the award and enter into an agreement with NYSOILS to administer the funding; and

**WHEREAS**, in order to provide the additional funding to the Sullivan Legal Aid Panel, Inc. (“Legal Aid Panel”) and the Sullivan County Conflict Legal Aid, Inc. (“Conflict Legal Aid”) it is necessary to modify their respective contracts.

**NOW, THEREFORE BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager to execute any and all documentation necessary to accept the award and enter into an amended agreement under the Third Family Defense (Child Welfare) Quality Improvement and Caseload Reduction grant with NYSOILS effective March 1, 2024 through February 28, 2027 for a total amount of \$750,000.00, said documents to be in a form approved by the County Attorney; and

**BE IT FURTHERED RESOLVED**, that the County Manager is hereby authorized to execute modification agreements with the Legal Aid Panel for an amount not to exceed \$188,333.00 in year 3 of the agreement and Conflict Legal Aid for an amount not to exceed \$170,333.00 in year 3 of the agreement, said modification agreements to be in a form approved by the County Attorney; and

**BE IT FURTHER RESOLVED**, that the Administrator of Assigned Counsel hereby authorized to review and approve any requests by 18B attorneys assigned to a Family Court matter that fall within the definition of “Specialized Services” or “CLEs/Trainings/Convenings”; and

**BE IT FURTHER RESOLVED**, that the Administrator of Assigned Counsel is hereby authorized to approve expenses for any of the above referenced budget line expenses in accordance with B-1 and C attachments to Amended Contract No. C3RDFD48

**BE IT FURTHER RESOLVED**, that should the NYSOILS funding be terminated, the County shall not be

obligated to continue any action undertaken by the use of this funding.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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File #: ID-8038

Agenda Date: 1/22/2026

Agenda #: 7.

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**Narrative of Resolution:**

To enter into agreement an annual increase for St. Catherine's Center for Children

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$24,000.00

**Are funds already budgeted?** Yes

If 'Yes,' specify appropriation code(s): A-6010-38-40-4023

If 'No,' specify proposed source of funds: Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO  
AUTHORIZE COUNTY MANAGER TO ENTER INTO AGREEMENT AN ANNUAL INCREASE  
FOR ST. CATHERINE'S CENTER FOR CHILDREN JULY 1, 2024-JUNE 30, 2025 QUALIFIED  
INDIVIDUAL (QI) CONTRACT**

**WHEREAS**, the County of Sullivan, through the Department of Social Services, executed an agreement for the provision of services for a qualified individual for purposes of conducting assessments of youth in foster care in accordance with the Federal Family First Prevention Services Act (FFPSA); and with **Resolution No. 340-23** was approved by the County Legislature on **August 17, 2023** for the agreement period of **July 1, 2023 through June 30, 2024** for amount of not to exceed \$80,000.00 (\$20,000.00 per contractor/per contract year). This agreement may be extended, upon mutual agreement, for four (4) additional years on a yearly basis; and

**WHEREAS**, this resolution is to modify the previous resolution to increase the annual not to exceed amount for St. Catherine's Center for Children of \$20,000.00 to \$24,000.00 for the period of July 1, 2024 through June 30, 2025.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County Manager to execute a modification agreement for St. Catherine's Center for Children, increasing the not to exceed amount to \$24,000.00 for the contract agreement period July 1, 2024 through June 30, 2025; and

**BE IT FURTHER RESOLVED**, that all other provisions of Resolution 340-23 shall remain unchanged; and

**BE IT FURTHER RESOLVED**, that the form of said contracts will be approved by the Sullivan County Attorney Office.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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**File #:** ID-8048

**Agenda Date:** 1/22/2026

**Agenda #:** 8.

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**Narrative of Resolution:**

To enter into an agreement to extend the contract between Honor EHG and DSS

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$220,000.00

**Are funds already budgeted?** Yes

If 'Yes,' specify appropriation code(s): A-6070-46-4615

If 'No,' specify proposed source of funds: Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO  
AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AGREEMENT TO EXTEND THE  
CONTRACT BETWEEN HONOR EHG AND THE DEPARTMENT OF SOCIAL SERVICES FOR  
THE PERIOD FROM JANUARY 1, 2026 THROUGH DECEMBER 31, 2026.**

**WHEREAS**, the current contract for case management services authorized under Resolution 456-20 expired on December 31, 2025, and there is an ongoing need for these services; and

**WHEREAS**, the Department of Social Services is anticipating a substantive change in state regulations regarding these services to be published before the end of 2026, and the County wishes to minimize disruptions to services before the new regulations are published.

**NOW, THEREFORE, BE IT RESOLVED**, the contract may be extended for the period from January 1, 2026 through December 31, 2026 under the same terms and conditions as currently apply; and

**BE IT FURTHER RESOLVED**, that the form of said contract will be approved by the Sullivan County Attorney's Office.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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File #: ID-8049

Agenda Date: 1/22/2026

Agenda #: 9.

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**Narrative of Resolution:**

Resolution to authorize the County Manager to execute a contract with Zion Environmental for completion of groundwater reporting services for the Sullivan County Landfill complex in conformance with the NYSDEC issued operating permit.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$8,500.00

**Are funds already budgeted?** Yes

**If 'Yes,' specify appropriation code(s):** CL8160-40-4006

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

N/A

**RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A CONTRACT WITH ZION ENVIRONMENTAL FOR GROUNDWATER REPORTING SERVICES AT THE SULLIVAN COUNTY SANITARY LANDFILL (SCSL) PROPERTY**

**WHEREAS**, Sullivan County is required to conduct environmental monitoring at the SCSL property and subsequently evaluate this data and report it to the New York State Department of Environmental Conservation (NYSDEC) in compliance with the operating permit; and

**WHEREAS**, the County requested pricing (Q-25-17) and received quotes and Zion Environmental was selected to complete this service on behalf of the County; and

**WHEREAS**, the Sullivan County Division of Public Works recommends that an agreement be executed with Zion Environmental.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute a contract, an amount not to exceed \$8,500.00 per year, with Zion Environmental (Q-25-17) for a one (1) year term beginning January 1<sup>st</sup>, 2026 thru December 31<sup>st</sup>, 2026 with the possibility of three (3) additional one (1) year renewals under the same terms and conditions in such form as the County Attorney shall approve.





# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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**File #:** ID-8050

**Agenda Date:** 1/22/2026

**Agenda #:** 10.

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**Narrative of Resolution:**

Resolution to authorize the County Manager to execute a contract with Luzon Oil Company, DBA Luzon Environmental Services, for the closure and removal of the aboveground petroleum bulk storage tanks.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$25,000.00

**Are funds already budgeted? Yes**

**If 'Yes,' specify appropriation code(s):** Various

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

B-25-55

**RESOLUTION TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A CONTRACT WITH LUZON OIL COMPANY, DBA LUZON ENVIRONMENTAL SERVICES, FOR THE CLOSURE AND REMOVAL OF ABOVEGROUND PETROLEUM BULK STORAGE TANKS**

**WHEREAS**, the County of Sullivan owns and maintains many aboveground petroleum bulk storage tanks; and

**WHEREAS**, several tanks have recently been replaced or deemed not required and taken out of service; and

**WHEREAS**, the New York State Department of Environmental Conservation has requirements for the proper closure and disposal of out of service tanks; and

**WHEREAS**, the Sullivan County Purchasing Department and Division of Public Works issued a bid (B-25-55) to have the out of service aboveground tanks properly closed and removed, including cutting and cleaning; and

**WHEREAS**, the apparent responsible low bidder is Luzon Oil Company, DBA Luzon Environmental

Services, and the Division of Public Works recommends award of contract for said work.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be authorized to execute a contract with Luzon Oil Company, DBA Luzon Environmental Services, 1246 Glen Wild Road, Woodridge, NY 12789, not to exceed \$25,000.00 to be in such form as the County Attorney shall approve.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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**File #:** ID-8051

**Agenda Date:** 1/22/2026

**Agenda #:** 11.

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**Narrative of Resolution:**

Resolution to authorize the County Manager to execute a contract with Overhead Hoist & Crane, Inc., dba Moye Handling Systems for the provision and installation of a free-standing crane runway system at the Maplewood Facility

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$122,289.10

**Are funds already budgeted? Yes**

**If 'Yes,' specify appropriation code(s):** DM5130-48-21-2102

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

B-25-50

**RESOLUTION TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A CONTRACT WITH  
OVERHEAD HOIST& CRANE, INC., DBA MOYE HANDLING SYSTEMS FOR THE PROVISION  
AND INSALLATION OF A FREE-STANDING CRANE RUNWAY SYSTEM AT THE MAPLEWOOD  
FACILITY**

**WHEREAS**, the Sullivan County Division of Public Works mechanics and welders maintain the passenger and operations vehicle and equipment fleets at the Maplewood Shop Complex in Mongaup Valley, NY; and

**WHEREAS**, the current quantity and type of work has created the need for an additional overhead crane; and

**WHEREAS**, the County issued a bid for the purchase and installation of a free-standing crane runway system (B-25-50); and

**WHEREAS**, the Sullivan County Office of General Services and Division of Public Works have reviewed all proposals received in response to this bid and recommend award of a contract to Overhead Hoist & Crane, Inc., dba Moye Handling Systems, in the amount of \$122,289.10.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be authorized to execute a contract with Overhead Hoist & Crane, Inc., dba Moye Handling Systems, 236 Dukes Parkway E, Hillsborough, NJ, 08844, in an amount not to exceed \$122,289.10, to be in such form as the County Attorney shall approve.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-8060

**Agenda Date:** 1/22/2026

**Agenda #:** 12.

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**Narrative of Resolution:**

To Modify the 2025 Budget

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Please see attached Budget Mods.

**Are funds already budgeted?** Choose an item.

**If 'Yes,' specify appropriation code(s):** Click or tap here to enter text.

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY THE 2025 BUDGET**

**WHEREAS**, the County of Sullivan Budget requires modification,

**NOW, THEREFORE, BE IT RESOLVED**, that the attached budgetary transfers for 2025 be authorized.

**December 31, 2025 Resolution Needed  
Sullivan County Budget Modifications 2025**

<b>G/L Account</b>	<b>Revenue Increase</b>	<b>Revenue Decrease</b>	<b>Appropriation Increase</b>	<b>Appropriation Decrease</b>
A-1165-47-4784 - DEPT DRUG FORFEITURE PROCEEDS - FED (*)			2,817	
A-1165-47-4784 - DEPT DRUG FORFEITURE PROCEEDS - FED (*)			7,674	
A-1340-40-4013 - CONTRACT CONTRACT OTHER				10,980
A-1620-23-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			3,000	
A-2495-40-4013 - CONTRACT CONTRACT OTHER			10,980	
A-3010-41-4108 - AUTO/TRAVEL AUTO TRAVEL OTHER			2,027	
A-3010-R3389-R338 - ST AID PUBLIC SAFETY OTHER	2,027			
A-3020-44-4406 - UTILITY WIRELESS COMMUNICATIONS			7,050	
A-3020-R3389-R167 - ST AID PUBLIC SAFETY DEPARTMENTAL AID	7,050			
A-3140-18-10-1012 - PERSONAL SERV OVERTIME PAY (**)			452	
A-3140-18-47-4750 - DEPT CLIENT ELECTONIC MONITORING (**)			700	
A-6610-43-4303 - COMPUTER SOFTWARE PURCHSE/LEASE				3,000
A-7110-230-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV (****)			5,104	
A-7110-39-40-4049 - CONTRACT CONSULTING (***)			7,695	
A-7610-87-40-4021 - CONTRACT TRANSPORTATION			5,000	
A-7610-87-R3772-R149 - ST AID AGING PROGRM COMMUNITY SERVICE	5,000			
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV (*****)			970	
<b>A Fund Total</b>	<b>14,077</b>	-	<b>53,469</b>	<b>13,980</b>
D-3310-44-4401 - UTILITY ELECTRIC			1,200	
D-5110-45-4532 - SPEC DEPT SUPPLY SEED/MULCH ETC				1,200
D-5110-47-40-4038 - CONTRACT CONSTRUCTION			374,495	
D-5110-47-47-4720 - DEPT LABORATORY/XRAY EXPENSE				5,660
D-9998-R3501-R120 - ST AID CONSOLIDTD HGHWY CAPITAL	368,835			
<b>D Fund Total</b>	<b>368,835</b>	-	<b>375,695</b>	<b>6,860</b>
DM-5130-48-45-4540 - SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS			30,000	
DM-5130-48-45-4540 - SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS			20,000	
DM-9997-R2665-R338 - SALE OF EQUIPMNT OTHER	20,000			
DM-9997-R2665-R338 - SALE OF EQUIPMNT OTHER	30,000			
<b>DM Fund Total</b>	<b>50,000</b>	-	<b>50,000</b>	-

(\*) To be funded from the DA Federal Drug Forfeiture Assigned Fund Balance

(\*\*) To be funded from the Probation PTR Assigned Fund Balance

(\*\*\*) To be funded from the Planning Programs Assigned Fund Balance

(\*\*\*\*) To be funded from the O&W Assigned Fund Balance



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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File #: ID-8061

Agenda Date: 1/22/2026

Agenda #: 13.

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**Narrative of Resolution:**

To accept county funds to operate a Rental Supplement Program

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$250,000

**Are funds already budgeted?** Yes

If 'Yes,' specify appropriation code(s): A-6010-38-47-4752

If 'No,' specify proposed source of funds: Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:** N/A

**INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO ACCEPT COUNTY FUNDS TO OPERATE A RENTAL SUPPLEMENT PROGRAM**

**WHEREAS**, the County is providing \$250,000 to operate a rental supplement program from January 1, 2026, through December 31, 2026, and to continue to serve households that earn up to 50% of area median income and are either currently in temporary emergency housing, recipients of social security benefits, chronically homeless, and/or victims of domestic violence; and

**WHEREAS**, the County funded RSP may be used to pay for up to 85% of the Fair Market rent for said housing for an estimated 40 recipient households for up to 12 months, if eligible; and

**WHEREAS**, the County funded RSP will continue until a household's income increases to a level where their monthly rent is at or below 30 % of their total income, and therefore considered affordable; and

**WHEREAS**, the County funded RSP may also be used to pay for security deposits, not to exceed, the amount of one month's rent, in order to secure permanent housing; and

**WHEREAS**, the County funded RSP is restricted to Sullivan County residents, who are United States citizens, T and U visa holders, and/or permanent residents only. Sullivan County does not, and shall not, discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, lawful source of income or familial status in any of its programs, activities, or operations.

**NOW, THEREFORE, BE IT RESOLVED**, that the County of Sullivan adopts a policy allowing the use of these funds to operate a rental supplement program and utilize said funds for transitioning households from temporary emergency housing into permanent housing.

## 2026-2027 New York State Rental Supplement Program Plan

**District:** Sullivan County  
**Program Operator:** Department of Social Services  
**Contact Person(s):** Colleen Haberzettl  
**Telephone:** 845-513-2343  
**Email:** Colleen.Haberzettl@sullivanny.gov  
**Effective Date:** April 1, 2026 – March 31, 2027

**Indicate whether the program will be administered using district mechanisms (e.g., direct administration or transfer of funds to county agencies) or by another public agency, contractor or non-profit organization. Administration of the RSP may be delegated in full or in part. Also indicate whether districts will coordinate with the local HUD-funded Continuum of Care, if applicable. If contracting out, please list the contact information for other individuals that OTDA may contact regarding the RSP.**

The program is administered by the local district. We coordinate with the local Continuum of Care, which assists us in avoiding a duplication of benefits with other supplemental programs that exist in our County. Since we administer a shelter supplement program for the Safety Net population and a shelter supplement for families under our FFFS plan, it fits our plan to administer this program as well.

**Anticipated Number of Households to be served (04/1/25-03/31/26): 70**

**RSP FMR Percentage to be used: 85%**

**Include a table that includes the FY 2025 HUD 100% FMR, the 85% FMR calculation, the local cost share (if electing to reimburse above 85% FMR), household sizes and allowable number of bedrooms for each household size. An example is shown below and can be modified as needed.**

Household Size	Allowable Number of Bedrooms	100% FY2025 HUD FMR	85% FY2025 HUD FMR State Reimbursed	Max Supplement Amount	District Funded Amount
1-2	0	\$945	\$803	\$803	\$142
1-3	1	\$1,039	\$883	\$883	\$156
3-5	2	\$1,223	\$1,040	\$1,040	\$183
3-8	3	\$1,714	\$1,457	\$1,457	\$257
4-12	4	\$1,821	\$1,548	\$1,548	\$273

**Describe the outreach mechanisms that will be used. Receipt of TA is not a requirement for determining eligibility for the RSP, but at least 50% of the supplements shall be allocated for households who are in shelter or experiencing homelessness at the time of application (unless sufficient demand does not exist for such households within a district).**

Sullivan County works closely with our local Continuum of Care (CoC) members and discuss referrals through the monthly Coordinated Entry meetings. 90% of our allocation will be used to serve households who are currently in temporary emergency housing. Currently, we are housing 307 individuals in temporary emergency housing. This total is comprised of 159 individuals and 46 families.

**Indicate the target population and prioritization (if any) of certain households (e.g., those with children under the age of six, single individuals, veterans, individuals and families experiencing domestic violence (DV) and non-DV victims of violence).**

**Eligible participants include individuals and/or families, regardless of immigration status or TA eligibility, who are experiencing homelessness or facing an imminent loss of housing, including individuals and families with or without children.**

The target population includes any household currently in temporary emergency housing with a focus on families. Other households to be served include recipients of social security benefits, chronically homeless, and victims of domestic violence. The rental supplement will be available until funds are exhausted.

**List any other established eligibility criteria and indicate how each criterion will be determined and documented. Include the following:**

- **Will there be any health and safety standards regarding the housing that must be met prior to paying the supplement at a specific location?**
- **How will the district handle modifications (e.g., moves, rent increases, changes in household composition, etc.)?**
- **Will the district pay for security deposits and/or rental arrears if there are no other available resources to assist?**

We will require a lease or lease agreement. If the household is unable to obtain one, we will accept the Shelter form included in the packet.

We coordinate with local code enforcement to ensure that there are no code violations or health and safety concerns and where applicable obtain rental permits for the rental location.

If a case becomes ineligible for the rental supplement under this program due to a change in household composition, income, rent increase, or other significant change, we will meet with them to evaluate their situation, and the rental supplement may be discontinued. The rental supplement will be discontinued if a client moves out of the local district. If a third-party contributor reduces or increases their contribution to the household, the circumstances will be examined, and the rental supplement will be reevaluated.

Sullivan County Rental Supplement Plan will be paying arrears for a three-month maximum if they had an emergency situation, for example car repair, lost job. We will not be paying arrears for clients who are moving to a new apartment.

Sullivan County Rental Supplement Plan will pay one month security to move into a new apartment but it is not to excess one month of the rental cost.

**Indicate the payment mechanism (e.g., check, transfer of funds, etc.) and whether the supplement will be paid to the tenant or the landlord.**

The payments are made via check directly to the landlord.

**Indicate how the progress of those served in the RSP will be monitored. Reports that describe the progress of RSP activities and those served will be required on at least a quarterly basis. A report template will be provided. Minimally, reports must include the amount of rental supplement payments provided, the number of households served and certain demographic information including receipt of TA and household composition.**

Sullivan County uses the database that we have created. Sullivan County has been using this database for the past few years, this system is working very well for Sullivan County. Sullivan County uses this data base to track the rental amount we are paying for each client. The spreadsheet is used by our accounting department and the housing unit. Sullivan County will now project the yearly amount needed for every client.

**Describe the process for reviewing and considering appeals of applications that are denied or have vouchers reduced/ended.**

If a client disputes a decision, they may request an appeal to try to resolve the dispute. In order to do this, they MUST contact the Sullivan County Dept. of Social Services office in writing or verbally within 30 calendar days of the date of the letter they receive. If they request an appeal verbally, they MUST speak with staff to confirm that their request has been received. If they contact staff by phone, they MUST leave a voicemail and include a working callback phone number. If they do not request an appeal within the thirty (30) day period, they will have waived their right to dispute the termination and will no longer receive housing assistance from the agency.

**Indicate how fraudulent and/or cases determined to otherwise be ineligible will be handled, including the procedure for recouping funds, if necessary.**

We will make a referral to our Special Investigations Unit for further investigation. If there is a need to recoup funds, we will work with our SIU and Accounting department to set up a claims account to pursue repayment.

**To the fullest extent possible, RSP funding should not be used to supplement existing Shelter Supplement Programs. Districts who currently have an approved Public Assistance Shelter Supplement (PASS) Plan must indicate the following:**

- **How will the RSP be different from the district's currently approved PASS Plan?**
- **How will participating households be distinguished?**

This program will primarily serve our homeless families, social security recipients, victims of domestic violence, and others housed in temporary emergency housing, not eligible for any other rental supplement program. Our other supplement program recipients have to be TA eligible unlike this plan. The agency will run a report to determine who is receiving a shelter supplement from another plan to ensure that those clients are not enrolled into this plan.

If a household could be eligible for multiple supplement programs, we will determine which one would be most cost effective and enroll them in that one.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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**File #:** ID-8064

**Agenda Date:** 1/22/2026

**Agenda #:** 14.

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**Narrative of Resolution:**

To Modify the 2026 Budget

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Please see attached Budget Mods.

**Are funds already budgeted?** Choose an item.

**If 'Yes,' specify appropriation code(s):** Click or tap here to enter text.

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY THE 2026 BUDGET**

**WHEREAS**, the County of Sullivan Budget requires modification,

**NOW, THEREFORE, BE IT RESOLVED**, that the attached budgetary transfers for 2026 be authorized.

**January 31, 2026 Resolution Needed  
Sullivan County Budget Modifications 2026**

<b>G/L Account</b>	<b>Revenue Increase</b>	<b>Revenue Decrease</b>	<b>Appropriation Increase</b>	<b>Appropriation Decrease</b>
A-1341-43-4311 - COMPUTER WEBINAR AND RELATED EXPENSES			75	
A-1341-47-4703 - DEPT DUES				75
A-1620-211-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				60
A-1620-211-47-4732 - DEPT BLDG/PROP ELECTRONIC MONITORING			60	
A-3010-212-10-1011 - PERSONAL SERV REGULAR PAY (*)			40,000	
A-3010-212-80-8001 - EMPL BENFTS FICA AND MEDICARE (*)			3,060	
A-3010-212-80-8005 - EMPL BENFTS RETIREMENT (*)			6,000	
A-3010-212-80-8006 - EMPL BENFTS WORKERS COMPENSATION (*)			1,000	
A-3010-212-80-8007 - EMPL BENFTS DISABILITY (*)			180	
A-3150-45-4506 - SPEC DEPT SUPPLY PUBLIC SAFETY				5,000
A-3150-47-4751 - DEPT PRISONER HOUSING			5,000	
A-3410-10-1011 - PERSONAL SERV REGULAR PAY (*)				40,000
A-3410-80-8001 - EMPL BENFTS FICA AND MEDICARE (*)				3,060
A-3410-80-8005 - EMPL BENFTS RETIREMENT (*)				6,000
A-3410-80-8006 - EMPL BENFTS WORKERS COMPENSATION (*)				1,000
A-3410-80-8007 - EMPL BENFTS DISABILITY (*)				180
<b>A Fund Total</b>	-	-	<b>55,375</b>	<b>55,375</b>
EI-6020-62-41-4105 - AUTO/TRAVEL REGISTRATION FEES			550	
EI-6020-62-42-4207 - OFFICE FURNITURE				550
<b>EI Fund Total</b>	-	-	<b>550</b>	<b>550</b>

\*Pos 3714 and 3714 move from A-3410 to A-3010-212 and correct one Pos 3714 to 3715

\*Pos 3728 add to A-3010 budget neutral - Position created by resolution 169-25



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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**File #:** ID-8033

**Agenda Date:** 1/22/2026

**Agenda #:** 15.

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**Narrative of Resolution:**

To authorize a contract modification with Mosdos Monticello, Inc. to extend the contract period to March 31, 2026.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** 0

**Are funds already budgeted?** Choose an item.

**If 'Yes,' specify appropriation code(s):** Click or tap here to enter text.

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

N/A

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE A CONTRACT MODIFICATION WITH MOSDOS MONTICELLO, INC. TO EXTEND THE CONTRACT PERIOD**

**WHEREAS**, the Sullivan County Legislature authorized a contact with Mosdos Monticello, Inc. on May 15, 2025 through the Legislative Discretionary Funding Program, pursuant to Resolution No. 227-25; and

**WHEREAS**, Mosdos Monticello, Inc. has requested additional time to spend the funds awarded to them.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorizes the County Manager to enter into a contract modification to extend the contract period to March 26, 2026.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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**File #:** ID-8058

**Agenda Date:** 1/22/2026

**Agenda #:** 16.

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**Narrative of Resolution:**

Authorize the Application for Renewal of Medicare Improvements for Patients and Providers Act (MIPPA) Grant Funding and Activities for the period September 1, 2025 through August 31, 2026.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$37,673.00

**Is this a renewal of a prior contract?** Yes

**Date of prior contract:** September 1, 2024 - August 31, 2025

**Amount authorized by prior contract:** \$35,150.00

**Estimated Cost Breakdown by Source:**

**County:** \$0

**Federal Government:** \$17,527.00

**State:** \$20,146.00

**Are funds already budgeted?** Yes

If 'Yes,' specify appropriation code(s): 7610-87-R4772-R167

If 'No,' specify proposed source of funds: Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE THE APPLICATION FOR RENEWAL OF MEDICARE IMPROVEENTS FOR PATIENTS AND PROVIDERS ACT (MIPPA) GRANT FUNDING**

**WHEREAS**, the New York State Office for the Aging (NYSOFA), pursuant to Program Instruction 25-PI-12, has made funding available for the renewal of the Medicare Improvements for Patients and Providers Act (MIPPA) Grant Funding and Activities for the period September 1, 2025 through August 31, 2026; and

**WHEREAS**, the purpose of the Medicare Improvements for Patients and Providers Act (MIPPA) Grant Funding and Activities is to promote outreach, education, and enrollment assistance for low-income Medicare beneficiaries regarding programs that make health care and prescription drug costs more affordable, and to ensure that local service providers have access to the materials, training, and resources needed to assist

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Medicare beneficiaries, their families, and caregivers; and

**WHEREAS**, the Sullivan County Office for the Aging seeks authorization to apply for renewal of said funding in accordance with NYSOFA requirements, including submission of the application, program narratives, standard assurances, and program budget; and

**WHEREAS**, if the County's application is approved, grant funds will be used to reimburse Sullivan County for eligible MIPPA-related expenditures incurred by the Sullivan County Office for the Aging, including but not limited to personnel costs, fringe benefits, operational expenses, outreach, and marketing activities; and

**WHEREAS**, no match from the County is required but Federal funds in the amount of \$17,527 will be used to supplement funds received from NYSOFA; and

**WHEREAS**, reimbursement for County expenditures shall be contingent upon approval of the application by NYSOFA and compliance with all applicable federal and state requirements; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and/or their duly authorized representative(s), as required by the funding source, to execute any and all documents necessary to submit the Medicare Improvements for Patients and Providers Act (MIPPA) Grant Funding and Activities application for the period September 1, 2025 through August 31, 2026; and

**BE IT FURTHER RESOLVED**, that upon award, the Sullivan County Legislature hereby authorizes the County Manager and/or Chairman of the County Legislature, as required by the funding source, to accept the grant award and enter into any award agreement or contract necessary to administer the funding, in a form approved by the County Attorney; and

**BE IT FURTHER RESOLVED**, that should the Medicare Improvements for Patients and Providers Act (MIPPA) Grant Funding and Activities be reduced or terminated, the County shall not be obligated to continue any action or program funded under this resolution beyond the availability of said funding.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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File #: ID-8059

Agenda Date: 1/22/2026

Agenda #: 17.

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**Narrative of Resolution:**

**REDUCING THE NUMBER OF DIRECTORS OF THE COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY FROM NINE (9) MEMBERS TO SEVEN (7) MEMBERS**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$0

**Are funds already budgeted?** Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

Click or tap here to enter text.

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE REDUCING THE NUMBER OF DIRECTORS OF THE COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY FROM NINE (9) MEMBERS TO SEVEN (7) MEMBERS**

**WHEREAS**, the Board of Supervisors, by Resolution No. 77 of 1970, requested the New York State Legislature establish an Industrial Development Agency for the benefit of the residents of Sullivan County; and

**WHEREAS**, Chapter 560 of the Laws of 1970 added Section 906 to the General Municipal Law establishing the County of Sullivan Industrial Development Agency ("Agency"), effective May 8, 1970; and

**WHEREAS**, the organization of the Agency was formalized by a Certificate of Establishment dated November 6, 1970, which provided for a Board of Directors consisting of five (5) members; and

**WHEREAS**, Subdivision 856(2) of Title 1 of Article 18-A of the General Municipal Law ("GML") provides that, except as otherwise provided by special act of the Legislature, an industrial development agency shall have a board of directors of not less than three (3) or more than seven (7) members; and

**WHEREAS**, by Resolution No. 123 of 1988, the Board of Supervisors increased the number of directors of the Agency from five (5) to seven (7); and

**WHEREAS**, by Resolution No. 175 of 2008, the Sullivan County Legislature requested the New York State Legislature to amend Section 906 of the GML to provide authority to appoint up to nine (9) members to the Board of Directors of the Agency; and

**WHEREAS**, Assembly Bill A06593, signed into law on September 25, 2008, authorized the Sullivan County Legislature to appoint up to nine (9) members to the Board of Directors of the Agency on or after January 1, 2009; and

**WHEREAS**, the Agency has requested that the Sullivan County Legislature reduce the number of members of the Agency's Board of Directors from nine (9) to seven (7).

**NOW, THEREFORE**, be it resolved, that the number of members of the Board of Directors of the Agency be reduced from nine (9) members to seven (7) members by not later than April 13, 2026.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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File #: ID-8065

Agenda Date: 1/22/2026

Agenda #: 18.

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**Narrative of Resolution:**

**INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE A CONTRACT MODIFICATION AGREEMENT WITH SULLIVAN COUNTY TRANSPORTATION TO PROVIDE MEDICAL TRANSPORTATION FOR THE SULLIVAN COUNTY OFFICE FOR THE AGING**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$4,032.00

**Are funds already budgeted? Yes**

If 'Yes,' specify appropriation code(s): A7610.87.40.4021

If 'No,' specify proposed source of funds: Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:** State Funding will cover the additional \$4,032

**WHEREAS**, pursuant to Resolution No. 33-25, the Sullivan County Office for the Aging entered into a Memorandum of Understanding with Sullivan County Transportation for the provision of medical transportation services for senior citizens during the 2025 contract period; and

**WHEREAS**, the initial contract amount for the 2025 period was authorized in an amount not to exceed \$45,000; and

**WHEREAS**, Sullivan County Transportation has provided and continues to provide medical transportation services in excess of the original contract authorization due to increased service demand; and

**WHEREAS**, there is available **State Funding - Unmet Needs** in the amount of **\$4,032** that the Sullivan County Office for the Aging can allocate to support these additional services; and

**WHEREAS**, all other terms and conditions of the original Memorandum of Understanding remain the same; **NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County Manager to execute a **contract modification agreement** with Sullivan County Transportation to increase the 2025 medical transportation contract amount by **\$4,032**, for a revised contract amount **not to exceed \$49,032** for the period of **January 1, 2025 through December 31, 2025**; and

**BE IT FURTHER RESOLVED**, that the form of such contract modification agreement be approved by the County Attorney.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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**File #:** ID-8067

**Agenda Date:** 1/22/2026

**Agenda #:** 19.

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**Narrative of Resolution:**

Appoint members to the Charter Review Commission

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$0

**Are funds already budgeted?** Choose an item.

**If 'Yes,' specify appropriation code(s):** Click or tap here to enter text.

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO APPOINT MEMBERS TO THE CHARTER REVIEW COMMISSION**

**WHEREAS**, pursuant to Section 1.05 of the Charter of the County of Sullivan, the County Legislature has the authority to appoint qualified electors of Sullivan County to the Charter Review Commission in order to review the implementation of the Charter and propose amendments as required, and

**WHEREAS**, the following qualified electors, representing various segments of the community, have indicated their willingness to be members of the Charter Review Commission:

**Bill Lothrop**

**Moreen Landfish-Lerner**

**Camille Johnston**

**Bill Liblick**

**Paul Barnett**

**George Rose**

**Kaylee Roebuck**

**John Conway**

**Ken Walter**

**WHEREAS**, in order to properly review the Charter, the members of the Charter Review Commission

must be in attendance at its meetings, and

**WHEREAS**, the Charter Review Commission and the Sullivan County Legislature will meet in February 2026 to discuss the expectations and deliverables of the Commission.

**NOW, THEREFORE BE IT RESOLVED**, that the individuals listed above are hereby appointed to the Charter Review Commission, and

**BE IT FURTHER RESOLVED**, that if a member misses three (3) consecutive meetings of the Charter Review Commission without a valid explanation, they will be automatically dismissed, and

**BE IT FURTHER RESOLVED**, that if such dismissal occurs, the Legislature is authorized to make additional appointments to fill the vacancies as necessary.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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**File #:** ID-8069

**Agenda Date:** 1/22/2026

**Agenda #:** 20.

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**Narrative of Resolution:**

To award a contract to Labella Associates D.P.C. to conduct a countywide study of groundwater resources.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$200,000

**Are funds already budgeted?** Yes

**If 'Yes,' specify appropriation code(s):** 2025 operating budget, A-8020-90-47-4763; to be moved to Planning assigned fund balance

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE AWARD AND EXECUTION OF A CONTRACT WITH LABELLA ASSOCIATES, D.P.C. TO CONDUCT A COUNTYWIDE STUDY OF GROUNDWATER RESOURCES**

**WHEREAS**, Sullivan County (“County”) issued a Request for Proposals, R-25-36, on October 31<sup>st</sup> 2025 seeking proposals from qualified consultants to prepare a Countywide Study of Groundwater Resources (“Study”); and

**WHEREAS**, the Study will assess the availability of clean water, develop a relevant and up-to-date data, provide critical insight into subsurface conditions, and create tools for local governments and other organizations to aid in the decision-making process to safeguard the County’s groundwater resources; and

**WHEREAS**, staff in the Sullivan County Division of Planning have reviewed proposals and conducted interviews, and determined that LaBella Associates, D.P.C., located at 4 British American Boulevard, Latham, NY 12110, is the best qualified firm to provide the services required; and

**WHEREAS**, the cost of the study is \$200,000; and

**WHEREAS**, funding was made available for this study in the 2025 Operating Budget, and this funding will be placed in the Planning Assigned Fund Balance to pay for the costs associated with the study in 2026.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorizes the County Manager to execute an agreement with LaBella Associates, D.P.C., to prepare a Countywide Study of Groundwater Resources, in such form as the County Attorney shall approve, in an amount not to exceed \$200,000.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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File #: ID-8070

Agenda Date: 1/22/2026

Agenda #: 21.

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### Narrative of Resolution:

#### **RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ALLOCATE FUNDS FROM THE 2025 OPERATING BUDGET TO ASSIGNED FUND BALANCE**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$499,518

**Are funds already budgeted?** Yes

**If 'Yes,' specify appropriation code(s):** Budgeted in 2025 in A-8020-90-47-4763, A-7110-39-40-4006, A-7110-230-21-2101

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

### Specify Compliance with Procurement Procedures:

#### **RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ALLOCATE FUNDS FROM THE 2025 OPERATING BUDGET TO ASSIGNED FUND BALANCE**

**WHEREAS**, the Sullivan County Division of Planning, Community Development and Environmental Management (“Planning”) has several projects for which funding was allocated in the 2025 Operating Budget that will continue beyond December 31, 2025; and

**WHEREAS**, it is the desire of the Sullivan County Legislature to minimize the impact on the 2026 operating budget and allocate funding from the 2025 Operating Budget to the Assigned Fund Balance - Planning; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorizes funds remaining at the conclusion of FY2025, up to \$499,518.00, to be transferred to the Assigned Fund Balance - Planning for the purposes as described below:

A-8020-90-47-4763	\$200,000	Water Quality Study
A-8020-90-47-4763	\$50,000	Ag Plan 10 Year Update
A-7110-39-40-4006	\$49,518	Callicoon Park
A-7110-230-21-2101	\$150,000	Callicoon Park

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature authorizes the County Treasurer in conjunction with the County Manager to make the necessary changes to these fund balances going forward.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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**File #:** ID-8071

**Agenda Date:** 1/22/2026

**Agenda #:** 22.

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**Narrative of Resolution:**

To authorize the County Manager to sign a remote net metering application

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$0

**Are funds already budgeted?** Choose an item.

**If 'Yes,' specify appropriation code(s):** Click or tap here to enter text.

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO SIGN A REMOTE NET METERING APPLICATION**

**WHEREAS**, The County of Sullivan (“County”) has an existing remote net metering agreement in place with New York State Electric and Gas (NYSEG) for the purposes of allocating solar credits generated by a 2MW solar array in Liberty, NY to various County electric accounts; and

**WHEREAS**, the County wishes to update the list of accounts which are eligible to receive these credits; and

**WHEREAS**, an application must be submitted to NYSEG by January 31, 2026 in order for this change to take effect in FY 2026; and

**WHEREAS**, the County Manager requires the authorization of the Sullivan County Legislature to sign this application.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorizes the County Manager to sign a Remote Net Metering application to be submitted to NYSEG for the purpose of updating the list of electric accounts which are eligible to receive solar credits generated by a 2MW solar array in Liberty, NY.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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File #: ID-8072

Agenda Date: 1/22/2026

Agenda #: 23.

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**Narrative of Resolution:**

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO CORRECT THE 2026 TAX ROLL OF THE TOWN OF LIBERTY FOR TAX MAP #13.-1-34.4

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$79.34

**Are funds already budgeted?** No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

**Specify Compliance with Procurement Procedures: RPTL §554**

**WHEREAS**, an application dated January 13, 2026 having been filed by Christopher Mackenzie pursuant to Section 554 of the Real Property Tax Law with respect to property assessed to said applicant on the 2026 tax roll of the Town of Liberty bearing Tax Map #13.-1-34.4 to correct a clerical error, due to an incorrect entry of penalties on a tax roll with respect to a relieved school tax which was paid to the school district in a timely manner as the payment was postmarked prior to the end of the warrant period; and

**WHEREAS**, the Director of Real Property Tax Services has duly investigated the application and filed his report dated January 16, 2026 recommending this Board approve said application; and

**WHEREAS**, this Board has duly examined the application and report and does find as follows:

(a) That the application be approved because of a clerical error

**NOW, THEREFORE, BE IT RESOLVED**, that the application be approved upon the grounds herein set forth; and

**BE IT FURTHER RESOLVED**, that the Chair of the County Legislature be and she hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

**BE IT FURTHER RESOLVED**, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.





# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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File #: ID-8075

Agenda Date: 1/22/2026

Agenda #: 24.

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**Narrative of Resolution:**

**TO AUTHORIZE THE COUNTY OF SULLIVAN TO ENTER INTO A CONTRACT WITH THE DELAWARE COMPANY PERTAINING TO THE IMPLEMENTATION OF THE NEW YORK STATE 250<sup>TH</sup> COMMEMORATION COMMISSION'S SEMIQUINCENTENNIAL ALLOCATION**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$0 the County is receiving \$15,000 from the NYS Dept of Education

**Are funds already budgeted? No**

**If 'Yes,' specify appropriation code(s):** Click or tap here to enter text.

**If 'No,' specify proposed source of funds:** NYS Dept. of Ed

**Specify Compliance with Procurement Procedures:**

Click or tap here to enter text.

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY OF SULLIVAN TO ENTER INTO A CONTRACT WITH THE DELAWARE COMPANY PERTAINING TO THE IMPLEMENTATION OF THE NEW YORK STATE 250<sup>TH</sup> COMMEMORATION COMMISSION'S SEMIQUINCENTENNIAL ALLOCATION**

**WHEREAS**, The New York State Education Department has allocated \$15,000 to be dispersed to the County of Sullivan via the 250<sup>th</sup> Commemoration Commission; and

**WHEREAS**, The County Manager has recommended providing those funds to The Delaware Company for the express purposes contained in the accompanying contract; and

**WHEREAS**, The accompanying contract stipulates that the provided funds will be used for the purchase and delivery of a statue depicting a Revolutionary War-era soldier, which will be installed at Minisink Battleground Park; and

**WHEREAS**, The statue to be purchased and delivered must be approved by the Sullivan County Revolutionary War Semiquincentennial Committee prior to it being procured; and

**WHEREAS**, if the purchase and delivery of the statue is less than \$15,000 the remaining balance of the funds must be spent on Semiquincentennial activities according to the requirements of the grant; and

**WHEREAS**, if the purchase and delivery of the statue exceeds \$15,000 The Delaware Company is responsible for covering the excess balance to complete the purchase and delivery; and

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**WHEREAS**, The Delaware Company assumes joint responsibility with the County as the funding designee for meeting the requirements set forth by the 250<sup>th</sup> Commemoration Commission including: creating and submitting a short work plan to the NYS Education Department and submitting the grant closeout report within 60 days of the statue's installation or September 2<sup>nd</sup>, 2026, determined by whichever date comes first

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative to execute any and all necessary documents to enter into the contract with The Delaware Company; and

**BE IT FURTHER RESOLVED**, that should the Semiquincentennial Allocation funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

**AGREEMENT BETWEEN  
COUNTY OF SULLIVAN  
AND  
THE DELAWARE COMPANY**

**This Memorandum of Understanding (“MOU”), effective as of \_\_\_\_\_, 2025** by and between the COUNTY OF SULLIVAN, a municipal corporation of the State of New York with its offices at the Sullivan County Government Center, 100 North Street, Monticello, New York 12701, hereinafter designated as “COUNTY” and THE DELAWARE COMPANY, with office at \_\_\_\_\_, New York 127\_\_\_\_.

**WHEREAS**, the New York State Education Department has allocated \$15,000 to be dispersed to the County of Sullivan via the 250<sup>th</sup> Commemoration Commission; **and**

**WHEREAS**, the parties agree that the funds shall only be used for the purchase and delivery of a statue depicting a Revolutionary War-era soldier which shall be installed at the Minisink Battleground Park; **and**

**WHEREAS**, the parties agree that the Sullivan County Revolutionary War Semiquincentennial Committee shall approve the statue’s design prior to purchase; **and**

**WHEREAS**, the County of Sullivan requires the following actions to be taken by The Delaware Company and acceptance of this contract indicates The Delaware Company’s full agreement to meet such requirements.

**NOW THEREFORE IT IS AGREED AS FOLLOWS:**

1. COUNTY shall provide for the installation of the statue and the landscaping around the statue. Delivery, statue location, landscaping and installation shall be coordinated with the County Parks, Recreation and Beautification Department.

DELAWARE COMPANY shall be responsible for the following:

2. DELAWARE COMPANY hereby accepts the terms set forth by the COUNTY pertaining to the Semiquincentennial Allocation funding provided by the New York State Education Department’s 250<sup>th</sup> Commemoration Commission.

3. The \$15,000 allocation shall be provided to DELAWARE COMPANY for the sole purpose of procuring and delivering a statue that depicts a Revolutionary War-era figure, anticipated to be a rendering of a Minuteman Soldier.

4. Prior to the statue's procurement finalization, the statue's design shall be approved by the Sullivan County Revolutionary War Semiquincentennial Committee. The Committee shall approve the statue by simple majority vote of the Committee.
5. The entirety of, but no more than, the \$15,000 allocation shall be provided by the NYS Education Department directly to DELAWARE COMPANY for the procurement and delivery of the statue. Any costs incurred beyond the \$15,000 shall be the sole responsibility of DELAWARE COMPANY, and the COUNTY shall not be obligated to provide any additional funding.
6. Should the procurement and delivery of the statue cost less than the \$15,000 allocation, DELAWARE COMPANY shall expend any remaining balance of funds in keeping with the grant requirements.
7. DELAWARE COMPANY assumes joint responsibility with the COUNTY for meeting the grant's required actions, including but not limited to
  - (i) the submission of a short work plan to the NYS Education Department; and
  - (ii) submission of the final grant report to the NYS Education Department within 60 days of the statue's installation, or by September 2<sup>nd</sup>, 2026, whichever date comes first.
8. Should funding be terminated by NYS Education Department, the COUNTY shall not be obligated to continue any action undertaken by DELAWARE COMPANY with regard to this funding.

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THE DELAWARE COMPANY  
BY: \_\_\_\_\_  
Date: \_\_\_\_\_

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Joshua Potosek, County Manager  
Date: \_\_\_\_\_

APPROVED AS TO FORM

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ASST. COUNTY ATTORNEY  
Date: \_\_\_\_\_



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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**File #:** ID-8077

**Agenda Date:** 1/22/2026

**Agenda #:** 25.

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**Narrative of Resolution:**

**AUTHORIZE THE UPGRADE OF THE COUNTY 911 COMPUTER-AIDED DISPATCH SYSTEM**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$44,650.00

**Are funds already budgeted?** Yes

**If 'Yes,' specify appropriation code(s):** A-1680-43-4304

**If 'No,' specify proposed source of funds:** N/A

**Specify Compliance with Procurement Procedures:** Long-time established existing vendor upgrade quote received.

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE AUTHORIZING THE  
UPGRADE OF THE COUNTY 911 COMPUTER-AIDED DISPATCH SYSTEM**

**WHEREAS**, the County of Sullivan (“County”), utilizing Tyler Technologies Enterprise Public Safety solution, operates a Public Safety Answering Point (PSAP) responsible for the receipt and dispatch of emergency calls in coordination with local, regional, and State public safety partners; and

**WHEREAS**, the continued reliability, availability, and resiliency of the County’s 911 Computer-Aided Dispatch (CAD) system is essential to public safety operations and emergency response continuity; and

**WHEREAS**, the County has identified the need to upgrade its CAD system to address infrastructure lifecycle risk, maintain vendor supportability, enhance operational resilience, and support current and future State 911 and public safety interoperability expectations; and

**WHEREAS**, the CAD upgrade will be executed using a structured, phased migration and cutover methodology designed to preserve uninterrupted 911 operations, minimize operational risk, and ensure system validation prior to production use, consistent with a documented project execution playbook.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager, to execute all necessary paperwork, contracts, and related documents with Tyler Technologies necessary to upgrade the CAD system in an amount not to exceed \$44,650.00; and

**BE IT FURTHER RESOLVED**, that said documents to be in such form as the County Attorney shall approve.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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File #: ID-8078

Agenda Date: 1/22/2026

Agenda #: 26.

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**Narrative of Resolution:**

**TO AUTHORIZE SIGNING STATEMENTS OF SERVICES PERTAINING TO TOSHIBA AND PAPER CUT PRINT MANAGEMENT SOFTWARE.**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A - Purchase Order (PO #2025-00061003) issued already in December 2025. This resolution authorizes signing additional non-fiscal related documents required by Toshiba in addition to the PO referencing Toshiba Master Service Agreements.

**Are funds already budgeted?** Yes

**If 'Yes,' specify appropriation code(s):** A-1680-42-4208

**If 'No,' specify proposed source of funds:** N/A

**Specify Compliance with Procurement Procedures:** Existing vendor upgrade quote received per NYS OGS Contract - purchase order already issued.

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE SIGNING STATEMENTS OF SERVICES PERTAINING TO TOSHIBA AND PAPER CUT PRINT MANAGEMENT SOFTWARE.**

**WHEREAS**, Information Technology Services has purchased Toshiba multi-function devices with 'Papercut' print management software for the Sullivan County Sheriff's Office in order to accommodate their print/copy/scanning needs as well as to provide security, privacy, confidentiality, and centralized remote management; and

**WHEREAS**, this solution was procured by purchase order under NYS OGS Group #73600; Award #22802 and Contract #PM68135; and

**WHEREAS**, additional statements of services are required to be signed.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized by the Sullivan County Legislature to enter into and sign all necessary documents pertaining to Toshiba multifunction devices and Papercut software licensing.

**BE IT FURTHER RESOLVED**, that the form of said agreements and scope of services shall be approved by the County Attorney.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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File #: ID-8083

Agenda Date: 1/22/2026

Agenda #: 27.

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**Narrative of Resolution:**

Reappoint Nadia Rajsز and Catherine Scott to the Sullivan County Soil and Water Conservation District Board

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** Choose an item.

**If 'Yes,' specify appropriation code(s):** Click or tap here to enter text.

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO REAPPOINT NADIA RAJSZ AND CATHERINE SCOTT TO THE SULLIVAN COUNTY SOIL AND WATER CONSERVATION DISTRICT BOARD**

**WHEREAS** it is the desire of the Sullivan County Legislature to reappoint Nadia Rajsز and Catherine Scott to the Sullivan County Soil and Water Conservation District Board.

**NOW, THEREFORE BE IT RESOLVED** that the Sullivan County Legislature hereby reappoints Nadia Rajsز and Catherine Scott to the Sullivan County Soil & Water Conservation District Board with a term to expire December 31, 2026.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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File #: ID-8084

Agenda Date: 1/22/2026

Agenda #: 28.

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**Narrative of Resolution:**

Ratify a Memorandum of Agreement with Teamsters Probation Unit

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Anna please fill in if appropriate

**Are funds already budgeted?** Choose an item.

**If 'Yes,' specify appropriation code(s):** Click or tap here to enter text.

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE RATIFYING A MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF SULLIVAN AND THE TEAMSTERS LOCAL 445, INTERNATIONAL BROTHERHOOD OF TEAMSTERS PROBATION UNIT ADDRESSING MEDICARE PART B REIMBURSEMENT**

**WHEREAS**, there exists a collective bargaining agreement between the County of Sullivan ("County") and the Teamsters Local 445, International brotherhood of Teamsters Probation Unit ("Teamsters Probation Unit"), and;

**WHEREAS**, the "County" and the "Teamsters Probation Unit" have reached an agreement in relation to Medicare Part B reimbursement.

**NOW, THEREFORE, BE IT RESOLVED**, the County Manager is hereby authorized to execute a Memorandum of Agreement ("Attachment A") addressing Medicare Part B reimbursements with the "Teamsters Probation Unit".

## **STIPULATION OF SETTLEMENT AND AGREEMENT**

**By and Between**

**SULLIVAN COUNTY**

**And**

**THE SULLIVAN COUNTY PROBATION DEPARTMENT UNIT**

**And**

**TEAMSTERS LOCAL 445 INTERNATIONAL BROTHERHOOD OF TEAMSTERS**

**WHEREAS**, Sullivan County (the “County”) is a public employer as defined by the Taylor Law; and

**WHEREAS**, the County and Teamsters Local 445, International Brotherhood of Teamsters (the “Union”) are parties to a Collective Bargaining Agreement for a term which will expire on December 31, 2025; and

**WHEREAS**, the County, the Union, and the Teamsters Local 445, International Brotherhood of Teamsters Sullivan County Probation Department Unit (the “Probation Unit”) are also parties to a Collective Bargaining Agreement for a term which will expire on December 31, 2025; and

**WHEREAS**, the County, the Union, and the Probation Unit are parties to Memorandums of Agreement, each dated November 27, 2024, which addressed the discontinuance of the Excelsior Health Insurance Plan by NYSHIP and the agreed upon substitution of the Anthem Blue Cross / Blue Shield Plan, which included the supplement known as the Anthem Specified Disease and Hospital Indemnity Plan and Critical Illness and Specific Disease Coverage (hereinafter the “Anthem Plan”) effective January 1, 2025; and

**WHEREAS**, the Anthem Plan does not contain reimbursement of Medicare Part-B premiums; and

**WHEREAS**, on February 28, 2025, the Union filed an Improper Practice charge with the New York Public Employment Relations Board (“PERB”) (Case No.: U-39754), alleging that the

County violated the Taylor Law by failing to reimburse Medicare Part-B premiums as of January 1, 2025; and

**WHEREAS**, on March 18, 2025, the County filed an Answer to the Charge, denying the Union's allegations; and

**WHEREAS**, on February 18, 2025, the Probation Department Unit filed an Improper Practice Charge with PERB against both the Union and the County (Case No.: U-39738); and

**WHEREAS**, on March 31, 2025, the County filed an Answer to the Charge, denying the Probation Department Unit's allegations; and

**WHEREAS**, on May 9, 2025, the Union filed an Answer to the Charge also denying the Probation Department Unit's allegations; and

**WHEREAS**, the parties having met and conferred following conferences on Charges U-39754 and U-39738, reached a resolution in this matter, and

**WHEREAS**, the County, the Union and the Probation Department Unit desire to settle these matters amicably without the need for hearings and wish to set forth their understanding into writing.

**NOW, IT IS HEREBY AGREED**, as and for a complete Stipulation of Settlement and Agreement (the "Agreement"), the parties hereto agree as follows:

1. The County and the Union agree that the County will reimburse the cost of Medicare Part-B premiums for bargaining unit employees, which includes the Probation Department Unit, employed by the County and on the payroll as of December 31, 2024.

2. In consideration, the Union will withdraw with prejudice Charge U-39754 upon full execution of this Agreement.

3. In consideration, the Probation Department Unit, will withdraw with prejudice Charge U-39738 upon full execution of this Agreement.

4. The parties agree and understand that all other terms and conditions of employment already in existence shall remain in full force and effect, and shall not be affected by this Agreement.

5. The parties agree that this Agreement is non-precedent setting, shall not be construed in any fashion or manner as a past practice and shall not be used as part of any future proceeding, grievance, litigation, position, or any other matter by the Union or the Probation Department Unit, except as to enforce the terms hereof.

6. Each party hereto acknowledges that they have read the Agreement, fully understand it, and have had all questions that they may have in regard thereto been answered. Each party enters into this Agreement of their own free will and has not been coerced into doing so.

7. This Agreement constitutes the entire understanding between the parties and it may not be amended unless agreed to in writing and executed with the same formality as the original.

8. The parties agree that this Agreement is deemed to have been drafted jointly by all parties. Any uncertainty or ambiguity shall not be construed for or against any party based on attribution of drafting to any party.

9. This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed an original, such counterparts shall together constitute but one Agreement. Facsimile, electronic or picture copies shall be deemed effective as the original.

UNION – TEAMSTERS LOCAL 445

COUNTY OF SULLIVAN

By: \_\_\_\_\_ date \_\_\_\_\_

By: \_\_\_\_\_ date \_\_\_\_\_

PROBATION DEPARTMENT UNIT - RICHARD CROWN

By: \_\_\_\_\_ date \_\_\_\_\_



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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**File #:** ID-8085

**Agenda Date:** 1/22/2026

**Agenda #:** 29.

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**Narrative of Resolution:**

Enact a proposed Local Law entitled “A Local Law Establishing a Demonstration Program Imposing Fines for Failure to Stop For a School Bus Displaying a Red Visual Signal or Stop-Arm”

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$0 cost to the County

**Are funds already budgeted?** Choose an item.

**If ‘Yes,’ specify appropriation code(s):** Click or tap here to enter text.

**If ‘No,’ specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY LUIS ALVAREZ, VICE CHAIR OF THE LEGISLATURE TO ENACT A PROPOSED LOCAL LAW ENTITLED “A LOCAL LAW ESTABLISHING A DEMONSTRATION PROGRAM IMPOSING FINES FOR FAILURE TO STOP FOR A SCHOOL BUS DISPLAYING A RED VISUAL SIGNAL OR STOP-ARM”**

**WHEREAS**, the County of Sullivan is desirous of establishing a Demonstration Program imposing fines for failure to stop for a school bus displaying a red visual signal or stop-arm in Sullivan County, and

**WHEREAS**, Pursuant to Section 1174-a of the New York State Vehicle and Traffic Law, a demonstration program imposing monetary liability on owners of vehicles for failure of the operators to comply with Section 1174 when meeting a school bus marked and equipped as provided in subdivisions 20 and 21-c of Section 375 of the New York State Vehicle and Traffic Law, and

**NOW, THEREFORE BE IT RESOLVED**, that the Sullivan County Legislature hereby adopts the attached local law regarding such Demonstration Program.

**BE IT FURTHER RESOLVED**, that this Local Law shall become effective as of the date of filing with the New York Secretary of State.

**Local Law Number \_\_\_ of 2026  
County of Sullivan**

**A LOCAL LAW ESTABLISHING A DEMONSTRATION PROGRAM IMPOSING  
FINES FOR FAILURE TO STOP FOR A SCHOOL BUS DISPLAYING A RED VISUAL  
SIGNAL OR STOP-ARM**

**BE IT ENACTED**, by the County Legislature of the County of Sullivan, State of New York, as follows:

**SECTION 1. Definitions.**

For purposes of this local law, the following terms shall have the following meanings:

- A. "County" shall mean the County of Sullivan.
- B. "Manual on uniform traffic control devices" or "MUTCD" shall mean the manual and specifications for a uniform system of traffic control devices maintained by the Commissioner of the Department of Transportation pursuant to Section 1680 of the New York Vehicle and Traffic Law.
- C. "Owner" shall have the meaning provided in Section 239 of the New York Vehicle and Traffic Law.
- D. "School bus photo violation monitoring system" shall mean a device that is capable of operating independently of an enforcement officer, which is installed to work in conjunction with a school bus stop-arm and which automatically produces two or more photographs, two or more microphotographs, a videotape or other recorded images of a vehicle at the time it is used or operated in violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law.
- E. "School district" is intended to be broadly defined to include the term "company" when relevant in interpreting and identifying the owner or operator of school buses. For example, a school district may contract with a transportation company to provide busing services and may not necessarily own school buses.

**SECTION 2. Program Established.**

- A. There is hereby established, pursuant to Section 1174-a of the New York State Vehicle and Traffic Law, a demonstration program imposing monetary liability on owners of vehicles for failure of the operators to comply with Section 1174 of the New York State Vehicle and Traffic Law when meeting a school bus marked and equipped as provided in subdivisions 20 and 21-c of Section 375 of the New York State Vehicle and Traffic Law.
- B. Under such demonstration program, the County is hereby authorized to install and operate school bus photo violation monitoring systems, which may be stationary or mobile, and which

may be installed, pursuant to an agreement with a school district, or company, within the County provided, however, that:

- (i). No stationary school bus photo violation monitoring system shall be installed or operated by the County, except on roadways under the jurisdiction of the County; and
- (ii). No mobile school bus photo violation monitoring system shall be installed or operated on any such school buses unless the County and such district, or company, enter into an agreement for such installation and operation.

C. To carry out the demonstration program, the County authorized to enter into agreement with a school district, or a company, for the installation, maintenance and use of school bus photo violation monitoring systems, for the proper handling and custody of photographs, microphotographs, videotapes, other recorded images and data produced by such systems, and for the forwarding of such photographs, microphotographs, videotapes, other recorded images and data to the County, subject to the provisions of this section and Section 1174-a of the New York Vehicle and Traffic Law and approval of the County Legislature.

D. Nothing in this local law shall be construed to prevent the County or any participating school district, or company, from withdrawing from or terminating an agreement for the installation, maintenance and use of school bus photo violation monitoring systems at any time, provided that the withdrawing party shall provide at least thirty days prior written notice to the other party.

E. Cost of Program and Reports Relating Thereto.

- (i) The total cost to any participating school district, or company, of the installation, maintenance and use of school bus photo violation monitoring systems pursuant to this local law, including costs for proper handling and custody of photographs, microphotographs, videotapes, other recorded images and data, and for forwarding such materials to the County, shall be borne entirely by the County.
- (ii) On or before September 1 of each year, each participating school district, or company, shall determine and certify to the County the total costs for the school year ending the preceding June 30.
- (iii) On or before December 1 of each year, the County shall pay to each participating school district the costs so certified. Not later than twenty days after each such payment is submitted or is due, whichever occurs first, each participating school district shall submit to the Director of the Budget and the Chairpersons of the Fiscal Committees of the Legislature a report showing the amount of costs certified and payments received or due. If the County fails to make any required payment by the twentieth day after the due date:
  - a. The district shall notify the Commissioner of the Division of Management and committee chairman of the Legislature within twenty-four hours; and
  - b. The demonstration program shall be automatically suspended until the County makes the required payment.

(iv) Any notice of liability issued prior to suspension shall remain valid.

F. School District Access to Data.

- (i) Prohibition on Access. Pursuant to Section 1174-a of the Vehicle and Traffic Law, any school district participating in the demonstration program shall be prohibited from accessing, viewing, or reviewing any photographs, microphotographs, videotapes, other recorded images, or data from school bus photo violation monitoring systems.
- (ii) District Responsibilities. Each participating school district, or transportation company, shall provide, pursuant to its agreement with the County, for the proper handling and custody of all photographs, microphotographs, videotapes, other recorded images, and data produced by such systems, and for the secure forwarding of such materials to the County.
- (iii) Data forwarded to the County shall be used solely for the purpose of determining whether a motor vehicle was operated in violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law and imposing monetary liability on the owner of such motor vehicle.

G. Data Destruction Requirements.

- (i) The agreement between the County and the school district, or transportation company, shall provide that photographs, microphotographs, videotapes, other recorded images and data produced by school bus photo violation monitoring systems shall be destroyed:
  - a. Ninety days after the date of the alleged violation if a notice of liability is not issued for such alleged violation pursuant to this local law; or
  - b. Upon final disposition of a notice of liability issued pursuant to this local law. For purposes of this subsection, "final disposition" means payment of the penalty in full, dismissal of the violation, or exhaustion or expiration of all appeal rights, whichever occurs last.

H. The County shall, through contract, undertake and enforce measures to protect the privacy of drivers, passengers, pedestrians and cyclists whose identity and identifying information may be captured by a school bus photo monitoring device. Such measures shall include:

- (i). Utilization of necessary technologies to ensure, to the extent practicable, that photographs produced by such school photo violation monitoring systems shall not include images that identify the driver, the passengers, the contents of the vehicle, pedestrians and cyclists provided, however, that no notice of liability issued pursuant to this section shall be dismissed solely because a photograph or photographs allow for the identification of the contents of a vehicle, provided that the County has made a reasonable effort to comply with the provisions of this paragraph;
- (ii). A prohibition of the use or dissemination of vehicles' license plate information and other information and images captured by school bus photo violation monitoring systems

except: (a) as required to establish liability under this section or collect payment of penalties; (b) as required by court order; or (c) as otherwise required by law;

(iii). Oversight procedures to ensure compliance with the privacy protection measures required herein.

I. The County, acting by and through the Commissioner of the Department of Public Works, shall undertake the installation of signage in conformance with standards established in the MUTCD. Such signage shall be installed at each roadway entrance of the jurisdictional boundaries of the County, prior to the commencement of enforcement operations under this local law, giving notice that school bus photo violation monitoring systems are used to enforce restrictions on vehicles violating Section 1174 of the New York Vehicle and Traffic Law. For the purposes of this paragraph, the term "roadway" shall not include state expressway routes or state interstate routes but shall include controlled-access highway exit ramps that enter the boundaries of the County.

### **SECTION 3. Penalties.**

A. An owner liable for a violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law pursuant to this local law shall be liable for monetary penalties in accordance with the following schedule of fines and penalties.

- (i). Two hundred fifty dollars (\$250) for a first violation;
- (ii). Two hundred seventy-five dollars (\$275) for a second violation committed within eighteen months of the first violation;
- (iii). Three hundred dollars (\$300) for a third or subsequent violation all of which were committed within eighteen months from the first violation; and
- (iv). An additional penalty of twenty-five dollars for each violation for the failure to respond to a notice of liability within the prescribed time period.
- (v). Nothing in this section shall be construed to limit the authority of a court or other adjudicating body to permit payment of penalties in a manner authorized by law.

### **SECTION 4. Notice of Liability.**

A. Issuance and Mailing. A notice of liability shall be sent by first class mail, pursuant to Section 1174-a(g) of the Vehicle and Traffic Law, to each person alleged to be liable as an owner for a violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law. Personal delivery on the owner shall not be required. A manual or automatic record of mailing prepared in the ordinary course of business shall be *prima facie* evidence of the facts contained therein. The County, or its designee, shall be responsible for causing such notices to be mailed.

B. Required Contents. A notice of liability shall contain:

- (i) The name and address of the person alleged to be liable;
- (ii) The license plate number of the vehicle involved in the violation;
- (iii) The registration number of the school bus on which the monitoring system was installed;
- (iv) The identification number of the school bus photo violation monitoring system which recorded the violation or other document locator number;
- (v) The location where the violation took place;
- (vi) The date and time of the violation;
- (vii) Information on the ability to view video of the moving violation.
- (viii) The amount of the penalty (\$250, \$275, or \$300 depending on violation history, plus \$25 if response is late);
- (ix) The date by which response must be received (thirty days from mailing);
- (x) Payment methods and instructions.

C. Contest Information. The notice of liability shall contain information advising the person charged:

- (i) That they must respond within thirty days of the date of mailing by either paying the penalty or requesting a hearing;
- (ii) The manner in which they may contest the liability alleged in the notice, including how to request a hearing; and
- (iii) That failure to respond within thirty days shall result in an additional \$25 penalty, shall be deemed an admission of liability, and that a default judgment may be entered.

D. Additional Information. The notice of liability may contain such other information as the County deems appropriate to explain the law, the adjudicatory process, and the person's rights and obligations.

## **SECTION 5. Owner Liability.**

A. Owner Liability Established.

- (i) The owner of a vehicle shall be liable for a penalty imposed pursuant to this local law if such vehicle was used or operated with the permission of the owner, express or implied, in violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law and such violation is evidenced by information obtained from a school bus photo violation monitoring system.

- (ii) No owner of a vehicle shall be liable for a penalty imposed pursuant to this local law where the operator of such vehicle has been convicted of the underlying violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law.
- (iii) For purposes of this local law, there shall be a rebuttable presumption that the vehicle was used and operated with the consent of the owner at the time it was used and operated in violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law.

## **SECTION 6. Adjudication of Liability.**

Liability pursuant to the demonstration program established hereunder shall be imposed upon owners by the Court of competent jurisdiction in Sullivan County or in any other manner pursuant to the New York State Vehicle and Traffic Law.

## **SECTION 7. Reporting requirements.**

A. The County, acting by and through the Commissioner of Public Safety shall develop and cause to be submitted an annual report on the results of the use of a school bus photo violation monitoring system to the Governor, the temporary president of the Senate and the speaker of the Assembly on or before June 1 of each year in which the demonstration program is operable. Such report shall include any information required by State Law to be included as a result of the enactment of this local law.

B. Pursuant to the requirements of subdivision (a) of Section 1174 of the New York State Vehicle and Traffic Law, courts, bureaus, and agencies conducting adjudications as a result of this local law shall report at least annually to the County on the quality of the adjudication process and its results including the total number of hearings scheduled, re-scheduled, and held; the total number of persons scheduled for such hearings; the total number of cases where fines were paid on or before the hearing date; and the total number of default judgments entered.

## **SECTION 8. Severability.**

If any clause, sentence, paragraph, subdivision, section, or part of this law or the application thereof to any person, individual, corporation, firm, partnership, entity, or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section, or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

## **SECTION 9. Effective Date.**

This Local Law shall become effective ten (10) days after the filing with the Office of the Secretary of State of the State of New York and shall remain in effect until the expiration of the County's authority under the Vehicle and Traffic Law § 1174-a.