

A LOCAL LAW TO AMEND THE SULLIVAN COUNTY ADMINISTRATIVE CODE

- Explanation:** This Local Law shall set forth amendments to § A7-8 of the Sullivan County Code to reflect modifications to the Sullivan County Administrative Code.
- Legislative Intent:** The Sullivan County Legislature, after consideration, declares that it is necessary to amend the Administrative Code to comport with changes made within the office of Division of Planning, Community Development and Environmental Management. Said changes to the Administrative Code are detailed below
- Effective:** This Local Law shall become effective as of the date of filing with the Secretary of State.
- Amendments:** § A7-8 of the Code is amended by deleting the current § A7-8 in its entirety and inserting the new § A7-8 language as follows:

§ A7-8. Division of Planning, Community Development and Environmental Management; comprehensive planning, land use, and state-mandated planning functions; watershed planning; historic and cultural resource management; and community development plan implementation; environmental protection; agricultural economic development; Sustainability Policy, Parks, Recreation and Beautification; Grants Department.

There shall be a Division of Planning Community Development and Environmental Management headed by a Commissioner of Planning, Community Development and Environmental Management who shall be appointed by and serve at the pleasure of the County Manager, subject to confirmation by the Sullivan County Legislature on the basis of his/her education and experience and his/her knowledge of municipal planning and zoning. The Division of Planning, Community Development, and Environmental Management is responsible to prepare and update the County comprehensive and strategic planning documents and offer training and technical assistance on planning and zoning issues, including policy research and land use options that will protect and preserve the natural resources of the County of Sullivan. The Commissioner shall appoint a confidential secretary within the office as may be appropriated by the County Legislature.

A. Planning Department. There shall be a Planning Department headed by the Planning Director who shall be appointed by the Commissioner of Planning, Community Development and Environmental Management with the approval of the County Manager.

(1) The Planning Department shall assist the County and other municipalities within the County in the research and development of policies, regulations, programs and capital projects with respect to planning, zoning, land use, environmental protection, economic development, housing, and quality of life.

(2) The Planning Department shall perform state-mandated General Municipal Law land use reviews and provide technical assistance and training to municipalities on matters of planning and zoning, comprehensive plan development and implementation, and community design and development.

(3) The Planning Department shall develop open space and farmland preservation plans including agricultural economic development

(4) The Planning Department shall perform the statutory Agricultural districts functions including compliance with regulations of the New York State Department of Agriculture and Markets, and Farmland Protection Board (for administrative purposes only).

(5) The Planning Department shall development and implement plans for economic development, open space protection, watershed and water resource usage and protection, waterfront revitalization, agricultural and farmland protection, transportation, parks, recreation and trails, housing, , climate change and resiliency, and other topics related to improving living conditions in the County and managing growth to achieve community goals.

B. Grants Administration Department. The Grants Administration Department shall be headed by, the Grants Administration Supervisor, who shall be appointed by the Commissioner of the Division of Planning with the approval of the County Manager. The Grants Administration Supervisor shall report to the Commissioner of the Division of Planning.

(1) The Department of Grants Administration shall be responsible for all coordination, facilitation, research and assistance to all County of Sullivan departments for grant opportunities.

(2) The Department of Grants Administration shall assist County departments in improving the administration and management of existing grant resources and shall be authorized to provide technical assistance to towns and villages of the County, as approved by the County Manager.

C. Office of Sustainable Energy. There shall be an Office of Sustainable Energy headed by the Deputy Commissioner of Planning who shall be appointed by the Commissioner of Planning. The Deputy Commissioner shall report to the Commissioner of the Division of Planning.

(1) The Office of Sustainable Energy shall be responsible for review and management of sustainable polices in current county facilities and the development of capital projects to achieve energy and cost savings.

(2) The Office of Sustainable Energy shall provide technical assistance to County municipalities on the development and implementation of sustainability policies.

D. Department of Parks, Recreation and Beautification. There shall be a Department of Parks, Recreation and Beautification headed by the Director of Parks, Recreation and Beautification who shall be appointed by the Commissioner of Planning with the approval of the County Manager. The Director shall perform duties, including but not limited to, maintain, developing, and promoting recreational facilities.

(1) Parks, Recreation and Beautification Commission. There may be a Parks, Recreation and Beautification Commission whose members shall be appointed by the County Legislature to advise the Director of Parks, Recreation and Beautification regarding the development, maintenance and operation of County park and recreational facilities and programs.

E. County Historian. For Administrative Purposes only, the County Historian shall be part of the Division of Planning, Community Development, and Environmental Management.