



Sullivan County

Planning and Community Resources Committee

100 North Street
Monticello, NY 12701

Meeting Agenda - Final

Chairman Matt McPhillips
Vice Chairman Terry Blosser-Bernardo
Committee Member Luis Alvarez
Committee Member Catherine Scott
Committee Member Joseph Perrello

Thursday, June 5, 2025

11:00 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Reports:

1. Division of Community Resources [ID-7477](#)
Monthly Report
June 2025

Attachments: [2025 PandCR June Report](#)

2. Division of Planning [ID-7496](#)

Attachments: [May 2025](#)
[April 25 AG report](#)
[CFA Workshop](#)

Presentation:

1. Orange County Land Trust re: Hudson Valley Community Preservation Act [ID-7505](#)

Attachments: [SC Farmland Preservation Project Summary Flyer.pdf](#)
[CPF Fact Sheet.pdf](#)

Public Comment

Resolutions:

1. To authorize the County Manager to award and execute a contract with Kittelson and Associates to update the Sullivan County Coordinated Transportation Plan. [ID-7478](#)

2. Set public hearing for 7/17/25 at 10:15am for Agricultural Districts No. 1 and No. 4 [ID-7488](#)

Attachments: [AFPB Ag District Report June 2025](#)

3. TO AUTHORIZE THE APPLICATION FOR RENEWAL OF NY CONNECTS EXPANSION AND ENHANCEMENT APPLICATION FOR 2025-2026 [ID-7495](#)

Sponsors: Office for the Aging and Deoul

4. TO AUTHORIZE A POLE ATTACHMENT AGREEMENT WITH NEW YORK STATE ELECTRIC AND GAS (NYSEG) [ID-7497](#)

5. TO RESCIND RESOLUTION 213-25 AND APPROVE FUNDING TO ASSIST WITH THE REMOVAL OF UNSAFE STRUCTURES [ID-7498](#)

6. TO AUTHORIZE THE CREATION OF A COUNTY-FUNDED VOLUNTEER PROGRAM UNDER THE SULLIVAN COUNTY OFFICE FOR THE AGING (SCOFA), TO REPLACE FEDERALLY FUNDED AMERICORPS RETIRED SENIOR VOLUNTEER PROGRAM (RSVP) [ID-7502](#)

Sponsors: Office for the Aging and Deoul

Adjourn



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7477

Agenda Date: 6/5/2025

Agenda #: 1.

Division of Community Resources Monthly Report

June 2025

Office for the Aging April 2025

Monthly Accomplishments

OFA Director:

- Orientation and training of new EISEP Case Management Specialists.
- Participation on many Federal funding related strategic planning webinars, conference calls, etc. with Aging NY, NYSOFA (NY State Office for the Aging) and USAging.
- Attending Director's Leadership Institute in Clayton, NY April 14-17th.
- RSVP Advisory Council moving forward with recognition event planning.
- Completed and submitted final Four-Year Plan revisions. Four Year Plan approved and NGA's (Notice of Grant Awards) received on May 14, 2025.
- Participated in Bike and Pedestrian Focus Group meeting with consultants.
- Continued distribution of freely available COVID test kits to community organizations.
- Monthly Hoot direct subscribers over 800.
- OFA tabled along with Community Resources Division at The Center for Discovery Resource Fair and the SUNY Sullivan Community Resource Day.
- There were thirty-nine (39) home visits conducted by Aging Services Specialists and EISEP Case Managers. These home visits were for comprehensive assessments and/or reassessments for various programs and services.

RSVP:

- 1 new volunteer registered and 1 former volunteer reactivated.
- Attended SUNY Sullivan Community Resource Day.
- Volunteers provided 68 rides for medical appointments.
- Coordinator continued visiting volunteer sites, meeting with site managers and volunteers.
- Preparing final Progress Report for AmeriCorps RSVP grant closeout.
- 1,363.12 hours volunteered in April with a value of \$47,418.77 according to IndependentSector.org.
- Planning for annual volunteer recognition luncheon on September 16th.

Nutrition:

	Units:	Clients:	Contributions:
Homebound:	2,370	112	\$1,376.00
Congregate served at home:	22	1	
Congregate served at sites:	698	105	\$781
Guest Fee			\$4.00
TOTALS:	3,090	218	\$2,161.00

- Nutrition received 9 new home delivered meal referrals.
- Great success with Public Health Department's Spring Fitness program. 18 participants have registered this month, making a total of 72 class participants to date. 10 Fitness classes have been completed at the 5 Nutrition sites. This program will continue through June.

Transportation:

- 123 SCT (Sullivan County Transportation) Medical Trips
- 182 SCT Shopping Trips
- 67 RSVP Medical Trips
- 71 Congregate Nutrition Site Transportation

HEAP:

- Regular and Emergency HEAP closed April 7th. Cooling benefit opened April 15th.
- 2 applications processed through OFA in April.

Legal referrals: 12 individuals/families received legal assistance through Rural Law Center of NY.

Caregiver Resource Center (CRC)**Information & Assistance calls:**

February: 30

March: 34

April: 42

A media campaign for the Caregiver Resource Center will air on WJFF starting in May.

Workshops held: Livingston Manor Free Library:

March 17 -Healthy Living Healthy Brain

March 31 – 10 Warning Signs of Alzheimer’s Disease

More workshops are being planned for June through September.

Keep an eye on our events page at www.sullivanccce.org/events

Caregiver Café’ Support Group (In person):

1st Monday at 10am at Cornell Cooperative Extension (CCE) Sullivan

Upcoming meetings: May 5, June 2, July 7

Virtual Caregiver Support Group (zoom):

Scheduled 3rd Wednesday each month 6-7pm

Upcoming meetings: May 21, June 18, July 16

Parkinson’s Support group

3rd Wednesday each month April through November from 4-5:30 at CCE Sullivan

Upcoming meetings: May 14, June 11

Caregiver Support Group for Families of Veterans

Held the 1st Wednesday each month from 4-5pm at Action Towards Independence (ATI) at 309 E. Broadway, Monticello. Advance registration is required.

Bone Builders (Osteoporosis prevention). Currently 16 participants attending weekly.

March 27-May 22, 2025

Possibly another class series in the fall.

Tai Chi for Arthritis & Falls Prevention – Tai Chi Tuesdays was held March 18-May 6, 2025 with 17 people registered and 83% of the seniors completed the majority of classes.

Another series is being planned for summer/fall.

Keep an eye on our events page at www.sullivanccce.org/events or call to be put on our waiting list for notifications.

(WISE) -Wellness Initiative for Senior Education- we have openings! It's not too late to register.
May 5 to June 16 (no class May 26), 11-1pm with lunch provided. (Free)

This is a 6-week evidence-based program with a different wellness topic each week to enhance awareness of senior health and well-being.

The WISE program is a collaboration between the Caregiver Resource Center and SALT at CCE Sullivan through Community & Economic Vitality, and is supported in part by grant funding from New York State, Department of Health and Human Services (HHS), and Substance Abuse and Mental Health Services Administration (SAMHSA)

Note: Alzheimer's Association workshops, The Empowered Caregiver Series will be offered in person by the Caregiver Resource Center to interested community groups on request in the spring and summer 2025. Stay informed for upcoming dates in surrounding communities and libraries by checking www.sullivanccce.org/events.

Workshop topics in the series include:

- Building Foundations of Caregiving
- Supporting Independence
- Communicating Effectively
- Responding to dementia-related behaviors
- Exploring Care and support services.

NY Connects:

- 148 Contacts in April.

HIICAP (Health Insurance Information Counseling Assistance Program):

- 29 individuals assisted in April.
- 8 Department of Social Services (DSS) program applications were completed through OFA for the month of April which included Medicaid, SNAP and Public Assistance.

PERS (Personal Emergency Response System):

- 24 clients currently receive PERS through CSE, EISEP & IIIE funding.

EISEP (Expanded In Home Services for Elderly Program):

Casefiles open as of 4/30/25	34
Casefiles closed	2
Waitlist	6
Hours Authorized for the month of April	1,599.6

Sullivan County Youth Bureau:

- Attended Emergency Services Youth Academy meeting on 4/29.
- Attended Sullivan 180's Municipal Grant Review process.
- Attended Association of NYS Youth Bureaus (ANYSYB) monthly meeting.
- Facilitated meeting with Girl Scouts of the Hudson Valley. Discussed possible collaborations.
- Scanning project of archived documentation for Youth Bureau underway.
- Conducted site visits for Sullivan West Elementary for HPAC and, Bethel Woods for Project Identity
- Youth Bureau Facebook posts lead to 1,891 views, 1,186 reaches and 28 interactions in March. This is an increase of 669 views, 486 reaches and 17 interactions for the month of April. Views are how many times people looked at the post, reaches mean how many times it was shared and interactions are the amount of likes or reactions.

Community Assistance Center (CAC)

- ✓ On May 5 the Sullivan Catskill Food Security Coalition held a meeting with the area pantries and the Food Bank at Cornell Cooperative Extension. The discussions focused on increasing community needs and actual/pending federal cuts in funding. The next step is to hold monthly virtual meetings to encourage partnerships and brainstorm solutions.
- ✓ Through our partnership with the Hudson Valley Food Bank, we average 20 food pantries who attend our monthly food distributions at the Transportation building.
- ✓ There are three (3) food distribution days per month.
- ✓ The team continues to provide referral and assistance to callers looking information and/or resources.
- ✓ Continued distribution of remaining test kits.
- ✓ The CAC has seen an increase in requests for emergency food assistance deliveries as well as connections to community resources.
- ✓ Support HV Food Bank monthly mobile pantry efforts in town of Freemont.

Transportation

- ✓ The Request for Proposal (RFP) for updated Comprehensive Countywide Transportation Plan was issued April 4 with a due date of April 25. There were 2 responses received. Resolution submitted for June to contract with Kittelson and Associates.

Sullivan County Transportation Department:

Month 2025	Veterans Medical Centers	Veterans In- County Medical	Senior Medicals	Shopping Buses	Seniors to Congregate Sites	Meals Delivered
January	40	31	101	160	32	467
February	37	20	89	132	26	497
March	41	35	121	177	53	618
April	48	32	123	182	60	641
May						
June						
July						
August						
September						
October						
November						
December						

Move Sullivan Public Transit:

Move Sullivan 2025	Average Daily Ridership	Monthly Ridership	Monthly Paratransit
January	480 (21 days)	10,073	245
February	521 (18 days)	9,381	272
March	557 (21 days)	11,686	292
1st Quarter Totals		31,140	809
April	599 (22 days)	13,176	365
May			
June			
2nd Quarter Totals			
July			
August			
September			
3rd Quarter Totals			
October			
November			
December			
4th Quarter Totals			
Annual Totals			



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7496

Agenda Date: 6/5/2025

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DIVISION OF PLANNING, COMMUNITY DEVELOPMENT & ENVIRONMENTAL MANAGEMENT

ACTIVITY REPORT

May 2025

CONTENTS

- I. Planning
- II. Sustainable Energy
- III. Parks, Recreation & Beautification
- IV. Grants
- V. Agriculture & Farmland Protection

I. PLANNING ACTIVITY

Land Use Planning & Technical Assistance:

GML – 239 Referrals					
Date Received	Date Requested	Project Name	Action Type	Referral ID #	Legislator
4/25/25	5/27/25	Holiday Mountain	Site Plan Review	THO25-09	Ward
4/25/25	5/8/25	Gezinite Kinder Daycare	Special Use Permit	LIV25-06	Alvarez
4/25/25	5/23/25	Professional Office	Special Use Permit	LIV25-07	Alvarez
5/1/25	5/27/25	Upper Delaware Hospitality Corp.	Special Use Permit	TUS25-03	M. McPhillips
5/8/25	5/16/25	Adding permitted uses to IC Zoning Dist.	Adoption/Amendment of Zoning Map	MAM25-01	Rajsz
5/8/25	6/6/25	Stanzoni's On the Lake	Area Variance	COC25-02	M. McPhillips
5/15/25	6/9/25	Enterprise Rent-A-Car	Site Plan Review	MON25-07	Ward
5/15/25	6/13/25	Catskill Hospitality	Site Plan Review	THO25-10	Ward
5/15/25	6/13/25	Unique Escapes	Site Plan Review	THO25-11	Ward
5/21/25	6/3/25	Viznitz Shul	Site Plan Review	ATE25-01	Ward
5/27/25	6/26/25	North Circle	Special Use Permit	BLO25-02	Salomone, Jr.

- Planning staff has scheduled a series of trainings on a wide range of topics for municipal board members so they can get their required 4 hours of Department of State Training. PACE University is coming on June 16th to offer credits for board members and CLE's for attorneys. Pattern for Progress is coming on June 26th and the Department of State will be here August

28th. Staff continue to keep track of any future webinars from the Department of Environmental Conservation. Additionally, staff continues to develop a curriculum for virtual Webinar Watch Parties to provide alternate forums for training while also encouraging engagement amongst attendees.

Land Use, Strategic and Comprehensive Planning

• Water Resources and Infrastructure

- Planning consultant Delaware Engineering is making progress on the the Countywide Infrastructure Assessment. The draft municipal summaries for most of our municipalities were made available for Planning to review. All of the summaries should be complete before end of June. Planning and consultant will work with Municipalities to ensure the work is accurate and useful.
- Planning and Delaware Engineering with the US Water Alliance have developed a training program for system operators and municipal officials and relevant staff. Planning has resumed organizing an event for later this summer.
- A separate scope of work was developed to obtain hydrogeologic expertise in relation to subsurface conditions throughout the County to assess the County's water resources. Funding was not included in the New York State budget, and Planning staff continue to actively search for potential funding sources for this study. Assessment of available funding sources and development of the scope of work are ongoing.

• Hazard Mitigation Plan

- Tetra Tech has been selected as the vendor for this project, and contracts are in the process of being executed. The vendor is currently in receipt of the contract and the County is awaiting return of a signed contract along with proof of required insurance. Planning anticipates that Tetra Tech will begin work on this project in June.
- Letters of commitment have been received from 20 out of 22 towns and villages. Efforts continue to secure commitments from the two outstanding municipalities.
- Staff continue to communicate with the NYS Department of Emergency Management and Homeland Security for the purpose of managing grant funding to offset the cost of this project.

Recreation, Quality of Life & Tourism-based Economic Development

• Sullivan O&W Rail Trail

- The Town of Fallsburg passed resolutions to award contracts with Sullivan Paving for construction and Alta and for construction inspection.
- The Town of Fallsburg completed the grubbing, A small amount of tree clearing will be completed either in June with DOT approval or in the fall. Ecological is doing pro bono bat survey work to help facilitate the June timeframe.

- The use and occupancy agreement between NYS DOT and the Town of Liberty for the Parksville extension is tied with the acquisition process for multiple parcels related to the rerouting of Route 17. The design is complete. The Town declared lead agency for SEQR and wetland survey will be extended to include the whole parcel.
- The Town of Rockland held a public meeting at the Livingston Manor Firehouse on May 20th at 6PM to share their designs with the public.
- Staff continue to participate in quarterly meetings of the O&W Rail Trail Alliance as well as regular meetings with the engineering firm and partner municipalities.
- Registration is now open for the 2025 multi day hike (ROAM) will take place on June 7-8 in



Mamakating. Two websites lead to the Eventbrite registration page: [O&W ROAM | Visit The Catskills - NY State Getaway | Sullivan Catskills](#) and [ROAM Multi-Day Walking Adventure – Sullivan O&W Rail Trail](#) Partners include Sullivan Catskills Visitors Association, Sullivan 180, Parks and Trails New York, Trout Unlimited, and Open Space Institute. Planning helped the Alliance to secure funding from SCVA and Sullivan 180 for the event.



Community Development & Revitalization

- **Housing Fund**
 - A final draft of the program, scoring criteria, and outline of next steps for the Housing Fund has been received from Hudson Valley Pattern for Progress and is under review by staff.

- **Bicycle and Pedestrian Infrastructure Master Plan**

- The plan will focus on
 - Connecting community centers through biking and walking,
 - Identifying safe routes to reduce vehicle trips, and
 - Helping disadvantaged residents overcome transportation barriers.
- The steering committee is continuing to meet quarterly; and various stakeholder discussions and community outreach has been completed.
- The community input survey launched on May 1st and has received 105 responses as of May 21st.
- Currently developing a dedicated webpage for information and participation opportunities.



- **RESTORE NY Round 7**

- The County is working with RUPCO and the Sullivan County Land Bank to navigate a significant increase in the cost of construction based on the latest cost estimates. RUPCO, which is the developer, has identified a path forward to reduce costs as well as to address site contamination via the NYS Brownfields Cleanup Program.

Economic Development

- **Hudson Valley Regional Council**

- Input was provided to HVRC for the development of the 2025 Comprehensive Economic Development Strategy (CEDS).
- Survey was completed for progress update on the previous CEDS report.

- **Emerald Corporate Center Economic Development Corporation (ECCEDC)**

- We continue to work with the Town of Thompson to transfer Emerald Springs Water Company (ESWC) and all assets to the Town of Thompson, based on discussions with counsel having experience with the process.

Administration

- Met the Towns of Thompson and Forestburgh to discuss the potential utility scale RWE Town Line solar project.
- Met with the Sullivan County Ag and Farmland Protection Board and Assemblywoman Paula Kay to discuss agricultural priorities for Sullivan County.
- Director of Planning appeared on Ciliberto and Friends to discuss the O&W Rail Trail and the upcoming ROAM event.
- Continue to assist with the administration of the MIP/Broadband grant, meeting each week with County staff, ESD and Archtop Fiber as well as completing weekly project reports.
- Attended quarterly meeting of the SC Workforce Development Board
- Tended quarterly Divisional meeting with the County Manager and Deputy County Manager
- Attended monthly meeting of the Sullivan County Land Bank

II. OFFICE OF SUSTAINABLE ENERGY (OSE)

- The approval process for CleanPath NY, a high voltage transmission line to be constructed underground along the Marcy South line, has been paused as NYPA awaits a determination from the Public Service Commission on its application to designate the corridor as a Priority Transmission Project. NYSERDA Tier IV Recs have been cancelled for the project.
- OSE staff are following the development of Town Line solar, a utility scale solar and battery storage development in the Towns of Thompson and Forestburgh. The Department of Public Service has established a master matter number which allows staff to track the project through the state review process.
- Staff continue to work toward updating and compiling information for recertification as a Climate Smart Community
- OSE staff have continued to review monthly utility statements, and to work with NYSEG and DPW staff to resolve ongoing issues with meter readings and monthly billings.
- OSE continues to document the County's progress toward reducing energy usage and greenhouse gas emissions while also identifying future clean energy project opportunities.

III. PARKS, RECREATION & BEAUTIFICATION

- The annual Litter Pluck event is under way until October 31st. Free disposal coupons have been delivered to all of the Town and Village Halls and local organizations for dispersal to litter pluck participants.
- The Parks and Recreation Department teamed up with the County Wellness Committee to host an employee litter pluck event on Earth Day at the Monticello and Liberty campuses.
- Callicoon Park: A Cultural Resource Survey has been completed for the remainder of the park property.
- Seasonal staff have been hired for Lake Superior, D&H Interpretive Center and park maintenance positions.
- All of the County Parks and facilities are open for the season. Lake Superior will be open weekends through June 15th and daily beginning June 21st. The D&H Interpretive Center will be open Friday's, Saturday's and Sunday's through Labor Day.
- Worked with the County IT and Treasurers Department to allow for the acceptance of credit cards at Lake Superior.
- The Parks Capital Budget Request has been submitted.
- Season Passes for Lake Superior are on sale for Sullivan County Residents. Passes are \$15.00 per person.
- The Parks and Recreation Department participated in the SUNY Sullivan Earth Day and Community Resource Center Events.

IV. GRANTS ADMINISTRATION (DGA)

- **Activity/Technical Assistance**

- DGA received six (6) funding resource inquiries since the end of April. Requests included inquiries related to home repair, small business start-up and expansion.
- Free Grant Webinar: The Dept. of Grants Administration has prepared and posted on its website a free Grants Orientation Webinar - Grant Basics for Community Stakeholders. The webinar offers a very high-level orientation to grants and is suitable for municipalities, non-profits, and small business entities.
- Upcoming Community Workshop: A Grant Basics and CFA Workshop, which will be open to members of the public, will be held on Monday, June 9, at 9-11 am and 6:30-8:30 pm. This workshop will include a high-level overview of grants and a walk through the New York State Consolidated Funding Application resources available in 2025.
- Assistance has been provided to departments requiring support with the grant process. Of note:



- *County Clerk*
 - The 2025-2026 Local Government Records Management Improvement Fund (LGRMIF) application was submitted. Implementation of the 2024-2025 LGRMIF project tax map scanning project is underway; the project period of performance was extended through December of 2025.
- *District Attorney*
 - The DGA Supervisor met w/ the DA Office – Special Assistant to discuss criminal justice funding resources, grant administration / management, and availability of DGA trainings for DA Office staff. DGA staff and DA Office – Special Assistant will continue to stay in communication. Post the meeting, DGA Supervisor notified the Special Assistant on recently identified criminal justice federal funding opportunity information for consideration of pursuit now or in the future.
- *Health and Human Services:*
 - The Social Services Family Visitation Space Upgrades project is still undergoing financial review by DASNY. We await the final approval and Grant Disbursement Agreement from DASNY for execution prior to incurring any project costs.
 - The 2026 US DOT/NYTHA NYS Governors Traffic Safety Committee – Child Passenger Safety Seat Program grant application was submitted and the County Traffic Board Chair approved the application sheet received from the Governors Traffic Safety Committee (GTSC) and it was returned to GTSC by the Legislative Clerk.

- DGA staff met with members of Public Health and Fiscal staff related to a current listing of grants tracked by Grants Administration. Efforts to improve internal control process over the past two years have been fruitful, and DGA staff will continue to collaborate with Public Health to provide support and ongoing training, as needed.
- The 2018 Rural Health Network Development Program grant renewed for a new five (5) year period of 2025 - 2030, and FY 22 NYS Department of Health Rabies Prevention program grant has been extended, and the contract processing is currently underway.
- *ITS:*
 - DGA staff continues to provide appropriate grant-related technical assistance as needed for the NYS ESD Municipal Infrastructure Program (MIP). Staff currently attend regular meetings and review grant-management related documentation upon request, as needed.
- *Planning:*
 - DGA staff worked w/ Planning Director to successfully submit the 2025 National Fish and Wildlife Fund (NFWF) Delaware Watershed Fund grant application. Pending notification of award or declination.
 - Phase III of the 2024-2025 New York State Office of Parks and Recreation and Historic Preservation Snowmobile Grant in Aid program has been submitted.
 - Phase I of the 2025-2026 New York State Office of Parks and Recreation and Historic Preservation Snowmobile Grant in Aid program was also submitted.
 - The contract process for the NYS Department of State SWIMS program involving several local participating municipalities for lifeguard incentive initiatives is underway. Pending receipt of the fully executed contract and completion of MOUs, the County hopes to provide award packages to municipal partners within the coming month. DGA staff continues to follow-up w/ DOS staff on status.
- *Public Safety:*
 - DGA staff assisted staff in the development and subsequent submission of the reimbursement claim to the Dormitory Authority of New York (DASNY) on the fire tower / burn building project. DGA staff was recently notified by DASNY staff that our reimbursement packet was being processed on 5/15/25 and our reimbursement in the amount of \$250,000.00 is forthcoming.
 - DGA staff is presently working w/ Public Safety Deputy Commissioner (E911 and Interoperable Coordinator) in the development and subsequent submission of the NYS Division of Homeland Security and Emergency Services (DHSES) SFY24 -25 Statewide Interoperable Communications Targeted Grant Program, and the SFY25 Next

Generation 911 applications. Both applications are due for submission in June.

- DGA staff assisted Fire Bureau staff in development and submission of authorizing resolutions, collaboration w/ County Attorney staff in review, and obtaining execution of the three (3) Inter-Municipal Agreements (IMAs) being entered into w/ Orange County (lead applicant on grant) in securing Sullivan County's portion of funding available under the FY21, 22 and 23 Hazardous Materials Preparedness Grant program secure by Orange County. County PS / OEM Fire Bureau staff will return IMAs to Orange Co. staff.
- *Public Works:*
 - The 2025 NYS ESD County Infrastructure Grant Program grant application for infrastructure projects at SCIA was submitted. DGA acknowledges the efforts of Commissioner Ed McAndrew, Deputy Commissioner Ryan Brown, Building Engineer Kristin Janowski, and Tamara Browne for their contributions and collaboration to prepare the grant application within a short period of time..

V. AGRICULTURE & FARMLAND PROTECTION

- CCE April 2025 Ag report attached

TECHNICAL ASSISTANCE:**Technical Assistance/Inquiries: 161 Soil/Hay Tests: 24 Farm Visits: 2**

Technical Assistance was provided on invasive species management, soil testing, ag assessment, ag districts, ag zoning, farmland preservation, fertilizer and lime recommendations, farm funding, farm food safety, starting a farm, livestock production, vegetable production, spreading calculations, access to wholesale markets, connections to farmers markets, business planning, poultry, recordkeeping, field crops, farm to school, land access, starting a food business, value added products and marketing. 37 total Hours of Technical Assistance.

PAST WORKSHOPS

Bobolink Farm Tour and Mixer (April 22nd) 20 participants. Attendees received a tour of Bobolink Farm by owner Brenda Miller. Including tips and tricks for planting, do's and don't's, and site selection.

Starting Seeds & a Successful Garden Webinar (April 22nd)) with the Non-Profit Doris Does. 7 attendees, taught by Katie Gasior, focused on soil health, plant selection, seed starting timelines, and native plants.

Small Scale and Backyard Layer Chicken Workshop (4/24 & 4/29) 48 participants. The recent prices of eggs has many of us thinking about adding layer hens to our operations or starting our small flock. This workshop helped attendees understand the commitment and risks to help set them up for success. Participants learned basics of small scale layer production, incorporating biosecurity into their operation, egg sales, cleaning, and regulations.

Gardening 101 – Part 1 in a Three-part series (April 29th) Webinar taught by Katie Gasior, 9 participants. Topics covered were soil health, seed starting, planting zones, integrated pest management, and native plants.

Apple Pruning Workshop and Demonstration (April 30th) 24 registrants. Educational workshop and demonstration on apple orchard pruning at the Town of Thompson Park. This hands-on session covered essential pruning techniques to improve tree health, maximize fruit production, and extend the life of your orchard. Taught by Brett Budde from Majestic Orchard and Ryan Watson from Wild Russet Farm.

UPCOMING WORKSHOPS for May

- **High Tunnel Production at Sprouting Dreams – May 8th 5:30-7:30pm:** See how high tunnels can protect crops from unpredictable weather, pests, and disease while also helping to extend the growing season and improve yields.
- **Writing a Farm Food Safety Plan Webinar – May 22nd 1-2pm:** This webinar will focus on writing a produce safety plan for your farm. This plan will help you to create standard operating procedures (SOP's) and record keeping strategies that will help you to fulfill the reporting requirements of the Food Safety Modernization Act (FSMA) Produce Safety Rule.
- **Farmworker Health and Hygiene Training Webinar – May 27th 6-7pm.** Presenting on the principles of food hygiene and food safety, importance of health and personal hygiene, including recognizing symptoms of a health condition that could result in direct or indirect contamination of produce and other standards in the FSMA that are relevant to the farm worker's job.

CATSKILLS KITCHEN FOOD BUSINESS INCUBATOR PROGRAM:

Technical Assistance was provided to 7 potential users/inquiries on product labeling, licensing and regulations, the permitting process for using the kitchen, branding and insurance. We currently have 3 Users, 3 Users in the process of being onboarded and 2 seasonal users. The Catskills Kitchen program has also been busy updating the kitchen with new equipment and supplies to make the cooking experience for efficient and user friendly.

RESEARCH PROJECTS:

Sustainable Agriculture and Research Education (SARE) Poultry Grant: With our partners, we are in the process of reviewing the production and financial data gathered from this poultry grant we have been assisting with, and are putting together the cohort's statewide benchmarks, as well as the personal benchmarks to see how any changes made following the first year on the project have made participants more profitable in year two. The White paper should be available for dissemination in the next few months.

FARMLAND PRESERVATION:

Number of Municipal 239 Review's: 7 (and more in the process of being reviewed)

Ag Assessment Technical Assistance: 17

Ag District Technical Assistance: 31

2025 Ag District 30 Day Window: The 30 day window to apply to be included in Ag District #1 or #4 is from April 1st - April 30th. Applications were accepted during the month of April from interested landowners. The County Ag Board will review the applications and do site visits in May and make recommendations to the County Legislature in June, with a public hearing tentatively scheduled for July.

County-Wide Farmland Preservation Project:

- CCESC & Orange County Land Trust are working to coordinate our first municipal and the farmer focused workshops in Sullivan County. The Municipal event will focus on zoning and how it can be made more "farm friendly". The draft of the farmer focused event is in revisions. This event will feature OCLT on a general overview of the easement process followed by Shanna Ables the OCLT farmland preservation project manager on the FPIG process and tentatively NYS DAM to add to that conversation.
- Continued dialog with potential farmers who are strongly interested in preserving their farms.





Grant Workshop

Presented by the Department of Grants Administration

Money may not grow on trees...

But you can explore the world of grants for your non-profit, small business, or municipality. The workshop will include a high-level introduction to grants & a summary review of resources available through the NYS Consolidated Funding Application (CFA).

Monday, June 9th, 2025

9-11 am or 6:30-8:30 pm

**Legislative Hearing Room
Floor, Sullivan County Government Center
100 North Street, Monticello, NY**

-registration requested.

Register online at:

sullivanny.gov/Departments/grants

For all information, please contact the Sullivan County Planning Division at 845-807-0527.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7505

Agenda Date: 6/5/2025

Agenda #:



Preserving Farmland, Strengthening Communities: Sullivan County's Farmland Protection Initiative

Why Is Sullivan County Investing in the Future of Its Farmland?

Sullivan County, in partnership with Cornell Cooperative Extension Sullivan County and the Orange County Land Trust, is launching a new initiative to protect local farmland, support farmers, and strengthen the rural economy. This project will help ensure future generations benefit from fresh, local food, open spaces, and thriving agricultural businesses.

Farms are the backbone of Sullivan County's economy and a vital part of its heritage. Preserving farmland protects our food supply, scenic landscapes, family farms, and local jobs. By leveraging state and federal resources, this initiative will help shield farmland from development pressures and keep it productive for years to come.

How Can Farmers and Communities Benefit from This Farmland Protection Initiative?

This initiative provides direct benefits to farmers, local governments, and the wider community. Farmers will receive guidance on how to potentially secure agricultural conservation easements, while permanently preserving their land for agriculture. Workshops and one-on-one support will help farmers and municipalities learn how to potentially access grant funding from programs, like the NYS Farmland Protection Implementation Grant (FPIG) and the Natural Resources Conservation Service (NRCS) Agricultural Conservation Easement Program.

www.sullivancce.org/farmlandpreservation

What Steps Are We Taking to Secure the Future of Farming in Sullivan County?

This program will use technical assistance and workshops to equip farm families, municipal leaders, and communities with tools to support farmland preservation and agricultural viability. Estate planning resources will help farm families transfer land to the next generation and plan for long-term success. Town officials will receive training on farm-friendly policies, zoning, and conservation strategies. Municipalities will also have access to expert guidance for creating tailored farmland protection plans. As part of its preservation strategy, the county is exploring participation in the Hudson Valley Community Preservation Act (CPA), which could offer long-term funding for conservation. Public outreach will engage residents and stakeholders in supporting these efforts.

We invite farmers, community members, and local leaders to join us in this important effort. Together, we can preserve our farmland and build a sustainable future for Sullivan County!

For More Information on the Farmland Preservation Program contact the OCLT:

Michael Sweeton
michael@oclt.org
(845) 534-3690 x 7
www.oclt.org

For More Information on Farm Friendly Zoning contact CCESC:

Melinda Meddaugh
mm2592@cornell.edu
(845) 292-6180 x116

If you're a farmer interested in protecting your land, visit our website here:



**Cornell Cooperative Extension
Sullivan County**



Joining the Hudson Valley Community Preservation Act (CPA)

What is the Hudson Valley Community Preservation Act (CPA) of 2007?

The Hudson Valley Community Preservation Act (CPA) is a powerful tool that allows designated communities to establish Community Preservation Funds (CPF). These funds are supported through a real estate transfer tax, enabling communities to preserve open space, farmland, historic places, and community character.

Ulster County successfully joined the Act in 2019 through a Home Rule request, demonstrating a clear pathway for other counties like Sullivan County to follow.

How does it work?

Create a Community Preservation Project Plan

- Identify how community character will be preserved.
- Analyze land use alternatives.
- List and prioritize parcels necessary to achieve goals.

Hold a Public Hearing

- Hold a public hearing on the Community Preservation Project Plan (CPPP) and proposed local law.

Hold a Referendum

- Community voters must approve the enactment of a local law establishing the real estate transfer tax.

If Approved:

- County Clerk collects the tax and remits funds to the town monthly.
- Funds are dedicated solely to implementing the CPPP.



Key points:



No Cost to the County
Funded entirely through real estate transfer tax.



Local Control
Municipalities decide through referendum.



Proven Benefits
Preserved open spaces, stable property values, attractive community character.

How Can Sullivan County Join?

- Sullivan County Legislature must pass a Home Rule Resolution to amend the 2007 Act.
- Senator Oberacker and Assemblywoman Paula Kay must introduce and champion the bill.
- Governor signs the bill, officially including Sullivan County.

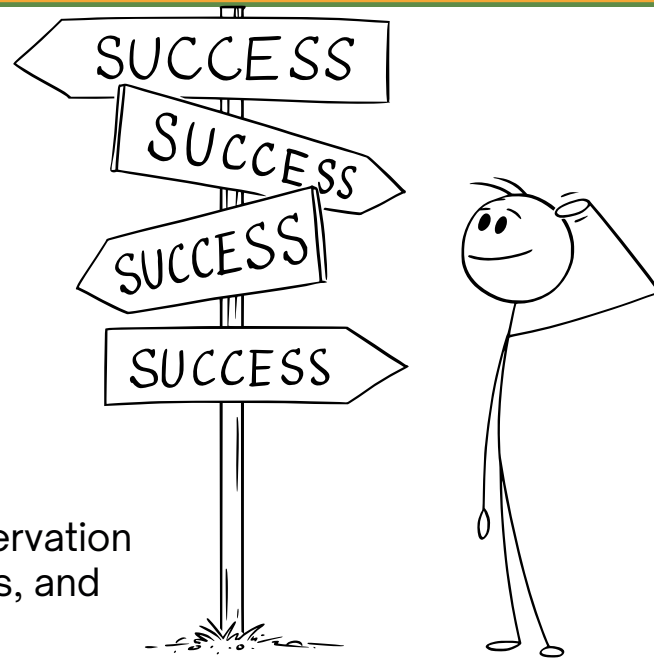


Success Stories

Communities that have successfully implemented CPFs include:

- Five East End Towns, Long Island:
- Town of Warwick, Orange County:
- Town of Red Hook, Dutchess County
- Towns of New Paltz, Gardiner
- Marbletown, Ulster County

These communities have enhanced preservation efforts, maintained desirable home values, and balanced growth with conservation.



Scan to learn more about CFP's in other communities:

New Paltz



Marbletown



Gardiner



Why should Sullivan County Act?

- Protect Farmland and Natural Resources
- Strengthen Community Identity
- Balance Development with Preservation
- Enhance Quality of Life for Future Generations



**Cornell Cooperative Extension
Sullivan County**



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7478

Agenda Date: 6/5/2025

Agenda #: 1.

Narrative of Resolution:

Resolution introduced by the Planning and Community Resources Committee to authorize the County Manager to award and execute a contract with Kittelson and Associates to update the Sullivan County Coordinated Transportation Plan.

WHEREAS, the Division of Community Resources (“DCR”) with input from the Division of Planning, Community Development and Environmental Management (“DPCDEM”), and other stakeholders developed the Request for Proposals #R-25-13 (the “RFP”) to seek Transportation planning services related to updating the 2015 Sullivan County Coordinated Transportation Plan, and

WHEREAS, two (2) responses were received and reviewed by DCR, and DPCDEM staff, and

WHEREAS, the staff have concluded that, based on their review and evaluation, the firm of Kittelson and Associates most appropriately meets the requirements for experience and approach outlined in the RFP and appears to bring significant value to this project, and have therefore recommended that Kittelson and Associates be selected as the consultant for this project, and

WHEREAS, the contract period will be from July 1, 2025 through December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be hereby authorized to award and execute a contract with Kittelson and Associates in an amount not to exceed \$150,000, as per this firm’s proposal submitted in response to the RFP.

NOW, THEREFORE, BE IT FURTHER RESOLVED that said agreement shall be in such form as approved by the County Attorney.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$150,000

Are funds already budgeted? Choose an item.

If ‘Yes,’ specify appropriation code(s): 40-4013 Contract Other

If ‘No,’ specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

Request for Proposals issued through Purchasing Department



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7488

Agenda Date: 6/5/2025

Agenda #: 2.

Narrative of Resolution:

Set public hearing for 7/17/25 at 10:15am for Agricultural Districts No. 1 and No. 4

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE POLICY COMMITTEE TO AUTHORIZE A PUBLIC HEARING FOR THE INCLUSION OF ADDITIONAL PARCELS INTO AGRICULTURAL DISTRICT NO. 1. AND AGRICULTURAL DISTRICT NO. 4

WHEREAS, the Sullivan County Legislature ("Legislature") has the authority under Article 25-AA, Section 303-b of New York State Agriculture and Markets Law to amend the Sullivan County Agricultural Districts on a yearly basis; and

WHEREAS, the Sullivan County Agricultural & Farmland Protection Board has recommended that the Legislature amend Sullivan County Agricultural District No. 1 and Sullivan County Agricultural District No. 4 to include additional parcels as listed in Schedule A attached hereto and made a part hereof; and

WHEREAS, prior to authorizing the inclusion of additional parcels into an Agricultural District it is necessary to conduct a public hearing.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize holding a public hearing on Thursday, July 17, 2025 a 10:15am am in the Legislative Hearing Room of the Sullivan County Government Center, 100 North Street, Monticello, New York regarding the inclusion of the parcels listed on Schedule A into Agricultural District No. 1 and Agricultural District No. 4; and

BE IT FURTHER RESOLVED, that the Clerk to the Legislature is hereby authorized and directed to publish a notice of such public hearing in the official newspapers of the County and to provide such notice in writing directly to those municipalities whose territory encompasses the lands which are proposed to be included in Agricultural District No. 1 and Agricultural District No. 4 and to the Commissioner of Agriculture and Markets.

**COUNTY OF SULLIVAN
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that requests for inclusion of predominantly viable agricultural land within a certified agricultural district have been filed with the County legislative body pursuant to NYS Agriculture and Markets Law 25AA Section 303-b and that a public hearing will be held by the Sullivan County Legislature on Thursday, July 17, 2025 at 10:15am in the Legislative Hearing Room of the Sullivan County Government Center, Monticello, New York to consider the requests and the recommendations of the Sullivan County Agricultural and Farmland Protection Board to modify the Agricultural District No. 1 and Agricultural District No. 4 to add parcels as contained on the Sullivan County Tax Maps on May 8, 2025 and designated as follows:

Town of Bethel 7.-1-20.7
Town of Liberty 29.-1-12
Town of Mamakating 27.-1-46.11

SCHEDULE A

Town of Delaware 22.-1-23.3
Town of Mamakating 21.-1-49.1
Town of Mamakating 27.-1-73.2
Town of Callicoon 10.-1-3.1
Town of Liberty 15.-1-1
Town of Liberty 15.-1-6
Town of Liberty 17.-1-3.2
Town of Liberty 17.-1-3.1
Town of Liberty 17.-1-2.1
Town of Liberty 26.-1-34
Town of Liberty 10.-1-11.1
Town of Liberty 10.-1-14.2
Town of Liberty 4.-1-20.2

As portrayed on the Sullivan County Tax Maps on May 2, 2025



2025 Agricultural District 30 Day Review Report from the Sullivan County Agriculture and Farmland Protection Board

On May 21, 2025, the Sullivan County Agricultural and Farmland Protection Board met to review applications for parcels to be included into existing New York State Agricultural Districts during the annual thirty-day window.

According to Article 25-AA of the New York State Agriculture and Markets Law, interested landowners must submit a proposal to include “Viable Agricultural Land” within an existing certified Agricultural District. “Viable Agricultural Land” is defined in Ag and Markets Law as land highly suitable for agricultural production and which will continue to be economically feasible for such if real property taxes, farm use restrictions and speculative activities are limited to levels approximating those commercial agricultural areas not influenced by the proximity of non-agricultural development.”

The Sullivan County Agricultural and Farmland Protection Board duly recommends that said parcels below consist predominantly of viable agricultural land and the inclusion of such land will serve the public interest by assisting in maintaining a viable agricultural industry within the district and that these parcels should be included into Agricultural District #1 and Agricultural District #4.

Timeline:

- The County accepted applications during the 30 Day window from April 1, 2025 until April 30, 2025.
- Notifications of applications went via email and mail to municipalities on May 14, 2025.
- Site visits for landowner applications took place on May 12th, and May 15th 2025.
- Meeting of the Agriculture and Farmland Protection Board to review and recommend parcels took place on May 21, 2025.

A total of three (3) parcels comprising 17.99 acres were recommended for inclusion by the Board. There were originally five applications, but two landowners withdrew their applications.

The properties that were **recommended** to be included into an Agricultural District:

Wilk Apiary

69 Murphy Rd, Swan Lake

Land used to support a beekeeping operation

Town of Bethel (Agricultural District #1)

Bethel: 7.-1-20.7

TOTAL: 7.12 acres

Sprouting Dreams Farm (Thalman)

5460 State Rt 55, Liberty

Land used to support vegetable production.

Town of Liberty (Agricultural District #4)

Liberty: 29.-1-12

TOTAL: 5 acres

SC Hop Yard (Bruestle)

131 Horton Rd, Bloomingburg

Land used to support hops production.

Town of Mamakating (Agricultural District #4)

Mamakating: 27.-1-46.11

TOTAL: 5.87 acres

Sullivan County

Legislative Memorandum

File #: ID-7495

Agenda Date: 6/5/2025

Agenda #: 3.

Narrative of Resolution:

INTRODUCED BY PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE THE APPLICATION FOR RENEWAL OF NY CONNECTS EXPANSION AND ENHANCEMENT APPLICATION FOR 2025-2026

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 307,611.00 STATE FUNDING

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): 7610-87-R4772-R392

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

Specify Compliance with Procurement Procedures:

Is this a renewal of a prior contract? Yes

Date of prior contract: 4/1/2024-3/31/2025

Amount authorized by prior contract: \$ 307,611.00

WHEREAS, the New York State Office for the Aging has notified Sullivan County that funding for the 2025-2026 NY Connects program is available in the amount of \$307,611.00; and

WHEREAS, the goal of the NY Connects Program is to promote information outreach and assistance to the elderly and disabled persons throughout the county especially in rural areas, and to the underserved populations that reside in Sullivan County; and

WHEREAS, the term for the NY Connects program is April 1, 2025 through March 31, 2026; and

WHEREAS, if the County's application is approved, the funds will be used to reimburse the County for NY Connects expenditures incurred by the Sullivan County Office for the Aging including: salaries, benefits, operational costs, and marketing costs; and

WHEREAS, reimbursement for County expenditures will be available after submission by the County and approval by the New York State Office for the Aging of an application, standard assurances, program narratives and program budget; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager or their designee is hereby authorized to execute the NY Connects renewal application with required assurances, and any amendments thereto, with the New York State Office for the Aging for the NY Connects Program, for the term beginning April 1, 2025 through March 31, 2026, to accept the award should one be granted, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that all commitments and agreements are contingent upon receiving the

necessary State allocations.

Sullivan County

Legislative Memorandum

File #: ID-7497

Agenda Date: 6/5/2025

Agenda #: 4.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A POLE ATTACHMENT AGREEMENT WITH NEW YORK STATE ELECTRIC AND GAS (NYSEG)

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

WHEREAS, Sullivan County ("the County") has been recommended for and awarded nearly \$30 million of Municipal Infrastructure Program (MIP) funding for deployment of broadband infrastructure throughout the County via the Catskill Open Access Network Project ("Project"); and

WHEREAS, while most of the fiberoptic infrastructure to support the Project will be run underground, there are some instances in which the infrastructure must be deployed above ground on existing utility poles; and

WHEREAS, NYSEG is the owner of the poles on which telecommunications infrastructure will be mounted and is willing to permit, to the extent it may lawfully do so, the placement of cables, equipment, facilities and attachments on its poles; and

WHEREAS, a pole attachment agreement is required to be executed between the County and NYSEG.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to execute a Pole Attachment Agreement with New York State Electric and Gas (NYSEG), in such form as the County Attorney shall approve, in order to further the Catskill Open Access Network Project; and

BE IT FURTHER RESOLVED, that should the MIP funding be terminated, the County shall not be obligated to continue any action undertaken within the Pole Attachment Agreement entered into with NYSEG.

Sullivan County

Legislative Memorandum

File #: ID-7498

Agenda Date: 6/5/2025

Agenda #: 5.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY DEVELOPMENT COMMITTEE TO RECIND RESOLUTION 213-25 AND APPROVE FUNDING TO ASSIST WITH THE REMOVAL OF UNSAFE STRUCTURES

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$125,000

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): Planning Fund Balance

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

WHEREAS, the Sullivan County Legislature ("Legislature") recognizes the negative impacts that result from the presence of unsafe and unsightly structures in our communities; and

WHEREAS, the Legislature fully supports efforts to encourage economic development, community safety, and a healthier living environment throughout Sullivan County; and

WHEREAS, the Town of Fallsburg ("Town") has identified an unsafe and hazardous structure, located on Roosevelt Drive (SBL 50.-1-2.1) and has requested assistance with costs related to the removal of the structure; and

WHEREAS, Sullivan County has identified funding available in the Planning Fund Balance that was previously designated to assist with removal of unsafe structures.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to execute an agreement with the Town of Fallsburg, in a form approved by the County Attorney, to provide funding in an amount not to exceed \$125,000, for the purpose of offsetting costs associated with the demolition and removal of an unsafe structure located on Roosevelt Drive, SBL 50.-1-2.1; and

BE IT FURTHER RESOLVED, that the Legislature authorizes \$125,000 in funding from the Planning Fund Balance to be appropriated to A-8020-90-47-4752 "Dept Misc Program Exp" for the purpose of funding this project; and

BE IT FURTHER RESOLVED, that Resolution # 213-25 is hereby rescinded.

Sullivan County

Legislative Memorandum

File #: ID-7502

Agenda Date: 6/5/2025

Agenda #: 6.

Narrative of Resolution:

INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE

TO AUTHORIZE THE CREATION OF A COUNTY-FUNDED VOLUNTEER PROGRAM UNDER THE SULLIVAN COUNTY OFFICE FOR THE AGING (SCOFA), TO REPLACE FEDERALLY FUNDED AMERICORPS RETIRED SENIOR VOLUNTEER PROGRAM (RSVP)

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A (initial setup costs budgeted in current fiscal year)

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

WHEREAS, the Sullivan County Office for the Aging (“SCOFA”) has successfully operated the federally funded Retired Senior Volunteer Program (RSVP) through AmeriCorps Seniors since 1972, with substantial community benefit; and

WHEREAS, in 2024, this program facilitated volunteer placements for approximately 130 older adult residents contributing more than 13,000 hours of service annually, generating over \$436,000 in in-kind value to the County and community organizations; and

WHEREAS, federal funding through the Corporation for National and Community Service (“CNCS”) / AmeriCorps Seniors RSVP program will no longer be authorized beyond May 7, 2025; and

WHEREAS, in order to preserve the impact and continuity of senior civic engagement and community benefit, SCOFA seeks to transition to a County-administered volunteer program; and

WHEREAS, the newly proposed volunteer initiative will maintain partnerships with public agencies, secular or faith-based nonprofits, and proprietary health care organizations, herein referred to as “volunteer stations”; and

WHEREAS, all current volunteers will be grandfathered into the new program; and

WHEREAS, SCOFA will enter into Memorandums of Understanding (“MOUs”) with volunteer stations, outlining mutual responsibilities for supervision, placement, and program compliance, and

WHEREAS, the Sullivan County Attorney shall approve the form of all MOUs, which shall be renewed at least every three (3) years or as required; and

WHEREAS, SCOFA has fiscally planned for this transition in its 2025 departmental budget and will plan future budgetary requests for the initiative in upcoming budgetary allocations and staffing structures.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the establishment of a County-administered volunteer program under the Sullivan County Office for the Aging, effective May 8, 2025, and

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to execute MOUs with existing and future volunteer stations participating in this volunteer centered initiative, in such form as approved by the County Attorney, and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and remain in force until further action by this Legislature or modification to program structure or funding, and

BE IT FURTHER RESOLVED, that all program activities are contingent upon continued County funds as allocated through the annual budgeting process.