



# Sullivan County

## Public Works Committee

### Meeting Agenda - Final

100 North Street  
Monticello, NY 12701

Chairman Joseph Perrello  
Vice Chairman Brian McPhillips  
Committee Member Amanda Ward  
Committee Member Luis Alvarez  
Committee Member Matt McPhillips  
Committee Member Nicholas Salomone Jr.  
Committee Member Terry Blosser-Bernardo

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**Thursday, January 15, 2026**

**10:30 AM**

**Government Center**

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#### **Call To Order and Pledge of Allegiance**

#### **Roll Call**

#### **Comments:**

#### **Reports:**

1. Division of Public Works [\*\*ID-8052\*\*](#)

**Attachments:** [January Monthly Report](#)

#### **Discussion:- Rates for Office Space at the SCIA Terminal**

#### **Public Comment**

#### **Resolutions:**

1. Resolution to authorize a Memorandum of Agreement (MOA) with the Village of Monticello to accept leachate from the Sullivan County Division of Solid Waste in exchange for the payment for the disposal of sludge from the Village Publicly Owned Treatment Works (POTW). [\*\*ID-7926\*\*](#)
2. Resolution to authorize the County Manager to execute a contract with Zion Environmental for completion of groundwater reporting services for the Sullivan County Landfill complex in conformance with the NYSDEC issued operating permit. [\*\*ID-8049\*\*](#)
3. Resolution to authorize the County Manager to execute a contract with Luzon Oil Company, DBA Luzon Environmental Services, for the closure and removal of the aboveground petroleum bulk storage tanks. [\*\*ID-8050\*\*](#)

4. Resolution to authorize the County Manager to execute a contract with Overhead Hoist & Crane, Incl., dba Moye Handling Systems for the provision and installation of a free-standing crane runway system at the Maplewood Facility

[ID-8051](#)

**Adjourn**



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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**File #:** ID-8052

**Agenda Date:** 1/15/2026

**Agenda #:** 1.

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**PUBLIC WORKS**  
**Monthly Report January 15, 2026**

**SHOP STAFF**

- Continue services & New York State Inspections.
- Continue repairs on solid waste roll-off trucks and containers.
- Make necessary repairs to DPW and outside agency equipment.
- Completed estimates on damaged vehicles.
- Remove/ install AVL units from lease return vehicle to new.
- Prepared new DPW and Sheriff vehicles for service.
- Complete DMV forms, filing and data entry for new 2026 leased vehicles
- Maintain and repair snow removal equipment as needed.
- Maintain and repair tire chains for heavy duty trucks.
- Assist in snow removal operations as necessary.
- Close out parts/equipment purchase orders and requisitions.

**SIGN SHOP**

- Decaled new Vehicles
- Continued brushing signs
- Sign Complaints
- Continued entering new assets into Open Gov
- Continued installing liberty complex parking signs
- Removed work zone on CB 82
- Continued CR 58 Upgrades
- Fabricated signs for stock
- Continued Sign Inventory for 2026
- Started Striper breakdown and cleaning
- Continued Parts search for TRK 196 (Striper)

**BODY SHOP**

- Repaired accident damages on county vehicles (H&F, CS, SH, PH & DPW)
- Routine maintenance on DPW vehicles and equipment
- Wrote estimates on damaged county vehicles
- Prepped new vehicles for all county agencies
- Prepped new DPW trucks for service
- Sandblasted and painted materials for transfer stations and bridges
- Continued installing AVL's in county vehicles

**AIRPORT**

- Performed routine runway lighting inspection, maintenance, and repairs
- Continued routine grounds maintenance
- Participated in continuing education and firematic and safety training
- Continued wildlife management and perimeter security upkeep
- Provided on apron assistance to medivac operations as required
- Continued maintenance and repairs on various hangers as needed
- Provided after hours aircraft landing and fueling services

- Conducted routine maintenance on the fuel storage and dispensing system
- Provided aircraft fueling services as required
- Recorded weather data and provided weather information to pilots
- Posted FAA Notices (NOTAM, etc.) concerning airport conditions as required
- Communicated pertinent information to airport callers and arriving aircraft crews
- Continued winter snow removal activity

## **BRIDGES**

- Continuing design for DPW repairing the deteriorated Town of Fallsburg's water and sewer mains supports that are attached to the Bridge 2 (FAL) superstructure.
- Continued project administration work for the Federal Aid Bridge 82 (FOR) replacement project.
- Completed quality control inspection work for the replacement of Federal Aid Bridge 82 (FOR) and started preparation for construction close out.
- Continued project administration and close-out work for the replacement of Bridge 77 and Toaspern Dam Spillway (HIG) Federal Aid project.
- Prepared a draft of the close out documents for the Bridge 77 / Toaspern Dam Spillway (HIG) replacement project and am awaiting paperwork needed from the consultant to finalize the document.
- Continued project administration and close out work for the Federal Aid Bridge 5 (LUM) Joint Replacement project.
- Completed quality control inspections for construction of the Benton Hollow Road re-alignment project that eliminates Bridge 277 (LIB) project.
- Continued coordination with utilities for relocations needed for the Bridge 296 (LIB) replacement project.
- Continued procurement of materials and planning for construction of the Bridge 296 (LIB) replacement project.
- Continued project administration work for the Federal Aid Bridge 301 (NEV) replacement project.
- Continued coordinating revisions to the Alternatives Evaluation Report for the Bridge 301 (NEV) replacement project.
- Continued project administration work and consultant contract management for the Federal Aid Bridge 283 (ROC) replacement project.
- Preparation of a draft design report for the Bridge 283 (ROC) replacement project is continuing to be progressed.
- Continued project administration work and consultant contract management for the Federal Aid Bridge 51 (LIB) replacement project.
- A Draft Design Report is being continued to be prepared for the Bridge 51 (LIB) replacement project.
- A comparison of the Bridge 51 (LIB) design alternatives for handling traffic during construction was completed and submitted for DPW review and comment.
- Continued project administration and consultant contract management to provide design work for the improvement of County Road 75/Harris Bushkill Road (THO).
- Preparation of preliminary design drawings have been completed for review and right-of-way acquisition work is continuing for the County Road 75 (THO) improvement project.

- Inspection work for the Bridge 270 (NEV) replacement project on Flugertown Road has been completed.
- Draft plans were submitted by the consultant for review of a concept for the mitigation of scour at Bridge 450 (CAL) which could similarly be used for Bridge 297 (LIB).
- Continued administration work for the Federally funded Northern Border Regional Commission (NBRC) Bridge 368 (NEV) replacement project.
- Coordinated the procurement and delivery of pre-cast fill type concrete retaining wall blocks to be used for the replacement of Bridge 368 (NEV).
- Coordinated pre-procurement requirements for the acquisition of railing materials for the replacement of Bridge 368 (NEV).
- Completed the procurement and delivery of sheet pile needed for the replacement of Bridge 368 (NEV).
- Coordinated with the Mohawk Valley Economic Development District for its providing assistance for the administration of the replacement of Bridge 368 (NEV) project.
- Continued implementation of Cartograph Asset Management Software.
- Continuing follow-up for obtaining a NYSDEC permit for the replacement of Bridge 121 Project (LIB).
- Completed preparation of construction documents for the replacement of the Bridge 121 Project (LIB) to replace an arch culvert with an Aluminum box culvert.
- Continuing coordination with NYSDEC for a permit needed to repair scour damages to Bridge 15 (TUS).
- Continued engineering work for obtaining a NYSDEC permit for the replacement of Bridge 475 Project (FAL).
- Completed preparation of construction documents for the replacement of the existing twin steel culverts of Bridge 475 (FAL) to be replaced with an aluminum box culvert.
- Plans for scour repairs needed to Bridge 26 (CAL) have been developed and follow-up with the NYSDEC is continuing for obtaining a permit.
- Continued the preparation of the Annual Bridge Inspection report.

## **BUILDINGS & ENVIRONMENTAL COMPLIANCE**

- Continued overseeing final punch list work at Airport Terminal Project and reviewing close out documentation from construction contractors
- Participated in mandatory Code Enforcement Webinar Training
- Coordinated sprinkler repairs with vendor at various facilities
- Continued coordination of submittal review and construction progress for B-24-43 Redundant Potable Water Storage Tank Project with Contractor and Engineer
- Provided continued support and follow up for Custodial Cleaning Services Contractors
- Reviewed close out documents and signed off on final payment for Annex Roof
- Participated in review of B-25-54 and B-25-55 responses
- Wrote resolution for setting public hearing for lease of terminal restaurant space
- Wrote resolution for B-25-55 award of contract for Tank Cutting, Cleaning, Disposal
- Prepared and submitted the SCIA and Human Service Complex mandated monthly water chlorination system Operation Reports to NYSDOH
- Provided technical support for County facility operations and maintenance
- Continued mandatory Code Enforcement work concerning County Buildings
- Participated in ongoing buildings staff meetings

- Participated in mandatory Leadership Training Module 2 of 2 with Authentic
  - o Communication Matters, Chief Facilitator John Mancuso
- Prepared Monthly Report
- Reviewed and approved various invoices and vouchers for payment
- Provided support for Environmental Compliance program
- Coordinated with testing contractor and operations for monthly rinse rack outfall sampling event at Maplewood
- Reviewed and reported rinse rack outfall sampling results
- Continued work with Engineering Consultant on environmental issue at SCIA
- Coordinated with operations and NYSDEC for PBS tank installations/changes at Livingston Manor Shop facility
- Continued work with contractor for NYSDEC spill closure associated with former underground fuel oil tank at District Attorney's Office
- Reviewed responses to B-25-54 for purchase and delivery of new aboveground PBS tank for heating oil at Government Center facility
- Reviewed responses to B-25-55 for closure and removal of aboveground PBS tanks at numerous County facilities
- Performed MS4 Inspection along regulated areas of County Roads 64 & 65
- Updates to SWMP Plan per new NYSDEC MS4 general permit requirements

## **HIGHWAYS**

- Provided ROW and record mapping research to the public, other County departments and SCDPW operations - (9) instances
- Continued work with contractor (Sullivan County Paving - SCP) to close out the 2025 contract paving, repair and re-striping of approximately 34 miles of county road – maintenance bond and payment certifications received (retainage to be paid in next appropriate batch)
- Continued work with contractor (Elderlee, Inc.) to close out the 2025 replacement and installation of approximately 18,000 linear feet of Guide Rail on various county roads – processed surety bond letter (awaiting final close-out documentation to be provided prior to retainage release)
- Completed work with contractor (Villager Construction) on the grinding of approximately 10,000 tons of Recycled Asphalt Product (RAP) from this years County Road paving program to be used this coming year (2026) as shoulder backup material
- Utilized our Job Order Contract to cut large problem trees on CR 73 which needed crane work to accomplish
- Received last quarterly CHiP's reimbursement from NYSDOT for eligible 2025 paving projects to date (\$2.066M came to Co. in mid-Dec.)
- Completed annual road field survey of our entire 385 mile road network utilizing standardized FHWA methodology with truck mounted lasers that return roughness indices based on the International Roughness Index (IRI) – the results are tabulated using a DOT scale of very smooth to smooth to fair to rough to very rough (awaiting tabulated report and results)
- Continued work on preparation of the 2026 contract paving program listings - identified potential road candidates and prepared listings based on record inspection and current

(2025) Roughness Indices from IRI – continued to measure and evaluate road repair sections on probable paving roads for bid issuance in January 2026

- Completed last leadership training courses
- Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County's right-of-way (ROW), drainage, infrastructure and maintenance on County Roads (CR): CR's 92/93/95 (ROC) – continued to meet onsite with Archtop and contractor (H & M) to refine fiber installation process and reduce/mitigate any damage to Co. infrastructure and; CR 107 (THO) – upgraded curve warning signage in vicinity of Hidden Acres
- Provided comments to county planning for G.M.L. 239 review on the following projects on or adjacent to a County Road (CR): WOO25-04 (CR 53) Camp Morris; THO25-22 (CR 102) Blue Stone Estates and; BET25-06 (CR 14) MFR Development
- Issued permits on various County Roads – (1) M (Misc./Access) permit – (1) D (Dig) permit - (1) O (Overweight) permit and (0) U (Utility) permits - Field inspected (6) existing/proposed access locations for compliance and/or closeout related to permitting including sight distance measurements at proposed access points on County Road 162

#### SOLID WASTE & RECYCLING

Month	2023 MSW/CD	2024 MSW/CD	2025 MSW/CD
January	5592	5096	4030
February	5147	4856	3361
March	6287	6452	5035
April	6550	7031	5402
May	8631	8506	7006
June	9778	9045	7537
July	13395	14618	13335
August	14405	13605	12066
September	7293	7747	6423
October	7043	6166	5297
November	5985	5453	4344
December	5497	4729	3900
<b>TOTAL</b>	95603	93303	77,700 (ESTIMATE)

Current month total estimated

- *Education/Outreach:* The Recycling Coordinator is continuing with outreach programs and speaking with County residents daily.
- *Accounts:*
  - Continue to address any delinquent accounts so they remain current with payment and provide electronic communication for customers.
  - 2026 Hauler Application sent out to current customers and uploaded to website.
- *Annual Reports:*
  - Continue to track data for NYSDEC reporting.
  - Annual reports due at the end of February
- *Grants*

- Starting grant for Phase 2 of the County's Organics Management Plan
- HHW grant due at the end of February
- *Composting:*
  - Weekly trips continue.
- Met with DEC via the Regional Materials Management working group to discuss the future of solid waste in Region 3
- Collecting Christmas Trees at all transfer stations through January 31
- Working with Carolina Software to automate reports to be sent to accounts to assist County Treasurer
- MSW and C&D disposal contract for 2026 in place



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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**File #:** ID-7926

**Agenda Date:** 1/15/2026

**Agenda #:** 1.

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**Narrative of Resolution:**

Resolution to authorize a Memorandum of Agreement (MOA) with the Village of Monticello to accept leachate from the Sullivan County Division of Solid Waste in exchange for the payment for the disposal of sludge from the Village Publicly Owned Treatment Works (POTW).

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$250,000.00 per year

**Are funds already budgeted?** Yes

**If 'Yes,' specify appropriation code(s):** CL8160-46-4609

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

N/A

**RESOLUTION INTRODUCED BY JOSEPH PERRELLO, CHAIR OF THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO A MEMORANDUM OF AGREEMENT (MOA) WITH THE VILLAGE OF MONTICELLO TO ACCEPT LEACHATE FROM THE SULLIVAN COUNTY SANITARY LANDFILL (SCSL) IN EXCHANGE FOR SLUDGE DISPOSAL FROM THE VILLAGE WASTE TREATMENT PLANT**

**WHEREAS**, there has been a long-standing agreement for the Sullivan County Landfill to dispose of sludge at no charge from the Village of Monticello Publicly Owned Treatment Works (POTW) in an even exchange for the Village of Monticello POTW to take processed leachate from the Sullivan County Pretreatment Plant for further processing; and

**WHEREAS**, since the Sullivan County Landfill has closed, the Village of Monticello is required to put out to competitive bid the disposal of sludge; and

**WHEREAS**, in order to maintain the original long-standing agreement, the County has deducted the cost of the sludge invoices from the Village of Monticello's Solid Waste Account; and

**WHEREAS**, The Sullivan County Division of Public Works would prefer that the Village of Monticello be reimbursed directly for the Sludge Disposal rather than it being deducted from the balance of the

Solid Waste Account in an effort to keep balances true and accurate, provided the Village keeps it outstanding tip fee balance below \$150,000.000 for the 30 to 60 day column

**NOW, THEREFORE, BE IT RESOLVED**, that the Village of Monticello will continue to accept leachate from the Sullivan County Pretreatment Plant in exchange for the County paying for the cost invoiced by the successful bidder to remove sludge created at Village of Monticello's POTW located at 38 Plant Drive in Monticello, NY; and

**BE IT FURTHER RESOLVED**, that the County Manager be hereby authorized to execute a MOA (Memorandum of Agreement) in such form as approved by the County Attorney with the Village of Monticello for the expenses of the sludge the calendar year of 2026 with four (4) possible one-year extensions.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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File #: ID-8049

Agenda Date: 1/15/2026

Agenda #: 2.

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**Narrative of Resolution:**

Resolution to authorize the County Manager to execute a contract with Zion Environmental for completion of groundwater reporting services for the Sullivan County Landfill complex in conformance with the NYSDEC issued operating permit.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$8,500.00

**Are funds already budgeted?** Yes

**If 'Yes,' specify appropriation code(s):** CL8160-40-4006

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

N/A

**RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A CONTRACT WITH ZION ENVIRONMENTAL FOR GROUNDWATER REPORTING SERVICES AT THE SULLIVAN COUNTY SANITARY LANDFILL (SCSL) PROPERTY**

**WHEREAS**, Sullivan County is required to conduct environmental monitoring at the SCSL property and subsequently evaluate this data and report it to the New York State Department of Environmental Conservation (NYSDEC) in compliance with the operating permit; and

**WHEREAS**, the County requested pricing (Q-25-17) and received quotes and Zion Environmental was selected to complete this service on behalf of the County; and

**WHEREAS**, the Sullivan County Division of Public Works recommends that an agreement be executed with Zion Environmental.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute a contract, an amount not to exceed \$8,500.00 per year, with Zion Environmental (Q-25-17) for a one (1) year term beginning January 1<sup>st</sup>, 2026 thru December 31<sup>st</sup>, 2026 with the possibility of three (3) additional one (1) year renewals under the same terms and conditions in such form as the County Attorney shall approve.





# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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**File #:** ID-8050

**Agenda Date:** 1/15/2026

**Agenda #:** 3.

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**Narrative of Resolution:**

Resolution to authorize the County Manager to execute a contract with Luzon Oil Company, DBA Luzon Environmental Services, for the closure and removal of the aboveground petroleum bulk storage tanks.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$25,000.00

**Are funds already budgeted? Yes**

**If 'Yes,' specify appropriation code(s):** Various

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

B-25-55

**RESOLUTION TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A CONTRACT WITH LUZON OIL COMPANY, DBA LUZON ENVIRONMENTAL SERVICES, FOR THE CLOSURE AND REMOVAL OF ABOVEGROUND PETROLEUM BULK STORAGE TANKS**

**WHEREAS**, the County of Sullivan owns and maintains many aboveground petroleum bulk storage tanks; and

**WHEREAS**, several tanks have recently been replaced or deemed not required and taken out of service; and

**WHEREAS**, the New York State Department of Environmental Conservation has requirements for the proper closure and disposal of out of service tanks; and

**WHEREAS**, the Sullivan County Purchasing Department and Division of Public Works issued a bid (B-25-55) to have the out of service aboveground tanks properly closed and removed, including cutting and cleaning; and

**WHEREAS**, the apparent responsible low bidder is Luzon Oil Company, DBA Luzon Environmental

Services, and the Division of Public Works recommends award of contract for said work.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be authorized to execute a contract with Luzon Oil Company, DBA Luzon Environmental Services, 1246 Glen Wild Road, Woodridge, NY 12789, not to exceed \$25,000.00 to be in such form as the County Attorney shall approve.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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**File #:** ID-8051

**Agenda Date:** 1/15/2026

**Agenda #:** 4.

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**Narrative of Resolution:**

Resolution to authorize the County Manager to execute a contract with Overhead Hoist & Crane, Inc., dba Moye Handling Systems for the provision and installation of a free-standing crane runway system at the Maplewood Facility

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$122,289.10

**Are funds already budgeted? Yes**

If 'Yes,' specify appropriation code(s): DM5130-48-21-2102

If 'No,' specify proposed source of funds: Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

B-25-50

**RESOLUTION TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A CONTRACT WITH  
OVERHEAD HOIST& CRANE, INC., DBA MOYE HANDLING SYSTEMS FOR THE PROVISION  
AND INSALLATION OF A FREE-STANDING CRANE RUNWAY SYSTEM AT THE MAPLEWOOD  
FACILITY**

**WHEREAS**, the Sullivan County Division of Public Works mechanics and welders maintain the passenger and operations vehicle and equipment fleets at the Maplewood Shop Complex in Mongaup Valley, NY; and

**WHEREAS**, the current quantity and type of work has created the need for an additional overhead crane; and

**WHEREAS**, the County issued a bid for the purchase and installation of a free-standing crane runway system (B-25-50); and

**WHEREAS**, the Sullivan County Office of General Services and Division of Public Works have reviewed all proposals received in response to this bid and recommend award of a contract to Overhead Hoist & Crane, Inc., dba Moye Handling Systems, in the amount of \$122,289.10.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be authorized to execute a contract with Overhead Hoist & Crane, Inc., dba Moye Handling Systems, 236 Dukes Parkway E, Hillsborough, NJ, 08844, in an amount not to exceed \$122,289.10, to be in such form as the County Attorney shall approve.