



# Sullivan County County Legislature

100 North Street  
Monticello, NY 12701

## Meeting Agenda - Final - Revised

Chairman Nadia Rajsz  
Vice Chairman Joseph Perrello  
Legislator Matt McPhillips  
Legislator Brian McPhillips  
Legislator Nicholas Salomone Jr.  
Legislator Catherine Scott  
Legislator Luis Alvarez  
Legislator Amanda Ward  
Legislator Terry Blosser-Bernardo

**Thursday, February 20, 2025**

**10:30 AM**

**Government Center**

**Call to Order and Pledge of Allegiance**

**Roll Call of Legislators**

**Presentations - Black History Month**

**Communications**

**Public Comment**

**Resolutions**

1. To Proclaim April 7th through April 13th National Public Health Week [ID-7127](#)
2. To reappoint one person to the Community Services Board. [ID-7129](#)
3. To create one new position in the Department of Community Services. [ID-7130](#)
4. RESOLUTION INTRODUCED BY THE MANAGEMENT & BUDGET COMMITTEE TO AUTHORIZE THE REINSTATEMENT OF TOWN OF FORESTBURGH TAX MAP #30.-2-4.1 PREVIOUSLY WITHDRAWN FROM FORECLOSURE PROCEEDINGS PURSUANT TO REAL PROPERTY TAX LAW SECTION 1138(6)(d) AND TO PERMIT THE FORMER OWNER TO PURCHASE THE PARCEL FROM THE COUNTY OF SULLIVAN [ID-7133](#)
5. MODIFICATION TO RESOLUTION NUMBER 129-24 WITH GIGI JAVA [ID-7134](#)

**Attachments:** [Amendment Resolution-Correcting Funds](#)

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6. Resolution to would authorize the County to submit a grant to the NYS DEC for 50% Reimbursement of 2024 HHW Collection Event(s) held on 6/23/24 and 10/20/24. Approximate total Invoice amount will be \$52,223.47 (amount pending), in which the County would be seeking a 50% reimbursement amount of up to \$26,111.74. [ID-7137](#)
  7. TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN AGREEMENT TO ACCEPT FLOOD MITIGATION EQUIPMENT FROM THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES (NYS DHSES) [ID-7140](#)
  8. Authorize the coordination and funding of a countywide Litter Pluck Event [ID-7147](#)
  9. Authorize the formation of an Advisory Committee for preparation of a Comprehensive Bicycle and Pedestrian Master Plan for the County of Sullivan [ID-7148](#)
  10. Authorize modification of Youth Bureau Funding Program to remove and re-allocate funds. [ID-7151](#)  
**Sponsors:** Office for the Aging and Deoul
  11. Resolution to authorize the County Manager to execute a lease agreement with Edward Herling for Hangar 4 - Bay 7 and Kenneth Bowdren for Hangar 6 - Bay 13 at the Sullivan County International Airport. [ID-7159](#)
  12. Every year Sullivan County provides zero cost tonnages at the Sullivan County Division of Solid Waste to the Towns and Villages for their Spring and Fall town cleanups up to the allocated amounts. The cleanups must be held from April 15th through May 15th or from September 15th through October 15th. [ID-7160](#)  
**Attachments:** [2025 Town Cleanup Allocations Reso Attachment](#)
  13. To operate a Rental Supplement Program [ID-7167](#)  
**Attachments:** [2025-02 County RSP plan final ATT](#)
  14. TO DENY A REQUEST TO CORRECT THE 2024 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #117.-4-1.1/0801 [ID-7168](#)
  15. TO CORRECT THE 2025 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP #103.A-1-88 [ID-7169](#)
  16. To authorize an agreement between Sullivan County DSS and Preventive Service Providers [ID-7170](#)
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17. To enter into an agreement between the DSS and the County Attorney's office [ID-7172](#)  
**Attachments:** [2025-02 Sullivan DSS County Attorney Child Welfare 2024](#)
18. Resolution to authorize the County Manager to execute an agreement for the Chip Sealing of portions of various County Roads with the lowest responsible bidder (Peckham Road Corporation) for the surface treating of approximately 36 miles of County Road. [ID-7173](#)
19. To enter into an agreement between DSS and Together for Youth for NSD [ID-7175](#)
20. To authorize execution of the 2025 annual contract between the County of Sullivan and Cornell Cooperative Extension [ID-7177](#)
21. To Modify the 2024 Budget [ID-7178](#)  
**Attachments:** [Year End #2 2024 Resolution Needed](#)
22. To Modify the 2025 Budget [ID-7179](#)  
**Attachments:** [January 31 2025 Resolution Needed](#)
23. Support NYS Assembly and NYS Senate Bills A1749 and S1464 regarding Recycling Infrastructure Act [ID-7215](#)
24. Designate Student Intern position under District Attorney's Office to "Law Student Intern" at \$20.00 per hour, not to exceed \$7,500 per position annually [ID-7125](#)  
**Attachments:** [ID-7033 - Student Interns](#)
25. RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE AWARD AND EXECUTION OF CONTRACT WITH FEARLESS! HUDSON VALLEY, INC. FOR CRIME VICTIM ADVOCATE SERVICES IN THE DISTRICT ATTORNEY'S OFFICE [ID-7128](#)
26. Requesting Home Rule Legislation regarding sales tax extension [ID-7164](#)
27. Adopt the list of those who are required to file a Financial Disclosure Statement [ID-7165](#)
28. Authorize the application for renewal of Medicare Improvements for Patients and Providers Act Grant Funding and Activities (MIPPA) Application for 2024-2025 [ID-7176](#)  
**Sponsors:** Office for the Aging and Deoul
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29. INTRODUCED BY THE EXECUTIVE COMMITTEE TO CREATE IN THE COUNTY ATTORNEY'S OFFICE POSITION #3414 RETROACTIVELY TO DECEMBER 19, 2024 [ID-7183](#)
30. RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE A CONTRACT MODIFICATION AGREEMENT WITH SULLIVAN COUNTY TRANSPORTATION TO PROVIDE MEDICAL TRANSPORTATION FOR THE SULLIVAN COUNTY OFFICE FOR THE AGING. [ID-7185](#)
- Sponsors:** Office for the Aging and Deoul
31. To initiate the SEQR review process for development of a Countywide network of broadband infrastructure funded by the Municipal Infrastructure Program. [ID-7186](#)
32. To Authorize the County Manager to apply for and accept the FY2022 Critical Infrastructure Grant Program (CIGP) Award from the New York State Division of Homeland Security and Emergency Services (DHSES) [ID-7188](#)
33. To authorize an extension of the Rural Health Network Grant for the period of January 1, 2025 through September 30, 2025 not to exceed the amount of \$65,677.50 [ID-7189](#)
34. Authorize a contract with Billig, Loughlin & Silver LLP for Legal Services [ID-7190](#)
35. Amend the Management Salary Schedule by adding the title of Administrative Secretary [ID-7191](#)
- Attachments:** [ADMINISTRATIVE SECRETARY](#)
36. To apply for and accept the FY2022 cybersecurity grant award from the NYS Division of Homeland Security (DHSES). [ID-7192](#)
37. To authorize a service order and enter into a service agreement with ClearGov, Inc. to expand their solution to include their "ClearPlans" module, designed to help municipalities and management streamline strategic planning. [ID-7193](#)
38. To authorize a contract with the Sullivan County Chamber of Commerce & Industry, Inc. for Local Support and Business Retention Services. [ID-7194](#)
39. Appoint Heather Jacksy to the Upper Delaware Scenic Byway Board [ID-7197](#)
40. To amend the Management/Confidential Salary Schedule to include the Executive Director of the Human Rights Commission in Grade 7 of the attached schedule. [ID-7198](#)

**Attachments:** [AMENDED 2025.pdf](#)

41. To authorize a contract with Dr. Al-Tariq's to include interim medical consultation services and support ongoing health initiatives and ensure compliance with medical and regulatory standards for the Sullivan County Department of Public Health [ID-7199](#)
42. To Modify the 2024 Budget [ID-7200](#)  
**Attachments:** [Year End #5 2024 Resolution Needed Revised](#)
43. To Modify Resolution #386-24 by changing the amount from \$844,380 per year to \$1,465,774 per year. [ID-7205](#)
44. Amend the contract with the Sullivan County Partnership for Economic Development for the purpose of providing a Strategic Economic Impact Analysis [ID-7211](#)
45. Authorize contract with Rutledge Excavating, Inc. for potable water storage tanks **ID-7218**

**Recognition of Legislators****Announcements from Chair****Adjournment or Close**



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7127

**Agenda Date:** 2/20/2025

**Agenda #:** 1.

**Narrative of Resolution:**

To Proclaim April 7<sup>th</sup> through April 13<sup>th</sup> National Public Health Week

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** 0

**Are funds already budgeted?** No

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY HEALTH & HUMAN SERVICES COMMITTEE TO PROCLAIM APRIL 7<sup>TH</sup> THROUGH APRIL 13<sup>TH</sup> NATIONAL PUBLIC HEALTH WEEK**

**WHEREAS**, April 7<sup>th</sup> through the 13<sup>th</sup> is National Public Health Week. The American Public Health Association celebrates the 30<sup>th</sup> Anniversary of the observance of National Public Health Week which embraces the theme “It Starts Here”; and

**WHEREAS**, National Public Health Week 2025 will bring together public health workers, students, organizations and leaders for a week-long celebration of public health; and

**WHEREAS**, the priority areas of “It Starts Here” 2025 National Public Health Week are “It Starts Here: Your Health is Our Mission, Climate Action Starts Here: Championing Resilience for Health, Health Equity Starts Here: Optimizing Health for All, Advocacy Starts Here: Amplifying Voices for Public Health, and The Future of Public Health Starts Here: Strengthening the Public Health Workforce”; and

**WHEREAS**, the connections between health, equity, and sustainability are key concepts to understanding the social determinants of health that drive healthier communities. Improving Sullivan County’s health rankings **starts here** with everyone working together to meet the goal of doing our part in making Sullivan County healthier; and

**WHEREAS**, we’re celebrating the power of education, prevention, advocating for policies that support and improve health, sharing strategies for successful partnerships and championing the role of a strong public health system and infrastructure that includes everyone; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature proclaim the week of April 7<sup>th</sup> through the 13<sup>th</sup>, **as National Public Health Week 2025 in Sullivan County, NY** and call upon everyone to observe this week by encouraging our families, friends, neighbors, co-workers and leaders to participate in initiatives in their communities that help to create a culture of health and a healthier County.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7129

**Agenda Date:** 2/20/2025

**Agenda #:** 2.

**Narrative of Resolution:**

To reappoint one person to the Community Services Board.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** None

**Are funds already budgeted?** No

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY THE HEALTH & HUMAN SERVICES COMMITTEE TO REAPPOINT ONE MEMBER TO THE COMMUNITY SERVICES BOARD.**

**WHEREAS**, there are several vacancies on the Community Services Board; and

**WHEREAS**, there is a need to reappoint one (1) member to the Community Services Board; and

**REAPPOINTING TO THE CSB**

Karen Russell

**TERM**

01/01/2025 to 12/31/2028

**NOW, THEREFORE, BE IT RESOLVED**, to reappoint Karen Russell to the Sullivan County Community Services Board to reflect the dates set opposite of their name.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7130

**Agenda Date:** 2/20/2025

**Agenda #:** 3.

**Narrative of Resolution:**

To create one new position in the Department of Community Services.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$85,718.

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED TO THE HUMAN RESOURCES COMMITTEE TO CREATE ONE NEW POSITION IN THE DEPARTMENT OF COMMUNITY SERVICES.**

**WHEREAS**, the Department of Community Services has received State Aid Funding from the NYS Office of Mental Health to implement and create a Court based mental health navigator; and

**WHEREAS**, this position is to assist individuals with mental health needs involved in the criminal justice system; and

**WHEREAS**, the Commissioner of Human Resources/Personnel Officer and the Deputy Commissioner of the Division of Health and Human Services are recommending that one (1) full-time Peer Court Navigator position be created in the Department of Community Services; and

**WHEREAS**, the salary for the Community Services Peer Court Navigator shall be set per the Teamsters445 salary schedule as a Grade VI; and

**NOW, THEREFORE, BE IT RESOLVED**, that the legislature hereby authorizes creation of one (1) full-time Community Services Peer Court Navigator effective immediately, which shall continue until the position is no longer funded by the State.





Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7133

**Agenda Date:** 2/20/2025

**Agenda #:** 4.

**Narrative of Resolution:**

**RESOLUTION INTRODUCED BY THE MANAGEMENT & BUDGET COMMITTEE TO AUTHORIZE THE REINSTATEMENT OF TOWN OF FORESTBURGH TAX MAP #30.-2-4.1 PREVIOUSLY WITHDRAWN FROM FORECLOSURE PROCEEDINGS PURSUANT TO REAL PROPERTY TAX LAW SECTION 1138(6)(d) AND TO PERMIT THE FORMER OWNER TO PURCHASE THE PARCEL FROM THE COUNTY OF SULLIVAN**

**WHEREAS**, Town of Forestburgh Tax Map Parcel #30.-2-4.1, was previously withdrawn from foreclosure proceedings by Resolution #420-23 adopted by the Sullivan County Legislature on October 19, 2023, and

**WHEREAS**, pursuant to said Resolution, on December 5, 2023 a Certificate of Prospective Cancellation was executed and filed pursuant to Section 1138(6)(d) of the Real Property Tax Law, and

**WHEREAS**, the former owners of the parcel, Senne Investments, LLC, have requested that they be permitted to purchase the subject parcel from the County; and

**WHEREAS**, the Sullivan County Real Property Advisory Board has reviewed the request of Senne Investments LLC and have determined that the subject parcel should be reinstated to the taxable portion of the assessment roll so that the County can privately sell the subject parcel to the former owner for the amount of taxes the County wrote-off in the sum of \$1,193.60 plus recording fees, which is in the best interest of the County; and

**WHEREAS**, the former owner will also be responsible for any other applicable charges levied against the property to be purchased, including but not limited to, omitted and pro-rated taxes, water and sewer charges, if any;

**NOW, THEREFORE, BE IT RESOLVED** that Town of Forestburgh Tax Map #30.-2-4.1 is hereby restored to the taxable portion of the assessment roll and the Enforcing Officer is hereby authorized to file a Certificate of Reinstatement setting forth reasons for the reinstatement of the property with the County Clerk pursuant to Real Property Tax Law Section 1138(4) and Section 1138 (6)(d); and

**BE IT FURTHER RESOLVED**, the Chairman of the Sullivan County Legislature is hereby authorized to execute the necessary documents in order to re-convey the subject parcel to the former owners, Senne Investments LLC, upon payment to the County Treasurer the sum of \$1,524.60 representing the purchase price and recording costs and charges, all as required by local law.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** N/A Choose an item.

**Specify Compliance with Procurement Procedures:**

N/A



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7134

**Agenda Date:** 2/20/2025

**Agenda #:** 5.

**Narrative of Resolution:**

**MODIFICATION TO RESOLUTION NUMBER 129-24 WITH GIGI JAVA**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$1.00 PER MONTH

**Are funds already budgeted?**

**Specify Compliance with Procurement Procedures:** R-23-38

**RESOLUTION INTRODUCED BY THE GOVERNMENT SERVICES COMMITTEE TO MODIFY RESOLUTION NUMBER 129-24 WITH GIGI JAVA FOR CAFÉ SERVICES AT THE GOVERNMENT CENTER**

**WHEREAS**, Resolution #129-24 was approved by the Sullivan County Legislature on 2/15/2024, authorizing the County Manager to execute an agreement with Gigi Java, LLC, with an address of 120 Sullivan Street, Wurtsboro, NY 12790; in accordance with #R-23-38; Operation of the Café at the Sullivan County Government Center, located at 100 North Street, Monticello, NY 12701, for the period April 1, 2024 through March 31, 2026, with the option to extend on a yearly basis for three (3) additional years, and;

**WHEREAS**, the resolution and contract shall be modified to reflect an agreed upon price of \$1.00 per month, to be paid to the county effective April 1, 2024 through March 31, 2026; and

**NOW, THEREFORE, BE IT RESOLVED** that the County Manager be and hereby is authorized to execute a modification agreement with Gigi Java, at a contract price of \$1.00 per month for the contract period April 1, 2024 through March 31, 2026, for services provided in accordance with #R-23-38, said contract modification to be in such form as the County attorney shall approve.

**MODIFICATION RESOLUTION INTRODUCED BY THE GOVERNMENT COMMITTEE TO MODIFY RESOLUTION NUMBER 129-24 WITH GIGI JAVA FOR CAFÉ SERVICES AT THE GOVERNMENT CENTER**

**WHEREAS**, Resolution #129-24 was approved by the Sullivan County Legislature on 2/15/2024, authorizing the County Manager to execute an agreement with Gigi Java, LLC, with an address of 120 Sullivan Street, Wurtsboro, NY 12790; in accordance with #R-23-38; Operation of the Café at the Sullivan County Government Center, located at 100 North Street, Monticello, NY 12701, for the period April 1, 2024 through March 31, 2026, with the option to extend on a yearly basis for three (3) additional years, and;

**WHEREAS**, the resolution and contract shall be modified to reflect an agreed upon price of \$1.00 per month, to be paid to the county effective April 1, 2024 through March 31, 2026; and

**NOW, THEREFORE, BE IT RESOLVED** that the County Manager be and hereby is authorized to execute a modification agreement with Gigi Java, at a contract price of \$1.00 per month for the contract period April 1, 2024 through March 31, 2026, for services provided in accordance with #R-23-38, said contract modification to be in such form as the County attorney shall approve.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7137

**Agenda Date:** 2/20/2025

**Agenda #:** 6.

**Narrative of Resolution:**

Resolution to would authorize the County to submit a grant to the NYS DEC for 50% Reimbursement of 2024 HHW Collection Event(s) held on 6/23/24 and 10/20/24. Approximate total Invoice amount will be \$52,223.47 (amount pending), in which the County would be seeking a 50% reimbursement amount of up to \$26,111.74.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** 50% Reimbursement of \$52,223.47 HHW Cost

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

B-21-27 HHW Vendor Contract

**RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE AUTHORIZING THE FILING OF AN APPLICATION FOR A STATE GRANT IN-AID FOR A HOUSEHOLD HAZARDOUS WASTE STATE ASSISTANCE PROGRAM AND SIGNING OF THE ASSOCIATED STATE CONTRACT UNDER THE APPROPRIATE LAWS OF NEW YORK STATE.**

**WHEREAS**, the State of New York provides financial aid for household hazardous waste programs; and

**WHEREAS**, the County of Sullivan herein called the MUNICIPALITY, has examined and duly considered the applicable laws of the State of New York and the MUNICIPALITY deems it to be in the public interest and benefit to file an application under these laws; and

**WHEREAS**, it is necessary that a Contract by and between THE PEOPLE OF THE STATE OF NEW YORK, herein called the STATE, and the MUNICIPALITY be executed for such STATE Aid; and

**WHEREAS**, the Sullivan County Legislature hereby authorizes the County Manager and / or the Chairman of the County Legislature to execute any and all necessary documents to accept the award, should one be granted, and enter into an award agreement or contract in order to administer the funding secured, in such form as the County Attorney shall approve.

**NOW, THEREFORE, BE IT RESOLVED BY** the County of Sullivan Legislature

1. That the filing of an application in the form required by the State of New York in conformity with the applicable laws of the State of New York including all understanding and assurances contained in said application is hereby authorized.

2. That County Manager, or his/her designee is directed and authorized as the official representative of the MUNICIPALITY to act in connection with the application and to provide such additional information as may be required and to sign the resulting contract if said application is approved by the STATE in such form as shall be approved by the County Attorney;
3. That the MUNICIPALITY agrees that it will fund the entire cost of said household hazardous waste program and will be reimbursed by the State for the State share of such costs.
4. That this resolution shall take effect immediately.

**BE IT FURTHER RESOLVED**, that should the NYS Department of Environmental Conservations' Household Hazardous Waste Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7140

**Agenda Date:** 2/20/2025

**Agenda #:** 7.

**Narrative of Resolution:**

**TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN AGREEMENT TO ACCEPT FLOOD MITIGATION EQUIPMENT FROM THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES (NYS DHSES)**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$0.00

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION INTRODUCED BY THE PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN AGREEMENT TO ACCEPT FLOOD MITIGATION EQUIPMENT FROM THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES (NYS DHSES)**

**WHEREAS**, the New York State Division of Homeland Security and Emergency Services (NYS DHSES) has appropriated funds in the FY2024 budget to purchase flood mitigation equipment to support counties in emergency flood events, enhancing preparedness and response capabilities; and

**WHEREAS**, the Sullivan County Division of Public Safety seeks to enhance its flood mitigation efforts through the use of state-provided equipment, helping to protect vulnerable areas and mitigate disaster impacts; and

**WHEREAS**, the Sullivan County Division of Public Safety wishes to enter into a memorandum of understanding with NYS DHSES, establishing the terms and conditions under which NYS DHSES will transfer possession (but not ownership) of flood mitigation equipment to Sullivan County, while retaining oversight to ensure compliance and operational readiness; and

**WHEREAS**, the equipment to be provided is a one-time allocation, at no cost to the County; and

**WHEREAS**, it is in the best interest of the County to enter into an agreement with NYS DHSES to enhance our operational readiness.

**NOW THEREFORE IT BE RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and/or their authorized representative to execute any and all necessary documents to enter into an agreement with NYS DHSES to accept a one-time allocation of flood mitigation equipment, and that such agreement shall be in a form approved by the County Attorney’s Office.

**BE IT FURTHER RESOLVED**, that the State will remain the title owners of the trailers, and the County will serve

as the registrant.

**BE IT FURTHER RESOLVED**, that the County of Sullivan agrees to register the trailer in its name and obtain plates as well as renewing the trailer's registration and handle all required inspections.





# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7147

**Agenda Date:** 2/20/2025

**Agenda #:** 8.

**Narrative of Resolution:**

Authorize the coordination and funding of a countywide Litter Pluck Event

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Click or tap here to enter text.

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE THE COORDINATION AND FUNDING OF A COUNTYWIDE LITTER PLUCK EVENT**

CL-8160-40-4013: \$3.00 tipping fee per litter filled bag and items

A-7110-39-47-4766: \$100.00 disposal coupons, mailings, advertising, insurance

**WHEREAS**, Sullivan County wishes to present itself as a clean destination, showcasing its natural beauty throughout its roadways and pristine trails; and

**WHEREAS**, outdoor recreation such as hiking and bicycling, is an important driver of Sullivan’s tourism-based economic sector; and

**WHEREAS**, the County has sponsored these annual events in the past during the spring, summer and fall, funding disposal coupons and tipping fees for plucked litter; and

**WHEREAS**, Sullivan County intends to host a countywide Roadside and Trail Litter Pluck event April 1, 2025 through October 31, 2025 to help generate increased awareness and enthusiasm for Sullivan County’s trail systems, and to address roadside and trail litter issues throughout the spring, summer and fall seasons; and

**WHEREAS**, the County encourages public participation and cooperation in roadside and trail clean up; and

**WHEREAS**, the County will supply disposal coupons and waive tipping fees for plucked litter from Sullivan County roadsides and public trails during the event.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature approves the coordination and funding of a countywide Roadside and Public Trail Litter Pluck event, for the months of April through October during 2025.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7148

**Agenda Date:** 2/20/2025

**Agenda #:** 9.

**Narrative of Resolution:**

Authorize the formation of an Advisory Committee for preparation of a Comprehensive Bicycle and Pedestrian Master Plan for the County of Sullivan

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE THE FORMATION OF AN ADVISORY COMMITTEE FOR PREPARATION OF A COMPREHENSIVE BICYCLE AND PEDESTRIAN MASTER PLAN FOR THE COUNTY OF SULLIVAN**

**WHEREAS**, the Bicycle and Pedestrian Master Plan (“Plan”) will focus on connecting our town and village centers for residents through alternative transport by identifying safe and convenient connections that reduce vehicle trips to common destinations for work, school, shopping and essential services; and

**WHEREAS**, the County recognizes the essential role of stakeholders in developing the Plan, including representatives from various levels of governments, transportation agencies, community organizations, educational institutions, and advocacy groups in understanding and addressing active transportation and related infrastructure needs for the community as a whole; and

**WHEREAS**, the County proactively engaged with municipalities and organizations across the region to gauge interest and build support for this community-wide initiative; and

**WHEREAS**, a committee consisting of various community stakeholders (the “Committee”) has been curated to understand the broader community as it relates to pedestrian safety and alternative modes of active transportation; and

**WHEREAS**, the Committee will work closely with the selected consultant, MUD Workshop, to ensure that the Plan reflects the needs, priorities, and input of the community, while considering existing infrastructure, safety concerns, opportunities to enhance alternative transportation options, and strategies to reduce vehicle miles traveled throughout the County; and

**WHEREAS**, that the Work Plan outlined in the grant, contract number CO1816, includes the preparation of a resolution approving the formation of the Committee, which is to be submitted as a required deliverable.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorizes the County Manager to approve the formation of an Advisory Committee representing key stakeholders to guide and assist in the preparation of the comprehensive Bicycle and Pedestrian Master Plan for the County of Sullivan, with the following

organizations having representation on the Committee:

Sullivan County Division of Planning, Community Development & Environmental Management  
Sullivan County Division of Community Resources  
Sullivan County Division of Public Works and Solid Waste  
Sullivan County Supervisors Association  
Village of Monticello  
Sullivan 180  
Sullivan BOCES  
Sullivan County Community College  
Sullivan County Chamber of Commerce  
Cornell Cooperative Extension  
Sullivan O&W Rail Trail Alliance  
Upper Delaware Council  
Upper Scenic Byway  
New York Department of Transportation



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7151

**Agenda Date:** 2/20/2025

**Agenda #:** 10.

**Narrative of Resolution:**

Authorize modification of Youth Bureau Funding Program to remove and re-allocate funds.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER 197-24 ADOPTED ON APRIL 18, 2024.**

**WHEREAS**, Resolution #197-24 was approved by the Sullivan County Legislature on April 18, 2024, for the County of Sullivan to allocate County funds to eligible community entities for youth programing; and

**WHEREAS**, a modification to this resolution is required to reallocate funding in the amount of \$10,000.00 from the SPCA-CHAT and \$4,000.00 from Town of Fallsburg Holiday Mountain Ski to the Town of Thompson Thursday Night Lights Program, and

**WHEREAS**, this transfer will increase Town of Thompson Thursday Night Lights Program by \$14,000.00 to a total of \$24,000.00.

**NOW, THEREFORE, BE IT RESOLVED**, the Sullivan County Legislature authorizes the modification of said contracts to reflect reallocation of funds Town of Thompson Thursday Night Lights Program, and

**BE IT FURTHER RESOLVED**, that the form of said agreement will be approved by the Sullivan County Attorney’s Office.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7159

**Agenda Date:** 2/20/2025

**Agenda #:** 11.

**Narrative of Resolution:**

Resolution to authorize the County Manager to execute a lease agreement with Edward Herling for Hangar 4 - Bay 7 and Kenneth Bowdren for Hangar 6 - Bay 13 at the Sullivan County International Airport.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** N/A

**Specify Compliance with Procurement Procedures:**

N/A

**RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE THE LEASE OF TWO (2) HANGAR BAYS AT THE SULLIVAN COUNTY INTERNATIONAL AIRPORT (SCIA)**

**WHEREAS**, the Sullivan County International Airport (SCIA) has two individuals - Edward Herling and Kenneth Bowdren, who both desire to become a tenant; and

**WHEREAS**, the SCIA has available hangar space to let in Hangar 4 and Hangar 6; and

**WHEREAS**, a Public Hearing was held on November 21, 2024 as required prior to authorizing hangar leases.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager to execute a 5 year annual lease agreement in such form as shall be approved by the County Attorney for the following:

Hangar 4 - Bay 7 to Edward Herling at \$100.00 per month plus a \$50.00 maintenance fee per month.

Hangar 6 - Bay 13 to Kenneth Bowdren at \$300.00 per month plus a \$25.00 maintenance fee per month.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7160

**Agenda Date:** 2/20/2025

**Agenda #:** 12.

**Narrative of Resolution:**

Every year Sullivan County provides zero cost tonnages at the Sullivan County Division of Solid Waste to the Towns and Villages for their Spring and Fall town cleanups up to the allocated amounts. The cleanups must be held from April 15<sup>th</sup> through May 15<sup>th</sup> or from September 15<sup>th</sup> through October 15<sup>th</sup>.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$105,000.00

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

N/A

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO PROVIDE NO CHARGE TONNAGE ALLOCATIONS TO THE SULLIVAN COUNTY TOWNS AND VILLAGES FOR A MUNICIPAL CLEANUP TO USED AT THE SULLIVAN COUNTY DIVISION OF SOLID WASTE.**

**WHEREAS,** every Spring and Fall the Sullivan County Towns and Villages provide a no charge municipal cleanup for their residents; and

**WHEREAS,** it is the desire and benefit of the County to maintain clutter free residences and the County would like to promote the Municipal Cleanups along with the Town and Villages; and

**WHEREAS,** a previously utilized Municipal Cleanup Agreement, which was reviewed by the County Attorney lays out the terms of the cleanup as well as a tonnage allocation as attached and titled “Sullivan County Municipal Cleanup 2025 Tonnage Allocation”.

**NOW, THEREFORE, BE IT RESOLVED,** that the Sullivan County Legislature provide a means for the Town and Villages to bring the tonnages outlined in the attachment titled “Sullivan County Municipal Cleanup 2025 Tonnage Allocation” during the approximate timeframe of April 15<sup>th</sup> through May 15<sup>th</sup> and September 15<sup>th</sup> through October 15<sup>th</sup> or at any other time during the year when it doesn’t hinder the Division of Solid Waste Operations as determined by the Commissioner of Public Works.



**COUNTY OF SULLIVAN  
DEPARTMENT OF SOLID WASTE AND RECYCLING**  
100 NORTH STREET, P.O. Box 5012  
MONTICELLO, NY 12701

**SULLIVAN COUNTY MUNICIPAL CLEANUP  
2025 TONNAGE ALLOCATION**

<u>TOWN</u>	<u>2025 ALLOCATION</u>
BETHEL	101
CALLICOON	84
COCHECTON	16
DELAWARE	61
FALLSBURG	115
FORESTBURGH	12
FREMONT	7
HIGHLAND	24
LIBERTY	70
LUMBERLAND	19
MAMAKATING	64
NEVERSINK	93
ROCKLAND	42
THOMPSON	96
TUSTEN	25
<b><u>VILLAGE*</u></b>	
BLOOMINGBURG	6
JEFFERSONVILLE	3
LIBERTY	42
MONTICELLO	79
WOODRIDGE	10
WURTSBORO	31
<b><u>TOTAL:</u></b>	<b><u>1000 tons</u></b>





Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7167

**Agenda Date:** 2/20/2025

**Agenda #:** 13.

**Narrative of Resolution:**

To operate a Rental Supplement Program

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$250,000

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO OPERATE A RENTAL SUPPLEMENT PROGRAM**

**WHEREAS**, the New York State Office of Temporary and Disability Assistance (OTDA) recently awarded the Department of Social Services a “Rental Supplement Program” (RSP) grant, renewable annually for start-up costs and administrative and program related costs; and

**WHEREAS**, the County is providing \$250,000 to supplement the OTDA RSP grant for the period from January 1, 2025, through December 31, 2025, and to continue to serve households that earn up to 50% of area median income and are either currently in temporary emergency housing, recipients of social security benefits, chronically homeless, and/or victims of domestic violence; and

**WHEREAS**, the County funded RSP may be used to pay for up to 100% of the Fair Market rent for said housing for an estimated 40 recipient households for up to 12 months, if eligible; and

**WHEREAS**, the County funded RSP will continue until a household’s income increases to a level where their monthly rent is at or below 30 % of their total income, and therefore considered affordable; and

**WHEREAS**, The County funded RSP may also be used to pay limited rental arrears to maintain permanent housing; and

**WHEREAS**, the County funded RSP may also be used to pay for security deposits, not to exceed, the amount of one month’s rent, in order to secure permanent housing; and

**WHEREAS**, the County funded RSP is restricted to Sullivan County residents, who are United States citizens, T and U visa holders, and/or permanent residents only. Sullivan County does not, and shall not, discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, lawful source of income or familial status in any of its programs, activities, or operations.

**NOW, THEREFORE, BE IT RESOLVED**, that the County of Sullivan adopts a policy allowing the use of these funds allocated to supplement the OTDA RSP grant and utilize said funds for transitioning households

from temporary emergency housing into permanent housing.

## 2024-2025 New York State Rental Supplement Program Plan

District: \_\_\_\_\_

Program Operator: \_\_\_\_\_

Contact Person(s): \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Indicate whether the program will be administered using district mechanisms (e.g., direct administration or transfer of funds to county agencies) or by another public agency, contractor or non-profit organization. Administration of the RSP may be delegated in full or in part. Also indicate whether districts will coordinate with the local HUD-funded Continuum of Care, if applicable. If contracting out, please list the contact information for other individuals that OTDA may contact regarding the RSP.

Anticipated Number of Households to be Served (04/1/24-03/31/25): \_\_\_\_\_  
RSP FMR Percentage to be used: \_\_\_\_\_

Include a table that includes the FY 2024 HUD 100% FMR, the 85% FMR calculation, the local cost share (if electing to reimburse above 85% FMR), household sizes and allowable number of bedrooms for each household size. An example is shown below and can be modified as needed.

<b>Household Size</b>	<b>Allowable number of bedrooms</b>	<b>100% FY2024 HUD FMR</b>	<b>85% FY2024 HUD FMR State Reimbursement</b>	<b>Max Supplement Amount</b>	<b>District Fund Amount</b>
1	0				
1	1				
2	1				
3	2				
4	2				
5	3				
6	4				

**Describe the outreach mechanisms that will be used. Receipt of TA is not a requirement for determining eligibility for the RSP, but at least 50% of the supplements shall be allocated for households who are in shelter or experiencing homelessness at the time of application (unless sufficient demand does not exist for such households within a district).**

**Attach the forms and/or notices that were not initially approved by OTDA or that have been revised subsequent to approval that will be used to facilitate the application and determination process and include a description of each below. When households**

requesting a supplement do not meet the criteria established by the district, the denial/discontinuance letter must support the decision by explaining the criteria and the district's decision. When a supplement is approved, an award letter must be provided to both the tenant and landlord and must detail the amount approved to be paid on a monthly basis and the months/term included.

Indicate the target population and prioritization (if any) of certain households (e.g., those with children under the age of six, single individuals, veterans, individuals and families experiencing domestic violence (DV) and non-DV victims of violence). Eligible participants include individuals and/or families, regardless of immigration status or TA eligibility, who are experiencing homelessness or facing an imminent loss of housing, including individuals and families with or without children.

List any other established eligibility criteria and indicate how each criterion will be determined and documented. Include the following:

- Will there be any health and safety standards regarding the housing that must be met prior to paying the supplement at a specific location?
- How will the district handle modifications (e.g., moves, rent increases, changes in household composition, etc.)?

**Indicate the payment mechanism (e.g., check, transfer of funds, etc.) and whether the supplement will be paid to the tenant or the landlord.**

**Indicate how the progress of those served in the RSP will be monitored. Reports that describe the progress of RSP activities and those served will be required on at least a quarterly basis. A report template will be provided. Minimally, reports must include the amount of rental supplement payments provided, the number of households served and certain demographic information including receipt of TA and household composition.**

**To the fullest extent possible, RSP funding should not be used to supplement existing Shelter Supplement Programs. Districts who currently have an approved Shelter Supplement Plan must indicate the following:**

- How will the RSP be different from the district's currently approved Shelter Supplement Plan?**
- How will participating households be distinguished?**



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

File #: ID-7168

Agenda Date: 2/20/2025

Agenda #: 14.

**Narrative of Resolution:**

**RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO DENY A REQUEST TO CORRECT THE 2024 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #117.-4-1.1/0801**

WHEREAS, an application dated January 24, 2025 having been filed by Chany Friedman with respect to property assessed to said applicant on the 2024 tax roll of the Town of Thompson bearing Tax Map #117.-4-1.1/0801 pursuant to Section 556 of the Real Property Tax Law, to correct a claimed error on said tax roll resulting from the over assessment of the applicant’s property; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated February 3, 2025 recommending this Board deny said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

(a) That the application be denied because the reason for the correction of error (COE) does not meet the requirements for a COE ie. a valuation issue due to an incorrect entry of the square footage of a building is not a correctable error pursuant to Real Property Tax Law Sections 550 & 556.

NOW, THEREFORE, BE IT RESOLVED, that the application be denied upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relevied school tax, the Treasurer shall charge back such amount in accordance with law.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution: \$0**

**Are funds already budgeted? No**

**Specify Compliance with Procurement Procedures:**

RPTL §556



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7169

**Agenda Date:** 2/20/2025

**Agenda #:** 15.

**Narrative of Resolution:**

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO CORRECT THE 2025 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP #103.A-1-88

**WHEREAS**, an application dated January 21, 2025 having been filed by Marcel & Adina B. Luftig pursuant to Section 554 of the Real Property Tax Law with respect to property assessed to said applicant on the 2025 tax roll of the Town of Fallsburg bearing Tax Map #103.A-1-88 to correct a clerical error, due to an incorrect entry on a tax roll of a relieved school tax which has been previously paid; and

**WHEREAS**, the Director of Real Property Tax Services has duly investigated the application and filed his report dated January 31, 2025 recommending this Board approve said application; and

**WHEREAS**, this Board has duly examined the application and report and does find as follows:

(a) That the application be approved because of a clerical error

**NOW, THEREFORE, BE IT RESOLVED**, that the application be approved upon the grounds herein set forth; and

**BE IT FURTHER RESOLVED**, that the Chair of the County Legislature be and she hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

**BE IT FURTHER RESOLVED**, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$2,544.39

**Are funds already budgeted?** No

**Specify Compliance with Procurement Procedures:**

RPTL §554





# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7170

**Agenda Date:** 2/20/2025

**Agenda #:** 16.

**Narrative of Resolution:**

To authorize an agreement between Sullivan County DSS and Preventive Service Providers

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$422,426

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** RFP-24-42 Advocacy and Support Services; 18 NYCRR 423

**RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE AN AGREEMENT BETWEEN SULLIVAN COUNTY DEPARTMENT OF SOCIAL SERVICES AND PREVENTIVE SERVICE PROVIDERS**

**WHEREAS**, the County of Sullivan, through the Department of Social Services are executing agreements for services for Advocacy and Support Services related to 18 NYCRR part 423 Preventive Service Regulations; and

**WHEREAS**, Preventive Services are provided with a purpose of averting a disruption of a family which will or could result in placement of a child in foster care; enabling a child who has been placed in foster care to return to his family at an earlier time than would otherwise be possible; or reducing the likelihood that child who has been discharged from foster care would return to care; and

**WHEREAS**, the Department of Social Services wishes to award a portion of R-24-42 to the below listed vendors;

- Youth Advocate Programs (YAP), for the provision of Family Advocacy and Mentorship services at an annual cost not-to-exceed \$422,426.

**WHEREAS**, for a period of January 1, 2025 through December 31, 2025. These agreements may be extended, upon mutual agreement, for four (4) additional years on a yearly basis.

**NOW, THEREFORE, BE IT RESOLVED**, the Sullivan County Legislature does hereby authorize the County Manager to execute an agreement with the aforementioned vendors for the period of January 1, 2025 through December 31, 2025. This agreement may be extended, upon mutual agreement, for four (4) additional years on a yearly basis; and

**BE IT FURTHER RESOLVED**, that the form of said contracts will be approved by the Sullivan County Attorney's Office.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7172

**Agenda Date:** 2/20/2025

**Agenda #:** 17.

**Narrative of Resolution:**

To enter into an agreement between the DSS and the County Attorney’s office

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$799,287

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE COUNTY MANAGER TO ENTER INTO AGREEMENT BETWEEN THE DEPARTMENT OF SOCIAL SERVICES AND THE COUNTY ATTORNEY’S OFFICE FROM JANUARY 1, 2024 THROUGH DECEMBER 31, 2024**

**WHEREAS**, the County of Sullivan, through the Department of Social Services, is required to provide various services; and

**WHEREAS**, the Department developed a cooperative agreement for these services with County Attorney’s Office for the purposes of claiming reimbursement to New York State; and

**WHEREAS**, this agreement will be at a total cost not to exceed the actual cost of the staff involved in the provision of services by the County Attorney’s Office in salaries and benefits adjusted for the time of service and other program expenditures provided during the period from January 1, 2024 through December 31, 2024.

**NOW, THEREFORE, BE IT RESOLVED**, the Sullivan County Legislature does hereby authorize the County Manager to execute an agreement between the Department of Social Services and the County Attorney’s Office for the provision of services and support during the period from January 1, 2024 through December 31, 2024; and

**BE IT FURTHER RESOLVED**, the maximum of this agreement is not to exceed the approved budgeted amount during the period from January 1, 2024 through December 31, 2024; and

**BE IT FURTHER RESOLVED**, that the form of said contract will be approved by the County Attorney’s Office

**1/1/24-12/31/24 - SC Attorney's Office - Child Welfare Services**

<b>1/1/24-12/31/24</b>	<b>Totl Sal</b>	<b>90% of Salary</b>	<b>Total Fringe</b>	<b>90% Fringe</b>	<b>Total Cost</b>
ACA 1 (100%)	\$109,017.00	\$98,115.30	\$58,869.18	\$52,982.26	\$151,097.56
ACA 1 (100%)	\$99,960.00	\$89,964.00	\$53,978.40	\$48,580.56	\$138,544.56
ACA 1 (100%)	\$98,579.00	\$88,721.10	\$53,232.66	\$47,909.39	\$136,630.49
Legal Typist (100%)	\$41,552.00	\$39,196.80	\$22,438.08	\$20,194.27	\$59,391.07
Administrative Aide (100%)	\$62,292.00	\$56,062.80	\$33,637.68	\$30,273.91	\$86,336.71
ACA 1 (10%)	\$9,380.30	\$9,657.27	\$5,065.36	\$4,558.83	\$14,216.10
ACA 1 (0%)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
County Attorney (25%)	\$45,230.00	\$40,707.00	\$24,424.20	\$21,981.78	\$62,688.78
Con Sec Cty Attny (0%)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Investigator(100%)	\$66,664.00	\$66,664.00	\$35,998.56	\$34,770.00	\$102,662.56
<b>Totals</b>	<b>\$532,674.30</b>	<b>\$489,088.27</b>	<b>\$287,644.12</b>	<b>\$261,251.01</b>	<b>\$751,567.84</b>

Travel Expenses	\$	4,302.0
Office Expenses	\$	10,845.0
Operating Expenses	\$	32,580.0
		\$47,727.00

**Benefits**

Health INS Active	\$	121,824.60
FICA	\$	37,415.25
Workers Comp	\$	17,118.09
Retirement	\$	85,590.45
Disability	\$	523.35
	\$	262,471.74
<b>Total</b>	<b>\$</b>	<b>799,287</b>

\*\*\*Please note Legal Typist Stipend 1800 is included in Column C  
 \*\*\*Please note ACA 1 Stipend 1215 is included in Row 7 Column C  
 \*\*\*Investigator is 100% for Child Welfare



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7173

**Agenda Date:** 2/20/2025

**Agenda #:** 18.

**Narrative of Resolution:**

Resolution to authorize the County Manager to execute an agreement for the Chip Sealing of portions of various County Roads with the lowest responsible bidder (Peckham Road Corporation) for the surface treating of approximately 36 miles of County Road.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$2,233,852.72

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

B-25-05

**INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT FOR THE CHIP SEALING OF PORTIONS OF VARIOUS COUNTY ROADS WITH THE LOWEST RESPONSIBLE BIDDER (PECKHAM ROAD CORPORATION) FOR THE SURFACE TREATING OF APPROXIMATELY 36 MILES OF COUNTY ROAD.**

**WHEREAS**, bids were received for Chip Sealing of portions of various County Roads, and

**WHEREAS**, Peckham Road Corporation, 438 Vaughn Road, Hudson Falls, New York 12839, is the lowest responsible bidder for this project, and

**WHEREAS**, the Sullivan County Division of Public Works has reviewed said bid and recommends that an agreement be executed.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute an agreement with Peckham Road Corporation, at a total price not to exceed \$ **2,233,852.72** plus the fluctuating cost of asphalt as per “Asphalt price Adjustment” as published by the PGB Index price and in accordance with B-25-05, said contract to be in such form as the County Attorney shall approve.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7175

**Agenda Date:** 2/20/2025

**Agenda #:** 19.

**Narrative of Resolution:**

To enter into an agreement between DSS and Together for Youth for NSD

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** 0

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE COUNTY MANAGER TO ENTER INTO AGREEMENT BETWEEN THE DEPARTMENT OF SOCIAL SERVICES AND TOGETHER FOR YOUTH FOR NON-SECURE DETENTION SERVICES FROM JANUARY 1, 2025 THROUGH DECEMBER 31, 2025**

**WHEREAS**, the County of Sullivan, through the Department of Social Services, is required to arrange for the provision of non-secure detention services for Sullivan County youth and families; and

**WHEREAS**, the Department contracts with Together for Youth for non-secure detention services at annually adjusted per diem rates; and

**WHEREAS**, Together for Youth, unreserved usage, non-secure detention per diem rate will be \$740.00 for the period of January 1, 2025 through December 31, 2025.

**NOW, THEREFORE, BE IT RESOLVED**, the Sullivan County Legislature does hereby authorize the County Manager to execute an agreement as detailed above for the provision of the above-named services from January 1, 2025 through December 31, 2025; and

**BE IT FURTHER RESOLVED**, the maximum of this agreement is not to exceed the Department of Family Services budgeted amount for the services; and

**BE IT FURTHER RESOLVED**, that the form of said contract will be approved by the County Attorney’s Office.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7177

**Agenda Date:** 2/20/2025

**Agenda #:** 20.

**Narrative of Resolution:**

To authorize execution of the 2025 annual contract between the County of Sullivan and Cornell Cooperative Extension

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$869,588

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF THE 2025 ANNUAL CONTRACT BETWEEN THE COUNTY OF SULLIVAN AND CORNELL COOPERATIVE EXTENSION**

**WHEREAS,** the County of Sullivan contracts with various agencies for services; and

**WHEREAS,** the annual contract with this agency needs to be renewed for 2025 to assure continued delivery of service and payments.

**NOW, THEREFORE, BE IT RESOLVED,** that the County Manager be authorized to execute the 2025 annual contract at the following three funding levels for the period January 1, 2025 through December 31, 2025:

**CORNELL COOPERATIVE EXTENSION** - maximum amount \$682,500.

**AGRICULTURAL RELATED SERVICES** - maximum amount \$42,788.

**AGRICULTURAL BUSINESS RETENTION AND EXPANSION SERVICES** - maximum amount \$69,300

**FARMLAND PRESERVATION** - \$75,000

**BE IT FURTHER RESOLVED,** that the form of such annual contract be approved by the County Attorney.





Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-7178

**Agenda Date:** 2/20/2025

**Agenda #:** 21.

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**Narrative of Resolution:**  
To Modify the 2024 Budget

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Please see attached Budget Mods.

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY THE 2024 BUDGET**

**WHEREAS**, the County of Sullivan Budget requires modification,

**NOW, THEREFORE, BE IT RESOLVED**, that the attached budgetary transfers for 2024 be authorized.



**2024 Year End #2 Resolution  
Sullivan County Budget Modifications 2024**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1330-204-40-4003 - CONTRACT AUCTION SERVICES			70,000	
A-1330-204-R1232-R272 - TAX COLLECTR FEE PUBLIC AUCTN BUYER PREM	70,000			
A-3110-29-21-2103 - FIXED MACHINERY/EQUIPMENT				6,000
A-3110-29-21-2105 - FIXED AUTOMOTIVE EQUIP				5,000
A-3110-29-43-4304 - COMPUTER MAINTENANCE/SERVICE FEES				10,000
A-3110-29-44-4406 - UTILITY WIRELESS COMMUNICATIONS				5,000
A-3110-29-46-4603 - MISC SERV/EXP EMPL UNIFORM ALLOWANCE				6,000
A-3110-29-46-4612 - MISC SERV/EXP EMPL TRAINING				5,000
A-3110-29-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				14,307
A-3150-47-4708 - DEPT INSURANCE			51,307	
A-4220-40-4013 - CONTRACT CONTRACT OTHER			9,232	
A-4220-40-4036 - CONTRACT ADDICTION SERVICES			51,790	
A-4220-R3489-R207 - ST AID OTHR HEALTH ADDICTION CONTRL	51,790			
A-4220-R3489-R207 - ST AID OTHR HEALTH ADDICTION CONTRL	9,232			
A-6010-38-40-4001 - CONTRACT AGENCIES(*)			13,607	
A-6010-38-40-4013 - CONTRACT CONTRACT OTHER(*)			11,121	
A-6010-38-42-4201 - OFFICE ADVERTISING(*)			2,454	
A-6010-38-42-4201 - OFFICE ADVERTISING(*)			5,000	
A-6293-10-1012 - PERSONAL SERV OVERTIME PAY			1,500	
A-6293-10-1013 - PERSONAL SERV LONGEVITY			1,300	
A-6293-10-1015 - PERSONAL SERV OTHER PAY			1,800	
A-6293-40-4001 - CONTRACT AGENCIES			26,093	
A-6293-40-4022 - CONTRACT CLIENT TRAINING			23,380	
A-6293-41-4102 - AUTO/TRAVEL LODGING			250	
A-6293-41-4103 - AUTO/TRAVEL MEALS			100	
A-6293-41-4105 - AUTO/TRAVEL REGISTRATION FEES			350	
A-6293-41-4109 - AUTO/TRAVEL CO FLEET CHARGEBACK			700	
A-6293-44-4405 - UTILITY PHONE LAND LINES			350	
A-6293-R1989-R247 - ECONOMIC ASSIST MISC FEE/REIMBURSMNT	3,751			
A-6293-R3789-R167 - ST AID ECONOMIC ASSIST DEPARTMENTL AID	10,343			
A-6293-R4789-R314 - FED AID OTHR ECONOMIC ASSIST TANF SUMMER YOUTH	9,873			
A-6293-R4789-R393 - FED AID OTHR ECONOMIC ASSIST TRADE ADJUSTMENT ACT - TRAINING	23,116			
A-6293-R4791-R106 - FED AID WIA/WIOA ADMINSTRATION - POOL	8,740			
A-7110-230-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV			1,512	

A-7110-39-40-4049 - CONTRACT CONSULTING(**)				2,490	
A-8020-90-40-4001 - CONTRACT AGENCIES(**)				16,250	
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV(***)				5,901	
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV(***)				189	
A-8020-90-40-4013 - CONTRACT CONTRACT OTHER				10,450	
A-8020-90-R4089-R167 - FED AID OTHR DEPARTMENTAL AID		10,450			
A-8020-90-R4089-R167 - FED AID OTHR DEPARTMENTAL AID		1,512			
A-8090-40-4001 - CONTRACT AGENCIES					100,000
A-8090-R3989-R167 - ST AID HOME/COMM ASSIST DEPARTMENTAL AID			100,000		
<b>A Fund Total</b>	<b>198,807</b>	<b>100,000</b>	<b>100,000</b>	<b>307,126</b>	<b>151,307</b>

(\*) To be funded from the Opioid Assigned Fund Balance

(\*\*) To be funded from the Planning Programs Assigned Fund Balance

(\*\*\*) To be funded from the O&W Assigned Fund Balance



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-7179

**Agenda Date:** 2/20/2025

**Agenda #:** 22.

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**Narrative of Resolution:**  
To Modify the 2025 Budget

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Please see attached Budget Mods.

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY THE 2025 BUDGET**

**WHEREAS**, the County of Sullivan Budget requires modification,

**NOW, THEREFORE, BE IT RESOLVED**, that the attached budgetary transfers for 2025 be authorized.

**January 31, 2025 Resolution Needed  
Sullivan County Budget Modifications 2025**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1989-99-47-4736 - DEPT CONTINGENT				675,000
A-1989-99-47-4736 - DEPT CONTINGENT				47,168
A-1989-99-47-4736 - DEPT CONTINGENT				91,082
A-3010-21-2105 - FIXED AUTOMOTIVE EQUIP			108,391	
A-3010-41-4106 - AUTO/TRAVEL REPAIRS/MAINTENANCE			1,000	
A-3010-43-4302 - COMPUTER HARDWARE PURCHASES/LEASES			3,000	
A-3010-44-4405 - UTILITY PHONE LAND LINES			6,600	
A-3010-44-4406 - UTILITY WIRELESS COMMUNICATIONS			35,938	
A-3010-45-4541 - SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			44,544	
A-3010-45-4541 - SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			47,168	
A-3010-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			4,696	
A-3010-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			5,552	
A-3010-R3389-R338 - ST AID PUBLIC SAFETY OTHER	5,552			
A-3010-R4389-R338 - FED AID PUBLIC SAFETY OTHER	108,391			
A-3410-44-4406 - UTILITY WIRELESS COMMUNICATIONS			1,700	
A-3410-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				4,696
A-3410-R3389-R201 - ST AID PUBLIC SAFETY FIRE GRANT	1,700			
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV(*)			23,409	
A-9901-90-9037 - TRANSFERS TRANSFERS SOLID WASTE			675,000	
<b>A Fund Total</b>	<b>115,643</b>	<b>-</b>	<b>956,998</b>	<b>817,946</b>
CL-8160-R2130-R247 - REF/GARBAGE FEE MISC FEE/REIMBURSMNT		675,000		
CL-8160-R5031-R209 - INTERFUND TRANSFR GENERAL FUND	675,000			
<b>CL Fund Total</b>	<b>675,000</b>	<b>675,000</b>	<b>-</b>	<b>-</b>

(\*) To be funded from the O&W Assigned Fund Balance



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7215

**Agenda Date:** 2/20/2025

**Agenda #:** 23.

**Narrative of Resolution:**

Support NYS Assembly and NYS Senate Bills A1749 and S1464 regarding Recycling Infrastructure Act

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY THE SULLIVAN COUNTY LEGISLATURE TO SUPPORT FOR THE NEW YORK STATE ASSEMBLY AND SENATE TO PASS A STRONG PACKAGING SUPPORT FOR THE NEW YORK ASSEMBLY AND SENATE TO PASS A STRONG PACKAGING REDUCTION AND RECYCLING INFRASTRUCTURE ACT (A1749 AND S1464 AND EXPAND THE STATE’S BOTTLE BILL**

WHEREAS packaging makes up approximately 40 percent of the waste in New York State; and

WHEREAS managing packaging waste costs New York taxpayers hundreds of millions of dollars annually; and

WHEREAS some packaging is not recyclable and reusable, and refillable packaging systems are not readily available; and

WHEREAS plastic causes serious pollution, including litter and use of toxic chemicals; and

WHEREAS companies that produce packaging should help bear the costs of packaging waste, not just taxpayers; and

WHEREAS enacting the Packaging Reduction and Recycling Infrastructure Act, as drafted in the New York Assembly and the New York Senate, would reduce waste, increase recycling rates, create jobs, reduce toxicity in products, provide millions of dollars in savings for local governments and taxpayers, and lower greenhouse gas emissions; and

WHEREAS the Packaging Reduction and Recycling Infrastructure Act should work in tandem with and supplement New York State’s Returnable Container Act; and

WHEREAS New York’s Returnable Container Act should be modernized to reflect an expanded market of beverages, and the deposit on beverage containers should be increased to 10 cents,

BE IT RESOLVED that Sullivan County urges the New York State Legislature to pass, and Governor Kathy Hochul to sign into law, a strong and effective Packaging Reduction and Recycling Infrastructure Act, and an expanded and modernized Bottle Bill, and

BE IT FURTHER RESOLVED that the Clerk to the Sullivan County Legislature shall forward copies of this resolution to Governor Kathy Hochul, the New York Assembly Speaker Carl Heastie, New York State Senate Majority Leader Andrea Stewart-Cousins, Assemblymember Paula Elaine Kay, Senator Peter Oberacker, and all others deemed necessary and proper.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7125

**Agenda Date:** 2/20/2025

**Agenda #:** 24.

**Narrative of Resolution:**

Designate Student Intern position under District Attorney's Office to "Law Student Intern" at \$20.00 per hour, not to exceed \$7,500 per position annually

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$1,500.00

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO DESIGNATE A STUDENT INTERN POSITION UNDER THE DISTRICT ATTORNEY'S OFFICE TO "LAW STUDENT INTERN" AT \$20.00 PER HOUR, NOT TO EXCEED \$7,500 PER POSITION ANNUALLY**

WHEREAS, the County of Sullivan currently supports the development of local students through learning opportunities that provide growth and professional development; and

WHEREAS, the Sullivan County Legislature previously approved one (1) Student Intern position in the 2025 District Attorney's budget; and

WHEREAS, the Sullivan County Legislature previously created two out of the nine (9) Student Intern positions by Resolution ID-7033 to be designated as "Law Student Intern".

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature designate one (1) Student Intern position in the District Attorney's Office as "Law Student Intern" position effective immediately,

BE IT FURTHER RESOLVED, that the hourly rate for this position will be \$20.00 per hour, not to exceed \$7,500 per position annually,

BE IT FURTHER RESOLVED, that the Sullivan County District Attorney is authorized to fill this new position immediately.

Legislation Details (With Text)

**File #:** ID-7033      **Version:** 1      **Name:**  
**Type:** Resolution      **Status:** Passed  
**File created:** 12/26/2024      **In control:** County Legislature  
**On agenda:** 1/23/2025      **Final action:** 1/23/2025  
**Enactment date:** 1/23/2025      **Enactment #:** 4-25  
**Title:** Designate two (2) of the nine (9) Student Intern positions under Human Resources to be “Law Student Intern” at \$20.00 per hour, not to exceed \$7,500 per position annually

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
1/23/2025	1	County Legislature		
1/16/2025	1	Human Resources Committee	carried at Committee	Pass

**Narrative of Resolution:**

Designate two (2) of the nine (9) Student Intern positions under Human Resources to be “Law Student Intern” at \$20.00 per hour, not to exceed \$7,500 per position annually

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$3,000 (additional from the \$6,000 already budgeted)

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO ASSIGN TO CURRENT INTERSHIP POSITIONS IN THE HUMAN RESOURCES OFFICE TO BE LAW STUDENT INTERNS AND TO SET THE SALARY**

**WHEREAS**, the County of Sullivan currently supports the development of local students through learning opportunities that provide growth and professional development; and

**WHEREAS**, the Sullivan County Legislature previously approved nine (9) Student Intern positions in the 2025 budget; and

**WHEREAS**, the Legislature would like to make two out of the nine (9) Student Intern positions to be designated as “Law Student Intern” positions.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby designated two out of the nine (9) Student Intern positions as “Law Student Intern” positions effective immediately,

**BE IT FURTHER RESOLVED**, that the hourly rate for these positions will be \$20.00 per hour, not to



exceed \$7,500 per position annually,

**BE IT FURTHER RESOLVED**, that the Sullivan County Department of Human Resources is authorized to fill these new positions immediately.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-7128

**Agenda Date:** 2/20/2025

**Agenda #:** 25.

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**Narrative of Resolution:**

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE AWARD AND EXECUTION OF CONTRACT WITH FEARLESS! HUDSON VALLEY, INC. FOR CRIME VICTIM ADVOCATE SERVICES IN THE DISTRICT ATTORNEY'S OFFICE

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$64,775.00

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** #R-24-46

**WHEREAS**, a Request for Proposal #R-24-46 was issued and proposals were received for Crime Victim Advocate Services for the District Attorney's Office, and

**WHEREAS**, Fearless! Hudson Valley, Inc., is qualified to provide services as requested in RFP: #R-24-46, "Scope of Services" on an as needed basis guided through the District Attorney's Office, and

**WHEREAS**, Fearless! Hudson Valley, Inc. will provide services for one (1) year upon execution of a contract, and, this agreement may be extended, upon mutual agreement, for an additional four (4) additional years on a yearly basis, and

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute a contract with Fearless! Hudson Valley, Inc., for Crime Victim Advocate Services, in the District Attorney's Office, not to exceed \$64,775.00/yearly.

**BE IT FURTHER RESOLVED**, that this agreement be in form as approved by the County Attorney.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7164

**Agenda Date:** 2/20/2025

**Agenda #:** 26.

**Narrative of Resolution:**

Requesting Home Rule Legislation regarding sales tax extension

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION NO. 87-17 INTRODUCED BY EXECUTIVE COMMITTEE REQUESTING AN EXTENSION OF NEW YORK STATE TAX LAW §1210 (33) WHICH AUTHORIZED AN INCREASE TO THE THREE PERCENT RATE AUTHORIZED BY STATE TAX LAW FOR THE PERIOD BEGINNING DECEMBER 1, 2025 AND ENDING NOVEMBER 30, 2027, FOR A TOTAL SALES TAX RATE OF 8%, 4% OF WHICH WOULD BE REVENUE FOR SULLIVAN COUNTY**

**WHEREAS**, pursuant to New York State Tax Law §1210 (33) the New York State Legislature authorized Home Rule Legislation that approved an increase in sales tax in the County of Sullivan by a one half percent (½ %) from seven percent (7%) to seven and one half percent (7 ½%) and an additional one half percent (½ %) from seven and one half percent (7 ½ %) to eight percent (8%), four percent (4%) of which would be revenue for Sullivan County, and

**WHEREAS**, both of the one-half of one percent increases in the sales tax are set to sunset or expire on November 30, 2025, and

**WHEREAS**, the Sullivan County Legislature desires to extend the current sales tax rate until November 30, 2027, and

**WHEREAS**, the County of Sullivan is dealing with significant losses of revenue due to the continuing economic downturn, and the requested increase is both necessary and in the best interest of the County and its citizens.

**NOW THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby requests that the New York State Legislature adopt Home Rule Legislation extending the expiration of New York State Tax Law §1210 (33) which raised the sales tax in the County of Sullivan by a one half percent (½%)

from seven percent (7%) to seven and one half percent (7 ½%) and an additional one half percent (1/2%) from seven and one half percent (7 ½ %) to eight percent (8%), four percent (4%) of which would be revenue for Sullivan County, and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby requests that the Sullivan County Sales Tax rate contained in New York State Tax Law §1210 (33) that is scheduled to sunset on November 30, 2025, be extended to sunset or expire on November 30, 2027, and

**BE IT FURTHER RESOLVED**, that the Clerk of the Sullivan County Legislature is hereby directed to transmit a certified copy of this resolution to the Honorable Kathy Hochul Governor of the Great State of New York; Honorable Peter Oberacker, State Senator representing the 51st Senatorial District, the Honorable Paul Kay, Assemblywoman representing the 100<sup>th</sup> Assembly District, the Honorable Brian D. Maher representing the 101<sup>st</sup> Assembly District; and the New York State Association of Counties (NYSAC).



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7165

**Agenda Date:** 2/20/2025

**Agenda #:** 27.

**Narrative of Resolution:**

Adopt the list of those who are required to file a Financial Disclosure Statement

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Click or tap here to enter text.

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ADOPT THE LIST OF THOSE PUBLIC OFFICIALS AND EMPLOYEES OF THE COUNTY OF SULLIVAN WHO ARE REQUIRED TO FILE A FINANCIAL DISCLOSURE STATEMENT**

**WHEREAS**, pursuant to Section 201 (3) of the Sullivan County Ethics Law adopted May 23, 2013, the County Legislature must annually determine by resolution who is required to file a Financial Disclosure Statement, and

**WHEREAS**, the County Legislature has determined that persons with the following titles are required to file a Financial Disclosure Statement:

- Accounts Payable Coordinator, Audit
- Administrator, Adult Care Center
- Administrator of Assigned Counsel
- Administrator, Department of Motor Vehicles
- Airport Superintendent
- Assistant Commissioner to Planning and Environmental Management
- Assistant Commissioner to Planning and Community Development Vacant
- Assistant County Attorney (2)
- Assistant County Attorney Part time
- Assistant County Manager
- Assistant Director of Aging Services
- Assistant Director of Nursing Services/Patient Care
- Assistant Director of Purchasing and Central Services
- 1<sup>st</sup> Assistant District Attorney
- 2<sup>nd</sup> Assistant District Attorney
- 3<sup>rd</sup> Assistant District Attorney
- 4<sup>th</sup> Assistant District Attorney
- 5<sup>th</sup> Assistant District Attorney
- 6<sup>th</sup> Assistant District Attorney

7th Assistant District Attorney  
8<sup>th</sup> Assistant District Attorney  
Assistant Director of Risk Management & Insurance  
Attorneys, Department of Family Services (3)  
Attorney, Industrial Development Agency  
Attorney, Sullivan County Funding Corporation  
Board of Ethics members  
Board of Trustees, Sullivan County Community College  
Budget Director  
Budget Analyst  
Chairman of the Legislature  
Chief Civil Officer  
Chief Deputy Patrol Division/Internal Affairs  
Chief Executive Officer (IDA)  
Chief Information Officer  
Clerk to the Legislature  
Commissioner, Board of Elections (2)  
Commissioner, Community Resources  
Commissioner, Health and Human Services  
Commissioner, Human Resources  
Commissioner, Management and Budget  
Commissioner, Planning and Economic Development  
Commissioner, Planning and Environmental Management  
Commissioner, Division of Public Safety  
Commissioner, Division of Public Works  
Compliance Officer  
Compliance Program Coordinator  
Coordinator, Child Support Enforcement Unit  
Coordinator, Children with Special Needs, Public Health  
Coroner (4)  
Correction Captain, Sullivan County Jail  
Correction Lieutenant, Sullivan County Jail  
County Attorney  
County Auditor  
County Clerk  
County Legislator (8)  
County Manager  
County Treasurer  
Deputy CIO  
Deputy Clerk to the Legislature  
Deputy Clerk, DMV  
Deputy Commissioner of Elections (2)  
Deputy Commissioner of Family Services (2)  
Deputy Commissioner of Management and Budget

Deputy Commissioner of Public Safety  
Deputy Commissioner of Public Works, Engineering  
Deputy Commissioner of Public Works, Operations  
Deputy Commissioner of Planning  
Deputy Commissioner to Planning and Environmental Management  
Deputy Commissioner to Planning and Community Development  
Deputy County Manager  
Deputy Director of Community Services  
Deputy Director of Real Property Tax Services III  
Deputy Public Health Director  
Deputy County Attorney  
Deputy County Clerk  
Deputy County Treasurer  
Deputy County Treasurer II  
Deputy Director of Human Resources  
Deputy Director of Probation  
Director of Administration and Case Management  
Director, Center for Workforce Development  
Director of Application Development Support, ITS  
Director of Operations and Network Administration, ITS  
Director of Communications  
Director, Community Services  
Director, Department of Real Property Tax  
Director of Family Services  
Director, Human Resources  
Director, Municipal Weights and Measures  
Director, Nursing Services  
Director, Office for the Aging  
Director, Parks, Recreation and Beautification Programs  
Director of Patient Services  
Director of Planning  
Director, Probation II  
Director, Public Health Services  
Director, Purchasing and Central Services  
Director, Rehabilitation Services, ACC Physical Therapy  
Director, Risk Management & Insurance  
Director of Services, Family Services  
Director of Solid Waste  
Director, Temporary Assistance - Department of Family Services  
Director of Transportation  
Director, Veterans Service Agency  
Director, Youth Bureau  
District Attorney  
District Attorney Investigators

Division Contract Compliance Officer, Health and Human Services  
E-911 Coordinator  
Emerald Corporate Center Board of Director  
Executive Director IDA  
Executive Assistant, County Manager  
Executive Director, Human Rights  
Facilities Bridge Superintendent  
Financial Analyst  
Fiscal Administrative Officer, Adult Care Center Fiscal Services  
Fiscal Administrative Officer, County Clerk Office  
Fiscal Administrative Officer, Family Services  
Fiscal Administrative Officer, Health Finance (2)  
Fiscal Administrative Officer, Management and Budget  
Fiscal Administrative Officer, Treasurer's Office  
Garage Superintendent  
Grants Administration Supervisor  
Industrial Development Agency Members  
Investigator - County Attorney  
Jail Administrator, Sheriff's Office  
Jr. Accountant  
Land Bank Member  
Local Development Corporation Member (Sunset Lake, Broadband, Emerald Park)  
One Stop Manager, CWD  
Managing Attorney, DFS  
Manager of Youth Services  
Paralegal - County Attorney  
Payroll Coordinator /Software Support Technician  
Personnel Officer  
President, Sullivan County Community College  
Road Maintenance Superintendent  
Secretary, Industrial Development Agency  
Senior District Attorney Investigator  
Sheriff  
Special Counsel Workers Compensation part time  
Sr. Accountant, Management and Budget  
Sr. Accountant, Treasurer Accounting  
Sr. Accounts Payable Coordinator  
Sr. Budget Analyst  
Sr. Family Services Attorney  
Sr. Financial Analyst  
Sr. Fiscal Administrative Officer - Family Services  
Sr. Fiscal Administrative Officer - Management and Budget  
Sr. Fiscal Administrative Officer, Sheriff Civil  
Sr. Fiscal Administrative Officer, Treasurer Accounting  
Staff Accountant, Treasurer Accounting



Staff Auditor  
Sullivan County Funding Corporation Member  
Sustainability Coordinator  
Task Force Officer  
The Sullivan County Infrastructure Local Development Corporation Member  
Training and Quality Improvement Coordinator  
Treasurer, Industrial Development Agency  
Trustee, Sullivan County Community College  
Undersheriff  
Vice Chair, Industrial Development Agency

**WHEREAS**, Section 201 of the Ethics Law requires that all statements shall be filed on or before the fifteenth day of May of each year, and

**WHEREAS**, it is duly noted that some of the above positions are presently vacant.

**NOW, THEREFORE, BE IT RESOLVED**, that the above list represents the 2025 list of titles set by the Sullivan County Legislature of those persons required to file a Financial Disclosure Statement with the Clerk of the Sullivan County Legislature on or before May 15, 2025.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

File #: ID-7176

Agenda Date: 2/20/2025

Agenda #: 28.

**Narrative of Resolution:**

Authorize the application for renewal of **Medicare Improvements for Patients and Providers Act Grant Funding and Activities** (MIPPA) Application for 2024-2025

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$35,150.00

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

Is this a renewal of a prior contract? Yes

Date of prior contract: 9/1/2024-8/31/2025

Amount authorized by prior contract: \$ 19,297.00

If “Yes” specify appropriation code(s): 7610-87-R4772-

R167 If “No”, specify proposed source of funds:

Estimated Cost Breakdown by Source County:

11,406.00 Grant(s): 0 State: 0 Other: 0

Federal Government: 23,744.00

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE THE APPLICATION FOR RENEWAL OF MEDICARE IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT GRANT FUNDING AND ACTIVITIES (MIPPA) APPLICATION FOR 2024-2025**

**WHEREAS**, the New York State Office for the Aging has notified Sullivan County that funding for the 2024-2025 **Medicare Improvements for Patients and Providers Act Grant Funding and Activities** (MIPPA) is available in the amount of \$23,744; and the County is subject to a cash match requirement in the amount of \$11,406; and

**WHEREAS**, the goal of the **Medicare Improvements for Patients and Providers Act Grant Funding and Activities** (MIPPA) is to promote information to assist low-income Medicare beneficiaries learn about programs that can make their health care and prescription drug costs more affordable, and to ensure local service providers have access to any materials and resources needed to assist Medicare beneficiaries, their families, and caregivers; and

**WHEREAS**, the term for the **Medicare Improvements for Patients and Providers Act Grant Funding and Activities** (MIPPA) is September 1, 2024 through August 31, 2025; and

**WHEREAS**, if the County's application is approved, the funds will be used to reimburse the County for MIPPA expenditures incurred by the Sullivan County Office for the Aging including: salaries, benefits, operational costs, and marketing costs; and

**WHEREAS**, reimbursement for County expenditures will be available after submission by the County and approval by the New York State Office for the Aging of an application, standard assurances, program narratives and program budget; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (as required by the funding source) to execute any and all necessary documents to submit the Medicare Improvements for Patients and Providers Act Grant Funding and Activities (MIPPA) application for funding; and

**BE IT FURTHER RESOLVED**, the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (as required by the funding source) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that should the Medicare Improvements for Patients and Providers Act Grant Funding and Activities (MIPPA) funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7183

**Agenda Date:** 2/20/2025

**Agenda #:** 29.

**Narrative of Resolution:**

**INTRODUCED BY THE EXECUTIVE COMMITTEE TO CREATE IN THE COUNTY ATTORNEY’S OFFICE POSITION #3414 RETROACTIVELY TO DECEMBER 19, 2024**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Click or tap here to enter text.

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

**WHEREAS**, the County Attorney evaluated the needs of the division and determined the need for a lead Attorney for streamlining functions and gaining business efficiencies; and

**WHEREAS**, this position (#3414) was requested and approved by the Legislature for the 2025 budget, despite the incumbent assuming the lead duties on December 19, 2024; and

**WHEREAS**, to correct this oversight, the Commissioner of Human Resources/Personnel Officer in conjunction with the County Attorney, recommend that the Legislature approve the funding of the position retroactive to the date the individual assumed the duties of said position; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Legislature hereby authorizes the creation of position #3414 retroactively to an effective date of December 19, 2024.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7185

**Agenda Date:** 2/20/2025

**Agenda #:** 30.

**Narrative of Resolution:**

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE A CONTRACT MODIFICATION AGREEMENT WITH SULLIVAN COUNTY TRANSPORTATION TO PROVIDE MEDICAL TRANSPORTATION FOR THE SULLIVAN COUNTY OFFICE FOR THE AGING.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$2,408.00

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

WHEREAS, pursuant to resolution 518-23, the Sullivan County Office for the Aging entered into contract with Sullivan County Transportation for the provision of medical transportation services for seniors in Sullivan County, and

WHEREAS, the initial contact period ends December 31, 2024, and

WHEREAS, the amount for the initial contract period is not to exceed \$40,000, and

WHEREAS, Sullivan County Transportation has provided services that exceed this amount by \$2,408, and

WHEREAS, there is residual state funding under CSE available that Sullivan County Office for the Aging can allocate for these services to, and

WHEREAS, all other terms and conditions of the contract remain the same.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute a modification of the contract with Sullivan County Transportation for provision of medical transportation services for senior citizens to increase the current contract not to exceed \$42,408.00 for the period of 1/1/2024-12/31/2024.

BE IT FURTHER RESOLVED, that the form of such agreement be approved by the Sullivan County Department of Law.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7186

**Agenda Date:** 2/20/2025

**Agenda #:** 31.

**Narrative of Resolution:**

To initiate the SEQR review process for development of a Countywide network of broadband infrastructure funded by the Municipal Infrastructure Program.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY OF SULLIVAN TO PURSUE LEAD AGENCY STATUS FOR THE SEQRA PROCESS FOR THE PROPOSED DEVELOPMENT OF A COUNTYWIDE NETWORK OF BROADBAND INFRASTRUCTURE**

**WHEREAS**, The County of Sullivan (“County”) has been awarded funding in the amount of \$29,943,365.00 via the Municipal Infrastructure Program to serve over 22,000 homes and businesses through the construction of 253 miles of fiber and one new communication tower, extending broadband service to unserved and underserved locations (“Project”); and

**WHEREAS**, the County has partnered with Archtop Fiber LLC for the purpose of delivering this project to the residents, businesses, and visitors of Sullivan County; and

**WHEREAS**, the Project is subject to the requirements of the State Environmental Quality Review Act (SEQRA) as defined in Title 5 NYCRR Section 617; and

**WHEREAS**, in accordance with the SEQRA requirements, the County of Sullivan is eligible to act as Lead Agency for the Project.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby authorize the County of Sullivan to pursue designation of and act as Lead Agency for the SEQRA process for the Project.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7188

Agenda Date: 2/20/2025

Agenda #: 32.

Narrative of Resolution:

To Authorize the County Manager to apply for and accept the FY2022 Critical Infrastructure Grant Program (CIGP) Award from the New York State Division of Homeland Security and Emergency Services (DHSES)

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO APPLY FOR AND ACCEPT THE FY2022 CRITICAL INFRASTRUCTURE GRANT PROGRAM (CIGP) AWARD FROM THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES (DHSES)

WHEREAS, the New York State Division of Homeland Security and Emergency Services provides funds to support efforts of emergency management / homeland security; and

WHEREAS, the New York State Division of Homeland Security and Emergency Services has made funding available to support critical infrastructure and / or mass gathering / special event site protection; and

WHEREAS, the New York State Division of Homeland Security and Emergency Services is administering the FY2022 Critical Infrastructure Grant Program (CIGP), a competitive, reimbursable grant program, wherein the funding is to be applied toward mitigating vulnerabilities in government-owned critical infrastructure sites and government-owned mass gathering / special event sites; and

WHEREAS, the period of performance for the FY2022 CIGP is to be determined, but cannot extend beyond August 31, 2025, therefore the project must be implemented on or before August 31, 2025; and

WHEREAS, the Sullivan County Division of Public Safety / Office of Emergency Management wishes to file an application for the FY2022 CIGP to seek funding in the amount of \$50,000.00 to enhance critical infrastructure protection; and

WHEREAS, Sullivan County is not required to provide any local cash match.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and/or their authorized representative (as required by the funding source) to execute any and all necessary documents to submit the FY2022 Critical Infrastructure Grant Program (CIGP) application for funding; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County

Manager and/or Chairman of the County Legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that should the FY2022 CIGP funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.





Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7189

**Agenda Date:** 2/20/2025

**Agenda #:** 33.

**Narrative of Resolution:**

To authorize an extension of the Rural Health Network Grant for the period of January 1, 2025 through September 30, 2025 not to exceed the amount of \$65,677.50

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$0

**Are funds already budgeted?** No

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION PRESENTED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE AN EXTENSION OF THE RURAL HEALTH NETWORK GRANT FROM JANUARY 1, 2025 THROUGH SEPTEMBER 30, 2025 NOT EXCEED THE AMOUNT OF \$65,677.50**

**WHEREAS**, Resolution No. 280-18 provided for a multi-year contract with New York State Department of Health for the Rural Health Network for the period of January 1, 2019 through December 31, 2024; and

**WHEREAS**, it is necessary to extend this agreement from January 1, 2025 through September 30, 2025, in an amount not to exceed \$65,677.50; and

**WHEREAS**, the Sullivan County Department of Public Health recommends that the County enter into an extension agreement with NYSDOH for the Rural Health Network Grant.

**NOW, THEREFORE, BE IT RESOLVED**, that the contract period for the Rural Health Network is hereby extended to include January 1, 2025 through September 30, 2025; and

**BE IT FURTHER RESOLVED**, that the County Manager and/or Chairman of the County Legislature (*as required by the funding source*) is authorized to execute a contract modification agreement, if necessary, to extend the contract period and such agreement shall be in a form approved by the County Attorney; and

**BE IT FURTHER RESOLVED**, that should the Rural Health Network Grant funding be terminated, the County of Sullivan shall not be obligated to continue any action undertaken by the use of this funding.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7190

**Agenda Date:** 2/20/2025

**Agenda #:** 34.

**Narrative of Resolution:**

Authorize a contract with Billig, Loughlin & Silver LLP for Legal Services

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$200,000

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE AUTHORIZING A CONTRACT WITH BILLIG, LOUGHLIN, & SILVER, LLP FOR LEGAL SERVICES RELATED TO LICENSES EXPECTED TO BE ISSUED FOR UP TO THREE DOWNSTATE CASINOS**

**WHEREAS**, the New York State Gaming Commission is expected to award up to three down state casino licenses by the end of 2025, and

**WHEREAS**, it is expected that the siting of up to three down state casino licenses will have a direct negative impact on the success of the casino in Sullivan County and as a result revenue received by numerous municipalities including Sullivan County, and

**WHEREAS**, the, Sullivan County Legislature desires to engage a law firm for the purposes of providing legal services to protect the interests of the county with respect to the issuance of three down state casino licenses.

**NOW THEREFORE, BE IT RESOLVED** the County Legislature hereby authorizes the County Manager to enter into a contract with Billig, Loughlin, & Silver LLP. The contract will be for a period of one year, in an amount of \$200,000 effective January 1, 2025. Said contract to be in such form approved by the Sullivan County Attorney's Office.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-7191

**Agenda Date:** 2/20/2025

**Agenda #:** 35.

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**Narrative of Resolution:**

Amend the Management Salary Schedule by adding the title of Administrative Secretary

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Click or tap here to enter text.

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AMEND THE MANAGEMENT SALARY SCHEDULE BY ADDING THE TITLE OF ADMINISTRATIVE SECRETARY**

**WHEREAS**, there is a need to add the title of Administrative Secretary into the Management Salary Schedule, and

**WHEREAS**, the Human Resource Office has determined that the title should be placed in Grade 1 (one) of the Management Salary Schedule.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes an amendment of the Management Salary Schedule by adding title of Administrative Secretary in Grade 1 (one).

MANAGEMENT CONFIDENTIAL SALARY SCHEDULE	2025		
	Year 1	Year 10	Year 20
<b>GRADE 1</b>			
ADMINISTRATIVE ASSISTANT			
ADMINISTRATIVE SECRETARY	\$45,899	\$52,784	\$61,389
HUMAN RESOURCES CLERK			
LEGISLATIVE SEC			
PERSONNEL ASSISTANT			
SENIOR PAYROLL CLERK			
<b>GRADE 2</b>	Year 1	Year 10	Year 20
ACCOUNTS PAYABLE COORDINATOR			
CHIEF CIVIL CLERK			
CONF SEC COUNTY ATTORNEY			
CONF SEC DISTRICT ATTORNEY			
CONF SEC DIV OF H&H SERVICES			
CONF SEC HR			
CONF SEC JAIL ADMINISTRATOR			
CONF SEC of PUBLIC SAFETY			
CONF SEC of PLANNING			
CONF SEC SHERIFF			
COORDINATOR OF COMMUNICATIONS			
FINANCIAL ACCOUNT CLERK			
HR BENEFITS SPECIALIST			
DEPUTY COUNTY CLERK-DMV			
EXEC ASST TO COUNTY MGR			
CONFIDENTIAL SECRETARY (OMB)			
CONFIDENTIAL SECRETARY (DPW)			
PRINCIPAL PAYROLL CLERK			
SENIOR PERSONNEL ASSISTANT			
<b>GRADE 3</b>	Year 1	Year 10	Year 20
AST DIRECTOR OF PURCHASING & CENTRAL SERVICES			
AST DIRECTOR OF PARKS AND REC			
HUMAN RESOURCES BENEFITS COORDINATOR			
CHIEF EMERGENCY DISPATCHER			
COORDINATOR OF CHILD SUPPORT ENF			
COORDINATOR OF CHILDREN WITH SPECIAL NEEDS PROGRAM			
DEPUTY DIRECTOR OF REAL PROPERTY TAXES			
DIVISION CONTRACT COMPLIANCE OFFICER			
DMV ADMINISTRATOR			
FINANCIAL ANALYST			
INVESTIGATOR			
MANAGER OF YOUTH SERVICES			
MANAGER OF RISK MANAGEMENT			
	\$51,636	\$58,521	\$67,128
	\$65,406	\$72,290	\$80,897



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7192

**Agenda Date:** 2/20/2025

**Agenda #:** 36.

**Narrative of Resolution:**

To apply for and accept the FY2022 cybersecurity grant award from the NYS Division of Homeland Security (DHSES).

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$0

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO APPLY FOR AND ACCEPT THE FY2022 CYBERSECURITY GRANT AWARD FROM THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES (DHSES)**

**WHEREAS**, the New York State Division of Homeland Security and Emergency Services provides funds to support cybersecurity efforts; and

**WHEREAS**, the New York State Division of Homeland Security and Emergency Services has made funding available to enhance and sustain local jurisdiction cybersecurity posture as well as ensure that their information systems are secure and protected from cyber incidents; and

**WHEREAS**, the New York State Division of Homeland Security and Emergency Services is administering the FY2022 Cybersecurity Grant, a competitive, reimbursable grant program, wherein the funding is to be applied toward identifying, protecting, detecting, responding to and recovering from cyber incidents; and

**WHEREAS**, the period of performance for the FY2022 Cybersecurity Grant program is to be determined, but cannot extend beyond August 31, 2025, therefore the project must be implemented on or before August 31, 2025; and

**WHEREAS**, the Sullivan County Division of Information Technology Services wishes to file an application for the FY2022 Cybersecurity Grant Program to seek funding in the amount of up to \$50,000.00 to enhance cybersecurity; and

**WHEREAS**, Sullivan County is not required to provide any local cash match, and any costs in excess of \$50,000 may be applied from the 2025 Information Technology Services operating budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and/or their authorized representative (*as required by the funding source*) to execute any and all necessary documents to submit the FY2022 Cybersecurity Grant Program application for funding; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager and/or Chairman of the County Legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that should the FY2022 Cybersecurity Grant Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7193

**Agenda Date:** 2/20/2025

**Agenda #:** 37.

**Narrative of Resolution:**

To authorize a service order and enter into a service agreement with ClearGov, Inc. to expand their solution to include their “ClearPlans” module, designed to help municipalities and management streamline strategic planning.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$52,000.00

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** Service order quote provided by the existing vendor.

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE A SERVICE ORDER AND ENTER INTO A SERVICE AGREEMENT WITH CLEARGOV, INC. TO EXPAND THEIR EXISTING SOLUTION TO INCLUDE THEIR “CLEARPLANS” MODULE, DESIGNED TO HELP MUNICIPALITIES AND MANAGEMENT STREAMLINE STRATEGIC PLANNING.**

**WHEREAS,** the Budget Office has utilized ClearGov since 2022 to produce and publish a constituent-friendly overview of the County budget documents on the County’s web site; and

**WHEREAS,** the Office of the County Manager, wishes to expand ClearGov’s footprint to include their “ClearPlans” module to assist in streamlining strategic planning efforts of the County Manager’s Office; and

**WHEREAS,** the initial engagement with ClearGov, Inc. is able to be acquired and executed via Purchase Order; and

**WHEREAS,** ClearGov requires acceptance of their BCM Service Agreement Terms and Conditions.

**NOW, THEREFORE, BE IT RESOLVED,** that the County Manager is authorized to sign a 3-year “Service Order” agreeing to the terms and conditions of the the ClearGov BCM Service Agreement covering an Initial Service Period of April 1, 2025 thru December 31, 2028 with ClearGov, Inc. at a cost not to exceed \$52,000.00 total for the entire engagement; and

**BE IT FURTHER RESOLVED,** after the Initial Service Period, the Service Period for any ClearGov “ClearPlans” Annual Subscription Services shall automatically renew for successive annual 1-year periods (each an "Annual Term"), for up to an additional 3-years, at a rate increase of 3% per annum, unless either Party provides written notice of its desire not to renew at least sixty (60) days prior to the end of the then current Annual Term; and

**BE IT FURTHER RESOLVED,** that said Service agreement to be in such form as the County Attorney shall approve.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7194

**Agenda Date:** 2/20/2025

**Agenda #:** 38.

**Narrative of Resolution:**

To authorize a contract with the Sullivan County Chamber of Commerce & Industry, Inc. for Local Support and Business Retention Services.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$60,000

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

R-25-03

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE AWARD & EXECUTION OF CONTRACT WITH THE SULLIVAN COUNTY CHAMBER OF COMMERCE & INDUSTRY, INC.**

**WHEREAS**, a Request for Proposal was issued for the Local Support and Business Retention Services, and

**WHEREAS**, a proposal was received from the Sullivan County Chamber of Commerce & Industry, Inc. (“Chamber”), 196 Bridgeville Road, Suite 7, Monticello, NY 12701, to provide said services from January 1, 2025 through December 31, 2026, with an option to extend on a yearly basis, for three (3) additional years, under the same terms and conditions, and

**WHEREAS**, the Chamber is a non-profit organization with extensive experience in business retention, growth, advocacy, and connection services; and

**WHEREAS**, the Chamber has committed to provide for the County of Sullivan, business retention services, business growth services, advocacy services, connecting businesses with opportunities, and training and educational opportunities; and

**WHEREAS**, the Sullivan County Legislature and the County Manager’s Office has approved said proposal and recommends that a contract be executed.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute a contract with Sullivan County Chamber of Commerce & Industry, Inc. at a annual cost of \$60,000 and in accordance with the RFP # R-25-03, and

**BE IT FURTHER RESOLVED**, said contract to be in such form as the County Attorney shall approve.





# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-7197

**Agenda Date:** 2/20/2025

**Agenda #:** 39.

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**Narrative of Resolution:**

Appoint Heather Jacksy to the Upper Delaware Scenic Byway Board

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Click or tap here to enter text.

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**INTRODUCED BY THE EXECUTIVE COMMITTEE TO APPOINT HEATHER JACKSY TO THE UPPER DELAWARE SCENIC BYWAY BOARD TO REPRESENT SULLIVAN COUNTY AS A VOTING MEMBER, AND TO APPOINT JUSTIN ROCQUE AS AN ALTERNATE MEMBER**

**WHEREAS**, the Upper Delaware Scenic Byway (“UDSB”) consists of a 70-mile stretch of New York State Route 97 traversing three counties and largely paralleling the nationally-renowned Upper Delaware Scenic and Recreational River; and

**WHEREAS**, the goal of the UDSB is to protect the region's outstanding character, heritage, and beauty, while encouraging economic development through tourism and recreation; and

**WHEREAS**, Sullivan County (“County”) has one (1) seat as a voting member on the Board of the UDSB and one (1) alternate member in the event of the absence of the appointed voting member; and

**WHEREAS**, staff members of the Department of Planning (“Planning”) have historically represented the County on this Board as the goals of the UDSB are closely related to Planning initiatives.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby appoints Heather Jacksy as the Sullivan County representative to the UDSB, and appoints Justin Rocque as an alternate member of the UDSB effective January 1, 2025 until otherwise discharged.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7198

**Agenda Date:** 2/20/2025

**Agenda #:** 40.

**Narrative of Resolution:**

To amend the Management/Confidential Salary Schedule to include the Executive Director of the Human Rights Commission to Grade 7.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Click or tap here to enter text.

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AMEND THE MANAGEMENT/CONFIDENTIAL SALARY SCHEDULE TO INCLUDE THE EXECUTIVE DIRECTOR OF THE HUMAN RIGHTS COMMISSION TO GRADE 7**

**WHEREAS**, the County Manager and the Commissioner of Human Resources has recommended that the title of Executive Director of the Human Rights Commission be included on the Management/Confidential Salary Schedule at a Grade 7 due to the position now being full-time and also include consumer affairs for the County; and

**WHEREAS**, the attached schedule correctly reflects the above position within Grade 7 of the Management/Confidential Salary schedule.

**NOW THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby adopts the attached Management/Confidential Salary Schedule.

**MANAGEMENT CONFIDENTIAL EMPLOYEE SALARY SCHEDULE**

	Year 1 Step	Year 10 Step	Year 20 Step
<b>GRADE 1</b>			
ADMINISTRATIVE ASSISTANT	\$ 45,899	\$ 52,784	\$ 61,389
HUMAN RESOURCES CLERK			
LEGISLATIVE SEC			
PERSONNEL ASSISTANT			
SENIOR PAYROLL CLERK			
<b>GRADE 2</b>			
ACCOUNTS PAYABLE COORDINATOR	Year 1 Step \$51,636	Year 10 Step \$58,521	Year 20 Step \$67,128
CHIEF CIVIL CLERK			
CONF SEC COUNTY ATTORNEY			
CONF SEC DISTRICT ATTORNEY			
CONF SEC DIV OF H&H SERVICES			
CONF SEC HR			
CONF SEC JAIL ADMINISTRATOR			
CONF SEC OF PUBLIC SAFETY			
CONF SEC OF PLANNING			
CONF SEC SHERIFF			
COORDINATOR OF COMMUNICATIONS			
FINANCIAL ACCOUNT CLERK			
HR BENEFITS SPECIALIST			
DEPUTY COUNTY CLERK-DMV			
EXEC ASST TO COUNTY MGR			
EXECUTIVE SECRETARY (OMB)			
EXECUTIVE SECRETARY (DPW)			
PRINCIPAL PAYROLL CLERK			
SENIOR PERSONNEL ASSISTANT			
<b>GRADE 3</b>			
ASSISTANT DIRECTOR OF PURCHASING & CENTRAL SERVICES	Year 1 Step \$65,406	Year 10 Step \$72,290	Year 20 Step \$80,897
ASSISTANT DIRECTOR OF PARKS AND RECREATION			
HUMAN RESOURCES BENEFITS COORDINATOR			
CHIEF EMERGENCY DISPATCHER			
COORDINATOR OF CHILD SUPPORT ENF			
COORDINATOR OF CHILDREN WITH SPECIAL NEEDS PROGRAM			
DEPUTY DIRECTOR OF REAL PROPERTY TAXES			
DIVISION CONTRACT COMPLIANCE OFFICER			
DMV ADMINISTRATOR			
INVESTIGATOR			
MANAGER OF YOUTH SERVICES			
MANAGER OF RISK MANAGEMENT			
MUNI DIR OF WEIGHTS & MEASURERS/SAFETY COORD			
PARALEGAL			
PERSONNEL PROJECT COORDINATOR			
RABIES CONTROL OFFICER			
SENIOR ACCOUNTS PAYABLE COORDINATOR			
SOCIAL SERVICES INTERVENTION & OUTREACH COORDINATOR			
FINANCIAL ANALYST			
<b>GRADE 4</b>			
BUDGET ANALYST	Year 1 Step	Year 10 Step	Year 20 Step
FISCAL ADMINISTRATIVE OFFICER	\$ 71,144	\$ 78,028	\$ 86,060
STAFF AUDITOR			
<b>GRADE 5</b>			
AIRPORT SUPERINTENDENT	Year 1 Step	Year 10 Step	Year 20 Step
CLERK TO LEGISLATURE	\$76,880	\$83,765	\$92,372

COMPLIANCE PROGRAM COORDINATOR			
DEP COUNTY TREASURER			
DEPUTY COUNTY CLERK I			
DEPUTY DIRECTOR OF HUMAN RESOURCES			
DIRECTOR OF APPLICATIONS DEVELOPMENT AND SUPPORT			
DIRECTOR OF OPERATIONS AND NETWORK ADMINISTRATION			
EMERGENCY MANAGEMENT COORDINATOR			
GRANTS ADMINISTRATION SUPERVISOR			
TRAINING AND QUALITY IMPROVEMENT COORDINATOR			
HR RECRUITMENT & TRAINING COORDINATOR			
<b>GRADE 6</b>			
ASSISTANT DIRECTOR OF NURSING SERVICES	Year 1 Step	Year 10 Step	Year 20 Step
DIRECTOR CENTER FOR WORKFORCE DEVELOPMENT	\$ 80,323	\$ 87,208	\$ 95,814
DIRECTOR OF ADMINISTRATIVE SERVICES			
DIRECTOR OF AGING SERVICES			
DIRECTOR OF COMMUNICATIONS			
DIRECTOR OF FRAUD INVESTIGATIONS			
DIRECTOR OF PARKS RECREATION & BEAUTIFICATION PROGRAMS			
DIRECTOR OF REAL PROPERTY TAX SERVICES III			
DIRECTOR OF FOOD SERVICES			
DIRECTOR OF REHABILITATION SERVICES			
DIRECTOR OF RISK MANAGEMENT AND INSURANCE			
DIRECTOR OF TEMPORARY ASSISTANCE			
DIRECTOR OF TRANSPORTATION			
DIRECTOR VETERANS SERVICES			
E911 COORDINATOR			
SENIOR ACCOUNTANT			
SENIOR BUDGET ANALYST			
SENIOR FISCAL ADMINISTRATIVE OFFICER			
<b>GRADE 7</b>	Year 1 Step	Year 10 Step	Year 20 Step
ASSISTANT COUNTY MANAGER	\$94,093	\$100,977	\$109,583
DIRECTOR OF PLANNING			
DEPUTY PROBATION DIRECTOR B			
DEPUTY PUBLIC HEALTH DIRECTOR			
DIRECTOR OF NURSING SERVICES			
DIRECTOR OF PATIENT SERVICES TRAINEE			
DIRECTOR OF SERVICES			
DIRECTOR OF PURCHASING AND CENTRAL SERVICE			
FACILITIES BRIDGE SUPERINTENDENT			
GARAGE SUPERINTENDENT			
NURSE PRACTITIONER			
REHAB THERAPY SUPERVISOR			
DEPUTY ADMINISTRATOR OF ACC			
ROAD MAINTAINANCE SUPERINTENDENT			
COMPLIANCE OFFICER			
EXECUTIVE DIRECTOR OF THE HUMAN RIGHTS COMMISSION			
<b>GRADE 8</b>			
BUDGET DIRECTOR	Year 1 Step	Year 10 Step	Year 20 Step
COUNTY AUDITOR	\$ 98,396	\$ 105,280	\$ 113,887
DIRECTOR OF COMMUNITY SERVICES			
DEPUTY CHIEF INFORMATION OFFICER			
DEPUTY COMMISSIONER FOR FAMILY SERVICES			
PERSONNEL OFFICER			
ADMINISTRATOR OF ADULT CARE CENTER			
PROBATION DIRECTOR B			
<b>GRADE 9</b>	Year 1 Step	Year 10 Step	Year 20 Step

PUBLIC HEALTH DIRECTOR	\$ 102,698	\$ 109,583	\$ 118,189
DEPUTY COMMISSIONER PUBLIC WORKS-OPERATIONS			
DEPUTY COMMISSIONER OF HEALTH AND FAMILY SERVICES			
DEPUTY COMMISSIONER OF PUBLIC SAFETY- E-911/EMS			
DEPUTY COMMISSIONER OF PUBLIC SAFETY			
DEPUTY COMM PLANNING & ENVR MGT			
DEPUTY COMMISSIONER OF PUBLIC WORKS FAC/BRIDGES			
<b>GRADE 10</b>	Starting		Max
CHIEF INFORMATION OFFICER	\$117,810		\$160,650
COMMISSIONER OF COMMUNITY RESOURCES			
COMMISSIONER OF HUMAN RESOURCES/PERSONNEL OFFICER			
COMMISSIONER OF MANAGEMENT & BUDGET			
COMMISSIONER OF PLANNING AND ENVIRONMENTAL MANAGEMENT			
COMMISSIONER OF PUBLIC SAFETY			
COMMISSIONER OF PUBLIC WORKS			
COMMISSIONER OF THE DIVISION OF HEALTH AND HUMAN SERVICES			
DEPUTY COUNTY MANAGER			

\*Effective January 1, 2025 any employee in one of the above positions that holds a Doctorate Degree in a field related to their position shall receive \$5,000 annually added to their salary.

\*All Management/Confidential Employees other than the County Manager and elected officials shall received compensation as follows:

2021- 2% increase, retroactive to 1/1/2021

2022- 2% or \$1,500 retroactive to 1/1/2022 whichever is higher

2023- 2% on January 1, 2023

2024- 2% on January 1, 2024

2025- 5% on January 1, 2025

\*Position changes that are on a promotional basis shall receive the base salary for that position or 5% of current salary whichever is higher.

\*Positions above shall receive no less than 3% higher than any direct subordinate staff, excluding medical professional staff (calculations shall not include overtime).

\*Any newly created titles will be placed in the appropriate Grade as agreed to by the County Manager, Commissioner of Human Resources and appointing authority and/or Commissioner of placement of newly created title.

\*Longevity shall be paid at \$200 per year of service with no cap for existing employees. Employees hired after January 1, 2023 longevity payments shall be paid at \$200 a year of service starting at the completion of their 5th year of service with no cap.

\*Division of Public Works Grade 7 Superintendent positions shall received the same annual infrastructure pay as set by the Laborers International Union of North America Local 17 CBA and a \$3,000 annual stipend for continuous on-call rotation for hazardous weather/incident related events.

\*Effective January 1, 2023 all Management/Confidential Exempt employees upon hire shall receive 25 Paid Days Off and after 10 years of continuous service 35 Paid Days off and shall be able to roll 12 days of unused Paid Days Off into Sick Days on January 1st of every year. Any Paid Days Off above 12 days on December 31st of every year shall be disgarded from accruals.

\*Effective January 1, 2023 all Management/Confidential Non-Exempt employees upon hire shall receive 20 Paid Days off and after 10 years of continuous service 30 Paid Days off and shall be able to roll 12 days of Paid Days Off into Sick Days off on January 1st of every year. Any Paid Days Off above 12 days on December 31st of every year shall be disgarded from accruals.

\*All Management/Confidential employees hired before January 1, 2023 shall have the ability to "cash out" up to a two weeks of vacation time if they are at or above two weeks of accrued vacation time on November 1st of each year. These payments shall be disbursed with the last paycheck received in November .

\*Commencing for calendar year 2023, the Health Insurance Buyout for all Management/Confidential Employees shall be \$5,000 for family and \$2,500

\*Commencing for calendar year 2025, the Health Insurance Buyout for all Management/Confidential Employees shall be 51% of the total premium that the employee is eligible to receive.

\*Assignment of Acting Deputy County Manager shall receive a stipend of \$30,000 annually.

\*Above salary schedule to be evaluated by the County Manager's Office and the Human Resources Department on a periodic basis to be presented to the Legislature for increases to salaries based on internal and external market conditions.

\*Above salary schedule and payments are subject to annual appropriation.

\*Salary Schedule for Attorneys, Administrator of Assigned Counsel and Uniformed Sheriff's Management Confidential Employees, will be presented separately.

\*Non-Union Handbook shall be updated/changed with the above information.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7199

**Agenda Date:** 2/20/2025

**Agenda #:** 41.

**Narrative of Resolution:**

To authorize a contract with Dr. Al-Tariq’s to include interim medical consultation services and support ongoing health initiatives and ensure compliance with medical and regulatory standards for the Sullivan County Department of Public Health

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$225 per hour, approximately 4 hours per week, effectively immediately on an as-needed basis

**Are funds already budgeted?** No

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE A CONTRACT WITH DR. AL-TARIQ’S TO INCLUDE INTERIM MEDICAL CONSULTATION SERVICES AND SUPPORT ONGOING HEALTH INITIATIVES AND ENSURE COMPLIANCE WITH MEDICAL AND REGULATORY STANDARDS FOR THE SULLIVAN COUNTY DEPARTMENT OF PUBLIC HEALTH.**

**WHEREAS**, Sullivan County Department of Public Health recognizes the importance of securing interim medical consultation services to support ongoing health initiatives and ensure compliance with medical and regulatory standards; and

**WHEREAS**, Dr. Al-Tariq has demonstrated the requisite medical expertise and professional qualification to fulfill the role of Interim Medical Consultant; and

**WHEREAS**, the immediate engagement of Dr. Al-Tariq as Interim Medical Consultant is essential to maintaining seamless medical oversight and continuity of care for the Sullivan County Department of Public Health’s health programs and activities of the Disease Surveillance and Investigation Department.

**NOW, THEREFORE, BE IT RESOLVED**, that this contract will include the following terms and responsibilities:

1. **Position:** Interim Medical Consultant
2. **Timeframe:** Effective immediately, on an as-needed basis
3. **Compensation:** \$225 per hour, approximately 4 hours per week
4. **Responsibilities:**
  - o Conduct a pre-scheduled, weekly recurring conference call (1 hour per week)
  - o Attend Health Services Advisory Board (HSAB) and Professional Advisory Board (PAC)

- meetings on a quarterly basis, either in-person or virtually
- Provide guidance in the investigation of communicable disease
  - Serving as medical spokesperson for the department as needed
  - Provide standing medical orders, including but not limited to, the following:
    - Tuberculosis (TB)
    - Human Rabies
    - Influenza (Flu)
    - Poliovirus
    - Pneumococcal
    - HIV Testing
    - Provider agreements for Vaccines for Children (VFC) and Vaccines for Adults (VFA) programs
  - Approve vaccines and emergency medications, including but not limited to Benadryl and Epinephrine, for routine immunization clinics occurring once per month
  - Attend in-person TB clinic once per month
  - Provide on-call medical supervision for the VFC and VFA programs, including but not limited to:
    - Ordering vaccines
    - Establishing agreements with the state
    - Authorizing nurses to administer vaccines
    - While no clinics are currently scheduled, urgent clinics may arise requiring the Consultant's licensure for vaccine-related authorizations; physical presence at the clinic will not be required
  - Acting as the medical director for the Sullivan County Opioid Overdose Prevention Program
  - Maintain licensure to order and authorize the distribution of Narcan; and

**BE IT FURTHER RESOLVED**, that this contract shall be effective immediately on an as needed basis deemed necessary by Sullivan County Department of Health and may be subject to review and renewal as required.

**BE IT FURTHER RESOLVED**, that the County Manager is hereby authorized to execute a contract with Dr. Al Tariq in the form that shall be approved by the County Attorney.





Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-7200

**Agenda Date:** 2/20/2025

**Agenda #:** 42.

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**Narrative of Resolution:**  
To Modify the 2024 Budget

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Please see attached Budget Mods.

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY THE 2024 BUDGET**

**WHEREAS**, the County of Sullivan Budget requires modification,

**NOW, THEREFORE, BE IT RESOLVED**, that the attached budgetary transfers for 2024 be authorized.

**2024 Year End #5 Resolution**  
**Sullivan County Budget Modifications 2024**

<b>G/L Account</b>	<b>Revenue Increase</b>	<b>Revenue Decrease</b>	<b>Appropriation Increase</b>	<b>Appropriation Decrease</b>
A-1010-10-1011 - PERSONAL SERV REGULAR PAY			3,500	
A-1010-10-1013 - PERSONAL SERV LONGEVITY			4,700	
A-1010-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				15,000
A-1165-10-1011 - PERSONAL SERV REGULAR PAY				30,000
A-1165-10-1013 - PERSONAL SERV LONGEVITY			9,100	
A-1165-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				20,000
A-1165-80-8005 - EMPL BENFTS RETIREMENT				20,000
A-1170-10-1011 - PERSONAL SERV REGULAR PAY			4,600	
A-1170-10-1013 - PERSONAL SERV LONGEVITY			2,500	
A-1185-10-1011 - PERSONAL SERV REGULAR PAY				4,000
A-1185-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				2,000
A-1230-10-1011 - PERSONAL SERV REGULAR PAY				30,000
A-1230-10-1013 - PERSONAL SERV LONGEVITY			5,200	
A-1230-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				35,000
A-1320-10-1011 - PERSONAL SERV REGULAR PAY				20,000
A-1320-10-1013 - PERSONAL SERV LONGEVITY			8,500	
A-1320-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				10,000
A-1325-14-10-1011 - PERSONAL SERV REGULAR PAY				5,000
A-1325-14-10-1013 - PERSONAL SERV LONGEVITY			2,650	
A-1325-14-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				5,000
A-1330-204-10-1011 - PERSONAL SERV REGULAR PAY				2,500
A-1330-204-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				7,500
A-1340-10-1011 - PERSONAL SERV REGULAR PAY				15,000
A-1340-10-1013 - PERSONAL SERV LONGEVITY			3,300	
A-1340-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				40,000
A-1340-80-8005 - EMPL BENFTS RETIREMENT				5,000
A-1341-10-1013 - PERSONAL SERV LONGEVITY			2,300	
A-1342-10-1011 - PERSONAL SERV REGULAR PAY			855	
A-1342-10-1013 - PERSONAL SERV LONGEVITY			5,350	
A-1345-10-1011 - PERSONAL SERV REGULAR PAY				20,000
A-1345-10-1013 - PERSONAL SERV LONGEVITY			4,000	
A-1355-10-1013 - PERSONAL SERV LONGEVITY			2,100	
A-1355-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				5,000

A-1410-10-10-1011 - PERSONAL SERV REGULAR PAY		22,000
A-1410-10-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		10,000
A-1410-11-10-1011 - PERSONAL SERV REGULAR PAY		50,000
A-1410-11-10-1013 - PERSONAL SERV LONGEVITY	2,200	
A-1410-11-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		65,000
A-1410-11-80-8005 - EMPL BENFTS RETIREMENT		10,000
A-1420-10-1011 - PERSONAL SERV REGULAR PAY		35,000
A-1420-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		35,000
A-1420-80-8005 - EMPL BENFTS RETIREMENT		5,000
A-1430-10-1011 - PERSONAL SERV REGULAR PAY		15,000
A-1430-10-1013 - PERSONAL SERV LONGEVITY	5,800	
A-1430-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		15,000
A-1450-10-1013 - PERSONAL SERV LONGEVITY	7,600	
A-1490-10-1011 - PERSONAL SERV REGULAR PAY	9,850	
A-1490-10-1013 - PERSONAL SERV LONGEVITY	8,800	
A-1620-23-10-1011 - PERSONAL SERV REGULAR PAY		59,235
A-1620-23-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		75,000
A-1620-23-80-8005 - EMPL BENFTS RETIREMENT		5,000
A-1620-24-10-1011 - PERSONAL SERV REGULAR PAY		30,000
A-1620-24-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		45,000
A-1620-24-80-8005 - EMPL BENFTS RETIREMENT		5,000
A-1680-10-1011 - PERSONAL SERV REGULAR PAY	12,350	
A-1680-10-1013 - PERSONAL SERV LONGEVITY	6,100	
A-1680-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		25,000
A-1680-80-8005 - EMPL BENFTS RETIREMENT		20,000
A-3010-10-1011 - PERSONAL SERV REGULAR PAY		5,000
A-3010-10-1013 - PERSONAL SERV LONGEVITY	3,200	
A-3010-212-10-1011 - PERSONAL SERV REGULAR PAY	4,200	
A-3010-212-10-1013 - PERSONAL SERV LONGEVITY	5,600	
A-3020-10-1011 - PERSONAL SERV REGULAR PAY		60,000
A-3020-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		35,000
A-3020-80-8005 - EMPL BENFTS RETIREMENT		20,000
A-3110-29-10-1011 - PERSONAL SERV REGULAR PAY		30,000
A-3110-29-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		40,000
A-3110-30-10-1011 - PERSONAL SERV REGULAR PAY		20,000
A-3110-30-10-1013 - PERSONAL SERV LONGEVITY	11,500	
A-3110-30-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		4,000
A-3110-31-10-1013 - PERSONAL SERV LONGEVITY	10,900	

A-3140-16-10-1011 - PERSONAL SERV REGULAR PAY		7,500
A-3140-16-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		7,500
A-3140-16-80-8005 - EMPL BENFTS RETIREMENT	9,000	
A-3150-10-1011 - PERSONAL SERV REGULAR PAY	14,880	
A-3150-10-1013 - PERSONAL SERV LONGEVITY	16,180	
A-3150-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		30,000
A-3150-80-8005 - EMPL BENFTS RETIREMENT	201,000	
A-4010-206-10-1011 - PERSONAL SERV REGULAR PAY		5,000
A-4010-206-10-1013 - PERSONAL SERV LONGEVITY	2,700	
A-4010-207-10-1011 - PERSONAL SERV REGULAR PAY		35,000
A-4010-207-10-1012 - PERSONAL SERV OVERTIME PAY		5,000
A-4010-207-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		50,000
A-4010-207-80-8005 - EMPL BENFTS RETIREMENT		15,000
A-4010-33-10-1011 - PERSONAL SERV REGULAR PAY		125,000
A-4010-33-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		150,000
A-4010-33-80-8005 - EMPL BENFTS RETIREMENT		30,000
A-4010-34-10-1011 - PERSONAL SERV REGULAR PAY		20,000
A-4010-34-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		15,000
A-4010-36-10-1011 - PERSONAL SERV REGULAR PAY		7,500
A-4010-36-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		15,000
A-4050-10-1011 - PERSONAL SERV REGULAR PAY		20,000
A-4050-10-1013 - PERSONAL SERV LONGEVITY	2,300	
A-4050-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		10,000
A-4050-80-8005 - EMPL BENFTS RETIREMENT		5,000
A-4059-10-1011 - PERSONAL SERV REGULAR PAY		25,000
A-4059-10-1013 - PERSONAL SERV LONGEVITY	700	
A-4059-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		15,000
A-4059-80-8005 - EMPL BENFTS RETIREMENT		5,000
A-4250-10-1015 - PERSONAL SERV OTHER PAY		5,000
A-4310-10-1011 - PERSONAL SERV REGULAR PAY		35,000
A-4310-10-1013 - PERSONAL SERV LONGEVITY	1,900	
A-4310-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		25,000
A-4310-80-8005 - EMPL BENFTS RETIREMENT		10,000
A-4320-40-10-1011 - PERSONAL SERV REGULAR PAY		60,000
A-4320-40-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		75,000
A-4320-41-80-8005 - EMPL BENFTS RETIREMENT		5,000
A-4320-42-10-1011 - PERSONAL SERV REGULAR PAY		40,000
A-4320-42-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		7,500

A-4320-42-80-8005 - EMPL BENFTS RETIREMENT		5,000
A-5610-10-1011 - PERSONAL SERV REGULAR PAY		4,000
A-5610-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		25,000
A-5680-10-1013 - PERSONAL SERV LONGEVITY	3,350	
A-6010-38-10-1011 - PERSONAL SERV REGULAR PAY		5,000
A-6010-38-10-1013 - PERSONAL SERV LONGEVITY	3,000	
A-6010-38-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		20,000
A-6010-38-80-8005 - EMPL BENFTS RETIREMENT		15,000
A-6010-50-10-1011 - PERSONAL SERV REGULAR PAY		2,500
A-6010-50-10-1013 - PERSONAL SERV LONGEVITY	600	
A-6010-51-10-1011 - PERSONAL SERV REGULAR PAY		10,000
A-6010-51-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		5,000
A-6010-52-10-1011 - PERSONAL SERV REGULAR PAY		75,000
A-6010-52-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		75,000
A-6010-52-80-8005 - EMPL BENFTS RETIREMENT		5,000
A-6010-53-10-1011 - PERSONAL SERV REGULAR PAY		7,500
A-6010-53-10-1013 - PERSONAL SERV LONGEVITY	500	
A-6010-53-80-8005 - EMPL BENFTS RETIREMENT		5,000
A-6010-56-10-1011 - PERSONAL SERV REGULAR PAY		10,000
A-6010-56-10-1013 - PERSONAL SERV LONGEVITY	1,100	
A-6010-56-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		10,000
A-6010-57-10-1011 - PERSONAL SERV REGULAR PAY		125,000
A-6010-57-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		100,000
A-6293-10-1011 - PERSONAL SERV REGULAR PAY		20,000
A-6293-10-1013 - PERSONAL SERV LONGEVITY	1,300	
A-6293-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		25,000
A-6293-80-8005 - EMPL BENFTS RETIREMENT		5,000
A-6510-10-1013 - PERSONAL SERV LONGEVITY	1,600	
A-6610-10-1011 - PERSONAL SERV REGULAR PAY		5,000
A-6610-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		2,500
A-6610-80-8005 - EMPL BENFTS RETIREMENT		5,000
A-7110-39-10-1011 - PERSONAL SERV REGULAR PAY		10,000
A-7110-39-10-1013 - PERSONAL SERV LONGEVITY	870	
A-7110-39-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE		10,000
A-7110-39-80-8005 - EMPL BENFTS RETIREMENT		5,000
A-7110-82-10-1011 - PERSONAL SERV REGULAR PAY		15,000
A-7110-82-80-8005 - EMPL BENFTS RETIREMENT		7,500
A-7310-10-1011 - PERSONAL SERV REGULAR PAY		7,500

A-7310-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE					7,500
A-7610-87-10-1011 - PERSONAL SERV REGULAR PAY					5,000
A-7610-88-10-1011 - PERSONAL SERV REGULAR PAY					30,000
A-7610-88-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE					10,000
A-8020-90-10-1011 - PERSONAL SERV REGULAR PAY					20,000
A-8020-90-10-1013 - PERSONAL SERV LONGEVITY			4,150		
A-8020-90-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE					30,000
A-8040-10-1011 - PERSONAL SERV REGULAR PAY					10,000
A-8090-10-1011 - PERSONAL SERV REGULAR PAY					5,000
A-8090-80-8005 - EMPL BENFTS RETIREMENT					5,000
A-9089-10-1015 - PERSONAL SERV OTHER PAY					50,235
A-9089-10-1015 - PERSONAL SERV OTHER PAY					151,650
A-9089-10-1015 - PERSONAL SERV OTHER PAY					99,765
A-9901-90-9001 - TRANSFERS TRANSFERS COUNTY ROAD					205,000
A-9901-90-9002 - TRANSFERS TRANSFERS ROAD MACHINERY					95,000
A-9999-R2770-R338 - MISC REVENUE OTHER			3,000,000		
A-9999-R5031-R338 - INTERFUND TRANSFR OTHER		175,000			
<b>A Fund Total</b>		<b>175,000</b>	<b>3,000,000</b>	<b>411,885</b>	<b>3,236,885</b>
D-3310-10-1011 - PERSONAL SERV REGULAR PAY					5,000
D-5110-45-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE					200,000
D-9998-R5031-R209 - INTERFUND TRANSFR GENERAL FUND			205,000		
<b>D Fund Total</b>		<b>-</b>	<b>205,000</b>	<b>-</b>	<b>205,000</b>
DM-5130-48-10-1011 - PERSONAL SERV REGULAR PAY					50,000
DM-5130-48-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE					45,000
DM-9997-R5031-R209 - INTERFUND TRANSFR GENERAL FUND			95,000		
<b>DM Fund Total</b>		<b>-</b>	<b>95,000</b>	<b>-</b>	<b>95,000</b>
EI-6020-62-10-1011 - PERSONAL SERV REGULAR PAY					175,000
EI-6020-81-90-9007 - TRANSFERS TRANSFERS GENERAL FUND				175,000	
<b>EI Fund Total</b>		<b>-</b>	<b>-</b>	<b>175,000</b>	<b>175,000</b>



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7205

**Agenda Date:** 2/20/2025

**Agenda #:** 43.

**Narrative of Resolution:**

To Modify Resolution #386-24 by changing the amount from \$844,380 per year to \$1,465,774 per year.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$0

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO MODIFY RESOLUTION #386-24 CHANGING THE AMOUNT FROM \$844,380 TO \$1,465,774**

**WHEREAS**, Resolution #386-24 was approved by the Sullivan County Legislature on 7/25/2024, authorizing execution of an agreement with Public Employer Risk Management Association (PERMA), with an address of PO Box 12250, Albany, New York 12212, to administer the County’s Self-Funded Workers’ Compensation Program;

**WHEREAS**, said PERMA agreement was effective for the period January 1, 2025 through December 31, 2025, with the option to extend for an additional two (2) years on a yearly basis at a cost of \$105,000 for year one; \$90,000 for year two, \$65,000 for year three for tail claims administration, a one-time data conversion fee of \$7,500 and \$844,380 per year, in administrative costs, which includes legal fees, nurse case management fees, catastrophic insurance coverage, actuarial service, apportionment calculation report, comprehensive risk management and loss control services; and

**WHEREAS**, original administrative costs as aforementioned did not include a deferment amount of \$374,503 to be paid in fiscal year 2026, for a total of \$1,465,774. Additionally, it will include contributions for the 1/1/2025-12/31/2025 coverage document, WCB assessment escrow, tail administration fee, one-time data transfer fee, and the NYS Assessment fee of \$134,391 required by law.

**NOW, THEREFORE, BE IT RESOLVED** that the County Manager is authorized to sign a modification agreement amending the administrative costs for Public Employer Risk Management Association (PERMA) from \$844,380 per year to \$1,465,774 per year.

**BE IT FURTHER RESOLVED**, the remainder of Resolution No. 386-24 shall remain the same.

**BE IT FURTHER RESOLVED**, that any and all agreement be approved to form by the Sullivan County Attorney’s Office.







# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7211

**Agenda Date:** 2/20/2025

**Agenda #:** 44.

**Narrative of Resolution:**

Amend the contract with the Sullivan County Partnership for Economic Development for the purpose of providing a Strategic Economic Impact Analysis

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Not to exceed \$50,000

**Are funds already budgeted?** Choose an item.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AMEND THE CONTRACT WITH THE SULLIVAN COUNTY PARTNERSHIP FOR ECONOMIC DEVELOPMENT FOR THE PURPOSE OF PROVIDING A STRATEGIC ECONOMIC IMPACT ANALYSIS AS IT PERTAINS TO SITING CLASS III GAMING FACILITIES IN DOWNSTATE NEW YORK**

**WHEREAS**, it is anticipated that several entities will be submitting applications to the Resort Gaming Facility Location Board to build and operate up to three Class III Gaming destination resorts in the downstate New York area including Westchester, Long Island and New York City; and

**WHEREAS**, siting as many as three casinos in these locations may have a significant impact on the operations of an existing Class III Gaming destination resort currently located in Sullivan County ("County"), resulting in socioeconomic impacts to communities throughout the County; and

**WHEREAS**, it is prudent for the County to commission an independent third-party report that analyzes the potential impacts in having up to three Class III Gaming destination resorts operating within 80 to 110 miles of the existing facility currently operating in Sullivan County; and

**WHEREAS**, the strategic analysis would highlight ways in which Sullivan County would be most severely impacted by the award of three downstate licenses; and

**WHEREAS**, the final report would assist the County in making the case to the Resort Gaming Facility Location Board that Sullivan County will encounter negative socioeconomic impacts as a result of the awarding of downstate gaming licenses which will require mitigation.

**NOW, THEREFORE, BE IT RESOLVED,** that the County Manager is authorized to execute a contract amendment with the Sullivan County Partnership for Economic Development to provide an analysis of the economic impacts to Sullivan County resulting from the siting of up to three Class III Gaming facilities in downstate New York, for an additional amount not to exceed \$50,000.00, and in such form as the County Attorney shall approve.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-7218

**Agenda Date:** 2/20/2025

**Agenda #:** 45.

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**Narrative of Resolution:**

Authorize contract with Rutledge Excavating, Inc. for potable water storage tanks

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$1,081,743.00

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE AND EXECUTE A CONSTRUCTION CONTRACT WITH RUTLEDGE EXCAVATING, INC. FOR THE CONSTRUCTION OF THE REDUNDANT POTABLE WATER STORAGE TANK AT THE SULLIVAN COUNTY HUMAN SERVICES COMPLEX IN LIBERTY, NY**

**WHEREAS**, the County of Sullivan operates a New Your State Department of Health defined Public Water Supply at its Human Services Complex in Liberty, NY, which consist of two wells and associated chlorination systems, campus wide distribution piping and hydrants, a 209,000 gallon potable water storage tank, and associated telemetry / controls operating the system; and

**WHEREAS**, the potable water storage tank, which provides both drinking water and sprinkler supply for the complex, is more than 30 years old and needs repair and cleaning, and the telemetry / controls are obsolete and in need of replacement; and

**WHEREAS**, the construction of a similar redundant tank is the most efficient way to accomplish the needed repairs and cleaning, and the additional stored water will be a benefit to the entire complex; and

**WHEREAS**, the project design includes new updated telemetry / controls, to manage both wells and water from both tanks; and

**WHEREAS**, an engineering consultant completed the design and bid documents for the project and it was let by the County in November of 2024 (B-24-43); and

**WHEREAS**, five (5) total bids were received by the County in response to B-24-43; and

**WHEREAS**, the Sullivan County Attorney's office and Division of Public Works have reviewed the lowest responsible bid, as submitted by Rutledge Excavating, Inc., 2496 Hancock Highway, Equinunk, PA 18417 and recommends award of construction contract in the amount of \$1,081,743.00; and

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute a contract with Rutledge Excavating, Inc., in a total amount not to exceed \$1,081,743.00, in such form as the County Attorney shall approve