



Sullivan County County Legislature

100 North Street
Monticello, NY 12701

Meeting Agenda - Final - Revised

Chairman Nadia Rajsz
Vice Chairman Joseph Perrello
Legislator Matt McPhillips
Legislator Brian McPhillips
Legislator Nicholas Salomone Jr.
Legislator Catherine Scott
Legislator Luis Alvarez
Legislator Amanda Ward
Legislator Terry Blosser-Bernardo

Thursday, July 24, 2025

10:30 AM

Government Center

Call to Order and Pledge of Allegiance

Roll Call of Legislators

Presentations

Communications

Public Comment

Resolutions

1. Enter into contract with On The Job And Off, LLC for Community Services. [ID-7550](#)
2. Abolish the RSVP Advisory Council [ID-7552](#)
Sponsors: Office for the Aging and Deoul
3. TO PROVIDE TWO SCHOOL RESOURCE OFFICERS TO THE SULLIVAN WEST SCHOOL DISTRICT [ID-7560](#)
4. TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER 268-25 ADOPTED ON JUNE 19, 2025. [ID-7572](#)
Sponsors: Office for the Aging and Deoul
5. To authorize an application for funding to write a County Comprehensive Plan. [ID-7573](#)

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6. Resolution to Authorize the Chairperson of the Legislature to Execute a Property Owners Authorization to Appear for Spectrum (A/K/A Charter) [ID-7574](#)
Attachments: [PROPERTY OWNER AUTHORIZATION TO APPEAR_Rev_dpd](#)
7. Modify a contract with Fisher Associates for design and engineering services at the D & H Canal Linear Park. [ID-7578](#)
8. To authorize execution of an Information Sharing Agreement with the U.S. Department of Homeland Security / Federal Emergency Management Agency, Federal Insurance and Mitigation Administration(DHS/FEMA/FIMA) to review National Flood Insurance Program (NFIP) policy and/or claims information to assist with the update to the Sullivan County All Hazard Mitigation Plan at no cost to the County, and to designate Tetra Tech as the required third party to be granted access for the purpose of updating the plan. [ID-7581](#)
9. To Modify the 2025 Budget [ID-7591](#)
Attachments: [June 30 2025 Resolution Needed](#)
10. RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO RECLASSIFY POSITION #1257, CURRENTLY DESIGNATED NURSING ASSISTANT, TO ADULT CARE CENTER STAFFING SERVICES PROGRAM COORDINATOR [ID-7592](#)
11. RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE AUTHORIZING AN ADVANCE FROM THE GENERAL FUND FOR THE DEVELOPMENT OF A COUNTYWIDE NETWORK OF BROADBAND INFRASTRUCTURE [ID-7593](#)
12. To renew Digital Social Care Network Services for Sullivan County at a reduced rate [ID-7602](#)
13. To authorize County Manager to enter into contract with NYSOCFS to accept grant monies for the Sullivan County Child Advocacy Center [ID-7603](#)
14. To authorize County Manager to enter into agreement for the provision of Summer Youth Employment Services [ID-7604](#)
15. Introduced by Health and Human Services Committee to Amend Resolution #437-24 and enter into a Contract agreement with NYS Office of Children and Family Services to accept grant monies..end [ID-7606](#)
16. Resolution to authorize an extension of Task Order Number 2 with McFarland Johnson until December 31, 2025, and utilization of 2025 Labor Rates, for miscellaneous on-call services. [ID-7609](#)
Attachments: [MSV - Misc On-Call Services - ECN 02_PKG-MJ Executed](#)
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17. RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO RECLASSIFY POSITION #2968, CURRENTLY DESIGNATED DISTRICT ATTORNEY'S INVESTIGATOR, TO CONFIDENTIAL CHIEF DISTRICT ATTORNEY'S INVESTIGATOR [ID-7610](#)
18. The Legislative Discretionary Funding program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development [ID-7555](#)
19. Enact a proposed Local Law entitled "A Local Law Authorizing the Sullivan County Legislature to Override the New York State Real Property Tax Cap" [ID-7579](#)
Attachments: [tax cap local law](#)
20. Set public hearing August 21, 2025 at 10:20AM for the 2025-2026 Tentative SCCC Budget [ID-7582](#)
21. Set Public Hearing for August 21, 2025 at 10:15am regarding Cannabis Enforcement [ID-7588](#)
22. RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE FUNDS TO BE TRANSFERRED TO THE SULLIVAN BROADBAND LOCAL DEVELOPMENT CORPORATION FOR FINANCIAL SUPPORT [ID-7590](#)
23. Set Public Hearing August 21, 2025 at 10:10am regarding 12 and 13 year old hunters deadline [ID-7595](#)
24. Authorize approval for three (3) 2026 GTSC Grant Applications [ID-7600](#)
25. Approve and endorse RUPCO, Inc in its application to NYS Homes and Community Renewal for Funding [ID-7601](#)
26. To authorize the Sullivan County Probation Department to enter into a contract with Montreign Operating Company, LLC d/b/a Resorts World Catskills for a Probation sponsored training event [ID-7615](#)
27. RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO PERMIT FORMER OWNERS TO REPURCHASE PARCELS ACQUIRED BY THE COUNTY OF SULLIVAN BY VIRTUE OF AN IN REM TAX FORECLOSURE PROCEEDING [ID-7618](#)
Attachments: [2025 Repurchase Schedule A](#)
[2025 Repurchase Schedule B](#)
28. Authorize a Pole Attachment Agreement with Verizon, Spectrum, Charter Communications, and Frontier Communications [ID-7619](#)
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- 29. To confirm the reappointment of Christopher Knapp as the Director of Real Property Tax Services III. [ID-7621](#)
- 30. Rescind Resolution #602-24 and authorize agreement with Winslow Technology [ID-7622](#)
- 31. Extend award and execution of contract for technology services with Zencity [ID-7623](#)
- 32. Authorize contract with ECC Technologies for Catskill Open Access Network [ID-7627](#)
- 33. Appoint a member to the Industrial Development Agency (IDA) Board [ID-7633](#)
- 34. Adopt Two (2) Programmatic Framework for Sullivan County [ID-7635](#)

Attachments: [Rental Construction](#)
[Rental Rehab](#)

Recognition of Legislators

Announcements from Chair

Adjournment or Close



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7550

Agenda Date: 7/24/2025

Agenda #: 1.

Narrative of Resolution: To enter into a contract with On The Job And Off, LLC for Community Services.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$5,000.

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): Opioid Settlement Funds

If 'No,' specify proposed source of funds:

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE HEALTH & HUMAN SERVICES COMMITTEE TO ENTER INTO AN AGREEMENT BETWEEN ON THE JOB AND OFF AND THE DEPARTMENT OF COMMUNITY SERVICES.

WHEREAS, proposals were received for #R-25-16 FOR Culturally Competent Training for Clinicians working with First Responders and Veterans; and

WHEREAS, On The Job And Off, LLC, 3031 Casa Del Norte Dr. NE, Albuquerque, NM 87111, is one of the best fitting proposals for such work; and

WHEREAS, the Department of Community Services has approved said proposal and recommends that an agreement be executed; and

NOW, THEREFORE, BE IT RESOLVED, the County Manager is hereby authorized to execute a contract with On The Job And Off, LLC, at a cost not to exceed \$5,000 per year, in accordance with the RFP#: R-25-16, for a one year period, with the option to extend on a yearly basis for four (4) additional year, however if the funding ceases then the agreement terminates; and

BE IT FURTHER RESOLVED, that said contract to be such form as the County Attorney's office shall approve.

Sullivan County

Legislative Memorandum

File #: ID-7552

Agenda Date: 7/24/2025

Agenda #: 2.

Narrative of Resolution:

**INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE
TO ABOLISH THE RSVP ADVISORY COUNCIL AND AUTHORIZE CONVERSION OF EXISTING
COUNCIL FUNDS TO SUPPORT THE SULLIVAN VOLUNTEERS SUPPORT COMMITTEE**

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

**INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE
TO ABOLISH THE RSVP ADVISORY COUNCIL AND AUTHORIZE CONVERSION OF EXISTING
COUNCIL FUNDS TO SUPPORT THE SULLIVAN VOLUNTEERS SUPPORT COMMITTEE**

WHEREAS, the Sullivan County Office for the Aging ("SCOFA") previously operated the federally funded Retired Senior Volunteer Program (RSVP) under the Corporation for National and Community Service (CNCS) / AmeriCorps Seniors; and

WHEREAS, as part of that federally funded program, SCOFA maintained an RSVP Advisory Council to provide guidance, support fundraising, and ensure community representation in program operations as required by federal RSVP regulations; and

WHEREAS, the nine (9) member RSVP Advisory Council was established by Resolution No. 26 of 1974 adopted on February 11, 1974; and

WHEREAS, with the conclusion of federal RSVP funding on May 7, 2025, and the County's transition to a locally-administered senior volunteer initiative, the formal federal mandate for the RSVP Advisory Council is no longer in effect; and

WHEREAS, the Advisory Council members have expressed their desire to continue supporting the Sullivan County senior volunteer program through fundraising and community engagement activities in an informal and voluntary capacity; and

WHEREAS, the Advisory Council currently maintains a bank account under the name "RSVP Advisory Council" to manage donations and funds used in support of volunteer activities, which funds were raised privately and are not County assets; and

WHEREAS, in order to reflect the new structure and to maintain continuity of community support, the Advisory Council seeks to rename this account and operate henceforth as the "Sullivan Volunteers Support

Committee,” an independent support group aligned with SCOFA’s new volunteer program;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby formally abolishes the RSVP Advisory Council, effective June 1, 2025; and

BE IT FURTHER RESOLVED, that the group formerly known as the RSVP Advisory Council is hereby authorized to convert the title of its privately held bank account to “Sullivan Volunteers Support Committee”; and

BE IT FURTHER RESOLVED, that while no longer an official advisory body to the County, the Sullivan Volunteers Support Committee may continue to coordinate with the Sullivan County Office for the Aging in a voluntary, independent, and supportive capacity; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7560

Agenda Date: 7/24/2025

Agenda #: 3.

Narrative of Resolution:

TO PROVIDE TWO SCHOOL RESOURCE OFFICERS TO THE SULLIVAN WEST SCHOOL DISTRICT

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A 3110-29-10-1011

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE TO PROVIDE TWO SCHOOL RESOURCE OFFICERS TO THE SULLIVAN WEST SCHOOL DISTRICT

WHEREAS, the Sullivan County Sheriff's Office provided two (2) Deputy Sheriff's as a School Resource Officer to the Sullivan West Central School District since 2015; and

WHEREAS, due to the success of the program and due to the need for law enforcement in the Sullivan West Central School District, the Sullivan West Central School District desires to have two (2) School Resource Officers on their campus for the 2025-2026 school year; and

WHEREAS, the Sullivan County Sheriff's Office desires to enter into an agreement with the Sullivan West Central School District to provide a School Resource Officer in their district for the 2025-2026 school year; and

WHEREAS, the Sullivan West Central School District will reimburse the County of Sullivan 70% of the School Resource Officer's cost, with a maximum reimbursement of \$70, 000 for each Deputy.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute an agreement with the Sullivan West Central School District to provide two (2) School Resource Officer's for the term September 1, 2025 through June 30, 2026; and

BE IT FURTHER RESOLVED, that said agreement may be extended on an annual basis for up to three additional terms; and

BE IT FURTHER RESOLVED, that said agreements shall be in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-7572

Agenda Date: 7/24/2025

Agenda #: 4.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER 268-25 ADOPTED ON JUNE 19, 2025 TO RE-ALLOCATE YOUTH BUREAU FUNDS.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution:

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): N/A

If 'No,' specify proposed source of funds: N/A

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER 268-25 ADOPTED ON JUNE 19, 2025 TO RE-ALLOCATE YOUTH BUREAU FUNDS.

WHEREAS, Resolution #268-25 was approved by the Sullivan County Legislature on June 19, 2025, for the County of Sullivan to allocate County funds to eligible community entities for youth programing; and

WHEREAS, a modification to this resolution is required to reallocate funding in the amount of \$4,000.00 from the Sullivan County Youth Baseball & Softball to the Town of Fallsburg-Swim Program for \$2,000.00 and the Town of Fallsburg-Kartrite Trip for \$2,000.00, and

WHEREAS, this transfer will increase Town of Fallsburg-Swim Program to \$3,500.00 from \$1,500.00 and Town of Fallsburg-Kartrite Trip from 0.00 to \$2,000.00.

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature authorizes the modification of said contracts to reflect reallocation of funds to Town of Fallsburg, and

BE IT FURTHER RESOLVED, that the County Manager be and hereby is authorized to execute any and all agreements, in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-7573

Agenda Date: 7/24/2025

Agenda #: 5.

Narrative of Resolution:

Resolution introduced by the Planning and Community Resources Committee to authorize an application for funding to write a County Comprehensive Plan.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$300,000

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): 8020-90-47-4763

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

Resolution introduced by the Planning and Community Resources Committee to authorize an application for funding to write a County Comprehensive Plan.

WHEREAS, the New York State Department of State (NYS DOS) solicits applications through the 2025 New York State Consolidated Funding Application (CFA) under the Environmental Protection Fund Smart Growth Community Planning Program (Smart Growth Program) from eligible towns, villages, cities, counties, regional planning entities, and not-for-profit organizations to advance the preparation and adoption of different plans and zoning changes; and

WHEREAS, the Smart Growth Program encourages municipalities to prepare and locally adopt comprehensive plans that integrate smart growth principles pursuant to General Municipal Law §239-D; and

WHEREAS, Comprehensive plans are recommended to be updated every five years; and

WHEREAS, Sullivan County (County) currently does not have an up-to-date Comprehensive Plan, with the most recent plan being completed in 2005; and

WHEREAS, Sullivan County Division of Planning, Community Development and Environmental Management (Planning) staff are currently engaged in multiple planning initiatives which will contribute to the development of a County Comprehensive Plan; and

WHEREAS, Planning intends to apply to the 2025 NYS DOS Smart Growth Program for the funding of a Comprehensive Plan with a total project cost of \$300,000; and

WHEREAS, the State of New York will match up to 90% of the project cost with a County match of a minimum of 10%.

NOW, THEREFORE BE IT RESOLVED, the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and/or their authorized representative (as required by the funding source) to execute any and all necessary documents to submit an application to the New York State Department of State Smart Growth Program for the preparation of a Countywide Comprehensive Plan for funding of up to \$270,000; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, and/or Chairman of the County Legislature to accept the award, and execute any and all documents required to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that should the NYS DOS Smart Growth program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

Sullivan County

Legislative Memorandum

File #: ID-7574

Agenda Date: 7/24/2025

Agenda #: 6.

Narrative of Resolution:

Resolution to Authorize the Chairperson of the Legislature to Execute a Property Owners Authorization to Appear for Spectrum (A/K/A Charter)

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? N/A

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE CHAIRPERSON OF THE LEGISLATURE TO EXECUTE A PROPERTY OWNERS AUTHORIZATION TO APPEAR FOR SPECTRUM (A/K/A CHARTER)

WHEREAS, the County of Sullivan is the owner in fee simple of a parcel of land / right-of-way on County Road 171, near State Route 17 in proximity to Exit 114, located in the Town of Mamakating; and

WHEREAS, the County of Sullivan has granted permission to, and issued permit no. D-24-06 to, Spectrum (a/k/a Charter) to erect, and or construct, a utility cabinet within said right-of-way parcel, in a pull-off area of County Road 171, adjacent to Exit 114 aforementioned; and

WHEREAS, the Town of Mamakating Zoning Board requires that Spectrum appear before the Zoning Board of Appeals to make application for a variance as the utility cabinet is located within the Ridge & Valley Protection Zone (RVP);

NOW, THEREFORE, BE IT RESOLVED, that the Chairperson of the Legislature is hereby authorized to execute a Property Owners Authorization to Appear, in such form as the County Attorney shall approve, granting Spectrum permission to appear before the Town of Mamakating Zoning Board of Appeals for the purpose of obtaining a variance in order to acquire electrical power to the utility cabinet located on the aforementioned County owned property.

PROPERTY OWNER'S AUTHORIZATION TO APPEAR

TO WHOM IT MAY CONCERN:

WHEREAS, the County of Sullivan is the owner in fee simple of a parcel of land / right-of-way on County Road 171, near State Route 17 in proximity to Exit 114, located in the Town of Mamakating; and

WHEREAS, the County of Sullivan has granted permission to, and issued permit no. D-24-06 to, Spectrum (a/k/a Charter) to erect, and or construct, a utility cabinet within said right-of-way parcel, in a pull-off area of County Road 171, adjacent to Exit 114 aforementioned; and

WHEREAS, Spectrum has constructed the utility cabinet and now requires electricity to be connected to the utility cabinet; and

WHEREAS, Spectrum applied to the Town of Mamakating for said electrical power hook-up; and

WHEREAS, the Town of Mamakating Zoning Board requires that Spectrum appear before the Zoning Board of Appeals to make application for a variance as the utility cabinet is located within the Ridge & Valley Protection Zone (RVP);

NOW THEREFORE the County of Sullivan having granted permission for Spectrum to use County owned land for the construction of a utility cabinet and Spectrum in fact having built said utility cabinet under a County granted permit, the County hereby now grants Spectrum permission to appear before the Town of Mamakating Zoning Board of Appeals for the purpose of obtaining a variance in order to acquire electrical power to the utility cabinet located on the aforementioned County owned property;

BE IT FURTHER KNOWN that the County of Sullivan hereby grants the Town of Mamakating permission to enter upon the property to inspect the utility cabinet for the purpose of affording Spectrum electrical power to the utility cabinet; and

BE IT FURTHER KNOWN that any fee owed to the Town of Mamakating in connection with the application for a variance granting power to the utility cabinet shall be paid by Spectrum and/or Charter directly and that this Authorization to Appear is approved by the County Legislature, pursuant to Resolution ____-25, approved on _____, 2025.

COUNTY OF SULLIVAN

NADIA RAJSZ, Chairman of the Sullivan
County Legislature

_____, 2025
(date)

Sworn to before me this
____ day of _____, 2025

NOTARY PUBLIC



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7578

Agenda Date: 7/24/2025

Agenda #: 7.

Narrative of Resolution:

Modify a contract with Fisher Associates for design and engineering services at the D & H Canal Linear Park.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$50,000

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A-7110-83-40-4006

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCE COMMITTEE TO AUTHORIZE THE MODIFICATION OF A CONTRACT WITH FISHER ASSOCIATES FOR DESIGN AND ENGINEERING SERVICES

WHEREAS, pursuant to Resolution No. 10-23, Fisher Associates, P.E., L.S., L.A., D.P.C. was awarded a contract in accordance with #R-22-33 for a term of three years, to assist with design engineering and permitting services for existing Sullivan County parks including Lake Superior State Parks, D&H Canal Linear Park and Interpretive Center, Stone Arch Bridge Historical Park, Minisink Battleground Park, Livingston Manor Covered Bridge Park, Fort Delaware Museum of Colonial History, and the Sullivan County Cultural Center (Museum); and

WHEREAS, resolution 249-23 authorized funding to support this agreement in an amount not to exceed \$65,000 for design and engineering services at Lake Superior State Park; and

WHEREAS, resolution 308-23 authorized funding in the amount of \$75,000.00 to add design, engineering and permitting services related to the development of a 38-acre parcel in the Town of Delaware, located along the Delaware River (future Callicoon Park); and

WHEREAS, resolution 171-24 authorized funding in the amount of \$105,460.00 for survey work, wetland delineation, design, engineering and permitting related to the development of a 38-acre parcel in the Town of Delaware, located along the Delaware River (future Callicoon Park); and

WHEREAS, resolution 400-24 authorized funding in the amount of \$15,000.00 for developing project specific scopes of services for various County-owned and/or operated facilities; and

WHEREAS, resolution 111-25 authorized funding in the amount of \$50,000.00 for developing project specific scopes of services, design, engineering and permitting services for various projects within County-owned and/or operated facilities; and

WHEREAS, together with resolution 111-25, Sullivan County (“County”) wishes to authorize \$50,000.00 to complete design, engineering and permitting services only for D&H Canal Linear Park trail improvements and trail flooding mitigation project of increasing the total amount not to exceed to \$100,000.00 and the total funding authorized for this contract for Fisher Associates, L.S., L.A., D.P.C to \$360,460.00 including previously authorized work.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to execute a modification to the original agreement in such form to be approved by the Sullivan County Attorney, with Fisher Associates, P.E., L.S., L.A., D.P.C. to include additional funding to support the agreement in an amount not to exceed \$50,000.00 for design, engineering and permitting services for D&H Canal Linear Park for trail improvements and trail flooding mitigation, in accordance with the Fee Schedule included in the original contract.

Sullivan County

Legislative Memorandum

File #: ID-7581

Agenda Date: 7/24/2025

Agenda #: 8.

Narrative of Resolution:

To authorize execution of an Information Sharing Agreement with the U.S. Department of Homeland Security / Federal Emergency Management Agency, Federal Insurance and Mitigation Administration (DHS/FEMA/FIMA) to review National Flood Insurance Program (NFIP) policy and/or claims information to assist with the update to the Sullivan County All Hazard Mitigation Plan at no cost to the County, and to designate Tetra Tech as the required third party to be granted access for the purpose of updating the plan.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN INFORMATION SHARING ACCESS AGREEMENT WITH THE DEPARTMENT OF HOMELAND SECURITY/FEDERAL EMERGENCY MANAGEMENT AGENCY (DHS/FEMA) FEDERAL INSURANCE AND MITIGATION ADMINISTRATION (FIMA)

WHEREAS, the County of Sullivan ("County"), through the Division of Planning, Community Development & Environmental Management is required to enter into an Information Sharing Access Agreement ("ISAA") with the U.S. Department of Homeland Security/Federal Emergency Management Agency, Federal Insurance and Mitigation Administration (DHS/FEMA/FIMA) to review National Flood Insurance Program (NFIP) policy and/or claims information to assist with the update to the Sullivan County All Hazard Mitigation Plan ("Plan"), at no cost to the County; and

WHEREAS, the DHS/FEMA/FIMA requires that the County designate third party access for the data, such as consultants and/or vendors the County is working with to update the Plan; and

WHEREAS, Tetra Tech Inc., will be listed as a third party for access to this data, as they are the consultant selected by the County to update the Plan.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to enter into a ISAA with DHS/FEMA/FIMA, in such form as shall be approved by the County Attorney; and

BE IT FURTHER RESOLVED, that the ISAA shall terminate three years from the effective date of the agreement; and

BE IT FURTHER RESOLVED, that Tetra Tech Inc., is designated as a third party on the agreement.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7591

Agenda Date: 7/24/2025

Agenda #: 9.

Narrative of Resolution:

To Modify the 2025 Budget

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Please see attached Budget Mods.

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY THE 2025 BUDGET

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2025 be authorized.

**June 30, 2025 Resolution Needed
Sullivan County Budget Modifications 2025**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1165-40-4001 - CONTRACT AGENCIES			16,646	
A-1165-47-4784 - DEPT DRUG FORFEITURE PROCEEDS - FED (*)			636	
A-1165-R4089-R167 - FED AID OTHR DEPARTMENTAL AID	16,646			
A-1230-47-4710 - DEPT DEPT MISC/OTHER			3,000	
A-1325-15-40-4013 - CONTRACT CONTRACT OTHER (**)			23,000	
A-1420-40-4008 - CONTRACT LEGAL SERVICES			30,000	
A-1620-23-21-2102 - FIXED BUILDINGS AND BUILDING IMPRVMTS				141,739
A-1680-43-4301 - COMPUTER SUPPLIES			5,178	
A-1680-43-4302 - COMPUTER HARDWARE PURCHASES/LEASES			25,241	
A-1680-R1289-R247 - GEN GOV DEPT INCOME MISC FEE/REIMBURSMNT	30,419			
A-1989-99-47-4736 - DEPT CONTINGENT				30,000
A-1989-99-47-4736 - DEPT CONTINGENT				3,000
A-1989-99-47-4736 - DEPT CONTINGENT				31,739
A-1989-99-47-4736 - DEPT CONTINGENT				52,000
A-1989-99-47-4736 - DEPT CONTINGENT				24,483
A-3010-21-2101 - FIXED LAND/LAND IMPROVEMENTS			52,000	
A-3140-18-10-1012 - PERSONAL SERV OVERTIME PAY (***)			542	
A-3140-18-47-4703 - DEPT DUES (***)			400	
A-3150-10-1012 - PERSONAL SERV OVERTIME PAY			24,483	
A-3150-10-1012 - PERSONAL SERV OVERTIME PAY			31,739	
A-4220-42-4201 - OFFICE ADVERTISING (****)			18,000	
A-4320-41-43-4304 - COMPUTER MAINTENANCE/SERVICE FEES (*****)			167,648	
A-6010-38-40-4001 - CONTRACT AGENCIES (*****)			4,067	
A-6010-38-40-4013 - CONTRACT CONTRACT OTHER (*****)			6,047	
A-6010-38-42-4201 - OFFICE ADVERTISING (*****)			9,816	
A-7110-230-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV			873	
A-7110-39-40-4049 - CONTRACT CONSULTING (*****)			7,280	
A-8020-90-40-4001 - CONTRACT AGENCIES (*****)			50,745	
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV (*****)			11,085	

A-8020-90-R4089-R167 - FED AID OTHR DEPARTMENTAL AID	873			
A-9901-90-9002 - TRANSFERS TRANSFERS ROAD MACHINERY			141,739	
A Fund Total	47,938	-	630,165	282,961
DM-5130-48-21-2103 - FIXED MACHINERY/EQUIPMENT			141,739	
DM-9997-R5031-R209 - INTERFUND TRANSFR GENERAL FUND	141,739			
DM Fund Total	141,739	-	141,739	-

- (*) To be funded from the DA Federal Drug Forfeiture Assigned Fund Balance
- (**) To be funded from the Room Tax Admin Funds
- (***) To be funded from the Probation PTR Assigned Fund Balance
- (****) To be funded from the Community Services Opioid Assigned Fund Balance
- (*****) To be funded from the MHER Assigned Fund Balance
- (*****) To be funded from the Opioid Assigned Fund Balance
- (*****) To be funded from the Planning Programs Assigned Fund Balance
- (*****) To be funded from the O&W Assigned Fund Balance



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7592

Agenda Date: 7/24/2025

Agenda #: 10.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO RECLASSIFY POSITION #1257, CURRENTLY DESIGNATED NURSING ASSISTANT, TO ADULT CARE CENTER STAFFING SERVICES PROGRAM COORDINATOR

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution \$3569.44

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

WHEREAS, position #1257 is currently designated as Nursing Assistant in the Care Center at Sunset Lake, and

WHEREAS, a job classification questionnaire was submitted by the incumbent, and approved by the supervisor, and

WHEREAS, it has been determined by the Commissioner of HR/Personnel Officer that the referenced employee is currently assigned duties that are above her current title of Nursing Assistant, and

WHEREAS, it is necessary to reclassify position #1257 to Adult Care Center Staffing Services Program Coordinator to accurately reflect the work the incumbent is conducting, and to continue to effectively schedule staff on all shifts from a variety of sources as needed, and

WHEREAS, the Administrator of the Care Center at Sunset Lake, after discussion with the Commissioner of HR/Personnel Officer, requests that position #1257 be reclassified to Adult Care Center Staffing Services Program Coordinator, and confirms that the incumbent is eligible to be appointed, and

WHEREAS, the current salary of the incumbent in position #1257 is \$44,618. Pursuant to Teamster rules, the incumbent is permitted to receive an 8% increase above her current salary as a promotion to the new title of Adult Care Center Staffing Services Program Coordinator, resulting in a salary of \$48,187.44, and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the reclassification of position #1257 in the Care Center at Sunset Lake, from Nursing Assistant to Adult Care Center Staffing Services Program Coordinator, retroactive to January 1, 2025.

Sullivan County

Legislative Memorandum

File #: ID-7593

Agenda Date: 7/24/2025

Agenda #: 11.

Narrative of Resolution:

**RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE
AUTHORIZING AN ADVANCE FROM THE GENERAL FUND FOR THE DEVELOPMENT OF A
COUNTYWIDE NETWORK OF BROADBAND INFRASTRUCTURE**

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$29,846,168.95

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Advance from General Fund to be reimbursed by grant

Specify Compliance with Procurement Procedures:

**RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE
AUTHORIZING AN ADVANCE FROM THE GENERAL FUND FOR THE DEVELOPMENT OF A
COUNTYWIDE NETWORK OF BROADBAND INFRASTRUCTURE**

WHEREAS, pursuant to Resolution No 233-24 adopted by the Sullivan County Legislature on April 18, 2024, the County applied for funding from the New York ConnectALL Office Municipal Infrastructure Program to fund installation of fiber and wireless broadband infrastructure to provide low cost internet services to unserved and underserved County residents and businesses; and

WHEREAS, The County of Sullivan ("County") has been awarded funding in the amount of \$29,846,168.95.00 via the Municipal Infrastructure Program to serve over 22,000 homes and businesses through the construction of 253 miles of fiber and one new communication tower, extending broadband service to unserved and underserved locations ("Project"); and

WHEREAS, the County has partnered with Archtop Fiber LLC for the purpose of delivering this project to the residents, businesses, and visitors of Sullivan County; and

WHEREAS, the Grant is a reimbursement program requiring the advancement of local funds; and

WHEREAS, the County share will be approximately \$1,153,831.05; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize an advancement not to exceed \$31,000,000.00 from the General Fund to pay costs incurred for the development of a Countywide Network of Broadband Infrastructure; and

BE IT FURTHER RESOLVED, the County shall process the necessary paperwork to acquire the reimbursement from the New York ConnectAll Office Municipal Infrastructure Program, reimbursing the

General Fund any advancements.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7602

Agenda Date: 7/24/2025

Agenda #: 12.

Narrative of Resolution:

To renew Digital Social Care Network Services for Sullivan County at a reduced rate

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$165,506 (3-year total)

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A-4320-41-43-4304

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures: Response submitted to RFP #R-23-05 (Provide a Social Care Network to Sullivan County Government & Community Partners)

RESOLUTION INTRODUCED BY THE HEALTH AND HUMAN SERVICES COMMITTEE TO RENEW DIGITAL SOCIAL CARE NETWORK SERVICES FOR SULLIVAN COUNTY AT A REDUCED RATE

WHEREAS, the Division of Health and Human Services has implemented a local social care network with referral technology to address issues related to social determinants of health across Sullivan County; and

WHEREAS, the referral technology for the network has been provided by Unite Us, 217 Broadway Floor 8, New York, NY after winning an initial contract via RFP #R-23-05 (Provide a Social Care Network to Sullivan County Government & Community Partners); and

WHEREAS, a Medicaid demonstration authorized by Section 1115 of the Social Security Act to expand social determinants of health services across New York State enabled the Hudson Valley Care Coalition to establish a regional Social Care Network within which the Division of Health of Human Services is willing and able to participate; and

WHEREAS, the Unite Us business model provides opportunities for community-based non-profit organizations to join the social care network and receive training in its use at no cost; and

WHEREAS, the Unite Us contract will be extended from our original agreement May 1, 2026 to May 1, 2028; with a more than \$273,000 reduction in local share cost due to the availability of Medicaid demonstration funding to support regional Social Care Networks.

NOW THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the Sullivan County Manager to enter into contract for up to three years with Unite Us for the purpose of renewing referral technology services for Sullivan County for a total cost not to exceed \$165,506.00, subject to annual budget appropriation, as follows:

2025-2026 = \$52,500.00

2026-2027 = \$55,125.00

2027-2028 = \$57,881.00

BE IT FURTHER RESOLVED, that said agreement to be in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-7603

Agenda Date: 7/24/2025

Agenda #: 13.

Narrative of Resolution:

To authorize County Manager to enter into contract with NYSOCFS to accept grant monies for the Sullivan County Child Advocacy Center

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$949,605.00

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): 6010-57-payroll, 6070-46-4615 and 6010-38-40-4023.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO A CONTRACT AGREEMENT WITH THE NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES (OCFS) TO ACCEPT GRANT MONIES FOR THE SULLIVAN COUNTY CHILD ADVOCACY CENTER FOR THE CONTRACT PERIOD 10/1/2025 TO 9/30/2030

WHEREAS, the Sullivan County Child Advocacy Center was awarded grant monies from the New York State Office of Children and Family Services (NYSOCFS), for the period October 1, 2025 through September 30, 2030.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and is hereby authorized to enter into a contract with NYSOCFS to accept grant monies in the amount of \$189,921.00 annually for a total of \$949,605.00 for the Sullivan County Child Advocacy Center; and

BE IT FURTHER RESOLVED, that the County manager is authorized to execute contract renewals for the Sullivan County Child Advocacy Center on an annual basis over the five years, and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, and/or Chairman of the County Legislature (*as required by the funding source*) to accept the award, and enter into a contract to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that should the NYSOCFS reduce or eliminate the grant funding for Sullivan County Child Advocacy Center for the grant period of October 1, 2025 through September 30, 2030, then the above contracts may be reduced and or abolished by an amount at the discretion of the County Legislature.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7604

Agenda Date: 7/24/2025

Agenda #: 14.

Narrative of Resolution:

To authorize County Manager to enter into agreement for the provision of Summer Youth Employment Services

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$243,516

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A-6293-R4789-R314

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures: N/A

**RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO
AUTHORIZE COUNTY MANAGER TO ENTER INTO AGREEMENT FOR THE PROVISION OF
SUMMER YOUTH EMPLOYMENT SERVICES**

WHEREAS, the County of Sullivan, through the Department of Social Services, has been allocated New York State Office of Temporary and Disability Assistance (NYS OTDA) funding for the Summer Youth Employment Program (SYEP); and

WHEREAS, the Department will enter into an agreement with the Sullivan County Center for Workforce Development to provide SYEP services for 2025.

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature does hereby authorize the County Manager to execute an agreement between the Department of Social Services and the Center for Workforce Development for Summer Youth Employment Services during the period from May 1, 2025 through December 31, 2025; and

BE IT FURTHER RESOLVED, and the maximum of this agreement is not to exceed \$243,516; and

BE IT FURTHER RESOLVED, that the form of said agreements will be approved by the Sullivan County Attorney's Office.

Sullivan County

Legislative Memorandum

File #: ID-7606

Agenda Date: 7/24/2025

Agenda #: 15.

Narrative of Resolution:

Introduced by Health and Human Services Committee to Amend Resolution #437-24 and enter into a Contract agreement with NYS Office of Children and Family Services to accept grant monies

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$334,050

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s):

If 'No,' specify proposed source of funds: Grant funds

Specify Compliance with Procurement Procedures: We are under contract already with the related service providers which went through the appropriate channels.

INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO AMEND RESOLUTION #437-24 AND ENTER INTO A CONTRACT AGREEMENT WITH THE NYS OFFICE OF CHILDREN AND FAMILY SERVICES (OCFS) TO ACCEPT GRANT MONIES FOR THE SULLIVAN COUNTY PUBLIC HEALTH SERVICES "HEALTHY FAMILIES OF SULLIVAN"

WHEREAS, Sullivan County Public Health Services was awarded grant monies from the NYS Office of Children and Family Services (NYSOCFS), for the period September 1, 2022 - August 31, 2025; and

WHEREAS, Resolution 227-22 authorized the County Manager to accept a grant award and execute a Contract with NYS Office of Children and Family Services (NYSOCFS) for \$274,076 to be distributed over three years with a 10% match from the County; and

WHEREAS, Resolutions 6-23, 291-23 and 437-24 authorized modifications in funding from NYSOCFS; and

WHEREAS, in year three the NYSOCFS has increased the award by \$48,766 with no additional County match for a total of \$334,050 for year three and an overall three-year total of \$904,373.

NOW THEREFORE BE IT RESOLVED that the County Manager is hereby authorized to accept the amended total award amount of \$904,373 for the 9/1/2022 - 8/31/2025 three-year period from NYSOCFS; and

BE IT FURTHER RESOLVED that the County Manager is authorized to execute a modification agreement in accordance with the amended grant amounts with NYSOCFS in a form as approved by the County Attorney; and

BE IT FURTHER RESOLVED that should the NYSOCFS Healthy Families of NY Sullivan Funding

be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

Sullivan County

Legislative Memorandum

File #: ID-7609

Agenda Date: 7/24/2025

Agenda #: 16.

Narrative of Resolution:

Resolution to authorize an extension of Task Order Number 2 with McFarland Johnson until December 31, 2025, and utilization of 2025 Labor Rates, for miscellaneous on-call services.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

N/A

RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE A TASK ORDER MODIFICATION TO MCFARLAND JOHNSON FOR MISCELLANEOUS ON-CALL SERVICES AT SULLIVAN COUNTY INTERNATIONAL AIRPORT (MSV)

WHEREAS, pursuant to Resolution 464-22, adopted by the Sullivan County Legislature, the County entered into a contract with McFarland Johnson, Inc. as the consulting airport engineering firm; and

WHEREAS, Task Order No. 2 for miscellaneous on-call services at the Sullivan County International Airport was adopted by the Sullivan County Legislature through resolution 43-23 on February 9, 2023 and amended by Resolution; and


WHEREAS, the contract term was from February 6, 2023, through February 6, 2024 with a contract value of \$10,000.00 and modified by resolution 404-24 adding an additional \$5,000; and

WHEREAS, services beyond the original contract duration are still being provided and new 2025 Labor rates have been provided.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to extend the McFarland Johnson Task Order until December 31, 2025, and utilize the new 2025 Labor Rates under the same terms and conditions of the original contract and to be in such form as the County Attorney

shall approve.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

ENGINEERING CHANGE NOTICE		No. ECN-02
MJ Project Number: 19035.02 Project Name: Miscellaneous On-Call Services Sullivan County International Airport (MSV) Client: County of Sullivan Division of Public Works Address: 100 North Street, PO Box 5012 Monticello, NY 12701 Date of Customer Notification: 7/7/2025	Date Issued: 7/7/2024 Reference: Prime Agreement dated 12/27/2022 (Res 464-22) Task Order No. 2 dated 02/6/2023 (Res 43-23) ECN-01 dated 08/15/2024 Res (404-24) Re: Miscellaneous On-Call Services at Sullivan County International Airport (MSV)	
Description of Change: The contract approved by the Sullivan County Legislature through resolution 43-23 on February 9, 2023, identified a contract term from February 6, 2023, through February 6, 2024. With an extension approved through resolution 404-24 through December 31, 2024. However, additional services beyond the original duration are required by the airport. Therefore, we request a no cost time extension on the above reference contract until December 31, 2025 . Costs incurred to complete engineering services in ECN #2 will be tracked and billed based on Direct technical labor cost times a factor of 3.0 plus direct expenses. See attached MJ's 2025 Direct Technical Labor Rates.		
Revision to Drawings Made On: N/A	Net Contract Change: Original Contract Value: \$10,000 Total ECN#1 Adjustment: \$5,000 Total ECN#2 Adjustment: \$0 Current Contract Value: \$15,000	
Distribution: Edward McAndrew P.E.		
Approved By: _____ Thomas Kendrick, PE Chief Executive Officer / Engineering  McFarland Johnson Approval Date: 7/7/2025	Approved By: _____ Joshua Potosek County Manager County of Sullivan Approval Date: _____	

Sullivan County International Airport On-Call Services

Sullivan County

McFARLAND-JOHNSON LABOR RATES

<u>CLASSIFICATION</u>	DIRECT TECHNICAL LABOR		
	<u>CURRENT AVG. RATE</u>	<u>PROJECT AVG. RATE</u>	<u>2025 MAX. RATE</u>
Vice President (VP)	\$123.43	\$123.43	\$124.76
Division Director/Reg.Div.Director (DD)	\$92.81	\$92.81	\$100.34
Senior Project Manager (SPM)	\$83.20	\$83.20	\$92.50
Sr. Project Engineer (SPE)	\$67.68	\$67.68	\$78.50
Project Engineer (PE)	\$58.18	\$58.18	\$64.80
Senior Engineer (SE)	\$47.37	\$47.37	\$54.50
Assistant Engineer (AE)	\$38.65	\$38.65	\$42.80
Junior Engineer/Planner/Envrmtlst (JEP1)	\$35.27	\$35.27	\$40.40
Junior Engineer/Planner/Envrmtlst (JEP2)	\$33.42	\$33.42	\$37.10
Technician Supervisor (TS)	\$57.63	\$57.63	\$59.50
Senior Technician (ST)	\$41.91	\$41.91	\$46.70
Assistant Technician (AT)	\$29.29	\$29.29	\$32.50
Junior Technician (JT)	\$22.94	\$22.94	\$25.00
Resident Inspector (RI)	\$56.09	\$56.09	\$57.68
Senior Inspector (SI)	\$49.31	\$49.31	\$55.20
Inspector (I)	\$40.04	\$40.04	\$40.04

Sullivan County

Legislative Memorandum

File #: ID-7610

Agenda Date: 7/24/2025

Agenda #: 17.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE HUMAN RESOURCES COMMITTEE TO RECLASSIFY POSITION #2968, CURRENTLY DESIGNATED DISTRICT ATTORNEY'S INVESTIGATOR, TO CONFIDENTIAL CHIEF DISTRICT ATTORNEY'S INVESTIGATOR

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 9675

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

WHEREAS, position #2968 is currently designated as District Attorney's Investigator in the Sullivan County District Attorney's Office, and

WHEREAS, it has been determined by the Sullivan County District Attorney that the referenced employee is currently assigned duties that are above his current title of District Attorney's Investigator, and

WHEREAS, it is necessary to reclassify position #2968 to Confidential Chief District Attorney's Investigator to accurately reflect the work the incumbent is conducting, and

WHEREAS, the District Attorney, after discussion with the County Manager, requests that position #2968 be reclassified to Confidential Chief District Attorney's Investigator, and confirms that the incumbent is eligible to be appointed, and

WHEREAS, the current salary of the incumbent in position #2968 is \$85,325 and the salary for this management/confidential position is \$95,000 as requested by the Sullivan County District Attorney, and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the reclassification of position #2968 in the Sullivan County District Attorney's Office from District Attorney's Investigator to Confidential Chief District Attorney's Investigator retroactive to January 1, 2025.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7555

Agenda Date: 7/24/2025

Agenda #: 18.

Narrative of Resolution:

The Legislative Discretionary Funding program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$12,200

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE FUNDING THROUGH THE LEGISLATIVE DISCRETIONARY FUNDING PROGRAM

WHEREAS, the Sullivan County Legislature adopted a Legislative Discretionary Contract Funding Program pursuant to Resolution No. 327-16; and

WHEREAS, the program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development; and

WHEREAS, the program review took place during the 2025 Budget process and the Legislature had an opportunity to assess the applications submitted;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature approves the projects listed in the below “Schedule A” and the disbursement of the associated funds, and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorizes the County Manager to enter into contracts with these award recipients for the contract period of January 1, 2025 through December 31, 2025 for said services as submitted in their application; and

BE IT FURTHER RESOLVED, that the below organizations may request that the County advance these funds with the acknowledgment that there shall be the appropriate proof submitted to the Management and Budget Division at the completion of their purchase or their program no later than December 31, 2025; and

BE IT FURTHER RESOLVED, said contracts to be in a form approved by the County Attorney.

“Schedule A”

2025 Legislative Discretionary Contract Funding

Applicant	Award Recommendation
Community Foundation of Orange & Sullivan (CFOS STEAM Fund)	\$9,700 (\$8,700 Legislator District 6, \$1,000 Legislator District 2)
Upper Delaware Council	\$1,000 (Bronze Plaque Project) (Legislator District 2)
Rotary Club of Monticello	\$1,500 for Monster Classic Run/Walk
Growing Older Together	\$2,550 (Legislator, District 5)

Sullivan County

Legislative Memorandum

File #: ID-7579

Agenda Date: 7/24/2025

Agenda #: 19.

Narrative of Resolution:

Enact a proposed Local Law entitled “A Local Law Authorizing the Sullivan County Legislature to Override the New York State Real Property Tax Cap”

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

If ‘Yes,’ specify appropriation code(s): Click or tap here to enter text.

If ‘No,’ specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO ADOPT A PROPOSED LOCAL LAW ENTITLED “ A LOCAL LAW AUTHORIZING THE SULLIVAN COUNTY LEGISLATURE TO OVERRIDE THE NEW YORK STATE REAL PROPERTY TAX CAP”

WHEREAS, proposed Local Law entitled “A Local Law Authorizing the Sullivan County Legislature to Override the New York State Real Property Tax Cap” was presented to the Sullivan County Legislature at a meeting held on June 19, 2025 at the County Government Center, Monticello, New York, to consider said proposed Local Law; and

WHEREAS, notice of public hearing having been duly published and posted as required by law, and said public hearing having been held on July 17, 2025 and all persons appearing at said public hearing deeming to be heard.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby enact and adopt the Local Law entitled “A Local Law Authorizing the Sullivan County Legislature to Override the New York State Real Property Tax Cap” which Local Law is annexed hereto and made a part hereof.

A Local Law Authorizing the Sullivan County Legislature to Override the New York State Real Property Tax Cap

BACKGROUND

On June 24, 2011 the New York Real Property “Tax Cap” Chapter 97 “Part A” of the Laws of New York 2011, was signed into law. The aforesaid “Tax Cap” was incorporated as an amendment to the General Municipal Law as Section 3-c thereof, and was made applicable to counties.

INTENT

The Sullivan County Legislature in anticipation that it may be required to adopt a budget which imposes a tax levy increase greater than the limit set forth in the General Municipal Law Section 3-c for the fiscal year 2026 desires to enact a Local Law granting it such authority.

AUTHORITY

General Municipal Law Section 3-c(5) authorizes counties to enact a Local Law enabling them to exceed the Tax Cap in the coming fiscal year.

A Local government may adopt a budget that requires a tax levy that is greater than the tax levy limit for the coming fiscal year, not including any levy necessary to support the expenditures pursuant to the subparagraphs (i) through (iv) of paragraph g of subdivision two of this section, only if the governing body of such local government first enacts, by a vote of sixty percent of the total voting power of such body, a local law to override such limit for such coming fiscal year only...”

BE IT ENACTED by the Legislature of the County of Sullivan, as follows:

SECTION 1. Pursuant to authority granted to the Sullivan County Legislature by Municipal Law Section 3-c(5) the Sullivan County Legislature is hereby authorized to adopt a budget which exceeds the “Tax Levy Limit” for fiscal year 2026.

SECTION 2. This Local Law shall become effective upon filing with the Secretary of State.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7582

Agenda Date: 7/24/2025

Agenda #: 20.

Narrative of Resolution:

Set public hearing for the 225-2026 Tentative SCCC Budget for 8/21/25 at 10:20AM

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO SET PUBLIC HEARING ON THE SCCC 2025-2026 BUDGET

WHEREAS, there has been introduced and presented at a meeting of the Sullivan County Legislature held on July 24, 2025, a tentative 2025-2026 budget for the Sullivan County Community College.

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held on said tentative 2025-2026 budget for the Sullivan County Community College by the Sullivan County Legislature on August 21, 2025 at 10:20 AM, in the Legislative Hearing Room, County Government Center, Monticello, New York, and at least six (6) days' notice of the public hearing shall be given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspapers of the County.

**COUNTY OF SULLIVAN
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that there has been duly presented and introduced at a meeting of the Legislature of the County of Sullivan, New York, held on July 24, 2025, a tentative 2025-2026 budget for the Sullivan County Community College.

NOTICE IS FURTHER GIVEN that the Legislature of the County of Sullivan will conduct a public hearing on the aforesaid tentative 2025-2026 budget for the Sullivan County Community College at the Legislature's Hearing Room, County Government Center, Monticello, New York, 12701, on August 21, 2025 at 10:20 AM at which time all persons interested will be heard.

DATED: July 24, 2025

ANNMARIE MARTIN
Clerk of the Legislature
County of Sullivan, New York



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7588

Agenda Date: 7/24/2025

Agenda #: 21.

Narrative of Resolution:

Set Public Hearing for August 21, 2025 at 10:15am regarding Cannabis Enforcement

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO SET A PUBLIC HEARING TO ADOPT A LOCAL LAW ON CANNABIS ENFORCEMENT

WHEREAS, there has been introduced at a meeting of the Sullivan County Legislature held on July 24, 2025, a proposed Local Law entitled "A Local Law Authorizing Regulatory Inspections of Businesses for Unlicensed Sales of Cannabis Products."

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held on said proposed local law by the Sullivan County Legislature on August 21, 2025, at 10:15 AM, in the Legislative Chambers, County Government Center, Monticello, New York, and at least six (6) days' notice of the public hearing be given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspapers of the County.

COUNTY OF SULLIVAN
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that there has been duly presented and introduced at a meeting of the Legislature of the County of Sullivan, New York, held on July 24, 2025, a proposed Local Law entitled “A Local Law Authorizing Regulatory Inspections of Businesses for Unlicensed Sales of Cannabis Products.”

NOTICE IS FURTHER GIVEN that the Legislature of the County of Sullivan will conduct a public hearing on the aforesaid proposed Local Law at the Legislature's Meeting Room, County Government Center, Monticello, New York, 12701, on August 21, 2025, at 10:15 AM at which time all persons interested will be heard.

DATED: Monticello, New York

July 24, 2025

ANNMARIE MARTIN
Clerk of the Legislature
County of Sullivan, New York

Sullivan County

Legislative Memorandum

File #: ID-7590

Agenda Date: 7/24/2025

Agenda #: 22.

Narrative of Resolution:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE FUNDS TO BE TRANSFERRED TO THE SULLIVAN BROADBAND LOCAL DEVELOPMENT CORPORATION FOR FINANCIAL SUPPORT

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$1518.00

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE FUNDS TO BE TRANSFERRED TO THE SULLIVAN BROADBAND LOCAL DEVELOPMENT CORPORATION FOR FINANCIAL SUPPORT

WHEREAS, the Sullivan County Legislature (the "Legislature"), by Resolution 317-20, dated August 20, 2020, authorized the formation and incorporation of the Sullivan Broadband Local Development Corporation (the "Corporation") under Section 1411 of the Not-For-Profit Corporation Law of the State of New York (the "LDC Act"); and

WHEREAS, the annual financial audit of the Corporation is required to be included in the County's required annual financial report; and

WHEREAS, the Corporation is in need of financial support in order to assist them with the cost of the required annual financial audit; and

WHEREAS, The County of Sullivan agrees to provide the Corporation with funding for the necessary expense of the Corporation in an amount of \$1,518.00;

NOW THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the transfer of \$1,518.00 to the Sullivan Broadband Local Development Corporation to assist in payment of their required annual financial audit.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7595

Agenda Date: 7/24/2025

Agenda #: 23.

Narrative of Resolution:

Set Public Hearing August 21, 2025 at 10:10am regarding 12 and 13 year old hunters deadline

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO SET A PUBLIC HEARING FOR A PROPOSED LOCAL LAW "A LOCAL LAW TO AMEND LOCAL LAW 4 OF 2021 AND LOCAL LAW 4 OF 2024 "A PROPOSED LOCAL LAW ENTITLED "A LOCAL LAW TO AMEND LOCAL LAW 4 OF 2021 AND LOCAL LAW 4 OF 2024 BY EXTENDING THE SUNSET DATE TO THE EXPIRATION OF SECTION 11-0935 OF THE NEW YORK STATE ENVIRONMENTAL CONSERVATION LAW WHICH IS CURRENTLY SET TO EXPIRE ON DECEMBER 31, 2028.

WHEREAS, there has been introduced at a meeting of the Sullivan County Legislature held on July 24, 2025, a proposed Local Law Entitled "A Local Law to Amend Local Law 4 of 2021 and Local Law 4 of 2024 by Extending the Sunset Date to the Expiration of Section 11-0935 of the New York State Environmental Conservation Law Which is Currently Set to Expire on December 31, 2028."

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held on said proposed local law by the Sullivan County Legislature on August 21, 2025 at 10:10AM, in the Legislative Chambers, County Government Center, Monticello, New York, and at least six (6) days' notice of the public hearing be given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspapers of the County.

COUNTY OF SULLIVAN NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that there has been duly presented and introduced at a meeting of the Legislature of the County of Sullivan, New York, held on July 24, 2025, a proposed Local Law entitled “A Local Law to Amend Local Law 4 of 2021 and Local Law 4 of 2024 by Extending the Sunset Date to the Expiration of Section 11-0935 of the New York State Environmental Conservation Law Which is Currently Set to Expire on December 31, 2028”.

NOTICE IS FURTHER GIVEN that the Legislature of the County of Sullivan will conduct a public hearing on the aforesaid proposed Local Law at the Legislature’s Meeting Room, County Government Center, Monticello, New York 12701, August 21, 2025 at 10:10am at which time all persons interested will be heard.

DATED: Monticello, New York
July 24, 2025

ANNMARIE MARTIN
Clerk of the Legislature

Sullivan County

Legislative Memorandum

File #: ID-7600

Agenda Date: 7/24/2025

Agenda #: 24.

Narrative of Resolution:

Authorize approval for three (3) 2026 GTSC Grant Applications

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE FOR THE SULLIVAN COUNTY LEGISLATURE TO ACT IN ITS CAPACITY AS LOCAL BOARD FOR THE GOVERNOR'S TRAFFIC SAFETY COMMITTEE (GTSC) TO AUTHORIZE APPROVAL OF THREE (3) 2026 GTSC GRANT APPLICATIONS

WHEREAS, Governor's Traffic Safety Committee received three FY 2026 grant applications from Sullivan County, and

WHEREAS, the Governor's Traffic Safety Committee is seeking the approval of these three (3) grant applications, and

WHEREAS, the Sullivan County Traffic Safety Board hereby approves the following grants for FY 2026:

- Sullivan County Child Passenger Safety Program (CPS) \$15,000
- Fallsburg Town Police Department (PTS) \$5,880
- Sullivan County Sheriff's Office (PTS) \$4,960

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Traffic Safety Board hereby approves the three (3) above named FY 2026 Grants.

Sullivan County

Legislative Memorandum

File #: ID-7601

Agenda Date: 7/24/2025

Agenda #: 25.

Narrative of Resolution:

Approve and endorse RUPCO, Inc in its application to NYS Homes and Community Renewal for Funding

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE APPROVING AND ENDORSING RUPCO, INC. IN ITS APPLICATION TO NYS HOMES AND COMMUNITY RENEWAL FOR FUNDING UNDER THE NEW YORK MAIN STREET PROGRAM (NYMS)

WHEREAS, RUPCO, Inc. desires to apply for \$500,000 in financial assistance through the 2025 Consolidated Funding Application (CFA) under the New York Main Street program (NYMS); and

WHEREAS, the application proposes funding to assist with the completion of building renovations to a downtown "main street" building, 430 Broadway, located on Broadway between Bank Street and Landfield Avenue in the Village of Monticello, County of Sullivan; and

WHEREAS, the total project costs have risen dramatically due to the discovery of possible ground contamination on the site of the proposed development; and

WHEREAS, the proposed funding will contribute to ongoing community revitalization efforts that will spur re-investment in the Village of Monticello's Central Business District as well as provide much needed affordable housing; and

WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located.

NOW, THEREFORE, BE IT RESOLVED, that the County of Sullivan approves and endorses the 2025 New York Main Street program application for assistance prepared and to be submitted by RUPCO, Inc.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7615

Agenda Date: 7/24/2025

Agenda #: 26.

Narrative of Resolution:

To authorize the Sullivan County Probation Department to enter into a contract with Montreign Operating Company, LLC d/b/a Resorts World Catskills for a Probation sponsored training event

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$15,000.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: Yes

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE SULLIVAN COUNTY PROBATION DEPARTMENT TO ENTER INTO A CONTRACT WITH MONTREIGN OPERATING COMPANY, LLC D/B/A RESORTS WORLD CATSKILLS FOR A PROBATION SPONSORED TRAINING EVENT

WHEREAS, the Sullivan County Probation Department will be hosting a professional presentation on emerging drug trends at Resorts World Catskills, at 888 Resorts World Drive, Monticello, New York, 12701, on September 25, 2025. The presenter will be Jermaine Galloway, aka Tall Cop; and

WHEREAS, Montreign Operating Company, LLC d/b/a Resorts World Catskills agrees to provide a large room for the training event, as well as breakfast and lunch for all attendees, in accordance with the hotel sales agreement; and

WHEREAS, this professional presentation venue will be funded by Pre-Trial Release award monies received by the Sullivan County Probation Department; and

WHEREAS, Montreign Operating Company, LLC d/b/a Resorts World Catskills, requires a contract be executed with the County for said services.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to enter into an agreement with Montreign Operating Company, LLC d/b/a Resorts World Catskills for the venue and food referenced herein in an amount not to exceed \$15,000.00; and

BE IT FURTHER RESOLVED, that the form of said agreement be approved by the County Attorney.

BE IT FURTHER RESOLVED, that should the ATI program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7618

Agenda Date: 7/24/2025

Agenda #: 27.

Narrative of Resolution:

WHEREAS, pursuant to the provisions of Article 11 of the NYS Real Property Tax Law and pursuant to the Judgment of Foreclosure signed by the Hon. James Farrell, Sullivan County Court Judge dated June 24, 2025 and recorded in the Sullivan County Clerk's Office on June 25, 2025, the County of Sullivan foreclosed upon all of the parcels noted on Schedules "A" and "B" annexed hereto; and

WHEREAS, after July 1, 2025, the County of Sullivan took title to various parcels noted on Schedule "B" by Deed dated and recorded the 7th day of July, 2025 in the Sullivan County Clerk's Office as Instrument #2025-4863; and

WHEREAS, in accordance with Sullivan County Local Law No. 6 of 2024, the County has received applications requesting that the parcels set forth on Schedule "A" attached hereto, be reacquired by the former owner(s) in consideration for the amount of delinquent taxes, interest, and penalties, as the same were repurchased on or before June 30, 2025 and prior to the County taking title to the same; and

WHEREAS, in accordance with Sullivan County Local Law No. 6 of 2024, the County has received applications requesting that the parcels set forth on Schedule "B" attached hereto, be reacquired by the former owner(s) in consideration for the amount of delinquent taxes, interest, penalties, auction fees and recording fees, as the same were repurchased after the County took title to the same; and

WHEREAS, once a court order is executed, the County's judgment on the parcels indicated on Schedules "A" and "B" will be removed and any and all liens upon the parcels on Schedule "A" and "B" shall be reinstated, nunc pro tunc.

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature hereby approves the repurchases of the properties listed on Scheduled "A" and "B" for the total sum of the delinquent taxes, interest, penalties, auction fees and recording fees, if applicable, pursuant to Sullivan County Local Law No. 6 of 2024.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 0

Are funds already budgeted? No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

n/a

SCHEDULE "A" - 2025 REPURCHASE #2

SBL	FORMER OWNER NAME
482000 22.-1-56	SVG 26 LLC
482000 22.-1-59	SVG 26 LLC
482000 22.-1-60	SVG 26 LLC
482000 22.-1-62	SVG 26 LLC
482000 26.-1-6	SVG 26 LLC
482000 37.-1-29	Barry, Deirdre
482000 50.-26-17	Mullamphy, Mary & Terrence
482289 25.-1-31.1	Sorge, Michael
482400 1.-1-22.31	Ganyer, Gerald
482400 1.-1-22.33	Ganyer, Gerald
482889 12.-1-49	Pinson, Chaya
482889 12.-1-65.7	Pro Build 54 LLC
482889 16.-1-26.7	Vail, Timothy and Langschultz, Jessica
482889 19.-8-21	Mirakaj, Violeta
482889 28.-1-57.3./2701	Cohen, Aviezer and Elaine
482889 32.-1-32.1	Rachmanov, Beni
482889 34.-9-4	Carpinone, Chris J
482889 36.-1-23./2801	Laurel Ell LLC
482889 39.-1-90./1301	Berkovitz, Avigdor
482889 44.-1-53	Bennani, Abdellatif
482889 58.F-1-1	Simmons, Sylvia
482889 58.J-2-9	Simmons, Sylvia
483689 5.-1-68	Calvary Church of God Inc.
483689 36.-1-74.7	Weddle, Ralph
483689 44.-1-51	AR1 Floors Inc.
483689 45.-4-5	Cielepak, Frances
483800 7.-12-6	Tarcisius, Malcolm
483800 22.-4-13	Masnyj, Daniel
484089 35.-1-10.2	Fernandez, Berenice
484089 35.-1-11	Fernandez, Berenice
484089 43.-4-5	Bonnelle, Arthur & Elko
484089 43.-4-6	Bonnelle, Arthur & Elko
484089 46.-2-64.5	The North Square LLC
484089 46.-2-66	The North Square LLC
484001 203.-1-14.5	MZ 22 N Realty LLC
484689 9.-1-8.2	YJ Estates LLC
484689 11.-1-29	Kiefer, James H
484689 41.-1-24.1	218 Hilltop LLC
484800 17.-1-4.14	DeMartino, Michelle
484800 20.-1-3.1	Vollaro, Michael

SCHEDULE "B" - 2025 REPURCHASE #2

SBL	FORMER OWNER NAME
482000 28.-5-4	Khaimov, Aleksandr
482000 33.-2-1./0902	Adar Villas at White Lake LLC
482000 33.-2-1./1001	Adar Villas at White Lake LLC
482000 33.-2-1./1002	Adar Villas at White Lake LLC
482000 33.-3-2	Adar Villas at White Lake LLC
482889 39.-1-84./1701	Meadow 31 Holdings LLC
483400 26.-1-15.14	Jones, Ronald
483800 23.-1-3.28	Hamilton, George & Mary

Sullivan County

Legislative Memorandum

File #: ID-7619

Agenda Date: 7/24/2025

Agenda #: 28.

Narrative of Resolution:

Authorize a Pole Attachment Agreement with Verizon, Spectrum, Charter Communications, and Frontier Communications

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE A POLE ATTACHMENT AGREEMENT WITH VERIZON, SPECTRUM, CHARTER COMMUNICATIONS, AND FRONTIER COMMUNICATIONS

WHEREAS, Sullivan County ("the County") has been recommended for an awarded nearly \$30 million of Municipal Infrastructure Program (MIP) funding for deployment of broadband infrastructure throughout the County via the Catskill Open Access Network Project ("Project"), and

WHEREAS, while most of the fiberoptic infrastructure to support the Project will be run underground, there are some instances in which the infrastructure must be deployed above ground on existing utility poles; and

WHEREAS, Verizon and Charter may wholly or jointly own, with the Electric Utility Company, a number of poles on which telecommunications infrastructure will be mounted and the County may have to seek permits, to the extent it may lawfully do so, for the placement of cables, equipment, facilities and attachments on these poles; and

WHEREAS, a pole attachment agreement is required to be executed between the County and the pole owners.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to execute a Pole Attachment Agreement with Verizon and Charter, in such form as the County Attorney shall approve, in order to further the Catskill Open Access Network Project; and

BE IT FURTHER ESOLVED, that should the MIP funding be terminated, the County shall not be obligated to continue any action undertaken within the Pole Attachment Agreement entered into with Verizon or Charter.

Sullivan County

Legislative Memorandum

File #: ID-7621

Agenda Date: 7/24/2025

Agenda #: 29.

Narrative of Resolution:

To confirm the reappointment of Christopher Knapp as the Director of Real Property Tax Services III.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 0

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO CONFIRM THE
REAPPOINTMENT OF CHRISTOPHER KNAPP AS DIRECTOR OF REAL PROPERTY TAX
SERVICES**

WHEREAS, pursuant to section 1530 of the Real Property Tax Law, the term of the Director of Real Property Tax Services III shall expire on October 1, 2025; and

WHEREAS, it is necessary to appoint a Director of Real Property Tax Services III for the County of Sullivan for a six-year term of office commencing October 2, 2025; and

WHEREAS, pursuant to the provisions of Section A5-4 of the Sullivan County Administrative Code, Christopher Knapp has been reappointed by the County Manager to the position of Director of Real Property Tax Services III, said reappointment subject to Legislative approval.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby confirms the reappointment made by the County Manager of Christopher Knapp as the Director of Real Property Tax Services III, as set forth in Section A5-4 of the Sullivan County Administrative Code.

Sullivan County

Legislative Memorandum

File #: ID-7622

Agenda Date: 7/24/2025

Agenda #: 30.

Narrative of Resolution:

Rescind Resolution #602-24 and authorize agreement with Winslow Technology

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$21,150.00

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A1680-43-4304

If 'No,' specify proposed source of funds: Proposal received from vendor

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO RESCIND RESOLUTION #602-24 AND AUTHORIZE AN AGREEMENT WITH WINSLOW TECHNOLOGY GROUP

WHEREAS, Resolution #602-24, adopted by the Sullivan County Legislature on December 19, 2024 should be rescinded in its entirety as a result of disagreeable vendor contract terms and insurance provisions; and

WHEREAS, the Sullivan County Division of Information Technology Services ('ITS') still wishes to engage in a technical security assessment of our network infrastructure; and

WHEREAS, the purpose of said assessment is to focus on and expose any potential vulnerabilities and to determine our organization's risk in order for ITS to perform any necessary remediation; and

WHEREAS, after review and consultation by ITS with multiple vendors, Winslow Technology Group ('WTG'), 303 Wyman Street, Waltham, MA 02451 will best serve this need.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to enter into an agreement with WTG for a total cost not to exceed \$21,150.00; and

BE IT FURTHER RESOLVED, that said agreement to be in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-7623

Agenda Date: 7/24/2025

Agenda #: 31.

Narrative of Resolution:

Extend award and execution of contract for technology services with Zencity

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$24,000

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A1680-43-4304

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO EXTEND AWARD AND EXECUTION OF A CONTRACT FOR TECHNOLOGY SERVICES

WHEREAS, a Request for Proposals (#R-24-22) was issued in 2024 by Sullivan County for a Technology Platform capable of surveying citizens, streamlining social media posting and assessing community sentiment on issues of concern and interest; and

WHEREAS, a series of proposals were received, the most comprehensive being provided by Zencity Technologies US, Inc.; and

WHEREAS, the Legislature authorized the award and execution of a one-year contract with Zencity in June 2024; and

WHEREAS, the County Manager's Office (who is the end user) recommends Zencity be retained in this capacity for another year, with an option to extend the contract for up to an additional four years.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute a contract with the above vendor at a cost not to exceed \$24,000 annually, commencing July 1, 2025 and running for a 12-month term, with an annual option to extend; and

BE IT FURTHER RESOLVED, that said order form to be in such form as the County Attorney shall approve.

Sullivan County

Legislative Memorandum

File #: ID-7627

Agenda Date: 7/24/2025

Agenda #: 32.

Narrative of Resolution:

Authorize contract with ECC Technologies for Catskill Open Access Network

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$505,847.00

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): H77-CAP2021-40-4013

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE AWARD AND EXECUTION OF A CONTRACT WITH ECC TECHNOLOGIES TO PROVIDE PROJECT MANAGEMENT SERVICES FOR CATSKILL OPEN ACCESS NETWORK

WHEREAS, Sullivan County ("County") issued an RFP, R-25-12, seeking proposals from qualified consultants to provide project management services for the Catskills Open Access Network Project ("Project"); and

WHEREAS, the County has secured nearly \$30 million in funding to support the Project through the New York State ConnectAll Office Municipal Infrastructure Program, and a portion of this funding has been allocated to cover costs associated with project management; and

WHEREAS, services to be performed under this contract include but are not limited to general project management and coordination, procurement and construction oversight, public and stakeholder engagement, field audit, grant closeout, and development of a GIS dashboard to improve project planning and management capabilities; and

WHEREAS, proposals have been evaluated by the Sullivan County Commissioner and Chief Information Officer of ITS and the Commissioner of Planning, and they have concurred that ECC Technologies, with offices located at 2136 Five Mile Line Road, Penfield, NY 14526, is the best qualified firm to provide the services required; and

WHEREAS, this update is being funded by an award from the New York State ConnectAll Office Municipal Infrastructure Program.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to execute an agreement with ECC Technologies to provide project management services for the Catskill Open Access Network Project, in such form as the County Attorney shall approve, in an amount not to exceed \$505,847.00; and

BE IT FURTHER RESOLVED, that should the funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

Sullivan County

Legislative Memorandum

File #: ID-7633

Agenda Date:

Agenda #: 33.

Narrative of Resolution:

Appoint a member to the Industrial Development Agency (IDA) Board

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO FILL A VACANCY ON THE SULLIVAN COUNTY INDUSTRIAL DEVELOPMENT AGENCY:

WHEREAS, the County of Sullivan ("County") and the Industrial Development agency have enjoyed a long and mutually beneficial relationship; and

WHEREAS, the Industrial Development Agency attracts economic development projects which promote job creation in Sullivan County; and

WHEREAS: The By-Laws of the Industrial Development Agency provides to its Administration by a Board Nine (9) Directors; and

WHEREAS, a recent resignation has created an open seat on the Board of Directors of the IDA; and

WHEREAS: The IDA functions most effectively when all Board seats are occupied; and

WHEREAS: The Sullivan County IDA, has a tradition of including among its Directors both Community and Business Leaders from across Sullivan County; and

WHEREAS: The Sullivan County Legislature seeks to appoint Community Members who have a demonstrated committed to their community as well as a record of successfully developing and maintaining businesses in Sullivan County.

NOW, THEREFORE, BE IT RESOLVED, that the Legislature of Sullivan County hereby appoints Edward Sykes to fill a vacancy on the IDA board; and

BE IT FURTHER RESOLVED, that this appointment shall become effective immediately.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7635

Agenda Date: 8/7/2025

Agenda #: 34.

Narrative of Resolution:

Adopt Two (2) Programmatic Framework for Sullivan County

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ADOPT A PROGRAMMATIC FRAMEWORK FOR THE SULLIVAN COUNTY RENTAL REHABILITATION PROGRAM AND THE SULLIVAN COUNTY NEW RENTAL CONSTRUCTION PROGRAM

WHEREAS, the Sullivan County Legislature authorized a Local Law Designating Affordable Housing As A Sullivan County Public Purpose; and

WHEREAS, the 2024 Operating Budget included an appropriation of \$2,000,000 dedicated to the furtherance of affordable housing in Sullivan County, and this funding has since been placed in a fund with the intention of utilizing it for its original intended purposes; and

WHEREAS, the Hudson Valley Pattern for Progress was contracted to research and create a draft framework for an affordable housing program in Sullivan County; and

WHEREAS, the draft framework for the Sullivan County Rental Rehabilitation Program and Sullivan County New Rental Construction Program ("Programs," collectively) were presented to the Sullivan County Planning and Community Development Legislative Committee on July 10, 2025; and

WHEREAS, the Programs were further discussed at the Sullivan County Executive Legislative Committee on July 24, 2025; and

WHEREAS, it is the desire of the Sullivan County Legislature to adopt the Programs for the purpose of furthering affordable housing in Sullivan County.

NOW THEREFORE BE IT RESOLVED, that the Sullivan County Legislature adopts the Sullivan County Rental Rehabilitation Program and Sullivan County New Rental Construction Program.

APPLICATION
Sullivan County New Rental Construction Program

PROGRAM DESCRIPTION

Program Overview

The new rental housing construction program provides grant funding towards the creation of new affordable rental housing in Sullivan County. This program will provide funding for the creation of new affordable housing units via new construction or adaptive reuse of non-residential structures. The goal of this program is to increase the supply of quality rental housing stock that is affordable for low- and moderate-income Sullivan County residents. For additional program details see the Notice of Funding Availability (NOFA).

Eligibility

Eligible applicants are developers with affordable housing experience and a demonstrated capacity to successfully develop affordable housing in New York State. Eligible projects include new construction or adaptive reuse developments that create new affordable rental housing units in Sullivan County. Developments may be completely affordable, or a mix of affordable and market rate; however, funding from this program may only go towards affordable units.

Affordability Requirements

Projects that receive funding from this program will be subject to a 30-year term of affordability commencing upon the completion of the project. To be considered affordable for the purposes of this program, a unit must be rented at a price that is affordable to a household earning 60% of Sullivan County AMI or less. Higher maximum per-unit award amounts are available for creating units with deeper levels of affordability. In these affordable units, rent cannot exceed 30% of a household's monthly income.

SUBMISSION INSTRUCTIONS

Submit this completed application and the Required Submission Documents (page 6) to:

Sullivan County Division of Planning, Community Development and Environmental Management
 County Government Center
 100 North Street, PO Box 5012
 Monticello, NY 12701

For questions about this program contact: planning@sullivanny.gov

APPLICATION
Sullivan County New Rental Construction Program

PART I. PROPERTY INFORMATION

Property address:	
Project name:	
Type of ownership structure (e.g. partnership, LLC, etc.):	
Name of ownership entity:	

PART II. APPLICANT INFORMATION

Applicant name:	
Applicant address:	
Applicant phone number:	
Applicant email:	
Is the Applicant the primary contact for this project?	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>(If No, skip to PART IV)</i>
Primary contact name:	
Primary contact address:	
Primary contact phone number:	
Primary contact email:	

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PART III. PROJECT DESCRIPTION

Provide an overall description of the project that includes the proposed total number of units, type of units (e.g. efficiency, 1-BR, 2br, etc.), and a breakdown of which units will be affordable and at what level of affordability.

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Describe the design details of the project including things like construction materials, finish, landscaping, community amenities, ADA accessibility, and universal design standards.

Describe how the project consistent with county and local comprehensive plans and other relevant planning documents and regulations. Include a discussion of how the project is consistent with the local zoning code and whether any variances will be required.

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Describe the current status of the project including what approvals have been secured, if any.

PART IV. AFFORDABILITY

Describe the plan for ensuring that the project adheres to the Affordability Requirement of this program for at least 30 years. Include discussion of income monitoring, income verification, and marketing plans to reach local income-eligible residents.

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PART V. FINANCIAL INFORMATION

Provide a development budget with a detailed breakdown of spending categories. If there is no development budget yet, provide an estimated budget with as much detail as possible.

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Provide a detailed list of all funding sources for this project. For each funding stream, provide the source, type of funding, and amount.

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Describe how the funding requested from this program will impact the project (e.g. will this project be financially infeasible without the requested funds? Will the requested funds allow the project to include more affordable units or units at a deeper level of affordability?).

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Provide a detailed operating budget for the project that includes a cash flow analysis showing estimated income, expenses, and operating income over a 10-year time period.

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PART VI. APPLICANT QUALIFICATIONS & EXPERIENCE

Development Team

Provide the name and qualifications of each member of the development team (e.g. primary developer, construction contractors, and other relevant development partners).

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Experience

For each member of the development team describe up to three recent development projects they worked on and their role in each project. Include experience that demonstrates the ability to successfully develop affordable housing.

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Required Submission Documents

All applicants:

- Resumes of development team
- Evidence of site control / ownership

Private developers:

- Most recent federal tax returns
- Statement of financial position
- List of organization's principals

Nonprofit developers:

- Articles of incorporation
- Most recent financial statement
- List of organization's board of directors

APPLICATION
Sullivan County New Rental Construction Program

APPLICANT CERTIFICATIONS

The undersigned hereby submits an application to the Sullivan County New Rental Construction Program as described in the Program Description on Page 1 of this application.

The undersigned certifies that projects that receive funding from the Sullivan County New Rental Construction Program will be operated in accordance with the Program's Affordability Requirements.

The undersigned acknowledges that failure to comply with the Sullivan County New Rental Construction Program requirements may result in the retraction of all funds disbursed to the property owner by Sullivan County under this Program.

The undersigned certifies that they, in accordance with Title VIII of the Civil Rights Act of 1968 (Fair Housing Act), will not discriminate against any tenant based on basis race, color, religion, sex, familial status, national origin, or disability.

The undersigned certifies that to the best of their knowledge, all information in this application is true, accurate, and complete.

 Applicant Name (Print)

 Applicant Name (Print)

 Applicant Signature Date

 Applicant Signature Date

APPLICATION
Sullivan County New Rental Construction Program

Required Submission Documents

Copy of valid photo ID

Copy of deed to the property

Copy of a recent mortgage statement

Copy of property insurance coverage

Copy of organizational documents (if applicable)

Sullivan County Rental Rehabilitation Program

Evaluation Criteria

Developer Experience (Maximum 20 points)

- Applicant has experience developing affordable housing
- Applicant has experience securing other funding sources to develop affordable housing
- Applicant is familiar with the regulatory environment in New York State
- Applicant has a good track record, are in good standing with local governments and up to date on all applicable taxes

Project Feasibility / Readiness (Maximum 20 points)

- Applicant can demonstrate site control
- Applicant provides detailed project design and budgeting plan
- Applicant has secured all of the necessary funding to complete the project
- Project adheres to local zoning regulations and does not require a zoning variance; OR a zoning variance has been secured from the Zoning Board of Appeals of the municipality with jurisdiction.

Project Design (Maximum 20 points)

- Project design is of appropriate scale and scope and fits the context of the site and adjacent land uses
- Project incorporates energy efficient building materials and design
- Project incorporates universal design standards and/or other accessibility considerations
- Project provides public amenities

Affordability (Maximum 20 points)

- Project provides affordable units that target households earning less than program minimum of 60% AMI
- Applicant provides a detailed plan for ensuring that the affordable units remain affordable for at least 30 years
- Project provides a mix of housing options with units of varying size and affordability.

Alignment with Sullivan County Goals (Maximum 20 points)

- Improves and/or increases housing stock for Sullivan County residents at varying levels of affordability, with a focus on households at or below 60% of Annual Median Income (AMI) levels. *Greater affordability will result in award of a greater number of points in this category, for example, units that reach 30-50% of AMI.*
- Aligns with the goals of the Sullivan County Comprehensive Plan.

APPLICATION

Sullivan County Rental Rehabilitation Program

PROGRAM DESCRIPTION

Program Overview

The Sullivan County Rental Rehabilitation Program provides funding to eligible landlords in Sullivan County to repair and improve rental housing. The goals of this program are to improve the quality of rental housing, prevent the loss of rental units to dilapidation, and provide safe rental housing that is affordable for low- and moderate-income Sullivan County residents. In exchange for County funds, participating property owners will enter into a binding agreement to rent the units at an affordable rate (no more than 30% of household income) to tenants with a household income of 80% AMI or less. For additional program details refer to the Notice of Funding Availability (NOFA).

Eligibility

Eligible applicants are owners of residential rental property in Sullivan County that are up to date on utility payments, mortgage payments, and property taxes. Eligible rehabilitation activities are primarily non-cosmetic improvements that improve the quality of rental units. Proposed rehabilitation activities will be evaluated on a case-by-case basis. Priority will be given to projects that mitigate environmental and safety concerns, improve accessibility, or increase energy efficiency.

Affordability Requirements

Participating property owners will enter into an 8-year term of affordability commencing upon the completion of the eligible rehabilitation work. During this term of affordability, impacted rental units must be provided at an affordable rent. Affordable rent is defined as rent that does not exceed 30% of the household's monthly income.

Participating property owners must rent to tenants with a household income that is 80% of Area Median Income (AMI) or less. AMI is defined annually by the US Department of Housing and Urban Development (HUD). Property owners may be eligible for higher funding awards for agreeing to rent to tenants with a household income lower than 80% AMI.

During the 8-year term of affordability, household income of *existing* tenants may rise above the agreed upon AMI with no penalty. However, rent must remain at a rate that is affordable for the agreed upon target AMI regardless of changes in tenant income.

SUBMISSION INSTRUCTIONS

Submit this completed application and the Required Submission Documents (page 6) to:

Sullivan County Division of Planning, Community Development and Environmental Management
County Government Center
100 North Street, PO Box 5012
Monticello, NY 12701

For questions about this program contact: planning@sullivanny.gov

APPLICATION
Sullivan County Rental Rehabilitation Program

PART I. PROPERTY INFORMATION

Property address:	
Property type:	<input type="checkbox"/> Single family <input type="checkbox"/> Multi family
Are any units on the property owner-occupied?	<input type="checkbox"/> Yes <input type="checkbox"/> No

PART II. OWNERSHIP STRUCTURE

Is the property owned by an individual person or persons?	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>(If Yes, skip to PART III)</i>
Type of ownership structure (e.g. partnership, LLC, etc.):	
Name of ownership entity:	
EIN #:	

PART III. OWNER INFORMATION

Owner name:	
Owner address:	
Owner phone number:	
Owner email:	
Are there any other property owners?	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>(If No, skip to PART IV)</i>
Additional owner name(s):	
Additional owner address(es):	
Additional owner phone number(s):	
Additional owner email(s):	

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Sullivan County Rental Rehabilitation Program

PART IV. FINANCIAL INFORMATION

Name of mortgage holder (if applicable):	
Address of mortgage holder (if applicable):	
Up to date on all mortgage payments on the property?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Up to date on all municipal taxes levied on the property?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Up to date on all state and federal taxes levied on the property?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have any of the property owners filed for bankruptcy in the last 10 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Property Insurance?	<input type="checkbox"/> Yes <input type="checkbox"/> No

PART V. TENANT INFORMATION

Unit / Apartment Number	Number of Bedrooms	Monthly Rent (\$)	Utilities Included in Rent? (Y/N)	Name of Occupant(s) or Vacant	Phone Number of Occupant(s)

APPLICATION
Sullivan County Rental Rehabilitation Program

PART VI. PROPOSED REHABILITATION WORK

Describe the proposed rehabilitation work. If multiple rental units are included in the project, please specify which elements of the proposed rehabilitation apply to each unit. If rehabilitation includes a shared asset (e.g. replacing a staircase that provides access to multiple units) please specify which units are impacted.

Estimated total project cost:

APPLICATION
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Required Submission Documents

Copy of valid photo ID

Copy of deed to the property

Copy of a recent mortgage statement

Copy of property insurance coverage

Copy of organizational documents (if applicable)

APPLICATION
Sullivan County Rental Rehabilitation Program

APPLICANT CERTIFICATIONS

The undersigned hereby submits this application to the Sullivan County Rental Rehabilitation Program as described in the Program Description on Page 1 of this application.

The undersigned certifies that residential rental units improved by the Sullivan County Rental Rehabilitation Program will be rented in accordance with the Program's Affordability Requirements.

The undersigned acknowledges that failure to comply with the Sullivan County Rental Rehabilitation Program requirements may result in the retraction of all funds disbursed to the property owner by Sullivan County under this Program.

The undersigned certifies that they, in accordance with Title VIII of the Civil Rights Act of 1968 (Fair Housing Act), will not discriminate against any tenant based on basis race, color, religion, sex, familial status, national origin, or disability.

The undersigned certifies that to the best of their knowledge, all information in this application is true, accurate, and complete.

 Applicant Name (Print)

 Applicant Name (Print)

 Applicant Signature

 Date

 Applicant Signature

 Date

Sullivan County Rental Rehabilitation Program

Evaluation Criteria

Rehabilitation Activity (Maximum 20 points)

- Addresses a demonstrable deficiency or issue in the existing rental unit(s)
- Addresses structural or environmental safety concerns, improves accessibility, and/or improves energy efficiency
- Is not primarily a cosmetic improvement

Project Feasibility (Maximum 20 points)

- Feasible scale and scope for the property
- Adheres to local zoning regulations and does not require a zoning variance; OR a zoning variance has been secured from the Zoning Board of Appeals of the municipality with jurisdiction
- Applicant(s) are in good standing with local governments and up to date on all applicable taxes
- Applicant demonstrates financial ability to complete the project

Housing Stock Impact (Maximum 20 points)

- Helps bring vacant units back online and into the active housing stock.
- Helps maintain a housing unit that is at risk of falling out of the housing stock due to dilapidation
- Addresses an existing or potential building code violation.

Tenant Impact (Maximum 20 points)

**If unit(s) are vacant, the maximum 20 points will be awarded.*

- Will not cause existing tenants to be displaced from their residence; OR accommodations for displaced tenants have been identified and will be provided at no additional cost to the tenants beyond current monthly rent payments
- Includes a plan for mitigating the impact on tenants during rehabilitation work.

Alignment with Sullivan County Goals (Maximum 20 points)

- Improves and/or increases housing stock for Sullivan County residents at varying levels of affordability, with a focus on households at or below 80% of Annual Median Income (AMI) levels. *Greater affordability will result in award of a greater number of points in this category, for example, units that reach 30-50% of AMI.*
- Aligns with the goals of the Sullivan County Comprehensive Plan.