



**Sullivan County**  
**Government Services Committee**  
**Meeting Agenda - Final**

100 North Street  
Monticello, NY 12701

Chairman Nicholas Salomone Jr.  
Vice Chairman Catherine Scott  
Committee Member Joseph Perrello  
Committee Member Brian McPhillips  
Committee Member Matt McPhillips

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**Thursday, August 7, 2025**

**9:00 AM**

**Government Center**

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**Call To Order and Pledge of Allegiance**

**Roll Call**

**Comments:**

**Reports:**

**1 Purchasing and Central Services**

Purchasing and Central Services

[ID-7640](#)

**Attachments:** [Aug 2025](#)

**2 Board of Elections**

Board of Elections Report

[ID-7654](#)

**3. County Clerk**

**4. SCCC**

**5. Cornell Cooperative Extension**

**Discussion:**

**Public Comment**

**Resolutions:**

1. To amend Resolution No. 338-24 to include the word "annually" after the "total cost not to exceed \$150,000" in the "Now Therefore, Be It Resolved".

[ID-7658](#)

**Adjourn**



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-7640

**Agenda Date:** 8/7/2025

**Agenda #:**

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**1. BIDS COMPLETED:**

- **Chemicals and Maintenance (B-25-31)**  
Aramco dba E.A. Morse  
Imperial Dade  
Sanico, Inc  
The Home Depot  
Middletown, NY  
Jersey City, NJ  
Binghamton, NY  
Monticello, NY
- **2025 Lawn Mowing-Part B (B-25-27)**  
KMJ Lawn Services  
Monticello, NY
- **Purchase and Install Electric Wire Rope Hoist w/ Motorized Trolley (B-25-32)**  
Shupper Brickle Equipment  
Clarksburg, NJ
- **Meat and Fish (B-25-34)**  
Dino Mavros Co., Inc.  
Mivila Foods  
Montgomery, NY  
Paterson, NJ
- **Remove, Transport and Disposal of Leachate from the S.C. Transfer Station (B-25-26)**  
TAM Enterprises, Inc.  
Goshen, NY

**2. RFP'S ISSUED:**

- Medical Director and/or Medical Consulting Services for Sullivan County Public Health Services, #R-25-05- Contract Phase
- Foster Care Software Support Solution for S.C. Department of Social Services, #R-25-08- Under Review
- Broadband Project Management Services for "Catskill Open Access Network for Sullivan County", #R-25-12- Under Review
- Updated of the Coordinated Transportation Services Plan for Sullivan County, #R-25-13- Contract Phase
- Programming Services for Sullivan County Youth Bureau, #R-25-15- Under Review
- Culturally Competent Training Services for Clinicians Working with First Responders and Veterans, #R-25-16- Under Review
- Legal Services for the Sullivan County Landfill, #R-25-19- Under Review
- Quick Response Team Agency Services, #R-25-20- Under Review
- Waste to Energy Facility, #R-25-21- Issued
- Loading, Hauling, & Final Disposal Services for Municipal Solid Waste-Construction & Demolition Debris, #R-25-22-Under Review
- Mobile Food Concessions at Lake Superior, #R-25-23- Under Review
- Lease of Dishwasher for the Care Center, #R-25-24-Issued
- New York Driver Safety Program for S.C., #R-25-25- Issued

**3. BIDS ISSUED:**

- Rehabilitation of General Aviation Apron, #B-25-15- Under Review
- Scrap Metal, #B-25-33- Under Review
- Stone and Gravel, #B-25-35- Under Review
- Concrete Forms and Supplies for DPW, #B-25-36- Under Review
- Geo-Synthetic Materials for Various Embankment Stabilization Projects, #B-25-37- Issued
- Elevator Renovations at Various Sullivan County Buildings, #B-25-38- Issued

**4. EXECUTED CONTRACTS:**

- 2025 Lawn Mowing Services, #B-25-27- KMJ Lawn Services
- Replacement, Repairs and Maintenance of Various Overhead Doors for S.C.- Part B, #B-24-03- Dutchess Overhead Doors, Inc. (Mod #1)
- One Stop System Operator for S.C.- Workforce Development Board of Sullivan, Inc.
- Professional Engineering Services for Landfill, Landfill Gas and Transfer Station Engineering and Field Services Support Including the Preparation and Submittal of Air Quality Reports for Sullivan County Landfill, #R-21-18- Cornerstone Engineering and Geology, PLLC (mod #5)
- Opioid Settlement Fund- Marketing/Signage, #R-23-17- Lamar Texas Partnership, The Lamar Companies a/k/a Lamar Advertising Company (mod #2)
- Opioid Settlement Funds, #R-23-17- Catholic Charities of Orange, Sullivan and Ulster (Mod #2)
- Comprehensive Medical and Dental Services for S.C. Care Center, #R-21-38- Sunset Lake consulting LLC (mod #2)
- Remove, Transport, and Disposal of Leachate from the Sullivan County Transfer Station, #B-25-26- TAM Enterprises, Inc.

**5. Processed 216 Purchase Orders**

# Sullivan County

## Legislative Memorandum

File #: ID-7654

Agenda Date: 8/7/2025

Agenda #:

### Board of Elections Report Government Services August 7, 2025

#### BOE Update

- July was a busy month of housekeeping, as we spent much of the time working on reports for the State Board of Elections as well as preparing for Inspector Training and the General Election

#### Status of the "Even Year Law"

- ❖ The case is expected to be heard in the NYS Court of Appeals in September

#### Important Dates, Deadlines & Information:

- ❖ We need Election Inspectors for the General Election! Please contact the Board of Elections at (845)807-0400 for information. Dan Hust is actively advertising for us (thank you, Dan)!
- ❖ **The General Election is Tuesday, November 4<sup>th</sup>**. All Poll Sites will be open from 6am until 9pm in Sullivan County.
- ❖ October 25<sup>th</sup> is the last day for the Board of Elections to receive a Voter Registration by mail or in person (our office will be open from 9am until 5pm) for the General Election. This is also the last day for the BOE to receive an Absentee/Early Vote by Mail application by mail or portal.
  - Any Voter may request a postage paid Early Vote by Mail Ballot (no reason required), by paper application or via the online portal: <https://elections.ny.gov/request-ballot>
- ❖ October 20<sup>th</sup> is the last day for the BOE to receive a change of address from a Voter.
- ❖ Early Voting for the General Election runs from Saturday, October 25<sup>th</sup> until Sunday, November 2<sup>nd</sup> at the Sullivan County Government Center in Monticello and Public Health in Liberty. The hours are posted on our website at: <https://sullivanny.us/Departments/Elections/EarlyVoting>  
**As always, there is no Early Voting the day before the election (Monday, November 3<sup>rd</sup>).**
- ❖ Our Summer hours are 8:00AM until 4:00PM, Monday through Friday until September 5<sup>th</sup> (excluding mandatory filing dates).

# Sullivan County

## Legislative Memorandum

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**File #:** ID-7658

**Agenda Date:** 8/7/2025

**Agenda #:** 1.

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**Narrative of Resolution:**

To amend Resolution No. 338-24 to include the word "annually" after the "total cost not to exceed \$150,000" in the "Now Therefore, Be It Resolved".

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$0

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** R-23-08

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE TO AMEND  
RESOLUTION NO. 338-24 TO INCLUDE THE WORD "ANNUAL" AFTER THE "TOTAL COST  
NOT TO EXCEED \$150,000" IN THE "NOW THEREFORE, BE IT RESOLVED".**

**WHEREAS**, the Sullivan County Legislature authorized a contract with Authentic Communication Matters for the period of September 1, 2023- September 1, 2024, with an option to extend on a yearly basis for three (3) additional years, under the same terms and conditions for Leadership Development Training pursuant to R-23-08, Resolution No 351-23, adopted August 17, 2023 and modified by Resolution No. 338-24 adopted on July 25, 2024; and

**WHEREAS**, the word "annually" was not included in language in Resolution No 338-24 and there is a need to amend the said resolution to include the word "annual" in the "Now Therefore, Be It Resolved"; and

**NOW, THEREFORE, BE IT RESOLVED**, that Resolution No. 338-24 is hereby amended to read "Now, Therefore, Be It Resolved, the County Manager be and hereby is authorized to execute a modification agreement for the period of September 1, 2024 - September 1, 2025 with Authentic Communication Matters, at a total cost not to exceed \$150,000 annually, for Leadership Development Training. Resolution No 338-24 is hereby modified as per the above and all other provisions of Resolution 338-24 shall remain unchanged, said contract to be in such form as the County Attorney shall approve".