



Sullivan County

Management & Budget Committee

Meeting Agenda - Final

100 North Street
Monticello, NY 12701

Chairman Brian McPhillips
Vice Chairman Matt McPhillips
Committee Member Joseph Perrello
Committee Member Luis Alvarez
Committee Member Nicholas Salomone Jr.

Thursday, February 13, 2025

10:30 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Reports:

1. Management & Budget
2. County Treasurer
3. County Audit & Control
4. ITS

5. Real Property Tax Services

[ID-7166](#)

Attachments: [Real Property Tax Services Monthly Report for 1.2025](#)

Discussion:

Public Comment

Resolutions:

1. RESOLUTION INTRODUCED BY THE MANAGEMENT & BUDGET COMMITTEE TO AUTHORIZE THE REINSTATEMENT OF TOWN OF FORESTBURGH TAX MAP #30.-2-4.1 PREVIOUSLY WITHDRAWN FROM FORECLOSURE PROCEEDINGS PURSUANT TO REAL PROPERTY TAX LAW SECTION 1138(6)(d) AND TO PERMIT THE FORMER OWNER TO PURCHASE THE PARCEL FROM THE COUNTY OF SULLIVAN

[ID-7133](#)

2. TO DENY A REQUEST TO CORRECT THE 2024 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #117.-4-1.1/0801 [ID-7168](#)
3. TO CORRECT THE 2025 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP #103.A-1-88 [ID-7169](#)
4. To authorize execution of the 2025 annual contract between the County of Sullivan and Cornell Cooperative Extension [ID-7177](#)
5. To Modify the 2024 Budget [ID-7178](#)
Attachments: [Year End #2 2024 Resolution Needed](#)
6. To Modify the 2025 Budget [ID-7179](#)
Attachments: [January 31 2025 Resolution Needed](#)

Adjourn



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7166

Agenda Date: 2/13/2025

Agenda #: 5.

Real Property Tax Services Monthly Report for January 2025

Real Property:

We continue to provide services internally, to the assessment community and to the public.

Deed and subdivision count:

These statistics through the end of **January** 2025:

January deed count: 312

2025 total: 312

2024 total: 378

January Subdivision Lots: 41

2025 total: 41

2024 total: 10

Director's activities for the month of January:

- Reviewed and made recommendations on (5) five correction of error applications
- Reviewed and made a recommendation on (1) one mass correction of error application
- Discussed concerns regarding real property tax matters with the Livingston Manor/Roscoe School Districts due to the merger of the two districts
- Attended a meeting of the Agriculture and Farmland Protection Board
- Prepared an annual report for the department
- Attended a meeting of the Sullivan County Assessor's Association

General office activity for the month of January:

- Answered numerous 911 address inquires
- Continued review of a major subdivision

E-911:

January new addresses assigned: 98 (88 created by ITS staff)

2025 Total: 98

2024 Total: 13

January new roads created: 1

S.C.R.P.T.S. DEED/SUBDIVISION REPORT

MONTH OF		January	2025	DEEDS		SUBDIVISION LOTS	
SUBDIVISION LOTS	DEEDS	TOWN	MONTH	2024	2025	2024	2025
2	23	BETHEL	JANUARY	378	312	10	41
	13	CALLICOON	FEBRUARY				
	6	COCHECTON	MARCH				
	9	DELAWARE	APRIL				
2	49	FALLSBURG	MAY				
	8	FORESTBURGH	JUNE				
	6	FREMONT	JULY				
	15	HIGHLAND	AUGUST				
	43	LIBERTY	SEPTEMBER				
	16	LUMBERLAND	OCTOBER				
37	32	MAMAKATING	NOVEMBER				
	7	NEVERSINK	DECEMBER				
	17	ROCKLAND	TOTAL	378	312	10	41
	59	THOMPSON					
	9	TUSTEN					
41	312						
		312 NEW DEEDS RECEIVED IN 2025					
		41 NEW SUBDIVISION LOTS FILED IN 2025					

This report reflects the number of deeds received through January 2025.

0 units of the Subdivision lots total for January 2025 were Condos.

S.C.R.P.T.S. E-911 ADDRESS REPORT

MONTH OF	January	2025		NEW E-SITES ADDED		ADDRESS VERIFICATION & OTHER ISSUES	
	ADDRESS VERIFICATIONS ETC	TOWN		2024	2025	2024	2025
1	0	BETHEL	MONTH	2024	2025	2024	2025
1	0	CALLICOON	JANUARY	13	98	17	14
2	2	COCHECTON	FEBRUARY				
1	0	DELAWARE	MARCH				
1	0	FALLSBURG	APRIL				
1	0	FORESTBURGH	MAY				
0	2	FREMONT	JUNE				
1	0	HIGHLAND	JULY				
0	2	LIBERTY	AUGUST				
1	0	LUMBERLAND	SEPTEMBER				
2	4	MAMAKATING	OCTOBER				
0	0	NEVERSINK	NOVEMBER				
1	0	ROCKLAND	DECEMBER				
85	0	THOMPSON					
1	4	TUSTEN					
		OUTSIDE CO.	TOTAL	13	98	17	14
98	14	98 New E-Sites added in 2025					
		14 Address verification, address changes, and other issues, 2025					

This report reflects the number of new E-Sites created through January 2025

Other issues include road name issues, address changes and corrections, etc.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7133

Agenda Date: 2/13/2025

Agenda #: 1.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE MANAGEMENT & BUDGET COMMITTEE TO AUTHORIZE THE REINSTATEMENT OF TOWN OF FORESTBURGH TAX MAP #30.-2-4.1 PREVIOUSLY WITHDRAWN FROM FORECLOSURE PROCEEDINGS PURSUANT TO REAL PROPERTY TAX LAW SECTION 1138(6)(d) AND TO PERMIT THE FORMER OWNER TO PURCHASE THE PARCEL FROM THE COUNTY OF SULLIVAN

WHEREAS, Town of Forestburgh Tax Map Parcel #30.-2-4.1, was previously withdrawn from foreclosure proceedings by Resolution #420-23 adopted by the Sullivan County Legislature on October 19, 2023, and

WHEREAS, pursuant to said Resolution, on December 5, 2023 a Certificate of Prospective Cancellation was executed and filed pursuant to Section 1138(6)(d) of the Real Property Tax Law, and

WHEREAS, the former owners of the parcel, Senne Investments, LLC, have requested that they be permitted to purchase the subject parcel from the County; and

WHEREAS, the Sullivan County Real Property Advisory Board has reviewed the request of Senne Investments LLC and have determined that the subject parcel should be reinstated to the taxable portion of the assessment roll so that the County can privately sell the subject parcel to the former owner for the amount of taxes the County wrote-off in the sum of \$1,193.60 plus recording fees, which is in the best interest of the County; and

WHEREAS, the former owner will also be responsible for any other applicable charges levied against the property to be purchased, including but not limited to, omitted and pro-rated taxes, water and sewer charges, if any;

NOW, THEREFORE, BE IT RESOLVED that Town of Forestburgh Tax Map #30.-2-4.1 is hereby restored to the taxable portion of the assessment roll and the Enforcing Officer is hereby authorized to file a Certificate of Reinstatement setting forth reasons for the reinstatement of the property with the County Clerk pursuant to Real Property Tax Law Section 1138(4) and Section 1138 (6)(d); and

BE IT FURTHER RESOLVED, the Chairman of the Sullivan County Legislature is hereby authorized to execute the necessary documents in order to re-convey the subject parcel to the former owners, Senne Investments LLC, upon payment to the County Treasurer the sum of \$1,524.60 representing the purchase price and recording costs and charges, all as required by local law.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? N/A Choose an item.

Specify Compliance with Procurement Procedures:

N/A



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7168

Agenda Date: 2/13/2025

Agenda #: 2.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO DENY A REQUEST TO CORRECT THE 2024 TAX ROLL OF THE TOWN OF THOMPSON FOR TAX MAP #117.-4-1.1/0801

WHEREAS, an application dated January 24, 2025 having been filed by Chany Friedman with respect to property assessed to said applicant on the 2024 tax roll of the Town of Thompson bearing Tax Map #117.-4-1.1/0801 pursuant to Section 556 of the Real Property Tax Law, to correct a claimed error on said tax roll resulting from the over assessment of the applicant’s property; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated February 3, 2025 recommending this Board deny said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

(a) That the application be denied because the reason for the correction of error (COE) does not meet the requirements for a COE ie. a valuation issue due to an incorrect entry of the square footage of a building is not a correctable error pursuant to Real Property Tax Law Sections 550 & 556.

NOW, THEREFORE, BE IT RESOLVED, that the application be denied upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relevied school tax, the Treasurer shall charge back such amount in accordance with law.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

RPTL §556



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7169

Agenda Date: 2/13/2025

Agenda #: 3.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE MANAGEMENT AND BUDGET COMMITTEE TO CORRECT THE 2025 TAX ROLL OF THE TOWN OF FALLSBURG FOR TAX MAP #103.A-1-88

WHEREAS, an application dated January 21, 2025 having been filed by Marcel & Adina B. Luftig pursuant to Section 554 of the Real Property Tax Law with respect to property assessed to said applicant on the 2025 tax roll of the Town of Fallsburg bearing Tax Map #103.A-1-88 to correct a clerical error, due to an incorrect entry on a tax roll of a relieved school tax which has been previously paid; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated January 31, 2025 recommending this Board approve said application; and

WHEREAS, this Board has duly examined the application and report and does find as follows:

(a) That the application be approved because of a clerical error

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chair of the County Legislature be and she hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$2,544.39

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

RPTL §554



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7177

Agenda Date: 2/13/2025

Agenda #: 4.

Narrative of Resolution:

To authorize execution of the 2025 annual contract between the County of Sullivan and Cornell Cooperative Extension

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$869,588

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF THE 2025 ANNUAL CONTRACT BETWEEN THE COUNTY OF SULLIVAN AND CORNELL COOPERATIVE EXTENSION

WHEREAS, the County of Sullivan contracts with various agencies for services; and

WHEREAS, the annual contract with this agency needs to be renewed for 2025 to assure continued delivery of service and payments.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be authorized to execute the 2025 annual contract at the following three funding levels for the period January 1, 2025 through December 31, 2025:

CORNELL COOPERATIVE EXTENSION - maximum amount \$682,500.

AGRICULTURAL RELATED SERVICES - maximum amount \$42,788.

AGRICULTURAL BUSINESS RETENTION AND EXPANSION SERVICES - maximum amount \$69,300

FARMLAND PRESERVATION - \$75,000

BE IT FURTHER RESOLVED, that the form of such annual contract be approved by the County Attorney.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7178

Agenda Date: 2/13/2025

Agenda #: 5.

Narrative of Resolution:
To Modify the 2024 Budget

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Please see attached Budget Mods.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY THE 2024 BUDGET

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2024 be authorized.

**2024 Year End #2 Resolution
Sullivan County Budget Modifications 2024**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1330-204-40-4003 - CONTRACT AUCTION SERVICES			70,000	
A-1330-204-R1232-R272 - TAX COLLECTR FEE PUBLIC AUCTN BUYER PREM	70,000			
A-3110-29-21-2103 - FIXED MACHINERY/EQUIPMENT				6,000
A-3110-29-21-2105 - FIXED AUTOMOTIVE EQUIP				5,000
A-3110-29-43-4304 - COMPUTER MAINTENANCE/SERVICE FEES				10,000
A-3110-29-44-4406 - UTILITY WIRELESS COMMUNICATIONS				5,000
A-3110-29-46-4603 - MISC SERV/EXP EMPL UNIFORM ALLOWANCE				6,000
A-3110-29-46-4612 - MISC SERV/EXP EMPL TRAINING				5,000
A-3110-29-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				14,307
A-3150-47-4708 - DEPT INSURANCE			51,307	
A-4220-40-4013 - CONTRACT CONTRACT OTHER			9,232	
A-4220-40-4036 - CONTRACT ADDICTION SERVICES			51,790	
A-4220-R3489-R207 - ST AID OTHR HEALTH ADDICTION CONTRL	51,790			
A-4220-R3489-R207 - ST AID OTHR HEALTH ADDICTION CONTRL	9,232			
A-6010-38-40-4001 - CONTRACT AGENCIES(*)			13,607	
A-6010-38-40-4013 - CONTRACT CONTRACT OTHER(*)			11,121	
A-6010-38-42-4201 - OFFICE ADVERTISING(*)			2,454	
A-6010-38-42-4201 - OFFICE ADVERTISING(*)			5,000	
A-6293-10-1012 - PERSONAL SERV OVERTIME PAY			1,500	
A-6293-10-1013 - PERSONAL SERV LONGEVITY			1,300	
A-6293-10-1015 - PERSONAL SERV OTHER PAY			1,800	
A-6293-40-4001 - CONTRACT AGENCIES			26,093	
A-6293-40-4022 - CONTRACT CLIENT TRAINING			23,380	
A-6293-41-4102 - AUTO/TRAVEL LODGING			250	
A-6293-41-4103 - AUTO/TRAVEL MEALS			100	
A-6293-41-4105 - AUTO/TRAVEL REGISTRATION FEES			350	
A-6293-41-4109 - AUTO/TRAVEL CO FLEET CHARGEBACK			700	
A-6293-44-4405 - UTILITY PHONE LAND LINES			350	
A-6293-R1989-R247 - ECONOMIC ASSIST MISC FEE/REIMBURSMNT	3,751			
A-6293-R3789-R167 - ST AID ECONOMIC ASSIST DEPARTMENTL AID	10,343			
A-6293-R4789-R314 - FED AID OTHR ECONOMIC ASSIST TANF SUMMER YOUTH	9,873			
A-6293-R4789-R393 - FED AID OTHR ECONOMIC ASSIST TRADE ADJUSTMENT ACT - TRAINING	23,116			
A-6293-R4791-R106 - FED AID WIA/WIOA ADMINSTRATION - POOL	8,740			
A-7110-230-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV			1,512	

A-7110-39-40-4049 - CONTRACT CONSULTING(**)				2,490	
A-8020-90-40-4001 - CONTRACT AGENCIES(**)				16,250	
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV(***)				5,901	
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV(***)				189	
A-8020-90-40-4013 - CONTRACT CONTRACT OTHER				10,450	
A-8020-90-R4089-R167 - FED AID OTHR DEPARTMENTAL AID		10,450			
A-8020-90-R4089-R167 - FED AID OTHR DEPARTMENTAL AID		1,512			
A-8090-40-4001 - CONTRACT AGENCIES					100,000
A-8090-R3989-R167 - ST AID HOME/COMM ASSIST DEPARTMENTAL AID			100,000		
A Fund Total	198,807	100,000	100,000	307,126	151,307

(*) To be funded from the Opioid Assigned Fund Balance

(**) To be funded from the Planning Programs Assigned Fund Balance

(***) To be funded from the O&W Assigned Fund Balance



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7179

Agenda Date: 2/13/2025

Agenda #: 6.

Narrative of Resolution:
To Modify the 2025 Budget

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Please see attached Budget Mods.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY THE 2025 BUDGET

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2025 be authorized.

**January 31, 2025 Resolution Needed
Sullivan County Budget Modifications 2025**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1989-99-47-4736 - DEPT CONTINGENT				675,000
A-1989-99-47-4736 - DEPT CONTINGENT				47,168
A-1989-99-47-4736 - DEPT CONTINGENT				91,082
A-3010-21-2105 - FIXED AUTOMOTIVE EQUIP			108,391	
A-3010-41-4106 - AUTO/TRAVEL REPAIRS/MAINTENANCE			1,000	
A-3010-43-4302 - COMPUTER HARDWARE PURCHASES/LEASES			3,000	
A-3010-44-4405 - UTILITY PHONE LAND LINES			6,600	
A-3010-44-4406 - UTILITY WIRELESS COMMUNICATIONS			35,938	
A-3010-45-4541 - SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			44,544	
A-3010-45-4541 - SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			47,168	
A-3010-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			4,696	
A-3010-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			5,552	
A-3010-R3389-R338 - ST AID PUBLIC SAFETY OTHER	5,552			
A-3010-R4389-R338 - FED AID PUBLIC SAFETY OTHER	108,391			
A-3410-44-4406 - UTILITY WIRELESS COMMUNICATIONS			1,700	
A-3410-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				4,696
A-3410-R3389-R201 - ST AID PUBLIC SAFETY FIRE GRANT	1,700			
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV(*)			23,409	
A-9901-90-9037 - TRANSFERS TRANSFERS SOLID WASTE			675,000	
A Fund Total	115,643	-	956,998	817,946
CL-8160-R2130-R247 - REF/GARBAGE FEE MISC FEE/REIMBURSMNT		675,000		
CL-8160-R5031-R209 - INTERFUND TRANSFR GENERAL FUND	675,000			
CL Fund Total	675,000	675,000	-	-

(*) To be funded from the O&W Assigned Fund Balance