



Sullivan County Executive Committee

100 North Street
Monticello, NY 12701

Meeting Agenda - Final - Revised

Chairman Robert Doherty
Vice Chairman Michael Brooks
Committee Member Nadia Rajsz
Committee Member Nicholas Salomone Jr.
Committee Member George Conklin
Committee Member Luis Alvarez
Committee Member Joseph Perrello
Committee Member Ira Steingart
Committee Member Alan J. Sorensen

Thursday, February 16, 2023

9:00 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Memoriam Proclamation

Reports:

1. Infinite Care - Katie Perez

Resolutions:

1. Resolution to fill vacancies by appointing/reappointing members to the Community Services Board. [ID-5252](#)
2. Adopt the list of those Public Officials and Employees of the County of Sullivan who are required to file a Financial Disclosure Statement [ID-5279](#)
3. Request an extension of New York State Tax Law Section 1210 (33) which authorized an increase to the 3 percent rate authorized by State Tax Law [ID-5280](#)
4. To amend Resolution 20-23 regarding Cochection Spirits Holdings LLC [ID-5290](#)
5. Oppose proposed NYS Soil & Water Conservation District Law Changes [ID-5291](#)
6. To oppose Governor Hochul's Ban of Gas Stoves and other Fossil Fuel Heating Equipment [ID-5292](#)

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7. Resolution to authorize the Division of Public Works to submit a grant to the NYSDEC for 50% Reimbursement of 2022 HHW Collection Event held on 9/18/22. [ID-5293](#)
 8. TO CORRECT THE 2023 TAX ROLL OF THE TOWN OF LIBERTY FOR TAX MAP #112.-4-30 [ID-5299](#)
 9. Abolish one Corporal position and create one Sergeant position [ID-5301](#)
 10. Calling on the State of New York to continue to pass thru Federal Affordable Care Act Enhanced Federal Medicaid Assistance Percentage Funds (eFMAP) [ID-5306](#)
 11. To authorize the 2023 Legislative Discretionary Funding. [ID-5310](#)
 12. Appoint Janine Lewis to the Community Services Board [ID-5302](#)
 13. To Authorize an Agreement between Sullivan County BOCES (BOCES) and the County of Sullivan “County” for a use of facilities to pilot a Construction Trade Program. [ID-5313](#)
 14. Create stipend for Assistant County Attorney [ID-5314](#)
 15. Modify the 2022 County Budget [ID-5315](#)
Attachments: [Year End #4 Budget Modification 2022](#)
 16. To amend Resolution No.547-22 to include a clause that states that the Education/Certification Reimbursement Policy is in accordance with Internal Revenue Code § 127. [ID-5318](#)
Attachments: [Final Education Reimbursement Policy.pdf](#)
 17. Amend Resolution No. 485-22 regarding temporary positions in the Sheriff's Office [ID-5319](#)
 18. Issue a Request for Proposal for Tourism Promotion Services [ID-5320](#)

Adjourn



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5252

Agenda Date: 2/16/2023

Agenda #: 1.

Narrative of Resolution:

Resolution to fill vacancies by appointing/reappointing members to the Community Services Board.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: N/A

Are funds already budgeted? No

Specify Compliance with Procurement Procedures: This is for planning, maintaining, & overseeing of the Local Government Unit done under the Community Services Board, as well as advising the Director of the Department of Community Services of changes in the Behavioral Health field.

WHEREAS, there are several vacancies on the Community Services Board; and

WHEREAS, there is a need to appoint one (1) person to fill a vacancy on the Community Services Board, which shall commence on February 1, 2023; and

APPOINTMENT TO THE CSB

Hope Silverman

(to fill vacancy which was vacated by Jason Cornwell since 03/31/2014)

TERM

02/01/2023 to 12/31/2026

WHEREAS, there is a need to reappoint three (3) members to the Community Services Board; and

REAPPOINTING TO THE CSB

Jeff Skaar

M. Lori Schneider

Kathy Garlick

TERM

01/01/2023 to 12/31/2026

01/01/2023 to 12/31/2026

01/01/2023 to 12/31/2026

NOW, THEREFORE, BE IT RESOLVED, to appoint Hope Silverman to fill a vacancy on the Sullivan County Community Services Board to reflect the dates set opposite her name,

NOW, THEREFORE, BE IT RESOLVED, to reappoint Jeff Skaar, M. Lori Schneider, and Kathy Garlick to the Sullivan County Community Services Board to reflect the dates set opposite of their names.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5279

Agenda Date: 2/16/2023

Agenda #: 2.

Narrative of Resolution:

Adopt the list of those Public Officials and Employees of the County of Sullivan who are required to file a Financial Disclosure Statement

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE TO ADOPT THE LIST OF THOSE PUBLIC OFFICIALS AND EMPLOYEES OF THE COUNTY OF SULLIVAN WHO ARE REQUIRED TO FILE A FINANCIAL DISCLOSURE STATEMENT

WHEREAS, pursuant to Section 201 (3) of the Sullivan County Ethics Law adopted May 23, 2013, the County Legislature must annually determine by resolution who is required to file a Financial Disclosure Statement, and

WHEREAS, the County Legislature has determined that persons with the following titles are required to file a Financial Disclosure Statement:

- Accounts Payable Coordinator, Audit
- Administrator, Adult Care Center
- Administrator, Department of Motor Vehicles
- Airport Superintendent
- Assistant Commissioner to Planning and Environmental Management
- Assistant Commissioner to Planning and Community Development Vacant
- Assistant County Attorney (2)
- Assistant County Attorney Part time
- Assistant County Manager
- Assistant Director of Aging Services
- Assistant Director of Nursing Services/Patient Care
- Assistant Director of Purchasing and Central Services
- 1st Assistant District Attorney
- 2nd Assistant District Attorney
- 3rd Assistant District Attorney
- 4th Assistant District Attorney
- 5th Assistant District Attorney

6th Assistant District Attorney
7th Assistant District Attorney
8th Assistant District Attorney
Assistant Director of Risk Management & Insurance
Attorneys, Department of Family Services (3)
Attorney, Industrial Development Agency
Attorney, Sullivan County Funding Corporation
Board of Ethics members
Board of Trustees, Sullivan County Community College
Chairman of the Legislature
Chief Civil Officer
Chief Deputy Patrol Division/Internal Affairs
Chief Executive Officer (IDA)
Chief Information Officer
Clerk to the Legislature
Commissioner, Board of Elections (2)
Commissioner, Division of Health and Family Services
Commissioner, Management and Budget
Commissioner, Planning and Environmental Management
Commissioner, Division of Public Safety
Commissioner, Division of Public Works
Compliance Program Coordinator
Coordinator, Child Support Enforcement Unit
Coordinator, Children with Special Needs, Public Health
Coroner (4)
Correction Captain, Sullivan County Jail
Correction Lieutenant, Sullivan County Jail
County Attorney
County Auditor
County Clerk
County Legislator (8)
County Manager
County Treasurer
Deputy CIO
Deputy Clerk to the Legislature
Deputy Commissioner of Elections (2)
Deputy Commissioner of Family Services (2)
Deputy Commissioner of Public Works, Engineering
Deputy Commissioner of Public Works. Operations
Deputy Commissioner of Management and Budget
Deputy County Manager
Deputy Director of Community Services
Deputy Director of Real Property Tax Services III

Deputy Public Health Director
Deputy County Attorney
Deputy County Clerk
Deputy County Treasurer
Deputy County Treasurer II
Deputy Director of Human Resources
Deputy Director of Probation
Director of Administration and Case Management
Director, Center for Workforce Development
Director of Application Development Support, ITS
Director of Operations and Network Administration, ITS
Director of Communications
Director, Community Services
Director, Department of Real Property Tax
Director of Family Services
Director, Human Resources
Director, Municipal Weights and Measures
Director, Nursing Services
Director, Office for the Aging
Director, Parks, Recreation and Beautification Programs
Director of Patient Services
Director, Probation II
Director, Public Health Services
Director, Purchasing and Central Services
Director, Rehabilitation Services, ACC Physical Therapy
Director, Risk Management & Insurance
Director of Services, Family Services
Director of Solid Waste
Director, Temporary Assistance - Department of Family Services
Director of Transportation
Director, Veterans Service Agency
Director, Youth Bureau
District Attorney
District Attorney Investigators
Division Contract Compliance Officer, Health and Human Services
E-911 Coordinator
Emerald Corporate Center Board of Director
Executive Director IDA
Executive Assistant, County Manager
Executive Director, Human Rights
Facilities Bridge Superintendent
Financial Analyst
Fiscal Administrative Officer, Adult Care Center Fiscal Services
Fiscal Administrative Officer, County Clerk Office

Fiscal Administrative Officer, Family Services
Fiscal Administrative Officer, Health Finance (2)
Fiscal Administrative Officer, Management and Budget
Fiscal Administrative Officer, Treasurer's Office
Garage Superintendent
Grants Administration Supervisor
Industrial Development Agency Members
Jail Administrator, Sheriff's Office
One Stop Manager, CWD
Managing Attorney, DFS
Manager of Youth Services
Payroll Coordinator /Software Support Technician
Personnel Officer
President, Sullivan County Community College
Road Maintenance Superintendent
Secretary, Industrial Development Agency
Senior District Attorney Investigator
Sheriff
Special Counsel Workers Compensation part time
Sr. Accountant, Treasurer Accounting
Sr. Family Services Attorney
Sr. Financial Analyst
Sr. Fiscal Administrative Officer - Family Services
Sr. Fiscal Administrative Officer, Sheriff Civil
Sr. Fiscal Administrative Officer, Treasurer Accounting
Staff Accountant, Treasurer Accounting
Staff Auditor
Sullivan County Funding Corporation Member
Sustainability Coordinator
Task Force Officer
The Sullivan County Infrastructure Local Development Corporation Member
Training and Quality Improvement Coordinator
Treasurer, Industrial Development Agency
Trustee, Sullivan County Community College
Undersheriff
Vice Chair, Industrial Development Agency

WHEREAS, Section 201 of the Ethics Law requires that all statements shall be filed on or before the fifteenth day of May of each year, and

WHEREAS, it is duly noted that some of the above positions are presently vacant.

NOW, THEREFORE, BE IT RESOLVED, that the above list represents the 2023 list of titles set by

the Sullivan County Legislature of those persons required to file a Financial Disclosure Statement with the Clerk of the Sullivan County Legislature on or before May 15, 2023.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5280

Agenda Date: 2/16/2023

Agenda #: 3.

Narrative of Resolution:

Request an extension of NYS Tax Law Section 1210 (33) which authorized an increase to the three percent rate
If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE, REQUESTING AN EXTENSION OF NEW YORK STATE TAX LAW §1210 (33) WHICH AUTHORIZED AN INCREASE TO THE THREE PERCENT RATE AUTHORIZED BY STATE TAX LAW FOR THE PERIOD BEGINNING DECEMBER 1, 2023 AND ENDING NOVEMBER 30, 2026, FOR A TOTAL SALES TAX RATE OF 8.00%, 4.00% OF WHICH WOULD BE REVENUE FOR SULLIVAN COUNTY

WHEREAS, pursuant to New York State Tax Law §1210 (33) the New York State Legislature authorized Home Rule Legislation that approved an increase in sales tax in the County of Sullivan by a one half percent (½ %) from seven percent (7%) to seven and one half percent (7 ½%) and an additional one half percent (½ %) from seven and one half percent (7 ½ %) to eight percent (8%), four percent (4%) of which would be revenue for Sullivan County, and

WHEREAS, both of the one-half of one percent increases in the sales tax are set to sunset or expire on November 30, 2023, and

WHEREAS, the Sullivan County Legislature desires to extend the current sales tax rate until November 30, 2026, and

NOW THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby requests that the New York State Legislature adopt Home Rule Legislation extending the expiration of New York State Tax Law §1210 (33) which raised the sales tax in the County of Sullivan by a one half percent (½%) from seven percent (7%) to seven and one half percent (7 ½%) and an additional one half percent (1/2%) from seven and one half percent (7 ½ %) to eight percent (8%), four percent (4%) of which would be revenue for Sullivan County, and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby requests that the Sullivan County Sales Tax rate contained in New York State Tax Law §1210 (33) that is scheduled to sunset on November 30, 2023, be extended to sunset or expire on November 30, 2026, and

BE IT FURTHER RESOLVED, that the Clerk of the Sullivan County Legislature is hereby directed to transmit a certified copy of this resolution to the Honorable Kathy Hochul, Governor of New York State; the

Honorable Aileen M. Gunther, Assemblywoman representing the 100th Assembly District and Honorable. Peter Oberacker representing the 51st Senatorial District.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5290

Agenda Date: 2/16/2023

Agenda #: 4.

Narrative of Resolution:

To amend Resolution 20-23 regarding Cochection Spirits Holdings LLC

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$40,000

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

**RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE TO AMEND
RESOLUTION 20-23 APPROVING A SULLIVAN COUNTY REVOLVING LOAN**

WHEREAS, the Sullivan County Division of Planning & Environmental Management (“Division”) administers the County’s Revolving Loan Fund Program funded through grants received from the New York Governor’s Office of Small Cities (the “Program”); and

WHEREAS, the Division has received an application and supporting documents from Cochection Spirits Holdings LLC (the “Borrower”) for a secured loan of up to \$40,000.00 pursuant to Revolving Loan Program (the “Loan”);

WHEREAS, the Division has reviewed the application and supporting financial documents and has prepared and submitted a loan report to the Sullivan County Revolving Loan Fund Advisory Board (“Board”); This loan is in pari passu with a loan of equal amount from the County of Sullivan Industrial Development Agency and;

WHEREAS, the Board has reviewed such loan report and approved the Loan subject to certain conditions to be funded through the Main Street Business Revolving Loan Fund.

NOW, THEREFORE, BE IT RESOLVED, that the Loan to the Borrower be and hereby is approved; and

BE IT FURTHER RESOLVED, that the County Manager be and hereby is authorized to execute, for and on behalf of the County of Sullivan, any and all documents required in connection with the Loan, in such form as approved by the County Attorney; and

BE IT FURTHER RESOLVED, that the Sullivan County Treasurer is hereby authorized to draw a check payable to the Borrower in the amount indicated above.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5291

Agenda Date: 2/16/2023

Agenda #: 5.

Narrative of Resolution:

Oppose proposed NYS Soil & Water Conservation District Law Changes

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 0

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE OPPOSING THE PROPOSED NYS SOIL AND WATER CONSERVATION DISTRICT LAW CHANGES

WHEREAS, the Districts have existed for over 70 years in local communities and were established due to the local needs of every diverse geographical region with locally led leadership, and

WHEREAS, the Sullivan County Legislature was notified by the New York Association of Conservation District of the proposed changes to District Law Article 2 - Section 4-12 which governs established bylaws for every local soil and water conservation district (District) in New York State that would have a negative impact management of environmental issues, local land management consequences and impacts on County operations, and

WHEREAS, Soil and Water District’s currently provide all counties in New York State with environmental services including but not limited to climate resiliency, watershed monitoring, soil health protection, sediment and erosion control, nutrient reduction, stormwater management, forestry management, water quality improvement, education and technical training, invasive species mitigation, green infrastructure, best management implementation, technical assistance for private citizens, municipalities, and the state. Soil and Water Conservation Districts strive to make our programs and services inclusive and open for everyone, while continuing to develop continuing service-based programs and staff development, and

WHEREAS, changing structure to District Boards would have a major impact on the ability to make decisions through informed partners on the very issues that Districts deal with every day, and

WHEREAS, the change in legislation also give opportunity for local communities to abolish this entity that has provided opportunities to address the needs on all land, both public and private, while also acting as a conduit for land management state aid to local communities, and

WHEREAS, moving to watershed structured law changes would also impact other local initiatives that

Sullivan County receives funding for through other sources and changes how planning would be done as watersheds extend past County/Municipal boundaries.

NOW, THEREFORE BE IT RESOLVED, that the Sullivan County Legislature strongly opposes proposed legislative actions for changes related to District Law, and asks the NYS Association of Counties to oppose the changes because of the long term economic and environmental resource impacts to small communities.

BE IT FURTHER RESOLVED. That the Clerk to the Legislature forward this resolution via email to the NYS Association of Counties.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5292

Agenda Date: 2/16/2023

Agenda #: 6.

Narrative of Resolution:

To oppose Governor Hochul’s Ban of Gas Stoves and other Fossil Fuel Heating Equipment

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY GEORGE E. CONKLIN, III, DISTRICT 5 LEGISLATOR, JOSEPH PERRELLO, DISTRICT 7 LEGISLATOR, NICHOLAS SALOMONE, DISTRICT 4 LEGISLATOR AND MICHAEL BROOKS, DISTRICT 3 LEGISLATOR OPPOSING GOVERNOR HOCHUL’S BAN OF GAS STOVES AND OTHER NEW FOSSIL FUEL HEATING EQUIPMENT

WHEREAS, Governor Hochul’s State-of-the-State address contained a proposal to prohibit the sale of new fossil fuel powered heating systems by 2030 for smaller buildings and by 2035 for larger buildings, and

WHEREAS, Governor Hochul is calling for zero-emission new construction, with no on-site fossil fuel combustion by 2025 for smaller buildings and by 2028 for larger buildings, and

WHEREAS, President Biden and the White House have come out against any prohibition of gas stoves, and

WHEREAS, the Governor’s ban is intended to help address climate change, but this government mandate is more of a burden on working-class residents and will have a devastating effect on restaurants, businesses and manufacturing facilities when they have to covert to all electric, and

WHEREAS, the cost to convert a house to electric will result in a cost between \$20,000-\$50,000 per household and would not include any kind of backup system in the event of a power outage, and

WHEREAS, the conversion to electric will create unnecessary financial burden and hardship for businesses that compete on a national or global level, and

WHEREAS, the ban will push a lot of businesses out of state and will contribute to accelerated population loss for those that are tired of high taxes, the high cost of living, unreasonable government mandates, reckless spending by the government, and unrealistic environmental mandates, and

WHEREAS, current technology, that is expected to replace gas appliances, such as space heating, does not work well in cold climates, and

WHEREAS, electrical appliances have more moving parts and are expensive to maintain and repair, and

WHEREAS, electric appliances have been shown to be less efficient and therefore cost more to generate

the same amount of heat than natural gas fed appliances, and

WHEREAS, mandating the purchase of electrical appliances is an unnecessary burden to place on families across New York State at a time when the cost of living has significantly outpaced wage growth, and

WHEREAS, with the higher costs, energy bills will increase significantly for residents, further exacerbating the recent price spikes in food, transportation, and general merchandise, and

WHEREAS, as we have seen with California's recent push to make everything electric, this government mandate will likely lead to an increased strain on our state's electrical grid leading to black outs and rationing, which is especially dangerous with the winter weather we routinely experience, and

WHEREAS, the costs to bury power lines, increase renewable energy infrastructure, and increase the capacity of transformers will be passed on directly to consumers in the form of increased energy costs, and

WHEREAS, individual homes, especially those in older housing stock will be forced to conduct costly in-home electrical panel upgrades to accommodate the increased demand from their appliance.

NOW THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby opposes the Governor's plan to ban natural gas heating and appliances, and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby strongly urges Governor Hochul and the New York State Legislature to fully examine the real life impact their decisions will have for all New Yorkers, especially those least able to afford them, and

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to Governor Hochul, Senator Peter Oberacker, Assemblyperson Aileen Gunther, and the New York Association of Counties, and any other party deemed necessary and proper.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5293

Agenda Date: 2/16/2023

Agenda #: 7.

Narrative of Resolution:

Resolution to authorize the Division of Public Works to submit a grant to the NYSDEC for 50% Reimbursement of 2022 HHW Collection Event held on 9/18/22.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$15,000.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: Grant

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE AUTHORIZING THE FILING OF AN APPLICATION FOR A STATE GRANT IN-AID FOR A HOUSEHOLD HAZARDOUS WASTE STATE ASSISTANCE PROGRAM AND SIGNING OF THE ASSOCIATED STATE CONTRACT UNDER THE APPROPRIATE LAWS OF NEW YORK STATE.

WHEREAS, the State of New York provides financial aid for household hazardous waste programs; and

WHEREAS, the County of Sullivan herein called the MUNICIPALITY, has examined and duly considered the applicable laws of the State of New York and the MUNICIPALITY deems it to be in the public interest and benefit to file an application under these laws; and

WHEREAS, it is necessary that a Contract by and between THE PEOPLE OF THE STATE OF NEW YORK, herein called the STATE, and the MUNICIPALITY be executed for such STATE Aid; and

WHEREAS, the Sullivan County Legislature hereby authorizes the County Manager and / or the Chairman of the County Legislature to execute any and all necessary documents to accept the award, should one be granted, and enter into an award agreement or contract in order to administer the funding secured, in such form as the County Attorney shall approve.

NOW, THEREFORE, BE IT RESOLVED BY the County of Sullivan Legislature

1. That the filing of an application in the form required by the State of New York in conformity with the applicable laws of the State of New York including all understanding and assurances contained in said application is hereby authorized.
2. That County Manager, or his/her designee is directed and authorized as the official representative of the MUNICIPALITY to act in connection with the application and to provide such additional information as may be required and to sign the resulting contract if said application is approved by the STATE;
3. That the MUNICIPALITY agrees that it will fund the entire cost of said household hazardous waste program and will be reimbursed by the State for the State share of such costs.
4. That this resolution shall take effect immediately.

BE IT FURTHER RESOLVED, that should the NYS Department of Environmental Conservations' Household Hazardous Waste Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this

funding.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5299

Agenda Date: 2/16/2023

Agenda #: 8.

Narrative of Resolution:

WHEREAS, an application dated February 1, 2023 having been filed by the Sullivan County Land Bank Corporation with respect to property assessed to said applicant on the 2023 tax roll of the Town of Liberty Tax Map #112.-4-30 pursuant to Section 554 of the Real Property Tax Law, to correct an unlawful entry on the taxable portion of the tax roll due to an entry on the taxable portion of the assessment roll of real property which is wholly exempt from taxation; and

WHEREAS, the Director of Real Property Tax Services has duly investigated the application and filed his report dated February 7, 2023 recommending the Sullivan County Legislature approve said application; and

WHEREAS, this legislature has duly examined the application and report and does find as follows:

(a) That the application be approved because of an unlawful entry.

NOW, THEREFORE, BE IT RESOLVED, that the application be approved upon the grounds herein set forth; and

BE IT FURTHER RESOLVED, that the Chairman of the County Legislature be and he hereby is directed to note the decision of this Board on the application, execute an order to such effect to the officer having custody of the tax roll, send notice of approval to the applicant and file a copy of the records of this proceeding with the Clerk of the County Legislature; and

BE IT FURTHER RESOLVED, that the amount of any tax corrected pursuant to this Resolution shall be a charge upon the said municipal corporation or special district to the extent of any such municipal corporation or special district taxes that were so levied and that the amount so charged to any such municipal corporation or special district shall be included in the next ensuing tax levy and to the extent that the levy made pursuant to this resolution includes a relieved school tax, the Treasurer shall charge back such amount in accordance with law.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$3.61

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5301

Agenda Date: 2/16/2023

Agenda #: 9.

Narrative of Resolution:

Abolish one Corporal position and create one Sergeant position

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ABOLISH ONE (1) CORPORAL POSITION AND CREATE ONE (1) SERGEANT POSITION IN THE SHERIFF’S OFFICE

WHEREAS, the Sullivan County Sheriff has reviewed the current and future staffing needs of the Patrol Division, and

WHEREAS, the Sheriff requests the creation of one (1) Sergeant full-time position, and

WHEREAS, upon the successful promotion of a current Corporal to the newly created Sergeant position, the Corporal position will be abolished.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby creates the position of Sergeant in the Sheriff’s Patrol Division and abolishes a Corporal position, and

BE IT FURTHER RESOLVED, that the Sullivan County Sheriff has the authority to fill the this Sergeant position effective immediately.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5306

Agenda Date: 2/16/2023

Agenda #: 10.

Narrative of Resolution:

Calling on the State of New York to continue to pass thru Federal Affordable Care Act Enhanced Federal Medicaid Assistance Percentage Funds (eFMAP)

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE CALLING ON THE STATE OF NEW YORK TO CONTINUE TO PASS-THRU FEDERAL AFFORDABLE CARE ACT ENHANCED FEDERAL MEDICAID ASSISTANCE PERCENTAGE FUNDS

WHEREAS, the SFY 2024 State Budget proposal would end the Affordable Care Act (ACA) enhanced Federal Medical Assistance Percentage (eFMAP) federal pass-thru to counties and New York City; and

WHEREAS, the State is proposing to keep all of these federal savings going forward and use them to cover further expansions of Medicaid eligibility and benefits and to increase payments to health care providers; and

WHEREAS, the elimination of this ACA eFMAP federal pass-thru will require the 57 counties to spend at least \$280 million more in SFY 2024, and approximately \$1 billion when New York City is included; and

WHEREAS, the SFY 2024 costs to counties and New York City are scheduled to grow by 30 percent by SFY 2027; and

WHEREAS, it is the strong view of the Sullivan County Legislature that congress intended these federal savings to be shared with counties proportional to the amount they contributed toward the nonfederal Medicaid match; and

WHEREAS, since 2003, the state has shared the funds proportionally based on our analysis of savings we have received during periods when an enhanced federal Medicaid match was enacted by Congress; and

WHEREAS, enacted in 2011, the Medicaid statutory cap for all 62 counties is \$7.6 billion. The Medicaid statutory cap for the 57 counties outside of New York City is \$2.25 billion.; and

WHEREAS, starting in SFY 2014, New York began sharing these federal ACA savings directly with counties. The savings for a year were provided by lowering the weekly payments each county and NYC make to the state to support the State's Medicaid program. Through February 1, 2023, the state continues to share the federal savings from the ACA eFMAP with the 57 counties and NYC; and

WHEREAS, the Sullivan County Legislature strongly disagree with the need to cut county funding so deeply when the Governor's budget proposes to fully fund its own reserves two years ahead of schedule by depositing \$5.4 billion into reserves before the end of SFY 2023, while also projecting a general fund surplus of \$35 billion by the end of SFY 2024.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature calls on the State to continue to share

these federal funds with counties as has been the precedent for over 20 years; and

BE IT FURTHER RESOLVED, that copies of this resolution to the Governor of the State of New York, the New York State Legislature, the New York State Congressional Delegation, and all others deemed necessary and proper.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5310

Agenda Date: 2/16/2023

Agenda #: 11.

Narrative of Resolution:

The Legislative Discretionary Funding program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$263,000

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: N/A

WHEREAS, the Sullivan County Legislature adopted a Legislative Discretionary Contract Funding Program pursuant to Resolution No. 327-16; and

WHEREAS, the program is designed to assist Sullivan County and County-oriented entities with achieving such goals as public safety, public health, youth services, community development, and economic development; and

WHEREAS, the program review took place during the 2023 Budget process and the Legislature had an opportunity to assess the applications submitted;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature approves the projects listed in the attached “Schedule A” and the disbursement of the associated funds, and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorizes the County Manager to enter into contracts with these award recipients for the contract period of January 1, 2023 through December 31, 2023, said contracts to be in a form approved by the County Attorney.

“Schedule A”

2023 Legislative Discretionary Contract Funding

Applicant	Project	Award Recommendation
Hospice of Orange and Sullivan	Provide and expand bereavement services for adults and children in Sullivan County.	\$20,000
Delaware Valley Arts Alliance	Strengthen DVAA’s administrative services as the arts council for Sullivan County and to provide regrant funding to over 30 arts & cultural organizations. Grant administration for state and county funds that go directly into Sullivan County communities. Art promotion, staff on hand for inquires, directories, assisting communities with cultural planning, creating a network for artists and arts groups.	\$40,000
Upper Delaware Scenic Byway	Funding will provide educational and promotional support in the County’s role as a voting member of the non-profit organization. The projects that UDSB will allocate funding to will be NYS Route 97 Vista Enhancement, “Flyway by the Byway” Pollinator Campaign, Upper Delaware Scenic Byway Educational, Tourism Promotion, and Resource Protection Materials, Visitor Contact Facility, and Preserving Scenic Values Workshop.	\$25,000
Sullivan County Head Start, Inc.	Existing program that promotes school readiness of children under 5 from low-income families through education, health, social and other services	\$70,000

Federation of Sportsmen's Clubs of Sullivan County	To stock fish in Sullivan County public access waters, to stock pheasants throughout the county, to improve habitat for deer, small game, fish and all other non-game species. To feed deer, turkeys and other wildlife, including birds, during critical winter months. Send children to DEC Conservation Camp for a week of educating them about the great outdoors, provide partial scholarships to HS Seniors. Sponsor fish & game seminars throughout the county, sponsor a Youth-Day where all activities are dedicated to teaching & informing the children what hunting, fishing & conservation is all about and host a Youth Ice Fishing Derby during the month of January.	\$20,000
Literacy Volunteers of Sullivan County	Continue to provide free services to adults in Sullivan County who are operating at low levels of literacy and provide proficiency in English as a second language. Offer English as a second language classes at the Monticello CSD bus garage, which will provide High School Equivalency classroom and one on one tutor training to those students who require smaller class sizes than the BOCES program can offer.	\$5,000
Town of Wallkill Boys & Girls Clubs	Funding will be used to supplement funding for the Liberty Elementary School After School Program. It will be used to supplement the cost of their core programming: Character and Leadership Development, Education and Career Development, Health and Life Skills, The Arts, and Sports, Fitness and Recreation.	\$8,000
United Way of Sullivan County	Funding will help provide the United Way of Sullivan County with one part-time worker to assist the Chief Professional Officer, who is currently the sole employee, with all clerical duties, office equipment (laptop), and emergency assistance. The funding will contribute to meeting the three long term goals of Education, Health and Income allowing the United Way to be forefront of nonprofits in the county and to better the lives of county residents.	\$15,000
Sullivan County Public Library Alliance	Provide funding to all 9 libraries in Sullivan County to offer various different youth programs.	\$5,000
Delaware Highland Conservancy	2023 Eagle Watch	\$5,000
Action Toward Independence, Inc.	Funding will be used to provide much need supports for individuals who are behind in their rent and/or utility payments. Half of the proposed funding (\$15,000) will go directly to rental and utility assistance. The remaining half will go towards staffing (personal costs, fringe benefits) and related costs such as rental space, mileage, utilities, contracts, supplies, insurance, etc.	\$30,000
Neversink Agricultural Society	Legislative District 3 Discretionary Funding Assist in the completion of the Horticulture building at the fairgrounds.	\$12,000
Catskill Flyfishing Center & Museum	Legislative District 3 Discretionary Funding Develop youth and family programming, offered weekends as drop-in and enrichment activities.	\$8,000



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5302

Agenda Date: 2/16/2023

Agenda #: 12.

Narrative of Resolution: To fill a vacancy on the Community Services Board by appointing one new member.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: None.

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

This is for planning, maintaining and overseeing of the Local Government Unit which is done through the Community Services Board, as well as advising the Director of Community Services of changes in the behavioral health field.

WHEREAS, there are several vacancies on the Community Services Board; and

WHEREAS, there is a need to appoint one (1) person to fill a vacancy on the Community Services Board, which shall commence on February 1, 2022; and

APPOINTMENT TO THE CSB

Janine Lewis

(to fill vacancy which was vacated by Elisabeth Carrasquillo since 01/27/2020)

TERM

02/01/2022 to 12/31/2025

NOW, THEREFORE, BE IT RESOLVED, to appoint Janine Lewis to fill a vacancy on the Sullivan County Community Services Board to reflect the date set opposite her name.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5313

Agenda Date: 2/16/2023

Agenda #: 13.

Narrative of Resolution:

To Authorize an Agreement between Sullivan County BOCES (BOCES) and the County of Sullivan “County” for a use of facilities to pilot a Construction Trade Program.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$15,400.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

WHEREAS, in cooperation with BOCES, County and Center for Workforce Development (CWD), a pilot has been formulated to introduce a Construction Trade Program using the BOCES facilities located in Liberty, New York.

WHEREAS, a Construction Trade Program will be offered to individuals seeking to be educated and trained in the construction field. It has been determined that local construction companies are in high demand for employees that have required employability skills. This curriculum-based program will be non-credit bearing, short term, and will begin in April 2023.

WHEREAS, BOCES has offered the use of their facilities for this hands-on experience, with a minimum of five (5) students at a cost of \$3,050 each, seven (7) students at a cost of \$2,200 each; ten (10) students at a cost of \$1,525 each, and a maximum of fifteen (15) students at a cost of \$1,025 each for this pilot curriculum.

WHEREAS, the Agreement amount for this pilot will be in an amount not to exceed \$15,400.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute an Agreement with BOCES in the amount of \$15,400, and said Agreement is to be in the form approved by the County Attorney.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5314

Agenda Date: 2/16/2023

Agenda #: 14.

Narrative of Resolution:

Authorize stipend for Assistant County Attorney

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE A STIPEND FOR AN ASSISTANT COUNTY ATTORNEY

WHEREAS: The Department of Family Services has traditionally been staffed by four (4) attorneys; and

WHEREAS: Currently there is one open position for an attorney which was not filled following the resignation of an attorney several years ago, leaving only three (3) staff attorneys to cover the workload in that department; and

WHEREAS: The current volume of cases in the areas of Child Abuse and Child Neglect has increased along with increases in Juvenile Delinquent prosecutions occasioned by Raise the Age Legislation; and

WHEREAS: The Office of the Sullivan County Attorney has also consolidated our Federal Litigation bringing more of those cases in house thereby significantly reducing our cost for outside litigation counsel which cost has been incurred for more than twenty (20) years; and

WHEREAS: There are an increased number of cases to be addressed involving mental illness, and Adult Protective Services; and

WHEREAS: In an effort to more effectively adjudicate cases involving indicated cases of Child abuse and neglect the Office of the County Attorney is more aggressively prosecuting these hearings both in Family Court and in Administrative tribunals; and

WHEREAS: These adjusted workloads can be handled by assigning additional work to current staff attorneys and avoiding the need to add an additional full time Attorney; NOW THEREFORE IT IS

RESOLVED: County of Sullivan create a ten thousand dollar (\$10,000) stipend to be paid to a current Assistant County Attorney who will take on the additional obligation to prosecute Fair Hearings involving child abuse or neglect.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5315

Agenda Date: 2/16/2023

Agenda #: 15.

Narrative of Resolution:

Modify the 2022 County Budget

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO MODIFY THE 2022 COUNTY BUDGET

WHEREAS, the County of Sullivan Budget requires modification.

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for the 2022 be authorized.

**2022 Year End #4 Resolution
Sullivan County Budget Modification 2022**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1165-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				60,000
A-1230-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				9,350
A-1330-204-40-4003 - CONTRACT AUCTION SERVICES			383,100	
A-1330-204-42-4201 - OFFICE ADVERTISING			11,283	
A-1330-204-R1232-R272 - TAX COLLECTR FEE PUBLIC AUCTN BUYER PREM	383,100			
A-1340-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				15,000
A-1341-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				5,000
A-1345-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			20,000	
A-1410-10-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				30,000
A-1410-11-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				50,000
A-1420-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				40,000
A-1430-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				6,000
A-1490-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			10,000	
A-1620-21-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			2,000	
A-1620-213-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			2,000	
A-1620-22-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			3,500	
A-1620-23-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				50,000
A-1620-24-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				40,000
A-1989-98-80-8003 - EMPL BENFTS HLTH INSUR RETIREES			273,000	
A-1989-99-47-4736 - DEPT CONTINGENT				11,283
A-3020-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				20,000
A-3110-29-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				70,000
A-3110-30-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			9,000	
A-3110-31-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				20,000
A-3140-16-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				7,000
A-3150-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				200,000
A-3410-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			4,000	
A-3989-98-80-8003 - EMPL BENFTS HLTH INSUR RETIREES			74,000	
A-4010-206-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				24,000
A-4010-207-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				1,500

**2022 Year End #4 Resolution
Sullivan County Budget Modification 2022**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-4010-33-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				60,000
A-4010-34-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			3,000	
A-4010-36-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			12,000	
A-4050-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				40,000
A-4059-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			40,000	
A-4220-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				3,000
A-4310-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				15,000
A-4320-40-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				25,000
A-4320-41-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				24,000
A-4320-42-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				50,000
A-4320-43-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			3,700	
A-4989-98-80-8003 - EMPL BENFTS HLTH INSUR RETIREES			88,500	
A-5610-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				7,000
A-5680-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				12,500
A-5989-98-80-8003 - EMPL BENFTS HLTH INSUR RETIREES				19,000
A-6010-38-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				24,000
A-6010-50-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			24,000	
A-6010-51-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				15,000
A-6010-52-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				57,000
A-6010-53-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				20,000
A-6010-55-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				17,500
A-6010-56-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				18,000
A-6010-57-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				125,000
A-6293-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				8,700
A-6510-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			8,500	
A-6990-98-80-8003 - EMPL BENFTS HLTH INSUR RETIREES			3,300	
A-6991-98-80-8003 - EMPL BENFTS HLTH INSUR RETIREES				50,000

**2022 Year End #4 Resolution
Sullivan County Budget Modification 2022**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-7110-39-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			3,000	
A-7310-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				26,000
A-7610-87-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			26,000	
A-7610-88-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			12,000	
A-7610-89-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				12,000
A-7989-98-80-8003 - EMPL BENFTS HLTH INSUR RETIREES				13,000
A-8020-90-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				25,000
A-8090-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			3,600	
A-8989-98-80-8003 - EMPL BENFTS HLTH INSUR RETIREES			450	
A-9901-90-9001 - TRANSFERS TRANSFERS COUNTY ROAD			913,118	
A-9901-90-9001 - TRANSFERS TRANSFERS COUNTY ROAD				191,000
A-9901-90-9002 - TRANSFERS TRANSFERS ROAD MACHINERY				120,000
A-9999-R2770-R338 - MISC REVENUE OTHER		1,000,000		
A-9999-R4089-R167 - FED AID OTHR DEPARTMENTAL AID	913,118			
A Fund Total	1,296,218	1,000,000	1,933,051	1,636,833
D-3310-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE			13,000	
D-3989-98-80-8003 - EMPL BENFTS HLTH INSUR RETIREES				10,000
D-5110-45-40-4037 - CONTRACT PAVING			900,000	
D-5110-45-40-4038 - CONTRACT CONSTRUCTION			13,118	
D-5110-45-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				75,000
D-5989-98-80-8003 - EMPL BENFTS HLTH INSUR RETIREES				119,000
D-9998-R5031-R209 - INTERFUND TRANSFR GENERAL FUND		191,000		
D-9998-R5031-R209 - INTERFUND TRANSFR GENERAL FUND	913,118			
D Fund Total	913,118	191,000	926,118	204,000
DM-5130-48-80-8002 - EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE				35,000
DM-5989-98-80-8003 - EMPL BENFTS HLTH INSUR RETIREES				85,000
DM-9997-R5031-R209 - INTERFUND TRANSFR GENERAL FUND		120,000		
DM Fund Total		120,000		120,000



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5318

Agenda Date:

Agenda #: 16.

Narrative of Resolution:

There is a need to add a clause to the already adopted Education/Certification Reimbursement Program authorized via Resolution No.547-22 that the policy is this policy is in accordance with Internal Revenue Code § 127.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 0

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

N/A

WHEREAS, the Sullivan County Legislature adopted an Education/Certification Reimbursement Policy on December 15, 2022 via Resolution No. 547-22; and

WHEREAS, there is a need to add a clause to the policy that states that the policy is “in accordance with IRC Section 127.

NOW THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby amends Resolution No. 547-22 to include the clause “this policy is in accordance with IRC Section 127 to the attached Education/Certification Reimbursement Policy.



SULLIVAN COUNTY EDUCATION AND CERTIFICATION REIMBURSEMENT POLICY

PURPOSE

The County of Sullivan is committed to the development of employees and the belief that education is a lifelong process which enhances work performance and increases career mobility within the organization, thereby helping employees provide better service to the public.

POLICY & PROCEDURE

The County has established a program to enhance tuition reimbursement associated with a degree or certification program, or individual course work is available to those employees who meet the criteria and successfully complete the program or course.

The County of Sullivan agrees to share the cost of educational and/or certification courses provided the courses are degree requirements of a job-related degree, the courses are job related or through an accredited program that either offers growth in an area related to his or her current position or that may lead to promotional opportunities. Opportunities for current employees, for degree and/or certification programs for hard to recruit positions in the County shall also be considered for approval.

Eligibility Requirements:

- To be eligible, an employee must be full-time and have been continuously employed for one (1) year.
- The employee must have requested and received approval from the Commissioner of Human Resources and the County Manager's Office prior to registering for or attending any classes. Exceptions to the one year of employment requirement shall be considered, to fill a need in the County, and must be approved by the County Manager's Office.
- The educational institution must be accredited or have recognized professional accreditation for specific courses to which the employee is enrolling.
- Employees must meet the performance expectations of his or her current position.
- Employees must have an Individual Development Plan in place with a Degree Program Plan provided by the school or organization, reviewed and agreed to by their Department

Head, with recognition that the educational investment is part of the employee's development for the current job or for a job to which he or she would realistically move to within the County in the future.

- Individual Development Plan and Degree Program Plan must be submitted for approval to the Human Resources Department no later than eight (8) weeks before the semester begins, or three (3) weeks before the certification program begins. Human Resources shall maintain copies on file.

General Information:

- Undergraduate level and graduate level non-degree course work, (both credit and noncredit courses) are eligible for reimbursement, provided the employee's department head and Commissioner of Human Resources agree that the intended studies relate to the individual's current or potential future job for the County.
- Upon participation in the degree or certification program, the employee shall be obligated to remain in County employment for three (3) years following degree completion. Failure to complete this stipulated obligation shall result in the employee reimbursing the County its portion of tuition on a prorated monthly basis.
- The employee is solely responsible for ensuring that all of the paperwork is filed in a timely manner and all necessary approvals are granted before registering for classes.
- The County reserves the right to withdraw tuition reimbursement in the discretion of the County Manager.
- This policy is intended for complete degree programs and certifications; employees are still eligible for reimbursement of individual classes per their Collective Bargaining Agreements and free classes at Sullivan County Community College. Employees may only seek one method of reimbursement.

Approval & Reimbursement Requirements:

- Cost sharing shall constitute a fifty (50%) percent reimbursement of tuition and fees only, upon satisfactory completion (Grade C or better for undergraduate hours and Grade B or better for graduate hours) of the course work, with a maximum County contribution of \$5,000 annually. Certification programs will be reimbursed at 100% upon completion but shall not exceed a maximum of \$3,000 per certification.
- A tuition reimbursement request form must be completed by the employee and submitted to the Human Resources Department for approval.
- Human Resources shall submit a County voucher along with the approved tuition reimbursement request form to the Audit and Control Department which shall include; the amount to be reimbursed, grade for the completed course(s), copies of the transcript, a

receipt (invoice/statement) showing amount paid for the course(s) and a copy of the approved request. Reimbursement shall be submitted no later than 90 days after the completion of each semester.

- The cost for books, travel, testing and field trips will not be reimbursed.

All educational expenses shall be designated in the County budget and are subject to appropriation.

This policy is in accordance with the Internal Revenue Code § 127.



TUITION REIMBURSEMENT REQUEST FORM

Name:

Employee Number:

Department:

Current Position:

Tuition Reimbursement Request Forms must be approved by your Department Head and/or Commissioner and shall be accompanied with a the amount to be reimbursed, grade for the completed course(s), copies of the transcript, a receipt (invoice/statement) showing amount paid for the course(s)

Course 1

Institution:

Course Title

Course#

Semester & Year

Credits:

Course 2

Institution:

Course Title

Course#

Semester & Year

Credits:

Course 3

Institution:

Course Title
Course#
Semester & Year
Credits:

Course 4

Institution:
Course Title
Course#
Semester & Year
Credits:

TOTAL REQUESTED REIMBURSEMENT _____

Employee Signature
Date:

Approved_____ Denied_____

Department Head or Commissioner
Date:

Approved_____ Denied_____

Commissioner of Human Resources
Date:

Total Approved_____



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5319

Agenda Date:

Agenda #: 17.

Narrative of Resolution:

Amend Resolution No. 485-22 regarding temporary positions

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AMEND
RESOLUTION NO. 485-22 REGARDING THE 90 DAY POSITIONS IN THE SHERIFF’S OFFICE**

WHEREAS, the Sheriff has requested that the expiration be extended for three (3) 90-day temporary positions and to create one (1) additional 90-day temporary position for training purposes.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby amends resolution 485-22 to extend the expiration date for three (3) 90-day temporary positions and create one (1) 90-day temporary position.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-5320

Agenda Date:

Agenda #: 18.

Narrative of Resolution:

Issue a Request for Proposal for Tourism Promotion Services

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: Click or tap here to enter text.

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO ISSUE A REQUEST FOR PROPOSAL FOR TOURISM PROMOTION SERVICES

WHEREAS, the County of Sullivan imposes a five percent Hotel and Motel tax (“Room Tax,” also known as “Bed Tax”) on overnight lodging rates, and

WHEREAS, the New York State legislation authorizing a Sullivan County “Room Tax” requires that at least eighty-five (85) percent of the total funds collected are to be allocated and paid to a not-for-profit corporation under a contract with the County for the promotion of tourism, and

WHEREAS, the Sullivan County Legislature contracts with the Sullivan County Visitors Association using a portion of the total “Room Tax” revenues, and

WHEREAS, based upon the contract with the Sullivan County Visitors Association and the State legislation, the County is legally required to distribute additional funds to not-for-profits for the promotion of tourism, and

WHEREAS, the “Bed Tax” Committee has met and has determined the best course of action is to issue a Request for Proposals, and

WHEREAS, the Request for Proposals is to seek not-for-profits which can support and create new events in Sullivan County and not-for-profits which can support, enhance, and develop tourism infrastructure within Sullivan County.

NOW, THEREFORE, BE IT RESOLVED, based upon the recommendation of the “Bed Tax” Committee, the Sullivan County Legislature directs the County Manager to have a Request for Proposals issued for the purpose of contracting with not-for-profits for the promotion of tourism