



# Sullivan County

## Management & Budget, Capital Planning and Budgeting Committee

### Meeting Agenda - Final

Chairman George Conklin  
Vice Chairman Michael Brooks  
Committee Member Alan J. Sorensen  
Committee Member Joseph Perrello  
Committee Member Ira Steingart

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Thursday, June 9, 2022

10:30 AM

Government Center

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#### Call To Order

#### Roll Call

#### Comments:

#### Reports:

1. County Treasurer
2. ITS

#### Public Comment

#### Resolutions:

1. To Modify the 2022 County Budget [ID-4668](#)

**Attachments:** [May 31 2022 Resolution Needed.pdf](#)

2. TO ADOPT AN ALL-INCLUSIVE LIST OF PETTY CASH BY DEPARTMENT FOR THE PURPOSES TO MAKE CHANGE AND MAINTAIN CASH DRAWERS FOR CERTAIN COUNTY OF SULLIVAN DEPARTMENTS [ID-4660](#)

**Attachments:** [Petty cash reso final table 2022](#)

#### Adjourn



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-4668

**Agenda Date:** 6/9/2022

**Agenda #:** 1.

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**Narrative of Resolution:**  
To Modify the 2022 Budget

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Please see attached Budget Mods.

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:**

**WHEREAS**, the County of Sullivan Budget requires modification,

**NOW, THEREFORE, BE IT RESOLVED**, that the attached budgetary transfers for 2022 be authorized.

**May 31, 2022 Resolution**  
**Sullivan County Budget Modifications 2022**

G/L Account	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1165-47-4724 - DEPT DRUG FORFEITURE PROCEEDS NYS(*)			8,150	
A-1490-41-4109 - AUTO/TRAVEL CO FLEET CHARGEBACK			5	
A-1490-R1710-R247 - PUBLIC WORKS CHARGE MISC FEE/REIMBURSMNT	21,000			
A-1620-21-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			21,000	
A-1620-21-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			12,000	
A-1620-21-47-4732 - DEPT BLDG/PROP ELECTRONIC MONITORING				5
A-1620-21-R1289-R134 - GEN GOV DEPT INCOME CHARGBCK - INTERDEPARTMNTL	12,000			
A-1620-229-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			1,236	
A-1620-23-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				980
A-1989-99-47-4736 - DEPT CONTINGENT				1,236
A-3010-45-4541 - SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			10,000	
A-3010-47-4717 - DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			6,898	
A-3010-R4389-R338 - FED AID PUBLIC SAFETY OTHER	10,000			
A-3010-R4389-R338 - FED AID PUBLIC SAFETY OTHER	6,898			
A-3140-16-R1289-R247 - GEN GOV DEPT INCOME MISC FEE/REIMBURSMNT		17,000		
A-3140-16-R3623-R167 - ST AID JUVENILE DELINQNT DEPARTMENTAL AID	17,000			
A-5610-21-2101 - FIXED LAND/LAND IMPROVEMENTS				40,000
A-5610-21-2102 - FIXED BUILDINGS AND BUILDING IMPRVMTS				30,000
A-5610-90-9005 - TRANSFERS TRANSFERS CAPITAL PROJECT			70,000	
A-6610-45-4501 - SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER			980	
<b>A Fund Total</b>	<b>66,898</b>	<b>17,000</b>	<b>130,269</b>	<b>72,221</b>
D-5020-40-4041 - CONTRACT LAND/ROW ACQUISITION				25,000
D-5110-45-45-4521 - SPEC DEPT SUPPLY CULVERT PIPE			1,400	
D-5110-45-45-4528 - SPEC DEPT SUPPLY CATCH BASIN			2,000	
D-5142-45-4533 - SPEC DEPT SUPPLY LIQUID ICE CNTRL MATERIAL				1,400
D-5142-46-4612 - MISC SERV/EXP EMPL TRAINING				2,000
D-9901-90-9005 - TRANSFERS TRANSFERS CAPITAL PROJECT			25,000	
<b>D Fund Total</b>	<b>-</b>	<b>-</b>	<b>28,400</b>	<b>28,400</b>

H03-5997-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV			70,000	
H03-5997-R5031-R209 - INTERFUND TRANSFR GENERAL FUND	70,000			
H19-5197-40-4041 - CONTRACT LAND/ROW ACQUISITION			25,000	
H19-5197-R5031-R154 - INTERFUND TRANSFR COUNTY ROAD	25,000			
<b>H Fund Total</b>	<b>95,000</b>	-	<b>95,000</b>	-

(\*) To be funded from Assigned Fund Balance DA State Forfeiture account



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-4660

**Agenda Date:** 6/9/2022

**Agenda #:** 2.

**Narrative of Resolution:**

**RESOLUTION - INTRODUCED BY THE MANAGEMENT & BUDGET COMMITTEE TO ADOPT AN ALL-INCLUSIVE LIST OF PETTY CASH BY DEPARTMENT FOR THE PURPOSES TO MAKE CHANGE AND MAINTAIN CASH DRAWERS FOR CERTAIN COUNTY OF SULLIVAN DEPARTMENTS**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** n/a

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** n/a

**WHEREAS**, there is a need for certain departments to have petty cash for their operations to be able to make change and maintain cash drawers; and

**WHEREAS**, there are various Resolutions that authorize petty cash drawers; and

**WHEREAS**, it is the desire of management to have one updated Resolution for all departments maintaining petty cash drawers within the County; and

**WHEREAS**, Resolution Number 35-91, 106-97, 107-97, 141-97, 277-97, 325-18, 363-18, 76-03, 314-11 and 389-21 have previously established the authority for petty cash drawers for certain departments; and

**WHEREAS**, the attached list contains the updated list of departments with authorized amounts.

**NOW, THEREFORE, BE IT RESOLVED**, that the attached listing of departments authorized to utilize petty cash drawers with the authorized dollar amount for the purposes of making change and maintaining cash drawers is hereby authorized and effective immediately.

PETTY CASH BREAKDOWN FOR THE PURPOSE OF MAKING CHA

DEPARTMENT	UPDATED AMOUNT	
BOARD OF ELECTIONS	\$	50.00
COMMUNITY SERVICES	\$	25.00
COUNTY MANAGER*	\$	5.00
COUNTY CLERK	\$	1,200.00
DEPARTMENT OF MOTOR VEHICLES	\$	1,500.00
ITS*	\$	20.00
PROBATION	\$	200.00
REAL PROPERTY TAX MAP	\$	50.00
TREASURER	\$	575.00
PARKS-D&H CANAL	\$	100.00
PARKS- LAKE SUPERIOR	\$	250.00

PETTY CASH ISSUED TO PARKS WILL BE ISSUED AT THE BEGINNING OF EACH SEASON  
 TREASURER'S OFFICE AT CLOSE OF EACH OPERATING SEASON

PUBLIC WORKS-		
MONTICELLO TRANSFER STATION	\$	400.00
HIGHLAND TRANSFER STATION	\$	300.00
LIBERTY(FERNDAL) TRANSFER STATION	\$	300.00
LIVINGSTON MANOR TRANSFER STATION	\$	300.00
MAMAKATING TRANSFER STATION	\$	300.00
WESTERN SULLIVAN TRANSF STATION	\$	300.00

\*=NEW

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AND REPAYED TO THE