



Sullivan County Planning and Community Resources Committee

100 North Street
Monticello, NY 12701

Meeting Agenda - Final

Chairman Matt McPhillips
Vice Chairman Terry Blosser-Bernardo
Committee Member Luis Alvarez
Committee Member Catherine Scott
Committee Member Joseph Perrello

Thursday, August 1, 2024

9:30 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Reports:

1. Planning Division [ID-6636](#)
Attachments: [July 2024](#)
[June 24 AG report](#)
2. Division of Community Resources [ID-6632](#)
 Monthly Report
 June 2024
Attachments: [2024 PandCR August Report](#)

Discussion:

Public Comment

Resolutions:

1. TO AUTHORIZE COUNTY MANAGER TO SIGN 2024-2025 ANNUAL PLAN UPDATE TO THE 2024-2028 FOUR YEAR PLAN [ID-6627](#)
Sponsors: Office for the Aging and Deoul
2. TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER 293-24 ADOPTED ON JUNE 20, 2024. [ID-6634](#)
Sponsors: Office for the Aging and Deoul

3. Sullivan County has an established term contract with Fisher and Associates to provide Design and Engineering services for the County's network of parks and museums. Prior to authorizing work to be completed under this contract, the Department of Parks, Recreation and Beautification requires a project-specific proposal, including a scope of services as well as estimated costs, be submitted for review. The purpose of this resolution is to authorize funding for the costs associated with the development of these scopes of services.

[ID-6637](#)

Adjourn



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6636

Agenda Date: 8/1/2024

Agenda #: 1.



DIVISION OF PLANNING, COMMUNITY DEVELOPMENT & ENVIRONMENTAL MANAGEMENT

ACTIVITY REPORT July 2024

CONTENTS

- I. Planning
- II. Sustainable Energy
- III. Parks, Recreation & Beautification
- IV. Grants
- V. Agriculture & Farmland Protection

I. PLANNING ACTIVITY

Land Use Planning & Technical Assistance:

- GML-239 Referrals

GML – 239 Referrals, July 2024					
Date Received	Date Requested	Project Name	Action Type	Referral ID #	Legislator
7/2/2024	8/1/2024	Swan Lake Nest	Site Plan Review	BET24-02	M. McPhillips
7/8/2024	7/31/2024	Fosterdale Plaza	Site Plan Review	COC24-02	M. McPhillips
7/10/2024	7/18/2024	Local Law to establish Water Supply Protection		LIV24-09	Alvarez
7/10/2024	8/9/2024	Camp Belz	Site Plan Review	FAL24-18	Ward
7/11/2024	7/18/2024	Central Park Bungalow Colony	Area Variance	FAL24-19	Ward
7/12/2024	8/6/2024	Venetian Villas Mikvah	Site Plan Review	FAL24-20	Ward
7/12/2024	8/9/2024	Kitz Road – Prestige Enerfy	Site Plan Review	THO24-10	Ward
7/16/2024	7/30/2024	Forest Dr. Garage	Area Variance	WUR24-01	Rajsz
7/17/2024	8/20/2024	Sackett Lake LP	Site Plan Review	THO24-11	Ward
7/19/2024	8/15/2024	Local Law #4 2024 – Amend parking hours		LIV24-10	Alvarez
7/22/2024	8/6/2024	Gorr	Subdivision Review	ROC24-02	B. McPhillips
7/22/2024	8/21/2024	Camp Morris	Area Variance	WOO24-05	Perrello

- Exemption agreements are up for renewal. Planning worked with the County Attorney to draft a new version with minor edits. Staff are populating municipal information and coordinating outreach to each municipality to obtain signatures.

Land Use, Strategic and Comprehensive Planning

- **Neversink Watershed Management Plan**
 - The plan is on schedule to be closed out by the end of the third quarter of 2024. Friends of the Upper Delaware River will be available to present the plan to the Legislature at that time.
 - Friends of the Upper Delaware River is assisting the Town of Fallsburg with a WQIP grant for culvert work identified during this planning process.
- **Countywide Resiliency Plan:**
 - Close-out of the grant is nearly complete and the final plan can be seen on the website www.resilientsullivan.com. A final draft of the Resilient Sullivan plan has been generated and final documentation for the grant from the NYS Department of State has been submitted.
 - Planning is reviewing the document's recommendations to strategize implementation.
- **Water Resources and Infrastructure**
 - A contract has been executed with Delaware Engineering for the Countywide Infrastructure Assessment. Planning will meet with Delaware Engineering on August 5th to kick-off the project. This assessment will collect data on existing conditions and make recommendations for areas for infrastructure expansion based on current and anticipated growth.
 - We are actively searching for funding sources that could potentially fund a study in relation to subsurface conditions throughout the County to assess the County's water resources.
 - Continued facilitation of technical assistance to Wurtsboro and Fallsburg from the Water Center at the University of Pennsylvania.
- **Hazard Mitigation Plan**
 - Communications with New York State are ongoing. We continue to provide information as needed for the purposes of securing funding for the update of the plan via the Hazard Mitigation Grant Program.

Recreation, Quality of Life & Tourism-based Economic Development

- **Sullivan O&W Rail Trail**
 - The Neversink Crossing project final design report has been compiled and was submitted to the NYSDOT. SEQR and NEPA have been completed. The current schedule anticipates a bid will be issued in the Fall of 2024. County representatives

met with Town of Fallsburg leadership to discuss the approaching construction phase of the project, funding, and to address any concerns.

- The County met with the Town of Rockland and their engineers on the section of trail from Rotary Park in Livingston Manor south. The meeting included a tour of the site where the trail could be extended to main street by incorporating it into a proposed sake distillery/market place.
- Staff continue to participate in monthly meetings of the O&W Rail Trail Alliance as well as regular meetings with the engineering firm and partner municipalities.
- Planning is working with Real Property and the municipalities to get 911 addresses for the trailheads.
- ATIP grant was submitted for design work on the O&W road intersections.
- Planning is working with the Sullivan Public Library Alliance to submit a grant application to Sullivan 180 for a daypack lending project that would encourage people to use the trail.
- Dates have been set for 2024 events:
 - BOW-WO&W (Thurs 8/1/24)
 - HO&WL (Fri 10/25/24)

Community Development & Revitalization

- **Housing Fund**
 - Hudson Valley Pattern for Progress has provided a timeline to submit draft guidelines for a Sullivan County Housing Trust Fund to the Division of Planning for review. A presentation will be provided to the Legislature this fall.
- **Community Outreach**
 - Pattern for Progress expects to have the update to the County's Fair Housing Plan completed by the end of October 2024. Training module for local communities about encouraging housing while protecting community character are tentatively scheduled for October/November of this year.

- **Bicycle and Pedestrian Infrastructure Master Plan**
 - The Planning Department is in receipt of the contract from the NYS Department of Environmental Conservation.
 - The plan will focus on connecting residents and visitors in and around community centers (villages, hamlets) with safe pedestrian and bicycle infrastructure.
- **RESTORE NY Round 7**
 - Actively working with NYS Empire State Development and RUPCO to implement the RESTORE NY Round 7 award received for rehabilitation of the Strong Building and Key Bank Building on Broadway, Monticello.
 - The County is working with RUPCO and the Sullivan County Land Bank to navigate a significant increase in the cost of construction based on the latest cost estimates.

Economic Development

- **Emerald Corporate Center Economic Development Corporation (ECCEDC)**
 - We continue to work with the Town of Thompson to transfer Emerald Springs Water Company (ESWC) and all assets to the Town of Thompson, based on discussions with counsel having experience with the process.
 - Both the Town and the ECCEDC have approved a Memorandum of Agreement which lays out the process and relationship between Emerald Corporate Center, Emerald Springs Water Company and the Town during this process. The document is in process for execution

Administration

- Attended one in-person workshop and one virtual informational session with Empire State Development with regard to the Consolidated Funding Application (CFA)
- Attended monthly NYSAC Planning Directors Meeting
- Key positions have been filled with a new Planner set to start on July 29.
- Actively participating in discussions and activities for a submission of an application to Phase III of the Municipal Infrastructure Program
- Attended the monthly Land Bank meeting

II. OFFICE OF SUSTAINABLE ENERGY (OSE)

- OSE is currently staffed by one part-time Sustainability Analyst following the retirement of a staff member. We will be working with OMB and the County Manager's office to determine the most appropriate path forward for staffing in the Office during the development of the 2025 Operating Budget.

- The Lake Goodyear small hydro facility continues to be offline due technical problems. Gravity Renewables, the operator of the plant, is troubleshooting with NYSEG to resolve the issue. There is no cost to the County for repairs.
- OSE staff have continued to review monthly utility statements, and to work with NYSEG and DPW staff to resolve ongoing issues with meter readings and monthly billings.
- OSE continues to document the County's progress toward reducing energy usage and greenhouse gas emissions while also identifying future clean energy project opportunities.

III. PARKS, RECREATION & BEAUTIFICATION

General:

- The D&H Canal Interpretive Center hosted a guided walking tour in conjunction with the Mamakating Historical Society on July 20, 2024. On July 27 there was a presentation called Bagels and Locks. Bill Merchant, Chairperson of the DHTHC will be presenting on how the D&H Canal locks worked and how they were an integral part of the canal.
- Lake Superior State Park Beach is open daily through Labor Day. Season Passes are on sale for Sullivan County Residents for \$15.00 per person.
- Fisher Associates are finishing the final design and engineering work for the Lake Superior hiking trails and are continuing to work on the design and permitting for the Callicoon Park.
- Working on the development of the 2025 Parks and Recreation budget.
- The Delaware Company hosted the Commemoration of the Battle of Minisink at the Minisink Battleground Park on July 20, 2024.
- Have been gathering information from local municipalities who provide public swim areas, in anticipation of applying for a NY Swims Lifeguard Grant.
- On August 4, 2024, the Frederick Cook Society is hosting a free summer concert at the Sullivan County Cultural Center in Hurleyville,. Doors open at 2:00 pm.

IV. GRANTS ADMINISTRATION

- Activity/Technical Assistance
 - Since June 21, DGA has received one funding resource requests related to a housing development located in Monticello.
 - DGA's priority is to serve the Divisions and Departments of Sullivan County Government and partnering agencies, but when time allows, the department endeavors to refer individuals to appropriate resources.
 - The Town of Liberty has agreed to the lead applicant transfer and the provision of the required match in the amount of \$250,000 in the transfer of the FY24 Congressional Appropriation from Congressman Molinaro in the amount of \$1M for the Old Route 17 Corridor Infrastructure project. DGA has been working the Commissioner of Planning and the Supervisor of Town of Liberty in processing a technical correction with the US Environmental Protection Agency (EPA) to amend the grant lead applicant from the County (who applied for and secured the award) to the Town. All technical correction documentation has been provided to the EPA Representative and the technical correction is being processed.
- In-County Grant Readiness
 - Assistance has been provided to departments requiring support with the grant process, including the County Manager's Office, ITS, Community Services, Public Health, Planning, Public Safety, Health and Human Services, Community Resources, and Public Works. Of note:
 - The County submitted a Phase III NY Connect All Municipal Infrastructure Program application. The grant application process required a significant allocation of time, but was successfully submitted on time. Many thanks to the Purchasing Department and County Attorney's Office for their feedback.
 - Sullivan County was awarded the 2024 Local Government Records Management Improvement Fund award in the amount of \$66,820 for a tax map scanning project. The project will be implemented in collaboration with Real Property Tax Services and Information Technology Services. A word of acknowledgement to the members of the grant team, comprised of staff from the County Clerk's Office, ITS, OMB, Real Property who worked diligently to prepare the application.
 - DGA collaborated with e911/Emergency Services staff to prepare and submit an application for the NYS County EMS Support Program Grant as well as the NYS Domestic Terrorism Prevention Grant Program.
 - DGA staff is supporting the Director of Parks and Recreation to prepare and submit a NY SWIMS Lifeguard Incentive Program application. The Director of Parks and Recreation reached out to all local municipalities by email and phone to invite their feedback and participation; to date, 7 of

the 9 local municipalities with public swim facilities responded and will be included in the application.

- Working in collaboration with SC Department of Parks and our local Trail Maintenance Entity (Sullivan County Trail Association), DGA staff will also be preparing to submit the 2024-2025 Snowmobile Grant in Aid Phase II application due September 1, 2024.
- In collaboration with the Department of Planning, the Active Transportation Infrastructure Investment Program (ATIIP) application was submitted in advance of the DOT established deadline date. The County is pursuing funding under the ATIIP for evaluation and full design of 28 trail crossings along the entire main stem of the Sullivan O&W Rail Trail. These trail crossings will connect existing sections of trail and prepare to connect sections of trail that are in development in a manner that will make the trail safer and more cohesive.
- A Best Practices digital training module is currently in process of development, and as long as time allows, it is anticipated that it will be available for internal staff to access sometime next year.
- DGA attended a meeting with members of NYS DHSES staff and County Public Safety Staff. The NYS DHSES Sullivan County representative indicated that overall the fiscal packages have been presented well and the County continues to perform very well in the submission of their grant program applications and in the administration of secured funding.
- Administrative Activities
 - DGA staff is in the process of analyzing its organizational structure in consideration of capacity needs both within the department and within the County.

V. AGRICULTURE & FARMLAND PROTECTION

- CCE June 2024 Ag report attached

TECHNICAL ASSISTANCE:**Farm Visits: 11 Technical Assistance/Inquiries: 127 Soil Tests: 11**

Business Planning, Tax Forms, Ag Assessments, Beginner Farmer, NRCS programs, Markets in Sullivan County, FSA Farm ID numbers, Establishing a business in NYS, Sullivan County Revolving Loan Fund, Ag Districts, Farm Tax Info, Mentorship, Veteran farmer resources. Resources for realtors.

Horticulture: Technical Assistance was provided to 50 contacts Invasive management, soil testing, stone fruit tree pest ID, pest management

PAST WORKSHOPS

The In's and Out's of Selling Farmland for Realtors 6/5: 12 registered, 9 people attended. Michelle and Melinda covered various topics including ag assessments, ag districts, zoning, and farmlands in the area. We also heard from Farm Credit East on types of loan programs for rural housing, farmland, and other types of grants and financing options for rural and farmland purchasing. Everyone who attended the class received 3 continuing education credits.

Ag Energy NY: Farmer Energy Efficiencies 6/12: 39 registered, 17 attended. Gabriel Gurley from Ag Energy NY lead the webinar with partners from Ensave, and NYSERDA on topics such as funding opportunities for upgrading equipment and renewable projects, efficient technologies based on various farm types, and energy audits to help identify areas of improvement.

Hudson Valley Agri-Tourism Networking Session 06/20: 25 attended. Charles Hurd, business owner of Hurd's Family Farm, led a farm tour and explained the agritourism enterprise on their farm. Following the tour, CCE staff facilitated a panel discussion on agritourism topics. The panelists were Lisa Berger, Director of Ulster County Tourism and Ulster County Office for Film, Charles Hurd, business owner of Hurd's Family Farm, Erika Malmgreen, business owner of Winterton Farms, and Sharon Soons, Retail Operations Director of Soons Orchard. Following the panel, participants networked with CCE staff, panelists, and fellow participants. The event was organized by CCE Ulster County, CCE Orange County, and CCE Sullivan County.

Pollinator Habitat & Biodiversity on the Farm 06/25: 27 registered, 18 attended. Brenda Miller, owner and operator of Bobolink Farm, hosted the workshop on her farm. Brenda led a tour of the farm showing different pollinator habitats she has created on her farm and explained how these habitats and biodiversity contribute to her crop production and success. Brenda provided the list of species she has planted to create pollinator habitats and biodiversity on her farm. She showed each of the plants, explained their benefits, and how to facilitate their growth.

**UPCOMING WORKSHOPS for July**

- Forest Ecology: Forest to Farm at Unbroken Acres (7/2): 6:00 - 8:00PM
- Farmer Mixer at Winterton Farms (7/15) 6:00 - 8:00PM
- Invasive Species to Have on Your Radar (7/17): 6:00 - 7:00PM
- Composting and Soil Health Workshop (7/29): 2:00 - 4:00PM

LAND ACCESS, AG ZONING, FARMLAND PRESERVATION PROJECTS

- **Land Access:** Staff are currently in the process of developing a training series in partnership with the planning department and the County Ag Board for municipal officials on the topic of agri-tourism. Planning and Zoning Board members will receive 2 credits for the class. The online class will be held on Wednesday October 10th and the in person class will be held on Wednesday October 2nd
- **SC Ag Board & Ag Districts:** The 30 Day window for enrollment into Ag District #1 and Ag District #4 was held during April. The County reviewed applications and made recommendations to the County Legislature. The public hearing is scheduled for Thursday July 25th.

SULLIVAN FRESH PROGRAM

The Sullivan Fresh Monticello Farmers Market has begun and the Sullivan Fresh Mobile Markets will start in July. As part of the program we have partnered with SC Public Health to continue the Sullivan Fresh Wellness Program. Customers participate in a cooking demo and learn about cooking with healthy, farm fresh ingredients and then receive \$10 in Sullivan Fresh Bucks. Demos take place at the Monticello Farmers Market every Thursday at 11am and select Mobile Market stops.

New for the 2024 season: Sullivan Fresh Kids Club: Stop by the Sullivan Fresh Markets and receive a Sullivan Fresh Kids Club card. After the kids attend at least 4 educational events at the market and get their cards stamped, they receive \$10 in Sullivan Fresh Bucks. Plus kids get special giveaways at the markets on certain dates.

The graphic is a light blue rectangular box divided into two main sections. The left section features the text "JOIN THE SULLIVAN Fresh KIDS CLUB!" with a logo of a rooster and sun. Below this is the text "GET A SULLIVAN FRESH KIDS CLUB CARD ON YOUR FIRST VISIT AND GET A STAMP EACH TIME YOU ATTEND AN EVENT" and a small image of a card with five orange stamps. The right section features the text "CALLING CHILDREN OF ALL AGES!" above a photo of a woman and two children holding cards. Below the photo is the text "AFTER EVERY 4 EVENTS, EARN 10 SULLIVAN FRESH BUCKS TO SPEND ON FRUITS, VEGGIES, MEAT, AND DAIRY AT THE SULLIVAN FRESH FARMERS' MARKETS!" and a stack of \$2 bills.

JOIN THE

SULLIVAN
Fresh
KIDS CLUB!

GET A SULLIVAN FRESH KIDS CLUB CARD ON YOUR FIRST VISIT AND GET A STAMP EACH TIME YOU ATTEND AN EVENT

For every 4 events you attend you earn \$10 in Sullivan Fresh Bucks!

CALLING CHILDREN OF ALL AGES!

AFTER EVERY 4 EVENTS, EARN 10 SULLIVAN FRESH BUCKS TO SPEND ON FRUITS, VEGGIES, MEAT, AND DAIRY AT THE SULLIVAN FRESH FARMERS' MARKETS!

SULLIVAN FRESH JULY NUTRITION AND COOKING DEMOS

ATTEND AND EARN 10 SULLIVAN FRESH BUCKS TO SPEND AT THE
SULLIVAN FRESH MARKETS!

 **TUESDAY, 2ND AT 3:00PM**
WOODRIDGE MOBILE MARKET STOP
GREEN AVE. & DAIRYLAND RD., WOODRIDGE



 **FRIDAY, 5TH AT 11:30AM**
HARRIS MOBILE MARKET STOP
68 HARRIS BUSHVILLE ROAD, HARRIS



 **TUESDAY, 9TH AT 3:00PM**
WOODRIDGE MOBILE MARKET STOP

 **WEDNESDAY, 10TH AT 3:00PM**
LOCH SHELDRAKE MOBILE MARKET STOP
CORNER OF HASBROUCK RD. & RT. 52, LOCH SHELDRAKE

 **THURSDAY, 11TH AT 11:00AM**
MONTICELLO FARMERS' MARKET
10 JEFFERSON ST., MONTICELLO

 **THURSDAY, 18TH AT 11:00AM**
MONTICELLO FARMERS' MARKET

 **TUESDAY, 23RD AT 11:30AM**
LIBERTY MOBILE MARKET STOP
50 COMMUNITY LANE, LIBERTY

 **THURSDAY, 25TH AT 11:00AM**
MONTICELLO FARMERS' MARKET

**SCAN FOR
MORE INFO**



sullivanccce.org/agriculture/sullivan-fresh

Cornell Cooperative Extension
Sullivan County



Sullivan County
Rural Health Network





Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6632

Agenda Date: 8/1/2024

Agenda #: 2.

Division of Community Resources Monthly Report August 2024

Office for the Aging (OFA) June 2024 Monthly Report

Monthly Accomplishments

OFA Director:

- Participation on Sullivan Catskills Food Security Coalition.
- Participation in quarterly Administrative Oversight Committee.
- Monthly Hoot distribution continues to increase via mail, email and drop off locations. Direct mail list has grown to over 560.
- Attended virtual trainings regarding upcoming Four-Year Plan from NYSOFA (New York State Office for the Aging).
- Attended Rural Health Network meeting- overhaul since being inactive, changes ongoing.
- Participation in E-MDT meetings (Enhanced Multidisciplinary Teams) initiative through JFS (Jewish Family Services) to address complex cases of suspected or confirmed elder abuse with a financial exploitation aspect.
- Participated and spearheaded several local campaigns regarding June being World Elder Abuse Awareness month.
- Attended Aging Concerns Unite Us annual conference in Albany, June 24-26th. Intensive training on upcoming Four-Year Plan and receiving information regarding innovations throughout the Aging network.
- Continued distribution of freely available COVID test kits to community organizations.
- Received resignation effective July 26th of incumbent RSVP Coordinator due to relocation. Position has been approved to fill, awaiting eligible applicants to fill position.

RSVP:

- ❖ 51st Annual Luncheon Invitation finalized
- ❖ 51st Annual Luncheon Guest List finalized
- ❖ AmeriCorps Annual Progress Report corrections submitted on time
- ❖ Joined with Kelly, Melissa Stickle, and more to offer insight into a Geriatric Initiative program in Sullivan County
- ❖ Over 345 hours volunteered in June with a value of \$12,881 according to IndependentSector.org

Nutrition:

	Units:	Clients:	Contributions:
Homebound:	1,859	102	\$1,938.00
Congregate served at home:	235	18	
Congregate			

served at sites:	486	99	\$665.00
Guest:			\$13.50
TOTALS:	2,580	219	\$2,616.50

The reopening of congregate nutrition sites in Bethel, Liberty and Jeffersonville is going well, and as the weather and outreach has improved, will continue growing.

Farmer’s Market Nutrition Program Coupons will be ready for distribution the first week of July. We expect to be allocated 1000 booklets of \$25 coupons to be distributed to eligible older citizens.

Transportation:

- 105 SCT (Sullivan County Transportation) Medical Trips
- 190 SCT Shopping Trips
- 62 RSVP Medical Trips
- 2 Medical Trips provided by OFA staff
- 49 Congregate Nutrition Site Transportation

Legal referrals: 15 individuals received legal assistance through Rural Law Center of NY.

Caregiver Resource Center (CRC)

Caregiver Support Groups offered:

In person: June 10, June 24

Virtual/zoom: June 5, June 19

Starting in July, both Caregiver support groups will be offered once per month:

In-person: 2nd Monday each month at 12:00 with lunch (registration required)

Virtual: 2nd Wednesday each month at 6pm

Bone Builders (Osteoporosis prevention). Another 10-wk series will be offered starting Sept. 19 – Nov. 20, held weekly on Thursdays from 11-12.

Registration is required at www.sullivance.org/events

CRC Coordinator

-attended VA Caregiver Summit at Castle Point in June.

- Completed 2024 NY Agency on Aging: Design Concepts for Livable Homes and Aging in Place and has received a CAPS certification. (*Certified Aging in Place Specialist*)

Tai Chi for Arthritis & Falls Prevention – Second class of 15 seniors graduated June 17

Plan to schedule another series this Fall

Upcoming:

July 16 – “Take the Mystery Out of Medicare” hybrid workshop 11-12pm

A Parkinson’s Support group is now meeting monthly 2nd Wed at 4pm at CCE Sullivan and supported by the Caregiver Resource Center registration is available but walk-ins are welcome.

NY Connects:

- 111 contacts for June.
 - NY Connects staff has spent significant time this month contacting senior housing for farmer’s market coupon distribution.

HIICAP (Health Insurance Information Counseling Assistance Program):

- ❖ 26 clients served.

PERS (Personal Emergency Response System):

- 23 clients currently receive PERS through CSE, EISEP & IIIE funding.

<u>EISEP (Expanded In-home Services for Elderly Program):</u>	
EISEP FULL-SERVICE CASEFILES during June	total
Casefiles already open as of 6/1/24	31
Casefiles opened 6/1/24-6/30/24	4
Casefiles closed 6/1/24-6/30/24	(0)
Casefiles open as of 6/1/24-6/30/24	35

Sullivan County Youth Bureau:

- ❖ The Youth Bureau continues to send out weekly blasts and Facebook posts. A new initiative started on 6/27, where the YB will highlight their site visits with a fun picture and various site pictures with [#SCyouthbureausummeradventures](#) as the tagline.
- ❖ The Youth Advisory Board met on June 11th.
- ❖ 15 contracts were prepared and ready for the Legislature to approve. Insurances and Declarations continue to be an issue due to new requirements from County Attorney’s office. Awardees will adjust as they become more familiar with the new requirements. Once the Legislature approved, all 15 were sent out for signature. Awaiting their return.
- ❖ YB attended 3 meetings with the NYS Youth Bureau Association, one of which is a subcommittee on trainings to be held at the 2024 NYS YB Conference. The conference will be held down in Westchester 10/22-10/24. They requested “things to do in our local area”. A list was sent from the Visitor’s Association flyer.

- ❖ Two site visits were completed; Livingston Manor-Roscoe Little League and Woodridge Housing Authority. Many more to come through the summer.
- ❖ Claims for state \$ have started to come in. This is excellent because they aren't due until October 6th. First time we've gotten them before the due date.
- ❖ Attended/participated in weekly Untied Sullivan call.

Transportation

- The annual NYS Department of Transportation (DOT) Bus Inspection System Operator Profile summarizes the results of vehicle inspections performed on a fleet by the DOT during the last State fiscal year (April 1, 2023 – March 31, 2024). For regular inspections, the profile identifies the number and percentage of vehicles that passed or were placed Out - of-Service (OOS) due to one or more OOS defects. The current statewide average of OOS rate is 4.2% (95.8% pass rate). Sullivan County Transportation had an OOS rate of 0% (100% pass rate) based on 6 inspections.

County Transportation:

Month 2024	Veterans Medical Centers	Veterans In-County Medical	Senior Medicals	Shopping Buses	Seniors to Congregate Sites	Meals Delivered
January	50	12	70	150	*	*
February	38	17	79	147	*	*
March	47	42	112	158	*	*
April	59	29	105	181	35	407
May	51	29	121	190	41	416
June	33	17	111	191	38	351
July						
August						
September						
October						
November						
December						

Move Sullivan 2024	Average Daily Ridership	Monthly Ridership	Monthly Paratransit
January	436 (21 days)	9,154	230
February	472 (20 days)	9,447	218
March	478 (21 days)	10,048	262
1st Quarter Totals		28,649	710
April	490 (22 days)	10,775	272
May	521 (22 days)	11,469	298
June	546 (20 days)	10,910	259
2nd Quarter Totals		33,154	829
July			
August			
September			
3rd Quarter Totals			
October			
November			
December			
4th Quarter Totals			
Annual Totals			

Community Assistance Center (CAC)

- ✓ The team continues to provide referral and assistance to callers looking information and/or resources.
- ✓ Continued distribution of test kits and masks.
- ✓ The CAC remains active providing food assistance deliveries as well as connections to community resources.
- ✓ The Food Bank deliveries to the pantries are bi-monthly.
- ✓ Support HV Food Bank monthly mobile pantry efforts in Freemont, Yulan and Fallsburg.
- ✓ A member of the Sullivan Catskill Food Security Coalition.



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100 North Street
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File #: ID-6627

Agenda Date: 8/1/2024

Agenda #: 1.

Narrative of Resolution:

RESOLUTION INTRODUCED BY PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE COUNTY MANAGER TO SIGN 2024-2025 ANNUAL PLAN UPDATE TO THE 2024-2028 FOUR YEAR PLAN

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution:

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

WHEREAS, the Sullivan County Office for the Aging, Older Americans Act (Title III Funding), Wellness in Nutrition, New York State Community Services for the Elderly Program, Expanded In-Home Services for the Elderly Program, Congregate Services Initiative, State Transportation Program, Caregiver Resource Center, Health Insurance Information Counseling and Assistance Program, and Unmet Needs Funding, program authorize the expenditure of Federal and State funds for services for older people in Sullivan County; and

WHEREAS, State and Federal regulations require that the County prepare an Annual Plan outlining Sullivan County services to be provided through the above-mentioned programs; and

WHEREAS, a New York State Office of the Aging Four-Year Plan, is required to be submitted for the period of 2024-2028; and

WHEREAS, the Sullivan County Office for the Aging will complete the required Annual Plan including funding applications, Plan Review, and other required documents;

WHEREAS, the above-mentioned regulations require the County Manager to sign the Annual Plan; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and is hereby authorized to sign any and all applications and agreements required to implement the Sullivan County Office for the Aging Annual Plan; and

BE IT FURTHER RESOLVED, that these applications and agreements be in such form as approved by the Sullivan County Department of Law; and

BE IT FURTHER RESOLVED, that all commitments and agreements are contingent upon receiving the necessary State and Federal allocations.

BE IT FURTHER RESOLVED, that should the New York State Office for the Aging/ Older Americans Act (Title III) funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



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Monticello, NY 12701

File #: ID-6634

Agenda Date: 8/1/2024

Agenda #: 2.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER 293-24 ADOPTED ON JUNE 20, 2024.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution:

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

WHEREAS, Resolution #293-24 was approved by the Sullivan County Legislature on 06/20/2024, for the County of Sullivan to allocate County funds to eligible community entities for youth programing; and

NOW, THEREFORE, BE IT RESOLVED, that Village of Liberty Juvenile Aid Bureau should be named Village of Liberty Police Juvenile Aid Bureau,

BE IT FURTHER RESOLVED, that the form of said agreement will be approved by the Sullivan County Attorney’s Office.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6637

Agenda Date: 8/1/2024

Agenda #: 3.

Narrative of Resolution:

Sullivan County has an established term contract with Fisher and Associates to provide Design and Engineering services for the County’s network of parks and museums. Prior to authorizing work to be completed under this contract, the Department of Parks, Recreation and Beautification requires a project-specific proposal, including a scope of services as well as estimated costs, be submitted for review. The purpose of this resolution is to authorize funding for the costs associated with the development of these scopes of services.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: not to exceed \$15,000

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: A-7110-39

RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY DEVELOPMENT COMMITTEE TO AUTHORIZE THE MODIFICATION OF A CONTRACT WITH FISHER ASSOCIATES FOR DESIGN AND ENGINEERING SERVICES

WHEREAS, pursuant to Resolution No. 10-23, Fisher Associates, P.E., L.S., L.A., D.P.C. (“Vendor”) was awarded a contract in accordance with #R-22-33 for a term of three years, to assist with design engineering and permitting services for existing Sullivan County parks including Lake Superior State Parks, D&H Canal Linear Park and Interpretive Center, Stone Arch Bridge Historical Park, Minisink Battleground Park, Livingston Manor Covered Bridge Park, Fort Delaware Museum of Colonial History, and the Sullivan County Cultural Center (Museum); and

WHEREAS, prior to authorization for project-specific work to be completed under this contract, the Vendor is required to develop a project specific scope of services with estimated costs of providing these services; and

WHEREAS, Sullivan County (“County”) wishes to authorize funding in an amount not to exceed \$15,000 for the purpose of developing project specific scopes of services for various County-owned and/or operated facilities.

NOW, THEREFORE, BE IT RESOLVED, that Sullivan County Legislature authorizes the County Manager to execute a modification to the original agreement with Fisher Associates, P.E., L.S., L.A., D.P.C. to include funding to support the agreement in an amount not to exceed \$15,000 for the purpose of developing project-specific scopes of services, in accordance with the Fee Schedule included in the original contract.

BE IT FURTHER RESOLVED, that the form of said agreement be approved by the County Attorney.