



Sullivan County

Health & Human Services

Meeting Agenda - Final

100 North Street
Monticello, NY 12701

Chairman Catherine Scott
Vice Chairman Matt McPhillips
Committee Member Brian McPhillips
Committee Member Amanda Ward
Committee Member Terry Blosser-Bernardo

Thursday, September 12, 2024

12:30 PM

Government Center

RECESSED

Call To Order

Roll Call

Comments:

Reports:

1. Division of Health and Human Services
September 2024
Monthly Report

[ID-6761](#)

Attachments: [2024-09 HHS Monthly Report](#)

Discussion:

Public Comment

Resolutions:

1. The Department of Community Services received State Aid Funding for the Sullivan County Jail to provide treatment and services to inmates for Medications for Opioid Use Disorder/Medication Assisted Treatment (MOUD/MAT). [ID-6736](#)
2. TO MODIFY THE CONTRACT BETWEEN LEXINGTON CENTER FOR RECOVERY, INC. AND THE DEPARTMENT OF COMMUNITY SERVICES. [ID-6737](#)
3. To accept a donation of Walmart gift cards [ID-6748](#)
4. To execute agreements for Residential Respite Preventive Services [ID-6754](#)

5. To authorize payments one month in advance to a provider for a warming center [ID-6759](#)
6. To execute an agreement between the Department of Social Services and the Department of Public Health for Home Visiting Program Preventive Services [ID-6760](#)

Adjourn



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6761

Agenda Date: 9/12/2024

Agenda #: 1.

Sullivan County Division of Health and Human Services (DHHS) -- Monthly Report – September 2024

Roadmap to Better Health Implementation

- Sullivan County Community Assistance Center Hotline: 845-807-0925 - National Suicide Hotline: 988 - Hope Not Handcuffs: 833-428-HOPE
 - Hudson Valley Fearless! (Domestic Violence and Human Trafficking Support Hotline): 845-562-5340

Strategy	Update on Activities Supporting the Strategy	Key Performance Indicators Positive Trend = GREEN, Negative = RED	
Ease Access to Care	<ul style="list-style-type: none"> • Crisis Mental Health Services: Dep. Commissioner Stickle is working with OMH to develop a disaster mental health response capability for Sullivan County. This will take the form of a team of volunteers from local human service agencies, who will receive training from OMH on how to respond to the needs of a community following a tragic event. This local partnership has existed in support of schools for some time but will be expanded to support broader community needs. • Stabilization Center: A community needs assessment survey is wrapping up this week to inform us of the capabilities we will need to support individuals experiencing mental health crises. We will use this information to design the size and scope of center the county needs and to advance a variety of funding requests the Division has been developing. 	Participating Unite Us Agencies	36 (+3)
		Unite Us Cases	574 (+75)
		Percentage of Cases Open/Resolved	46.8% (-4.1%) (System average, 44.0%)
End the Opioid Crisis	<ul style="list-style-type: none"> • Drug Task Force Activities: Very successful fourth annual Overdose Awareness Day vigil was held on August 29th on the lawn of the courthouse. 24 agencies and well over 100 people attended. • Opioid Settlement Fund Distribution: A resolution has been drafted for Executive Committee to fund a Quick Response Team at Fallsburg PD (\$15,000). This will be the county’s second QRT after last year’s successful start of a QRT in Liberty. Resolution also includes a \$5,000 stipend for a senior budget analyst to do Drug Task Force accounting and \$32,200 for technology tools for narcotics investigations. 	911 overdose responses in July	12 (-3)
		2023 Opioid Deaths	35 (-8)
		2023 Drug-related ED Visits	68 (-8)
		2023 Drug-related Hospitalizations	11 (-4)
Enhance Our Community	<ul style="list-style-type: none"> • Emergency Housing Update: As reported last month, DSS leaders met with the owner of the Knights Inn in Liberty alongside Liberty PD and Code Enforcement to address quality and security concerns at the property. Property cleanup and fire safety concerns have been addressed. Due to high census reached at the end of August, DSS is implementing procedures to more actively manage temporary housing so that resources are preserved for those most in need. • Shelter Update: DSS and DPW continue to work with HONOR Inc. to prepare an HHAP grant request for the next review (expected April '25). Geological surveys in progress at the Pittaluga Road site. 	Emergency Shelter Census	312 (+29)
		Family Groups Sheltered	51(+4)
Encourage Healthier Behavior	<ul style="list-style-type: none"> • Building Campaign for Youth Vaping and Alcohol Use Prevention: DHHS is partnering with BOCES, Sullivan 180, SALT and others to address the growing youth vaping problem. SALT is conducting “compassionate compliance” checks at local businesses while others develop a plan to make use of funds to come from the national Juul lawsuit settlement. 	United Sullivan Media Campaign	Exceeding industry standards



United Sullivan Network

For more information:

www.unitedsullivan.org

Email:

contact@unitedsullivan.org

- Joint Success Plan:** We are in a new phase of our relationship with Unite Us. After spending the first year of our contract focused on recruiting and connecting partner agencies to the network, DHHS and Unite Us staff are starting to analyze user activity and referral success rates. Moving forward, we will focus on three goals: 1) Continue to increase the size of the network, focusing on healthcare providers; 2) Increase referral acceptance rates while maintaining our rate of successful outcomes; 3) Increase the number of users logging into the system on a regular basis.
- Network Member Update:** The following chart provides the complete list of Sullivan County agencies currently active on Unite Us – we have again increased the number of agencies over the past month.

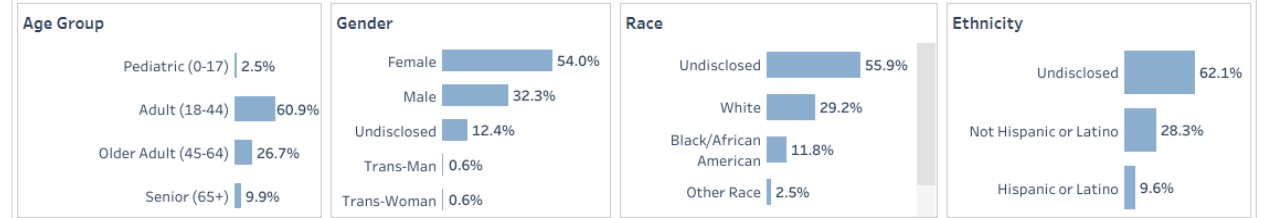
Network Activity Overview

Monitor critical network metrics over time.

Clients Served	Clients Connected	Cases per Client	Cases	Managed Cases	Referred Cases	Off-Platform Cases
322	315	2.40	574	410	517	9

Client Demographics

Select bar(s) to filter tab



Case Summary



Liberty Police Department	The Center for Discovery	Rehabilitation Support Services	Cornell Cooperative Extension	Dept of Community Services
Sullivan County Probation	Dispute Resolution Center	Sullivan 180	Office for the Aging	Dynamic Youth Community
HONOR, INC.	Dept of Public Health	Sullivan County Youth Bureau	Action Toward Independence	Catholic Charities - Behavioral Health
Every Person Influences Children	Lexington Center – Liberty and Monticello	Legal Services of the Hudson Valley	Garnet Health Medical Center - Catskills	Community Action – Liberty and Monticello Offices
Independent Living, Inc – Peer Diversion & Peer Parent	Independent Living, Inc – Independent Living Skills	Catholic Charities – Human Services	Center for Workforce Development	Sullivan Allies Leading Together INC.
Mobile Mental Health Team	Restorative Management	Dept of Social Services	Bridge Back to Life Mobile Unit	Choices Mental Health Counseling
Sun River Health	Community Home Health Care	Astor Services		



Care Center at Sunset Lake Rehab

For more information: (845) 292-8640, <https://sullivanny.us/Departments/Adultcarecenter>

Care Center at Sunset Lake Key Statistics (Continued next page)

Monthly Total Expenses to Date	Monthly Cash Receipts	End of Month Census	Meals Prepared for Residents
\$1,262,597.26	\$1,132,631.10	114	10,572

Admissions / Discharges (to home or Assisted Living)	Total Day Care Visits	Total OT treatments	Total PT treatments
7/3	0	640	747

Administrator and Deputy Administrator Comments:

- COVID-19 update: 6 positive residents in total for July, 2 positive staff in total for July. All residents tested negative as of July 30th.
- Facility update: Dish machine has been repaired. There was also a reported concern with water temperature in Unit 4; this was investigated and water temps were found to be within DOH’s regulatory limits. Long term decisions for kitchen repairs and upgrades remain pending.

Staffing (3 Stars):

- NYS DOH confirmed via letter received on August 21 that the Care Center is staffed in accordance with the 3.5 hour per resident, per day standard of care established in state law.
- Recruiting and hiring efforts continue and we continue to work with staffing agencies
- New Hires (2 full time CNA’s evening shift, through Frontline).

Health Inspections (1 Star) & Quality Measures (2 stars): Health Inspection (1Star) and Quality Measures (2 Stars) remains the same.

- Important Reminder: Health Inspection rating cannot increase until next DOH survey. Based on historic trend, next survey is not likely before early 2026.

Nursing and Physical Therapy Update:

- Continued to garden and make flower arrangements.
- Residents worked in a cognition-based group with the Rehab Director (amenity service- not billable) to strengthen focus, attention and memory.
- They budgeted money and planned out their Olympic themed tree. The needed materials were purchased, and they decorated for the Olympics. Residents enjoyed watching the Olympics and tracking medal winning.
- Residents enjoyed sampling some of the fruits and vegetables they grew in our raised beds in various OT cooking and food prep activities.

Activities Department Update:

- July celebratory events: Independence Day family BBQ, National Freezer Pop Day, National Chili Dog Day
- A celebration was held for one of our Laundry Workers
- A resident went to the Villa Roma and conducted a concert. Two other residents went and saw the concert.



Department of Community Services (DCS)

For more information: (845) 292-8770, <https://sullivan.ny.us/Departments/CommunityServices>

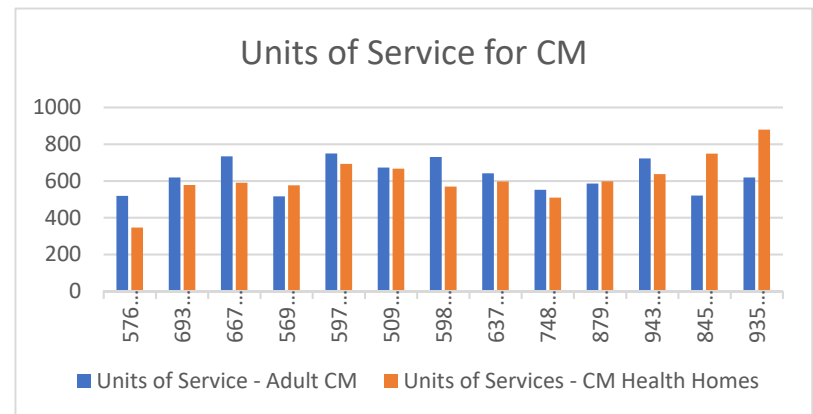
National Suicide Hotline: 988 Mobile Mental Health: (800) 710-7083 Children’s Mobile MH: (845)701-3777

Director’s Comments / Local Government Unit Update:

Care Management:

- The Care Management unit continues to actively engage & work with clients for both of the Health Home agencies and the HARP Services (Health and Recovery Plan) which are Medicaid and Medicaid Managed Care Health Plans. As of the end of July 2024, there are five active Assisted Outpatient Treatment (AOT) orders and one person on enhanced AOT services.

Adult & Children’s SPOA: continued next page...



- On July 11, 2024, the Adult SPOA Committee met via Zoom with five new cases reviewed and seven previous cases reviewed.
- There are 140 RSS supportive mental health housing beds currently on line with 200 people on the waiting list and 12 current openings.
 - There are 7 people on the list for Family Care with no openings.
 - RSS Community Residence: 12 beds, 52 on the waiting list, no openings.
 - RSS Sullivan Treatment Apartment Program: 29 beds, 32 on the waiting list, 2 openings but the apartments are still in need of repairs.
 - RSS Sullivan County Respite: 1 bed, 1 on the list. It is unavailable.
 - RSS Supportive Apartment Program: 39 Regular and 16 L/S, 71 on the waiting list, 10 openings for Supported Housing.
 - RSS Invisible Children’s Apartment Program: 6 beds, 10 on the waiting list, no openings.
 - RSS Chestnut Street Apartments: 37 beds, 34 on the waiting list, & no openings.
- Coordination of referrals and collaboration with service providers is ongoing. Clients were linked to various services, including: behavioral health treatment providers, RSS housing (apartment program and community residences), Access: Supports for Living Housing (at Golden Ridge), Sullivan PROS Program, OFA, APS, Action Toward Independence, Independent Living, Inc., and Care Management services.
- Children’s SPOA Committee met via Zoom on July 25, 2024 and went over one new referral and reviewed twelve previous referrals.
- The Coordinator organized and facilitated the monthly Adult & Children SPOA Committee meetings (review of incoming referral packets, typing the case presentations, agenda, meeting minutes, waiting lists). Coordinator also conducted follow up throughout the month and completed monthly SPOA related data reports.

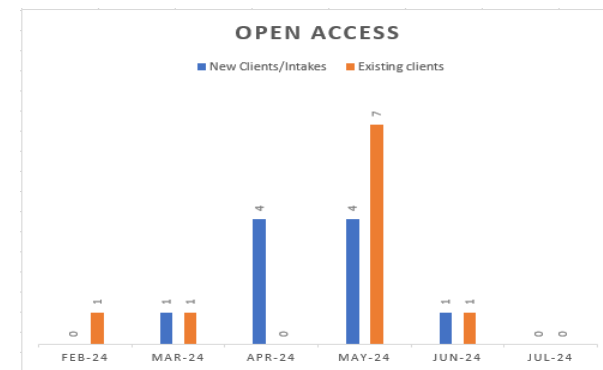
Behavioral Health Clinic (Mental Health and Substance Abuse):

- High Risk Clients: In July, there were 174 clients on the roster for high risk census.
- Open Access is Thursdays from 9:00am to 12:00pm – monthly trends for this service are provided in the chart at right:

DCS Monthly and Mobile Mental Health Stats:

Prepared by : Sara A. Cole				CLIENTS		
PROGRAM	ON ROLLS: 7/1/2024	ADMISSIONS	DISCHARGES	ON ROLL: 7/31/2024	CLIENTS SERVED	UNITS OF SERVICE
SC BEHAVIORAL HEALTH CLINIC ADULT	445	17	28	434	462	445
SC BEHAVIORAL HEALTH CLINIC CHILD	15	0	5	10	15	6
SC BEHAVIORAL HEALTH CLINIC FORENSIC	74	3	9	68	77	48
SC BEHAVIORAL HEALTH CLINIC MICA	20	1	2	19	21	Included In Clinic Adult
SC BEHAVIORAL HEALTH CLINIC MAT	12	1	1	12	13	Included In Clinic Adult
TOTAL MENTAL HEALTH	566	22	45	543	588	499
SC CARE MANAGEMENT	25	0	1	24	25	495
SC HEALTH HOME- ADULT	42	2	0	44	44	386
SC HEALTH HOME - KENDRA, AOT and HH+	12	0	0	12	12	125
SC HEALTH HOME - CHILD	14	0	0	14	14	104
SC HEALTH HOME - OUTREACH	11			11	11	320
SC CM CCSI					4	14
TOTAL HEALTH HOME CASE MANAGEMENT PROGRAMS	93	2	1	94	99	1,124
SC SPOA - Adult	96			96	96	358
SC SPOA - Child	22			22	22	112
TOTAL SPOA	118	0	0	118	118	470
	# of calls	#of ph interv	Outreaches	Hosp Divers %	Hosp Admit %	
MOBILE MENTAL HEALTH	335	101	30	77	71	

Month/Year	Incoming Calls	Initial Phone Contacts	Outreaches	Diversion Rate	Hospital Referrals	Admissions	Admission Rate
Jul-23	319	123	17	65%	6	3	50%
Aug-23	316	113	21	67%	7	3	43%
Sep-23	371	135	16	75%	4	1	25%
Oct-23	309	122	23	78%	5	3	60%
Nov-23	404	139	31	62%	12	4	33%
Dec-23	449	85	9	100%	0	n/a	n/a
Jan-24	280	83	11	73%	2	2	100%
Feb-24	311	88	16	88%	2	1	50%
Mar-24	252	93	16	81%	3	0	0%
Apr-24	259	86	24	83%	4	4	100%
May-24	305	99	29	79%	6	4	67%
Jun-24	249	83	30	80%	6	4	67%
Jul-24	335	101	30	77%	7	5	71%





Department of Social Services (DSS):
For more information: (845) 292-0100

To complete a self-referral for services from DSS via the Unite Us network: <https://sullivanny.us/Departments/familyservices>

Public Assistance Cases (as of 07/31/2024)				
Temp. Assistance to Needy Families	Safety Net	Food Stamps	Medical Assistance	MA/Supplemental Security Income
196 (+4)	243(-7)	6080(+71)	3442(-1)	2482(-5)

Public Assistance Programs: Our case processing times were substandard last month due to a large number of staff being on medical and vacation leave. Fortunately, all staff in the SNAP unit are back and for the first time in many years, DSS is 100% staffed in our 41-person Social Welfare Examiner position series. This position has benefitted from being one of the first in the county to be open to the HELP program, and we will continue to improve processing times as new staff are trained and gain experience.

Child Care: Started receiving and processing online applications for individuals applying for the childcare subsidy.

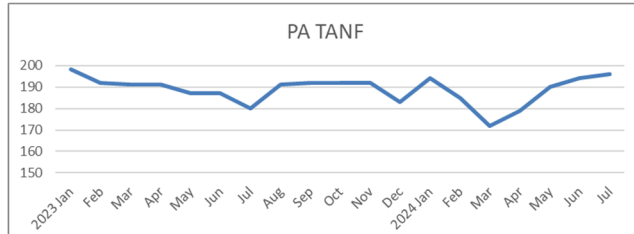
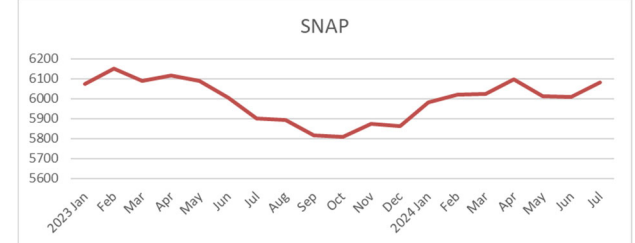
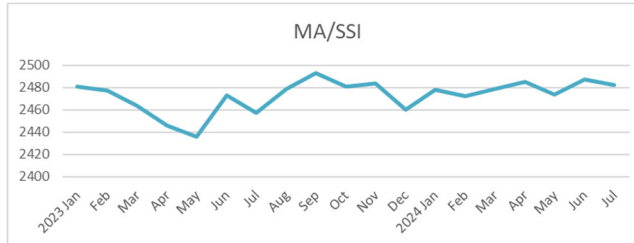
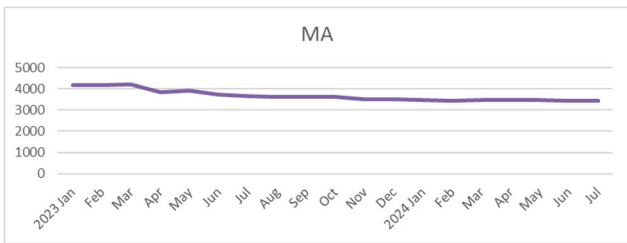
HEAP: Participated in a job fair to try and recruit Account Clerks (Successful! Our new account clerk started at the end of August). Started early outreach process to active SNAP recipients who qualify for autopay of HEAP benefits. This requires manual mailings to ensure vendor information is correct.

TA: Continues to address all new applications and recertifications in accordance with OTDA regulations. TA applications are at 76% for processing timeliness.

Housing: Continues to address the homeless applications as they come in. Continuing to rearrange staff assignments to help with the flow of applications and implemented a screening sheet at first point of contact to help capture the history of the clients' circumstances. Assisted in moving more families from temporary housing into permanent income-based housing.

Cross Trained Unit: This unit is fully staffed and still in training, however they have already been utilized in helping SNAP, TA and Housing with interviews and expedited screenings.

Temporary Assistance Case Trend Charts:



Fraud Investigations (as of July 31, 2024)						
Collections	Cases Active	Cases Referred	Completed	Arrests	Pending arrests	Burials
\$8,110.27 (-14,481.86)	208 (-2)	38 (-2)	40 (+1)	2 (+1)	4 (0)	9 approved (+3) \$17,208.00 costs (+\$6,547.00)
Child Support Enforcement Cases (as of July 31, 2024)						
Collections	Petitions Filed	Paternity Establishments	Total Cases			
\$591,488 (-38,642)	13 (-6)	8 (-1)	2,786 (-43)			

ADULT SERVICES UNIT:	2023 TOTAL	2024 YTD	2024 JUL
PERSONAL CARE AIDES			
CASES OPENED	16	17	3
CASES CLOSED	17	3	-2
# CASES (AVG.)	30	34	36
PERS			
# CASES (AVG.)	0	34	0
APS REFERRALS			
16A Neglect/Abuse	37	15	2
16B Neglects			
16B Neglects Own Basic Needs	113	37	8
16B Untreated Medical Conditions	33	20	2
16B Self-endangering Behaviors	15	12	1
16B Unable to Manage Finances	36	33	4
16B Environmental Hazards	21	21	3
APS			
CASES OPENED	261	137	20
CASES CLOSED	251	153	29
# CASES (AVG.)	148	153	140
GUARDIANSHIPS			
OPEN	38	37	0
REP PAYEE			
OPEN	TBD	101	2

FOSTER CARE STATISTICS				CHILD PROTECTIVE STATISTICS			
	JUL 24	Trend	Goal		2023	YTD 24	JUL 24
Kinship%	13.11%		20%	# New Reports	1410	875	118
Congregate Care%	18.03%		16%	# Indicated Reports	174	139	14
Total in Care	122		<100	Physical abuse	14	12	2
RTF	0			Emotional abuse	0	0	0
Diagnostic	2			Sexual abuse	13	4	0
RTC	10			Neglect	62	63	6
Group Home	2			Domestic violence	13	11	0
Therapeutic Foster Home	18			Educational neglect	39	24	3
Regular Foster Home	60			Substance abuse	33	22	3
Kinship	16			1034	0	3	0
Other	14			# Unfounded Reports	710	308	32
Freed for Adoption	24			# Closed FAR	49	148	23
Certified Homes	77		5x #in ca	# Court Ordered 1034s	36	30	4
Newly Certified Homes	0			PREVENTIVE SERVICES STATISTICS			
Number of Closed Homes	3			NEW REFERRALS		8	
New Kinship Homes	1			TOTAL CASES		83	
Pending Certification	5						



Public Health
Prevent. Promote. Protect.

Public Health Department: For more information on our report: (845) 292-5910, sullivan.ny.gov/Departments/PublicHealth
Director's Comments:

- Added a second Community Health Worker.
- We have 17 vacancies; down from 21 last month.
- Senior budget analyst position is now vacant.
- Camp vaccine audits will continue through August.
- Animal bites and rabies investigations continue to increase.

CHHA: Certified Home Health Agency: Continued next page...

Goal / Area of Focus	Update / Progress	Key Indicators/ Trends
Census	Average daily census of 184, Total of 1,658 visits.	Nursing: 603 visits, Therapy: 1,055 visits
Productivity	4.92 across all disciplines	Down from 5.05 in June, but increased from 4.38 in January

SCDPH CHHA/ MCH/ LT Performance Indicators:

Measure/Indicator	2023 YE Score	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Target 2024	Current vs. Goal
Admissions (2024)		102	88	113	94	105	107	126							
Admissions (2023)	1285	144	131	129	109	108	111	127	103	109	104	98	86		
Average Daily Census		166	179	186	186.9	175.4	178.6	184.5						n/a	
Prior Year (2023)	2137	184	198	202	183	173	170	173	166	160	179	176	173		
Productivity		4.38	4.50	4.43	4.81	4.96	5.05	4.92							
Prior year	4.48	4.63	4.80	4.65	4.55	4.70	4.30	4.74	4.60	4.76	4.55	4.63	4.23	5.50	

Health Education / Rural Health Network:

Goal / Area of Focus	Update / Progress	Key Indicators/ Trends
HealthFest Planning	All vendors are confirmed. Marketing, inventory underway	
Outreach / Lesson Plans	Over 30 outreach events for the month. Ongoing Narcan training and distribution	
Fellowships	Planning and preparing for 3 fellows through the NYS DOH fellowship program	

- HealthFest planning is well under way
- Will work with Melissa and LGU to determine education’s role in JUUL settlement monies for vaping education and outreach
- We are still waiting for an RFP for the net Rural Health Network grant cycle. It is due to be sent out to counties September 1st.

Healthy Families:

Goal / Area of Focus	Update / Progress	Key Indicators/ Trends
Capacity	29 enrolled families	Capacity is 60; a vacancy was affecting capacity. This vacancy has been filled and training is underway
Assessments Completed	3 completed in July; 15 completed since last September.	
Home Visits	66 out of 66 expected home visits completed	<i>Improved from 78% last month</i>

Referrals	Received 9 referrals; 3 have been enrolled, 2 are involved in other programs and were discharged.	Referrals are down slightly from last month
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Car Seat Trend – 2023-2024

Month	Seats distributed	Seat Check - No distribution
23-Oct	14	0
23-Nov	14	0
23-Dec	8	0
Jan-24	38	1
Feb-24	13	2
Mar-24	51	14
Apr-24	8	1
May-24	17	1
Jun-24	27	2
Jul-24	25	0
Totals	215	21

- 100% of expected home visits were completed for the month, up dramatically from ~35% at the beginning of the year. Healthy Families staff continues to work hard to meet the needs of the community and address the issues identified in the site visit earlier this year.
- New Family Support Specialist started on August 12th.

Maternal Child Health:

Goal / Area of Focus	Update / Progress	Key Indicators/ Trends
Referrals	20 referrals, 16 taken under care, 4 pending start of care	Referrals lower by 1, taken under care increased from 68% in June to 80% in July
Census	38 at the end of July	Census is rising
Outreach	Outreach to community partners continues	Recruiting continues for an additional MCH RN

Children and Youth with Special Healthcare Needs / Early Intervention

Program/Indicator	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Trend
El Referrals 2024	23	14	25	27	23	15	22	0	0	0	0	0	
El Referrals 2023	30	14	17	28	29	19	16	19	18	35	21	31	
El OSC Caseload 2024	48	42	42	49	56	56	38	0	0	0	0	0	
El OSC Caseload 2023	86	86	98	110	111	112	100	96	78	64	57	50	
El Active Cases 2024	198	185	190	201	206	208	209	0	0	0	0	0	
El Active Cases 2023	199	191	198	241	246	243	245	245	235	235	204	194	
CPSE Caselaod 2024	279	287	294	306	311	312	145	0	0	0	0	0	
CPSE Caselaod 2023	264	245	281	302	306	306	139	146	209	232	246	252	

Goal / Area of Focus		Update / Progress	Key Indicators/ Trends
CPSE		Caseload is down to 167	Summer typically sees fewer cases
EI		Referrals are up by 7 from June	Continue to see an increase in EI referrals
2024	Total Claimed	Total Paid	
School-Age	\$ 695,297.71	\$ 549,231.76	
Service Coordination	\$ 13,485.24	\$ 11,590.20	

Disease Surveillance and Investigation and Emergency Preparedness

Goal / Area of Focus	Update / Progress	Key Indicators/ Trends
Immunization Program	Camp vaccine audits underway.	Audits will continue throughout August
Rabies	57 incidents with 28 dog bites and 18 cat incidents. 9 animals tested, all tested negative for rabies. Total of 9 people treated for rabies.	Animal bites continue to rise. Education and outreach to the community on rabies and bite prevention ongoing
STI	2 suspect congenital syphilis investigated. One infant became a true congenital syphilis case. 14 cases of chlamydia, 3 cases of gonorrhea	First congenital syphilis case in Sullivan County
Tuberculosis	1 LTBI and 1 active case being treated out of county	Active cases remaining constant
Lead Poisoning Prevention	121 cases	Total cases remained the same
COVID	330 reported cases	Trending up from 139 cases in June and 86 in May

Other Communicable Diseases	158 reported Lyme cases, 11 Anaplasmosis, 6 Babesiosis, 12 RSC	Continue to see an increasing disease burden
Emergency Preparedness	PHERP completed	Continue EP planning and community outreach
MRC	Volunteer Management Plan submitted. Background check training completed.	Continue to meet the deliverables for MRD-STTRONG. Increase participation in MRC

- One aseptic meningitis case
- Total of 1,178 cases investigated and transferred
- Rabies clinics to be held in August and October

Other Program Areas

Program Area	Update / Progress	Key Indicators/ Trends
HIPAA/Corporate Compliance	Routine walk-throughs were conducted without notable areas of issue	
Training and Quality	T&QI position vacant. Will continue to promote position for replacement	

Staffing Update: Position Title & No.	Notes
Community Services (12 Positions Vacant, 51 Authorized, 23.53% Vacant)	
Account Clerk/Database #3039	Approved to fill
Care Services Coordinator, #3665 & #3666	Interviewing
Community Mental Health Nurse, #0040	Interviewing
CS Coordinator, #3206	Interviewing
Community Services Planning & Outreach Coordinator, #3506	Interviewing
Fiscal Administrative Officer, #3594	Posted
Staff Social Worker I, FT#0130, FT#2320 & FT#3288, PT#3308 & PT#3638	Interviewing
Public Health (18 Positions Vacant, 80 Authorized, 22.5% Vacant)	
Epidemiological Supervisor, #3579	
Licensed Practical Nurse, #1636	Posted
Personal Care Aide, #3654, #3655	
PH Nurse, Core #2729, #3419, CHHA #2185, D&T#2927, #2784 (PD)	Posted
Public Health Director, #2925	
Public Health Occupational Therapist, #3340(PD)	
Registered Nurse, CHHA #747, #2875, #2502(PD), #2782(PD), Core #2373	Posted
Training & Quality Improvement Coord, #3524	
Supervising Comm Health Nurse, #148	

Social Services (13 Positions Vacant, 175 Authorized, 7.43% Vacancy Rate)	
Account Clerk, #55	Posted
Case Supervisor, #2357	Intend to promote from within
Caseworker, #3017, #2420, #2985, #3456	Posted
Driver/Courier, #1219	New opening
DSS Intervention & Outreach Coord., #3664	Posted
Records Management Clerk, #2495	Posted
Senior AC/DB, #3223	TA – awaiting test results
Senior Caseworker, #183, #241	Interviewing for one, two new openings due to promotions
Sr. Family Services Investigator, #3249	Posted – Child Support position



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6736

Agenda Date: 9/12/2024

Agenda #: 1.

Narrative of Resolution:

The Department of Community Services received State Aid Funding for the Sullivan County Jail to provide treatment and services to inmates for Medications for Opioid Use Disorder/Medication Assisted Treatment (MOUD/MAT).

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$101,250, or the funded amount by the State

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE HEALTH & HUMAN SERVICES COMMITTEE TO AUTHORIZE A MOU BETWEEN THE DEPARTMENT OF COMMUNITY SERVICES AND THE SULLIVAN JAIL FOR MEDICATIONS FOR OPIOID USE DISORDER/MEDICATION ASSISTED TREATMENT (MOUD/MAT) SERVICES AND TREATMENT.

WHEREAS, the Sullivan County Department of Community Services received State Aid funding for the Sullivan County Jail to provide Medications for Opioid Use Disorder/Medication Assisted Treatment (MOUD/MAT) Services and treatment to inmates in their facility; and

WHEREAS, the Sullivan County Jail has agreed to provide MOUD/MAT services and treatment to the inmates in their facility; and

WHEREAS, the maximum contract amount for initial term of the contract, January 1, 2024 through December 31, 2024, shall not exceed the maximum amount of state aid through NYS Office of Addiction Services and Supports (NYS OASAS); and

WHEREAS, the maximum contract amount for subsequent terms of the contract may be greater or less than the amount authorized for the initial term, depending on the availability of funding and adjustment to the state aid funding; and

WHEREAS, this MOU shall remain in effect until there is no more funding for the MOUD/MAT services through the NYS Office of Addiction Services and Supports.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to enter into a Memorandum of Understanding with the Sullivan County Jail to provide Medications for Opioid Use Disorder/Medication Assisted Treatment (MOUD/MAT) services and treatment to inmates in the Sullivan County Jail through the Department of Community Services which shall be reimbursable of the State Aid amount from January 1, 2024 through December 31, 2024; and

BE IT FURTHER RESOLVED, the annual maximum funding may increase or decrease year-to-year, and any changes are authorized by this resolution; and

BE IT FURTHER RESOLVED, the MOU shall remain in effect until there is no more funding available for MOUD/MAT services provided at the Sullivan County Jail through the NYS Office of Addiction Services and Supports; and

BE IT FURTHER RESOLVED, that the form of said contract shall be approved by the Sullivan County Department of Law.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6737

Agenda Date: 9/12/2024

Agenda #: 2.

Narrative of Resolution:

To modify the contract with Lexington Center for Recovery, Inc. to add an additional one-time state aid funding payment for capital improvements.

Amount to be authorized by Resolution: \$500,000 or state aid funding

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE HEALTH & HUMAN SERVICES COMMITTEE TO MODIFY THE CONTRACT BETWEEN LEXINGTON CENTER FOR RECOVERY, INC. AND THE DEPARTMENT OF COMMUNITY SERVICES.

WHEREAS, the NYS Office of Addiction Services and Supports has added a one-time payment for capital improvements to the state aide for Lexington Center for Recovery, Inc.; and

WHEREAS, a contract modification will add the one-time state aid funding payment of \$500,000 for capital improvements; and

WHEREAS, all other terms and condition of the contract will remain the same; and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute a modification agreement with Lexington Center for Recovery, Inc. to include the one-time state aid funding payment of \$500,000 for the 2024 calendar year; and

BE IT FURTHER RESOLVED, that all other terms and conditions of the original contract will remain the same; and

BE IT FURTHER RESOLVED, that the form of said contract shall be approved by the Sullivan County Department of Law.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6748

Agenda Date: 9/12/2024

Agenda #: 3.

Narrative of Resolution:

To accept a donation of Walmart gift cards

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: 0

Are funds already budgeted? No

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO ACCEPT A DONATION OF WALMART GIFT CARDS TO THE SULLIVAN COUNTY DEPARTMENT OF SOCIAL SERVICES (SCDSS)

WHEREAS, The Riverside United Women in Faith, having no cases pending that involve the County of Sullivan, presented an unsolicited donation of Walmart gift cards to an employee of the SCDSS valued at one thousand dollars (\$1,000.00) to benefit children and families in need that are serviced by the Children’s Services Unit of the SCDSS on Tuesday, August 27, 2024; and

WHEREAS, the County appreciates the donation of gift cards valued at one thousand dollars (\$1,000.00) and thanks the Riverside United Women in Faith for their generosity.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes and accepts the Walmart gift card donation valued at one thousand dollars (\$1,000.00) provided to the employee representing the SCDSS to benefit children and families in need serviced by the Children’s Services Unit; and

BE IT FURTHER RESOLVED, that the Legislature appreciates the generous gift from the Riverside United Women in Faith and formally thanks the Riverside United Women in Faith for their generous donation to the SCDSS for the benefit of all children in need in Sullivan County.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6754

Agenda Date: 9/12/2024

Agenda #: 4.

Narrative of Resolution:

To execute agreements for Residential Respite Preventive Services

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$20,000 (\$7,600 County funds, \$12,400 State funds)

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: 140-3.-4

RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE COUNTY MANAGER TO EXECUTE AGREEMENTS FOR RESIDENTIAL RESPITE PREVENTIVE SERVICES

WHEREAS, the County of Sullivan is required to have available services relevant to Persons in Need of Supervision (PINS) diversion including residential respite for families of youth at risk; and

WHEREAS, said residential respite services help reduce the use of more costly foster care services; and

WHEREAS, the Department of Social Services will again enter into agreement for residential respite services for families of and for youth at risk; and

WHEREAS, one or more New York State Office of Children and Family Services approved agencies shall provide residential respite services at state approved and locally negotiated rates at costs not to exceed \$20,000 for the period from July 1, 2024 through June 30, 2025 through an agreement with the Department of Social Services.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to enter into agreement for the provision of related residential respite services for the period from July 1, 2024 through June 30, 2025; and

BE IT FURTHER RESOLVED, the maximum of these agreements shall not exceed \$20,000 for the period from July 1, 2024 through June 30, 2025; and

BE IT FURTHER RESOLVED, that the form of said contracts will be approved by the Sullivan County Attorney's Office.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6759

Agenda Date: 9/12/2024

Agenda #: 5.

Narrative of Resolution:

To authorize payments one month in advance to a provider for a warming center

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$8,100.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: #R-23-33

RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE PAYMENTS ONE MONTH IN ADVANCE TO A PROVIDER FOR THE OPERATION OF A WARMING CENTER

WHEREAS, the County of Sullivan through the Department of Social Services, coordinates the operation of the county’s Warming Centers during months of cold temperatures to provide a safe and warm space for residents in need; and

WHEREAS, the Sullivan County Federation for the Homeless provides said service in accordance with #R-23-33, and has expressed concerns about operating the warming center located in Monticello, New York due to upfront cost; and

WHEREAS, the Sullivan County Federation for the Homeless has requested to be paid one month in advance for services based upon estimated costs established through the terms and conditions of their contract.

WHEREAS, in order to support the Federation’s cash flow needs, the County will fund the first month in advance for an amount not to exceed \$8,100.

NOW, THEREFORE, BE IT RESOLVED, that the County Legislature approves payments to be issued one month in advance to the Sullivan County Federation for the Homeless for the operation of the warming center based upon the estimated cost established through the terms and conditions of their contract for an amount not to exceed \$8,100.00.



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6760

Agenda Date: 9/12/2024

Agenda #: 6.

Narrative of Resolution:

To execute an agreement between the Department of Social Services and the Department of Public Health for Home Visiting Program Preventive Services

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$139,598

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: 104-3.5. Contracting for professional services with grant approved organizations

INTRODUCTION BY HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AGREEMENT BETWEEN DEPARTMENT OF SOCIAL SERVICES AND DEPARTMENT OF PUBLIC HEALTH FOR HOME VISITING PROGRAM PREVENTIVE SERVICES

WHEREAS, the County of Sullivan, through the Department of Social Services, contracts for the provision of certain preventive services; and

WHEREAS, funding is available to purchase certain New York State Office of Children and Family Services (OCFS) approved preventive services; and

WHEREAS, the County of Sullivan, through the Department of Social Services, wishes to contract through a Memorandum of Understanding (MOU) for the provision of OCFS approved Home Visiting Program Preventive Services with Department of Public Health; and

WHEREAS, Sullivan County Department of Public Health is capable and willing to provide such services at a cost not-to-exceed \$139,598 for the Healthy Families NY Program Services.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute an MOU between the Sullivan County Department of Social Services and Sullivan County Department of Public Health at a cost not to exceed \$139,598 for the period of October 1, 2024 through September 30, 2025; and

BE IT FURTHER RESOLVED, this contract is at the County’s discretion, subject to annual appropriation; and

BE IT FURTHER RESOLVED, that the form of said contracts will be approved by the Sullivan County Attorney’s Office.