



# Sullivan County

100 North Street  
Monticello, NY 12701

## Planning, Real Property and Economic Development Committee

### Meeting Minutes - Final

Chairman Matt McPhillips  
Vice Chairman Terry Blosser-Bernardo  
Committee Member Luis Alvarez  
Committee Member Catherine Scott  
Committee Member Joseph Perrello

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Thursday, March 7, 2024

10:00 AM

Government Center

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### Call To Order and Pledge of Allegiance

Chairman Matt McPhillips called the Planning, Real Property and Economic Development Committee Meeting to order at 11:09AM.

### Roll Call

**Present:** Matt McPhillips, Terry Blosser-Bernardo, Luis Alvarez and Joseph Perrello  
**Absent:** Catherine Scott

### Reports:

Nadia Rajs, Brian McPhillips

Michelle Huck, Robert Freehill, Tom Cawley, Dan Hust, Heather Brown, Chris Knapp, Nancy Buck, John Liddle, Laura Quigley, Adam Bosch, Jen Flad, Herb Clark, Marc Baez, Star Hesse, Ken Walter, Alex from the Democrat and Ruby from the River Reporter.

#### 1. Division of Planning

[ID-6222](#)

**Attachments:** [February 2024](#)  
[Jan 24 AG report](#)

Commissioner Heather Brown gave an update on the Division of Planning.

Joseph Perrello stated he would like to have a Feasibility Study done for a proposed Conference Center.

#### 2. Division of Community Resources Monthly Report March 2024

[ID-6232](#)

**Attachments:** [2024 PCD DCR March Report](#)

Commissioner Laura Quigley gave an update on the Division of Community Resources.

### 3. County Treasurer

County Treasurer Nancy Buck gave an update on the Treasurer's office.

#### 4. Real Property Tax Services [ID-6218](#)

**Attachments:** [Real Property Tax Services Monthly Report for 1.2024](#)

Director Chris Knapp gave an update on the Real Property Tax Services.

#### 5. IDA [ID-6240](#)

**Attachments:** [02-24 IDA Activity Report.docx](#)

Executive Director Jen Flad gave an update on the IDA.

#### 6. Visitor's Association [ID-6254](#)

**Attachments:** [EDCMarchReport- edited.docx](#)

Vice President of Marketing Herb Clark gave an update on the Visitor's Association.

#### 7. Partnership Monthly Report [ID-6267](#)

**Attachments:** [Partnership Reports - March 2024](#)

President/CEO Marc Baez gave an update on the Partnership for Economic Development.

### 8. Chamber of Commerce

Prewident Jaime Schmeiser gave an update on the Chamber of Commerce.

#### 1. Housing Presentation - Hudson Valley Pattern for Progress

CEO Adam Bosch of Hudson Valley Pattern for Progress gave a presentation on the Housing Trust Fund.

Housing Trust Fund Document

[ID-6273](#)

**Attachments:** [Sullivan HTF Presentation for Legislature 3 7 24](#)

#### Executive Session

After the presentation, Terry Blosser-Bernardo moved to go into Executive Session at 12L16 to discuss contract negotiations, seconded by Luis Alvarez, agreed and carried.

Terry Blosser-Bernardo moved to come out of Executive Session at 12:41PM, seconded by Luis Alvarez, agreed and carried.

The Planning, Real Property and Economic Development Committee reconvened at 12:42PM.

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## Public Comment

There was no public comment.

At this point, Luis Alvarez left the meeting and returned at 12:45PM.

## Resolutions:

1. TO CORRECT THE 2024 TAX ROLL OF THE TOWN OF MAMAKATING FOR TAX MAP #8.-1-7.2 [ID-6219](#)

Joseph Perrello moved resolutions #1,#2, and #3 in a block, seconded by Luis Alvarez, all in favor 4-0.

A motion was made by District 7 Legislator Joseph Perrello, seconded by District 6 Legislator Luis Alvarez, that this Resolution be carried at Committee to the County Legislature meeting on 3/21/2024. The motion carried by the following vote:

**Aye:** Chairman McPhillips, Vice Chairman Blosser-Bernardo, District 6 Legislator Alvarez and District 7 Legislator Perrello

**Absent:** District 5 Legislator Scott

2. TO CORRECT THE 2022 TAX ROLL OF THE TOWN OF LIBERTY FOR TAX MAP #2.-1-1.6 [ID-6220](#)

A motion was made by District 7 Legislator Joseph Perrello, seconded by District 6 Legislator Luis Alvarez, that this Resolution be carried at Committee to the County Legislature meeting on 3/21/2024. The motion carried by the following vote:

**Aye:** Chairman McPhillips, Vice Chairman Blosser-Bernardo, District 6 Legislator Alvarez and District 7 Legislator Perrello

**Absent:** District 5 Legislator Scott

3. TO CORRECT THE 2023 TAX ROLL OF THE TOWN OF LIBERTY FOR TAX MAP #2.-1-1.6 [ID-6221](#)

A motion was made by District 7 Legislator Joseph Perrello, seconded by District 6 Legislator Luis Alvarez, that this Resolution be carried at Committee to the County Legislature meeting on 3/21/2024. The motion carried by the following vote:

**Aye:** Chairman McPhillips, Vice Chairman Blosser-Bernardo, District 6 Legislator Alvarez and District 7 Legislator Perrello

**Absent:** District 5 Legislator Scott

4. Authorize award and execution of contract for Caregiver Resource Center (CRC) services [ID-6223](#)

**Sponsors:** Office for the Aging and Deoul

A motion was made by District 7 Legislator Joseph Perrello, seconded by Vice Chairman Terry Blosser-Bernardo, that this Resolution be carried at Committee to the County Legislature meeting on 3/21/2024. The motion carried by the following vote:

**Aye:** Chairman McPhillips, Vice Chairman Blosser-Bernardo, District 6 Legislator Alvarez and District 7 Legislator Perrello

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**Absent:** District 5 Legislator Scott

5. To authorize an Agreement between Sullivan County BOCES (BOCES) and the County of Sullivan (COUNTY) for use of facilities to run an Automotive Trade Program. [ID-6227](#)

A motion was made by District 7 Legislator Joseph Perrello, seconded by District 6 Legislator Luis Alvarez, that this Resolution be carried at Committee to the County Legislature meeting on 3/21/2024. The motion carried by the following vote:

**Aye:** Chairman McPhillips, Vice Chairman Blosser-Bernardo, District 6 Legislator Alvarez and District 7 Legislator Perrello

**Absent:** District 5 Legislator Scott

6. To authorize an Agreement between Sullivan County BOCES (BOCES) and the County of Sullivan (COUNTY) for use of facilities at Garnet Health to run a Home Health Aide (HHA) and Clinical Nursing Assistant (CNA) Trade Program. [ID-6233](#)

A motion was made by District 6 Legislator Luis Alvarez, seconded by District 7 Legislator Joseph Perrello, that this Resolution be carried at Committee to the County Legislature meeting on 3/21/2024. The motion carried by the following vote:

**Aye:** Chairman McPhillips, Vice Chairman Blosser-Bernardo, District 6 Legislator Alvarez and District 7 Legislator Perrello

**Absent:** District 5 Legislator Scott

7. Authorize contract with Drapkin Strategies for JET Facilitation [ID-6253](#)

This resolution was referred to the March 21, 2024 Executive Committee agenda.

### Adjourn

There being no further business, Luis Alvarez moved to adjourn, seconded by Terry Blosser-Bernardo. The Planning, Real Property and Economic Development Committee was declared closed at 12:48PM.