



Sullivan County

Health & Human Services

Meeting Agenda - Final

Chairman Catherine Scott
Vice Chairman Matt McPhillips
Committee Member Brian McPhillips
Committee Member Amanda Ward
Committee Member Terry Blosser-Bernardo

Thursday, March 14, 2024

10:30 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Reports:

1. Division of Health and Human Services [ID-6266](#)
March 2024
Monthly Report

Attachments: [2024-03 HHS Monthly Report.pdf](#)

Discussion:

Public Comment

Resolutions:

1. To authorize the execution of agreement with The Bonadio Group for a comprehensive review or policy and procedures at the Department of Public Health. [ID-6154](#)
2. To Accept a Legislative Award and enter into a contract with Public Health and HRI for the Medical Reserve Corp. [ID-6155](#)
3. To authorize contract with DNA Diagnostics Center, Inc. [ID-6170](#)
4. To enter into a contract with Sullivan 180, Inc. for Community Services. [ID-6191](#)
5. To enter into a contract with Restorative Management, Corp. for Community Services. [ID-6192](#)

6. To accept a Legislative Award from NYSARH and authorize an agreement between Public Health and Cornell Cooperative. [ID-6212](#)
7. To Accept a Legislative Award and Enter into a contract with Health Research, Inc. (HRI). [ID-6213](#)
8. To Adopt Public Health Order No. 1 - 2024 [ID-6236](#)
9. To authorize contract with Universities and Colleges to provide education to nursing services [ID-6259](#)
10. To enter into a contract with Catalyst Research, LLC for Data Coordination Services. [ID-6260](#)
11. To amend Resolution No. 20-24 to correct the authorized amount of the resolution. [ID-6261](#)
12. To authorize the County Manager to execute an agreement between the Department of Social Services and Astor Services for Children and Families to provide psychology services to the Child Advocacy Center. [ID-6262](#)
13. To authorize the County Manager to execute an agreement between Sullivan County Department of Social Services and New York State Office of Children and Family Services for funding related to the Child Advocacy Center. [ID-6263](#)
14. To amend Resolution No. 19-24 to correct the authorized amount of the resolution. [ID-6264](#)
15. To amend Resolution No. 21-24 to correct the authorized amount of the resolution. [ID-6265](#)

Adjourn



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6266

Agenda Date: 3/14/2024

Agenda #: 1.

Sullivan County Division of Health and Human Services (DHHS) -- Monthly Report – March 2024

Roadmap to Better Health Implementation

April 2023 Robert Wood Johnson (RWJF) Ranking: 60th (of 62)

2023 Niche.com Healthiest County Ranking: 38th

- Sullivan County Community Assistance Center Hotline: 845-807-0925 - National Suicide Hotline: 988 - Hope Not Handcuffs: 833-428-HOPE

Strategy	Update on Activities Supporting the Strategy	Key Performance Indicators Positive Trend = GREEN, Negative = RED	
Ease Access to Care	<ul style="list-style-type: none"> Unite Us: Public Health has completed registration and staff are in training to become the 24th participant in the County’s Unite Us network. Community Resources starting to coordinate with Unite Us on connecting local food pantries to the network via the Community Assistance Center. Mental Health and Substance Use Treatment Access: Pediatric MH services continue to be provided by Astor, and open access hours have resumed in our clinic. We just received the results of our most recent audit of our clinic by NYS OMH and are proud to report that the clinic was found to be in “substantial compliance” with OMH regulations and was relicensed for three years. Stabilization Center (Crisis Care Center): Community needs assessment ongoing. DHHS partnered with Planning and County Manager’s Office to submit a request for funding from Congressman Molinaro. 	Unite Us Participating Agencies	24(+1)
		Unite Us Cases / Resolved	260/110
End the Opioid Crisis	<ul style="list-style-type: none"> Drug Task Force Activities: DSS has established a multi-disciplinary investigative unit to reduce risks to babies born suffering from withdrawal. Development of a fatality review board is ongoing. We are proud to report on behalf of partners and volunteers that Sullivan County’s Hope Not Handcuffs Angels placed 89 individuals into treat in 2023! Opioid Settlement Fund Distribution – All contracts are in execution for Year 2 RFP respondents whose programs were approved for funding. Catholic Charities submitted a revised RFP response to request funding for outpatient clinical services to clarify requirements after approval was received from the Legislature. That contract is now in development. We intend to re-release the RFP to renew and solicit new inputs for Year 3 funding next month. 	2022 Opioid Deaths	43 (+6)
		2022 Drug-related ED Visits	76 (-6)
		2022 Drug-related Hospitalizations	15 (-4)
Enhance Our Community	<ul style="list-style-type: none"> Housing Crisis: Homeless census increased again this month, albeit at a slower rate than we have encountered in recent months. DSS, DCS, Div. of Planning, and several local agencies are actively working together to help homeless persons transition to permanent housing and develop new units (both affordable and market rate) to relieve pressure on the local rental market. 	Homeless Census	275 (+10)
Encourage Healthier Behavior	<ul style="list-style-type: none"> Community Engagement: DSS, DCS and Public Health are working together with Dir. of Communications to develop a “synchronization matrix” to make the most of available time and resources that are devoted to promoting good health and a more positive outlook. 		



Care Center
at Sunset Lake Rehab

Care Center at Sunset Lake Rehab

For more information: (845) 292-8640, <https://sullivanny.us/Departments/Adultcarecenter>

Care Center at Sunset Lake Key Statistics – all data as of January 31, 2024 unless otherwise indicated			
Monthly Total Expenses to Date	Monthly Cash Receipts	Feb. End of Month Census	Meals Prepared for Residents
\$1,067,095.42	\$1,043,492.59	113	10662
Admissions / Discharges	Total Day Care Visits	Total OT treatments	Total PT treatments
12/4	0	745	733

Administrator's Comments:

- **Staffing Update:** Our most recent 5 star with our Payroll Based Journal (PBJ) hours from the second quarter of this year shows our hours per resident per day at 4 hours and 23 minutes per resident per day, this is almost an hour a day over the state required minimum of 3.50 hours per resident per day and is *substantially better than New York State and nationwide averages*
 - Staffing efforts continue, hiring and interviews continue. We have been working diligently with Indeed and reaching out to all qualified applicants as well as any we receive from County HR. Hires from 1/1-2/29 as follows:
 - RN Full Time – 4, CNA Full Time -2, CNA Part Time -1, RN Per Diem- 1, Phlebotomist – 1, LPN Full Time -1
 - We continue to work to improve staffing at the facility and to ensure that the schedule is full so that staff can provide the best quality of care possible. The evenings continue to be our problem area and we are continuing to work to fill those spots with qualified, quality staff members. All recently hired CNAs and future CNAs will be assigned to this shift until it has filled.
 - We continue our partnership with the Sullivan County College RN program, and the Sullivan County BOCES CNA program. The CNA program returned to the facility in February of 2024 to complete their clinicals. We continue to get positive feedback from the RN program as well as the CNA program.
 - We continue to work with Nursing staff and the staffing coordinator to balance out schedules, so they are consistent for all weekends and holidays. As always, we continue our efforts to recruit and retain new staff in all positions. The schedule has been more balanced over the last two months. These efforts continue and will continue until we can fill all vacant positions and fully balance the schedule.
 - We continue to work with staffing agencies to expand agency use to other agencies that are newly approved to continue to attract staff to fill vacancies in the schedule as needed.
 - We continue to look for opportunities to recruit staff through job fairs, advertising, referrals from current and former employees and all other available avenues.
- **Clinical Update:** January saw a spike in the number of COVID cases, but the outbreak has since stopped and currently there are no positive residents or staff at the facility. Education to the staff on infection control is ongoing and we continue to target any identified problem areas through Q&A as well as immediate education as needed in the event that the need arises.
 - We have worked with IPRO and Core Tactics for infection control audits and surveys and continue to focus on areas for improvement with their assistance.
 - Pneumonia Vaccine Clinic was recently held for all that wished to receive the vaccine.
- There were no visits from any outside inspection body in the month of December, though we did receive medical record requests from Performant, a Medicare audit company. The requested information was gathered and provided by the deadline specified. We have since received a few other requests from insurance and/or audit companies and are working to provide the necessary documents.



Department of Community Services (DCS)

For more information: (845) 292-8770, <https://sullivanny.us/Departments/CommunityServices>

National Suicide Hotline: 988

Mobile Mental Health: (800) 710-7083

Children's Mobile MH: (845)701-3777

Care Management: The Care Management unit continues to actively engage & work with clients for both of the Health Home agencies and the HARP Services (Health and Recovery Plan) which are Medicaid and Medicaid Managed Care Health Plans. As of the end of January 2024, there are six (6) active Assisted Outpatient Treatment (AOT) orders and there is no one on enhanced AOT services.

Adult & Children’s SPOA:

- On January 11 2024, the Adult SPOA Committee met via Zoom with six new cases reviewed and eight previous reviewed.
- 140 RSS (Mental Health supportive housing) beds are in use with 173 people on the waiting list and 25 openings.
- Coordination of referrals with service providers continues. Clients were linked to various services, including: behavioral health treatment providers, RSS housing (apartment program and community residences), Access: Supports for Living Housing, Sullivan PROS Program, OFA, APS, Action Toward Independence, Independent Living, Inc., and Care Management services.
- Children’s SPOA Committee met via Zoom on January 25, 2024 and reviewed one new referral and seven previous cases.

Behavioral Health Clinic (Mental Health and Substance Abuse):

- Initiatives:
 1. High Risk Clients: In January, there were 176 clients on the roster for high risk census.
 2. The Overdose Prevention CQI Project: Community Services assists in providing Naloxone to clients. The Department of Health (DOH) has provided a Community Calendar of free Naloxone Trainings which are held several times a week. The project shifted focus from providing sustainable video-based telehealth services to opioid use disorder treatment approaches. OMH requires us to communicate that medication is its own form of treatment, rather than secondary role to therapy. OMH would like this to be the standard front-line approach for treating these disorders.

Local Government Unit:

- Staff retention and recruitment –restructured our all staff meeting to provide clear communication and support, have been doing team building, working on supervisory tools and improved communication.
- Easing access to services – our clinic has resumed 1-day extended evening hours till 8pm and Open Access on Thursday morning, regarding community access currently conducting a community asset mapping, expansion/enhancement regarding crisis services.
- Clinic redesign for improved access and sustainability – Astor is now on-site providing services a few days a week and remotely on others and plans to be in some of the schools come the fall of 2024.

Senior Community Services Coordinator:

- 2024 contracts for continued service delivery by agencies receiving state aid pass through funding.
- 2024 insurance recredentialing for DCS to remain in network with various insurance companies.
- Modification agreement for a contract with Utica University for MSW Interns at DCS.
- Continued LGU/Behavioral Health planning.

SULLIVAN COUNTY DEPARTMENT OF COMMUNITY SERVICES						
STATISTICAL SUMMARY FOR: Jan 01, 2024 - Jan 31, 2024						
Prepared by : Frances Cole						
PROGRAM	ON ROLLS:			CLIENTS		UNITS OF SERVICE
	1/1/2024	ADMISSIONS	DISCHARGES	ON ROLL: 1/31/2024	CLIENTS SERVED	
SC BEHAVIORAL HEALTH CLINIC ADULT	395	19	17	397	414	509
SC BEHAVIORAL HEALTH CLINIC CHILD	41	0	10	31	41	32
SC BEHAVIORAL HEALTH CLINIC FORENSIC	53	6	6	53	59	77
SC BEHAVIORAL HEALTH CLINIC MICA	20	4	5	19	24	Included In Clinic Adult
SC BEHAVIORAL HEALTH CLINIC MAT	4	1	1	4	5	Included In Clinic Adult
TOTAL MENTAL HEALTH	513	30	39	504	543	618
SC CARE MANAGEMENT	43	1	1	43	44	757
SC HEALTH HOME- ADULT	36	0	0	36	36	245
SC HEALTH HOME - KENDRA, AOT and HH+	11	0	0	11	11	30
SC HEALTH HOME - CHILD	15	0	0	15	15	102
SC HEALTH HOME - OUTREACH	11	0	0	11	11	221
SC CM CCSI					0	0
TOTAL HEALTH HOME CASE MANAGEMENT PROGRAMS	105	1	1	105	106	1,134
SC SPOA - Adult	41			41	41	304
SC SPOA - Child	18			18	18	125
TOTAL SPOA	59	0	0	59	59	429
	# of calls	#of ph interv	Outreaches	Hosp Divers %	Hosp Admit %	
MOBILE MENTAL HEALTH	280	19	11	73	27	



Social Services (DSS):

For more information: (845) 292-0100, <https://sullivanny.us/Departments/familyservices>

Temporary Assistance/Housing:

- A continuous increase in homeless applications is still being addressed.
- Both housing and TA continue to address all new applications and recertifications in accordance with OTDA.
- Interviews ongoing for vacant examiner and clerical positions.
- The Heating Repair and Replacement (HERR) and Clean and Tune components remain open. Regular Heating season started on November 1, 2023. The Emergency HEAP benefit was made available on January 2, 2024.
- The Cooling Assistance Benefit will be available on April 15, 2024, which allows for the purchase and installation of an air conditioner or fan if an air conditioner cannot be safely installed. This program is only for persons who provide a doctor’s note verifying a medical need for the support.

Public Assistance Cases (as of 01-31-2024)				
Temp. Assistance to Needy Families	Safety Net	Food Stamps	Medical Assistance	MA/Supplemental Security Income
194(+11) *183 last month not 192	225(+21)	5861 (-14)	3472(-44)	2478(+18)
Homelessness Snapshot (as of 01-19-2024)				
Code Blue	Quarantined	Adults / Children	Sex Offenders	Total Homeless
14	0	160/68	25	228

Medicaid:

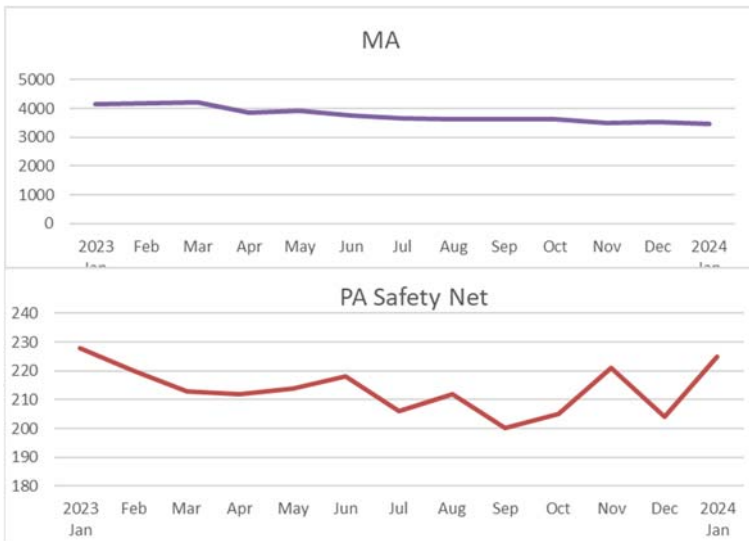
- Staff continue to process new applications and recertify benefits for current recipients. Medicaid continues to follow the policy set in place for the Medicaid Unwind. The two examiners in training show continuous growth in their learning process.

Child Care:

- Continues to process all cases in a timely fashion according OCFS rules and regulations.

SNAP:

- Newly hired examiner started.
- Sr Examiner for Cross Trained Unit went to SNAP training along with our newly hired SNAP worker.
- We are seeing a continuous increase of new applications. The SNAP department continuous to work diligently in processing new applications as well as recertifying already active cases.
- **Temporary Assistance Case Trend Charts:**



Fraud Investigations (as of January 31, 2024)						
Collections	Cases Active	Cases Referred	Completed	Arrests	Pending arrests	Burials
\$20,986.17 (+7,625.91)	219 (-4)	34 (+11)	38 (+12)	2 (-1)	2 (0)	10 approved (+2) \$17,600.00 costs (+\$3,865.00)
Child Support Enforcement Cases (as of January 31, 2024)						
Collections	Petitions Filed	Paternity Establishments			Total Cases	
\$621,159 (-59,749)	18 (-26)	2 (-25)			2,975 (-34)	

ADULT SERVICES UNIT:	2023 TOTAL	2024 YTD	2024 JAN
PERSONAL CARE AIDES			
CASES OPENED	16	2	2
CASES CLOSED	17	0	0
# CASES (AVG.)	30	31	31
PERS			
# CASES (AVG.)	0	0	0
APS REFERRALS			
16A Neglect/Abuse	37	4	4
16B Neglects			
16B Neglects Own Basic Needs	113	7	7
16B Untreated Medical Conditions	33	2	2
16B Self-endangering Behaviors	15	3	3
16B Unable to Manage Finances	36	5	5
16B Environmental Hazards	21	2	2
APS			
CASES OPENED	261	23	23
CASES CLOSED	251	29	29
# CASES (AVG.)	148	149	150
GUARDIANSHIPS			
OPEN	38	42	42
REP PAYEE			
OPEN	TBD	93	93

FOSTER CARE STATISTICS				CHILD PROTECTIVE STATISTICS			
	JAN 2024	Trend	Goal		2023	YTD 24	JAN 24
Kinship%	10.78%		20%	# New Reports	1410	139	139
Congregate Care%	21.57%		16%	# Indicated Reports	174	16	16
Total in Care	102		<100	Physical abuse	14	0	0
RTF	0			Emotional abuse	0	0	0
Diagnostic	2			Sexual abuse	13	1	1
RTC	10			Neglect	62	9	9
Group Home	3			Domestic violence	13	0	0
Therapeutic Foster Home	15			Educational neglect	39	1	1
Regular Foster Home	53			Substance abuse	33	4	4
Kinship	11			1034	0	1	1
Other	8			# Unfounded Reports	710	35	35
Freed for Adoption	28			# Closed FAR	49	30	30
Certified Homes	73		5x# in ca	# Court Ordered 1034s	36	2	2
Newly Certified Homes	0			PREVENTIVE SERVICES STATISTICS			
Number of Closed Homes	0			NEW REFERRALS		18	
New Kinship Homes	0			TOTAL CASES		86	
Pending Certification	5						



Public Health Department

For more information on our report: (845) 292-5910, <https://sullivanvny.us/Departments/PublicHealth>

Director's Comments:

- Added LPN to Maternal Child Health
- Vacancies (30, see below) remain an operational challenge.
- Working with Center for Workforce Development for training/recruitment of HHAs, Clerical and Fiscal staff.
- CYSHCN added EI Service Coordinator to the team
- Lack of adherence to vaccination recommendations continue to pose a threat to the health and safety of Sullivan County.

CHHA: Certified Home Health Agency

- The average daily census decreased from 193.19 to 173. We saw 236 CHHA specific patients, 3 LTHHCP, and 39 MCH with a grand total of 278 patients on caseload.

Health Education/Rural Health Network/Injury Prevention/Other:

- Education and Outreach:
 - Total Outreach Events- 1
 - Education Team are now certified Mental Health First Aiders
 - Strategize Monthly theme & Engagements for the year
 - Begin Covid Planning Tour
 - Education Inventory completed
 - Scheduled January and February Federation for the Homeless tablings
 - Website edits to Education Department page
 - Countdown to Spring bulletin board
 - Begin Public Health Week planning
 - Outreach materials for May-Ann to bring with her to Crystal Run
 - Content for Monthly Hoot: Arthritis and Exercise
 - Know Your Numbers planning (MRC)
- Develop/ Completed Lesson Plans
 - Do More, Feel Better Plan Mental Health for Seniors
 - Communicable Disease
 - Summer School Nutrition
- Social Media Engagement
 - As of January 31st we reached approx. 2,190 accounts
 - Our visibility online is up 95%
 - Our link clicks are up by 13.4%

- We are balancing post topics across service division
 - Admin (Job Postings) 10%
 - Environmental Health & Safety 10%
 - Health Care Services 40%
 - Health Planning and Promotion 30%

- Healthy Families Grant:
 - Spanish first visit folders
- CYSHCN Grant:
 - February Newsletter
- Other:
 - Flu Clinic

SCDPH CHHA 2024 Department Specific Performance Indicators:																	Current	
Measure/Indicator	2024 YE Score	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Target 2024	Current vs. Goal	Trend	Best Practice	
Admissions (2024)																	10%	
Admissions (2023)	1285	123	114	128	104	123	113	109	97	91	89	81	82				10%	1254
Census (agency) (2024)		236																
Prior Year (2021)	3457	286	287	309	296	283	279	284	319	274	284	295	306					
Productivity		4.38															7	
Prior year	4.48	4.63	4.80	4.65	4.55	4.70	4.30	4.74	4.60	4.76	4.55	4.63	4.23	5.50			7	4.63
NTUC Sample size																	15%	
Prior year	23.8%	22.4%	32.5%	24.2%	26.4%	23.2%	28.5%	30.1%	25.4%	28.9%	21.7%	26.4%	26.7%	20.0%			15%	26.3%
Overtime: Avg		120.5																
Prior year	160.3	89	115	122	122	121	127	129	131	131	134	138	161	85.00				138
Lock Rate		91.4%															100%	
Prior year	79%	84.0%	85.0%	93.0%	92.0%	91.0%	83.0%	88.8%	84.2%	91.5%	93.0%	93.0%	91.2%				100%	89%

Healthy Families:

- Healthy Families ended January with 35 enrolled families.
- FSS's have completed 70 home visits for the month out of the 103 expected.

- Healthy Families received 11 referrals.
- We have 7 referrals that Family Resource Specialists (FRS) are outreaching to.
- We received our report from the annual site visit on December 6, 2023. We have some areas that we are doing well in and others that need to be improved. All staff are working hard on improving the areas that OCFs pointed out as concerns.

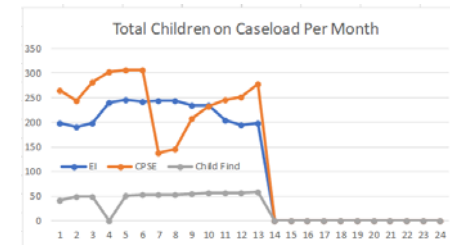
Maternal Child Health/CAPTA/CARA:

- CPSE Caseload increased 15/month compared to Jan 2022.
- EI Referrals decreased 7 compared to Jan 2022.
- 18 Referrals (1 duplicate, 17 patients)
 - 11 opened to care
 - 6 declined
- 3 Newborn screens
- One LPN hired for MCH, one RN applicant pending
- Working with Sullivan 180 to co-host 2nd annual Maternal Child Health Provider appreciation mixer.

Children and Youth with Special Healthcare Needs/Early Intervention:

SCPHS Early Care Program Performance Indicators:													
Program/Indicator	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Trend
EI Referrals 2024	23	0	0	0	0	0	0	0	0	0	0	0	
EI Referrals 2023	30	14	17	28	29	19	16	19	18	35	21	31	
EI OSC Case load 2024	48	0	0	0	0	0	0	0	0	0	0	0	
EI OSC Case load 2023	86	86	98	110	111	112	100	96	78	64	57	50	
EI Active Cases 2024	198	0	0	0	0	0	0	0	0	0	0	0	
EI Active Cases 2023	199	191	198	241	246	243	245	245	235	235	204	194	
CPSE Caselaod 2024	279	0	0	0	0	0	0	0	0	0	0	0	
CPSE Caselaod 2023	264	245	281	302	306	306	139	146	209	232	246	252	

2024	Total Claimed	Total Paid
School-Age	\$ 742,883.13	\$ 669,544.50
Service Coordination	\$ 31,606.56	\$ 29,829.96



Disease Surveillance and Investigation and Emergency Planning:

- Focus on Vaccine Preventable Disease, working with DOVE (NYSDOH Division of Vaccine Excellence) and surrounding counties to address specific populations that are reluctant to vaccinate
- Working with Orange, Rockland, and Westchester counties to ensure we are addressing camp populations in the same manner to ensure health and safety.
- 1830 Communicable diseases reported
 - 829 Flu (409 Flu A, 402 Flu B, 17 H1N1, 1 unspecified)
 - 781 Covid, 110 RSV, 103 Lyme, 7 other communicable
- STI: 15 Chlamydia 2 Gonorrhea, 1 Syphilis

Rabies related incidents*/needing treatment	STI diagnosed / needing treatment	Tuberculosis	Lead Poisoning (investigated/total)	Covid Cases
<ul style="list-style-type: none"> 17 investigations, 1 cat tested, 2 dogs. 0 persons treated with Post Exp prophylaxis. No animals were (+) <p>Note: a position has been created in the 2024 budget for a PT ACO; this will fall under Public Safety but will work in conjunction with DSI/SCDPH</p>	18/18	<p>Active Cases: - Total #- 1</p> <p>Suspects: - Total #-0</p> <p>Preventative Clinic - Total = 0</p> <ul style="list-style-type: none"> Discharged – 0 Refused LTBI treatment - 0 New LTBI treatment - 0 LTBI treatment (previous tx. continued) – 0 <p>PPD's Administered</p> <p>Employees Total-0</p>	2/121	781 lab reported cases (+43)

Training and Quality Coordinator:

- Performing assessment of Policy and Procedures.
- Working with each department to create QA Dashboard.

Emergency Planning:

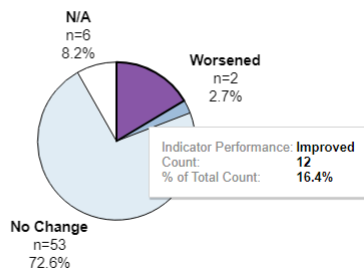
- Completed and Submitted COOP (Continuity of Operations Plan).

Corporate Compliance/HIPAA:

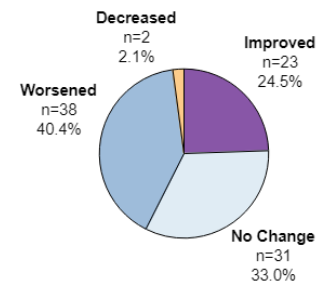
- Routine walk-throughs were conducted without notable areas of issue.

Opioid Overdose Dashboard: New York State DOH recently updated its opioid data dashboard (https://apps.health.ny.gov/public/tabvis/PHIG_Public/opioid/) The two charts provided below capture trends in Sullivan County (left) and statewide (right). Of the 73 different metrics reported at the county level, Sullivan County saw improvements in 12 metrics of our most recently reported data and only two metrics worsened. At the State level 94 different metrics are tracked; 23 improved and 38 worsened. While these datasets do not indicate that Sullivan County is anywhere near the end of the drug crisis, it does provide an encouraging sign that while news reports about statewide challenges may be accurate, Sullivan County seems to be bucking the overall trend and is showing signs of improvement!

Indicator Performance
 Note: Labels may not show if chart area is too small. *Hover over areas to view full information.*



Indicator Performance
 Note: Labels may not show if chart area is too small. *Hover over areas to view full information.*



Staffing Update: Position Title & No.	Notes
Community Services (9 Positions Vacant, 50 Authorized, 19.00% Vacant)	
Account Clerk, #3316	Canvassed the list
Clinical Program Manager, #3457	Posted
CS Coordinator, #3506, #3540	Posted
Senior Account Clerk, #2820	Approved to fill
Database Clerk, #3300	Canvassed the list
Staff Social Worker I, #130, PT#3308, PT#3638	Posted
Public Health (29 Positions Vacant, 80 Authorized, 36.25% Vacant)	
Director of Patient Services, #3158	Posted
Senior Account Clerk Typist #2981	Vacant
Community Health Nurse #2333, #2943	no applicants
Community Health Worker, #3652, #3653	
Licensed Practical Nurse, #1636	Posted
Coordinator Children w/ Special Needs Prg, #1707	
PH Nurse, Core #3419, Core #2729, CHHA #2185, D&T #2927	Posted
Personal Care Aide, #3654, #3655	
Registered Nurse, CHHA #2875(PD), #2875, Core #849, #3264, #2373, D&T #3634	Posted
Public Health Educator, #890	
Senior Database Clerk, #3338	Vacant
Senior Account Clerk, #1952, #244	Posted
Home Health Aide, #383, #779	Posted
Senior Typist, #716	
Family Support Worker, #2450	Vacant
PH Occupational Therapist, #3340	Vacant

Social Services (19 Positions Vacant, 176 Authorized, 10.79% Vacancy Rate)	
Account Clerk/DB, #3561, #3565	
Division Contract Compliance Officer, #3477	Posted
Family Services Investigator, #309	CSEU
Caseworker, #616, #1149, #1299, #2420, #2724, Caseworker (PT), #3516	Posted
Child Advocacy Center Coordinator, #3657	
Senior Account Clerk, #3557	Services – awaiting test results
Social Welfare Examiner, #469, #582, #2899	Temporary Assistance – posted, no exam required!
Senior Caseworker #209, #1318	Interviewing for one, two new openings due to promotions
Senior AC/DB #3223	TA – awaiting test results
Records Management Clerk #2495	Vacant



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6154

Agenda Date: 3/14/2024

Agenda #: 1.

Title: Resolution for Policy Review Agreement with The Bonadio Group

Narrative of Resolution:

TO AUTHORIZE AN AGREEMENT BETWEEN THE BONADIO GROUP AND THE DEPARTMENT OF PUBLIC HEALTH

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$50,000

Are funds already budgeted? No

Specify Compliance with Procurement Procedures: RFP #R-23-25

RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES TO AUTHORIZE A CONTRACT WITH THE BONADIO GROUP FOR POLICY AND PROCEDURE REVIEW

WHEREAS, it is imperative for the Sullivan County Department of Public Health to ensure the effectiveness and compliance of all its policies and procedures; and

WHEREAS, there is a need for an outside agency to assist in the review and consultation of the policies and procedures for the Department of Public Health; and

WHEREAS, a Request for Proposal (R-23-35) for Policy and Procedure Review was issued and a response was received from the Bonadio Group; and

WHEREAS, The Bonadio Group, 171 Sully’s Trail, Pittsford, NY 14534, demonstrates expertise and proficiency in policy review and consulting services; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute a contract with The Bonadio Group; and

BE IT FURTHER RESOLVED, that said contract shall not exceed \$50,000; and

BE IT FURTHER RESOLVED, that said contract shall be in such form as the County Attorney shall approve.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6155

Agenda Date: 3/14/2024

Agenda #: 2.

Narrative of Resolution:

Resolution to accept a Legislative Award and enter into a contract with Public Health and Health Research, Inc., AKA “HRI” for the Medical Reserve Corp.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$12,100.00

Are funds already budgeted? No

Specify Compliance with Procurement Procedures: HRI Contract # 7891-01

INTRODUCED BY THE HEALTH AND HUMAN SERVICES COMMITTEE TO ACCEPT FUNDING FROM “HRI” FOR THE HEALTH EMERGENCY PREPAREDNESS GRANT

WHEREAS, the Sullivan County Department of Public Health has represented to Health Research, Inc. that they are knowledgeable, qualified and experienced in the skill(s) required for Medical Reserve Corp - State, Territory & Tribal Nations, Representative Organizations for Next Generation (*MRC-STTRONG*), and

WHEREAS, the Sullivan County Department of Public Health is willing and capable of performing the services required under the MRC Contract Deliverable Coordination Tool, and

NOW THEREFORE BE IT RESOLVED, that the County Manager be authorized to enter into a contract with Health Research, Inc. for the period of July 1, 2023 through May 31, 2025 with a contract amount of \$12,100, and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager or the Chairman of the County Legislature to execute any and all necessary documents to submit the application for funding for the period of July 1, 2023 through May 31, 2025 for the contract amount of \$ 12,100, and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager or the Chairman of the County Legislature to accept the award, and enter into an award contract to administer the funding secured, in a form as the County Attorney shall approve.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6170

Agenda Date: 3/14/2024

Agenda #: 3.

Narrative of Resolution:

To authorize contract with DNA Diagnostics Center, Inc.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$7,000

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures: 140-3.4. Contracting for professional services

RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AGREEMENT BETWEEN DEPARTMENT OF SOCIAL SERVICES AND DNA DIAGNOSTICS CENTER, INC. FOR THE PROVISION OF GENETIC (DNA) TESTING AND REPORTING SERVICES FOR THE PERIOD OF APRIL 1, 2024 THROUGH MARCH 31, 2025

WHEREAS, the County of Sullivan, through the Department of Social Services, has need of genetic identity (DNA) testing and reporting to establish parentage in child support enforcement cases; and

WHEREAS, the Department of Social Services contracts with a state approved provider, DNA Diagnostics Center, Inc., for those services; and

WHEREAS, DNA Diagnostics Center, Inc., is capable of and willing to provide such services at prevailing rates.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to enter into agreement with DNA Diagnostics Center, Inc., for the provision of DNA testing and reporting services at a cost not to exceed \$7,000 during the period from April 1, 2024 through March 31, 2025; and

BE IT FURTHER RESOLVED, the maximum of these contracts shall not exceed \$7,000 for DNA testing and reporting related services; and

BE IT FURTHER RESOLVED, that the form of said contracts will be approved by the Sullivan County Attorney's Office.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6191

Agenda Date: 3/14/2024

Agenda #: 4.

Narrative of Resolution:

To enter into a contract with Sullivan 180, Inc. for Community Services.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$119,999.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE HEALTH & HUMAN SERVICES COMMITTEE TO ENTER INTO AN AGREEMENT WITH SULLIVAN 180, INC. TO PROVIDE VARIOUS PREVENTION SERVICES TO YOUTH IN SCHOOLS.

WHEREAS, the Department of Community Services would like to enter into an agreement with Sullivan 180, Inc., for the NYS OASAS Opioid Abatement funding; and

WHEREAS, Sullivan 180, Inc., P.O. Box 311, Liberty, NY 12754 is one of the most responsible vendors for such work; and

WHEREAS, the Department of Community Services has reviewed the proposal and recommends the award.

NOW, THEREFORE, BE IT RESOLVED, the County Manager is hereby authorized to execute a contract with Sullivan 180, Inc., in an amount of \$119,999, per year, in accordance with the RFP#: R-23-47, from March 1, 2024 through February 28, 2025, with three (3) additional yearly extensions; and

BE IT FURTHER RESOLVED, that said contract to be such form as the County Attorney’s office shall approve.

BE IT FURTHER RESOLVED, that if the funding ceases, the contract terminates.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6192

Agenda Date: 3/14/2024

Agenda #: 5.

Narrative of Resolution:

To enter into a contract with Restorative Management, Corp. for Community Services.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$74,500.00

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE HEALTH & FAMILY SERVICES COMMITTEE TO ENTER INTO A CONTRACT WITH RESTORATIVE MANAGEMENT, CORP. TO PROVIDE SUBSTANCE USE DISORDER (SUD) PEER ADVOCATE SERVICES.

WHEREAS, the Department of Community Services would like to enter into an agreement with Restorative Management, Corp., for the NYS OASAS Opioid Abatement funding; and

WHEREAS, Restorative Management, Corp., 64 Jefferson Street, Suite 2, Monticello, NY 12701 is one of the most responsible vendors for such work; and

WHEREAS, the Department of Community Services has reviewed the proposal and recommends the award.

NOW, THEREFORE, BE IT RESOLVED, the County Manager is hereby authorized to execute a contract with Restorative Management, Corp. in an amount of \$74,500, per year, in accordance with the RFP#: R-23-47, from March 1, 2024 through February 28, 2025, with three (3) additional yearly extensions; and

BE IT FURTHER RESOLVED, that said contract to be such form as the County Attorney's office shall approve.

BE IT FURTHER RESOLVED, that if the funding ceases, the contract terminates.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6212

Agenda Date: 3/14/2024

Agenda #: 6.

Narrative of Resolution:

To Accept a Legislative Award from NYSARH and Authorize an Agreement with Public Health and Cornell Cooperative Extension

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$9,689.00

Are funds already budgeted? No

Specify Compliance with Procurement Procedures:

INTRODUCED BY HEALTH AND HUMAN SERVICES COMMITTEE TO ACCEPT LEGISLATIVE FUNDING AWARD FROM NYSARH AND AUTHORIZE AND AGREEMENT BETWEEN THE DEPARTMENT OF PUBLIC HEALTH AND CORNELL COOPERATIVE EXTENSION

WHEREAS, Sullivan County Department of Public Health has been awarded a NYS legislative appropriation through the New York State Rural Health Association for \$9,689 to support Rural Health Network Development Programs; and

WHEREAS, the Department of Public Health plans to continue the self-sustaining Food is Medicine Program with Cornell Cooperative Extension to assist low income and/or unhealthy families in receiving fresh fruits and vegetables from the Cornell’s Mobile Farmers Market; and

WHEREAS, Public Health requests permission to enter in to an agreement with Cornell Cooperative Extension to use \$9,689 of the funding from the NYSARH award to support CCE’s Mobile Farmers Market and sustain the “Food is Medicine” Program; and

WHEREAS, this agreement will begin on 4/1/2023 and end on 3/15/2024; and the expenses must be incurred between 4/1/2023 and 3/15/2024 encumbered and dispersed by 3/24/2024 per NYS guidelines for the legislative award terms of agreement,

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (*as required by the funding source*) to execute any and all necessary documents to enter into this agreement with Cornell Cooperative Extension to subcontract the “Food is Medicine” Program from 4/1/2023 through 3/15/2024; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager or the Chairman of the County Legislature to enter into an agreement, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that should the funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6213

Agenda Date: 3/14/2024

Agenda #: 7.

Narrative of Resolution:

TO ACCEPT A LEGISLATIVE AWARD AND ENTER INTO A CONTRACT BETWEEN PUBLIC HEALTH AND HEALTH RESEARCH, INC., AKA “HRI”

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$77,711.00

Are funds already budgeted? No

Specify Compliance with Procurement Procedures: HRI Contract # 1619-17

INTRODUCED BY THE HEALTH AND HUMAN SERVICES COMMITTEE TO ACCEPT FUNDING FROM HRI FOR CENTERS FOR DISEASE CONTROL AND PREVENTION GRANT

WHEREAS, the Sullivan County Department of Public Health has the responsibility for planning a county-wide response to bioterrorist attack or other health related emergency, and as a result of the Federal Homeland Security Act, the NYS Department of Health is providing funding to counties to assist in this effort, and

WHEREAS, the Sullivan County Department of Public Health has represented to Health Research, Inc. that it is willing and capable of performing the services required under Contract Deliverables, and

NOW THEREFORE BE IT RESOLVED, that the County Manager be authorized to enter into a contract with the Health Research, Inc. for the period of July 1, 2023 to June 30, 2024 with an annual funding amount of \$77,711.

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager or the Chairman of the County Legislature to execute any and all necessary documents to submit the application for funding for the period of July 1, 2023 through June 30, 2024 for the annual amount of \$77,711, and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager or the Chairman of the County Legislature to accept the award, and enter into an award contract to administer the funding secured, in a form as the County Attorney shall approve.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6236

Agenda Date: 3/14/2024

Agenda #: 8.

Narrative of Resolution:

To Adopt Public Health Order No. 1 - 2024

INTRODUCED BY HEALTH AND HUMAN SERVICES FOR THE SULLIVAN COUNTY LEGISLATURE TO ACT AS LOCAL BOARD OF HEALTH AND TO ADOPT PUBLIC HEALTH ORDER NO. 1 -2024

TO SUMMER CAMP OPERATORS, SULLIVAN COUNTY, NEW YORK, 2024

WHEREAS, The Metropolitan region of New York State, including Sullivan County, has seen a historic detection and resurgence of poliomyelitis; and

WHEREAS, Sullivan County has a positive detection of the polio virus via PCR testing as well as strain identifying sequencing with 13 samples identified in Sullivan County in 2022, 2 were collected in July, 5 were collected in August, 5 were collected in September and 1 was collected in October; and

WHEREAS, the Metropolitan region of New York State, including Sullivan County has seen a significant rise in Pertussis; and

WHEREAS, Sullivan County Department of Public Health has investigated the largest Pertussis outbreak in recent county history this past summer, fall and into winter of 2023; and

WHEREAS, New York State experienced the largest outbreak of measles since 1989 during the summer of 2019, and at least 19 confirmed cases were located in Sullivan County, 426 cases were within New York State and 1,282 cases were confirmed in the U.S.; and

WHEREAS, Measles cases and clusters are becoming prevalent in neighboring states as well as states with high traffic travel to New York; and

WHEREAS, outbreaks of vaccine preventable diseases frequently occur in areas where people are unvaccinated or under-vaccinated; and

WHEREAS, Sullivan County has historically low vaccination rates with only 64.4% of children having one MMR vaccine by the age of 2 years old; and

WHEREAS, Measles is a highly infectious disease that may cause seizures, pneumonia, blindness, and death; and

WHEREAS, Polio is a life altering, deadly infectious disease which is extremely contagious and can lead to

long term disability; and

WHEREAS, Pertussis is highly contagious, and can lead to pneumonia, seizures, sepsis and respiratory failure in small children; and

WHEREAS, Measles, Pertussis and Polio are all vaccine preventable diseases, and

WHEREAS, the Centers for Disease Control and Prevention have been actively investigating the current resurgence in previously well-known controlled diseases in the United States as well as globally. Vaccine preventable diseases kill an estimated 1.5 million people world-wide each year; and

WHEREAS, there are over 170 permitted summer camps for children which operate in Sullivan County which increases the risk of infectious disease outbreaks significantly; and

WHEREAS, summer camps are congregate settings where communicable disease such as Measles, Pertussis and Polio and other vaccine preventable diseases can rapidly spread; and

WHEREA, in accordance with the New York State Public Health Law, the County Board of Health is authorized to adopt Public Health Order No. 1-2024, which Order shall regulate attendance at summer camps for campers and staff including volunteers based on evidence of all vaccines listed by the CDC's Advisory Committee on Immunization Practices recommended Vaccine Schedule or a valid medical exemption pursuant to the State Sanitary Code; and

WHEREAS, required vaccinations include Diphtheria and tetanus toxoid-containing vaccine and the Pertussis vaccine (DTaP or Tdap), Hepatitis B vaccine, Measles, Mumps and Rubella Vaccine (MMR), Polio vaccine, Meningitis vaccine and Varicella (chickenpox) vaccine; and

WHEREAS, an exclusion list of under and unvaccinated campers and staff including volunteers must be kept on record for inspection by Public Health Staff in the event of an exposure to an infectious individual; and

WHEREAS, upon advice from the County Public Health Director, said Order is necessary and proper for the preservation of life and health, to reduce morbidity and mortality from preventable communicable disease, and to properly execute and enforce the New York State Health Law, including 2100, as well as other associated Rules and Regulations, including but not limited to those related to communicable diseases and outbreaks of diseases as defined in 10 NYCRR 2.2.

NOW, THEREFORE, BE IT RESOLVED, the Legislature, acting in its capacity as the Sullivan County Board of Health, hereby adopts Public Health Order No.1 - 2024 to secure the safety, health and welfare of Sullivan County residents and visitors; and

BE IT FURTHER RESOLVED, that Public Health Order No.1 - 2024 shall be effective immediately upon adoption by the Legislature and shall continue in effect through December 31, 2024; and

BE IT FURTHER RESOLVED, the Board of Health designates, at its discretion, four hearing officers; and

BE IT FURTHER RESOLVED, Nadia Rajasz, a member of the Board of Health, is hereby authorized to sign and issue subpoenas in accordance with Public Health Law Section 309.

**Local Board of Health Public Health Order No. 1 - 2024
Children's Camps**

1. This Order shall apply to all camps operated within Sullivan County, in accordance with the New York State Public Health Law and Sanitary Code, 10 NYCRR 7-2.2, including summer day camps and children's overnight camps.
2. Prior to camp entry, the camp health director shall verify all campers and staff members, whether paid or volunteer, have evidence of required vaccines or a valid medical exemption. Upon arrival to camp, the camp operator, health director or designee shall screen children and staff, as part of the initial health screening pursuant to the camp's safety plan, for signs or symptoms of any potentially infectious disease, including vaccine preventable diseases.
3. No camp operator shall permit any camper or staff member, whether paid or volunteer, to attend camp unless such camper or staff member has provided evidence of all required immunizations.
4. Notwithstanding, a camp operator may permit a camper or staff member who is in the process of receiving the required vaccine to attend or work at camp. A camper or staff member is "in the process of receiving the required vaccine" or "in-process" if the camper or staff member has received at least the first dose of the required vaccine, has an appointment to complete a second dose of the required vaccine, based upon the current vaccination timelines. If a camper in attendance or staff member is working at a camp when the second dose of a required vaccine is scheduled, such camper or staff member shall receive the second dose, or the camper or staff member shall be excluded from camp after the expiration of the vaccination dose interval, based upon the specific vaccine.
5. All camp operators shall maintain records of camper and staff screening for signs or symptoms of illness or recent exposure to the above-mentioned vaccine preventable diseases. Any immune camper or staff member who was exposed to a vaccine preventable disease within the twenty-one days prior to attending camp or during the camp season shall be monitored for signs and symptoms of disease while at camp, and the camp operator or health director shall immediately report any such known exposures to Sullivan County Department of Public Health and the New York Department of Health.
6. In addition to any other remedies available to the Board of Health provided by law, a fine of \$2,000 for each violation shall be issued. Each day a violation continues shall constitute a separate and distinct violation as authorized by Public Health Law Section 309(1) (f).
7. The County Public Health Director is directed to undertake the actions necessary to enforce this Order.
8. This Order shall be effective upon its adoption and remain in effect until December 31, 2024
9. A copy of this Order shall be posted at all summer camps operating in Sullivan County and shall be filed with the New York State District Health Office.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6259

Agenda Date: 3/14/2024

Agenda #: 9.

Narrative of Resolution:

To authorize contract with Universities and Colleges to provide education to nursing services

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$0

Are funds already budgeted? Choose an item.

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY HEALTH AND HUMAN SERVICES TO ENTER INTO CONTRACT WITH UNIVERSITIES AND COLLEGES TO PROVIDE EDUCATION TO NURSING STUDENTS

WHEREAS, the Care Center at Sunset Lake provides Nursing Services for the residents of the Care Center; and

WHEREAS, the Care Center has a need to partner with local and regional educational institutions with Nursing programs who provide education and training to Nursing students to complete the program requirements; and

WHEREAS, in order to complete Nursing educational programs, clinical fieldwork experience is required; and

WHEREAS, the Care Center at Sunset Lake desires to contract with universities and colleges which have Nursing programs to provide education services to Nursing students to complete the program requirements.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be hereby authorized to enter into contracts with universities and colleges with Nursing programs to allow the Care Center to serve as a clinical fieldwork site for Nursing students; and

BE IT FURTHER RESOLVED, that the form of such contracts be approved by the Sullivan County Attorney's Office.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6260

Agenda Date: 3/14/2024

Agenda #: 10.

Narrative of Resolution:

To enter into a contract with Catalyst Research, LLC for Data Coordination Services.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$59,500.

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE HEALTH & HUMAN SERVICES COMMITTEE TO ENTER INTO A CONTRACT WITH CATALYST RESEARCH, LLC FOR COMMUNITY SERVICES.

WHEREAS, the Department of Community Services would like to enter into an agreement with Catalyst Research, LLC. for the Data Coordinator Services; and

WHEREAS, Catalyst Research, LLC, 1714 Amherst Street, Buffalo, New York 14214, is the most responsible vendor for such work; and

WHEREAS, the Department of Community Services has reviewed the proposal and recommends award.

NOW, THEREFORE, BE IT RESOLVED, the County Manager be and hereby is authorized to execute a contract with Catalyst Research, LLC., in an amount of \$59,500, per year, in accordance with RFP#: R-24-04, from April 1, 2024 through March 31, 2025, with three (3) additional yearly extension, said contract to be such form as the County Attorney shall approve.

BE IT FURTHER RESOLVED, that if the Opioid Oasis Abatement funding ceases, the contract terminates.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6261

Agenda Date: 3/14/2024

Agenda #: 11.

Narrative of Resolution:

To amend a resolution to correct the authorized amount of the resolution.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$1,879,781.

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE HEALTH & HUMAN SERVICES COMMITTEE TO AMEND RESOLUTION NO. 20-24 TO CORRECT THE AMOUNT AUTHORIZED BY THE RESOLUTION.

WHEREAS, Resolution No. 20-24 authorized the County Manager to enter into a contract with Rehabilitation Support Services, Inc.; and

WHEREAS, the contract amount of \$1,874,731 is incorrect on the resolution; and

WHEREAS, the correct amount should read \$1,879,781; and

NOW, THEREFORE, BE IT RESOLVED, Resolution No. 20-24 is hereby modified to the correct amount of \$1,879,781 and all other provisions of Resolution No. 20-24 shall remain unchanged.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6262

Agenda Date: 3/14/2024

Agenda #: 12.

Narrative of Resolution:

RESOLUTION INTRODUCED BY THE HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT BETWEEN THE DEPARTMENT OF SOCIAL SERVICES AND ASTOR SERVICES FOR CHILDREN AND FAMILIES TO PROVIDE PSYCHOLOGY SERVICES TO THE CHILD ADVOCACY CENTER

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$60,000

Are funds already budgeted? No

Specify Compliance with Procurement Procedures: RFP 24-09

RESOLUTION INTRODUCED BY THE HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE AN AGREEMENT WITH ASTOR SERVICES TO PROVIDE PSYCHOLOGY SERVICES

WHEREAS, the County of Sullivan through the Department of Social Services is executing an agreement with Astor Services for Children and Families for Psychologist Services in Support of the Child Advocacy Center; and

WHEREAS, the Department of Social Services wishes to award RFP 24-09 to Astor Services for Children and Families for the period of October 1, 2023 through September 30, 2024. This agreement may be extended, upon mutual agreement, for four (4) additional years on a yearly basis at an amount not to exceed \$60,000 a year.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute agreement with Astor Services for Children and Families during the period from October 1, 2023 through September 30, 2024; and

BE IT FURTHER RESOLVED, these contracts are at the County’s discretion, subject to annual appropriation; and

BE IT FURTHER RESOLVED, that the maximum of these contracts not-to-exceed amount of \$60,000 per year; and

BE IT FURTHER RESOLVED, that the form of said contract will be approved by the Sullivan County Attorney’s Office.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6263

Agenda Date: 3/14/2024

Agenda #: 13.

Narrative of Resolution:

RESOLUTION TO AUTHORIZE AN AGREEMENT FOR FUNDING RELATED TO THE CHILD ADVOCACY CENTER

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$50,000

Are funds already budgeted? No

Specify Compliance with Procurement Procedures: N/A

RESOLUTION INTRODUCED BY THE HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE AN AGREEMENT BETWEEN SULLIVAN COUNTY DEPARTMENT OF SOCIAL SERVICES AND NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES FOR FUNDING RELATED TO THE CHILD ADVOCACY CENTER

WHEREAS, the County of Sullivan, through the Department of Social Services (DSS) has been tentatively selected to receive funding from the Office of Children and Family Services (OCFS) for the provision of services related to the Multidisciplinary Team (MDT) - Child Advocacy Center (CAC) Program; and

WHEREAS, the core mission of the CAC MDT is to provide protection to the children in our community from crimes, reduce trauma and promote healing to children and their families, CAC provides a safe, child-friendly setting where a coordinated response may be pursued in ways that are supportive and productive; and

WHEREAS, funding is contingent upon the successful completion of the contract process; and

WHEREAS, the DSS has, or is in process, of executing all agreements necessary to a successful contract.

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature does hereby authorize the County Manager to execute agreement between the DSS and the OCFS for funding related to the CAC; and

BE IT FURTHER RESOLVED, this agreement shall be in effect March 1, 2024 through September 30, 2024 and shall not exceed the amount specified by the OCFS. This agreement may be extended for future periods at an amount specified by the OCFS; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6264

Agenda Date: 3/14/2024

Agenda #: 14.

Narrative of Resolution:

To amend a resolution to correct the authorized amount of the resolution.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$362,335.

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE HEALTH & HUMAN SERVICES COMMITTEE TO AMEND RESOLUTION NO. 19-24 TO CORRECT THE AMOUNT AUTHORIZED BY THE RESOLUTION

WHEREAS, Resolution No. 19-24 authorized the County Manager to enter into a contract with Independent Living, Inc.; and

WHEREAS, the contract amount of \$362,334 is incorrect on the resolution; and

WHEREAS, the correct amount should read \$362,335; and

NOW, THEREFORE, BE IT RESOLVED, Resolution No. 19-24 is hereby modified to the correct amount of \$362,335 and all other provisions of Resolution No. 19-24 shall remain unchanged.



Sullivan County
Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-6265

Agenda Date: 3/14/2024

Agenda #: 15.

Narrative of Resolution:

To amend a Resolution to correct the authorized amount of the resolution.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$258,082.

Are funds already budgeted? Yes

Specify Compliance with Procurement Procedures:

RESOLUTION INTRODUCED BY THE HEALTH & HUMAN SERVICES COMMITTEE TO AMEND RESOLUTION NO. 21-24 TO CORRECT THE AMOUNT AUTHORIZED BY THE RESOLUTION

WHEREAS, Resolution No. 21-24 authorized the County Manager to enter into a contract with NYSARC, Inc. (DBA: The Arc Greater Hudson Valley, New York); and

WHEREAS, the contract amount of \$608,020 is incorrect on the resolution; and

WHEREAS, the correct amount should read \$258,082; and

NOW, THEREFORE, BE IT RESOLVED, Resolution No. 21-24 is hereby modified to the correct amount of \$258,082 and all other provisions of Resolution No. 21-24 shall remain unchanged.