



Sullivan County

Planning and Community Resources Committee

100 North Street
Monticello, NY 12701

Meeting Minutes - Final

Chairman Matt McPhillips
Vice Chairman Terry Blosser-Bernardo
Committee Member Luis Alvarez
Committee Member Catherine Scott
Committee Member Joseph Perrello

Thursday, May 1, 2025

11:00 AM

Government Center

Call To Order and Pledge of Allegiance

Chair Matt McPhillips called the Planning and Community Resources Committee to order at 11:32am.

Roll Call

Present: Matt McPhillips, Terry Blosser-Bernardo, Luis Alvarez, Catherine Scott and Joseph Perrello

Comments:

Brian McPhillips, Nadia Rajs

Joshua Potosek, Michelle Huck, Dan Hust, Heather Brown, Robert Freehill, Khalid B., Laura Quigley

Ken Walter, Lise Kennedy, Jerry Stevens, Ruby R.

Reports:

1. Division of Planning

[ID-7417](#)

Attachments: [April 2025](#)
[March 25 AG report](#)

Commissioner Heather Brown gave an update on the Division of Planning.

At this point, Luis Alvarez left the meeting at 11:36am and returned at 11:39am.

2. Division of Community Resources

[ID-7425](#)

Attachments: [2025 Economic Dev May Report](#)

Commissioner Laura Quigley gave an update on the Division of Community Resources.

Discussion:

1. Town Line Solar

Commissioner Heather Brown discussed intervener funding for the town line solar project.

2. RUSSt Program

Commissioner Heather Brown gave an update on the RUSSt program and reactivating it.

Public Comment

1. Ken Walter made a public comment.

Ken Walter Handout for every meeting

ID-7448

Attachments: Ken Walter Handout

Resolutions:

1. TO ADOPT AN AMENDED AND RESTATED DEPARTMENT OF GRANTS ADMINISTRATION - GRANTS BEST PRACTICES GUIDE AND RESCIND RESOLUTION NO. 103-24 **ID-7418**

Attachments: [2025 REVISED Sullivan County Grants Best Practices Guide](#)

Catherine Scott made a motion to move Resolutions #1-#3 in a block, seconded by Luis Alvarez, all in favor 5-0.

A motion was made by District 5 Legislator Catherine Scott, seconded by District 6 Legislator Luis Alvarez, that this Resolution be carried at Committee to the County Legislature meeting on 5/15/2025. The motion carried by the following vote:

Aye: Chairman McPhillips, Vice Chairman Blosser-Bernardo, District 6 Legislator Alvarez, District 5 Legislator Scott and District 7 Legislator Perrello

2. TO ADOPT THE SULLIVAN COUNTY AFFIRMATIVELY FURTHERING FAIR HOUSING PLAN **ID-7419**

Attachments: [Sullivan County AFFH Plan](#)

A motion was made by District 5 Legislator Catherine Scott, seconded by District 6 Legislator Luis Alvarez, that this Resolution be carried at Committee to the County Legislature meeting on 5/15/2025. The motion carried by the following vote:

Aye: Chairman McPhillips, Vice Chairman Blosser-Bernardo, District 6 Legislator Alvarez, District 5 Legislator Scott and District 7 Legislator Perrello

3. To adopt guidelines for the Remove Unsafe Structures (RUSSt) Program. **ID-7438**

Attachments: [RUSSt Guidelines \(2025\) Final.docx](#)

A motion was made by District 5 Legislator Catherine Scott, seconded by District 6 Legislator Luis Alvarez, that this Resolution be carried at Committee to the County Legislature meeting on 5/15/2025. The motion carried by the following vote:

Aye: Chairman McPhillips, Vice Chairman Blosser-Bernardo, District 6
Legislator Alvarez, District 5 Legislator Scott and District 7 Legislator
Perrello

Adjourn

There being no further business, Catherine Scott moved to adjourn, seconded by Terry Blosser-Bernardo, all in favor 5-0. The Planning and Community Resources Committee adjourned at 12:36pm.