



**Sullivan County**  
**Management & Budget Committee**  
**Meeting Agenda - Final**

100 North Street  
Monticello, NY 12701

Chairman Brian McPhillips  
Vice Chairman Matt McPhillips  
Committee Member Joseph Perrello  
Committee Member Luis Alvarez  
Committee Member Nicholas Salomone Jr.

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**Thursday, August 14, 2025**

**9:30 AM**

**Government Center**

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**Call To Order and Pledge of Allegiance**

**Roll Call**

**Drescher & Malecki - Matt Montalbo**

**Reports:**

- 1. County Treasurer**
- 2. Office of Management and Budget**
- 3. Office of Audit and Control**
- 4. Real Property Tax Services**

Real Property Tax Services Monthly Report for June 2025

[\*\*ID-7674\*\*](#)

**Attachments:** [Real Property Tax Services Monthly Report for 6.2025](#)

- 5. Information Technology Services**

**Public Comment**

**Resolutions:**

- 1. Apportion the 2nd Quarter Mortgage Tax**  
**Attachments:** [2nd Quarter Mortgage Tax AU-202](#)
- 2. To Modify the 2025 Budget**  
**Attachments:** [July 31 2025 Resolution Needed](#)

[\*\*ID-7634\*\*](#)

[\*\*ID-7673\*\*](#)

**Adjourn**



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-7674

**Agenda Date:** 8/14/2025

**Agenda #:**

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## Real Property Tax Services Monthly Report for June 2025

### Real Property:

We continue to provide services internally, to the assessment community and to the public.

### Deed and subdivision count:

These statistics through the end of June 2025:

**June deed count: 445**

**2025 total: 1924**

2024 total: 1951

**June Subdivision Lots: 13**

**2025 total: 209**

2024 total: 276

### Director's activities for the month of June:

- Generated adjoining land owner mailing lists for each parcel that was recommended for inclusion into the Agricultural District
- Reviewed the final assessment rolls for each town to ensure that general information was correct
- Attended a meeting of the Town of Fremont Town Board to resolve a private road naming issue for E-911

### General office activity for the month of June:

- Answered numerous 911 address inquiries
- Continued review of four (4) new condominium projects
- Prepared a second batch of maps to be sent to our vendor for scanning

### E-911:

**June new addresses assigned: 80 (63 created by ITS staff)**

**2025 Total: 930**

2024 Total: 1226

**June new roads created: 0**

S.C.R.P.T.S. DEED/SUBDIVISION REPORT							
MONTH OF	June	2025		DEEDS		SUBDIVISION LOTS	
SUBDIVISION LOTS	DEEDS	TOWN	MONTH	2024	2025	2024	2025
	31	BETHEL	JANUARY	378	312	10	41
2	13	CALLICOON	FEBRUARY	299	263	39	11
	7	COCHECTON	MARCH	327	287	8	8
2	11	DELAWARE	APRIL	289	296	35	20
4	107	FALLSBURG	MAY	337	321	148	116
	5	FORESTBURGH	JUNE	321	445	36	13
	15	FREMONT	JULY				
	14	HIGHLAND	AUGUST				
	47	LIBERTY	SEPTEMBER				
	22	LUMBERLAND	OCTOBER				
	38	MAMAKATING	NOVEMBER				
2	10	NEVERSINK	DECEMBER				
	29	ROCKLAND	TOTAL	1951	1924	276	209
3	86	THOMPSON					
	10	TUSTEN					
13	445						
		1924 NEW DEEDS RECEIVED IN 2025					
		209 NEW SUBDIVISION LOTS FILED IN 2025					
This report reflects the number of deeds received through June 2025.							
0 units of the Subdivision lots total for June 2025 were Condos.							

## S.C.R.P.T.S. E-911 ADDRESS REPORT

MONTH OF	June	2025			NEW E-SITES ADDED		ADDRESS VERIFICATION & OTHER ISSUES	
NEW E-SITES ADDED	ADDRESS VERIFICATIONS ETC	TOWN						
			MONTH	2024	2025	2024	2025	
34	0	BETHEL	JANUARY	13	98	17	14	
0	0	CALLICOON	FEBRUARY	11	74	5	14	
1	0	COCHECTON	MARCH	11	146	9	13	
0	0	DELAWARE	APRIL	668	24	21	30	
1	2	FALLSBURG	MAY	272	508	10	14	
0	1	FORESTBURGH	JUNE	251	80	17	14	
2	1	FREMONT	JULY					
2	0	HIGHLAND	AUGUST					
4	1	LIBERTY	SEPTEMBER					
1	0	LUMBERLAND	OCTOBER					
4	3	MAMAKATING	NOVEMBER					
1	0	NEVERSINK	DECEMBER					
0	3	ROCKLAND						
29	3	THOMPSON						
1	0	TUSTEN						
		OUTSIDE CO.	TOTAL	1226	930	79	99	
80	14	930 New E-Sites added in 2025						
		99 Address verification, address changes, and other issues, 2025						

This report reflects the number of new E-Sites created through June 2025

Other issues include road name issues, address changes and corrections, etc.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7634

**Agenda Date:** 8/14/2025

**Agenda #:** 1.

**Narrative of Resolution:**

Apportion the 2<sup>nd</sup> Quarter Mortgage Tax

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION NO.** INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO APPORTION MORTGAGE TAX

**WHEREAS,** Section 261 of the Tax Law of the State of New York requires apportionment of the mortgage tax, and

**WHEREAS,** the County Clerk and the County Treasurer have submitted the quarterly report to the Clerk of the Legislature,  
and

**WHEREAS,** The County Legislature has apportioned, among the various towns and incorporated villages of the County of Sullivan, the equitable share of the mortgage tax;

**NOW, THEREFORE, BE IT RESOLVED,** that the County Treasurer draw checks for each of the towns and villages the quarterly mortgage tax so apportioned, for the 2<sup>nd</sup> Quarter 2025, as follows:

**TOWNS**

Bethel	\$29,530.82
Callicoon	\$21,977.01
Cochecton	\$14,146.02
Delaware	\$40,242.58
Fallsburg	\$141,852.18

Forestburgh	\$25,564.16
Fremont	\$13,119.41
Highland	\$22,672.20
Liberty	\$64,208.61
Lumberland	\$20,160.95
Mamakating	\$203,576.01
Neversink	\$13,785.15
Rockland	\$31,733.75
Thompson	\$235,950.55
Tusten	\$10,109.47

**VILLAGES**

Bloomingburg	\$6,552.47
Jeffersonville	\$1,299.46
Liberty	\$11,090.83
Monticello	\$24,887.57
Woodridge	\$4,692.11
Wurtsboro	\$8,311.25
Ateres - Fallsburg	\$61.29
Ateres - Thompson	\$1,723.20

<b>TOTAL</b>	<b>\$947,247.05</b>
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New York State Mortgage Tax Semi-Annual/Quarterly Report

County of Sullivan for the period: April 2025

through June 2025

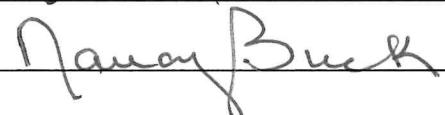
Part I



Cash Statement for Taxes Collected Pursuant to Article 11

Months	BASIC TAX DISTRIBUTED					TREASURER			ALL OTHER TAXES DISTRIBUTED				
	1 Basic tax collected	2 Interest received by recording officer	3 Recording officer's expense	4 Refunds or adjustments	5 Amount paid to treasurer (Col 1+2-3-4)	6 Interest received by treasurer	7 Treasurer's expense	8 Tax districts share (Col. 5+6-7)	9 Local tax	10 Additional tax	11 Special Assistance fund	12 Special additional tax	13 County Tax
October					\$ -			\$ -					
November					\$ -			\$ -					
December					\$ -			\$ -					
January				\$ -	\$ -		\$ -	\$ -					
February				\$ -	\$ -			\$ -					
March					\$ -			\$ -					
April	\$ 230,763.62	\$ 428.71	\$ 3,852.57	\$ -	\$ 227,339.76	\$ 751.85	\$ -	\$ 228,091.61	\$ 113,783.07			\$ 103,192.36	
May	\$ 426,076.00	\$ 480.29	\$ 3,799.21		\$ 422,757.08	\$ 398.89	\$ -	\$ 423,155.97	\$ 211,378.55			\$ 205,574.90	
June	\$ 298,608.77	\$ 538.45	\$ 3,825.40	\$ -	\$ 295,321.82	\$ 677.65		\$ 295,999.47	\$ 147,660.91			\$ 139,222.54	
July					\$ -			\$ -					
August					\$ -			\$ -					
September					\$ -			\$ -					
TOTALS	\$ 955,448.39	\$ 1,447.45	\$ 11,477.18	\$ -	\$ 945,418.66	\$ 1,828.39	\$ -	\$ 947,247.05	\$ 472,822.53	\$ -	\$ -	\$ 447,989.80	\$ -

  
Sullivan County Clerk

  
Sullivan County Treasurer







# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-7673

**Agenda Date:** 8/14/2025

**Agenda #:** 2.

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**Narrative of Resolution:**

To Modify the 2025 Budget

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Please see attached Budget Mods.

**Are funds already budgeted?** Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY THE 2025 BUDGET**

**WHEREAS**, the County of Sullivan Budget requires modification,

**NOW, THEREFORE, BE IT RESOLVED**, that the attached budgetary transfers for 2025 be authorized.

**July 31, 2025 Resolution Needed  
Sullivan County Budget Modifications 2025**

<b>G/L Account</b>	<b>Revenue Increase</b>	<b>Revenue Decrease</b>	<b>Appropriation Increase</b>	<b>Appropriation Decrease</b>
A-1165-47-4792 - DEPT FORFEITURE PROCEEDS - COUNTY (*)			4,000	
A-1989-99-47-4736 - DEPT CONTINGENT				17,891
A-3010-45-4540 - SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS			4,200	
A-3010-R4389-R338 - FED AID PUBLIC SAFETY OTHER	4,200			
A-3140-16-45-4506 - SPEC DEPT SUPPLY PUBLIC SAFETY			113,166	
A-3140-17-R3310-R167 - ST AID PROBATION SERV DEPARTMENTAL AID	113,166			
A-3140-18-10-1012 - PERSONAL SERV OVERTIME PAY (**)			876	
A-3140-18-10-1012 - PERSONAL SERV OVERTIME PAY (**)			932	
A-3150-10-1012 - PERSONAL SERV OVERTIME PAY			17,891	
A-4220-40-4013 - CONTRACT CONTRACT OTHER (***)			5,282	
A-4220-40-4013 - CONTRACT CONTRACT OTHER (***)			24,138	
A-4220-40-4036 - CONTRACT ADDICTION SERVICES (***)			30,670	
A-4220-42-4201 - OFFICE ADVERTISING (***)			6,000	
A-6010-38-42-4207 - OFFICE FURNITURE				24,999
A-6010-38-R3610-R104 - ST AID FAMILY SERV ADMINISTRATION		24,999		
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV (****)			14,293	
<b>A Fund Total</b>	<b>117,366</b>	<b>24,999</b>	<b>221,448</b>	<b>42,890</b>
D-5110-45-45-4541 - SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			3,000	
D-5110-46-45-4541 - SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			2,000	
D-5142-45-4533 - SPEC DEPT SUPPLY LIQUID ICE CNTRL MATERIAL				2,000
D-5142-46-4612 - MISC SERV/EXP EMPL TRAINING				3,000
<b>D Fund Total</b>	<b>-</b>	<b>-</b>	<b>5,000</b>	<b>5,000</b>

(\*) To be funded from the DA County Drug Forfeiture Assigned Fund Balance

(\*\*) To be funded from the Probation PTR Assigned Fund Balance

(\*\*\*) To be funded from the Community Services Opioid Assigned Fund Balance

(\*\*\*\*) To be funded from the Planning Programs Assigned Fund Balance