



Sullivan County
Planning and Community Resources
Committee

100 North Street
Monticello, NY 12701

Meeting Agenda - Final

Chairman Matt McPhillips
Vice Chairman Terry Blosser-Bernardo
Committee Member Luis Alvarez
Committee Member Catherine Scott
Committee Member Joseph Perrello

Thursday, October 9, 2025

11:00 AM

Government Center

Call To Order and Pledge of Allegiance

Roll Call

Comments:

Reports:

1. Division of Community Resources [ID-7798](#)
Attachments: [2025 PandCR October Report](#)
2. Division of Planning [ID-7802](#)
Attachments: [September 2025](#)
[Aug 25 AG report](#)

Discussion:

Sullivan County Land Bank Corporation

Public Comment

Resolutions:

1. To authorize an agreement with the Sullivan County Land Bank Corporation for financial support. [ID-7803](#)
2. RESOLUTION INTRODUCED BY PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A CONTRACT MODIFICATION AGREEMENT WITH RURAL LAW CENTER TO PROVIDE LEGAL SERVICES FOR THE SULLIVAN COUNTY OFFICE FOR THE AGING, INCLUDING FUNDING FOR EXTENSION YEARS [ID-7790](#)

Sponsors: Office for the Aging and Deoul

Adjourn



Sullivan County

Legislative Memorandum

100 North Street
Monticello, NY 12701

File #: ID-7798

Agenda Date: 10/9/2025

Agenda #: 1.

Division of Community Resources Monthly Report October 2025

Office for the Aging (OFA) August 2025 Monthly Report

Monthly Accomplishments

OFA Director:

- *Monthly Hoot* newsletter direct subscribers over 950.
- Conducted OFA Advisory meeting.
- Assisted with Youth Bureau application review.
- Hosted Advocacy Specialist and Area Service Representative from NY State Office for the Aging (NYSOFA) for annual monitoring/audit visit.
- Case Managers and Aging Services Specialists provided 18 home visits for assessments, reassessments, application assistance and follow up visits.
- 21 applications for SNAP (Supplemental Nutrition Assistance Program), Medicaid, Medicare Savings Program and Temporary Assistance assisted with or completed by OFA staff.
- 5 applications assisted with for RUPCO's Restore Grant program.
- Met with Grants Department to strategize on potential grants to support Sullivan Volunteers.

Sullivan Volunteers:

- Finalizing plans for volunteer appreciation luncheon
- Working with grants admin to secure more funds for the program
- Developing volunteer satisfaction survey to distribute to volunteers in the near future.
- Volunteers provided 62 rides for medical appointments
- 1,561 hours volunteered in August with a value of \$60,067 according to IndependentSector.org

Nutrition:

	Units:	Clients:	Contributions:
Homebound:	2,522	122	\$1,417.51
Congregate served at sites:	648	87	\$646.00
TOTALS:	3,170	209	\$2,063.51

Transportation:

- 117 Sullivan County Transportation (SCT) Medical Trips
- 173 SCT Shopping Trips
- 62 Sullivan Volunteers Medical Trips
- 1 Medical Transport by OFA staff
- 55 Congregate Nutrition Site Transportation

HEAP (Heating Energy Assistance Program) :

- Continuation of providing technical support for those preparing to apply when program opens.
- Attending trainings to educate staff regarding changes coming to program including discontinuation of clean and tune benefit.

Legal referrals: 13 individuals/families received legal assistance through Rural Law Center of NY.

Caregiver Resource Center (CRC)

Information & Assistance calls:

- July: 51
- August 39

Evidence-based Health Promotion:

The Wellness Initiative for Senior Education (WISE):

The next WISE class will be held at CCE Sullivan from Sept. 15- Oct. 27, on Mondays (except Oct. 13), from 11-1pm with lunch served.

On July 31st, eight (8) seniors completed the 6-week WISE (Wellness Initiative for Senior Education) class series at Golden Park Senior Apartments in Liberty.

This is an evidence-based program with a different wellness topic each week to enhance awareness of senior health and well-being.

Tai Chi for Arthritis & Fall Prevention

The next class starting Sept. 9th is full, with 16 seniors registered for weekly Tai Chi through Nov. 4th ! (No class Oct. 7th in preparation for CCE's 111th Annual meeting, register and join us!

https://apps.cce.cornell.edu/event_registration/main/events.cfm?dept=248

Bone Builders Fall Series

This popular class is also full, with 22 seniors registered for weekly classes, and starts Sept. 18th through Nov. 20th. This will be the second time this year, with the last series held March 27th – May 22nd.

Caregiver Support Groups held – 5

- 1 Caregiver Café' (no Aug. meeting)
- 2 Virtual support groups
- 2 Parkinson's support groups (for caregivers and care receivers)

Workshops Held:

- **Healthy Living Healthy Brain – July 9 - Western Sullivan Library in Jeffersonville**
- **Legal & Estate planning for Caregivers. July 15- @ CCE**
- **10 Warning Signs of Alzheimer's & Dementia. July 28- @ CCE**
- **WISE June 26th – July 31st at Golden Park Apts., Liberty**
- **Healthy Living Healthy Brain – Aug. 13th, Loch Sheldrake Seniors**
- **Healthy Living Healthy Brain -Aug. 28th, Liberty Public Library**

UPCOMING EVENTS

Support Group Schedules- 2025

- Caregiver Café (in person) - 1st Monday each month 10-11am (September 15*note change)
- Virtual Caregiver Support Group - 3rd Wednesday each month, 6-7pm
- Parkinson's Support group - monthly 2nd Wednesday each month, 4-5:30pm

Workshops

- **Reduce Your Risk of Falls, Sept. 30th 2-3pm@CCE. Register by calling 845-292-6180 x 122 or register at <https://tinyurl.com/5n6mtpy4>**

- **Alzheimer's Community Forum, Sept. 17th 1-4pm, SC Government Center**
 - We want to hear from you, Sullivan County! Attend this mini-conference and community conversation to learn about the latest in Alzheimer's disease research, how to reduce your risk, and share your experience with Alzheimer's disease. We will discuss how we can best serve your community. Together, we can help enhance care and support resources for those facing the disease. **Registration is required by Friday, September 12th. To register, please call 800.272.3900**
- **Mental Health First Aid Training by NYFarmNet at CCE Sullivan (free and open to anyone who is interested)**
 - September 24, 8:30 am – 5:00 pm, to register: www.nyfarmnet.org/trainings-events and select the Liberty location, or call 1-800-547-3276

NY Connects:

- 176 served
- 3 Outreach events

HIICAP (Health Insurance Information Counseling Assistance Program):

- 52 clients served in August.

PERS (Personal Emergency Response System):

- 22 clients currently receive PERS through CSE, EISEP & IIIE funding.

EISEP (Expanded In Home Services for Elderly Program):

Casefiles open as of 8/31/25	28
Casefiles closed	1
Waiting list	20
Hours Authorized for the month of August	801.95
Actual hours provided in August-	745.75

Sullivan County Youth Bureau:

- Attended United Sullivan Partner Check-ins.
- 7 site visits conducted.
- Met with multiple vendors to review application process and paperwork.
- Out of 32 contracts which have been sent out for signature, there are only 4 who still are not fully executed. This is a paperwork issue and just a matter of them turning in their correct insurance. They have been given a deadline of September 5th.
- We have received 39 applications for the latest round of funding from the New York State Office of Children and Family Services (NYSOCFS). Applications totaled \$407,504 but there is \$188,166 of available funding.
- Youth Bureau Facebook posts had 5,626 views and 62 interactions in July. This is an increase of almost 4,126 views and 10 interactions from last month. In August 2025 we increased our

views by 4,175 and 43 interactions over August 2024. Views are how many times people looked at the post, and interactions are the amount of likes or reactions.

Community Assistance Center (CAC)

- ✓ Through our partnership with the Hudson Valley Food Bank, we average 20 food pantries who attend our monthly food distributions at the Transportation building.
- ✓ There are three (3) food distribution days per month.
- ✓ Support HV Food Bank monthly mobile pantry efforts in town of Freemont.
- ✓ Outreach is ongoing to determine needs of pantries.
- ✓ The team continues to provide referral and assistance to callers looking information and/or resources.
- ✓ The CAC has seen an increase in requests for emergency food assistance deliveries as well as connections to community resources.

Transportation

The work is underway to update the County's Coordinated Transportation Plan.

Sullivan County Transportation Department:

Month 2025	Veterans Medical Centers	Veterans In-County Medical	Senior Medicals	Shopping Buses	Seniors to Congregate Sites	Meals Delivered
January	40	31	101	160	32	467
February	37	20	89	132	26	497
March	41	35	121	177	53	618
April	48	32	123	182	60	641
May	39	16	116	187	41	583
June	39	26	137	190	44	604
July	49	25	122	195	48	631
August	48	31	117	173	38	591
September						
October						
November						
December						

Move Sullivan Public Transit:

Move Sullivan 2025	Average Daily Ridership	Monthly Ridership	Monthly Paratransit
January	480 (21 days)	10,073	245
February	521 (18 days)	9,381	272
March	557 (21 days)	11,686	292
1st Quarter Totals		31,140	809
April	599 (22 days)	13,176	365
May	558 (21 days)	11,715	332
June	587 (21 days)	12,319	285
2nd Quarter Totals		37,210	982
July	636 (22 days)	13,994	329
August	660 (21 days)	13,879	411
September			
3rd Quarter Totals			
October			
November			
December			
4th Quarter Totals			
Annual Totals			



Sullivan County

Legislative Memorandum

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DIVISION OF PLANNING, COMMUNITY DEVELOPMENT & ENVIRONMENTAL MANAGEMENT

ACTIVITY REPORT

September 2025

CONTENTS

- I. Planning
- II. Sustainable Energy
- III. Parks, Recreation & Beautification
- IV. Grants
- V. Agriculture & Farmland Protection

I. PLANNING ACTIVITY

Land Use Planning & Technical Assistance:

GENERAL MUNICIPAL LAW – 239 Referrals					
Date Received	Date Requested	Project Name	Action Type	Referral ID #	Legislator
08/22/25	09/10/25	2-lot Subdivision / Lot line improvement	Subdivision review	FAL25-15	Ward
08/25/25	09/24/25	Na Sho Pa Villas	Subdivision review	MAM25-05	Salomone, Jr.
08/26/25	09/09/25	High St. Offices	Site Plan Review	MON25-11	Ward
08/26/25	09/09/25	Van Etten Oil pole barn	Site Plan Review	MON25-10	Ward
08/28/25	09/26/25	Gabrielli – Bldg extension	Site Plan Review	THO25-18	Ward
08/29/25	09/26/25	118 Bridgeville Rd.	Site Plan review	THO25-19	Ward
09/16/25	10/16/25	Newburg Egg	Site Plan Review	WOO25-03	Perrello
09/17/25	10/17/25	Thompson Comprehensive Plan	Adoption / Amendment of Comprehensive Plan	THO25-20	Ward
09/22/25	10/22/25	Proposed Local Law #1 of 2025	Other	BET25-05	M. McPhillips
9/25/25	10/24/25	Baim Living Trust 2-lot subdivision	Subdivision Review	TUS25-06	M. McPhillips

- Planning staff continue to work on providing training on a wide range of topics for municipal board members so they can get their required 4 hours of New York State Department of State Training. Upcoming trainings will include Delaware Engineering covering package plants for waste water treatment and a Pace University training that will offer credits for board members and continuing legal education credit hours for attorneys. Both the Delaware Engineering and Pace trainings are anticipated to take place later this fall. Staff continue to keep track of any future webinars from the Department of Environmental Conservation. Additionally, staff continue to develop a curriculum for virtual Webinar Watch Parties to provide alternate forums for training while also encouraging engagement amongst attendees.



Land Use, Strategic and Comprehensive Planning

- **Comprehensive Planning**
 - In August, Planning applied for a grant to undertake a comprehensive plan for the County. The New York State Department of State accepted applications through the Consolidated Funding website, and awards are expected to be announced some time in December. The last comprehensive plan, Sullivan 2020, is from 2005. The effort was supported by Grants Administration
- **Water Resources and Infrastructure**
 - Planning consultant Delaware Engineering is making progress on the Countywide Infrastructure Assessment. Municipal content continues to be edited for consistency and content. The County level summary is expected shortly. Planning and consultant will work with Municipalities to ensure the work is accurate and useful. A presentation to the Legislature will follow.
 - Planning and Delaware Engineering with the United States Water Alliance have developed a training program for system operators and municipal officials and relevant staff. Planning is working to secure a date and location and is seeking continuing education credits for the operators.
 - A separate scope of work was developed to obtain hydrogeologic expertise in relation to subsurface conditions throughout the County to assess the County's water resources. A Request for Proposals for these services is in development, and this process is expected to provide the County with a better sense of the cost of a countywide groundwater study.
- **Hazard Mitigation Plan**
 - Planning staff and the consultant, Tetra Tech, have continued discussions with State representatives with regard to the use of the new MitigateNY version 2.0 platform to

host the plan. As Sullivan County will be the first County to update its plan in the new platform, we have been fortunate to have considerable access to state resources (staff and consultants) to assist in this process.

- There has been a change in the project manager from Tetra Tech assigned to Sullivan County. We are working with the consultant to navigate this change with minimal to no impact on the project timeline.

Recreation, Quality of Life & Tourism-based Economic Development

• **Sullivan O&W Rail Trail**

- Sullivan Paving has received a Notice to Proceed on the Neversink Crossing. A survey was done to assess the accuracy of the grading, and the grading was found satisfactory. The Town of Fallsburg is assembling the documentation needed for the first draw down on the grant funds.
- The use and occupancy agreement between New York State Department of Transportation and the Town of Liberty for the Parksville extension is tied with the acquisition process for multiple parcels related to the rerouting of Route 17. The design is complete. The Town declared lead agency for State Environmental Quality Review and wetland survey will be extended to include the whole parcel.
- The Town of Rockland submitted a General Municipal Law 239 review referral for a sake business that would help connect the trail from Rotary Park to the main street. Engineering work is progressing for the adjacent section of trail following a positive response at their public meeting.
- Staff continue to work with the Open Space Institute to help municipalities acquire rights of way to the trail.
- Staff continue to participate in quarterly meetings of the O&W Rail Trail Alliance as well as regular meetings with the engineering firm and partner municipalities.
- The Alliance's BowWO&W dog walking event was held August 21st at the Dog Patch Park entrance to the trail in Fallsburg. Eighteen dogs posed for photos to be the pin-up puppy for next year's event. The winner received a donated basket of dog treats, and bragging rights.
- The next event is HOWL, a haunted history hike on October 24 at 5:30pm located at the Hurleyville section of trail. County Historian John Conway will be leading the walk while sharing spooky train history.



127

21 comments 5 shares

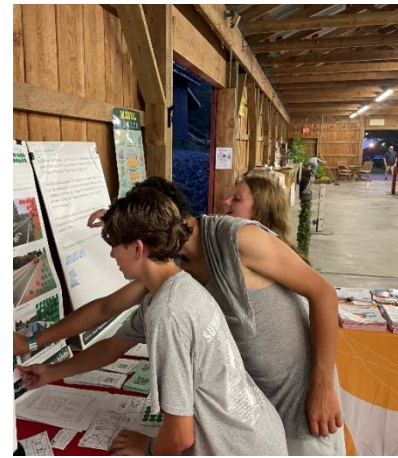
Community Development & Revitalization

- **Housing**

- County staff, including the County Manager, Commissioner of Planning, Commissioner of Community Resources, Commissioner of Health and Human Services attended a roundtable discussion coordinated by Assemblyperson Paula Kay to discuss housing in Sullivan County. In addition to municipal leadership the discussion included several of the County's largest employers as well as housing developers.
- Planning staff have been investigating potential sources of funding that could potentially fund a variety of housing solutions that would address multiple housing needs. The vast majority of these funding sources will require the engagement of for profit and/or not-for-profit partners.
- Planning staff continue to draft a Notice of Funding Opportunity for the previously approved Housing Programs, with special attention being paid to maximizing the impact of funds that are currently available.

- **Bicycle and Pedestrian Infrastructure Master Plan**

- The plan will focus on
 - Connecting community centers through biking and walking,
 - Identifying safe routes to reduce vehicle trips, and
 - Helping disadvantaged residents overcome transportation barriers.
- The advisory committee held its third meeting and conducted an exercise to identify priority projects.
- The community input survey launched on May 1st and Planning staff engaged the public at numerous community events and through social media. Events included the Callicoon Country Fair, Monticello Bagel Festival and the Little World's Fair. There were 570 survey responses collected.
- A page on the County website was created to keep people informed on the progress and highlight participation opportunities.
- **Removal of Unsafe Structures (RUST)**
 - Payment to the Town of Fallsburg for demolition and tipping costs associated with a property on Roosevelt Avenue in South Fallsburg has been processed.
 - Contracts have been executed with the Towns of Highland and Rockland for their respective RUST awards. Highland will be removing a structure located at 564 State Route 55 in Eldred, and Rockland will be removing a structure located at 549 Old Route 17 in Livingston Manor. Both applications cited blight and safety concerns, as both properties have been condemned.



Administration

- Continued providing significant support to the County's "Catskill Open Access Network" broadband deployment project/Municipal Infrastructure Program (MIP) Grant administration.
- Attended monthly Land Bank meeting.
- Discussed status of parcels located along the O&W Rail Trail and possible acquisition by trail towns.
- Attended quarterly meeting of the Workforce Development Board
- Met with budget staff to discuss 2026 operating budget request.
- Attended first meeting of the Advisory Committee for the Coordinated Transportation Plan.
- Met with representatives from NYSERDA to discuss the Clean Mobility Project initiative.
- Participated in the County Emergency Preparedness Assessment at the Emergency Training Center
- Attended the Pattern for Progress 60th Anniversary event in Poughkeepsie
- Attended Cornell Cooperative Extension's Annual Meeting
- Attended quarterly meeting of the Hudson Valley Regional Council
- Attended quarterly meeting of the Sullivan County Agriculture and Farmland Protection Board
- Attended Sullivan 180 Event celebrating healthier generations
- Participate in a discussion about a parcel of land containing portions of the Harlen Swamp Complex for possible conservation efforts with representatives of the Town of Thompson, Orange County Land Trust, and YMCA.
- Planning staff are engaged with staff from the Division of Public Safety to address an infestation of Eurasian milfoil which is negatively impacting operations at the Emergency Training Center.

II. OFFICE OF SUSTAINABLE ENERGY (OSE)

- OSE staff are following the development of Town Line solar, a utility scale solar and battery storage development in the Towns of Thompson and Forestburgh. The Department of Public Service has established a master matter number which allows staff to track the project through the state review process. We continue to meet with the Town of Thompson and the Town of Forestburgh to coordinate efforts for intervention on the project.
- Staff continue to work toward updating and compiling information for recertification as a Climate Smart Community.
- OSE staff have continued to review monthly utility statements, and to work with New York State Electric and Gas (NYSEG) and Department of Public Works (DPW) staff to resolve ongoing issues with meter readings and monthly billings. We have reached out to correct billing on several accounts, however, the billing concerns remain unresolved.
- OSE has applied for and begun to receive reimbursement of demand charges related to the two dual port charging stations at the Sullivan County Government Center.
- The hydroelectric generator at Goodyear Lake is back online and the County has begun to receive credits associated with the electric generation from this plant.

III. PARKS, RECREATION & BEAUTIFICATION

- Callicoon Park: New York State Historic Preservation Office has given a determination on the Cultural Resource Survey completed for the remainder of the park property. We are working with Fisher Associates to complete the required SEQR paperwork.
- As part of the events we are hosting at the D&H Canal Interpretive Center for the celebration of the 200th Anniversary of the D&H Canal groundbreaking, we just had an event Saturday, September 27 where Nesin Cultural Arts student musician and faculty did a pop-up concert performing Sullivan County Folk songs along the trail. Our next event is a guided history walk along the Canal with Kerron Barnes on October 11. All events are free.
- We are currently accepting submissions for a Fall Foliage Photo Exhibition. We are collecting submissions until November 30 of the fall foliage at our parks & museums and then accepted photos will be displayed in the Sullivan County Cultural Center with select photos displayed in the Government Center throughout 2026.
- Park staff have begun building the approximate 3-miles of primitive trail on the West side of Lake Superior State Park. This phase I trail will begin at the Dam Area Park on Dr. Duggan Road and go to Pucky Huddle Road.
- Have been working with the Grants Department on the submittal of phase II of the NYS Snowmobile Trail Maintenance grant and the NY SWIMS grant.

IV. GRANTS ADMINISTRATION (DGA)

- **Activity/Technical Assistance**
 - **Resource Requests:** When an entity contacts the Grants office, they are instructed to visit the department web page to familiarize themselves with resources and submit a Funding Resource Request Form to provide critical project information. As time permits, DGA staff respond with information about available resources. DGA does not submit grants on behalf of outside entities.
 - DGA received eight (8) funding resource inquiries since the end of August related to:
 - Capital funding for municipal and not-for-profit facilities
 - Emergency home repairs
 - Small business support
 - Summer camp operations
 - Publication of historical documents.
 - Additionally, SUNY Sullivan contacted the DGA about capital improvement, records management and cybersecurity funding opportunities. DGA staff met virtually with SCCC staff and discussed their funding needs and will be routing them additional information on potential resources for their review / consideration.
 - The Village of Liberty Police Department reached out to the County Government seeking funding resources to establish a fitness center for law enforcement staff physical and mental health wellness. DGA staff are in communication with the department endeavoring to locate potential funding resources to address the need.
 - **Introductory Grant Training:** Additional staff expressed interest in receiving introductory training after a County-wide informational flier was issued in September. It is at the discretion of the Division/Department heads to identify staff for training and to contact DGA to schedule sessions.
 - **Project Planning and Grant Management Training:** In light of sweeping changes in the grant landscape, especially related to Federal funding, it is crucial for County staff to plan strong projects and be aware of sound grant-related internal control processes. Toward that end, DGA staff has rolled out two second-level grant trainings, Project Planning and Grant Management. Enrollment is currently open to staff who received the Introductory Grant Training.
 - **Federal Funding Advisories:** DGA staff have been closely following developments related to Federal funding:
 - DGA staff anticipate that contract-related modification instructions from Federal funding agencies may be forthcoming. DGA provided a contract evaluation tool to the Division of Management and Budget to position the County for readiness.

- **Assistance Provided to County Divisions/Departments**

- *County Clerk*

- The 2024-2025 NYS Education Department / State Archives - Local Government Records Management Improvement Fund (LGRMIF) scanning project is nearing completion, as the performance period ends December 31st, 2025. The County received approval to modify the project and increase the number of scanned documents. The funding is being used for a document conversion and access project for Sullivan County tax map records; the project will free space where print records are currently stored, assist in the preservation of original documents, and facilitate easier staff/public access to tax map records.
 - The 2025-2026 LGRMIF grant submission requesting \$69,672.00 for the digitization of maps that will improve efficiency and improve wear on records within the County Clerk office was declined. DGA staff recommended to County Clerk staff to request a debriefing letter on the submission, as it will provide a written summary of the submission's strengths and weaknesses.

- *Health and Human Services:*

- DGA continues monitoring of Public Health and Department of Family Services programs, and is on standby to help the Department of Community Services and Care Center At Sunset Lake as requested.
 - DASNY Dept. of Social Services Family Visitation Space Upgrade - \$125,000.00 – the funding has been fully approved and a Grant Disbursement Agreement is now fully executed, as such County staff may proceed w/ the project.

- *Information Technology Services (ITS):*

- DGA staff participates in regular weekly Municipal Infrastructure Program (MIP) / Broadband project meetings and assists in the monitoring of the project. DGA staff has developed a project timeline for ready reference, which is presently being reviewed by MIP Team staff prior to finalization. The timeline will be considered a work in progress as project proceeds.

- *Planning:*

- The County is awaiting submission of Inter Municipal Agreements (IMAs) and claims from the local participating municipalities for the NY SWIMS Lifeguard Incentive project.
 - The 2025-2026 New York State Office of Parks and Recreation Snowmobile Grant-in-Aid Phase II application was submitted.
 - Dormitory Authority State of New York (DASNY) Callicoon Riverside Park - \$125,000.00 – all financial review material requested have been returned to DASNY staff. The State Environmental Quality Review Act (SEQRA) process has been completed, as the County has declared Lead Agency and issued a Negative Declaration. We await the final approval and Grant Disbursement Agreement from DASNY for execution prior to incurring any project costs.
 - DGA staff continues to monitor various funding programs in partnership with Planning staff and is on standby to help as needed. Staff regularly scouts for funding opportunities for housing, water infrastructure, and aquifer studies.

- *Public Safety:*
 - DGA staff attended the NYS Division of Homeland Security and Emergency Services (DHSES) County Emergency Preparedness Assessment (CEPA) meeting on September 15th. The CEPA is a program where state and local subject matter experts meet to analyze a county's specific hazards, capabilities, and resource limitations. The goal of CEPA is to improve local preparedness by identifying risks, recognizing existing capabilities, and pinpointing gaps, which then informs data-driven decisions for grants, training, and other programs to strengthen New York's overall disaster readiness.
 - SFY2024 NYS Department of Health: County Emergency Medical Services (CEMS) Support Grant Program – award agreement / contract is pending approval and full execution by New York State.
 - FY2022 FEMA / NYS DHSES Critical Infrastructure Grant Program (CIGP): application was declined. The County's application was one of many in a highly competitive grant program. Provided funding is made available in the next fiscal year, NYS DHSES Director encouraged the County to apply again.
 - Award/declination notifications are pending on the following submitted funding applications:
 - SFY 2025-2026 NYS DHSES Recruitment and Retention Grant Program - \$25,000 request, funding will support volunteer firefighters and emergency services personnel by providing funding for recruitment and retention efforts that otherwise would not be funded
 - SFY 2024-2025 NYS DHSES Statewide Interoperable Communications (Targeted Grant Program) - \$3Million request, funding will support/upgrade communications infrastructure and radio equipment to support the development of a regional interoperability communications system, as the Division of Public Safety seeks to improve public safety communications and to support and enhance statewide interoperable communications for first responders
 - SFY2025 NYS DHSES Next Generation 911 (NG911) Grant Program - \$1,515,198.00 request, funding to enhance NG911 call handling technology and integrations for the primary and backup Public Safety Answering Points (PSAP) centers to prepare for NG911 implementation
 - FY 2024 FEMA / NYS DHSES Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program - \$848,945.00 request, funding will support the Recruitment and Retention efforts of the Bureau of Fire/Join Sullivan Fire Campaign through various marketing techniques, thereby enhancing the campaign strategy, and support the implementation and coordination of R & R efforts.
 - DASNY Broadband / Communication Tower – \$425,000.00 – awaiting information necessary for DASNY review. SEQRA and SHPO in process of being completed on Jeffersonville tower, which will allow for project cost estimates to be developed and subsequent completion of the financial review packet for return to DASNY staff for

- issuance of a Grant Disbursement Agreement for execution prior to incurring any project costs.
- *Public Works*
 - The Notice to Proceed for the Northern Borders Regional Commission (NBRC) Timber for Transit program is now fully executed on the County Bridge #368 project;
 - NYS Empire State Development (ESD) authorized County to proceed with implementation of the SFY 25 ESD County Infrastructure Grant Program (CIGP) for Ground Power Unit (GPU) acquisition and infrastructure beautification project at the County airport;
 - NYS Department of Environmental Conservation (NYS DEC) 2024 Municipal Waste Reduction & Recycling (MWRR) contract is pending State approval and full execution; and
 - DGA staff is collaborating with Solid Waste Recycling Coordinator to submit the 2025 NYS DEC MWRR application, as well as the development of a 2025 NYS DEC MWRR Capital Project Grant application.

V. AGRICULTURE & FARMLAND PROTECTION

- Cornell Cooperative Extension August 2025 Agriculture report attached

PAST WORKSHOPS

Gardening 101 series Part 3 - August 6th: A hands on workshop at the CCE teaching garden where participants learned about vining plants, pest control, disease identification, pollinator benefits, pruning and harvesting.

Community Preservation Acts - August 6th: Attendees learned about Community Preservation Acts, what they are, how they are implemented across the Hudson Valley, and what steps municipalities and counties can take to adopt them.

Techniques for Water Management at Unbroken Acres - August 18th: Participants learned how to apply strategies like berms and swales to slow, spread and sink water on their property and toured real examples of berms, swales, and catchment pond features already in place on the farm.

Invasive Species Walking Tour at Hurleyville Rail Trail - August 27th: Participants walked along the rail trail learning how to identify invasive species, what threat they pose, and management methods for eradication.

Farmer Mixer at Angry Orchard - September 8th: Attendees had a private tour of Angry Orchard where they learned about their research projects with Cornell University, toured the apple orchard and the facilities, and learned about the history of the orchard.



UPCOMING WORKSHOPS

- **Soil Health & Management at Bobolink Farm - September 23rd from 5-7pm**
- **Agritourism Farm Tour with Mother Earth Farmstead - September 29th from 5-7pm:** Get an inside look at Mother Earth Farmstead's operations, history, and approach to sustainable agriculture.
- **Turning Harvests into Profits: A Value Added Workshop for Farm & Food Businesses with Cornell Food Venture Center - October 1st from 3-5pm:** Hear from the Cornell Food Venture Center, and learn about regulatory requirements food safety standards, product testing, labeling and business planning.
- **Farmer Mixer at Finca Seremos Farm - October 6th from 5-7pm**
- **Pasture Management & Grazing Webinar - October 30th from 6-8pm:** Attendees will earn pesticide recertification credits and will provide farmers and land managers with practical strategies to improve pasture productivity. This session will also cover pesticide safety, focusing on proper handling, storage, and recordkeeping to ensure compliance.

TECHNICAL ASSISTANCE:

Technical Assistance/Inquiries: 142 Soil/Hay Tests: 17 Farm Visits: 2

Technical Assistance was provided on land access, ag districts, farmland preservation, Catskills Kitchen (insurance, business structures, permitting & licensing), soil testing, accessing markets, crop rotation/production, cover cropping, soil tests, funding, livestock breeding, greenhouse and high tunnel production, invasive species, pest identification, native gardens, orchard care and composting. **36 total Hours of Technical Assistance.**

FARMLAND PRESERVATION:

Number of Municipal 239 Review's: 1
Ag Assessment, Ag Zoning & Ag District
Technical Assistance: 22

2025 Ag District 30 Day Window: A final report has been created for NYS Department of Ag and Markets and will be submitted to NYS in Sept.

County-Wide Farmland Preservation Project (and Report from Orange County Land Trust)

- OCLT met with the Town of Delaware Board to discuss farmland preservation strategies and inclusion in HV Community Preservation Act
- Conducted a farm visit to explain the Farmland Protection Implementation Grant (FPIG) process to a potential applicants.
- We received six (6) pre-applications from farmers interested in the NYS Purchase of Development Rights program. Applications will be reviewed by the County Ag Board on 9/18.
- Scheduled three additional municipal and farmer seminars for November and December.
- Ongoing outreach to identify sustainable funding sources for matching and soft costs needed to support farmland preservation.



FARM BUSINESS TRAINING:

CCE is hosting our annual Farm Business Training Series in October and November. Participants will work with consultants, business owners, and Extension Educators to develop and write a Business Plan, and attend 4 workshops. At the end of the series and upon completion of a Business Plan, participants are eligible for a \$500 stipend.

Farm Business Management Training Series - October 20th & 27th November 3rd & 10th

- Session 1 October 20th– Planning Your Farm & Production Practices (In-Person)
- Session 2 October 27th– Business Plan Development (Webinar)
- Session 3 November 3rd – Financial Statements & Record Keeping (Webinar)
- Session 4 November 10th – Marketing & Social Media (Webinar)

Get Everything You Need to Start or Grow

YOUR FARM BUSINESS

Are you starting, or do you own an existing Farm Business? Don't miss this 4-session series where experts share strategies for building or improving your agri-business! First class is in-person; subsequent classes via virtual connection. Engage in activities, discussions, and videos via Zoom and through Teachable. A \$20 fee and a short application is all that's needed to begin!

Upon completion, a \$500 stipend will be given to assist with participation and beginning steps for establishing your business.

OCT. 20, 27, NOV. 3, 10 5:30pm-7:30pm

October 20 Planning Your Farm & Production Practices

November 3 Bookkeeping and Financial Management

October 27 Business Plan Development

November 10 Marketing



COMPLETE THE APPLICATION AT:
sullivancce.org/FarmBusiness

Cornell Cooperative Extension
Sullivan County

Hudson Valley
AgriBusiness
DEVELOPMENT CORPORATION

Co-Sponsored by HVADC with support from the USDA
National Institute of Food and Agriculture award
#2022-06508 through the American Rescue Plan
Technical Assistance Investment Program.

Sullivan County

Legislative Memorandum

File #: ID-7803

Agenda Date: 10/9/2025

Agenda #: 1.

Narrative of Resolution:

To authorize an agreement with the Sullivan County Land Bank Corporation for financial support.

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$100,000

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): A-8020-90-46-4609

If 'No,' specify proposed source of funds: Click or tap here to enter text.

Specify Compliance with Procurement Procedures:

**RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE
TO AUTHORIZE A SHARED SERVICES AGREEMENT FOR FINANCIAL SUPPORT FOR THE
SULLIVAN COUNTY LAND BANK CORPORATION**

WHEREAS, Resolution 286-16 authorized the formation and incorporation of the Sullivan County Land Bank Corporation (SCLBC) pursuant to §1603 of the Not-for-Profit Corporation Law and the expenditure of \$100,000 for Fiscal Years 2017 and 2018; and

WHEREAS, Resolution 470-16 authorized financial and in-kind support for the SCLBC for Fiscal Years 2017 & 2018; and

WHEREAS, Resolution 161-19 authorized financial and in-kind support for the SCLBC for Fiscal Year 2019; and

WHEREAS, Resolution 183-22 authorized financial and in-kind support for the SCLBC for Fiscal Year 2022; and

WHEREAS, Resolution 153-23 authorized financial and in-kind support for the SCLBC for Fiscal Year 2023; and

WHEREAS, Resolution 512-24 authorized financial and in-kind support for the SCLBC for Fiscal Year 2024; and

WHEREAS, the County has allocated \$100,000 in the Fiscal Year 2025 Budget to fund the SCLBC to further its mission and operations; and

WHEREAS, a shared services agreement outlining the roles and responsibilities between the SCLBC and the County is beneficial to both parties.

NOW THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the execution of an agreement with SCLBC and the expenditure of funds in an amount not to exceed \$100,000 for Fiscal Year 2025; and

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to sign the agreement for Fiscal Year 2025 in a form approved by the County Attorney.

Sullivan County

Legislative Memorandum

File #: ID-7790

Agenda Date: 10/9/2025

Agenda #: 2.

Narrative of Resolution:

RESOLUTION INTRODUCED BY PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A CONTRACT MODIFICATION AGREEMENT WITH RURAL LAW CENTER TO PROVIDE LEGAL SERVICES FOR THE SULLIVAN COUNTY OFFICE FOR THE AGING, INCLUDING FUNDING FOR EXTENSION YEARS

If Resolution requires expenditure of County Funds, provide the following information:

Amount to be authorized by Resolution: \$20,000 Annually

Are funds already budgeted? Yes

If 'Yes,' specify appropriation code(s): 7610-87-40-4008

If 'No,' specify proposed source of funds: New York State Funds: \$7,904.00 (Title IIIB) County Funds: \$12,096.00

Specify Compliance with Procurement Procedures:

WHEREAS, pursuant to Resolution 367-23, the Sullivan County Office for the Aging entered into contract with the Rural Law Center of New York for the provision of mandated legal services for seniors in Sullivan County for a two (2) year period commencing October 1, 2023 through September 30, 2025 with the option to extend on a yearly basis for three (3) additional years; and

WHEREAS, was previously modified by Resolution 253-24 for funding and said contract was continued for the period October 1, 2024 through September 30, 2025, in an amount not to exceed \$20,000; and

WHEREAS, Rural Law Center of New York has successfully provided legal services to seniors in Sullivan County and the Office for the Aging has identified the ongoing need for these services; and

WHEREAS, in order to avoid a lapse in services, the language in Resolution 367-23 needs to be amended to include funding for all extendable years; and

WHEREAS, the NOW, THEREFORE, BE IT RESOLVED in Resolution 367-23 needs to be amended to include the three (3) additional one-year extension periods, beginning October 1, 2025 through September 30, 2028, in amounts not to exceed \$20,000.00 per year, contingent upon the availability of New York State and County funds and subject to annual appropriation; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute a modification of the contract with Rural Law Center of New York for the provision of mandated legal services for senior citizens as required by the New York State Office for the Aging, effective October 1, 2025 through September 30, 2026 with the option to extend for two (2) additional years on a yearly basis in an amount not to exceed \$20,000.00 per year, funded annually with \$7,904.00 in New York State funds and the balance from County funds, contingent upon the continued availability of funding and subject to appropriation; and.

BE IT FURTHER RESOLVED, Resolution No. 367-23 and Resolution #253-24 are hereby modified as per the above and all other provisions of Resolution No. 367-23 and Resolution #253-24 shall remain unchanged, said agreement to be in such form as the County Attorney shall approve.