



# Sullivan County

## Executive Committee

### Meeting Minutes - Final

Chairman Robert Doherty  
Vice Chairman Michael Brooks  
Committee Member Nadia Rajsz  
Committee Member Nicholas Salomone Jr.  
Committee Member George Conklin  
Committee Member Luis Alvarez  
Committee Member Joseph Perrello  
Committee Member Ira Steingart  
Committee Member Alan J. Sorensen

---

Thursday, July 20, 2023

9:00 AM

Government Center

---

#### Call To Order and Pledge of Allegiance

Chairman Doherty called the Executive Committee Meeting to order at 9:07AM.

#### Roll Call

**Present:** Chairman Robert Doherty, Vice Chairman Michael Brooks, Nadia Rajsz, Nicholas Salomone Jr., George Conklin, Luis Alvarez and Joseph Perrello  
**Absent:** Ira Steingart  
**Arrived Late:** Alan Sorensen

#### Drescher & Malecki - Audit Presentation

Joshua Potosek, Michele Huck, Michael McGuire, Michelle Huck, Tom Cawley, Angela Chevalier, Dan Hust, Ed McAndrew, Janet Young, Nancy Buck, Shannan Armburst, Heather Brown, Laura Quigley, John Liddle  
Ken Walter, Martha Scoppa, Lise Kennedy, Jerry Stevens, Catherine Scott  
Liam Mayo

Auditor Matthew Montalbo, gave an overview on the attached presentation.

At this point, Alan Sorensen joined the meeting at 9:33AM.

Auditor Presentation

[ID-5683](#)

**Attachments:** [MartinA\\_230721-130506-712](#)

**Resolutions:**

1. Authorize creation of a new position for the Center for Workforce Development of a Senior Employment and Training Supervisor Teamsters Grade X. [ID-5609](#)

A motion was made by Committee Member Nadia Rajs, seconded by Committee Member Alan Sorensen, that this Resolution be carried at Committee to the County Legislature meeting on 7/20/2023. The motion carried by the following vote:

**Aye:** Chairman Doherty, Vice Chairman Brooks, Committee Member Rajs, Committee Member Salomone, Committee Member Conklin, Committee Member Alvarez, Committee Member Perrello and Committee Member Sorensen

**Absent:** Committee Member Steingart

Enactment No: 312-23

2. To seek authorization to file an application through the NYS Consolidated Funding Application. The application would target funding available through the NYS Department of State to update the regional plan for the Upper Delaware River and to complete the process to make it a Local Waterfront Revitalization Program. Funding would be sought in the amount of \$150,000 with an anticipated County match of \$50,000. [ID-5622](#)

A motion was made by Committee Member Nadia Rajs, seconded by Vice Chairman Michael Brooks, that this Resolution be carried at Committee to the County Legislature meeting on 7/20/2023. The motion carried by the following vote:

**Aye:** Chairman Doherty, Vice Chairman Brooks, Committee Member Rajs, Committee Member Salomone, Committee Member Conklin, Committee Member Alvarez, Committee Member Perrello and Committee Member Sorensen

**Absent:** Committee Member Steingart

Enactment No: 298-23

3. Set public hearing on the 2023-2024 Sullivan County Community College Budget for August 17, 2023 at 10:50AM [ID-5643](#)

A motion was made by Committee Member Nadia Rajs, seconded by Committee Member Nicholas Salomone Jr., that this Resolution be carried at Committee to the County Legislature meeting on 7/20/2023. The motion carried by the following vote:

**Aye:** Chairman Doherty, Vice Chairman Brooks, Committee Member Rajs, Committee Member Salomone, Committee Member Conklin, Committee Member Alvarez, Committee Member Perrello and Committee Member Sorensen

**Absent:** Committee Member Steingart

Enactment No: 299-23

4. Authorize the contract extension with Cohecton Volunteer Ambulance for discretionary funding [ID-5650](#)

A motion was made by Committee Member George Conklin, seconded by Committee Member Nadia Rajs, that this Resolution be carried at Committee to the County Legislature meeting on 7/20/2023. The motion carried by the following vote:

**Aye:** Chairman Doherty, Vice Chairman Brooks, Committee Member Rajs, Committee Member Salomone, Committee Member Conklin, Committee Member Alvarez, Committee Member Perrello and Committee Member Sorensen

**Absent:** Committee Member Steingart

Enactment No: 300-23

5. To authorize signing of contracts with qualified organizations that can assist the County of Sullivan and the Workforce Development Board of Sullivan Inc. with an array of workforce development services in Sullivan County for in school youth and/or out of school youth. [ID-5652](#)

A motion was made by Committee Member Nadia Rajs, seconded by Committee Member George Conklin, that this Resolution be carried at Committee to the County Legislature meeting on 7/20/2023. The motion carried by the following vote:

**Aye:** Chairman Doherty, Vice Chairman Brooks, Committee Member Rajs, Committee Member Salomone, Committee Member Conklin, Committee Member Alvarez, Committee Member Perrello and Committee Member Sorensen

**Absent:** Committee Member Steingart

Enactment No: 301-23

6. Authorize purchase of tools and equipment [ID-5654](#)

A motion was made by Committee Member Alan Sorensen, seconded by Committee Member Nadia Rajs, that this Resolution be carried at Committee to the County Legislature meeting on 7/20/2023. The motion carried by the following vote:

**Aye:** Chairman Doherty, Vice Chairman Brooks, Committee Member Rajs, Committee Member Salomone, Committee Member Conklin, Committee Member Alvarez, Committee Member Perrello and Committee Member Sorensen

**Absent:** Committee Member Steingart

Enactment No: 302-23

7. RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE [ID-5655](#)  
ADOPTING AN AMENDED IDENTIFICATION/ACCESS CARD AND  
TWO-FACTOR AUTHENTICATION (2FA) TOKEN POLICY..end

**Attachments:** [POLICY - ITS2018-011.1 - Identification-Access Card and 2FA Policy.pdf](#)

A motion was made by Committee Member Nadia Rajs, seconded by Vice Chairman Michael Brooks, that this Resolution be carried at Committee to the County Legislature meeting on 7/20/2023. The motion carried by the following vote:

**Aye:** Chairman Doherty, Vice Chairman Brooks, Committee Member Rajs,  
Committee Member Salomone, Committee Member Conklin,  
Committee Member Alvarez, Committee Member Perrello and  
Committee Member Sorensen

**Absent:** Committee Member Steingart  
Enactment No: 303-23

8. RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO [ID-5656](#)  
AUTHORIZE A CONTRACT/AGREEMENT WITH CORRISOFT

**Attachments:** [2023.07\\_PROB\\_Corrisoft\\_Background.pdf](#)

A motion was made by Vice Chairman Michael Brooks, seconded by Committee Member Nicholas Salomone Jr., that this Resolution be carried at Committee to the County Legislature meeting on 7/20/2023. The motion carried by the following vote:

**Aye:** Chairman Doherty, Vice Chairman Brooks, Committee Member Rajs,  
Committee Member Salomone, Committee Member Conklin,  
Committee Member Alvarez, Committee Member Perrello and  
Committee Member Sorensen

**Absent:** Committee Member Steingart  
Enactment No: 304-23

9. RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO [ID-5657](#)  
AUTHORIZE A NEW ONE YEAR AGREEMENT WITH THOMSON  
REUTERS FOR THE "CLEAR" RESEARCH PRODUCT FOR THE  
BENEFIT OF THE PROBATION DEPARTMENT

A motion was made by Committee Member George Conklin, seconded by Committee Member Nadia Rajs, that this Resolution be carried at Committee to the County Legislature meeting on 7/20/2023. The motion carried by the following vote:

**Aye:** Chairman Doherty, Vice Chairman Brooks, Committee Member Rajs,  
Committee Member Salomone, Committee Member Conklin,  
Committee Member Alvarez, Committee Member Perrello and  
Committee Member Sorensen

**Absent:** Committee Member Steingart  
Enactment No: 305-23

10. To confirm the appointment of Heather Brown as the Commissioner of Planning, Community Development and Environmental Management [ID-5658](#)

A motion was made by Committee Member George Conklin, seconded by Committee Member Nadia Rajs, that this Resolution be carried at Committee to the County Legislature meeting on 7/20/2023. The motion carried by the following vote:

**Aye:** Chairman Doherty, Vice Chairman Brooks, Committee Member Rajs, Committee Member Salomone, Committee Member Conklin, Committee Member Alvarez, Committee Member Perrello and Committee Member Sorensen

**Absent:** Committee Member Steingart

Enactment No: 306-23

11. Fill vacancy on the Sunset Lake Local Development Corporation [ID-5667](#)

A motion was made by Committee Member Nadia Rajs, seconded by Committee Member George Conklin, that this Resolution be carried at Committee to the County Legislature meeting on 7/20/2023. The motion carried by the following vote:

**Aye:** Chairman Doherty, Vice Chairman Brooks, Committee Member Salomone, Committee Member Conklin, Committee Member Alvarez and Committee Member Sorensen

**Nay:** Committee Member Rajs and Committee Member Perrello

**Absent:** Committee Member Steingart

Enactment No: 307-23

12. Authorize contract with Visitor's Association for bed tax revenue [ID-5668](#)

Luis Alvarez stated he moved to layover #12 and #13. which is Rule 36.

13. Authorize contract with Delaware Company for bed tax revenue [ID-5669](#)

Rule 36

14. Authorize contract modification with Fisher Associates for design and engineering services [ID-5670](#)

A motion was made by Committee Member Joseph Perrello, seconded by Committee Member Alan Sorensen, that this Resolution be carried at Committee to the County Legislature meeting on 7/20/2023. The motion carried by the following vote:

**Aye:** Chairman Doherty, Vice Chairman Brooks, Committee Member Rajs, Committee Member Salomone, Committee Member Conklin, Committee Member Alvarez, Committee Member Perrello and Committee Member Sorensen

**Absent:** Committee Member Steingart

Enactment No: 308-23

**15. Resolution to approve fourth round of repurchases for 2023****[ID-5648](#)****Attachments:**     [Repurchase 4 Schedule A](#)

A motion was made by Committee Member Alan Sorensen, seconded by Vice Chairman Michael Brooks, that this Resolution be carried at Committee to the County Legislature meeting on 7/20/2023. The motion carried by the following vote:

**Aye:** Chairman Doherty, Vice Chairman Brooks, Committee Member Rajs, Committee Member Salomone, Committee Member Conklin, Committee Member Alvarez, Committee Member Perrello and Committee Member Sorensen

**Absent:** Committee Member Steingart

Enactment No: 309-23

**16. To set a public hearing for a Proposed Local Law to amend portions of Chapter A of the Sullivan County Administrative Code****[ID-5671](#)**

A motion was made by Committee Member Nadia Rajs, seconded by Vice Chairman Michael Brooks, that this Resolution be carried at Committee to the County Legislature meeting on 7/20/2023. The motion carried by the following vote:

**Aye:** Chairman Doherty, Vice Chairman Brooks, Committee Member Rajs, Committee Member Salomone, Committee Member Conklin, Committee Member Alvarez, Committee Member Perrello and Committee Member Sorensen

**Absent:** Committee Member Steingart

Enactment No: 310-23

**17. Authorize agreement for Medical Professional Services****[ID-5674](#)**

A motion was made by Committee Member Nadia Rajs, seconded by Committee Member Alan Sorensen, that this Resolution be carried at Committee to the County Legislature meeting on 7/20/2023. The motion carried by the following vote:

**Aye:** Chairman Doherty, Vice Chairman Brooks, Committee Member Rajs, Committee Member Salomone, Committee Member Conklin, Committee Member Alvarez, Committee Member Perrello and Committee Member Sorensen

**Absent:** Committee Member Steingart

Enactment No: 311-23

**Adjourn**

There being no further business, Michael Brooks moved to adjourn, seconded by George Conklin. The Executive Committee adjourned at 10:03am