



# Sullivan County County Legislature

## Meeting Agenda - Final

100 North Street  
Monticello, NY 12701

Chair Nadia Rajsz  
Vice Chair Luis Alvarez  
Legislator Matt McPhillips  
Legislator Brian McPhillips  
Legislator Nicholas Salomone Jr.  
Legislator Catherine Scott  
Legislator Joseph Perrello  
Legislator Amanda Ward  
Legislator Terry Blosser-Bernardo

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**Thursday, February 5, 2026**

**10:20 AM**

**Government Center**

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### Special Meeting

#### Call to Order and Pledge of Allegiance

#### Roll Call of Legislators

#### Reading of Special Meeting Notice

1. Special Meeting Notice for February 5, 2026 [ID-8114](#)

#### Resolutions

1. To Authorize the approval for the Sullivan County Department of Public Health to apply for and accept funds from NYS DOH PHEPP. [ID-8056](#)
2. Appropriate funds and Authorize entering into an agreement with Theramanager, LLC D/B/A ProsperityEHR for their Cloud Hosted Electronic Health Record (HER) Solution [ID-8113](#)
3. To Reclassify position Nos #2958 and #3373 currently designated Deputy Sheriff (Detective Assignment) to Deputy Sheriff Corporal [ID-8124](#)
4. To create one (1) Sheriff Deputy. [ID-8126](#)
5. To appropriate funds and authorize agreement with Dr.First.com for cloud hosted electronic prescription system [ID-8132](#)

#### Adjournment or Close



# Sullivan County

100 North Street  
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## Legislative Memorandum

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File #: ID-8114

Agenda Date: 2/5/2026

Agenda #: 1.

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### SPECIAL MEETING NOTICE

McPhillips, B. McPhillips, Salomone, Scott, Alvarez, Perrello, Ward, and Bernardo      **FROM:** Nadia Rajsz, Chair      **RE:**      **Special Meeting of the Legislature:**      **Thursday, February 5, 2026 at 10:20am**      **DATE:**      January 27, 2026      Please take notice that there will be a Special Meeting of the Sullivan County Legislature on **Thursday, February 5, 2026 at 10:20am**. The purpose of the meeting is to authorize the approval for the Sullivan County Department of Public Health to apply for and accept funds from New York State Department of Health Emergency Preparedness Program (NYS DOH PHEPP) and any other business that may come before the Legislature.      NR:am Cc: County Manager Joshua Potosek Deputy County Manager Michelle Bowers County Attorney Robert H. Freehill Security, Media and bulletin boards



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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File #: ID-8056

Agenda Date: 2/5/2026

Agenda #: 1.

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**Narrative of Resolution:**

To Authorize the approval for the Sullivan County Department of Public Health to apply for and accept funds from NYS DOH PHEPP.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$38,856

**Are funds already budgeted?** Yes

**If 'Yes,' specify appropriation code(s):**

4050-10-1011,80-8001,80-8002,80-8005,80-8006,80-8007,43-4302,43-4308,46-4607, R4401-R167

**If 'No,' specify proposed source of funds:** No cash match or cost share. County funds to be reimbursed by the grant on quarterly basis. After grant expires to use funds from Article 6.

**Specify Compliance with Procurement Procedures:** N/A

**RESOLUTION INTRODUCED BY CATHERINE SCOTT, CHAIR OF THE HEALTH AND HUMAN SERVICES COMMITTEE TO AUTHORIZE THE APPROVAL FOR THE SULLIVAN COUNTY DEPARTMENT OF PUBLIC HEALTH TO APPLY FOR AND ACCEPT FUNDS FROM THE NYS DOH PHEPP IN THE AMOUNT OF \$38,856.**

**WHEREAS**, NYS DOH PHEPP has offered a grant for the Public Health Emergency Preparedness Program.

**WHEREAS**, the purpose of the grant is to assist in salary and fringe for PHEP staff, and for education and community engagement for emergency preparedness.

**WHEREAS**, the grant will provide \$38,856 for the period of 7/1/25 through 6/30/26, and any equipment purchased will be county owned and used by the department, and

**NOW, THEREFORE, BE IT RESOLVED**, the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative to execute any and all necessary documents to submit the application for funding and;

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that should the NYS DOH Public Health Emergency Preparedness Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

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**File #:** ID-8056

**Agenda Date:** 2/5/2026

**Agenda #:** 1.

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# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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**File #:** ID-8113

**Agenda Date:** 2/5/2026

**Agenda #:** 2.

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**Narrative of Resolution:**

Appropriate funds and Authorize entering into an agreement with Theramanager, LLC D/B/A ProsperityEHR for their Cloud Hosted Electronic Health Record (HER) Solution

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$102,000.00

**Are funds already budgeted?** Not completely/entirely

If 'Yes,' specify appropriation code(s): A-1680-43-4304 - \$68,336.00

If 'No,' specify proposed source of funds: Unbudgeted solution replacement. The amount of \$68,336.00 (above) was included in the FY 2026 ITS budget and originally allocated for renewal of the existing Quicdoc solution. The remaining balance of \$33,664.00 represents the additional funding required for the replacement electronic health record solution, ProsperityEHR, subject to identification and approval.

**Specify Compliance with Procurement Procedures:** The parent company of both the existing and replacement electronic health record solutions submitted a quotation for the replacement of the County's decommissioned system with its current offering.

**RESOLUTION INTRODUCED BY NADIA RAJSZ, CHAIR OF THE SULLIVAN COUNTY LEGISLATURE TO APPROPRIATE FUNDS AND AUTHORIZE ENTERING INTO AN AGREEMENT WITH THERAMANAGER, LLC D/B/A PROSPERITYEHR FOR THEIR CLOUD HOSTED ELECTRONIC HEALTH RECORD (EHR) SOLUTION**

**WHEREAS**, since 2012, the Sullivan County Department of Community Services (SCDCS) has utilized TheraManager's (Quicdoc) EHR as its electronic health record system; and

**WHEREAS**, Quicdoc is being decommissioned/phased out and is no longer supported, patched, upgraded, nor will adequately support current operational requirements; and

**WHEREAS**, SCDCS requires a secure, reliable, and compliant electronic health record system to support provided clinical services; and

**WHEREAS**, entering into an agreement with TheraManager, LLC d/b/a ProsperityEHR for their enhanced ProsperityEHR solution is in the best interest of the County to ensure continuity of operations and effective service delivery; and

**WHEREAS**, the services to be provided by ProsperityEHR to SCDCS include the following:

- **Access to the Vendor System; Patient Portal** - patient can view appointments, access

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telehealth, and complete intake/visit documentation; **Practice Management** - scheduling, registration, pre-authorizations, eligibility, and reporting; **Electronic Health Record** - clinical documentation, safety planning, and treatment planning tools; e-prescribing; release of information module; telehealth; and data exchange capabilities; **Billing System** - insurance and patient pay options for billing, statements, work lists and automations for billing to payers, and reporting.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized by the Sullivan County Legislature to enter into a Master Software, Hosting, and Services Agreement with TheraManager, LLC d/b/a ProsperityEHR in an amount not to exceed \$102,000; and

**BE IT FURTHER RESOLVED**, that said agreement to be in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby authorizes the Commissioner of Management & Budget to appropriate \$33,664.00 to cover the remaining unbudgeted balance associated with this agreement, to be transferred from Contingent (A1989-99-47-4736) to ITS Computer Maintenance/Service Fees (A-1680-43-4304) in order to fully fund this project and acquisition.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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**File #:** ID-8124

**Agenda Date:** 2/5/2026

**Agenda #:** 3.

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**Narrative of Resolution:**

To Reclassify position Nos #2958 and #3373 currently designated Deputy Sheriff (Detective Assignment) to Deputy Sheriff Corporal

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$0 no change in salary

**Are funds already budgeted?** N/A

**If 'Yes,' specify appropriation code(s):** Click or tap here to enter text.

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY LUIS A. ALVAREZ, CHAIR OF THE PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE TO RECLASSIFY POSITION NOS. #2958 AND #3373, CURRENTLY DESIGNATED DEPUTY SHERIFF (DETECTIVE ASSIGNMENT) TO DEPUTY SHERIFF CORPORAL**

WHEREAS, positions #2958 and #3373 are currently designated as Deputy Sheriff (Detective Assignment) in the Sullivan County Sheriff's Office, and

WHEREAS, it has been determined by the Sullivan County Sheriff that the referenced employees are currently assigned duties that are above their current title of Deputy Sheriff (Detective Assignment), and

WHEREAS, it is necessary to reclassify positions #2958 and #3373 to Deputy Sheriff Corporal to accurately reflect the work the incumbent is conducting, and

WHEREAS, the Sullivan County Sheriff, after discussion with the County Manager, requests that positions #2958 and #3373 be reclassified to Deputy Sheriff Corporal, and confirms that the incumbents are eligible to be appointed and reachable on the certified Civil Service list, and

WHEREAS, the current salary of the incumbents in positions #2958 and #3373 will remain unchanged, making this a budget neutral reclassification, and

WHEREAS, the current salary of the incumbent in position #2598 is \$101,836, and

WHEREAS, the current salary of the incumbent in position #3373 is \$99,800, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the reclassification of positions #2958 and #3373 in the Sullivan County Sheriff's Office from Deputy Sheriff

(Detective Assignment) to Deputy Sheriff Corporal retroactive to July 19, 2025.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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**File #:** ID-8126

**Agenda Date:** 2/5/2026

**Agenda #:** 4.

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**Narrative of Resolution:**

To create one (1) Sheriff Deputy.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$9,755.97 a month (expected to only be a month and a half)

**Are funds already budgeted? No**

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY LUIS ALVAREZ CHAIRMAN OF THE PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE TO CREATE ONE SHERIFF DEPUTY**

**WHEREAS**, at least one Sheriff Deputy Position will be vacant in the upcoming months due to a retirement;

**WHEREAS**, the Sullivan County Sheriff has requested that the Legislature create one (1) Sheriff Deputy position temporarily to allow the Sheriff to place one (1) newly hired deputy in the police academy; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby creates one (1) new Sheriff Deputy position effective immediately with the understanding that this position will be abolished upon official appointment to the current full-time vacancy position; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Sheriff is authorized to fill the one (1) new position immediately.



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislative Memorandum

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File #: ID-8132

Agenda Date: 2/5/2026

Agenda #: 5.

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**Narrative of Resolution:**

To appropriate funds and authorize agreement with Dr.First.com for cloud hosted electronic prescription system

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$2,500.00

**Are funds already budgeted? No**

**If 'Yes,' specify appropriation code(s):** N/A

**If 'No,' specify proposed source of funds:** unbudgeted solution access required.

**Specify Compliance with Procurement Procedures:** DrFirst.com, Inc., submitted quotation for stand-alone e prescribing

**RESOLUTION INTRODUCED BY NADIA RAJSZ, CHAIR OF THE LEGISLATURE TO APPROPRIATE FUNDS AND AUTHORIZE ENTERING INTO AGREEMENTS WITH DrFIRST.COM, INC. FOR THEIR CLOUD HOSTED ELECTRONIC PRESCRIPTION SYSTEM**

**WHEREAS**, the Department of Community Services requires access to an electronic prescribing solution to function; and

**WHEREAS**, the provision of electronic prescribing services is necessary to support safe, efficient, and compliant clinical operations; and

**WHEREAS**, DrFirst, Inc. provides electronic prescribing technology compatible with the County's clinical workflows and regulatory requirements; and

**WHEREAS**, entering into an agreement with DrFirst will enable continued access to electronic prescribing functionality for authorized providers.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized by the Sullivan County Legislature to enter into an annual Master Subscription Agreement and Business Associate Agreement DrFirst.com, Inc. for a period of 1-year in an amount not to exceed \$2,500.00; and

**BE IT FURTHER RESOLVED**, that said agreement to be in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED**, that the Sullivan County Legislature hereby authorizes the Commissioner of Management & Budget to appropriate \$2,500.00 to cover the unbudgeted balance

associated with this agreement, to be transferred from Contingent (A1989-99-47-4736) to ITS Computer Maintenance/Service Fees (A-1680-43-4304) in order to fully fund this project and acquisition.