



# Sullivan County

## Public Works Committee

### Meeting Agenda - Final

100 North Street  
Monticello, NY 12701

Chairman Joseph Perrello  
Vice Chairman Brian McPhillips  
Committee Member Amanda Ward  
Committee Member Luis Alvarez  
Committee Member Matt McPhillips  
Committee Member Nicholas Salomone Jr.  
Committee Member Terry Blosser-Bernardo

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**Thursday, May 8, 2025**

**10:30 AM**

**Government Center**

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**Call To Order and Pledge of Allegiance**

**Roll Call**

**Comments:**

**Reports:**

1. Division of Public Works

**[ID-7444](#)**

**Attachments:** [May Monthly Report](#)

**Discussion:**

**Public Comment**

**Resolutions: None**

**Adjourn**



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-7444

**Agenda Date:** 5/8/2025

**Agenda #:** 1.

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## **PUBLIC WORKS**

### **Monthly Report May 8, 2025**

#### **SHOP STAFF**

- Continue services & New York State Inspections.
- Continue repairs on solid waste roll-off trucks and containers.
- Make necessary repairs to DPW and outside agency equipment.
- Completed estimates on damaged vehicles.
- Prepared new DPW and Sheriff vehicles for service
- Absolute Auctions will be taking pictures of County surplus vehicles and equipment. Auction will be online starting the first full week of May.
- Returned three more lease vehicles to Enterprise.
- Put out a Mini Bid for two new vehicles for Emergency Management and one for the District Attorney.
- Excavator 135 is down for undercarriage repairs.
- Two employees were promoted to the position of Master Mechanic at the Maplewood Facility.
- The Maplewood shop is still working on converting Plow trucks to Dump trucks for the summer season.

#### **SIGN SHOP**

- Decaled new Vehicles
- Completed Sign fabrication and upgrade to CR 11A
- Continued brushing signs
- Sign Complaints
- Completed fabrication of CR 58 Sign Upgrades
- Continued Striper cleaning and Prep
- Completed yearly inventory
- Continued entering new assets into Open Gov
- Received striping requests from Towns and Villages
- Started Bridge sign inventory for 2025

#### **BODY SHOP**

- Repaired accident damages on county vehicles (H&F, CS, SH, PH & DPW)
- Routine maintenance on DPW vehicles and equipment
- Wrote estimates on damaged county vehicles
- Prepped new vehicles for all county agencies
- Prepped new DPW trucks for service
- Painted bases for landfill bollards
- Prepped and painted stair brackets for airport terminal
- Cleaned and stored sanders and plows

#### **AIRPORT**

- Working on Spring cleanup of the grounds, cutting and clearing brush and getting ready for the mowing season
- Routine runway lighting repairs and maintenance

- Worked with the state Weights and Measures department to certify the Fuel trucks to assure accurate fuel sales
- Worked on Continuing Education, Airport Fire Fighting and Safety training
- Routine maintenance and repairs to various hangers Prepped and painted stair brackets for airport terminal

## **BRIDGES**

- Provided coordination to obtain legislative approval for having an intermunicipal agreement with the Town of Fallsburg for DPW repairing the deteriorated Town of Fallsburg's water and sewer mains supports that are attached to the Bridge 2 (FAL) superstructure.
- Continued project administration work for the Federal Aid Bridge 82 (FOR) replacement project.
- Started quality control inspection work for the replacement of Federal Aid Bridge 82 (FOR).
- Continued project administration work for the Federal Aid Bridge 77 (HIG) replacement project that also replaces the Toasperm Dam Spillway
- Continued project administration and close out work for the Federal Aid Bridge 5 (LUM) Joint Replacement project.
- Continuing to coordinate permits with NYSDOT and NYSDEC submitted for the re-alignment of Benton Hollow Road to eliminate Bridge 277 (LIB).
- Continued procurement of materials and planning for construction of the Bridge 296 (LIB) replacement project.
- Continued project administration work for the Federal Aid Bridge 301 (NEV) replacement project.
- Continuing follow-up for obtaining a NYSDEC permit for the slip-lining of Bridge 400 (THO).
- Continued project administration work and consultant contract management for the Federal Aid Bridge 283 (ROC) replacement project, as conducting a kick-off meeting for the start of engineering services the beginning of April.
- Continued project administration work for the Federal Aid Bridge 51 (LIB) replacement project.
- Continued project administration of Fisher Associates to provide design work for the improvement of County Road 75/Harris Bushkill Road (THO).
- Continued coordinating the scheduling and receipt of materials for the replacement of the Bridge 201 (CAL) bridge and approach rail.
- Continued coordination with NYSDEC for the Bridge 270 replacement project (NEV).
- Continued negotiations with a prospective design consultant for the Federal Aid Scour Repair project for Bridges 297 (LIB) and 450 (CAL).
- Continued follow-up for the project to update the Toasperm Dam (HIG) Emergency Action Plan and Maintenance and Inspection Plan as well as to have a new Engineering Assessment Completed.
- Providing follow-up with NYSDEC and the Army Corps of Engineers as part of the Joint Permit Application process for the repair of the Bridge 15 (TUS) scour damages.

- Completed the preparation and submission of a report needed for addressing environmental matters for the Bridge 368 (NEV) replacement project and submitted such to the NBRC for review.
- Continuing the preparation of an Environmental Assessment Report for the Bridge 368 (NEV) replacement project.
- Started the preparation of design and construction documents for Bridge 368 (NEV).
- Assisted Operations with revisions to a retaining wall at the Ferndale Transfer Station.
- Continued implementation of Cartegraph Asset Management Software.
- Completed an inspection of the Sunset Lake Dam.

### **BUILDINGS & ENVIRONMENTAL COMPLIANCE**

- Participated in regular calls and meetings overseeing Airport Terminal Project
- Conducted progress construction inspections as required per NYS Building Code at Airport Terminal Project
- Reviewed bid responses from TREMCO vendors for GC Annex Reroof Project
- Participated in multi-site walk through with NYS Unified Courts Representative
- Worked with Design Team on Housing Gateway Center project Funding App Prep
- Began coordination of submittal review for B-24-43 Redundant Potable Water Storage Tank Project with Contractor and Engineer
- Participated in meeting concerning future use of Old MRF at SCSL
- Participated in NYSDOS Code Enforcement Training Webinar
- Prepared and submitted the SCIA and Human Service Complex mandated monthly water chlorination system Operation Reports to NYSDOH
- Provided technical support for County facility operations and maintenance
- Prepared Monthly Report
- Prepared Capital Plan for Buildings & Airport
- Completed updated Schedule of Values for facilities for Risk Management
- Reviewed and approved various invoices and vouchers for payment
- Provided support for Environmental Compliance program
- Coordinated with testing contractor and operations for monthly rinse rack outfall sampling event at Maplewood
- Reviewed and reported rinse rack outfall sampling results
- Continued work with Engineering Consultant on environmental issue at SCIA
- Prepared NYSDEC 2-year CBS registration renewal for Landfill facility
- Prepared NYSDEC 5-year PBS registration renewal for Landfill facility
- Attended Erosion and Sediment Control Training by SC SWCD

### **HIGHWAYS**

- Provided ROW and record mapping research to the public, other County departments and SCDPW operations - (8) instances
- Continued working to close out the East Broadway/County Road 173 (THO) reconstruction project with NYSDOT, and consultant (Stantec) - working on final close-out documents (Consultant audit – auditor engaged by consultant) required by DOT
- Continued work with contractor (Peckham Road Corp.) for the 2025 crack sealing,

- chip sealing and re-striping of approximately 36 miles of county road with contractor Peckham Road Corp. – crack sealing of roads ahead by sub. (Vestal) underway
- Continued work with contractor Sullivan County Paving (SCP) for the 2025 contract paving, repair and re-striping of approximately 34 miles of county road – ongoing coordination with county operations on schedule and road preparations - field marked partial depth repair sections on multiple County Roads – prepared and distributed restricted highway notices for each road to the affected municipality - provided daily inspection and quantity tracking of the paving operations – coordinated plant testing of asphalt materials (County Roads 52 and 56 paving repairs completed – roads to be paved over in 2026) (CR 103 dip paved to increase sight distance) (CR 58 paving underway) (Large roadside hazard trees cut on multiple CR's)
  - Continued to coordinate with contractor (Seneca Pavement Marking) for the 2025 striping / pavement marking of approximately 94 miles of our higher volume county roads – work to begin mid-May – prepared key maps for all locations
  - Completed the removal of large trees on CR's 19, 103 and 107 through our 2024 Job Order Contract (JOC) with SCP
  - Continued with design of new road embankment along a linear section of CR 19 (1,500 feet) for new guide rail installation after construction of a stable shoulder
  - Completed the survey layout of design grades for the vertical realignment on CR 103
  - Completed the survey layout of a new emergency services tower site (Jeffersonville Tower) adjacent to the Sullivan West School – staked tower centerline and enclosure limits – prepared and signed an FAA “1A” aeronautical survey certification of the new tower location and elevation
  - Submitted (6) year capital plan requests for the highway unit (2026-2031)
  - Completed ongoing, online County training courses as necessary and (1) webinar for continuing education credit for licensed land surveyors
  - Continued with ongoing Cartegraph asset management training and implementation
  - Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County's right-of-way (ROW), drainage, infrastructure and maintenance on County Roads (CR): CR 45 (THO) – wall in ROW; CR 45 (THO) – access review on-site meeting with engineer; CR 102 (THO) – refer to Town building dept. for issues/concerns with initial construction activity; CR's 133/133A (DEL) – waterline project with Delaware Engineers – provided old drainage location data; CR 141 (BET) – clear brush for sight line on Co. ROW parcel; CR 158 (FAL) – Village of Woodridge fire dept. parcel – access and drainage issues; CR 162 (MAM) – driveway condition for building remodel/access; CR 171 (MAM) – site meeting with MAM officials on drainage through Town park; CR 171 (MAM) – MAM building dept. violation letter to Spectrum – utilities were permitted in our ROW; CR 179 (ROC) – ROW abandonment request – met with surveyor
  - Provided comments to county planning for G.M.L. 239 review on the following projects on or adjacent to a County Road (CR): LIV25-04 (VLIB) Zone Change; FAL25-08 Sheldrake-Karmel Rd. LLC; FAL25-09 (CR 104) Hurleyville Performing Arts Center; MON25-01 Broadway Bowling Alley; BET25-02 (CR 141) Guzman Subdivision; LIB25-06 (CR 15) Camp Bnos and WOO25-02 (CR 53) Old Falls LLC
  - Issued permits on various County Roads – (9) M (Misc./Access) permits – (2) D (Dig) permits - (0) O (Overweight) permits and (0) U (Utility) permits - Field

inspected (15) existing/proposed access locations for compliance and/or closeout related to permitting including (6) sight distance measurements at proposed access points on County Road's 16, 45, 58, 123, 156 & 166

#### **SOLID WASTE & RECYCLING**

<b>Month</b>	<b>2023 MSW/CD</b>	<b>2024 MSW/CD</b>	<b>2025 MSW/CD</b>
January	5592	5096	4023
February	5147	4856	3367
March	6287	6452	5029
April	6550	7031	5100
May	8631	8506	
June	9778	9045	
July	13395	14618	
August	14405	13605	
September	7293	7747	
October	7043	6166	
November	5985	5453	
December	5497	4729	
<b>TOTAL</b>	<b>95603</b>	<b>93303</b>	

Current month total estimated

- *Education/Outreach:* The Recycling Coordinator is continuing with outreach programs and speaking with County residents daily.
  - Recycling Coordinator attending SUNY Sullivan Earth Day on April 24
- *Accounts:*
  - Continue to address any delinquent accounts so they remain current with payment and provide electronic communication for customers.
- *Annual Reports:*
  - Continue to track data for NYSDEC reporting.
- *Grants*
  - Starting grant for Phase 2 of the County's Organics Management Plan
- *Composting:*
  - Weekly trips continue.
- Comments from the DEC received back on the Draft Solid Waste Management Plan. Working with Cornerstone Engineering to address comments and sent back to the DEC.
- HHW TENTATIVELY scheduled for June 8 and September 28.
- Waiting to hear back from DEC about Permit Modification Request to address the following:

<b>Permit Condition 4— Tonnage Limits</b>	
<b><u>Existing Permit</u></b>	<b><u>Modification Request</u></b>
800 tons of waste per day	1,000 tons of waste per day
3,685 tons of waste per week	4,600 tons of waste per week

<b>Permit Condition 6— Operating hours</b>			
<b><u>Existing Permit</u></b>		<b><u>Modification Request</u></b>	
<b><u>Receive</u></b>	<b><u>Process</u></b>	<b><u>Receive</u></b>	<b><u>Process</u></b>
Monday—Friday	Monday—Friday	Monday—Friday	Monday—Friday

7:00am—3:30pm	7:00am—7:00pm	7:00am—3:30pm	6:00am—6:00pm
Saturday 7:00am—1:00pm	Saturday 7:00am—3:30pm	Saturday 7:00am—3:30pm	Saturday 6:00am—3:30pm

- Working with Carolina Software to automate reports to be sent to accounts to assist County Treasurer
- Working with ITS to installed a computer at the Western Sullivan Transfer station.
- Pest Tech providing weekly visits to tip floor to solve pest issue
- Working with Cornerstone on RFI for Energy from Waste Facility
- Working on Bid for MSW and C&D disposal for 2026
- Attending CleanSweep NY in May to dispose of DPW hazardous waste through free DEC program