



# Sullivan County

## County Legislature

### Meeting Agenda - Final

100 North Street  
Monticello, NY 12701

Chairman Nadia Rajsz  
Vice Chairman Joseph Perrello  
Legislator Matt McPhillips  
Legislator Brian McPhillips  
Legislator Nicholas Salomone Jr.  
Legislator Catherine Scott  
Legislator Luis Alvarez  
Legislator Amanda Ward  
Legislator Terry Blosser-Bernardo

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**Thursday, August 21, 2025**

**10:30 AM**

**Government Center**

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**Call to Order and Pledge of Allegiance**

**Roll Call of Legislators**

**Presentations - John Conway, County Historian**

**Communications**

**Public Comment**

**Resolutions**

1. Amend Resolution #551-17 to reflect a change in price from \$50 to \$75 effective January 1, 2026 [ID-7541](#)
2. Urge the NYS Legislature to pass Assembly Bill 2025-A,74 and Senate Bill S1183 [ID-7616](#)
3. Authorize mileage reimbursement for the District Attorney Interns [ID-7628](#)
4. Resolution to modify Resolution No. 252-25 enacted on June 19, 2025 to specify that all Memorandums of Understanding (MOUs) entered into by the Sullivan County Office for the Aging (SCOFA) with volunteer stations shall remain in effect for one (1) year, with the ability to renew annually for up to three (3) additional years, and reaffirms the County's commitment to establishing a county-administered volunteer program to continue the impact of the former federally funded RSVP program. [ID-7629](#)

**Sponsors:** Office for the Aging and Deoul

5. Apportion the 2nd Quarter Mortgage Tax [ID-7634](#)  
**Attachments:** [2nd Quarter Mortgage Tax AU-202](#)
6. RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER 268-25 ADOPTED ON June 19, 2025. [ID-7641](#)  
**Sponsors:** Office for the Aging and Deoul
7. Lake Superior State Park currently offers snack and drink vending machines during beach operating hours. To enhance the experience patrons have at Lake Superior State Park and Request for Proposal (“RFP”) was executed for proposals for the operation of a mobile food concession. [ID-7647](#)
8. Enter into an Agreement with the Town of Fallsburg for Capital work on the Sullivan O&W Rail Trail. [ID-7649](#)
9. RESOLUTION INTRODUCED BY THE PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE AUTHORIZING AN AGREEMENT WITH SULLIVAN COUNTY COMMUNITY COLLEGE TO PROVIDE SCHOLARSHIPS FOR EMERGENCY MEDICAL TECHNICIAN (“EMT”) TRAINING [ID-7650](#)
10. To amend Resolution No. 338-24 to include the word "annually" after the "total cost not to exceed \$150,000" in the "Now Therefore, Be It Resolved". [ID-7658](#)
11. Resolution to authorize the final approval of the County’s Draft Local Solid Waste Management Plan (LSWMP) which is needed for final approval from the New York State Department of Environmental Conservation (NYSDEC). [ID-7660](#)
12. Resolution to authorize the County Manager to execute a modification agreement with Seneca Pavement Marking, Inc., dba SPM, Inc., to complete additional pavement marking installation on various County Roads. [ID-7665](#)
13. Resolution to execute a contract with Titan Roofing, Inc. for roof repairs not covered by warranty as required by Sullivan County Jail and Sheriff Administration Facility, Monticello NY. [ID-7666](#)
14. RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO ABOLISH ONE (1) CRIME VICTIMS SERVICES ADVOCATE POSITION AND CREATE ONE (1) CRIME VICTIM SPECIALIST COORDINATOR POSITION IN THE SULLIVAN COUNTY DISTRICT ATTORNEY’S OFFICE [ID-7667](#)
15. To Modify the 2025 Budget [ID-7673](#)  
**Attachments:** [July 31 2025 Resolution Needed](#)

**Executive Committee Resolutions**

**Recognition of Legislators**

**Announcements from Chair**

**Adjournment or Close**



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-7541

**Agenda Date:** 8/21/2025

**Agenda #:** 1.

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**Narrative of Resolution:**

Amend Resolution #551-17 to reflect a change in price from \$50 to \$75 effective January 1, 2026

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$75 per service

**Are funds already budgeted?** Yes

If 'Yes,' specify appropriation code(s): 1185 47 4713

If 'No,' specify proposed source of funds: Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY PUBLIC SAFETY COMMITTEE TO AMEND RESOLUTION #551-17 FOR CORONER'S PHYSICIAN FOR SERVICES REQUIRED BY THE CORONER'S OFFICE.**

**WHEREAS,** the Coroners are authorized to designate any physician licensed to practice medicine in the State of New York to act as a Coroner's Physician for the limited purpose of pronouncing the death of any person.

**WHEREAS,** Resolution #551-17 set the rate for physicians designated as Coroner's Physicians to pronounce a death is set at \$50 per service; for the purpose of signing death certificates with cause of death and

**NOW THEREFORE BE IT RESOLVED,** that the rates for a Coroner Physician be amended to \$75.00 per service.

# Sullivan County

## Legislative Memorandum

**File #:** ID-7616

**Agenda Date:** 8/21/2025

**Agenda #:** 2.

**Narrative of Resolution:**

Urge the NYS Legislature to pass Assembly Bill 2025-A,74 and Senate Bill S1183

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$0

**Are funds already budgeted?** Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY THE VETERANS COMMITTEE URGING THE NEW YORK STATE LEGISLATURE TO PASS ASSEMBLY BILL 2025-A.74 AND SENATE BILL S1183 TO AMEND THE REAL PROPERTY TAX LAW IN RELATION TO ESTABLISHING A REAL PROPERTY TAX EXEMPTION FOR VETERANS WHO HAVE A ONE HUNDRED PERCENT SERVICE CONNECTED DISABILITY**

**WHEREAS**, the NYS Assembly and NYS Senate have bills before them regarding to amend the Real Property Tax Law in relation to establishing a real property tax exemption for veterans who have a one hundred percent services connected disability, and

**WHEREAS**, a new subdivision 11 would read as follows:

11. A COUNTY, CITY, TOWN, VILLAGE OR SCHOOL DISTRICT MAY ADOPT A LOCAL LAW OR RESOLUTION TO INCLUDE THE PRIMARY RESIDENCE OF ANY SERIOUSLY DISABLED VETERAN WHO;

(A) (I) WAS DISCHARGED OR RELEASED THEREFROM UNDER HONORABLE CONDITIONS;

(II) HAS A QUALIFYING CONDITION, AS DEFINED IN SECTION ONE OF THE VETERANS' SERVICES LAW, AND HAS RECEIVED A DISCHARGE OTHER THAN BAD CONDUCT OR DISHONORABLE FROM SUCH SERVICE; OR

(III) IS A DISCHARGED LGBT VETERAN, AS DEFINED IN SECTION ONE OF THE VETERANS' SERVICES LAW, AND HAS RECEIVED A DISCHARGE OTHER THAN BAD CONDUCT OR DISHONORABLE FROM SUCH SERVICE; AND

(B) (I) IS CONSIDERED TO BE PERMANENTLY AND TOTALLY DISABLED AS A RESULT OF MILITARY SERVICE;

(II) IS RATED ONE HUNDRED PERCENT DISABLED BY THE UNITED STATES DEPARTMENT OF VETERANS AFFAIRS;

(III) HAS BEEN RATED BY THE UNITED STATES DEPARTMENT OF VETERANS AFFAIRS AS INDIVIDUALLY UNEMPLOYABLE; AND

(IV) WHO IS ELIGIBLE FOR PECUNIARY ASSISTANCE FROM THE UNITED STATES GOVERNMENT, OR HAS RECEIVED PECUNIARY ASSISTANCE FROM THE UNITED STATES GOVERNMENT AND HAS APPLIED SUCH ASSISTANCE TOWARD THE ACQUISITION OR MODIFICATION OF A SUITABLE HOUSING UNIT WITH SPECIAL FEATURES OR MOVABLE FACILITIES MADE NECESSARY BY THE NATURE OF THE VETERANS' DISABILITY AND THE NECESSARY LAW THEREFOR SHALL BE FULLY EXEMPT FROM TAXATION AND SPECIAL DISTRICT CHARGES, ASSESSMENTS AND SPECIAL AD VALOREM LEVIES, PROVIDED THAT SUCH VETERAN MEETS ALL OTHER REQUIREMENTS OF THIS SECTION.

**NOW, THEREFORE BE IT RESOLVED**, that the Sullivan County

Legislature urges the New York State Legislature to pass Assembly Bill 2025-A.74 and Senate Bill S1183 immediately, and

**BE IT FURTHER RESOLVED**, that the Clerk to the Legislature is hereby directed to send certified copies of this resolution to Assemblywoman Paula Kay, Assemblyman Brian Maher and Senator Peter Oberacker urging them to pass these two bills.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-7628

**Agenda Date:** 8/21/2025

**Agenda #:** 3.

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**Narrative of Resolution:**

Authorize mileage reimbursement for the District Attorney Interns

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Not to exceed \$1,500.00

**Are funds already budgeted?** Yes

If 'Yes,' specify appropriation code(s): 1165-41-4104

If 'No,' specify proposed source of funds:

**Specify Compliance with Procurement Procedures:** N/A

**WHEREAS,** the District Attorney's Office has two interns for the Summer 2025 season, and

**WHEREAS,** both interns travel to and from various courts for work assignments, however, one intern is on payroll and the other is pro-bono, and

**WHEREAS,** the employee is entitled to mileage and there is no current policy or resolution that authorizes mileage for the pro-bono intern and the District Attorney's Office would like to be fair and equitable to both interns and treat them equally, and

**NOW, THEREFORE, BE IT RESOLVED,** that the Sullivan County Legislature authorized the District Attorney's Office to issue mileage reimbursements to interns, both paid or pro-bono, at the standard IRS allowable mileage reimbursement rate.

# Sullivan County

## Legislative Memorandum

**File #:** ID-7629

**Agenda Date:** 8/21/2025

**Agenda #:** 4.

**Narrative of Resolution:**

Introduced by the Planning and Community Resources Committee-Resolution to modify Resolution No. 252-25 enacted on June 19, 2025 to specify that all Memorandums of Understanding (MOUs) entered into by the Sullivan County Office for the Aging (SCOFA) with volunteer stations shall remain in effect for one (1) year, with the ability to renew annually for up to three (3) additional years, and reaffirms the County's commitment to establishing a county-administered volunteer program to continue the impact of the former federally funded RSVP program.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** Yes

**If 'Yes,' specify appropriation code(s):**

**If 'No,' specify proposed source of funds:**

**Specify Compliance with Procurement Procedures:**

**WHEREAS**, on June 19, 2025, the Sullivan County Legislature enacted Resolution No. 252-25, authorizing the creation of a County-funded volunteer program under the Sullivan County Office for the Aging (SCOFA) to replace the expiring AmeriCorps Retired Senior Volunteer Program (RSVP); and

**WHEREAS**, said Resolution authorized the execution of Memorandums of Understanding ("MOUs") between SCOFA and designated volunteer stations to facilitate the continued engagement of older adult volunteers throughout Sullivan County; and

**WHEREAS**, the original language referenced MOUs to be renewed "at least every three (3) years or as required," but failed to provide parameters for the length of the MOUs.

**NOW, THEREFORE, BE IT RESOLVED** that Resolution No. 252-25 is hereby amended to state that all MOUs executed under the authority of the County-funded volunteer program, known as "Sullivan Volunteers", shall be in effect for a period of one (1) year, with the option to renew annually for up to three (3) additional years, subject to mutual agreement and continued compliance; and

**BE IT FURTHER RESOLVED**, that all other provisions of Resolution No. 252-25 shall remain in full force and effect, and

**BE IT FURTHER RESOLVED**, that this modification shall take effect immediately upon adoption-





# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-7634

**Agenda Date:** 8/21/2025

**Agenda #:** 5.

**Narrative of Resolution:**

Apportion the 2<sup>nd</sup> Quarter Mortgage Tax

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION NO.** INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO APPORTION MORTGAGE TAX

**WHEREAS,** Section 261 of the Tax Law of the State of New York requires apportionment of the mortgage tax, and

**WHEREAS,** the County Clerk and the County Treasurer have submitted the quarterly report to the Clerk of the Legislature,  
and

**WHEREAS,** The County Legislature has apportioned, among the various towns and incorporated villages of the County of Sullivan, the equitable share of the mortgage tax;

**NOW, THEREFORE, BE IT RESOLVED,** that the County Treasurer draw checks for each of the towns and villages the quarterly mortgage tax so apportioned, for the 2<sup>nd</sup> Quarter 2025, as follows:

**TOWNS**

Bethel	\$29,530.82
Callicoon	\$21,977.01
Cochecton	\$14,146.02
Delaware	\$40,242.58
Fallsburg	\$141,852.18

Forestburgh	\$25,564.16
Fremont	\$13,119.41
Highland	\$22,672.20
Liberty	\$64,208.61
Lumberland	\$20,160.95
Mamakating	\$203,576.01
Neversink	\$13,785.15
Rockland	\$31,733.75
Thompson	\$235,950.55
Tusten	\$10,109.47

**VILLAGES**

Bloomingburg	\$6,552.47
Jeffersonville	\$1,299.46
Liberty	\$11,090.83
Monticello	\$24,887.57
Woodridge	\$4,692.11
Wurtsboro	\$8,311.25
Ateres - Fallsburg	\$61.29
Ateres - Thompson	\$1,723.20

<b>TOTAL</b>	<b>\$947,247.05</b>
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New York State Mortgage Tax Semi-Annual/Quarterly Report

County of Sullivan for the period: April 2025

through June 2025

Part I

Cash Statement for Taxes Collected Pursuant to Article 11

Months	BASIC TAX DISTRIBUTED					TREASURER			ALL OTHER TAXES DISTRIBUTED				
	1 Basic tax collected	2 Interest received by recording officer	3 Recording officer's expense	4 Refunds or adjustments	5 Amount paid to treasurer (Col 1+2-3-4)	6 Interest received by treasurer	7 Treasurer's expense	8 Tax districts share (Col. 5+6-7)	9 Local tax	10 Additional tax	11 Special Assistance fund	12 Special additional tax	13 County Tax
October					\$ -			\$ -					
November					\$ -			\$ -					
December					\$ -			\$ -					
January				\$ -	\$ -		\$ -	\$ -					
February				\$ -	\$ -			\$ -					
March					\$ -			\$ -					
April	\$ 230,763.62	\$ 428.71	\$ 3,852.57	\$ -	\$ 227,339.76	\$ 751.85	\$ -	\$ 228,091.61	\$ 113,783.07			\$ 103,192.36	
May	\$ 426,076.00	\$ 480.29	\$ 3,799.21		\$ 422,757.08	\$ 398.89	\$ -	\$ 423,155.97	\$ 211,378.55			\$ 205,574.90	
June	\$ 298,608.77	\$ 538.45	\$ 3,825.40	\$ -	\$ 295,321.82	\$ 677.65		\$ 295,999.47	\$ 147,660.91			\$ 139,222.54	
July					\$ -			\$ -					
August					\$ -			\$ -					
September					\$ -			\$ -					
TOTALS	\$ 955,448.39	\$ 1,447.45	\$ 11,477.18	\$ -	\$ 945,418.66	\$ 1,828.39	\$ -	\$ 947,247.05	\$ 472,822.53	\$ -	\$ -	\$ 447,989.80	\$ -



Sullivan County Clerk



Sullivan County Treasurer





Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-7641

**Agenda Date:** 8/21/2025

**Agenda #:** 6.

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**Narrative of Resolution:**

**RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE A MODIFICATION OF RESOLUTION NUMBER 268-25 ADOPTED ON June 19, 2025.**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:**

**Are funds already budgeted? Yes**

**If 'Yes,' specify appropriation code(s):** Click or tap here to enter text.

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**WHEREAS,** Resolution #268-25 was approved by the Sullivan County Legislature on June 19, 2025, for the County of Sullivan to allocate County funds to eligible community entities for youth programing; and

**WHEREAS,** a modification to this resolution is required to change the name of Delaware Youth Center from Delaware Valley Youth Center, and

**NOW, THEREFORE, BE IT RESOLVED,** the Sullivan County Legislature authorizes the modification of said contract to reflect the name change, and

**BE IT FURTHER RESOLVED,** that the County Manager be and hereby is authorized to execute any and all agreements to, in such form as the County Attorney shall approve.

# Sullivan County

## Legislative Memorandum

**File #:** ID-7647

**Agenda Date:** 8/21/2025

**Agenda #:** 7.

### Narrative of Resolution:

Lake Superior State Park currently offers snack and drink vending machines during beach operating hours. To enhance the experience patrons have at Lake Superior State Park and Request for Proposal ("RFP") was executed for proposals for the operation of a mobile food concession.

### If Resolution requires expenditure of County Funds, provide the following information:

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** Choose an item.

**If 'Yes,' specify appropriation code(s):** Click or tap here to enter text.

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

### Specify Compliance with Procurement Procedures:

#### RESOLUTION INTRODUCED BY THE PLANNING AND COMMUNITY RESOURCES COMMITTEE TO AUTHORIZE AWARD AND EXECUTION OF CONTRACT OF A MOBILE FOOD CONCESSION AT LAKE SUPERIOR STATE PARK

**WHEREAS**, proposals were received for the operation of a mobile food concession at Lake Superior State Park during beach operating hours; and

**WHEREAS**, the proposal received from Tyrell Williams, dba Rell's Kitchen, 35 Moon Manor Road, Monticello, NY 12701, is considered the most responsible contractor for such work; and

**WHEREAS**, said contractor proposes to operate at Lake Superior during agreed upon dates with the Parks, Recreation and Beautification Department, during the 2025 season; and

**WHEREAS**, in a Letter of Authorization, dated September 26, 2022, the Palisades Interstate Park Commission has authorized the sale and distribution of goods at Lake Superior State Park; and

**WHEREAS**, the Department of Parks, Recreation and Beautification has approved said proposal and recommends a contract be executed.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute a contract with Tyrell Williams, dba Rell's Kitchen, for one (1) season, commencing July 1, 2025 and ending September 30, 2025, with an option to extend for three (3) additional years, upon mutual agreement, on an annual basis in accordance with the RFP, R-25-23, dated June 27, 2025, said contract to be in such form as the County Attorney shall approve.

# Sullivan County

## Legislative Memorandum

**File #:** ID-7649

**Agenda Date:** 8/21/2025

**Agenda #:** 8.

**Narrative of Resolution:**

Enter into an Agreement with the Town of Fallsburg for Capital work on the Sullivan O&W Rail Trail.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$275,000

**Are funds already budgeted?** Yes

**If 'Yes,' specify appropriation code(s):** Fund Balance

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY PLANNING AND COMMUNITY RESOURCES COMMITTEE TO ENTER INTO AN AGREEMENT WITH THE TOWN OF FALLSBURG FOR CAPITAL WORK ON THE SULLIVAN O&W RAIL TRAIL**

**WHEREAS**, completing the development of the Sullivan O&W Rail trail (the "Trail") has been identified as a priority of the Sullivan County ("County"); and

**WHEREAS**, the County successfully obtained a grant from New York State Office of Parks Recreation and Historic Preservation to conduct a feasibility study for the completion of the Trail; and

**WHEREAS**, the feasibility study was completed in 2019, with the participation of the Town of Fallsburg ("Town"); and

**WHEREAS**, the Neversink Crossing project ("Project") was identified as a priority project as a connector of two existing trails creating a trail of regional significance; and

**WHEREAS**, the Town and the County worked together to finalize the engineering for the Project; and

**WHEREAS**, the Town, as owner of the Neversink Crossing section of trail, will be overseeing the letting and construction of the project; and

**WHEREAS**, the County successfully requested funding through the Friends of the Upper Delaware River to advance the Neversink Crossing project in the amount of \$100,000; and

**WHEREAS**, the County passed Resolution 385-24 to allocate \$550,000 for the construction phase, of which \$275,000 has already been committed as the matching funds required for a federal grant secured by the County to fund the Project; and

**WHEREAS**, the Sullivan County Legislature wishes to authorize an agreement with the Town in order to provide the remaining funding which has been secured to further the project.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute an Inter-Municipal Agreement with the Town of Fallsburg to provide funding in the amount of \$375,000 for construction of the Neversink Crossing Project, which includes \$100,000 of grant funding secured by the County from Friends of the Upper Delaware and the remaining \$275,000 that was allocated by resolution 385-24, in such form as the County Attorney shall approve;

and

**BE IT FURTHER RESOLVED**, that should any funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



# Sullivan County

## Legislative Memorandum

**File #:** ID-7650

**Agenda Date:** 8/21/2025

**Agenda #:** 9.

**Narrative of Resolution:**

**RESOLUTION INTRODUCED BY THE PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE AUTHORIZING AN AGREEMENT WITH SULLIVAN COUNTY COMMUNITY COLLEGE TO PROVIDE SCHOLARSHIPS FOR EMERGENCY MEDICAL TECHNICIAN ("EMT") TRAINING**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** Choose an item.

**If 'Yes,' specify appropriation code(s):** Click or tap here to enter text.

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

Click or tap here to enter text.

**RESOLUTION INTRODUCED BY THE PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE AUTHORIZING AN AGREEMENT WITH SULLIVAN COUNTY COMMUNITY COLLEGE TO PROVIDE SCHOLARSHIPS FOR EMERGENCY MEDICAL TECHNICIAN ("EMT") TRAINING**

**WHEREAS**, the Sullivan County Legislature recognizing the critical need for well-trained Emergency Medical Technicians (EMTs) within Sullivan County, supports initiatives that enhance recruitment and training in emergency medical services; and

**WHEREAS**, Sullivan County Community College offers an EMT training program that serves as a valuable pipeline for producing qualified and well-trained emergency responders; and

**WHEREAS**, the County desires to enter into an agreement with Sullivan County Community College to fund EMT student scholarships to reduce financial barriers and encourage enrollment in the EMT program; and

**WHEREAS**, Sullivan County is the recipient of a New York State Department of Health Emergency Medical Services (NYS DOH EMS) sustainability grant award which will fund this scholarship program; and

**WHEREAS**, this initiative is expected to increase local interest and participation in emergency medical services, thereby strengthening the public health and emergency response capabilities within the county;

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager to enter into an agreement with Sullivan County Community College to provide scholarships not to exceed \$1,300 per eligible EMT student with a total cost not to exceed \$40,000, which may cover tuition, books and equipment, subject to form approved by the County Attorney's Office; and

**BE IT FURTHER RESOLVED**, that this EMT scholarship program will be administered by the Sullivan County Bureau of EMS/Division of Public Safety subject to the terms of the NYS DOH EMS sustainability grant program.

**BE IT FURTHER RESOLVED** that should the NYS DOH EMS sustainability grant funding be terminated the County of

Sullivan shall not be obligated to continue any action undertaken by the use of this funding.

# Sullivan County

## Legislative Memorandum

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**File #:** ID-7658

**Agenda Date:** 8/21/2025

**Agenda #:** 10.

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**Narrative of Resolution:**

To amend Resolution No. 338-24 to include the word "annually" after the "total cost not to exceed \$150,000" in the "Now Therefore, Be It Resolved".

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$0

**Are funds already budgeted?** Yes

**Specify Compliance with Procurement Procedures:** R-23-08

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE TO AMEND  
RESOLUTION NO. 338-24 TO INCLUDE THE WORD "ANNUAL" AFTER THE "TOTAL COST  
NOT TO EXCEED \$150,000" IN THE "NOW THEREFORE, BE IT RESOLVED".**

**WHEREAS**, the Sullivan County Legislature authorized a contract with Authentic Communication Matters for the period of September 1, 2023- September 1, 2024, with an option to extend on a yearly basis for three (3) additional years, under the same terms and conditions for Leadership Development Training pursuant to R-23-08, Resolution No 351-23, adopted August 17, 2023 and modified by Resolution No. 338-24 adopted on July 25, 2024; and

**WHEREAS**, the word “annually” was not included in language in Resolution No 338-24 and there is a need to amend the said resolution to include the word “annual” in the “Now Therefore, Be It Resolved”; and

**NOW, THEREFORE, BE IT RESOLVED**, that Resolution No. 338-24 is hereby amended to read “Now, Therefore, Be It Resolved, the County Manager be and hereby is authorized to execute a modification agreement for the period of September 1, 2024 - September 1, 2025 with Authentic Communication Matters, at a total cost not to exceed \$150,000 annually, for Leadership Development Training. Resolution No 338-24 is hereby modified as per the above and all other provisions of Resolution 338-24 shall remain unchanged, said contract to be in such form as the County Attorney shall approve”.

# Sullivan County

## Legislative Memorandum

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**File #:** ID-7660

**Agenda Date:** 8/21/2025

**Agenda #:** 11.

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**Narrative of Resolution:**

Resolution to authorize the final approval of the County's Draft Local Solid Waste Management Plan (LSWMP) which is needed for final approval from the New York State Department of Environmental Conservation (NYSDEC).

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** N/A

**If 'Yes,' specify appropriation code(s):** Click or tap here to enter text.

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

N/A

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE FINAL APPROVAL OF THE COUNTY'S DRAFT LOCAL SOLID WASTE MANAGEMENT PLAN (LSWMP)**

**WHEREAS**, Sullivan County Division of Public Works operates and maintains 6 Transfers Stations, a cardboard recycling facility, a Municipal Solid Waste (MSW) export building, a closed capped landfill and wishes to establish a composting facility; and

**WHEREAS**, New York State Department of Environmental Conservation (NYSDEC) Title 6 Codes, Rules and Regulations-New York (CRR-NY) 360.19 sets forth the operating requirements of a part 360 Solid Waste Management Facility which the County owned Solid Waste Operations fall under and 6 CRR-NY 360.19 (c) (2) specifies the need for a LSWMP. 6 CRR-NY 366-1.2 lays out the General criteria for a LSWMP to plan ahead 10 years with biennial updates in order to accept and process MSW; and

**WHEREAS**, Sullivan County issued R-22-12 Professional Consulting Services for the Development of a Solid Waste Management Plan and Cornerstone Engineering has helped prepare the draft plan; and

**WHEREAS**, the draft plan has been accepted by the DEC and in order for it to become a final plan the

County must submit the plan with a certified resolution

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Division of Solid Waste send to the NYSDEC a complete, stand-alone final LSWMP that contains all revisions to the draft LSWMP

**BE IT FURTHER RESOLVED,**

- 1) That the LSWMP is adopted by the County
- 2) That the County will implement and maintain the solid waste management system as described in the final LSWMP and
- 3) That the County will submit biennial updates

# Sullivan County

## Legislative Memorandum

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**File #:** ID-7665

**Agenda Date:** 8/21/2025

**Agenda #:** 12.

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**Narrative of Resolution:**

Resolution to authorize the County Manager to execute a modification agreement with Seneca Pavement Marking, Inc., dba SPM, Inc., to complete additional pavement marking installation on various County Roads.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$125,000.00

**Are funds already budgeted?** Yes

**If 'Yes,' specify appropriation code(s):** D-5110-45-40-4037

**If 'No,' specify proposed source of funds:** Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

B-25-13

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A MODIFICATION AGREEMENT FOR ADDITIONAL PAVEMENT MARKING INSTALLATION SERVICES FOR THE 2025 PAVEMENT MARKING INSTALLATION ON VARIOUS COUNTY ROADS ("PROJECT").**

**WHEREAS**, Resolution No. 128-25, adopted March 20<sup>th</sup>, 2025, authorized an agreement with Seneca Pavement Marking, Inc., dba SPM, Inc., ("Agreement") to provide pavement marking installation services; and

**WHEREAS**, additional sections of County Road have been identified as requiring upgraded pavement markings to improve the safety of these roadway segments; and

**WHEREAS**, these construction services can be completed with previously allocated funds; and

**WHEREAS**, the Division of Public Works has reviewed the need to complete these construction services and recommends the approval of a Modification Agreement to cover this work.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to

execute a Modification Agreement, to complete construction services with, Seneca Pavement Marking, Inc., dba SPM, Inc., at a cost not to exceed \$125,000, said Modification Agreement to be in such form as the County Attorney shall approve.

# Sullivan County

## Legislative Memorandum

**File #:** ID-7666

**Agenda Date:** 8/21/2025

**Agenda #:** 13.

**Narrative of Resolution:**

Resolution to execute a contract with Titan Roofing, Inc. for roof repairs not covered by warranty as required by Sullivan County Jail and Sheriff Administration Facility, Monticello NY.

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Not to exceed \$15,000.00/per year

**Are funds already budgeted?** No

**If 'Yes,' specify appropriation code(s):** Click or tap here to enter text.

**If 'No,' specify proposed source of funds:** A1620-213-47-4717

**Specify Compliance with Procurement Procedures:**

N/A

**RESOLUTION INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE AND EXECUTE A CONTRACT WITH TITAN ROOFING, INC. FOR ROOF REPAIRS NOT COVERED BY WARRANTY AS REQUIRED AT SULLIVAN COUNTY JAIL AND SHERIFF ADMINISTRATION FACILITY, MONTICELLO, NY**

**WHEREAS**, the County of Sullivan owns and operates the Jail and Sheriff Administration Facility, located at 58 Old Rt. 17, Monticello, NY 12701; and

**WHEREAS**, this large facility has several flat roofs, which are covered by a 20-year Firestone Warranty #700351635 start date August 28, 2018, of which Titan Roofing was the manufacturer's approved installer; and

**WHEREAS**, occasionally there are required roof repairs that are not covered under said warranty; and

**WHEREAS**, the Division of Public Works recommends a contract, not to exceed \$15,000.00 per year, renewable for the remaining length of the roof warranty, with Titan Roofing, Inc for any necessary repairs and/or replacements of portions of the roof, not covered by the warranty.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to



execute a contract with Titan Roofing, Inc., 200 Tapley St., Springfield, MA 01104-2827, in a total amount not to exceed \$15,000.00 per year, renewable for the remaining length of the roof warranty, in such form as the County Attorney shall approve.

# Sullivan County

## Legislative Memorandum

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**File #:** ID-7667

**Agenda Date:** 8/21/2025

**Agenda #:** 14.

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**Narrative of Resolution:**

RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO ABOLISH ONE (1) CRIME VICTIMS SERVICES ADVOCATE POSITION AND CREATE ONE (1) CRIME VICTIM SPECIALIST COORDINATOR POSITION IN THE SULLIVAN COUNTY DISTRICT ATTORNEY'S OFFICE

If Resolution requires expenditure of County Funds, provide the following information:

**Amount to be authorized by Resolution:** Previous position is budgeted for \$54,645 plus benefits, new position salary will be between \$65,406 -\$80,897 based on experience, plus benefits.

**Are funds already budgeted?** No

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

RESOLUTION INTRODUCED BY HUMAN RESOURCES COMMITTEE TO ABOLISH ONE (1) CRIME VICTIMS SERVICES ADVOCATE POSITION AND CREATE ONE (1) CRIME VICTIM SPECIALIST COORDINATOR POSITION IN THE SULLIVAN COUNTY DISTRICT ATTORNEY'S OFFICE

**WHEREAS**, upon assessing current needs of the office, the Sullivan County District Attorney has recommended that one (1) full-time Crime Victims Services Advocate position be abolished and one (1) Crime Victims Specialist Coordinator position be created in the District Attorney's Office; and

**WHEREAS**, the incumbent under said Crime Victims Specialist Coordinator position will have enhanced responsibilities from the previous position warranting the change in title and salary; and

**WHEREAS**, this position shall be set at a salary in accordance the Management/Confidential salary schedule at a Grade 3; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby abolishes one (1) Crime Victims Services Advocate position and creates one (1) Crime Victim Specialist Coordinator position in the Sullivan County District Attorney's Office; and

**BE IT FURTHER RESOLVED**, that said position shall be approved to fill immediately.



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

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**File #:** ID-7673

**Agenda Date:** 8/21/2025

**Agenda #:** 15.

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**Narrative of Resolution:**

To Modify the 2025 Budget

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** Please see attached Budget Mods.

**Are funds already budgeted?** Choose an item.

If 'Yes,' specify appropriation code(s): Click or tap here to enter text.

If 'No,' specify proposed source of funds: Click or tap here to enter text.

**Specify Compliance with Procurement Procedures:**

**RESOLUTION INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO MODIFY THE 2025 BUDGET**

**WHEREAS**, the County of Sullivan Budget requires modification,

**NOW, THEREFORE, BE IT RESOLVED**, that the attached budgetary transfers for 2025 be authorized.

**July 31, 2025 Resolution Needed  
Sullivan County Budget Modifications 2025**

<b>G/L Account</b>	<b>Revenue Increase</b>	<b>Revenue Decrease</b>	<b>Appropriation Increase</b>	<b>Appropriation Decrease</b>
A-1165-47-4792 - DEPT FORFEITURE PROCEEDS - COUNTY (*)			4,000	
A-1989-99-47-4736 - DEPT CONTINGENT				17,891
A-3010-45-4540 - SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS			4,200	
A-3010-R4389-R338 - FED AID PUBLIC SAFETY OTHER	4,200			
A-3140-16-45-4506 - SPEC DEPT SUPPLY PUBLIC SAFETY			113,166	
A-3140-17-R3310-R167 - ST AID PROBATION SERV DEPARTMENTAL AID	113,166			
A-3140-18-10-1012 - PERSONAL SERV OVERTIME PAY (**)			876	
A-3140-18-10-1012 - PERSONAL SERV OVERTIME PAY (**)			932	
A-3150-10-1012 - PERSONAL SERV OVERTIME PAY			17,891	
A-4220-40-4013 - CONTRACT CONTRACT OTHER (***)			5,282	
A-4220-40-4013 - CONTRACT CONTRACT OTHER (***)			24,138	
A-4220-40-4036 - CONTRACT ADDICTION SERVICES (***)			30,670	
A-4220-42-4201 - OFFICE ADVERTISING (***)			6,000	
A-6010-38-42-4207 - OFFICE FURNITURE				24,999
A-6010-38-R3610-R104 - ST AID FAMILY SERV ADMINISTRATION		24,999		
A-8020-90-40-4006 - CONTRACT ENGINEER/ARCHITECT/DESIGN SERV (****)			14,293	
<b>A Fund Total</b>	<b>117,366</b>	<b>24,999</b>	<b>221,448</b>	<b>42,890</b>
D-5110-45-45-4541 - SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			3,000	
D-5110-46-45-4541 - SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			2,000	
D-5142-45-4533 - SPEC DEPT SUPPLY LIQUID ICE CNTRL MATERIAL				2,000
D-5142-46-4612 - MISC SERV/EXP EMPL TRAINING				3,000
<b>D Fund Total</b>	<b>-</b>	<b>-</b>	<b>5,000</b>	<b>5,000</b>

(\*) To be funded from the DA County Drug Forfeiture Assigned Fund Balance

(\*\*) To be funded from the Probation PTR Assigned Fund Balance

(\*\*\*) To be funded from the Community Services Opioid Assigned Fund Balance

(\*\*\*\*) To be funded from the Planning Programs Assigned Fund Balance