



# Sullivan County

## Government Services Committee

### Meeting Agenda - Final

100 North Street  
Monticello, NY 12701

Chair Nicholas Salomone Jr.  
Vice Chair Terry Blosser-Bernardo  
Committee Member Catherine Scott  
Committee Member Brian McPhillips  
Committee Member Matt McPhillips

---

**Thursday, March 5, 2026**

**9:00 AM**

**Government Center**

---

**Call To Order and Pledge of Allegiance**

**Roll Call**

**Comments:**

**Reports:**

1. Purchasing & Central Services

[ID-8178](#)

**Attachments:** [March 2026](#)

2. County Clerk

3. Board of Elections

[ID-8200](#)

**Attachments:** [March 2026 BOE report](#)

4. SUNY Sullivan

5. Cornell Cooperative Extension

**Discussion:**

**Public Comment**

**Resolutions:**

1. TO AUTHORIZE THE SUBMISSION OF A NEW YORK STATE ARCHIVES GRANT APPLICATION FOR SULLIVAN COUNTY FOR LOCAL GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT FUNDS.

[ID-8171](#)

**Adjourn**



# Sullivan County

## Legislative Memorandum

100 North Street  
Monticello, NY 12701

---

**File #:** ID-8178

**Agenda Date:** 3/5/2026

**Agenda #:** 1.

---



- Forensic Pathologist Services for the Sullivan County Coroner's Office, #R-25-34- Contract Phase
- Preparation of a Countywide Study of Groundwater Resources for S.C., #R-25-36- Contract Phase
- Electronic Medical Record (EMR) System Solution for S.C. Public Health, #R-25-38- Under Review
- Safety Training & Compliance System Services for S.C., #R-26-01- Under Review
- Asphalt Plant and Chip Sealing Testing for Quality Assurance & Ride Quality Profiling of the County Road Network, #R-26-03- Reso. Phase
- Sullivan County Public Health Services Article 28 Diagnostic & Treatment Clinic Electronic Health Record (HER) System Solution, #R-26-04- Under Review
- Expression of Interest #R-26-04 - Sullivan County is soliciting potential partners to develop a project for submission of an application to the New York State County Infrastructure Grant Program (CIGP). CIGP may fund up to 50% of the infrastructure costs associated with the development and construction of a minimum of 10 new housing units, with a maximum award of \$1 million available. An Expression of Interest form is available on the Sullivan County Planning Department's website- Issued
- Sullivan County Waste to Energy Facility, #R-25-21- Issued

#### 4. BIDS ISSUED:

- Freestanding Crane Runway System, #B-25-50- Contract Phase
- Security Fence for Various Sullivan County Locations, #B-25-51- Under Review
- Purchase and Delivery of Aboveground Petroleum Storage Tanks for S.C. D.P.W, #B-25-54- Under Review
- Closure and Removal of (Out-of-Service) Aboveground Petroleum Bulk Storage (PBS) Tanks at Various Facilities for S.C. D.P.W., #B-25-55- Contract Phase
- 2026 Lawn Mowing Services, #B-25-56- Reso. Phase
- 2026 Chip Sealing & Crack Sealing of Various County Roads, #B-26-03- Reso. Phase
- 2026 Resurfacing Portions of Various County Roads, #B-26-05- Reso Phase
- Surgical & Sundry Supplies, #B-26-06- Under Review
- 2026 Pavement Marking Installation on Various County Roads, #B-26-07- Under Review
- Vending Machine Concessions, #B-26-09- Under Review
- Stock Medication, #B-26-10- Issued
- 2026 Highway Job Order Contract, #B-26-11- Issued

#### 5. EXECUTED CONTRACTS:

- Provisions of Postmortem Toxicology Testing, #R-22-43- National Medical Services, Inc (dba NMS Labs) (Mod #3)
- Internal Auditing and Consulting Services for S.C., #R-23-21- Nawrocki Smith, LLP (Mod #4)
- Online Comprehensive Driver Safety Course- American Safety Institute
- Auditing Services for Municipal Infrastructure Program; Grant Disbursement Documentation and Reimbursement Request, #R-25-35- Bonadio & Co. LLP
- Comprehensive Medical & Mental Health Services for Inmates, #R-21-17- PrimeCare Medical of New York, Inc (mod#3)
- Medical Staffing Services for Adult Care Center, #R-23-37- Bilkins, Inc. (Mod #2)
- Medical Staffing Services for ACC, #R-21-42- AA Ease, LLC dba AllShifts (mod#5)
- Legal Services for S.C. Aging, #R-23-14- Rural Law Center of New York, Inc. (mod #2)

- Exterminating Services, #B-23-59- Terminix International Company Limited Partners dba Pestech Pest Solutions (mod #2)
- Specialized Financial Management Services for Community Services, #R-22-34- Coordinated Care Services, Inc. (Mod #3)
- Tele-Medicine Services for Psychiatric Care and Medication Assisted Treatment, #R-23-31- e-Psychiatry, LLC (mod#2)
- Cleaning of Leachate Lines, Toe Drains, Force Mains and Sumps at S.C. Landfill, #B-25-06- Wind River Environmental LLC (Mod #1).
- Rebid Elevator Renovations at Various S.C. Buildings, #B-25-41-Taconic Elevator Company, Inc.

**6. Processed 331 Purchase Orders**



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

---

**File #:** ID-8200

**Agenda Date:**

**Agenda #:** 3.

---

**March, 2026**

**Commissioner of Public Safety**

**Report to Public Safety and Law Enforcement Committee**

- The Division, along with the Division of Public Works and the County Manager's Office continue to meet to examine ways to provide a safe and secure environment in the Government Center, particularly focusing on special events and customer service.
- Departments within the Division met with leadership at Garnet Medical to discuss emergency planning and preparedness, as well as drills and training.
- The Threat Assessment Team has participated in a number of training courses.
- County leadership are working to advocate for continued funding through the State Emergency Preparedness Grant Program and the State Homeland Security Grant Program in light of recent development that those two grant programs will likely not be renewed.
- Intense work continues toward the development of the Hazard Mitigation Plan lead by the Division of Planning, Community Development and Environmental Management.
- Collaboration with Public Health is ongoing to further enhance partnerships in Public Health Emergency Preparedness.
- The Public Safety Health and Wellness Coordinator has completed the health & wellness survey with the Sheriff's Office, and we are examining the results to develop a long-term plan to improve overall support services for emergency responders.
- Along with the Division of Planning, Community Development and Environmental Management, and the Division of Public Works, we are moving forward on pond remediation to ensure the pond at the Public Safety Training Center can continue to provide mandatory water supply for training evolutions at the Fire Training Tower.
- The Office of Homeland Security and Emergency Management attended the Counter Terrorism Zone meeting.
- In furthering the Sheriff's continued mission to foster a safe, progressive, and technologically advanced Sheriff's Office, we are in the second phase of researching Body Worn Cameras for that agency. In May of 2025 we attended in-person demonstrations from potential vendors and began discussions on which product best suits our needs. We are currently working on researching a number of grants to identify funding streams, if possible. This includes multiple grant research platforms, the Department of Justice - Bureau of Justice Assistance, (DOJ BJA), as well as the Department of Justice - Community Oriented Policing Services (DOJ COPS). We will have a further report for this body as we make further strides in our research.



Sullivan County  
Legislative Memorandum

100 North Street  
Monticello, NY 12701

**File #:** ID-8171

**Agenda Date:** 3/5/2026

**Agenda #:** 1.

**Narrative of Resolution:**

**RESOLUTION INTRODUCED BY THE GOVERNMENT SERVICES COMMITTEE TO AUTHORIZE THE SUBMISSION OF A NEW YORK STATE ARCHIVES GRANT APPLICATION FOR SULLIVAN COUNTY FOR LOCAL GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT FUNDS.**

**If Resolution requires expenditure of County Funds, provide the following information:**

**Amount to be authorized by Resolution:** \$75,000.00

**Are funds already budgeted?** No

**If 'Yes,' specify appropriation code(s):** Click or tap here to enter text.

**If 'No,' specify proposed source of funds:** up to \$75,000 reimbursable grant award with no matching requirement

**Specify Compliance with Procurement Procedures:**

**WHEREAS,** the New York State Education Department / New York State Archives has made available 2026-2027 Local Government Records Management Improvement Funding (LGRMIF) which can be utilized to help local governments establish records management programs or develop new program components; and

**WHEREAS,** an object of the funding is for a document conversion and access project specific to maps and accompanying content; and

**WHEREAS,** the maximum reimbursable grant award is up to \$75,000.00 with no matching requirement; and

**WHEREAS,** the Sullivan County Clerk's Office, would like to submit a LGRMIF grant application requesting funds to conduct a back-file conversion scanning of various maps within the Clerk's office; and

**NOW, THEREFORE, BE IT RESOLVED,** that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (*as required by the funding source*) to execute any and all necessary documents to submit the LGRMIF application for funding; and

**BE IT FURTHER RESOLVED,** that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

**BE IT FURTHER RESOLVED,** that should the funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

